



# ROXBOROUGH WATER AND SANITATION DISTRICT

The Roxborough Water & Sanitation District and Plum Valley Heights Subdistrict of the Roxborough Water & Sanitation District Regular Board meeting will be held in the Community Room at the West Metro Fire Station #15 located at 6222 N Roxborough Park Rd, Littleton, CO 80125. This meeting can also be accessed via video conference at **ZOOM Meeting ID 874 5981 8759; Password: 694389**

Date: Wednesday, August 17, 2022  
Time 8:00 am

**Board of Directors**

Dave Bane, President  
Ken Maas, Vice President  
Keith Lehmann, Secretary  
Christine Thomas, Treasurer  
John Kim, Assistant Secretary

**Term Expiration**

5/2023  
5/2023  
5/2025  
5/2025  
5/2025

- I. Call to Order as the Roxborough Water And Sanitation District (RWSD) Board of Directors regular meeting
- II. Declaration of Quorum/Disclosure of Conflicts of Interest
- III. Public Comment on items not on Agenda
- IV. **CONVENE AS THE BOARD OF THE PLUM VALLEY HEIGHTS (PVH) SUBDISTRICT OF THE RWSD BOARD**
- V. Consent Agenda
  - a. Approve the Minutes of the Regular Meeting of the PVH Subdistrict which are contained in and are part of the Minutes of the Roxborough Water & Sanitation District Minutes for the Regular Meeting on July 20, 2022.
- VI. Staff Reports
  - a. General Manager’s Report
  - b. Financial Reports

**ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND RECONVENE AS THE RWSD BOARD**

- VII. Consent Agenda
  - a. Approve the Minutes of the Regular Meeting of the RWSD on July 20, 2020.
  - b. Ratify Payrolls for July 31 and August 15, 2022
  - c. Ratify Payments since July 20, 2022: 101752-101799, 101803-101819, 101822
  - d. Approve Payments of Claims: 101800, 101801, 101802,101820, 101821, 101823, 101824
  - e. Approve Pay App #6 for the WTP HSP Serving DWSD in the amount of \$62,751.82
  - f. Approve Change Order #2 for Rampart Range Road Transmission Main Replacement to add \$22,728.00 and 36 days.
  - g. Approve Pay App #4 for the Rampart Range Road Transmission Main Replacement in the amount of \$668,129.22
- VIII. Staff Reports
  - a. General Manager’s Report
  - b. Legal Counsel Report
  - c. Operation Director’s Report
  - d. Engineering Report/Water Use Graphs
  - e. Financial Report

- IX. **Adjourn**

RECORD OF PROCEEDINGS

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**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH WATER AND SANITATION DISTRICT AND THE  
BOARD OF DIRECTORS OF THE PLUM VALLEY HEIGHTS SUBDISTRICT OF ROXBOROUGH WATER AND SANITATION  
DISTRICT HELD  
July 20, 2022**

A regular meeting of the Board of Directors of the Roxborough Water and Sanitation District and the Board of Directors of the Plum Valley Heights Subdistrict was held on July 20, 2022, at 8:00 a.m. The meeting was conducted in person in the Community Room at West Metro Fire, 6222 N. Roxborough Park Drive, and via Zoom meeting. Notice of the meeting and the Zoom ID and Password were duly posted at the District's Administrative Offices and on the District's website, as required by State law.

**ATTENDANCE:**    Directors:            Dave Bane                            President  
   Ken Maas                            Vice President  
   Keith Lehmann                    Secretary  
   John Kim                            Assistant Secretary

Consultants:            Bill Goetz, TST Infrastructure, LLC  
   Ted Snailum, TWS Financial  
   Alan Pogue, Icenogle Seaver Pogue, PC (via Zoom)

RWSD Staff:            Barbara Biggs                            Residents:            Stephen Throneberry (via Zoom)  
   Mike Marcum  
   Lisa Hoover  
   Lucie Taylor  
   Dorice Vidger

**CALL TO ORDER:**

The meeting was called to order at 8:00 a.m. by Director Bane, it was also established that a quorum was in attendance and there were no conflicts of interest to disclose. Upon a motion from Director Lehmann, second by Director Kim, and unanimous vote, Director Thomas was excused.

**PLUM VALLEY HEIGHTS SUBDISTRICT:**

Upon a motion by Director Lehmann, second by Director Kim, and a unanimous vote, the Board convened as the Board of the Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District.

**CONSENT AGENDA:**

Upon a motion by Director Lehmann, second by Director Kim, and a unanimous vote, the Board approved the Consent Agenda which consisted of:

- A. Approved the Minutes of the Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District which are contained in and part of the Roxborough Water and Sanitation District Minutes for the June 15, 2022, Regular Meeting.

**GENERAL MANAGER'S REPORT:**

Ms. Biggs provided a report on recent activities in the Plum Valley Heights Subdistrict. A copy of Ms. Biggs' report is attached to these minutes.

**FINANCIAL PVH:**

Ted Snailum of TWS Financial presented the May 2022 Financial Recap for Plum Valley Heights. Upon a motion from Director Lehmann, second by Director Kim, and a unanimous vote, the Board approved the financial report for Plum Valley Heights.

**BOARD ACTION ITEMS:**

1. **Approve the 2021 Audit as presented by The Adams Group at the June 15, 2022, Board Meeting** Upon a motion from Director Lehmann, second by Director Kim, the board unanimously approved the 2022 audit.

**ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND RECONVENE AS THE ROXBOROUGH WATER AND SANITATION DISTRICT BOARD:**

Upon a motion by Director Lehmann, second by Director Kim, and a unanimous vote, the Board adjourned as the Subdistrict Board and reconvened as the Roxborough Water and Sanitation District Board (RWSD).

**CONSENT AGENDA:**

Upon a motion from Director Lehmann, second by Director Kim, and a unanimous vote, the Board approved the Consent Agenda which consisted of:

- a. Approved the Minutes of the Regular Meeting of the RWSD on June 15, 2020.
- b. Ratified Payrolls for June 30 and July 15, 2022
- c. Ratified Payments since June 16, 2022: 101640-101676, 10181,101684-101695, 101697-101699, 101701, 101703-101707, 101710-101712, 101715, 101717, 101719-101720, 101723-101726, 101730-101731, 101734.
- d. Approved Payments of Claims: 101677-101680, 101682-101683, 101696, 101700, 101702, 101708-101709, 101713-101714, 101716, 101718, 101721-101722, 101727-101729, 101732-101733, 101735-101751
- e. Approved Pay App #5 for the WTP HSP Serving DWSD in the amount of \$87,219.10
- f. Approved Pay App #3 for the Rampart Range Road Transmission Main Replacement in the amount of \$322,618.79

**GENERAL MANAGER’S REPORT:**

Ms. Biggs provided the General Manager’s Report. A copy of Ms. Biggs’ report is attached to these minutes.

**LEGAL COUNSEL REPORT:**

Mr. Pogue mentioned that the report on the 2022 General Assembly will be provided at the August Board meeting.

**OPERATIONS:**

Mr. Marcum provided the Operations Report, and a copy is attached to these minutes.

**ENGINEERING:**

Mr. Goetz, of TST Infrastructure, provided the engineering status report to the Board. A copy of Mr. Goetz’s report is attached to these minutes.

**FINANCIAL RWSD:**

Ted Snailum, of TWS Financial, presented the May 2022 RWSD Financial Statements to the Board. Upon a motion by Director Lehmann, second by Director Kim, and unanimous vote by the Board, the financial report was approved.

**BOARD ACTION ITEMS:**

1. **Approve the 2021 Audit as presented by The Adams Group at the June 15, 2022, Board Meeting** Upon a motion from Director Lehmann, second by Director Kim, and unanimous vote, the Board approved the 2021 audit.
2. **Approve the 2022 Emergency Interconnect Agreement with Denver Water** Upon a motion from Director Lehmann, second by Director Kim, and unanimous vote, the Board approved the 2022 Emergency Interconnect Agreement with Denver Water and authorized the General Manager to execute it.

**ADJOURN:**

Upon a motion by Director Lehmann, second by Director Kim, and a unanimous vote, the meeting was adjourned at 9:17 a.m.

Secretary of the meeting: \_\_\_\_\_



## ROXBOROUGH WATER AND SANITATION DISTRICT

### General Manager's Report

#### Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District

August 17, 2022

##### Valley View Christian Church:

- I received a draft easement from the Property Owners Association (POA) late Wednesday afternoon. The POA and their attorney have proposed changes to the District's standard easement most of which are unacceptable to the District. We have provided a response.
- We still don't have the proposed final alignment that would allow TST to develop a cost estimate for design, so we can determine if the remaining \$6,364.75 is adequate or if additional funds will be required.

##### Titan Road Industrial Park:

- Spoke with the owner of the condominium property. The SDCs have been paid for 2 EQRs on the site; they may need to upsize the water tap to 1-1/2", which is 4 EQRs, so additional SDCs will be due. They are submitting their plans to Douglas County, and I reminded them to make sure all RWSD comments have been addressed prior to submission.

##### McMakin Property:

- Nothing new to report.

##### Centennial WSD Connections:

- RWSD continues to work with Centennial WSD to resolve confusion with the meter reads at the 3 master meters that serve Chatfield East, Chatfield Acres, and Titan Road Industrial Park.

**Roxborough Water and Sanitation - PVH  
Financial Recap  
June 30, 2022**

**General Fund**

1. Property taxes collected for the month total \$ 43,916
2. Specific ownership taxes collected for the month total \$ 3,506
3. Paid \$ 1000 for monthly accounting fees.



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- IX. **Adjourn**

## Contractor's Application for Payment No. 6 (REV 3)

	Application Period: 6-30-22 to 7-28-22	Application Date: 8/4/2022
To (Owner): Roxborough Water and Sanitation District	From (Contractor): Moltz Construction Inc.	Via (Engineer): TST Infrastructure, LLC
Project: WTP High Service Pump Addition Serving DWSD	Contract: WTP High Service Pump Addition Serving DWSD	
Owner's Contract No.: n/a	Contractor's Project No.:	Engineer's Project No.: 001.383.02

### Application For Payment Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
No. 1	\$45,424.00	
No. 2	\$3,739.22	
No. A.1	\$96,780.00	
No. A.2	\$242,558.07	
No. B.1	\$49,735.00	
TOTALS		
	\$438,236.29	
NET CHANGE BY CHANGE ORDERS		\$438,236.29

1. ORIGINAL CONTRACT PRICE.....	\$	\$474,145.00
2. Net change by Change Orders.....	\$	\$438,236.29
3. Current Contract Price (Line 1 ± 2).....	\$	\$912,381.29
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$	\$685,635.24
5. RETAINAGE:		
a. 5% X \$685,635.24 Work Completed.....	\$	\$34,281.76
b. 5% X _____ Stored Material.....	\$	
c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$34,281.76
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$651,353.48
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$588,601.66
8. AMOUNT DUE THIS APPLICATION.....	\$	\$62,751.82
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$	\$261,027.81

#### Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

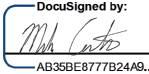
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

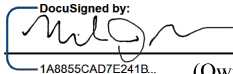
#### Contractor Signature

By: 	Date: August 10, 2022   2:54:01 PM MDT
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Payment of: \$ 62,751.82  
(Line 8 or other - attach explanation of the other amount)

is recommended by:  August 10, 2022 | 3:06:20 PM  
(Date)

Payment of: \$ 62,751.82  
(Line 8 or other - attach explanation of the other amount)

is approved by:  August 10, 2022 | 3:07:15 PM  
(Date) (Owner)

Approved by: \_\_\_\_\_  
Funding or Financing Entity (if applicable) (Date)

Progress Estimate

Contractor's Application

For (Contract):		WTP High Service Pump Addition Serving DWSD					Application Number:		6 (REV 3)		6 (REV 2)							
Application Period:		6-30-22 to 7-28-22					Application Date:		8/4/2022									
A		B			C		D		(C + D)		E		F		G			
Item		Contract Information			Work Completed		Stored Materials (Not in C or D)		Total Completed and Stored This Period (D + E)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)						
Item No.	Description	Item Quantity	Units	Unit Price	Bid Item Value (\$)	Quantity Installed Prev. Period	Quantity Value Prev. Period	Quantity Installed This Period	Quantity Value This Period	Total Estimated Quantity	Value of Work Installed to Date	From Prev Period	This Period	Total Stored Materials				
1	015000 Mobilization and Equipment	1	LS	8,440.00	\$8,440.00	1	\$8,440.00			1	\$8,440.00				\$8,440.00	100.0%		
2	015000 Pre-Construction and Engineering Management	1	LS	8,550.00	\$8,550.00	1	\$8,550.00			1	\$8,550.00				\$8,550.00	100.0%		
3	015000 Project Management and Supervision	1	LS	8,920.00	\$8,920.00	0.9	\$8,028.00			0.9	\$8,028.00				\$8,028.00	90.0%	\$892.00	
4	015000 General Requirements and Safety	1	LS	8,285.00	\$8,285.00	1	\$8,285.00			1	\$8,285.00				\$8,285.00	100.0%		
5	015000 Bonds and Insurance	1	LS	7,190.00	\$7,190.00	1	\$7,190.00			1	\$7,190.00				\$7,190.00	100.0%		
6	024100 Pipe Demolition	1	LS	5,376.00	\$5,376.00	1	\$5,376.00			1	\$5,376.00				\$5,376.00	100.0%		
7	024100 Scaffold, GPR, Pick Points for Demolition Install	1	LS	5,837.00	\$5,837.00	1	\$5,837.00			1	\$5,837.00				\$5,837.00	100.0%		
8	024100 P3 - 2x4 Protective Stud Wall, plywood sheeting, w/3 access doors	1	LS	3,210.00	\$3,210.00	1	\$3,210.00			1	\$3,210.00				\$3,210.00	100.0%		
9	024100 Remove/ Relocate HSP0605-Piping, Valves and Instruments	1	LS	4,495.00	\$4,495.00	1	\$4,495.00			1	\$4,495.00				\$4,495.00	100.0%		
10	024100 Relocate Pump HSP0605 WTG sub	1	LS	6,821.00	\$6,821.00	1	\$6,821.00			1	\$6,821.00				\$6,821.00	100.0%		
11	033000 Concrete Pipe Support @ 24" Tee P8	1	LS	1,199.00	\$1,199.00	1	\$1,199.00			1	\$1,199.00				\$1,199.00	100.0%		
12	033000 Equipment Pad Concrete (mci)- Electric Eq. Pads E2.0	1	LS	737.00	\$737.00	1	\$737.00			1	\$737.00				\$737.00	100.0%		
13	221123 Pipe and Conduit Paint / Pipe 1D	1	LS	14,718.00	\$14,718.00	0.9	\$13,246.20	0.1	\$1,471.80	1	\$14,718.00				\$14,718.00	100.0%	\$1,471.80	
14	260000 Electrical, Instrumentation and Control - See Electrical SOV	1	LS	175,320.00	\$175,320.00	0.814510626	\$142,800.00			0.814510626	\$142,800.00				\$142,800.00	81.5%	\$32,520.00	
15	400506 Drawing P6 Modification Notes and ARV/Pump Drains	1	LS	6,434.00	\$6,434.00	1	\$6,434.00			1	\$6,434.00				\$6,434.00	100.0%		
16	400507 Supply Steel Pipe Support Package	1	LS	13,474.00	\$13,474.00	1	\$13,474.00			1	\$13,474.00				\$13,474.00	100.0%		
17	400507 Install Pipe Supports	1	LS	4,935.00	\$4,935.00	1	\$4,935.00			1	\$4,935.00				\$4,935.00	100.0%		
18	400556 Valve Procurement	1	LS	85,479.00	\$85,479.00	0.75	\$64,109.25	0.25	\$21,369.75	1	\$85,479.00				\$85,479.00	100.0%	\$21,369.75	
19	402323 Supply Steel Pipe Package	1	LS	70,886.00	\$70,886.00	1	\$70,886.00			1	\$70,886.00				\$70,886.00	100.0%		
20	402323 Install Steel Pipe, Valves and Fittings	1	LS	33,839.00	\$33,839.00	1	\$33,839.00			1	\$33,839.00				\$33,839.00	100.0%		
21																		
22																		
<b>Totals w/o Change Orders</b>					<b>\$474,145.00</b>		<b>\$417,891.45</b>		<b>\$22,841.55</b>		<b>\$440,733.00</b>				<b>\$22,841.55</b>	<b>\$440,733.00</b>	<b>93.0%</b>	<b>\$33,412.00</b>
<b>Original Contract Change Orders</b>																		
	Change Order No. 1 Additional Steel Pipe	1	LS	45,424.00	\$45,424.00	1	\$45,424.00			1	\$45,424.00				\$45,424.00	100.0%		
	Change Order 2 Additional Caps	1	LS	3,739.22	\$3,739.22	1	\$3,739.22			1	\$3,739.22				\$3,739.22	100.0%		
<b>Totals Original Contract Change Orders</b>					<b>\$49,163.22</b>		<b>\$49,163.22</b>				<b>\$49,163.22</b>				<b>\$49,163.22</b>	<b>100.0%</b>		
<b>Change Orders A</b>																		
	<b>Change Order No. A.1 Bathroom Addition</b>	1	LS	96,780.00	\$96,780.00													
	CO A.1 General Conditions				\$12,960.00	0.9	\$11,664.00			0.9	\$11,664.00				\$11,664.00	90.0%	\$1,296.00	
	CO A.1 OHP, Labor Burden and B&I				\$14,064.00	1	\$14,064.00			1	\$14,064.00				\$14,064.00	100.0%		
	CO A.1 HM Door, Frame and Hardware				\$2,816.00	0.4999857	\$1,407.96	0.5000143	\$1,408.04	1	\$2,816.00		\$1,408.04		\$2,816.00	100.0%		
	CO A.1 Drywall, Insulation, Base (concrete curb), Signage				\$5,498.00	1	\$5,498.00			1	\$5,498.00				\$5,498.00	100.0%		
	CO A.1 Framing Materials and Labor				\$8,119.00	1	\$8,119.00			1	\$8,119.00				\$8,119.00	100.0%		
	CO A.1 Paint				\$960.00	1	\$960.00			1	\$960.00				\$960.00	100.0%		
	CO A.1 Accessories and Vanity				\$2,714.00	0.2	\$542.80	0.8	\$2,171.20	1	\$2,714.00		\$2,171.20		\$2,714.00	100.0%		
	CO A.1 Plumbing				\$31,571.00	0.8	\$25,256.80	0.2	\$6,314.20	1	\$31,571.00		\$6,314.20		\$31,571.00	100.0%		
	CO A.1 HVAC				\$4,696.00	1	\$4,696.00			1	\$4,696.00				\$4,696.00	100.0%		
	CO A.1 Fire Protection				\$8,220.00												\$8,220.00	
	CO A.1 Electrical				\$5,162.00	1	\$5,162.00			1	\$5,162.00				\$5,162.00	100.0%		
<b>Totals A.1 Bathroom Addition</b>					<b>\$96,780.00</b>		<b>\$77,470.56</b>		<b>\$9,893.44</b>		<b>\$87,264.00</b>				<b>\$9,893.44</b>	<b>\$87,264.00</b>	<b>90.2%</b>	<b>\$9,516.00</b>
<b>Change Orders A.2</b>																		
	<b>Change Order No. A.2 Sodium Hypo Piping</b>	1	LS	16,822.00	\$16,822.00													
	CO A.2 General Conditions				\$4,845.00	1	\$4,845.00			1	\$4,845.00				\$4,845.00	100.0%		
	CO A.2 PVC Labor and Material				\$10,591.00	0.75	\$7,943.25	0.25	\$2,647.75	1	\$10,591.00		\$2,647.75		\$10,591.00	100.0%		
	CO A.2 Procure Circuit Breaker				\$1,386.00	1	\$1,386.00			1	\$1,386.00				\$1,386.00	100.0%		
<b>Totals A.2 Hypo Piping</b>					<b>\$16,822.00</b>		<b>\$14,174.25</b>		<b>\$2,647.75</b>		<b>\$16,822.00</b>				<b>\$2,647.75</b>	<b>\$16,822.00</b>	<b>100.0%</b>	
	<b>Change Order A.2 Sodium Hypo Electrical</b>	1	LS	15,284.00	\$15,284.00													
	CO A.2 Sodium Hypo MCI				\$2,391.00	1	\$2,391.00			1	\$2,391.00				\$2,391.00	100.0%		
	CO A.2 Sodium Hypo SVE				\$12,893.00			0.5	\$6,446.50	0.5	\$6,446.50		\$6,446.50		\$6,446.50	50.0%	\$6,446.50	
<b>Totals A.2 Hypo Electrical</b>					<b>\$15,284.00</b>		<b>\$2,391.00</b>		<b>\$6,446.50</b>		<b>\$8,837.50</b>				<b>\$6,446.50</b>	<b>\$8,837.50</b>	<b>57.8%</b>	<b>\$6,446.50</b>
	<b>Change Order A.2 Waterton Access</b>	1	LS	210,452.07	\$210,452.07													
	CO A.2 Waterton Access GCs, Burden, OHP and Ins.				\$82,054.07	0.15	\$12,308.11	0.15	\$12,308.11	0.3	\$24,616.22		\$12,308.11		\$24,616.22	30.0%	\$57,437.85	
	CO A.2 Waterton Access Demolition				\$4,452.00			1	\$4,452.00		\$4,452.00				\$4,452.00	100.0%		
	CO A.2 Waterton Access Excavation and Backfill				\$36,326.00			0.2	\$7,265.20	0.2	\$7,265.20		\$7,265.20		\$7,265.20	20.0%	\$29,060.80	
	CO A.2 Waterton Access Seeding / GESC				\$3,873.00	0.3	\$1,161.90			0.3	\$1,161.90				\$1,161.90	30.0%	\$2,711.10	
	CO A.2 Waterton Access Electrical				\$31,675.00												\$31,675.00	
	CO A.2 Waterton Access Asphalt Paving				\$17,396.00												\$17,396.00	
	CO A.2 Waterton Access Concrete				\$34,676.00												\$34,676.00	
<b>Totals A.2 Waterton Access</b>					<b>\$210,452.07</b>		<b>\$13,470.01</b>		<b>\$24,025.31</b>		<b>\$37,495.32</b>				<b>\$24,025.31</b>	<b>\$37,495.32</b>	<b>17.8%</b>	<b>\$172,956.75</b>



**Progress Estimate**

**Contractor's Application**

For (Contract): WTP High Service Pump Addition Serving DWSD				Application Number: 6 (REV 3) 6 (REV 2)															
Application Period: 6-30-22 to 7-28-22				Application Date: 8/4/2022															
A				B	C			D		(C + D)		E			F		G		
Item				Contract Information				Work Completed				Stored Materials (Not in C or D)			Total Completed and Stored This Period (D + E)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)	
Item No.	Description	Item Quantity	Units	Unit Price	Bid Item Value (\$)	Quantity Installed Prev. Period	Quantity Value Prev. Period	Quantity Installed This Period	Quantity Value This Period	Total Estimated Quantity	Value of Work Installed to Date	From Prev Period	This Period	Total Stored Materials					
<b>Totals Change Orders A.2</b>					<b>\$242,558.07</b>		<b>\$30,035.26</b>		<b>\$33,119.56</b>		<b>\$63,154.82</b>				<b>\$33,119.56</b>	<b>\$63,154.82</b>	<b>26.0%</b>	<b>\$179,403.25</b>	
<b>Totals Change Orders A</b>					<b>\$339,338.07</b>		<b>\$107,405.82</b>		<b>\$43,013.00</b>		<b>\$150,418.82</b>				<b>\$43,013.00</b>	<b>\$150,418.82</b>	<b>44.3%</b>	<b>\$188,919.25</b>	
<b>Change Orders B</b>																			
<b>Change Order No. B.1 Office Addition</b>				1	LS	49,735.00	\$49,735.00												
	CO B.1 General Conditions				\$20,636.00	0.9	\$18,572.40			0.9	\$18,572.40						\$18,572.40	90.0%	\$2,063.60
	CO B.1 Demolition/ Remove/ Replace Ceiling Grid				\$2,112.00	1	\$2,112.00			1	\$2,112.00						\$2,112.00	100.0%	
	CO B.1 Storefront				\$11,854.00	1	\$11,854.00			1	\$11,854.00						\$11,854.00	100.0%	
	CO B.1 Framing Drywall Materials and Labor				\$5,261.00	1	\$5,261.00			1	\$5,261.00						\$5,261.00	100.0%	
	CO B.1 Base and Carpet Tile				\$2,878.00	1	\$2,878.00			1	\$2,878.00						\$2,878.00	100.0%	
	CO B.1 Paint				\$420.00	1	\$420.00			1	\$420.00						\$420.00	100.0%	
	CO B.1 Signage				\$200.00			1	\$200.00		\$200.00				\$200.00		\$200.00	100.0%	
	CO B.1 HVAC				\$2,195.00	0.5	\$1,097.50			0.5	\$1,097.50						\$1,097.50	50.0%	\$1,097.50
	CO B.1 Electrical				\$4,179.00	0.7	\$2,925.30			0.7	\$2,925.30						\$2,925.30	70.0%	\$1,253.70
<b>Totals Change Orders B</b>					<b>\$49,735.00</b>		<b>\$45,120.20</b>		<b>\$200.00</b>		<b>\$45,320.20</b>				<b>\$200.00</b>	<b>\$45,320.20</b>	<b>91.1%</b>	<b>\$4,414.80</b>	
<b>Totals with Change Orders</b>					<b>\$912,381.29</b>		<b>\$619,580.69</b>		<b>\$66,054.55</b>		<b>\$685,635.24</b>				<b>\$66,054.55</b>	<b>\$685,635.24</b>	<b>75.1%</b>	<b>\$226,746.05</b>	



Change Order No. 2

Date of Issuance: August 17, 2022	Effective Date: August 17, 2022
Owner: Roxborough Water and Sanitation District	Owner's Contract No.: N/A
Contractor: American West Construction, LLC	Contractor's Project No.:
Engineer: TST Infrastructure, LLC	Engineer's Project No.: 001.379.03
Project: Rampart Range Road Transmission Main Replacement	Contract Name: Rampart Range Road Transmission Main Replacement

The Contract is modified as follows upon execution of this Change Order:

Description:

- |   |   |
|---|---|
| 1. Adjust contract price to provide compensation for costs associated with construction delays due to unknown and unidentified utilities encountered during installation of the waterline. See summary below of unknown utilities encountered and attached American West Change Order 02. | Add \$22,728.00<br>Add 2 days   |
| A. 6/22/2022 – STA 0+05: ¾” cable and 10” ACP encountered   |   |
| B. 6/23/2022 – STA 0+05: Emergency locate on ¾” cable to determine it is abandoned.   |   |
| C. 6/28/2022 – STA 0+28: Emergency locate on abandoned telephone line.  |   |
| D. 7/8/2022 – STA 3+15: Branch on abandoned telephone line.   |   |
| E. 7/8/2022 – STA 3+35: Abandoned irrigation line.  |   |
| F. 7/11/2022 – STA 4+20: Abandoned 18” CMP culvert.   |   |
| G. 7/13/2022 – STA 6+35: Abandoned 2” irrigation line.  |   |
| H. 7/13/2022 – STA 6+50: Emergency locate on 4” Abandoned underground electric line.  |   |
| I. 7/13/2022 – STA 6+80: 12” Encasement on active irrigation line.  |   |
| J. 7/18/2022 – STA 8+93: Deflection around abandoned 14” forcemain to accommodate ARV vault installation.   |   |
| 2. Increase contract times to account for increased abandoned asbestos cement pipe removal. Additional cost for asbestos cement pipe removal will be paid as additional quantity for Bid Item 37. See attached Work Change Directive 5.   | Add \$0.00<br>Add 7 days  |
| 3. Increase contract times to account for change in start of waterline installation from June 1 <sup>st</sup> to June 27 <sup>th</sup> that resulted from long lead times for pipe materials.   | Add \$0.00<br>Add 27 days   |
| Total Change Order No. 2:   | Add \$22,728.00<br>Add 36 days to Milestone 2, Substantial Completion, and date of Final Payment. |

Attachments: *American West Change Order 02, Work Change Directive 5*

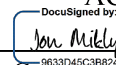


Change Order No. 2

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price:  \$ <u>2,856,515.50</u>	Original Contract Times: Milestone 1: <u>4/1/2022</u> Milestone 2: <u>8/26/2022</u> Substantial Completion: <u>11/6/2022 (270 days)</u> Ready for Final Payment: <u>12/6/2022 (300 days)</u> days or dates
Increase from previously approved Change Orders No. <u>1</u> to No. <u>1</u> :  \$ <u>44,760.00</u>	Increase from previously approved Change Orders No. <u>1</u> to No. <u>1</u> : Milestone 1: <u>N/A</u> Milestone 2: <u>1 day</u> Substantial Completion: <u>1 day</u> Ready for Final Payment: <u>1 day</u> days or dates
Contract Price prior to this Change Order:  \$ <u>2,901,275.50</u>	Contract Times prior to this Change Order: Milestone 1: <u>4/1/2022</u> Milestone 2: <u>8/27/2022</u> Substantial Completion: <u>11/7/2022 (271 days)</u> Ready for Final Payment: <u>12/7/2022 (301 days)</u> days or dates
Increase of this Change Order:  \$ <u>22,728.00</u>	Increase of this Change Order: Milestone 1: <u>0 days</u> Milestone 2: <u>36 days</u> Substantial Completion: <u>36 days</u> Ready for Final Payment: <u>36 days</u> days or dates
Contract Price incorporating this Change Order:  \$ <u>2,924,003.50</u>	Contract Times with all approved Change Orders: Milestone 1: <u>4/1/2022</u> Milestone 2: <u>10/2/2022</u> Substantial Completion: <u>12/13/2022 (307 days)</u> Ready for Final Payment: <u>1/12/2023 (337 days)</u> days or dates

RECOMMENDED:  
By:   
AB35BE977B24A9  
Engineer (if required)

ACCEPTED:  
By:   
1A8855CAD7E247B...  
Owner (Authorized Signature)

ACCEPTED:  
By:   
9633D45C3B824C3  
Contractor (Authorized Signature)

Title: Principal  
Date: August 11, 2022 | 9:09:50 AM PDT

Title: director of operations  
Date: August 11, 2022 | 9:19:41 AM PDT

Title: Project Manager  
Date: August 11, 2022 | 7:36:51 AM PDT

Approved by Funding Agency (if applicable)

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Title: \_\_\_\_\_



**Progress Estimate**

**Contractor's Application**

For (Contract):		Rampart Range Road Transmission Main Replacement				Application Number:		4										
Application Period:		July 2022				Application Date:		7/28/2022										
A		B		C		D		(C + D)		E		F		G				
Item		Contract Information				Work Completed				Stored Materials (Not in C or D)			Total Completed and Stored This Period (D + E)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)		
Bid Item No.	Description	Item Quantity	Units	Unit Price	Bid Item Value (\$)	Quantity Installed Prev. Period	Quantity Value Prev. Period	Quantity Installed This Period	Quantity Value This Period	Total Estimated Quantity	Value of Work Installed to Date	From Prev Period					This Period	Total Stored Materials
<b>BASE BID -</b>																		
<b>RAMPART RANGE ROAD TRANSMISSION MAIN REPLACEMENT (BASE BID):</b>																		
<b>GENERAL (\$485,715)</b>																		
1	Performance & Payment Bonds	1	LS	\$20,000.00	\$20,000.00	1.00	\$20,000.00			1.00	\$20,000.00					\$20,000.00	100.0%	\$20,000.00
2	Insurance	1	LS	\$20,000.00	\$20,000.00													
3	Submittals	1	LS	\$950.00	\$950.00	1.00	\$950.00			1.00	\$950.00					\$950.00	100.0%	\$950.00
4	Grading, Erosion, & Sediment Control Permit	1	LS	\$6,900.00	\$6,900.00	0.095217	\$657.00			0.095217	\$657.00					\$657.00	9.5%	\$6,243.00
5	Right-Of-Way Permit	1	LS	\$150,000.00	\$150,000.00	0.027793	\$4,169.00			0.027793	\$4,169.00					\$4,169.00	2.8%	\$145,831.00
6	Other Permits	1	LS	\$3,200.00	\$3,200.00	0.798438	\$2,555.00			0.798438	\$2,555.00					\$2,555.00	79.8%	\$645.00
7	Contractor Mobilization and Staging	1	LS	\$75,000.00	\$75,000.00	1.00	\$75,000.00			1.00	\$75,000.00					\$75,000.00	100.0%	\$75,000.00
8	Traffic Control	3,805	LF	\$50.00	\$190,250.00	560.00	\$28,000.00	840.00	\$42,000.00	1,400.00	\$70,000.00				\$42,000.00	\$70,000.00	36.8%	\$120,250.00
9	Construction Survey	3,805	LF	\$2.00	\$7,610.00	1,600.00	\$3,200.00	1,825.00	\$3,650.00	3,425.00	\$6,850.00				\$3,650.00	\$6,850.00	90.0%	\$760.00
10	As-Built Survey	3,805	LF	\$1.00	\$3,805.00													\$3,805.00
11	Utility Potholing	16	HR	\$500.00	\$8,000.00	14.00	\$7,000.00			14.00	\$7,000.00					\$7,000.00	87.5%	\$1,000.00
<b>WATER LINE REPLACEMENT (\$546,205 + \$63,000 = \$609,205)</b>																		
12	24" PVC Waterline (0'-8" Deep)	35	LF	\$390.00	\$13,650.00	20.00	\$7,800.00			20.00	\$7,800.00					\$7,800.00	57.1%	\$5,850.00
13	24" PVC Waterline (Additional 0'-8" Feet of Trench Depth)	15	LF	\$250.00	\$3,750.00													\$3,750.00
14	24" Ductile Iron Bends & Fittings	14	EA	\$4,300.00	\$60,200.00	1.00	\$4,300.00	2.00	\$8,600.00	3.00	\$12,900.00				\$8,600.00	\$12,900.00	21.4%	\$47,300.00
15	24" Butterfly Valves	11	EA	\$11,000.00	\$121,000.00	1.00	\$11,000.00	4.00	\$44,000.00	5.00	\$55,000.00				\$44,000.00	\$55,000.00	45.5%	\$66,000.00
16	24" Watermain Connection	1	LS	\$9,700.00	\$9,700.00													\$9,700.00
17	18" PVC Waterline (0'-8" Deep)	10	LF	\$290.00	\$2,900.00							\$2,152.00		\$2,152.00		\$2,152.00	74.2%	\$748.00
18	18" Ductile Iron Bends & Fittings	6	EA	\$2,800.00	\$16,800.00													\$16,800.00
19	18" Butterfly Valves	2	EA	\$7,000.00	\$14,000.00													\$14,000.00
20	18" Watermain Connection	2	LS	\$9,700.00	\$19,400.00													\$19,400.00
21	14" DIP Waterline (0'-8" Deep)	5	LF	\$260.00	\$1,300.00	5.00	\$1,300.00			5.00	\$1,300.00				\$1,300.00	\$1,300.00	100.0%	\$0.00
22	14" Ductile Iron Bends & Fittings	2	EA	\$1,700.00	\$3,400.00	2.00	\$3,400.00			2.00	\$3,400.00				\$3,400.00	\$3,400.00	100.0%	\$0.00
23	14" Watermain Connection	1	LS	\$9,700.00	\$9,700.00	1.00	\$9,700.00			1.00	\$9,700.00				\$9,700.00	\$9,700.00	100.00%	\$0.00
24	12" PVC Waterline (0'-8" Deep)	70	LF	\$180.00	\$12,600.00							\$5,710.00		\$5,710.00		\$5,710.00	45.3%	\$6,890.00
25	12" PVC Waterline (Additional 0'-8" Feet of Trench Depth)	70	LF	\$50.00	\$3,500.00													\$3,500.00
26	12" Ductile Iron Bends & Fittings	17	EA	\$980.00	\$16,660.00													\$16,660.00
27	12" Waterline Lowering	3	LS	\$4,900.00	\$14,700.00													\$14,700.00
28	10" PVC Waterline (0'-8" Deep)	125	LF	\$240.00	\$30,000.00							\$6,548.00		\$6,548.00		\$6,548.00	21.8%	\$23,452.00
29	10" PVC Waterline (Additional 0'-8" Feet Depth)	15	LF	\$50.00	\$750.00													\$750.00
30	10" Ductile Iron Bends & Fittings	6	EA	\$590.00	\$3,540.00													\$3,540.00
31	10" Gate Valves	1	EA	\$3,600.00	\$3,600.00													\$3,600.00
32	10" Watermain Connection	1	LS	\$9,700.00	\$9,700.00													\$9,700.00
33	8" PVC Waterline (0'-8" Deep)	120	LF	\$150.00	\$18,000.00	10.00	\$1,500.00	10.00	\$1,500.00	10.00	\$1,500.00	\$3,974.00		\$3,974.00	\$1,500.00	\$5,474.00	30.4%	\$12,526.00
34	8" Ductile Iron Bends & Fittings	4	EA	\$690.00	\$2,760.00													\$2,760.00
35	8" Gate Valves	2	EA	\$2,800.00	\$5,600.00	1.00	\$2,800.00	1.00	\$2,800.00	1.00	\$2,800.00				\$2,800.00	\$2,800.00	50.0%	\$2,800.00
36	8" Watermain Connection	2	LS	\$9,700.00	\$19,400.00													\$19,400.00
37	Remove & Dispose of Existing 12" & 14" Asbestos Cement (AC) Pipe	360	LF	\$100.00	\$36,000.00	30.00	\$3,000.00	60.00	\$6,000.00	630.00	\$63,000.00				\$60,000.00	\$63,000.00	175.0%	(\$27,000.00)
38	Abandon Existing 10" DIP (In Place)	55	LF	\$35.00	\$1,925.00													\$1,925.00
39	Air Vac MH & Assembly	2	EA	\$26,000.00	\$52,000.00			1.00	\$26,000.00	1.00	\$26,000.00				\$26,000.00	\$26,000.00	50.0%	\$26,000.00
40	Valve Marker Posts	3	EA	\$540.00	\$1,620.00													\$1,620.00
41	Water Trench Over-Excavation	3,805	LF	\$10.00	\$38,050.00			1,400.00	\$14,000.00	1,400.00	\$14,000.00				\$14,000.00	\$14,000.00	36.8%	\$24,050.00
<b>ASPHALT AND FLATWORK (\$708,630.50)</b>																		
42	Remove & Dispose of Asphalt	3,275	SY	\$24.00	\$78,600.00	710.00	\$17,040.00	410.00	\$9,840.00	1,120.00	\$26,880.00				\$9,840.00	\$26,880.00	34.2%	\$51,720.00
43	Asphalt Surface Replacement (11")	36,025	SY	\$9.50	\$342,237.50													\$342,237.50
44	Mill & Overlay (12" Deep)	3,789	SY	\$31.00	\$117,459.00													\$117,459.00
45	Glass Grid Replacement [Provisional Item]	3,532	SY	\$15.25	\$53,863.00													\$53,863.00
46	Pavement Marking Paint	3,805	SF	\$2.00	\$7,610.00													\$7,610.00
47	Thermoplastic Pavement Marking	250	SF	\$17.50	\$4,375.00													\$4,375.00
48	Concrete Curb & Gutter Removal	95	LF	\$18.00	\$1,710.00													\$1,710.00
49	Concrete Drainage Pan Removal	317	SY	\$18.00	\$5,706.00													\$5,706.00
50	Concrete Sidewalk Removal	487	SY	\$18.00	\$8,766.00													\$8,766.00
51	Concrete Curb & Gutter Replacement	95	LF	\$42.00	\$3,990.00													\$3,990.00
52	Concrete Drainage Pan Replacement	317	SY	\$140.00	\$44,380.00													\$44,380.00
53	Concrete Sidewalk Replacement	487	SY	\$82.00	\$39,934.00													\$39,934.00
<b>\$681,750.50</b>																		

