

**General Manager's Report
Roxborough Water and Sanitation District
July 21, 2021**

Information Only

General Matters

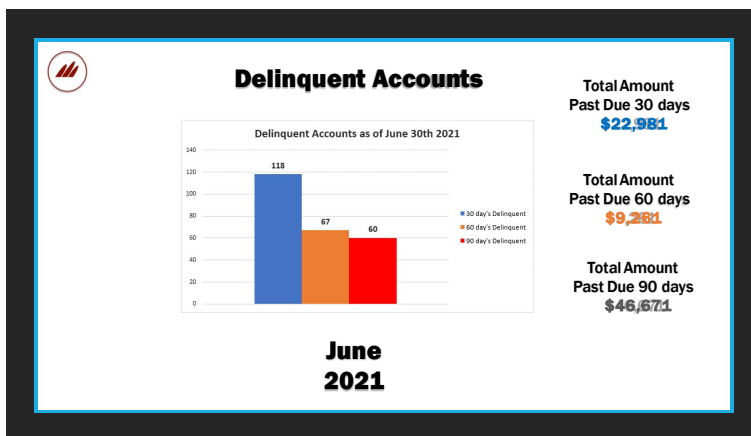
- The District received a grant of \$10,180.16 in Corona Virus Relief Funds to cover expenses related to PPE, cleaning supplies, an air filtration system for the water treatment plant, and equipment to allow remote staff and Board meetings.
- The SDA Conference, September 14-16, conflicts with the regular Board meeting. I recommend we reschedule the September Board meeting to Wednesday, September 22.

Cyber Security:

- On Friday, July 9, we applied patches to address vulnerabilities identified by CISA.

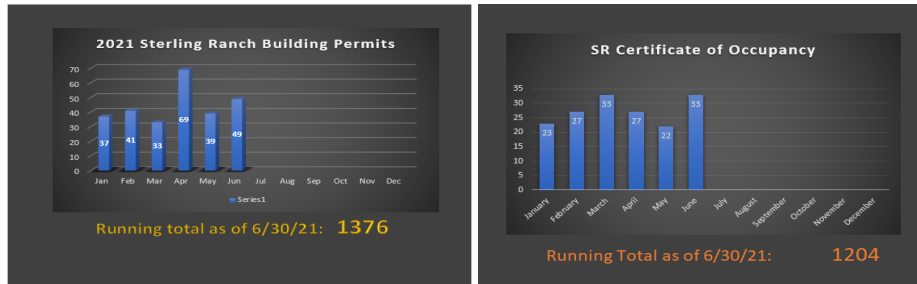
Past Due Accounts:

- 60 accounts with a total past due balance of \$46,671 compared to 62 accounts with a total past due balance of \$37,867 on May 31.
- We resumed shut offs for past due water and sewer bills on July 13. Customers were notified by letter on June 28, received phone calls the week of July 5, and were posted with shut off notices on July 12. We limited this first time to accounts with balances of \$500 or more. The initial shut-off list was 90 customers, by July 9 that was down to 35, we posted 12 homes on July 12, and shut off 3 accounts on July 13. One of the 3 had service restored the same day after payment was received.
- We have formal Payment Agreements with 7 customers for balances of \$1,000 or more. Most are limited to 12 months, but one resident hit particularly hard by COVID and other health problems was given 24 months.



Dominion Water and Sanitation District/Sterling Ranch:

- Day-to-day operations going well.
- Redesign work on the high zone pump addition to the water treatment plant is complete.
- Year to date development summary:



Projects:

- Work on the Rock Wren project continues to be slow. Most of the residents have been very patient. We are working through several issues with residents that will require contractor repairs.
- Work has started on conversion of the old backwash pond to emergency containment basin.
- Meeting with Denver Water on approval for the site for the relocated pump station. Denver Water has requested a permanent connection for its Foothills Water Treatment Plant. Discussions are on-going.
- Risk and Resilience Assessment required by the American Water Infrastructure Act is complete, and Certification was submitted to U.S. EPA on June 29, 2021. The District is also required to update our Emergency Response Plan by December 31, 2021.

New Development:

- Burgess property is under contract and the buyer has retained local counsel to facilitate the development process.

Public Outreach:

- Outreach efforts have been focused on residents on Rock Wren and Hawks Nest Trail.
- Watering violations summary:

