

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH WATER AND SANITATION DISTRICT HELD MARCH 16, 2011

A regular meeting of the Board of Directors of the Roxborough Water and Sanitation District was held on Wednesday, March 16, 2011 at 8:00 a.m. at the Roxborough Water and Sanitation District's offices located at, 6222 N. Roxborough Park Road, Littleton, Colorado 80125. Notice of the meeting was duly posted in at least three locations within the boundaries of the District, as required by State law.

Attendance: Phil Scott, Director John Dillon, Director
Dave Thomas, Director (by phone) Dave Bane, Director
Larry Moore, RWSD Ted Snailum, TWS Financial, Inc.
Vickie Nolen, RWSD Alan Pogue, Esq.
Mike Marcum, RWSD Bill Goetz, TST Infrastructure
Joanne Cleveland, RWSD Cindy Taylor, RWSD
Trudy Nelson, RPF Greg Liptak, Roxborough Resident
Robbi Casey, Colorado State Bank and Trust
Tim Murrell, Water Resources Planner for Douglas County

Absent: Tim Moore was absent and this was an excused absence.

Call to Order: The meeting was called to order by Phil Scott, President of the Board. It was also established that a quorum was in attendance and there are no conflicts of interest disclosed.

PUBLIC COMMENT:

Greg Liptak addressed the Board regarding the current efforts with regards to establishing the funding for the water agreement with the City of Aurora. Larry Moore explained that it would be at least ninety days before many of the pieces are determined. We need to get a decision from Arrowhead Golf Course, we need to determine if and what type of vote may be needed and what are our water treatment options.

CONSENT AGENDA: Upon a motion and second, the Board approved the Consent Agenda, which consisted of:

1. Approve Minutes of the February 16, 2011 Regular Meeting and February 9, 2011 Work Session
2. Ratify Payroll for February 28, 2011 and March 15, 2011
3. Approve Payment of Claims- checks #52675-52687
4. Ratify Payments since February 16, 2011 – checks #52630-52674
5. Pump Station Improvements
 - i. Approve Pay App #4 to Aslan Construction, Inc.

REGULAR AGENDA:

GENERAL MANAGER'S REPORT:

Aurora: Mr. Moore and Mr. Pogue discussed with the board the meeting they had with Lisa Darling of Aurora to discuss the irrigation water for Arrowhead. As a result of this meeting Ms. Darling said she would not commit to separating the irrigation water for Arrowhead with the potable water for RWSD. Ms. Darling did offer to meet with the Arrowhead decision makers to determine Arrowhead's desire to make a deal for the irrigation water. We are still waiting for Roxborough Village Metropolitan District to respond with how they want to proceed for their irrigation water. Also, we continue to put together the financing options. Mr. Moore and Mr. Goetz met with Denver Water representatives and discussed the possibility of Denver Water treating raw water for RWSD at the Foothills Treatment Facility. Dave Little of Denver Water asked Mr. Moore to prepare a proposal that he could take to the Board of Directors for Denver Water.

SMWSA: Mr. Moore told the Board that our timing with Aurora is perfect with regard to the SMWSA because the SMWSA has begun meeting with the members to determine participation in the WISE partnership which would require financial commitment from each participant. There was consensus that RWSD would remain a member of SMWSA but not participate in any of the participation agreements.

Chatfield Reallocation: Mr. Moore informed the board that there was nothing new to report.

Meadow Ditch Water: Larry Moore informed the Board that Steve Jeffers, our water attorney, has provided us with a marketing package that we will be able to provide to potential interested parties for the sale of our Meadow Ditch Water. We have distributed the marketing material to various water entities that have shown interest in our Meadow Ditch Water. Steve Jeffers is now investigating the value of the Meadow Ditch Water so the Board could determine a price.

LEGAL ISSUES: Alan Pogue gave the status report to the Board.

OPERATIONS: Mike Marcum gave the Board an overview of work done in the District, at the Plants, and in the Field.

ENGINEERING: Bill Goetz, TST Infrastructure, presented the engineering report.

FINANCIAL: Mr. Snailum presented the February 2011 Financial Statements to the Board. Upon a motion, second and unanimous vote the Board accepted the February 2011 Financial Statements.

ADMINISTRATIVE:

Monthly Customer Summary: Mrs. Taylor reviewed the Monthly Customer Summary with the Board. Since we have started the rebate program, January 1, 2008, we have rebated \$46,304.00.

Hughes & Stuart: Mr. Moore presented the Public Outreach Report for February, 2011 provided by Hughes & Stuart. The report provides information regarding press releases/correspondence, events, website, miscellaneous, specialty items and also provides itemized hours with cost comparisons to the retainer amount.

BOARD ACTION ITEMS/UPDATES:

Resolution No. 11-03-02: Mr. Pogue informed the Board that a Resolution Approving the Submission of a Grant Application to the U.S. Department of Interior Bureau of Reclamation for Funding to Support the District's Retrofitting of Water Meters is being presented to them for approval. Upon a motion, second and unanimous vote the Board agreed by Resolution No. 11-03-02 approving the submission of this grant.

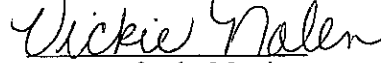
Douglas County Regional Conservation Plan: Tim Murrell presented to the Board a draft of the Water Conservation Plan for Roxborough Water and Sanitation District. This Plan was prepared by Douglas County along with 17 other water providers. Because RWSD is a smaller water provider and not required by law to have a Water Conservation Plan, Douglas County offered to provide this service to the smaller water entities to show that Douglas County cares about conservation and supports its water providers. The report provides an excellent account of what RWSD has accomplished in the past regarding water conservation and what conservation goals are planned in this future. Upon a motion, second and unanimous vote the Board approved the Water Conservation Plan for RWSD. This Plan will now be presented to the State of Colorado for its approval.

Pulte Water and Sewer Replacement Project: Mr. Goetz informed the Board that bids have been received and TST has reviewed the lowest bid and also received references for the company that provided the lowest bid. Upon a motion, second and unanimous vote the Board approved Larry Moore to sign the Notice of Award to Redline Pipeline in the contract amount of \$2,337,715.95. This contract

includes Amendment 1. The Board also approved, subject to TS's infrastructures review of the bonds and insurance, Larry Moore to sign the Notice to Proceed.

ADJOURN: Being no further business, a motion was made to adjourn the meeting at 9:35 a.m. Upon a second, the motion passed.

Respectfully Submitted,


Secretary for the Meeting