**Progress Estimate**

**Contractor's Application**

For (Contract):		Rampart Range Road Transmission Main Replacement										Application Number:		4					
Application Period:		July 2022										Application Date:		7/28/2022					
A		B			C		D		(C + D)		E			F		G			
Item		Contract Information			Work Completed				Stored Materials (Not in C or D)			Total Completed and Stored This Period (D + E)		Total Completed and Stored This Period (C + D + E)	% (F / B)	Balance to Finish (B - F)			
Bid Item No.	Description	Item Quantity	Units	Unit Price	Bid Item Value (\$)	Quantity Installed Prev. Period	Quantity Value Prev. Period	Quantity Installed This Period	Quantity Value This Period	Total Estimated Quantity	Value of Work Installed to Date	From Prev Period	This Period	Total Stored Materials					
<b>GRADING, EROSION, AND SEDIMENT CONTROL (\$62,150)</b>																			
54	Vehicle Tracking Pad	2	EA	\$2,900.00	\$5,800.00	2.00	\$5,800.00			2.00	\$5,800.00						\$5,800.00	100.0%	
55	Construction Fence	2,025	LF	\$2.00	\$4,050.00	2075.00	\$4,150.00			2075.00	\$4,150.00						\$4,150.00	102.5%	
56	Curb Sock	21	EA	\$150.00	\$3,150.00														
57	Concrete Washout Area	1	EA	\$3,200.00	\$3,200.00														
58	Sediment Control Log	1,260	LF	\$2.50	\$3,150.00	799.00	\$1,997.50			799.00	\$1,997.50						\$1,997.50	63.4%	
59	Erosion Control Blanket	1.4	AC	\$12,000.00	\$16,800.00														
60	Additional GESC BMP's	1	LS	\$26,000.00	\$26,000.00			0.09038	\$2,350.00	0.09	\$2,350.00					\$2,350.00	\$2,350.00	9.0%	
<b>PROVISIONAL ITEMS (\$21,975)</b>																			
61	Trench Stabilization Rock [Provisional Item]	100	CY	\$80.00	\$8,000.00													\$8,000.00	
62	Rock Excavation - Rock Teeth Ripper [Provisional Item]	300	CY	\$42.00	\$12,600.00			10.00	\$420.00	10.00	\$420.00					\$420.00	\$420.00	3.3%	
63	Rock Excavation - Pneumatic Chiseling [Provisional Item]	25	CY	\$55.00	\$1,375.00													\$1,375.00	
<b>BASE BID SUBTOTAL:</b>																			
					\$1,824,675.50													\$1,824,675.50	
<b>BID ALTERNATE A:</b>																			
<b>WATERLINE REPLACEMENT (\$985,650)</b>																			
1	24" DIP Waterline (0'-8" Deep)	3,350	LF	\$285.00	\$954,750.00			1400.00	\$399,000.00	1400.00	\$399,000.00	\$145,587.00	\$31,719.00	\$177,306.00	\$430,719.00	\$576,306.00		60.4%	\$378,444.00
2	24" DIP Waterline (Additional 0'-8" Feet Depth)	240	LF	\$35.00	\$8,400.00			200.00	\$7,000.00	200.00	\$7,000.00				\$7,000.00	\$7,000.00		83.3%	\$1,400.00
3	18" DIP Waterline (0'-8" Deep)	90	LF	\$250.00	\$22,500.00														\$22,500.00
<b>CATHODIC PROTECTION (\$46,190)</b>																			
4	32 lb. Anodes for Bonded DIP	32	EA	\$830.00	\$26,560.00	2.00	\$1,660.00	10.00	\$8,300.00	12.00	\$9,960.00				\$8,300.00	\$9,960.00		37.5%	\$16,600.00
5	9 lb. Anodes for DIP Fittings on PVC Pipe	7	EA	\$510.00	\$3,570.00			1.00	\$510.00	1.00	\$510.00				\$510.00	\$510.00		14.3%	\$3,060.00
6	Reference Electrode/Coupon	2	EA	\$430.00	\$860.00	1.00	\$430.00	1.00	\$430.00	2.00	\$860.00				\$430.00	\$860.00		100.0%	
7	Cathodic Protection (Pipe Joint Bonding)	3,440	LF	\$2.50	\$8,600.00			1400.00	\$3,500.00	1400.00	\$3,500.00				\$3,500.00	\$3,500.00		40.7%	\$5,100.00
8	Cathodic Protection (Test/Monitoring Stations)	8	EA	\$825.00	\$6,600.00			3.00	\$2,475.00	3.00	\$2,475.00				\$2,475.00	\$2,475.00		37.5%	\$4,125.00
<b>BID ALTERNATE "A" SUBTOTAL:</b>																			
					\$1,031,840.00													\$1,031,840.00	
<b>RAMPART RANGE ORIGINAL CONTRACT TOTALS:</b>																			
					\$2,856,515.50		\$213,108.50		\$636,375.00	36.59%	\$849,483.50	\$163,971.00	\$31,719.00	\$195,690.00	\$668,094.00	\$1,045,173.50	36.59%	\$1,811,342.00	
<b>CHANGE ORDERS/WORK CHANGE DIRECTIVES:</b>																			
CO1: Item 1	Change Order #01A/WCD #01: Butterfly Valves	13	EA	\$2,779.23	\$36,130.00	1.00	\$2,779.23	4.00	\$11,116.92	5.00	\$13,896.15				\$11,116.92	\$13,896.15		38.5%	\$22,233.85
CO1: Item 2.1	Change Order #01B/WCD #02A: Pavement Marking Mobilization	1	EA	\$3,080.00	\$3,080.00														\$3,080.00
CO1: Item 2.2	Change Order #01B/WCD #02B: Paint Temp. Crosswalk	260	SF	\$8.00	\$2,080.00														\$2,080.00
CO1: Item 2.3	Change Order #01B/WCD #02C: Paint Turn Arrows	36	SF	\$17.50	\$630.00														\$630.00
CO1: Item 2.4	Change Order #01B/WCD #02D: Remove Pavement Markings	296	SF	\$3.50	\$1,036.00														\$1,036.00
CO1: Item 3	Change Order #01C/WCD #03: Seed Mix Change (R/MD Mix)	1.32	AC	\$340.15	\$449.00														\$449.00
CO1: Item 4	Change Order #01D/WCD #04: Air Vac Opening Size Change	1	EA	\$1,355.00	\$1,355.00			1.00	\$1,355.00	1.00	\$1,355.00				\$1,355.00	\$1,355.00		100.0%	
CO2: Item 1	Change Order #07: Unknown Utilities/Field Conditions	1	LS	\$22,728.00	\$22,728.00			1.00	\$22,728.00	1.00	\$22,728.00				\$22,728.00	\$22,728.00		100.0%	
<b>CHANGE ORDERS/WCD'S SUBTOTAL:</b>																			
					\$67,488.00														\$67,488.00
<b>RAMPART RANGE CONTRACT TOTALS:</b>																			
					\$2,924,003.50		\$215,887.73		\$671,574.92	37.04%	\$863,379.65	\$163,971.00	\$31,719.00	\$195,690.00	\$703,293.92	\$1,083,152.65	37.04%	\$1,840,850.85	
																<b>Retention (To Date):</b>		\$54,157.63	
																<b>Balance to Finish + Retention (To Date):</b>		\$1,895,008.48	



# ROXBOROUGH WATER AND SANITATION DISTRICT

## General Manager's Report August 17, 2022

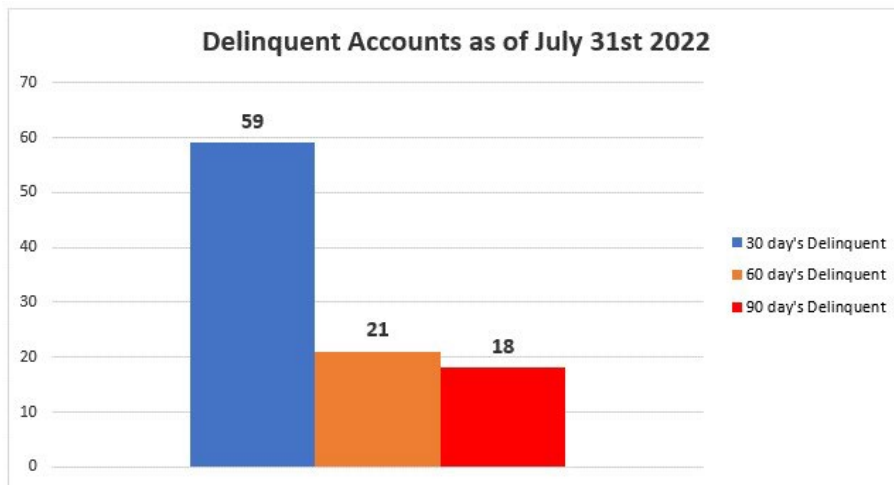
### Information Only

#### Past Due Accounts:

- As of July 31, we had 18 accounts with a past due balance of \$6,806, compared to 16 accounts with a past due balance of \$4,944 as of June 30.
- We had 16 accounts on the shut off list for July, but after notices and follow up phone calls no one's service was interrupted.
- All payment agreements for past-due water and sewer bills are current except one. The one customer that is not making payments on his payment agreement has also failed to keep up with his current monthly bills, so we will certify his past due account to the County this Fall.



### Delinquent Accounts



Total Amount  
Past Due 30 days  
**\$9,746**

Total Amount  
Past Due 60 days  
**\$4,010**

Total Amount  
Past Due 90 days  
**\$6,806**

## July 2022



## ROXBOROUGH WATER AND SANITATION DISTRICT

### Dominion Water and Sanitation District/Sterling Ranch:

- Day-to-day operations going well.
- The agreement with Dominion and Sterling Ranch to provide temporary service to Filing 4 through August 30, 2022. Due to supply chain issues, Dominion won't have all the components for the yard piping installed until late November, so I have extended the temporary service through November 30, 2022. There may be limited construction use of the temporary interconnect that we will monitor closely.
- Increased chemical addition at the Roxborough Lift Station and maintenance of the biofilter at the Transition Vault seem to have solved the downstream odor issues. Hopefully changes made at the Lift Station and O-Line manholes are helping with the odor issues in Ravenna.
- There were an additional 34 Certificates of Occupancy (CO) issued in Sterling Ranch in July bringing the total number of COs that have been issued in Sterling Ranch to 1,613 for a monthly Wastewater Operations Charge of \$32,260.
- Year to date development summary:

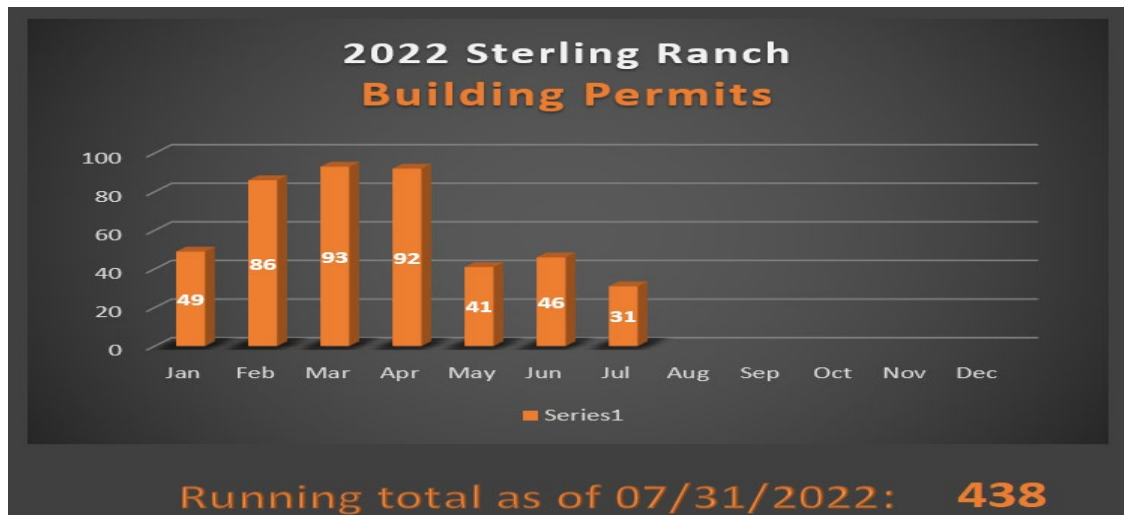


- Under the Purchase and Sale Agreement for the Wastewater Treatment Plant, RWSD tracks new building permits issued in Sterling Ranch. Dominion is invoiced \$300 for each residential equivalent building permit in the prior year.





## ROXBOROUGH WATER AND SANITATION DISTRICT



### Projects:

- Work at the water treatment plant including the high-zone pump serving Dominion, restroom and office addition, and new entrance is proceeding well.
- The change order for Phase 2 of the backwash pond conversion should be ready for approval next month.
- On Monday, a hauling contractor working for America West hit a CORE power line at the staging area for the Rampart Range Road Transmission Main Replacement Project interrupting power to 4,000 residents including both schools (on the first day of school). A truck was damaged, but luckily no one was injured. During a follow up inspection of the staging area, we found that additional safety measures could be taken to try to improve awareness of the power lines. We have met with the contractor and all suggested changes have been implemented.
- We are closely monitoring the expanded traffic control necessary for the next phase of the Rampart Transmission Main replacement project with Douglas County to make sure no adjustments are needed now that school is back in session.

### Public Outreach/Opportunities:

- We continue to do weekly updates on the transmission main replacement project on the website.
- I participated on a panel presentation to the General Assembly's Interim Water Resources and Agriculture Committee on August 4 to discuss the need for more scientific study of per- and poly-fluorinated chemicals.
- Two day per week watering limitations go into effect May 1 through October 1. Below is the report on recent watering violations that will update monthly.



# ROXBOROUGH WATER AND SANITATION DISTRICT





# ICENOGL SEAVR POGUE

## MEMORANDUM

**TO:** Board of Directors, Managers, and other District Representatives

**FROM:** Icenogle Seaver Pogue, P.C.

**DATE:** July 22, 2022

**RE:** Summary of 2022 Legislation

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## INTRODUCTION

The Second Regular Session of the Seventy-Third General Assembly of the State of Colorado (the “General Assembly”) convened on January 12, 2022 and adjourned on May 11, 2022. This memorandum summarizes certain bills enacted into law in 2022 that may impact special districts, either directly or indirectly. The Colorado Revised Statutes (“C.R.S.”) should be consulted for the complete statutory requirements of the legislation discussed herein.

## SPECIAL DISTRICTS

### **Concerning Special District Director Retirement Benefits** **HB 22-1087**

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House Bill (“HB”) 22-1087 excludes a special district director who began his or her service on or after July 1, 2022 from becoming eligible for membership in the Public Employees’ Retirement Association due to the director’s service as a director. HB 22-1087 took effect on March 24, 2022.

### **Dissolution of Special Districts** **HB 22-1097**

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Current law allows for municipalities and regional service authorities to file an application for dissolution with a special district’s board of directors. HB 22-1079 expands current law to allow for the board of county commissioners to file with a special district’s board of directors an application for dissolution of the special district if the special district is wholly located in the boundaries of one county. If the special district is located within two or more counties, the board of county commissioners of each county may jointly file the application. After receiving the application, the board of directors are to promptly and in good faith, take the necessary steps to dissolve the district. In addition, HB 22-1079 allows for a board of county commissioners and a special district that is wholly within the county’s boundaries and that has no financial obligations or outstanding debt to mutually consent to dissolution of the special district via court order dissolving the special district without an election. Finally, if more than eighty-five percent (85%) of the special district lies within one or more municipalities, the governing bodies of all such

municipalities also must consent to dissolution via court order without an election. HB 22-1097 will take effect on August 9, 2022, assuming no referendum petition is filed.

## TAXATION

### Correction Property Tax Disclosure Info

**SB 22-164**

Senate Bill 22-164 corrects an incorrect statutory reference in the current law by substituting county assessor with county treasurer as the entity that issues property tax certificates. No other changes were made other than correcting the proper entity. Senate Bill 22-164 took effect on May 6, 2022.

### 2023 and 2024 Property Tax

**SB 22-238**

Senate Bill (“SB”) 22-238 reduces certain property tax assessment rates and taxable valuations for the 2023 and 2024 tax years and requires that the state government reimburse local governments for a portion of the resulting property tax revenue reductions. The impact of SB 22-238 on a special district will depend on (i) the type of special district, (ii) the district’s existing authority to adjust its mill levy to account for the changes set forth in SB 22-238, and (iii) the county where the special district is located. Below is an illustration of the changes set forth in SB 22-238:

#### Defined Terms For Purposes of this Illustration:

- Adjusted Actual Value =
  - Non-residential = Actual Value – (lesser of \$30,000 OR amount necessary to reduce assessed valuation to \$1,000)<sup>1</sup>
  - Residential = Actual Value – (lesser of \$15,000 OR amount necessary to reduce assessed valuation to \$1,000)
- Assessed Valuation = Assessment rate \* Actual Value (or Adjusted Actual Value, if applicable)
- Additional State Revenue = lesser of \$240M or total amount of state revenues exceeding TABOR limits which must be refunded to taxpayers (including projected refunding amounts for state fiscal year commencing July 1, 2022 and then for property tax year commencing January 1, 2023)

Taxable Category	Tax Year 2022	SB 22-238 Rate	Tax Year
Nonresidential (Lodging)	29%	27.9% of Non-Residential Adjusted Actual Value	2023
		29% of the Actual Value	2024 and thereafter

<sup>1</sup> The bill directs assessors to apply assessment rates to the actual value of residential property, less \$15,000, and to the actual value of certain nonresidential property, less \$30,000, so long as these subtractions do not cause the valuation for assessment of the property to fall below \$1,000.

Nonresidential (Agriculture or Renewable Energy)	26.4% <sup>2</sup>	26.4% of Actual Value 29% of Actual Value	2022, 2023, and 2024 2025 and thereafter
Nonresidential (Improved Commercial)	N/A (this is a new taxable category)	27.9% of Nonresidential Adjusted Actual Value 29% of Actual Value	2023 2024 and thereafter
Nonresidential – Other (non-specified <sup>3</sup> )	29%	27.9% of Actual Value 29% of Actual Value	2023 2024 and thereafter
Residential (Multifamily)	6.8% <sup>4</sup>	6.765% of Residential Adjusted Actual Value <sup>5</sup> 6.8% of Actual Value 7.15 of Actual Value	2023 2024 2025 and thereafter
Residential (Other)	6.95%	6.765% of Residential Adjusted Actual Value <sup>6</sup> % calculated per Section 39-1-104.4 (% necessary to equal local government property tax reductions of \$700M in 2023 and 2024) <sup>7</sup> 7.15% of Actual Value	2023 2024 2025

The following excerpts are from the SB 22-238 Revised Fiscal Note, dated May 5, 2022 (“Fiscal Note”):

- The bill requires each county treasurer calculate the 2023 property tax revenue reduction to local governments in their county, other than school districts, as a result of the changes to property tax assessment in the bill. Calculations are submitted to the property tax administrator, who may request additional information to verify their accuracy. Upon receipt of the correct amount for each county, the state treasurer will reimburse local governments as follows:
  - For municipalities, water districts, fire protection districts, sanitation districts, and library districts in counties with over 300,000 people:
    - for jurisdictions where total assessed values for property taxation grew

<sup>2</sup> This rate was historically 29% but was decreased to 26.4% by SB 21-293.

<sup>3</sup> Applies to all other nonresidential property not specified in §§ 39-1-104(1), (1.8)(a), and (1.8)(b)(I), C.R.S. (i.e., all nonresidential other than lodging, agriculture or renewable energy, and improved commercial)

<sup>4</sup> This rate was 7.15% but was decreased to 6.8% for tax year 2022 by SB 21-293.

<sup>5</sup> §39-1-104.3, C.R.S.

<sup>6</sup> §39-1-104.3, C.R.S.

<sup>7</sup> On or before March 31, 2024, the State Property Tax Administrator must provide a report to the legislature with the required calculation equaling \$700M.

- by at least 10 percent between 2022 and 2023, 90 percent of the revenue reduction; and
- for jurisdictions where total assessed values for property taxation grew by less than 10 percent between 2022 and 2023, 100 percent of the revenue reduction; and
- For county government and special districts other than water districts, fire protection districts, sanitation districts, and library districts in counties with over 300,000 people, 65 percent of the revenue reduction.
- Nine counties are projected to have populations over 300,000, including: Adams; Arapahoe; Boulder; Denver; Douglas; El Paso; Jefferson; Larimer; and Weld.

This bill took effect on May 16, 2022.

### **Modifications to Severance Tax**

**HB 22-1391**

The State imposes a severance tax on nonrenewable natural resources that are removed from land including metallic minerals, molybdenum, oil, gas, and coal. The majority of all severance tax collections is from oil and gas production. Current law allows a credit against the severance tax on oil and gas equal to 87.5% of all ad valorem taxes paid to local governments, including special districts, on oil and gas leaseholds and lands, except those imposed on equipment and facilities used for production, transportation, and storage and those paid on stripper wells. Because the credit is a function of property taxes paid, there is generally at least a one-year lag between when production actually occurs and the when the credit is claimed. To address this issue, HB 22-1391 modifies the ad valorem credit allowed on the State’s severance tax on oil and gas. Effective January 1, 2025, the ad valorem tax credit will be calculated on a per-well basis using the following formula:

$$0.7656 \times \text{Gross Income}^8 \times \text{Total Mill Levy}^9$$

In 2021, the Governor signed SB 21-281 into law which requires new metropolitan districts organized on or after July 1, 2021, to pay the State an amount equivalent to the total oil and gas severance tax credits associated with property taxes collected from oil and gas. The impact of the revised severance tax credit calculation on metropolitan districts required to pay the State for oil and gas severance tax credits is still being evaluated.

In addition, HB 22-1391 established a working group consisting of several directors of different departments (including the Office of State Planning and Budgeting, Department of Revenue, Natural Resources, Education and Local Affairs) to develop an implementation plan concerning additional changes to the state severance tax through July 1, 2024. HB 22-1391 takes effect on August 9, 2022, assuming no referendum petition is filed.

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<sup>8</sup> Gross income attributable to the well for the current taxable year.

<sup>9</sup> Total of all mill levies, fixed not later than December 22 of the preceding calendar year pursuant to Section 39-1-111, C.R.S., by all local governments for property at the well’s location.

## ELECTIONS

### **Ballot Measure Campaign Finance**

**SB 22-237**

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SB 22-237 makes changes to the laws governing issue committees and contribution limits under the Fair Campaign Practices Act (“FCPA”). More specifically, SB 22-237 modifies the definition of “major purpose” which is used to determine if an organization has acted as an issue committee and made financial contributions in support or opposition of a ballot issue. SB 22-237 further amends the FCPA by expanding the definition of “earmark” to include an independent expenditure that supports or opposes a candidate, is used for electioneering communication, or is an expenditure greater than \$1,000. Finally, SB 22-237 requires individuals who contribute over \$5,000 in support or opposition of ballot issues to disclose the amount and purpose of the expenditure to the Secretary of State within 48 hours. SB 22-237 took effect on June 7, 2022.

### **The Vote Without Fear Act**

**HB 22-1086**

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Subject to certain exceptions, HB 22-1086 makes it illegal for any person to openly carry a firearm within a polling location, within 100 feet of a drop box, or within 100 feet of any building in which a polling location is located. This prohibition applies to the day of an election, as well as during the time when voting is permitted for any election. Additionally, HB 22-1086 requires that the designated election official visibly place a sign notifying persons of the 100 foot no open carry zone for firearms. HB 22-1086 also extends this prohibition to a central count facility during any ongoing election administration activity. Finally, HB 22-1086 makes clear that a person who violates the prohibition is guilty of a misdemeanor and upon conviction is subject to a fine, imprisonment in county jail, or both. HB 22-1086 took effect on March 30, 2022.

