

# RECORD OF PROCEEDINGS

---

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH WATER AND SANITATION DISTRICT HELD AUGUST 18, 2010

A regular meeting of the Board of Directors of the Roxborough Water and Sanitation District was held on Wednesday, August 18, 2010 at 8:00 a.m. at the Roxborough Water and Sanitation District's offices located at, 6222 N. Roxborough Park Road, Littleton, Colorado 80125. Notice of the meeting was duly posted in at least three locations within the boundaries of the District, as required by State law.

<b>Attendance:</b>	Phil Scott, Director	John Dillon, Director
	Dave Thomas, Director	Tim Moore, Director
	Larry Moore, RWSD	Dave Bane, Director
	Joanne Cleveland, RWSD	Alan Pogue, Esq.
	Vickie Nolen, RWSD	Bill Goetz, TST Infrastructure
	Mike Marcum, RWSD	Cindy Taylor, RWSD
	Steve Howell, RWSD	Linda Goodrich, Resident
	Tom Burdick, Builder	

**Call to Order:** The meeting was called to order by Phil Scott, President of the Board. It was also established that a quorum was in attendance and there are no conflicts of interest.

### PUBLIC COMMENT:

**Burdick Homes:** Tom Burdick talked to the Board about his lot in Ravenna upon which he purchased a sewer tap through Ravenna Metropolitan District. The tap is set to expire in October, 2010 and Mr. Burdick would like to be excluded from paying the extension. The Board informed Mr. Burdick that their contract is with Ravenna rather than any individual homeowners so he needs to talk to the Ravenna Metropolitan District regarding this issue. The Board instructed staff to write a letter to Ravenna Metropolitan District explaining their position with a copy of this letter to Mr. Burdick.

**Availability Fees:** Larry Moore informed the Board that a customer called last week very upset over paying availability fees for his lot. Mr. Moore reminded the Board that we are allowed to collect availability fees under Colorado Statute. All of the statute requirements regarding availability fees are being met and we will direct any customer that inquires about this issue to the Colorado Statutes.

**CONSENT AGENDA:** Upon a motion and second, the Board approved the Consent Agenda, which consisted of:

1. Approve Minutes of the July 21, 2010 Regular Meeting
2. Ratify Payroll for July 31, 2010 and August 15, 2010
3. Approve Payment of Claims- checks #52168-52186
4. Ratify Payments since July 21, 2010 – checks #52118-52167
5. Construction Projects
  - a. Chemical Handling Facility – Pay App #6, Change Order #4
  - b. Transition Vault Improvements – Pay App #5
  - c. Interceptor Manhole Lining – Final Payment
  - d. Interceptor Manhole Bolt-down Lids – Final Payment
  - e. Village Circle East, water and sewer replacement – Pay App #1, Change Order #1

## **REGULAR AGENDA:**

### **GENERAL MANAGER'S REPORT:**

**Aurora:** Mr. Moore informed the Board that he has had several conversations with Lisa Darling of Aurora and that all indications are that we will have the proposed contract back from Aurora within the next few weeks. We don't anticipate any issues with the changes that have been made. Mr. Moore also gave the Board an overview of Aurora's 2010 Water Tour that he participated in last week. The tour lasted two days and was extremely educational.

**SMWSA:** Mr. Moore informed the Board that the SMWSA members are attempting to finalize the Wise Agreement with Denver and Aurora. The Draft of the 2010 Regional Water Supply Master Plan Update has also been received by the members.

**Chatfield Reallocation:** Mr. Moore reported to the Board that a small committee is meeting continually with the State Park, Division of Wildlife and the Division of Natural Resources to work through a number of items that have been identified as concerns of these entities. A larger group of the water providers/stakeholders group is dealing with the economic issues which were developed by a consultant hired by State Parks to identify the economic impact to State Parks and their vendors as a result of the construction and the future of a different park ongoing. The issues between EPA and the Corp continue and have not been resolved. Also a new date for a possible release of the draft FR/EIS (Feasibility Report/Environmental Impact Statement) is the end of October.

**Douglas County Regional Conservation Plan:** Mr. Moore informed the Board that we have completed the second set of information requested from the County and a draft should be ready for review by the end of September.

**Roadway East of West Metro Fire Station:** Mr. Moore informed the Board that we are revising the Quit Claim Deed and the legal description after a request from Douglas County to make those revisions. Once Douglas County accepts and records the deed we will make the agreed upon payment of \$15,000.

**Old Ranch Trail Spur:** The Roxborough Park Foundation is nearing completion of their road improvement project, which means we should have all manholes and valves at grade which would complete our portion of this project. Upon completion of this project we will release the payment for our portion of this project.

**LEGAL ISSUES:** Alan Pogue gave the status report to the Board.

**OPERATIONS:** Mike Marcum gave the Board an overview of work done in the District, at the Plants, and in the Field.

**ENGINEERING:** Bill Goetz, TST Infrastructure, presented the engineering report.

**Lift Station Chemical Building:** Mr. Goetz informed the Board that construction of the building structure and finishes are complete and ready for final payment.

**Transition Vault Improvements:** Mr. Goetz informed the Board that construction is complete and ready for final payment.

**Village Circle East:** Mr. Goetz informed the Board that work on the water and sewer line replacement started the week of July 12<sup>th</sup>, and was completed the week of August 9, 2010. The project has now been turned over to Douglas County for completion of paving.

**FINANCIAL:** Mr. Moore presented the July 2010 Financial Statements to the Board. Upon a motion, second and unanimous vote the Board accepted the July 2010 Financial Statements.

**ADMINISTRATIVE:**

**Monthly Customer Summary:** Mrs. Taylor reviewed the Monthly Customer Summary with the Board. Since we have started the rebate program, January 1, 2008, we have rebated \$36,142.00.

**BOARD ACTION ITEMS/UPDATES:**

**SMWSA:** Mr. Goetz reviewed with the Board the 2010 Regional Water Supply Master Plan Update. The Board studied the Master Plan Update with regards to the two projects, Wise Partnership Project and the SMWSA Stand Alone Project, and how each of these projects would impact RWSD financially and politically.

**Proposition 101, Amendments 60 and 61:** Alan Pogue gave the Board an analysis of these initiatives. After reviewing how these initiatives would impact RWSD along with other governmental entities the Board upon a motion, second and unanimous vote approved Resolution 10-08-04 opposing Amendment 60, Amendment 61 and Proposition 101. This Resolution will become a part of these Minutes.

**Pulte Homes Water and Sewer Replacement:** Bill Goetz gave the Board an overview of the lots and streets in the Pulte Homes section of Roxborough Village that would be impacted if and when we decide to replace the water and sewer pipelines in this area. Because of the high number of pipeline breaks we have had in this section we are considering replacing all of the water and sewer pipelines. Mr. Goetz also gave the Board a conceptual cost estimate of approximately 4 million dollars.

**ADJOURN:** Being no further business, a motion was made to adjourn the meeting at 11:15 a.m. Upon a second, the motion passed.

Respectfully Submitted,

---

Secretary for the Meeting