

## RECORD OF PROCEEDINGS

### MINUTES OF THE CONTINUATION OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH WATER AND SANITATION DISTRICT HELD

November 30, 2016

A continued meeting of the Board of Directors of the Roxborough Water and Sanitation District was held on Wednesday, November 30, 2016 at 8:00 a.m. at the Roxborough Water and Sanitation District's offices located at, 6222 N. Roxborough Park Road, Littleton, Colorado 80125. The meeting was continued from the regular meeting held on November 16, 2016. Notice of the meeting was duly posted in at least three locations within the boundaries of the District and three locations within the boundaries of the sub-district, as required by State law.

**Attendance:**

<b>Directors:</b>	Dave Thomas	President
	Tim Moore	Vice-President
	Dave Heldt	Assistant Secretary
	Ken Maas	Assistant Secretary
	John Dillon	Secretary/Treasurer

**Consultants:**

Bill Goetz, TST Infrastructure, LLC
Alan Pogue, Esq. Icenogle Seaver Pogue
Ted Snailum, TWS Financial, Inc.

**RWSD Employees:** Larry Moore  
Cindy Taylor

**Call to Order:** The meeting was called to order at 8:03 a.m. by Dave Thomas, President of the Board. It was also established that a quorum was in attendance and there were no conflicts of interest to disclose.

**Public Comment:** None

#### Board Action Items:

##### Letter of Engagement from Poysti & Adams:


Upon a motion by Director Heldt, second by Director Dillon and a unanimous vote, the Board approved the Audit Letter of Engagement from Poysti and Adams to perform the audits of the 2016 financial statements of the Plum Valley Height Subdistrict of the Roxborough Water & Sanitation District and the Roxborough Water & Sanitation District.

##### Cool Water Land & Cattle Investments:

Mr. Moore re-presented the request from Cool Water Land and Cattle Investments related to payments of Availability of Service Charges based on higher density development. The Board and Staff discussed an alternative proposal, which altered the timing and amounts of required payments. Upon a motion by Director Moore, second by Director Dillon and unanimous vote, the Board agreed to a decision on a counter-proposal to be presented to Cool Water Land & Cattle Investments. Alan Pogue will put the agreement in writing and get it to all Board Members and Staff for review and comment prior to sending to the land owner.

**ADJOURN:** The meeting was adjourned at 9:06 am.

Respectfully Submitted,

  
Secretary for the Meeting