### **Public Official Reporting Requirements Modification**

**HB 22-1156**

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HB 22-1156 modifies the deadline for political candidates to file a campaign expenditure report to 35 days instead of the current 30-day deadline. In addition, HB 22-1156 also exempts candidates seeking reelection from filing an additional disclosure statement if the incumbent has filed an annual report as required by Section 24-6-202(2), C.R.S. HB 22-1156 will take effect on August 9, 2022, provided no referendum petition is filed.

## EMPLOYMENT

### **Workers’ Compensation Injury Notices**

**HB 22-1112**

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HB 22-1112 extends the timeframe for an employee to notify their employer about an on-the-job injury from 4 days to 10 days and updates the public signage regarding workers’ compensation that must be displayed. HB 22-1112 will take effect on August 9, 2022, provided no referendum petition is filed.

## MISCELLANEOUS

### **Resources for Volunteer Firefighters**

**SB 22-002**

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SB 22-002 allows for the economic support of local fire departments, including fire protection districts and metropolitan districts that provides fire protection, through reimbursements, a grant program, and a health benefit trust. The funds provided are to be used for wildland fire suppression activity reimbursements, including replacement equipment costs and volunteer firefighter compensation, as well as to fund the replacement or disposal of equipment and a behavioral benefits trust for firefighters. SB 22-002 took effect on June 3, 2022.

### **State Entity Authority for Public-Private Partnerships**

**SB 22-130**

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SB 22-130 allows certain state public entities<sup>10</sup> to enter into public-private partnerships with private partners to develop or operate a “public project”<sup>11</sup> subject to oversight and approval by the Department of Personnel and Administration. “Private partners” as defined in SB 22-130 includes “local governments” but does not further define this term.<sup>12</sup> Various other sections of Title 24 include special districts within the definition of “local governments.” Therefore, it is arguable that special districts fall within the scope of the definition “local governments” as used in SB 22-1130. This may allow for greater coordination between special districts and state public entities but will also add additional administrative barriers and state oversight to coordinated public projects. This bill took effect on May 26, 2022.

### **Municipal Bond Supervision Advisory Board**

**SB 22-142**

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In 1991, the Colorado Municipal Bond Supervision Advisory Board was created to provide expertise and advice to the State’s Securities Commissioner regarding the State’s regulation and oversight of municipal bonds issuance. SB 22-142 repeals the Municipal Bond Supervision Advisory Board, effective August 9, 2022, assuming no referendum petition is filed.

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<sup>10</sup> “State public entity” means any department, agency, or subdivision of the executive branch of state government; except that state public entity does not include certain state entities that already have specific statutory authority to enter into public private partnerships. *See* C.R.S. § 24-94-102(10).

<sup>11</sup> “Public project” means any construction, alteration, repair, demolition, or improvement of any *state-owned* land, building, structure, facility, asset, or other public improvement suitable for and intended for use in the promotion of the public health, welfare, or safety, and any maintenance programs for the upkeep of such projects. The definition specifically includes but is not limited to a project to civic, child care, utility, telecommunication, cultural, recreational, or educational facilities or services. C.R.S. § 24-94-102(9) (emphasis added).

<sup>12</sup> “Private Partner” means any natural person, corporation, general partnership, limited liability company, limited partnership, joint venture, business trust, public benefit corporation, nonprofit entity, *local government*, other private business entity, or any combination thereof. C.R.S. § 24-94-102(6) (emphasis added).



SB 22-169 permits the custodian of public records to deny inspection of records containing data or information that reveals the specific location or could be used to determine the specific location of (i) a plant species as a Colorado plant of greatest conservation need in Colorado’s state wildlife action plan; (ii) an individual animal or a group of animals; or an individual animal’s or group of animal’s breeding or nesting habitat. SB 22-169 will take effect on August 9, 2022, assuming no referendum petition is filed.

**Homeowners Associations Prohibited from Regulating Use of Public Rights-of-way  
HB 22-1139**

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Section 38-33.3-106.5 of the Colorado Common Interest Ownership Act (“CCIOA”) prohibits homeowners’ associations from adopting certain rules and regulations that are contrary to public policy. HB 22-1139 amends this section of CCIOA and provides that an association shall not prohibit the use of a public right-of-way in accordance with a local government’s ordinance, resolution, rule, franchise, license, or charter regarding use of the public right-of-way. HB 22-1139 also prohibits an association from requiring that a public right-of-way be used in a certain manner. Because many metropolitan districts provide covenant enforcement services for associations, covenants should be reviewed for any provisions that may violate HB22-1139. HB 22-1139 will take effect on August 9, 2022, assuming no referendum petition is filed.

**Local Firefighter Safety Resources**

HB 22-1194 makes a transfer of \$5 million to the Local Firefighter Safety and Disease Prevention Fund. The transfer allows the department to purchase protective equipment, fund training, and reimburse local governments, including fire protection districts and metropolitan districts that provides fire protection, and volunteer firefighters for the cost of protective equipment and training. There is no requirement for a grant application nor a peer review process for funds to be distributed. In the event that the Department of Public Safety (“DPS”) is unable to spend all of the funds, the department may use funds for any currently authorized purpose of the firefighter safety grant program. HB 22-1194 took effect on March 1, 2022.

**State Grants Investments Local Affordable Housing**

HB 22-1304 creates two housing-related grant programs in the Department of Local Affairs (“DOLA”): the Local Investments in Transformational Affordable Housing Grant Program (“LITAH”) and Infrastructure and Strong Communities Grant Program (“ISC”).

The LITAH program provides grants to certain governmental entities (including special districts) or nonprofit organizations for affordable housing initiatives. These initiatives include the development and integration of infrastructure tied to an affordable housing development inclusive of funding for capital constructive and infrastructure design. DOLA must establish policies and procedures for the LITAH program by September 1, 2022.

The ISC program requires that the Division of Local Government within DOLA, the Colorado Energy Office, and the Department of Transportation develop a list of sustainable land use practices and provide grants to local governments for investments in infill infrastructure projects that support affordable housing. HB 22-1304 took effect on June 1, 2022.

**Towing Carrier Nonconsensual Tows**

**HB 22-1314**

HB 22-1314 generally imposes limitations and obligations on towing companies and owners of private property that must be followed prior to the nonconsensual towing of a vehicle from private property. Because HB 22-1314 applies to private property there is likely no impact on most special districts. However, private property is not defined for purposes of HB 22-1314 and some special districts may be providing covenant enforcement on property that is privately owned, as such, special districts that are or may in the future engage in towing are encouraged to discuss this bill and other legal considerations related to towing with legal counsel. HB 22-1314 goes into effect on August 9, 2022, assuming no referendum petition is filed.



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## Water Plant

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The water treatment plant has been running smoothly. In July, the plant was operational for **31** days with an average plant production of **2.2** MGD and a max day of **3.2** MGD.

Only minor items remain on the original High Zone Pump contract. We are still awaiting the arrival of the permanent VFD and there are a couple punch list items left.

The bathroom and office change order has not progressed much since last month. We are still waiting for some electrical pieces and need to address some comments from the fire inspection.

The Sodium Hypochlorite generator is installed, the plumbing and electrical are complete we are waiting on some programming and start up to occur from the manufacturer so we can start using it.

Backwash Pond Phase 2 has begun, GESC measures are in place, and we are mainly waiting on parts to arrive. The conduit for the electrical to the southern gate, in the duct bank is installed. They are waiting on permits so it can be inspected before and after pouring the concrete.

July production was **68** million gallons of treated water, **17.4** million gallons of that was for Sterling Ranch.

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## Lift Stations

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The lift stations are running smoothly.

Velocity has mobilized and begun work for the pump replacement project. Parts have arrived, P201 has been relocated into P203 position and demolition is beginning on the old P201 pump pad.

Preliminary design continues at the Transition Vault for the drainage project. Survey was completed last Friday; design will continue once that is reviewed.



July saw **22** million gallons of sewage pumped to Littleton-Englewood. Approximately **3.7** million was conveyed for Sterling Ranch.

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## Field

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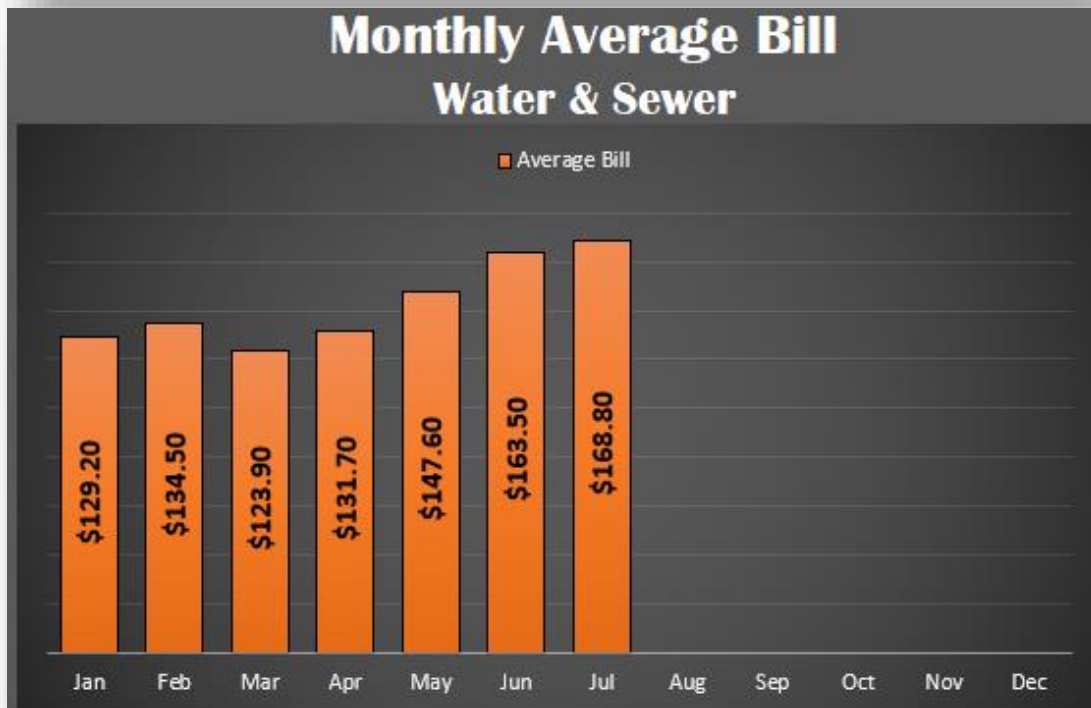
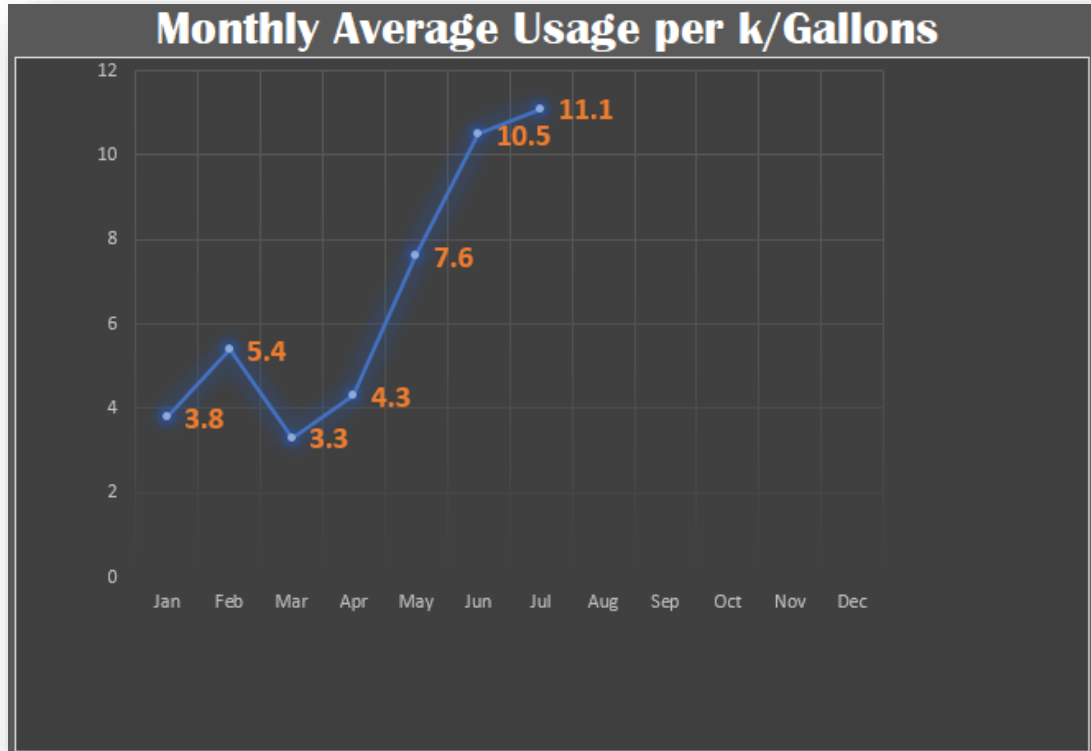
The field had **208** locates for the month of July.

Our endpoint replacement continues to keep the field guys busy; they have replaced just over **600** endpoints already. We will continue to push to complete prior to the CDMA contract ending after this year.

Installation on the pipe continues for the Rampart Transmission Line Project, they have over 2300 feet installed already and the first section of pipe has passed all its testing.



## Monthly Averages



## **MEMORANDUM**

TO: Roxborough Water and Sanitation District  
Board of Directors

FROM: TST Infrastructure, LLC  
Bill Goetz

SUBJECT: Engineering Status Report

DATE: August 11, 2022

### **I. DEVELOPMENT PROJECTS**

Berkeley Homes – Construction plans have been approved. The geotechnical report has been received and reviewed. Certain modifications to the plans will be required based on the geotechnical report. The required easements have not yet been submitted by the developer. Construction of water and sewer lines is not expected to begin until late 2022 or early 2023 pending relocation of overhead electric lines.

Valley View Church – VVC continues to work on obtaining easements for the pipeline. VVCC has requested changes to the District’s standard easement documents that are generally unacceptable to the District.

Sherwin Williams Store – District staff and TST have met with the developer to discuss requirements for water and sewer. Revised drawings have not been received. (No Change)

Titan Road Vehicle Storage (Luxury Condominiums) – Revised plans have been received from the developer and review comments have been returned to the developer.

### **II. RAMPART WATER LINE REPLACEMENT**

Installation of pipeline is in progress. To date, approximately 2100 lf of 24” pipeline has been installed. The roadway detour on Rampart Range Road has been shifted to the north to allow for the installation of the remaining 24” pipe.

Memorandum  
August 11, 2022  
Page 2

III. RAMPART PUMP STATION RELOCATION

TST has confirmed the feasibility of the proposed site on Haberer property near the dam based on system hydraulics. Exhibits have been prepared for discussions with Aurora and Haberer.

IV. WTP HIGH ZONE PUMP FOR DWSD

The new pump and piping have been installed and the pump is operational using the temporary VFD. Delivery of the permanent VFD is now expected by the end of August. The pump is not currently in service pending completion of DWSD's work on their system, which is not expected to occur until late September.

V. WATER TREATMENT PLANT OVERFLOW POND (PHASE 2)

A work change directive has been issued to Moltz to begin work on the project. A change order has not yet been prepared pending confirmation of material pricing.

VI. LIFT STATION PUMP 201 REPLACEMENT

The pump was delivered on July 8. Work at the site has commenced with the relocation of the existing pump 201.

VII. TRANSITION VAULT DRAINAGE IMPROVEMENTS

A conceptual scope and design requirements have been developed and reviewed with District staff. Survey of the site is in progress and we expect to receive final survey information the week of August 15.

Memorandum  
August 11, 2022  
Page 3

VIII. GIS

The latest IT pipes data showing condition of existing sewer lines is being added to the GIS. A new map has been added for tracking meter replacements. (No Change)

IX. DISTRIBUTION SYSTEM ISOLATION VALVES

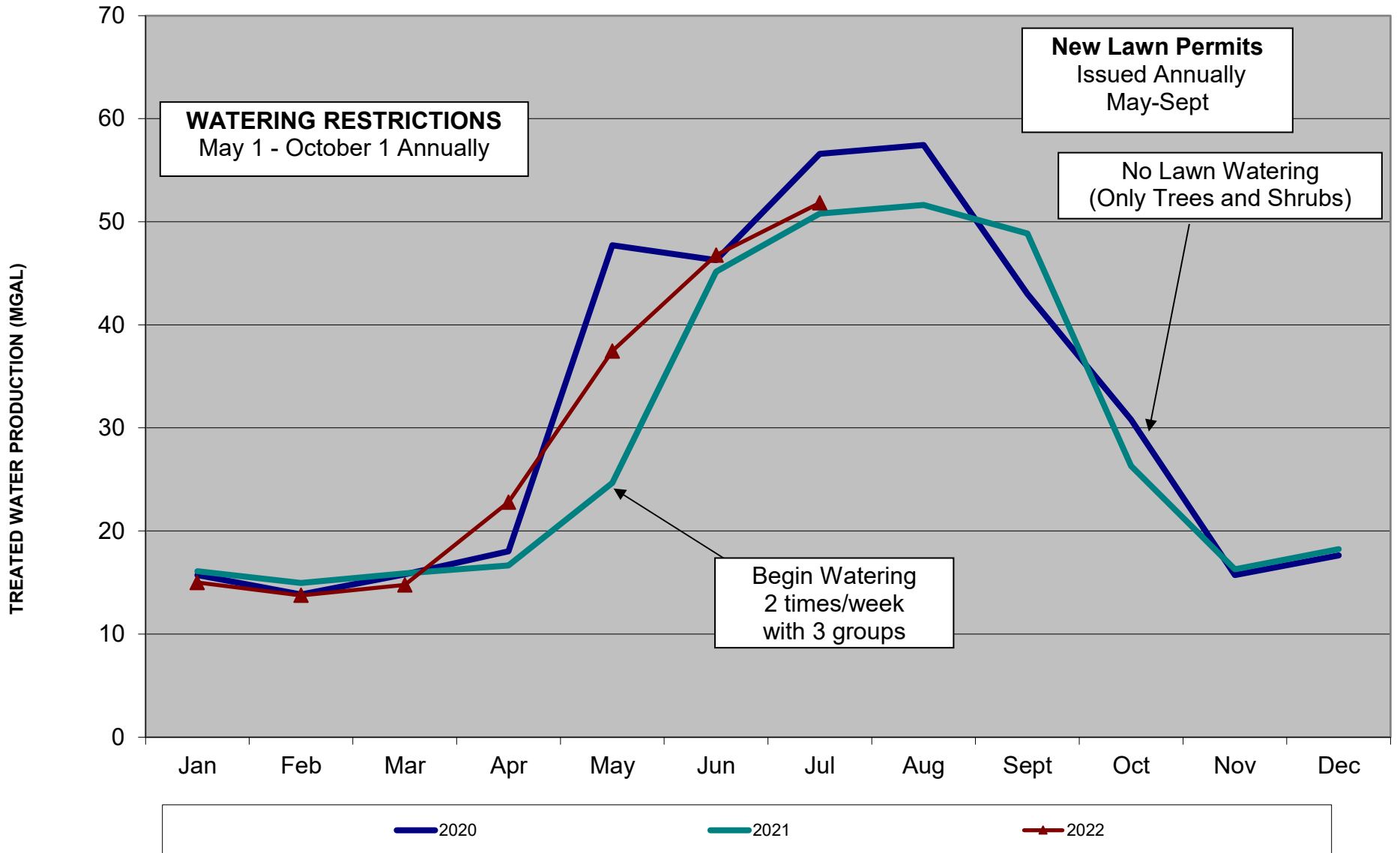
Materials have been ordered and verification of the materials received is in progress.

X. SEWER LINING PROJECT

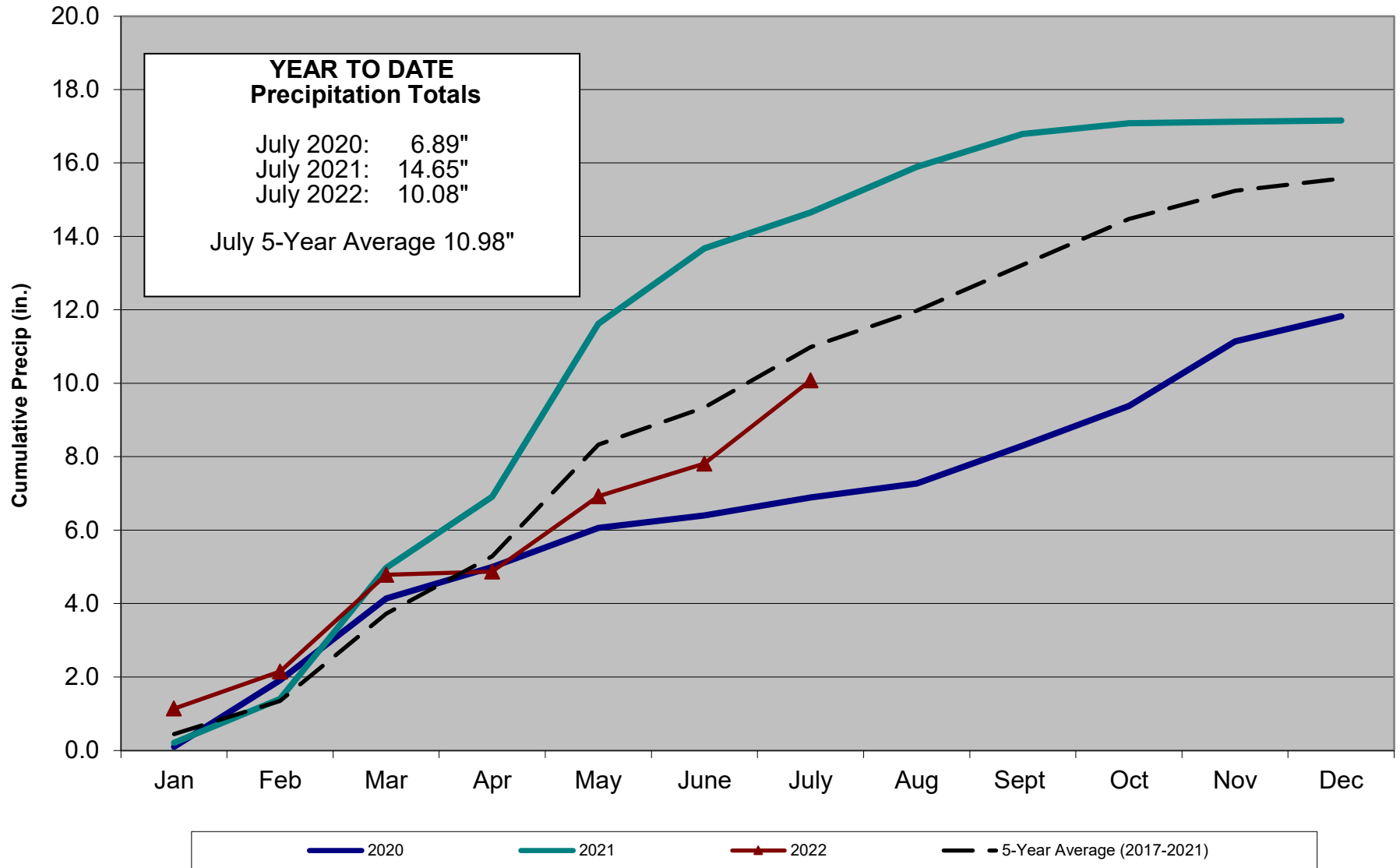
A GIS map has been prepared to show defect locations and to assist in coordination of repairs with Roxborough Park Foundation planned paving projects. The Foundation has recently advised the District that no paving will be performed in 2022, and that both inbound and outbound lanes on Roxborough Drive will be paved in 2023. The map will be updated as repairs which impact the proposed paving are completed.



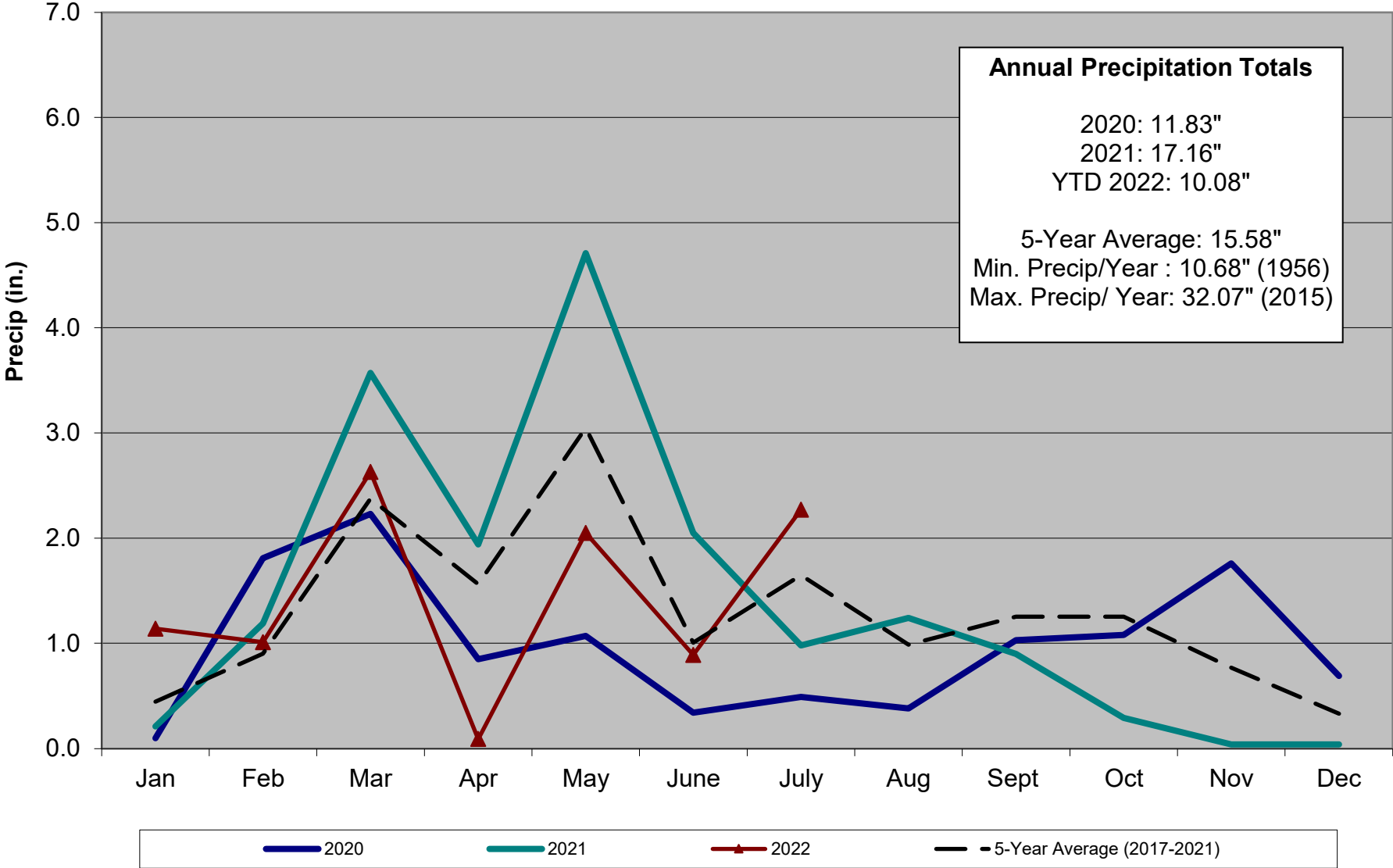
# ROXBOROUGH WATER AND SANITATION DISTRICT TREATED WATER PRODUCTION 2020-2022



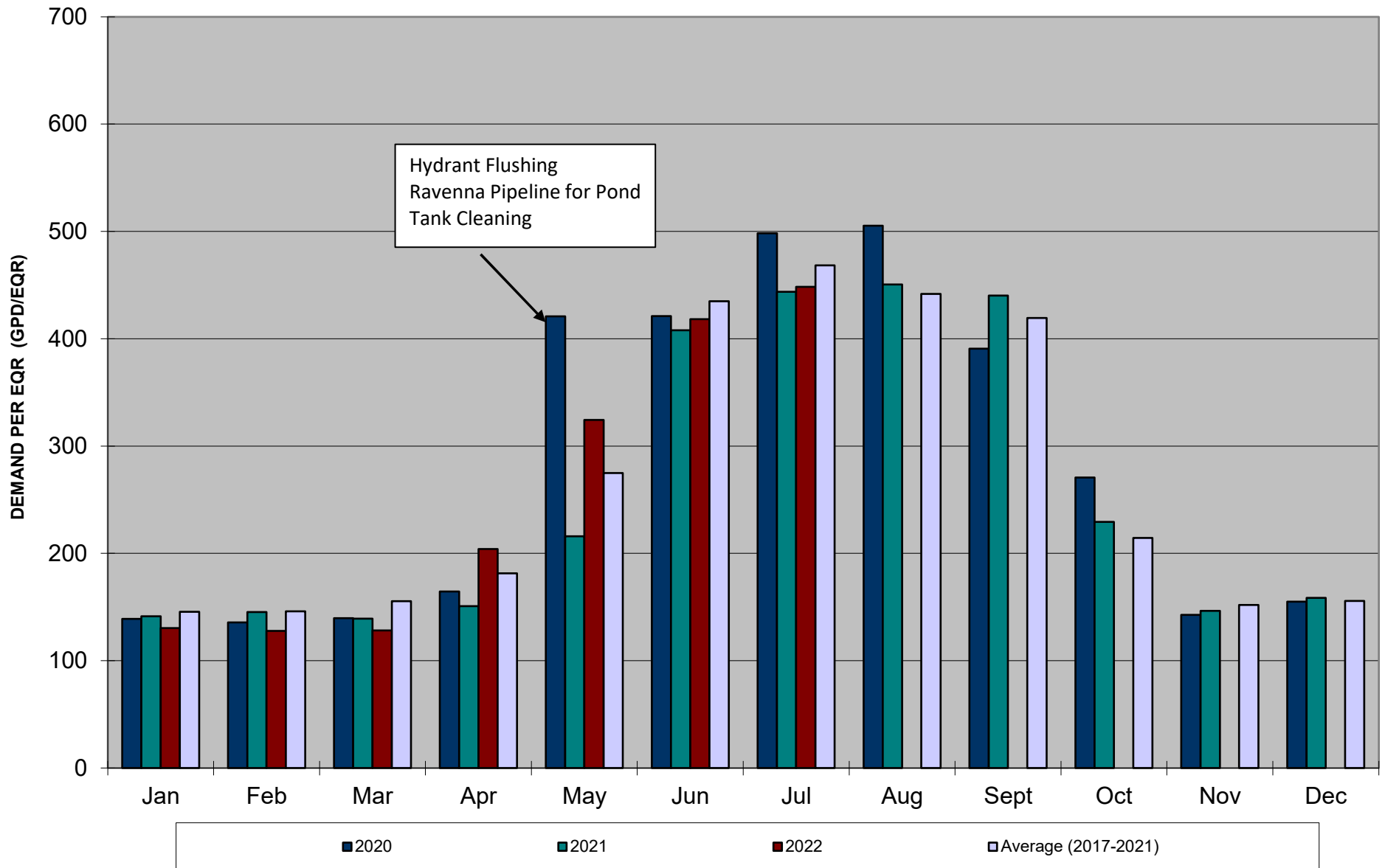
# ROXBOROUGH WATER AND SANITATION DISTRICT CUMULATIVE PRECIPITATION 2020-2022



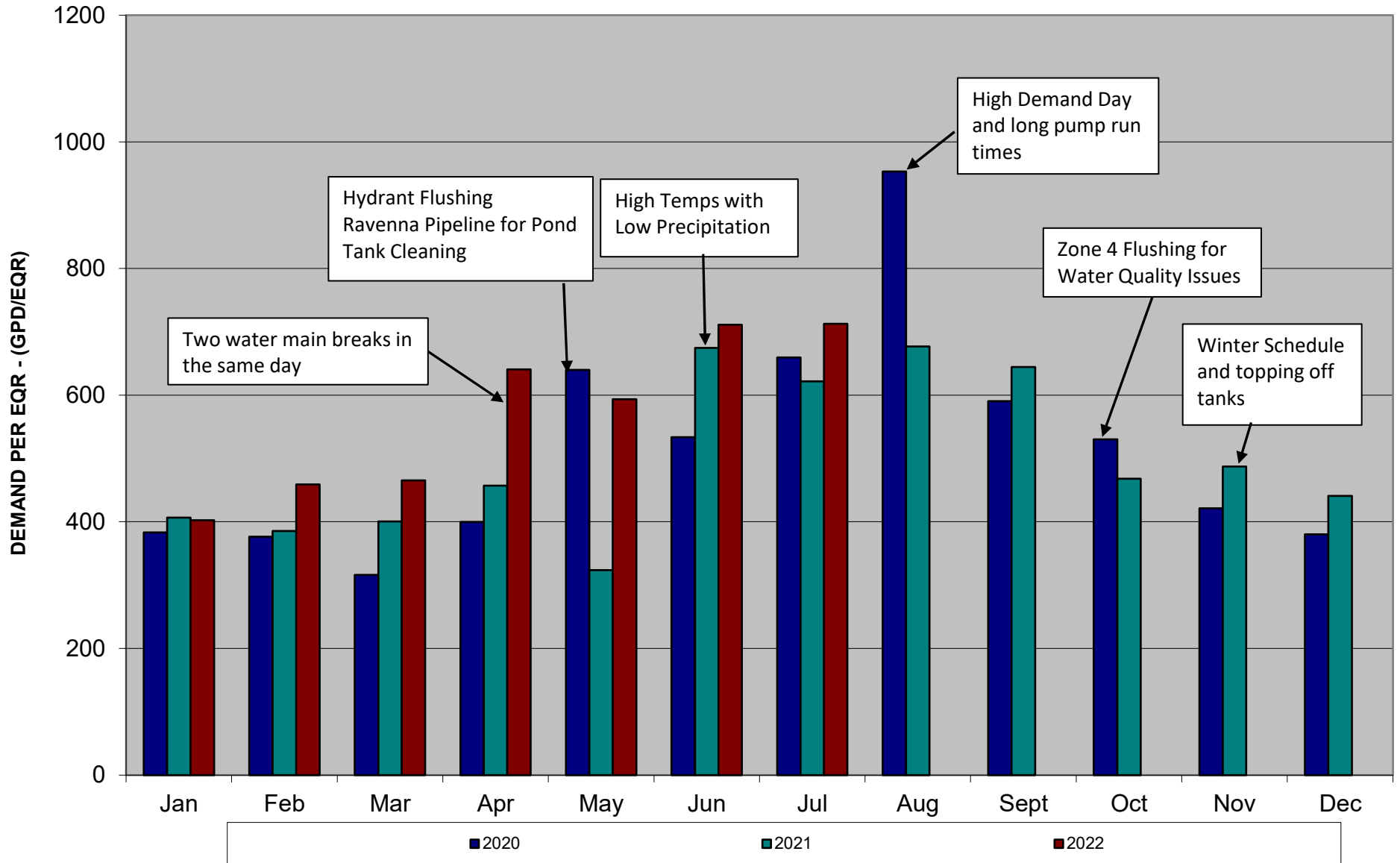
# ROXBOROUGH WATER AND SANITATION DISTRICT PRECIPITATION 2019-2022



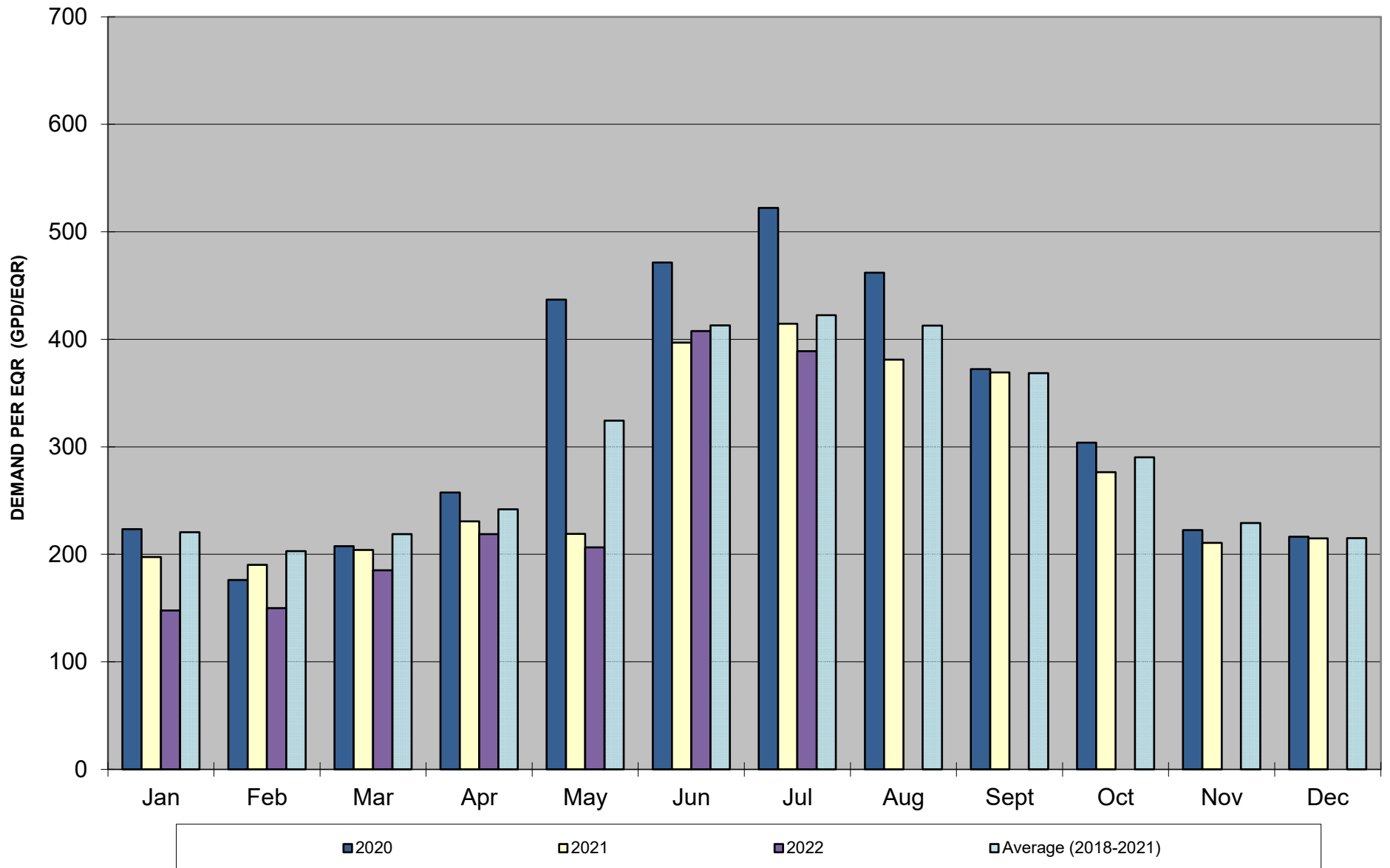
## ROXBOROUGH WATER AND SANITATION DISTRICT AVERAGE DEMAND PER EQR



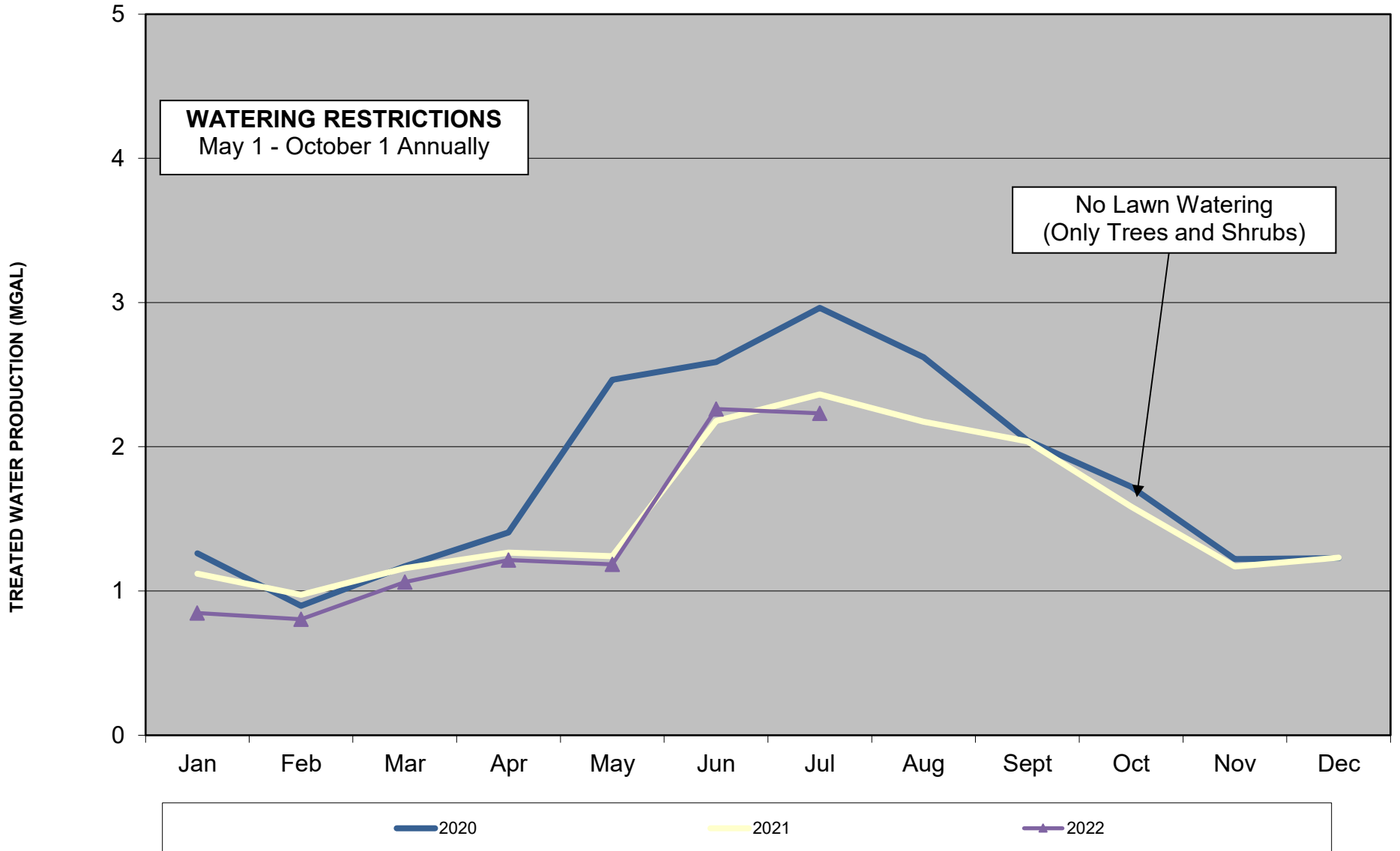
# ROXBOROUGH WATER AND SANITATION DISTRICT MAX DAY DEMAND PER EQR



## ROXBOROUGH NW DOUGLAS COUNTY AVERAGE DEMAND PER EQR



# ROXBOROUGH NW DOUGLAS COUNTY TREATED WATER PRODUCTION 2020-2022



**Financial Recap  
June 30, 2022**

**General Fund**

1. Property taxes collected for the month total \$ 106,567
2. Specific ownership taxes collected for the month total \$ 12,359
3. Paid \$ 3,577 for election expenses
4. Paid \$ 19,553 for audit expenses

**Debt Service Fund**

1. Property taxes collected for the month total \$ 52,528
2. Specific ownership taxes collected for the month total \$ 6,092
3. Transfers in for Debt Surcharge in the amount \$ 93,085

**Water Fund Treatment**

1. Service charges billed for the month were \$ 417,915
2. Dominion WTP Operations income of \$ 51,074 for the month.
3. Collected \$ 93,085 in capital surcharges for the WTP
4. SDC collected for the month \$ 29,686
5. Ravenna monthly SDC totaled \$ 21,118
6. Repairs Expenses includes \$ 22,585 to Water Technology Group
7. Capital Project Expense includes \$ 9,658 to TST Engineering

**Water Fund -Distribution**

1. Water Costs for the month \$ 264,345
2. Capital Outlay for the month includes \$ 39,546 to TST

**Sewer Fund**

1. Service charges for the month totaled \$ 158,886
2. Lockheed Martin service charges totaled \$ 31,435 for the month.
3. SDC Collected for the month \$ 70,966
4. Capital Projects includes \$ 104,011 to Browns Hill and \$ 21,618 to American Equipment

**Capital Fund**

1. Paid \$ 14,473 for WTP – Pump
2. Paid \$ 15,244 for Dominion System Improvements
3. Paid \$ 112,296 to Moltz Construction



ROXBOROUGH WATER & SANITATION DISTRICT  
FINANCIAL STATEMENTS

June 30, 2022

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# Roxborough Water and Sanitation District Balance Sheet by Class

As of June 30, 2022

	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	5-Capital Fund	6-Water-Distribution	7-Plum Valley Heights	TOTAL
<b>ASSETS</b>								
Current Assets								
Checking/Savings								
1105-Checking	433,154.20	4,800,031.46	21,121,335.59	4,434,089.33	97,305.35	-19,384,927.35	-790,276.68	10,710,711.90
1111-WF Bond Redemption	0.00	1,663,115.10	0.00	0.00	0.00	0.00	0.00	1,663,115.10
1125-Wells Fargo Savings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,423,964.68
1139-WF Ravenna	0.00	0.00	3,196,997.18	0.00	0.00	0.00	0.00	3,196,997.18
1150-Investment in Colotrust	2,388,770.32	795,414.51	7,077,378.13	7,788,000.67	0.00	0.00	0.00	18,049,563.63
1155-Colotrust Bond Fund	0.00	0.00	358,854.75	498,125.49	0.00	0.00	0.00	856,980.24
1160-System Develop Colo Trust	0.00	0.00	986,063.38	0.00	0.00	0.00	0.00	986,063.38
Total Checking/Savings	2,821,924.52	7,258,561.07	32,740,629.03	12,720,215.49	97,305.35	-19,384,927.35	633,688.00	36,887,396.11
Other Current Assets								
1300-A/R Service	0.00	0.00	989,298.49	358,351.79	0.00	0.00	0.00	1,357,650.28
1310-A/R Availability	0.00	0.00	17,405.01	6,415.18	0.00	0.00	0.00	23,820.19
1350-A/R Taxes	1,790,437.00	836,383.00	0.00	0.00	0.00	0.00	451,429.00	3,078,249.00
1366-Due From NWDC Inclusion	0.00	0.00	5,992.21	0.00	0.00	0.00	0.00	5,992.21
1370-Due From Others	0.00	0.00	13,162.69	0.00	0.00	0.00	0.00	13,162.69
1390-Due From Dominion	0.00	0.00	46,146.11	200,000.00	0.00	0.00	0.00	246,146.11
1399-Due From Arrowhead	0.00	0.00	140.00	0.00	0.00	0.00	0.00	140.00
1400- Prepaid Insurance	10,647.75	0.00	10,647.75	0.00	0.00	10,647.75	0.00	42,597.20
Total Other Current Assets	1,801,084.75	836,383.00	1,092,792.26	575,420.92	0.00	10,647.75	451,429.00	4,767,757.68
Total Current Assets	4,623,009.27	8,094,944.07	33,833,421.29	13,295,636.41	97,305.35	-19,374,279.60	1,085,117.00	41,655,153.79
Fixed Assets								
1500-Capital Assets	0.00	0.00	83,800,633.32	17,798,630.43	0.00	0.00	0.00	101,599,263.75
Total Fixed Assets	0.00	0.00	83,800,633.32	17,798,630.43	0.00	0.00	0.00	101,599,263.75
<b>TOTAL ASSETS</b>	<b>4,623,009.27</b>	<b>8,094,944.07</b>	<b>117,634,054.61</b>	<b>31,094,266.84</b>	<b>97,305.35</b>	<b>-19,374,279.60</b>	<b>1,085,117.00</b>	<b>143,254,417.54</b>
<b>LIABILITIES &amp; EQUITY</b>								
Liabilities								
Current Liabilities								
Accounts Payable	10,246.39	0.00	18,765.48	19,375.38	29,717.11	320,984.84	1,000.00	400,089.20
2000- Accounts Payable	10,246.39	0.00	18,765.48	19,375.38	29,717.11	320,984.84	1,000.00	400,089.20
Other Current Liabilities								
2015 Accrued Vac/ Sick Leave	0.00	0.00	27,961.27	26,925.67	0.00	27,961.27	0.00	82,848.21
2052 - Deferred Rental Income	0.00	0.00	14,599.98	0.00	0.00	0.00	0.00	14,599.98
2055- Ravenna Costs Advanced	0.00	0.00	3,196,997.18	0.00	0.00	0.00	0.00	3,196,997.18
2060 - Deferred Taxes	1,790,437.00	836,383.00	0.00	0.00	0.00	0.00	451,429.00	3,078,249.00
Deferred Income	0.00	0.00	0.00	2,000,000.00	0.00	0.00	0.00	2,000,000.00
Total Other Current Liabilities	1,790,437.00	836,383.00	3,239,558.43	2,026,925.67	0.00	27,961.27	451,429.00	8,372,694.37
Total Current Liabilities	1,800,683.39	836,383.00	3,258,323.91	2,046,301.05	29,717.11	348,946.11	452,429.00	8,772,783.57
Total Liabilities	1,800,683.39	836,383.00	3,258,323.91	2,046,301.05	29,717.11	348,946.11	452,429.00	8,772,783.57
Equity								
3900 -Retained Earnings	1,722,045.08	6,461,468.82	113,292,058.09	28,170,991.99	543,315.63	-18,091,768.63	372,134.20	132,470,245.18
Net Income	1,100,280.80	797,092.25	1,083,672.61	876,973.80	-475,727.39	-1,631,457.08	260,553.80	2,011,368.79
Total Equity	2,822,325.88	7,258,561.07	114,375,730.70	29,047,965.79	67,588.24	-19,723,225.71	632,688.00	134,481,633.97
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>4,623,009.27</b>	<b>8,094,944.07</b>	<b>117,634,054.61</b>	<b>31,094,266.84</b>	<b>97,305.35</b>	<b>-19,374,279.60</b>	<b>1,085,117.00</b>	<b>143,254,417.54</b>

**Roxborough Water and Sanitation District  
Profit & Loss by Class**

June 2022

	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	5-Capital Fund	6-Water- Distribution	7-Plum Valley Heights	TOTAL
<b>Ordinary Income/Expense</b>								
Income								
5010- Service Charges	0.00	0.00	417,915.00	159,886.27	0.00	0.00	0.00	576,801.27
5101- Service Charges LMA	0.00	0.00	0.00	31,435.18	0.00	0.00	0.00	31,435.18
5200- Property Taxes	106,567.28	0.00	0.00	0.00	0.00	0.00	43,915.54	203,011.15
5210- Specific Ownership Taxes	12,359.39	6,092.10	0.00	0.00	0.00	0.00	3,505.85	21,957.34
5211- Dominion WTP Operations	0.00	0.00	51,074.22	0.00	0.00	0.00	0.00	51,074.22
5310-Permit Fees	0.00	0.00	4,950.00	0.00	0.00	0.00	0.00	9,900.00
5410-Hydrant Water	0.00	0.00	14,273.50	0.00	0.00	0.00	0.00	9,325.00
5510-Potable Irrigation Water	0.00	0.00	67,943.45	0.00	0.00	0.00	0.00	14,273.50
5511-Irrigation Water	0.00	0.00	3,679.14	1,525.86	0.00	0.00	0.00	67,943.45
5601-Late Fees, Penalties,	0.00	0.00	-2,300.95	1,669.53	0.00	0.00	0.00	5,205.00
5610- Miscellaneous Income	0.00	0.00	5,575.19	0.00	0.00	0.00	0.00	-631.42
5611-Inclusion fees-NWDC	0.00	0.00	16,349.59	0.00	0.00	0.00	0.00	5,575.19
5620- Dominion Dist. Operations	0.00	0.00	0.00	31,640.00	0.00	0.00	0.00	16,349.59
5625- Dominion Sewer Conveyance	0.00	0.00	15,152.79	0.00	0.00	0.00	0.00	31,640.00
5640- Dominion Treated Water Us	0.00	0.00	23,012.20	0.00	0.00	0.00	0.00	15,152.79
5650 Dominion Exp Reimbursement	0.00	0.00	29,686.00	70,966.00	0.00	0.00	0.00	23,012.20
5700- Sys. Development Charge	0.00	0.00	21,117.84	0.00	0.00	0.00	0.00	100,652.00
5705 Ravenna SDC	0.00	0.00	11,822.61	13,314.89	0.00	0.00	0.00	21,117.84
5710- Capital Surcharge	0.00	0.00	93,084.87	0.00	0.00	0.00	0.00	25,137.50
5715- Capital Surcharge WTP Sup	0.00	0.00	9,603.88	8,024.44	0.00	0.00	0.00	93,084.87
5820- Investment Income	747.40	714.59	5,454.47	0.00	0.00	0.00	266.52	19,356.83
5850 - Reimbursed Exp Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,454.47
<b>Total Income</b>	119,674.07	59,335.02	797,718.80	322,412.17	0.00	0.00	47,687.91	1,346,827.97
<b>Gross Profit</b>	119,674.07	59,335.02	797,718.80	322,412.17	0.00	0.00	47,687.91	1,346,827.97
<b>Expense</b>								
6020-Payroll Expenses	8,967.95	0.00	50,816.62	37,982.87	0.00	32,463.80	0.00	130,231.44
6040- Accounting	2,375.00	0.00	2,375.00	2,375.00	0.00	2,375.00	1,000.00	10,500.00
6041- Audit	19,553.21	0.00	0.00	0.00	0.00	0.00	0.00	19,553.21
6050- Contract Labor	0.00	0.00	0.00	2,912.63	0.00	2,912.63	0.00	5,825.26
6080- Education	50.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00
6099- Election	3,576.51	0.00	0.00	0.00	0.00	0.00	0.00	3,576.51
6100- Engineering	12,393.00	0.00	3,797.50	5,844.75	0.00	20,917.15	0.00	42,952.40
6110-Conservation Rebates	0.00	0.00	0.00	0.00	0.00	275.00	0.00	275.00
6115- GPS/GIS	0.00	0.00	1,865.00	0.00	0.00	1,575.00	0.00	1,800.00
6130- Insurance	1,865.00	0.00	505.00	1,865.00	0.00	1,865.00	0.00	7,460.00
6140- Lab & Test Fees	0.00	0.00	2,935.63	0.00	0.00	628.00	0.00	1,133.00
6150- Legal	2,935.63	0.00	0.00	2,935.63	0.00	5,664.63	0.00	14,471.52
6170 - Meter Expenses	506.25	0.00	342.34	124.50	0.00	124.50	0.00	5,348.16
6180- Misc. Expenses	6,314.69	0.00	21.26	3,597.45	0.00	3,705.81	0.00	1,097.59
6200- Office Expense	0.00	0.00	9,789.48	0.00	0.00	0.00	0.00	13,639.21
6210-Operating Supplies	2,440.00	0.00	45,452.81	6,338.59	0.00	57,162.90	0.00	9,789.48
6230- Repairs and Maint	0.00	0.00	172.79	172.79	0.00	172.79	0.00	11,394.30
6240- Safety Equipment	1,598.91	0.00	15,965.40	8,131.92	0.00	7,106.58	0.00	3,045.77
6250- Treasurers Fees	102.91	0.00	0.00	0.00	0.00	0.00	658.73	31,306.61
6260- Utilities	0.00	0.00	197.59	197.59	0.00	197.59	0.00	264,345.09
6280- Water Costs	197.59	0.00	10,306.76	143,769.52	0.00	40,133.75	99.33	869.69
6300- Bank Service Charges	0.00	0.00	0.00	0.00	112,295.98	0.00	0.00	306,526.01
7300- Capital Projects	0.00	0.00	0.00	0.00	14,472.65	0.00	0.00	14,472.65
7310 - WTP- Dominion Pump	0.00	0.00	0.00	0.00	15,244.46	0.00	0.00	15,244.46
7311 - Dominion System Improve.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Expense</b>	62,876.65	788.13	144,543.38	216,483.24	142,013.09	446,973.38	1,758.06	1,015,445.93
<b>Net Ordinary Income</b>	56,797.42	58,546.89	653,175.42	105,918.93	-142,013.09	-446,973.38	45,929.85	331,382.04
<b>Other Income/Expense</b>								
Other Income	0.00	93,084.87	0.00	0.00	0.00	0.00	0.00	93,084.87
6902- Transfers in WTP								

**Roxborough Water and Sanitation District  
Profit & Loss by Class**

June 2022

	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	5-Capital Fund	6-Water- Distribution	7-Plum Valley Heights	TOTAL
<b>Total Other Income</b>	0.00	93,084.87	0.00	0.00	0.00	0.00	0.00	93,084.87
<b>Other Expense</b>	0.00	0.00	93,084.87	0.00	0.00	0.00	0.00	93,084.87
8002- Transfers Water Supply SV	0.00	0.00	165,000.00	69,000.00	0.00	0.00	0.00	234,000.00
9000 -Depreciation Expense	0.00	0.00	258,084.87	69,000.00	0.00	0.00	0.00	327,084.87
<b>Total Other Expense</b>	0.00	0.00	-258,084.87	-69,000.00	0.00	0.00	0.00	-234,000.00
<b>Net Other Income</b>	56,797.42	151,631.76	395,090.55	36,918.93	-142,013.09	-446,973.38	45,929.85	97,382.04
<b>Net Income</b>								

**Roxborough Water and Sanitation District  
Profit & Loss by Class**

January through June 2022

	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	5-Capital Fund	6-Water- Distribution	7-Plum Valley Heights	TOTAL
Ordinary Income/Expense								
Income								
5010- Service Charges	0.00	0.00	1,647,901.78	923,727.94	0.00	0.00	0.00	2,571,629.72
5011- Service Charge Ravenna	0.00	0.00	37,006.56	0.00	0.00	0.00	0.00	37,006.56
5100-Availability Charges	0.00	0.00	49,644.05	16,460.19	0.00	0.00	0.00	66,104.24
5101- Service Charges LMA	0.00	0.00	0.00	173,479.50	0.00	0.00	0.00	173,479.50
5200- Property Taxes	0.00	0.00	0.00	0.00	0.00	0.00	368,138.03	2,478,407.06
5201- Specific Ownership Taxes	1,413,525.05	696,743.98	0.00	0.00	0.00	0.00	19,689.73	122,312.20
5211- Dominion WTP Operations	68,739.77	33,882.70	0.00	0.00	0.00	0.00	0.00	305,260.56
5310-Permit Fees	0.00	0.00	305,260.56	17,325.00	0.00	0.00	0.00	34,650.00
5410-Hydrant Water	0.00	0.00	17,325.00	0.00	0.00	0.00	0.00	34,999.75
5510-Potable Irrigation Water	0.00	0.00	34,999.75	0.00	0.00	0.00	0.00	34,142.80
5511-Irrigation Water	0.00	0.00	34,142.80	0.00	0.00	0.00	0.00	153,281.63
5601-Late Fees, Penalties,	0.00	0.00	153,281.63	0.00	0.00	0.00	0.00	23,070.00
5610- Miscellaneous Income	0.00	0.00	15,908.87	7,161.13	0.00	0.00	0.00	24,166.55
5611-Inclusion fees-NWDC	0.00	0.00	22,005.92	2,160.63	0.00	0.00	0.00	32,456.34
5620- Dominion Dist. Operations	0.00	0.00	32,456.34	0.00	0.00	0.00	0.00	106,935.51
5625- Dominion Sewer Conveyance	0.00	0.00	106,935.51	0.00	0.00	0.00	0.00	179,100.00
5640- Dominion Treated Water Us	0.00	0.00	54,285.11	179,100.00	0.00	0.00	0.00	54,285.11
5650- Dominion Exp Reimbursement	0.00	0.00	163,352.63	170,269.44	0.00	0.00	0.00	333,622.07
5670-Dominion Cap Lease O-Line	0.00	0.00	0.00	200,000.00	0.00	0.00	0.00	200,000.00
5700- Sys. Development Charge	0.00	0.00	237,867.00	240,292.00	0.00	0.00	0.00	478,159.00
5705 Ravenna SDC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	145,295.20
5710- Capital Surcharge	0.00	0.00	70,917.06	78,966.45	0.00	0.00	0.00	149,883.51
5715- Capital Surcharge WTP Sup	0.00	0.00	557,885.06	0.00	0.00	0.00	0.00	557,885.06
5820- Investment Income	3,759.48	1,224.02	20,117.57	20,308.12	0.00	0.00	880.44	46,289.63
5850 - Reimbursed Exp Other	0.00	0.00	12,715.18	0.00	0.00	0.00	0.00	12,715.18
<b>Total Income</b>	<b>1,486,024.30</b>	<b>731,850.70</b>	<b>3,719,303.58</b>	<b>2,029,250.40</b>	<b>0.00</b>	<b>0.00</b>	<b>388,708.20</b>	<b>8,355,137.18</b>
<b>Gross Profit</b>	<b>1,486,024.30</b>	<b>731,850.70</b>	<b>3,719,303.58</b>	<b>2,029,250.40</b>	<b>0.00</b>	<b>0.00</b>	<b>388,708.20</b>	<b>8,355,137.18</b>
Expense								
6020-Payroll Expenses	55,288.63	0.00	288,168.58	200,289.62	0.00	170,965.58	0.00	714,712.61
6040- Accounting	14,250.00	0.00	14,250.00	14,250.00	0.00	11,875.00	0.00	60,625.00
6041- Audit	19,553.21	0.00	0.00	0.00	0.00	0.00	0.00	19,553.21
6050- Contract Labor	5,310.00	0.00	0.00	14,478.87	0.00	17,484.25	0.00	37,273.12
6080- Education	3,505.48	0.00	3,917.18	12,017.38	0.00	2,987.82	0.00	22,427.86
6099- Election	30,879.91	0.00	0.00	0.00	0.00	0.00	0.00	30,879.91
6100- Engineering	19,723.98	0.00	67,639.70	61,764.59	0.00	121,338.27	0.00	270,466.54
6110-Conservation Rebates	0.00	0.00	0.00	0.00	0.00	650.00	0.00	650.00
6115- GPS/GIS	0.00	0.00	0.00	9,477.50	0.00	10,777.50	0.00	20,255.00
6130- Insurance	11,184.50	0.00	11,184.50	11,184.50	0.00	11,184.50	0.00	44,738.00
6140- Lab & Test Fees	0.00	0.00	4,228.50	0.00	0.00	3,549.00	0.00	7,777.50
6150- Legal	15,120.80	0.00	8,288.30	7,964.79	0.00	14,228.79	907.00	46,509.68
6170 - Meter Expenses	3,218.84	0.00	2,184.58	266.18	0.00	95,426.67	0.00	96,878.26
6180- Misc. Expenses	0.00	0.00	0.00	266.18	0.00	220.82	0.00	5,890.42
6185- Littleton Service Fees	19,649.99	0.00	2,476.41	54,350.16	0.00	7,921.26	0.00	54,350.16
6200- Office Expense	0.00	0.00	67,788.98	11,821.70	0.00	0.00	0.00	38,160.87
6210-Operating Supplies	19,498.52	0.00	747.22	500.00	0.00	3,127.00	0.00	23,872.74
6220- Permits	21,213.37	0.00	94,248.47	72,624.42	0.00	97,805.36	0.00	286,891.62
6230- Repairs and Maint	0.00	0.00	-1,097.24	-1,018.03	0.00	-1,120.00	0.00	-3,235.27
6240- Safety Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37,140.01
6250- Treasurers Fees	21,193.14	10,446.37	116,483.69	39,589.92	0.00	26,515.66	5,500.50	183,432.57
6260- Utilities	833.30	0.00	1,207.20	672.51	0.00	669.04	0.00	3,622.30
6270- Vehicle	1,053.55	0.00	0.00	0.00	0.00	792,614.34	0.00	792,614.34
6280- Water Costs	1,066.56	0.00	1,066.56	1,535.61	0.00	597.50	299.75	4,565.98
6300- Bank Service Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	38,400.00
6420-Loan Administrative Fees	0.00	38,400.00	0.00	0.00	0.00	0.00	0.00	115,515.50
6500- CWRPDA Debt Service	0.00	115,515.50	0.00	0.00	0.00	0.00	0.00	115,515.50
6550-CWCB Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	115,447.15	267,500.00
7100-Principal Payments	0.00	267,500.00	0.00	0.00	0.00	0.00	0.00	267,500.00
7150-Ravenna CWCB	0.00	82,425.19	0.00	0.00	0.00	0.00	0.00	82,425.19

**Roxborough Water and Sanitation District**  
**Profit & Loss by Class**  
 January through June 2022

	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	5-Capital Fund	6-Water- Distribution	7-Plum Valley Heights	TOTAL
7200- Interest Payments	0.00	44,460.69	0.00	0.00	0.00	0.00	0.00	44,460.69
7290- Water Rights	0.00	0.00	0.00	0.00	0.00	0.00	0.00	265.50
7300- Capital Projects	120,506.00	0.00	353,867.64	201,923.48	112,295.98	242,373.22	0.00	1,030,966.32
7310 - WTP- Dominion Pump	0.00	0.00	0.00	0.00	274,753.58	0.00	0.00	274,753.58
7311- Dominion System Improve.	0.00	0.00	0.00	0.00	88,677.83	0.00	0.00	88,677.83
<b>Total Expense</b>	<b>385,743.50</b>	<b>558,747.75</b>	<b>1,038,101.86</b>	<b>721,816.41</b>	<b>475,727.39</b>	<b>1,631,457.08</b>	<b>128,154.40</b>	<b>4,939,746.39</b>
<b>Net Ordinary Income</b>	<b>1,100,280.80</b>	<b>173,102.95</b>	<b>2,681,201.72</b>	<b>1,307,433.99</b>	<b>-475,727.39</b>	<b>-1,631,457.08</b>	<b>260,553.80</b>	<b>3,415,388.79</b>
<b>Other Income/Expense</b>								
6900- Other Income	0.00	66,104.24	0.00	0.00	0.00	0.00	0.00	66,104.24
6902- Transfers in WTP	0.00	557,885.06	0.00	0.00	0.00	0.00	0.00	557,885.06
<b>Total Other Income</b>	<b>0.00</b>	<b>623,989.30</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>623,989.30</b>
<b>Other Expense</b>								
8000- Transfers to Other Funds	0.00	0.00	49,644.05	16,460.19	0.00	0.00	0.00	66,104.24
8002- Transfers Water Supply SV	0.00	0.00	557,885.06	0.00	0.00	0.00	0.00	557,885.06
9000- Depreciation Expense	0.00	0.00	990,000.00	414,000.00	0.00	0.00	0.00	1,404,000.00
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>1,597,529.11</b>	<b>430,460.19</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,027,989.30</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>623,989.30</b>	<b>-1,597,529.11</b>	<b>-430,460.19</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,404,000.00</b>
<b>Net Income</b>	<b>1,100,280.80</b>	<b>797,092.25</b>	<b>1,083,672.61</b>	<b>876,973.80</b>	<b>-475,727.39</b>	<b>-1,631,457.08</b>	<b>260,553.80</b>	<b>2,011,388.79</b>

**Roxborough Water and Sanitation District**  
**Profit & Loss -General Fund**  
June 2022

	<u>Jun 22</u>	<u>Jan - Jun 22</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
5200- Property Taxes	106,567.28	1,413,525.05
5210- Specific Ownership Taxes	12,359.39	68,739.77
5820- Investment Income	747.40	3,759.48
<b>Total Income</b>	<u>119,674.07</u>	<u>1,486,024.30</u>
<b>Gross Profit</b>	119,674.07	1,486,024.30
<b>Expense</b>		
6020- Payroll Expenses	8,967.95	55,288.83
6040- Accounting	2,375.00	14,250.00
6041- Audit	19,553.21	19,553.21
6050- Contract Labor	0.00	5,310.00
6080- Education	50.00	3,505.48
6099- Election	3,576.51	30,879.91
6100- Engineering	12,393.00	19,723.98
6130- Insurance	1,865.00	11,184.50
6150- Legal	2,935.63	15,120.80
6180- Misc. Expenses	506.25	3,218.84
6200- Office Expense	6,314.69	19,649.99
6220- Permits	0.00	19,498.52
6225- Rent	0.00	2,693.52
6230- Repairs and Maint	2,440.00	21,213.37
6250- Treasurers Fees	1,598.91	21,193.14
6260- Utilities	102.91	833.30
6270- Vehicle	0.00	1,053.55
6300- Bank Service Charges	197.59	1,066.56
7300- Capital Projects	0.00	120,506.00
<b>Total Expense</b>	<u>62,876.65</u>	<u>385,743.50</u>
<b>Net Ordinary Income</b>	<u>56,797.42</u>	<u>1,100,280.80</u>
<b>Net Income</b>	<u><u>56,797.42</u></u>	<u><u>1,100,280.80</u></u>



**Roxborough Water and Sanitation District**  
**Profit & Loss -Debt Service**  
June 2022

	Jun 22	Jan - Jun 22
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
5200- Property Taxes	52,528.33	696,743.98
5210- Specific Ownership Taxes	6,092.10	33,882.70
5820- Investment Income	714.59	1,224.02
<b>Total Income</b>	<u>59,335.02</u>	<u>731,850.70</u>
<b>Gross Profit</b>	59,335.02	731,850.70
<b>Expense</b>		
6250- Treasurers Fees	788.13	10,446.37
6420-Loan Administrative Fees	0.00	38,400.00
6500- CWRPDA Debt Service	0.00	115,515.50
7100-Principal Payments	0.00	267,500.00
7150-Ravenna CWCB	0.00	82,425.19
7200- Interest Payments	0.00	44,460.69
<b>Total Expense</b>	<u>788.13</u>	<u>558,747.75</u>
<b>Net Ordinary Income</b>	58,546.89	173,102.95
<b>Other Income/Expense</b>		
<b>Other Income</b>		
6900- Transfers In	0.00	66,104.24
6902- Transfers In WTP	93,084.87	557,885.06
<b>Total Other Income</b>	<u>93,084.87</u>	<u>623,989.30</u>
<b>Net Other Income</b>	93,084.87	623,989.30
<b>Net Income</b>	<u><u>151,631.76</u></u>	<u><u>797,092.25</u></u>

**Roxborough Water and Sanitation District**  
**Profit & Loss -Water Treatment**  
June 2022

	Jun 22	Jan - Jun 22
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
5010- Service Charges	417,915.00	1,647,901.78
5011- Service Charge Ravenna	0.00	37,006.56
5100-Availability Charges	0.00	49,644.05
5211- Dominion WTP Operations	51,074.22	305,260.56
5310-Permit Fees	4,950.00	17,325.00
5410-Hydrant Water	9,325.00	34,999.75
5510-Potable Irrigation Water	14,273.50	34,142.80
5511-Irrigation Water	67,943.45	153,281.63
5601-Late Fees, Penalties,	3,679.14	15,908.87
5610- Miscellaneous Income	-2,300.95	22,005.92
5611-Inclusion fees-NWDC	5,575.19	32,456.34
5620- Dominion Dist. Operations	16,349.59	106,935.51
5640- Dominion Treated Water Us	15,152.79	54,285.11
5650 Dominion Exp Reimbursement	23,012.20	163,352.63
5700- Sys. Development Charge	29,686.00	237,867.00
5705 Ravenna SDC	21,117.84	145,295.20
5710- Capital Surcharge	11,822.61	70,917.06
5715- Capital Surcharge WTP Sup	93,084.87	557,885.06
5820- Investment Income	9,603.88	20,117.57
5850 - Reimbursed Exp Other	5,454.47	12,715.18
<b>Total Income</b>	<u>797,718.80</u>	<u>3,719,303.58</u>
<b>Gross Profit</b>	797,718.80	3,719,303.58
<b>Expense</b>		
6020-Payroll Expenses	50,816.82	288,168.58
6040- Accounting	2,375.00	14,250.00
6080- Education	0.00	3,917.18
6100- Engineering	3,797.50	67,639.70
6130- Insurance	1,865.00	11,184.50
6140- Lab & Test Fees	505.00	4,228.50
6150- Legal	2,935.63	8,288.30
6170 - Meter Expenses	0.00	1,451.59
6180- Misc. Expenses	342.34	2,184.58
6200- Office Expense	21.26	2,476.41
6210-Operating Supplies	9,789.48	67,788.98
6220- Permits	0.00	747.22
6230- Repairs and Maint	45,452.81	94,248.47
6240- Safety Equipment	172.79	-1,097.24
6260- Utilities	15,965.40	116,483.69
6270- Vehicle	0.00	1,207.20
6300- Bank Service Charges	197.59	1,066.56
7300- Capital Projects	10,306.76	353,867.64
<b>Total Expense</b>	<u>144,543.38</u>	<u>1,038,101.86</u>
<b>Net Ordinary Income</b>	653,175.42	2,681,201.72
<b>Other Income/Expense</b>		
<b>Other Expense</b>		
8000- Transfers to Other Funds	0.00	49,644.05
8002- Transfers Water Supply SV	93,084.87	557,885.06
9000 -Depreciation Expense	165,000.00	990,000.00
<b>Total Other Expense</b>	<u>258,084.87</u>	<u>1,597,529.11</u>
<b>Net Other Income</b>	<u>-258,084.87</u>	<u>-1,597,529.11</u>
<b>Net Income</b>	<u><u>395,090.55</u></u>	<u><u>1,083,672.61</u></u>

**Roxborough Water and Sanitation District**  
**Profit & Loss -Water Distribution**  
June 2022

	Jun 22	Jan - Jun 22
<b>Ordinary Income/Expense</b>		
<b>Expense</b>		
6020-Payroll Expenses	32,463.80	170,965.58
6040- Accounting	2,375.00	11,875.00
6050- Contract Labor	2,912.63	17,484.25
6080- Education	0.00	2,987.82
6100- Engineering	20,917.15	121,338.27
6110-Conservation Rebates	275.00	650.00
6115- GPS/GIS	1,575.00	10,777.50
6130- Insurance	1,865.00	11,184.50
6140- Lab & Test Fees	628.00	3,549.00
6150- Legal	5,664.63	14,228.79
6170 - Meter Expenses	5,348.16	95,426.67
6180- Misc. Expenses	124.50	220.82
6200- Office Expense	3,705.81	7,921.26
6220- Permits	0.00	3,127.00
6230- Repairs and Maint	57,162.90	97,805.36
6240- Safety Equipment	172.79	-1,120.00
6260- Utilities	7,106.58	26,515.66
6270- Vehicle	0.00	669.04
6280- Water Costs	264,345.09	792,614.34
6300- Bank Service Charges	197.59	597.50
7290- Water Rights	0.00	265.50
7300- Capital Projects	40,133.75	242,373.22
<b>Total Expense</b>	<b>446,973.38</b>	<b>1,631,457.08</b>
<b>Net Ordinary Income</b>	<b>-446,973.38</b>	<b>-1,631,457.08</b>
<b>Net Income</b>	<b>-446,973.38</b>	<b>-1,631,457.08</b>

**Roxborough Water and Sanitation District**  
**Profit & Loss -Sewer Fund**  
June 2022

	Jun 22	Jan - Jun 22
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
5010- Service Charges	158,886.27	923,727.94
5100-Availability Charges	0.00	16,460.19
5101- Service Charges LMA	31,435.18	173,479.50
5310-Permit Fees	4,950.00	17,325.00
5601-Late Fees, Penalties,	1,525.86	7,161.13
5610- Miscellaneous Income	1,669.53	2,160.63
5625- Dominion Sewer Conveyance	31,640.00	179,100.00
5650 Dominion Exp Reimbursement	0.00	170,269.44
5670-Dominion Cap Lease O-Line	0.00	200,000.00
5700- Sys. Development Charge	70,966.00	240,292.00
5710- Capital Surcharge	13,314.89	78,966.45
5820- Investment Income	8,024.44	20,308.12
<b>Total Income</b>	<u>322,412.17</u>	<u>2,029,250.40</u>
<b>Gross Profit</b>	322,412.17	2,029,250.40
<b>Expense</b>		
6020-Payroll Expenses	37,982.87	200,289.62
6040- Accounting	2,375.00	14,250.00
6050- Contract Labor	2,912.63	14,478.87
6080- Education	0.00	12,017.38
6100- Engineering	5,844.75	61,764.59
6115- GPS/GIS	225.00	9,477.50
6130- Insurance	1,865.00	11,184.50
6140- Lab & Test Fees	0.00	0.00
6150- Legal	2,935.63	7,964.79
6180- Misc. Expenses	124.50	266.18
6185- Littleton Service Fees	0.00	54,350.16
6200- Office Expense	3,597.45	8,113.21
6210-Operating Supplies	0.00	11,821.70
6220- Permits	0.00	500.00
6230- Repairs and Maint	6,338.59	72,624.42
6240- Safety Equipment	172.79	-1,018.03
6260- Utilities	8,131.92	39,599.92
6270- Vehicle	0.00	672.51
6300- Bank Service Charges	197.59	1,535.61
7300- Capital Projects	143,789.52	201,923.48
<b>Total Expense</b>	<u>216,493.24</u>	<u>721,816.41</u>
<b>Net Ordinary Income</b>	105,918.93	1,307,433.99
<b>Other Income/Expense</b>		
<b>Other Expense</b>		
8000- Transfers to Other Funds	0.00	16,460.19
9000 -Depreciation Expense	69,000.00	414,000.00
<b>Total Other Expense</b>	<u>69,000.00</u>	<u>430,460.19</u>
<b>Net Other Income</b>	<u>-69,000.00</u>	<u>-430,460.19</u>
<b>Net Income</b>	<u><u>36,918.93</u></u>	<u><u>876,973.80</u></u>

**Roxborough Water and Sanitation District**  
**Profit & Loss -Capital Fund**  
**June 2022**

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	<b>Jun 22</b>	<b>Jan - Jun 22</b>
<b>Ordinary Income/Expense</b>		
<b>Expense</b>		
7300- Capital Projects	112,295.98	112,295.98
7310 - WTP- Dominion Pump	14,472.65	274,753.58
7311- Dominion System Improve.	15,244.46	88,677.83
<b>Total Expense</b>	142,013.09	475,727.39
<b>Net Ordinary Income</b>	-142,013.09	-475,727.39
<b>Net Income</b>	-142,013.09	-475,727.39

**Roxborough Water and Sanitation District**  
**Profit & Loss-PVH**  
**June 2022**

	<u>Jun 22</u>	<u>Jan - Jun 22</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
5200- Property Taxes	43,915.54	368,138.03
5210- Specific Ownership Taxes	3,505.85	19,689.73
5820- Investment Income	266.52	880.44
<b>Total Income</b>	<u>47,687.91</u>	<u>388,708.20</u>
<b>Gross Profit</b>	47,687.91	388,708.20
<b>Expense</b>		
6040- Accounting	1,000.00	6,000.00
6150- Legal	0.00	907.00
6250- Treasurers Fees	658.73	5,500.50
6300- Bank Service Charges	99.33	299.75
6550-CWCB Debt Service	0.00	115,447.15
<b>Total Expense</b>	<u>1,758.06</u>	<u>128,154.40</u>
<b>Net Ordinary Income</b>	<u>45,929.85</u>	<u>260,553.80</u>
<b>Net Income</b>	<u><u>45,929.85</u></u>	<u><u>260,553.80</u></u>

**Roxborough Water and Sanitation District**  
**Profit & Loss Budget vs. Actual- General Fund**  
**January through June 2022**

	Jan - Jun 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>5200- Property Taxes</b>	1,413,525.05	1,790,437.00	-376,911.95	78.9%
<b>5210- Specific Ownership Taxes</b>	68,739.77	120,000.00	-51,260.23	57.3%
<b>5610-Misc Income</b>	0.00	1,000.00	-1,000.00	0.0%
<b>5820- Investment Income</b>	3,759.48	750.00	3,009.48	501.3%
<b>Total Income</b>	<u>1,486,024.30</u>	<u>1,912,187.00</u>	<u>-426,162.70</u>	<u>77.7%</u>
<b>Gross Profit</b>	1,486,024.30	1,912,187.00	-426,162.70	77.7%
<b>Expense</b>				
<b>6020-Payroll Expenses</b>	55,288.83	110,000.00	-54,711.17	50.3%
<b>6040- Accounting</b>	14,250.00	30,000.00	-15,750.00	47.5%
<b>6041- Audit</b>	19,553.21	30,000.00	-10,446.79	65.2%
<b>6050- Contract Labor</b>	5,310.00	20,000.00	-14,690.00	26.6%
<b>6060- Directors Fee</b>	0.00	8,000.00	-8,000.00	0.0%
<b>6080- Education</b>	3,505.48	30,000.00	-26,494.52	11.7%
<b>6099- Election</b>	30,879.91	30,000.00	879.91	102.9%
<b>6100- Engineering</b>	19,723.98	50,000.00	-30,276.02	39.4%
<b>6130- Insurance</b>	11,184.50	30,000.00	-18,815.50	37.3%
<b>6150- Legal</b>	15,120.80	30,000.00	-14,879.20	50.4%
<b>6180- Misc. Expenses</b>	3,218.84	20,000.00	-16,781.16	16.1%
<b>6200- Office Expense</b>	19,649.99	40,000.00	-20,350.01	49.1%
<b>6220- Permits</b>	19,498.52	5,000.00	14,498.52	390.0%
<b>6225-Rent</b>	2,693.52			
<b>6230- Repairs and Maint</b>	21,213.37	100,000.00	-78,786.63	21.2%
<b>6250- Treasurers Fees</b>	21,193.14	20,000.00	1,193.14	106.0%
<b>6260- Utilities</b>	833.30	5,000.00	-4,166.70	16.7%
<b>6270- Vehicle</b>	1,053.55	6,000.00	-4,946.45	17.6%
<b>6300- Bank Service Charges</b>	1,066.56			
<b>7300- Capital Projects</b>	120,506.00	12,000.00	108,506.00	1,004.2%
<b>Total Expense</b>	<u>385,743.50</u>	<u>576,000.00</u>	<u>-190,256.50</u>	<u>67.0%</u>
<b>Net Ordinary Income</b>	1,100,280.80	1,336,187.00	-235,906.20	82.3%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
<b>8100- Transfer to Other Funds</b>	0.00	700,000.00	-700,000.00	0.0%
<b>Total Other Expense</b>	<u>0.00</u>	<u>700,000.00</u>	<u>-700,000.00</u>	<u>0.0%</u>
<b>Net Other Income</b>	<u>0.00</u>	<u>-700,000.00</u>	<u>700,000.00</u>	<u>0.0%</u>
<b>Net Income</b>	<u><u>1,100,280.80</u></u>	<u><u>636,187.00</u></u>	<u><u>464,093.80</u></u>	<u><u>172.9%</u></u>

**Roxborough Water and Sanitation District**  
**Profit & Loss Budget vs. Actual-Debt Service**  
 January through June 2022

	Jan - Jun 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
5200- Property Taxes	696,743.98	836,383.00	-139,639.02	83.3%
5210- Specific Ownership Taxes	33,882.70	80,000.00	-46,117.30	42.4%
5820- Investment Income	1,224.02	30,000.00	-28,775.98	4.1%
<b>Total Income</b>	<u>731,850.70</u>	<u>946,383.00</u>	<u>-214,532.30</u>	<u>77.3%</u>
<b>Gross Profit</b>	731,850.70	946,383.00	-214,532.30	77.3%
<b>Expense</b>				
6250- Treasurers Fees	10,446.37	15,000.00	-4,553.63	69.6%
6420-Loan Administrative Fees	38,400.00	76,800.00	-38,400.00	50.0%
6500- CWRPDA Debt Service	115,515.50	231,031.00	-115,515.50	50.0%
6550-CWCB Debt Service	0.00	520,881.00	-520,881.00	0.0%
7100-Principal Payments	267,500.00	535,000.00	-267,500.00	50.0%
7150-Ravenna CWCB	82,425.19	82,425.00	0.19	100.0%
7200- Interest Payments	44,460.69	299,514.00	-255,053.31	14.8%
<b>Total Expense</b>	<u>558,747.75</u>	<u>1,760,651.00</u>	<u>-1,201,903.25</u>	<u>31.7%</u>
<b>Net Ordinary Income</b>	173,102.95	-814,268.00	987,370.95	-21.3%
<b>Other Income/Expense</b>				
<b>Other Income</b>				
6900- Transfers In	66,104.24	160,000.00	-93,895.76	41.3%
6902- Transfers In WTP	557,885.06	1,092,000.00	-534,114.94	51.1%
<b>Total Other Income</b>	<u>623,989.30</u>	<u>1,252,000.00</u>	<u>-628,010.70</u>	<u>49.8%</u>
<b>Net Other Income</b>	623,989.30	1,252,000.00	-628,010.70	49.8%
<b>Net Income</b>	<u><u>797,092.25</u></u>	<u><u>437,732.00</u></u>	<u><u>359,360.25</u></u>	<u><u>182.1%</u></u>



**Roxborough Water and Sanitation District**  
**Profit & Loss Budget vs. Actual-Water Treatment**  
**January through June 2022**

	Jan - Jun 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
5010- Service Charges	1,647,901.78	3,200,000.00	-1,552,098.22	51.5%
5011- Service Charge Ravenna	37,006.56			
5100-Availability Charges	49,644.05	120,000.00	-70,355.95	41.4%
5211- Dominion WTP Operations	305,260.56	500,000.00	-194,739.44	61.1%
5310-Permit Fees	17,325.00	1,200.00	16,125.00	1,443.8%
5400-Rental Income	0.00	7,200.00	-7,200.00	0.0%
5410-Hydrant Water	34,999.75	40,000.00	-5,000.25	87.5%
5510-Potable Irrigation Water	34,142.80	40,000.00	-5,857.20	85.4%
5511-Irrigation Water	153,281.63	250,000.00	-96,718.37	61.3%
5601-Late Fees, Penalties,	15,908.87			
5610- Miscellaneous Income	22,005.92	70,000.00	-47,994.08	31.4%
5611-Inclusion fees-NWDC	32,456.34	100,000.00	-67,543.66	32.5%
5620- Dominion Dist. Operations	106,935.51	200,000.00	-93,064.49	53.5%
5640- Dominion Treated Water Us	54,285.11	100,000.00	-45,714.89	54.3%
5650 Dominion Exp Reimbursement	163,352.63			
5700- Sys. Development Charge	237,867.00	275,000.00	-37,133.00	86.5%
5705 Ravenna SDC	145,295.20	250,000.00	-104,704.80	58.1%
5710- Capital Surcharge	70,917.06	80,000.00	-9,082.94	88.6%
5715- Capital Surcharge WTP Sup	557,885.06	1,036,808.00	-478,922.94	53.8%
5820- Investment Income	20,117.57	50,000.00	-29,882.43	40.2%
5850 - Reimbursed Exp Other	12,715.18	20,000.00	-7,284.82	63.6%
<b>Total Income</b>	<b>3,719,303.58</b>	<b>6,340,208.00</b>	<b>-2,620,904.42</b>	<b>58.7%</b>
<b>Gross Profit</b>	<b>3,719,303.58</b>	<b>6,340,208.00</b>	<b>-2,620,904.42</b>	<b>58.7%</b>
<b>Expense</b>				
6020-Payroll Expenses	288,168.58	660,000.00	-371,831.42	43.7%
6040- Accounting	14,250.00	32,500.00	-18,250.00	43.8%
6050- Contract Labor	0.00	15,000.00	-15,000.00	0.0%
6065- Dominion expenses	0.00	20,000.00	-20,000.00	0.0%
6080- Education	3,917.18	25,000.00	-21,082.82	15.7%
6100- Engineering	67,639.70	100,000.00	-32,360.30	67.6%
6130- Insurance	11,184.50	20,000.00	-8,815.50	55.9%
6140- Lab & Test Fees	4,228.50	15,000.00	-10,771.50	28.2%
6150- Legal	8,288.30	37,500.00	-29,211.70	22.1%
6170 - Meter Expenses	1,451.59			
6180- Misc. Expenses	2,184.58	10,000.00	-7,815.42	21.8%
6200- Office Expense	2,476.41	20,000.00	-17,523.59	12.4%
6210-Operating Supplies	67,788.98	120,000.00	-52,211.02	56.5%
6220- Permits	747.22	3,000.00	-2,252.78	24.9%
6230- Repairs and Maint	94,248.47	250,000.00	-155,751.53	37.7%
6240- Safety Equipment	-1,097.24	5,000.00	-6,097.24	-21.9%
6260- Utilities	116,483.69	150,000.00	-33,516.31	77.7%
6270- Vehicle	1,207.20	11,000.00	-9,792.80	11.0%
6280- Water Costs	0.00	48,000.00	-48,000.00	0.0%
6300- Bank Service Charges	1,066.56			
7300- Capital Projects	353,867.64	500,000.00	-146,132.36	70.8%
7302- Water Taps Centennial	0.00	50,000.00	-50,000.00	0.0%
<b>Total Expense</b>	<b>1,038,101.86</b>	<b>2,092,000.00</b>	<b>-1,053,898.14</b>	<b>49.6%</b>
<b>Net Ordinary Income</b>	<b>2,681,201.72</b>	<b>4,248,208.00</b>	<b>-1,567,006.28</b>	<b>63.1%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
6900- Transfers In	0.00	500,000.00	-500,000.00	0.0%
<b>Total Other Income</b>	<b>0.00</b>	<b>500,000.00</b>	<b>-500,000.00</b>	<b>0.0%</b>
<b>Other Expense</b>				
8000- Transfers to Other Funds	49,644.05	1,800,000.00	-1,750,355.95	2.8%
8002- Transfers Water Supply SV	557,885.06	1,036,808.00	-478,922.94	53.8%
8100- Transfer to Other Funds	0.00	120,000.00	-120,000.00	0.0%
9000 -Depreciation Expense	990,000.00			

**Roxborough Water and Sanitation District**  
**Profit & Loss Budget vs. Actual-Water Treatment**  
 January through June 2022

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	<u>Jan - Jun 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Total Other Expense</b>	1,597,529.11	2,956,808.00	-1,359,278.89	54.0%
<b>Net Other Income</b>	-1,597,529.11	-2,456,808.00	859,278.89	65.0%
<b>Net Income</b>	<u>1,083,672.61</u>	<u>1,791,400.00</u>	<u>-707,727.39</u>	<u>60.5%</u>

**Roxborough Water and Sanitation District**  
**Profit & Loss Budget vs. Actual-Water Distribution**  
**January through June 2022**

	<u>Jan - Jun 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Expense</b>				
6020-Payroll Expenses	170,965.58	330,000.00	-159,034.42	51.8%
6040- Accounting	11,875.00	32,500.00	-20,625.00	36.5%
6050- Contract Labor	17,484.25	40,000.00	-22,515.75	43.7%
6065- Dominion expenses	0.00	60,000.00	-60,000.00	0.0%
6080- Education	2,987.82	25,000.00	-22,012.18	12.0%
6100- Engineering	121,338.27	150,000.00	-28,661.73	80.9%
6110-Conservation Rebates	650.00	2,500.00	-1,850.00	26.0%
6115- GPS/GIS	10,777.50	25,000.00	-14,222.50	43.1%
6130- Insurance	11,184.50	20,000.00	-8,815.50	55.9%
6140- Lab & Test Fees	3,549.00	14,000.00	-10,451.00	25.4%
6150- Legal	14,228.79	37,500.00	-23,271.21	37.9%
6170 - Meter Expenses	95,426.67	125,000.00	-29,573.33	76.3%
6180- Misc. Expenses	220.82	10,000.00	-9,779.18	2.2%
6200- Office Expense	7,921.26	20,000.00	-12,078.74	39.6%
6210-Operating Supplies	0.00	4,000.00	-4,000.00	0.0%
6220- Permits	3,127.00	5,000.00	-1,873.00	62.5%
6230- Repairs and Maint	97,805.36	200,000.00	-102,194.64	48.9%
6240- Safety Equipment	-1,120.00	2,000.00	-3,120.00	-56.0%
6260- Utilities	26,515.66	70,000.00	-43,484.34	37.9%
6270- Vehicle	669.04	11,000.00	-10,330.96	6.1%
6280- Water Costs	792,614.34	1,552,000.00	-759,385.66	51.1%
6300- Bank Service Charges	597.50			
7290- Water Rights	265.50	100,000.00	-99,734.50	0.3%
7300- Capital Projects	242,373.22	5,185,000.00	-4,942,626.78	4.7%
<b>Total Expense</b>	<u>1,631,457.08</u>	<u>8,020,500.00</u>	<u>-6,389,042.92</u>	<u>20.3%</u>
<b>Net Ordinary Income</b>	<u>-1,631,457.08</u>	<u>-8,020,500.00</u>	<u>6,389,042.92</u>	<u>20.3%</u>
<b>Net Income</b>	<u><u>-1,631,457.08</u></u>	<u><u>-8,020,500.00</u></u>	<u><u>6,389,042.92</u></u>	<u><u>20.3%</u></u>

**Roxborough Water and Sanitation District**  
**Profit & Loss Budget vs. Actual-Sewer Fund**  
**January through June 2022**

	Jan - Jun 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
5010- Service Charges	923,727.94	1,600,000.00	-676,272.06	57.7%
5100-Availability Charges	16,460.19	40,000.00	-23,539.81	41.2%
5101- Service Charges LMA	173,479.50	300,000.00	-126,520.50	57.8%
5310-Permit Fees	17,325.00	5,000.00	12,325.00	346.5%
5601-Late Fees, Penalties,	7,161.13			
5610- Miscellaneous Income	2,160.63	30,000.00	-27,839.37	7.2%
5625- Dominion Sewer Conveyance	179,100.00	240,000.00	-60,900.00	74.6%
5650 Dominion Exp Reimbursement	170,269.44	50,000.00	120,269.44	340.5%
5670-Dominion Cap Lease O-Line	200,000.00	200,000.00	0.00	100.0%
5700- Sys. Development Charge	240,292.00	50,000.00	190,292.00	480.6%
5710- Capital Surcharge	78,966.45	100,000.00	-21,033.55	79.0%
5820- Investment Income	20,308.12	50,000.00	-29,691.88	40.6%
<b>Total Income</b>	<u>2,029,250.40</u>	<u>2,665,000.00</u>	<u>-635,749.60</u>	<u>76.1%</u>
<b>Gross Profit</b>	2,029,250.40	2,665,000.00	-635,749.60	76.1%
<b>Expense</b>				
6020-Payroll Expenses	200,289.62	325,000.00	-124,710.38	61.6%
6040- Accounting	14,250.00	30,000.00	-15,750.00	47.5%
6050- Contract Labor	14,478.87	40,000.00	-25,521.13	36.2%
6065- Dominion expenses	0.00	50,000.00	-50,000.00	0.0%
6080- Education	12,017.38	30,000.00	-17,982.62	40.1%
6100- Engineering	61,764.59	100,000.00	-38,235.41	61.8%
6110-Conservation Rebates	0.00	0.00	0.00	0.0%
6115- GPS/GIS	9,477.50	50,000.00	-40,522.50	19.0%
6130- Insurance	11,184.50	28,000.00	-16,815.50	39.9%
6140- Lab & Test Fees	0.00	1,000.00	-1,000.00	0.0%
6150- Legal	7,964.79	35,000.00	-27,035.21	22.8%
6180- Misc. Expenses	266.18	8,000.00	-7,733.82	3.3%
6185- Littleton Service Fees	54,350.16	950,000.00	-895,649.84	5.7%
6200- Office Expense	8,113.21	20,000.00	-11,886.79	40.6%
6210-Operating Supplies	11,821.70	80,000.00	-68,178.30	14.8%
6220- Permits	500.00	3,000.00	-2,500.00	16.7%
6230- Repairs and Maint	72,624.42	200,000.00	-127,375.58	36.3%
6240- Safety Equipment	-1,018.03	2,000.00	-3,018.03	-50.9%
6260- Utilities	39,599.92	110,000.00	-70,400.08	36.0%
6270- Vehicle	672.51	8,000.00	-7,327.49	8.4%
6300- Bank Service Charges	1,535.61			
7300- Capital Projects	201,923.48	2,000,000.00	-1,798,076.52	10.1%
<b>Total Expense</b>	<u>721,816.41</u>	<u>4,070,000.00</u>	<u>-3,348,183.59</u>	<u>17.7%</u>
<b>Net Ordinary Income</b>	1,307,433.99	-1,405,000.00	2,712,433.99	-93.1%
<b>Other Income/Expense</b>				
<b>Other Income</b>				
6900- Transfers In	0.00	200,000.00	-200,000.00	0.0%
<b>Total Other Income</b>	0.00	200,000.00	-200,000.00	0.0%
<b>Other Expense</b>				
8000- Transfers to Other Funds	16,460.19	600,000.00	-583,539.81	2.7%
9000 -Depreciation Expense	414,000.00			
<b>Total Other Expense</b>	<u>430,460.19</u>	<u>600,000.00</u>	<u>-169,539.81</u>	<u>71.7%</u>
<b>Net Other Income</b>	-430,460.19	-400,000.00	-30,460.19	107.6%
<b>Net Income</b>	<u><u>876,973.80</u></u>	<u><u>-1,805,000.00</u></u>	<u><u>2,681,973.80</u></u>	<u><u>-48.6%</u></u>

**Roxborough Water and Sanitation District**  
**Profit & Loss Budget vs. Actual-Capital Fund**  
**January through June 2022**

	<u>Jan - Jun 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Expense</b>				
7300- Capital Projects	112,295.98			
7310 - WTP- Dominion Pump	274,753.58	1,800,000.00	-1,525,246.42	15.3%
7311- Dominion System Improve.	88,677.83	560,000.00	-471,322.17	15.8%
<b>Total Expense</b>	<u>475,727.39</u>	<u>2,360,000.00</u>	<u>-1,884,272.61</u>	<u>20.2%</u>
<b>Net Ordinary Income</b>	-475,727.39	-2,360,000.00	1,884,272.61	20.2%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
8000- Transfers to Other Funds	0.00	2,360,000.00	-2,360,000.00	0.0%
<b>Total Other Expense</b>	<u>0.00</u>	<u>2,360,000.00</u>	<u>-2,360,000.00</u>	<u>0.0%</u>
<b>Net Other Income</b>	<u>0.00</u>	<u>-2,360,000.00</u>	<u>2,360,000.00</u>	<u>0.0%</u>
<b>Net Income</b>	<u><u>-475,727.39</u></u>	<u><u>-4,720,000.00</u></u>	<u><u>4,244,272.61</u></u>	<u><u>10.1%</u></u>

**Roxborough Water and Sanitation District**  
**Profit & Loss Budget vs. Actual-PVH**  
**January through June 2022**

	Jan - Jun 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>5200- Property Taxes</b>	368,138.03	451,429.00	-83,290.97	81.5%
<b>5210- Specific Ownership Taxes</b>	19,689.73	50,000.00	-30,310.27	39.4%
<b>5820- Investment Income</b>	880.44	85.00	795.44	1,035.8%
<b>Total Income</b>	<u>388,708.20</u>	<u>501,514.00</u>	<u>-112,805.80</u>	<u>77.5%</u>
<b>Gross Profit</b>	388,708.20	501,514.00	-112,805.80	77.5%
<b>Expense</b>				
<b>6040- Accounting</b>	6,000.00	12,000.00	-6,000.00	50.0%
<b>6080- Education</b>	0.00	1,000.00	-1,000.00	0.0%
<b>6100- Engineering</b>	0.00	2,500.00	-2,500.00	0.0%
<b>6150- Legal</b>	907.00	1,000.00	-93.00	90.7%
<b>6250- Treasurers Fees</b>	5,500.50	9,000.00	-3,499.50	61.1%
<b>6300- Bank Service Charges</b>	299.75			
<b>6500- CWRPDA Debt Service</b>	0.00	303,917.00	-303,917.00	0.0%
<b>6550-CWCB Debt Service</b>	115,447.15	115,447.00	0.15	100.0%
<b>Total Expense</b>	<u>128,154.40</u>	<u>444,864.00</u>	<u>-316,709.60</u>	<u>28.8%</u>
<b>Net Ordinary Income</b>	<u>260,553.80</u>	<u>56,650.00</u>	<u>203,903.80</u>	<u>459.9%</u>
<b>Net Income</b>	<u><u>260,553.80</u></u>	<u><u>56,650.00</u></u>	<u><u>203,903.80</u></u>	<u><u>459.9%</u></u>

SUPPLEMENTAL INFORMATION

Roxborough Water & Sanitation District  
June 30, 2022

**Long Term Obligations**

CWCB- 2014 Loan	\$ 15,649,931
CT2015-176 CWCB-PVH Water Supply	\$ 1,999,144
2015 CWRPDA- PVH Infrastructure	\$ 3,711,785
2019-2250 CWCB- Ravenna	\$ 1,390,290
2005 CWRPDA Loan Payable	<u>\$ 2,607,500</u>
TOTAL LONG TERM LIABILITIES	\$ 25,358,650

**Cash and Reserves Balances**

The board of directors has directed the authority to designate a portion of the cash on hand as operating and capital reserves for both the Water and Sewer Funds. The operating reserves will be in an amount equal to 25% of the budgeted annual expenditures for each fund. These funds will be used to fund any operational expenses in excess of operating cash on hand. The capital reserves will be funded in an amount equal to 20% of the budgeted annual expenditures for the water fund and 10 % of the budgeted annual expenditures for the sewer fund. These funds will be used to fund capital improvements on existing capital assets and acquisitions of new capital assets. The balance in these funds as of June 30, 2022 is as follows:

	General Fund	Debt Service		Capital Projects Fund	Water		Sewer		Total
		Water Fund	Sewer Fund		Fund	Fund	Fund	Fund	
Operating Reserve	\$ -	\$ -	\$ -	\$ 97,305	\$ 3,000,000	\$ 1,000,000	\$ -	\$ -	\$ 4,097,305
Capital Reserve	-	-	-	-	1,674,977	268,434	-	-	\$ 1,943,411
Operating Cash	<u>2,821,925</u>	<u>1,176,010</u>	<u>6,082,551</u>	<u>-</u>	<u>8,680,725</u>	<u>11,451,781</u>	<u>633,688</u>	<u>30,846,680</u>	
Total Cash on Hand	<u>\$ 2,821,925</u>	<u>\$ 1,176,010</u>	<u>\$ 6,082,551</u>	<u>\$ 97,305</u>	<u>\$ 13,355,702</u>	<u>\$ 12,720,215</u>	<u>\$ 633,688</u>	<u>\$ 36,887,396</u>	



**Roxborough Water and Sanitation**  
**Distribution of Cash in Bank- Water Fund**  
**2022**

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Cash Funds Available</b>												
Cash in Bank - Water Fund	13,409,310	13,441,371	13,240,763	13,209,372	13,266,264	13,355,702						
Total Funds Available	13,409,310	13,441,371	13,240,763	13,209,372	13,266,264	13,355,702	0	0	0	0	0	0
<b>Distribution of Available Funds</b>												
Operating Reserve	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000						
25% of Budgeted Expenditures												
Capital Reserve	982,330	1,167,991	1,129,803	1,287,041	1,475,420	1,674,977						
Operating Cash	9,426,980	9,273,380	9,110,960	8,922,331	8,790,844	8,680,725						
Total Cash	13,409,310	13,441,371	13,240,763	13,209,372	13,266,264	13,355,702	0	0	0	0	0	0
<b>Capital Reserve</b>												
Beginning Reserve Balance	791,983	982,330	1,167,991	1,129,803	1,287,041	1,475,420						
Additions to Reserve	250,000	250,000	250,000	250,000	250,000	250,000						
Use of Reserves	59,653	64,339	288,188	92,762	61,621	50,443						
Ending Reserve Balance	982,330	1,167,991	1,129,803	1,287,041	1,475,420	1,674,977	0	0	0	0	0	0

**Roxborough Water and Sanitation  
Distribution of Cash in Bank- Sewer Fund**

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Cash Funds Available</b>												
Cash in Bank - Sewer Fund	10,981,406	11,770,546	12,202,348	12,482,496	12,651,413	12,720,215						
Total Funds Available	10,981,406	11,770,546	12,202,348	12,482,496	12,651,413	12,720,215						
<b>Distribution of Available Funds</b>												
Operating Reserve	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000						
25% of Budgeted Expenditures												
Capital Reserve	401,129	398,292	403,874	356,888	397,344	268,434						
Operating Cash	9,580,277	10,372,254	10,798,474	11,125,608	11,254,069	11,451,781						
Total Available Funds	10,981,406	11,770,546	12,202,348	12,482,496	12,651,413	12,720,215						
<b>Capital Reserve</b>												
Beginning Reserve Balance	227,224	227,224	227,224	227,224	227,224	227,224	227,224					
Additions to Reserve	185,000	185,000	185,000	185,000	185,000	185,000						
Use of Reserves	-11,095	-13,932	-8,350	-55,336	-14,880	-143,790						
Ending Reserve Balance	401,129	398,292	403,874	356,888	397,344	268,434						

No Assurance is provided on these Financial Statements

**Roxborough Water and Sanitation  
Distribution of Cash in Bank - Debt Service  
2022**

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Cash Funds Available - Water Treatment Plant</b>												
Beginning Cash Balance	913,470	913,470	854,451	865,319	989,767	1,082,925						
Surcharge Collected	92,664	92,940	93,004	93,034	93,158	93,085						
Availability of Service Trans.	34,553	0	289	31,414	0	0						
Payment of Debt	313,918	151,959	82,425	0	0	0						
Ending Cash Balance	726,769	854,451	865,319	989,767	1,082,925	1,176,010	0	0	0	0	0	0
<b>Cash Funds Available - Sewer Debt Service</b>												
Operating Cash	5,552,617	5,382,018	5,601,149	5,640,127	6,024,004	6,082,551						
Total	6,279,386	6,236,469	6,466,468	6,629,894	7,106,929	7,258,561	0	0	0	0	0	0

No Assurance is provided on these Financial Statements

