

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH WATER AND SANITATION DISTRICT HELD SEPTEMBER 21, 2011

A regular meeting of the Board of Directors of the Roxborough Water and Sanitation District was held on Wednesday, September 21, 2011 at 8:00 a.m. at the Roxborough Water and Sanitation District's offices located at, 6222 N. Roxborough Park Road, Littleton, Colorado 80125. Notice of the meeting was duly posted in at least three locations within the boundaries of the District, as required by State law.

Attendance: Phil Scott, Director John Dillon, Director
Dave Thomas, Director Tim Moore, Director
Larry Moore, RWSD Ted Snailum, TWS Financial, Inc.
Mike Marcum, RWSD Alan Pogue, Esq.
Vickie Nolen, RWSD Don Yowell, RPF
Cindy Taylor, RWSD
Joanne Cleveland, RWSD

Absent: Dave Bane was absent and this was an excused absence.

Call to Order: The meeting was called to order by Phil Scott, President of the Board. It was also established that a quorum was in attendance and there are no conflicts of interest disclosed.

AMENDED AGENDA: At this point Larry Moore asked the Board to amend the agenda to include under Board Action Items: iv: Consider approval of an IGA with Douglas County regarding paving Pulte.

PUBLIC COMMENT:

There was no public comment.

CONSENT AGENDA: Upon a motion and second, the Board approved the Consent Agenda, which consisted of:

1. Approve Minutes of the August 17, 2011 Regular Meeting
2. Ratify Payroll for August 30, 2011 and September 15, 2011
3. Approve Payment of Claims- checks #53058-53072
4. Ratify Payments since August 17, 2011 – checks #53004-53057
5. Pump Station Improvements
 - i. Approve Pay App #5 to Redline Pipeline

REGULAR AGENDA:

GENERAL MANAGER'S REPORT:

Aurora: Mr. Moore informed the Board that we are working with Wells Fargo to establish a line of credit and are awaiting the results from the November election to finalize any financial plan in regards to paying Aurora. Mr. Moore did inform the Board that he has spoken to the Superintendent at Arrowhead Golf Course inquiring as to the status of the water agreement and Mr. Moore told him we are waiting for the decision makers in Orlando/Dallas to determine how much water they are going to want to purchase. Also, Alan Pogue is still working with Roxborough Village regarding an amendment to the IGA we have with them.

Denver Water: Mr. Moore presented to the Board a cost comparison that showed water treatment done by Denver Water versus water treatment done in-house by RWSD. The comparison reflected a difference of approximately 7 million more in capital and an additional \$2.78 per 1000 gallons if we elect to

have Denver treat our water which would be an annual cost difference of \$1,084,200. The Board instructed Mr. Moore to send a letter to Denver Water thanking them for the opportunity to investigate this option but that due to the difference in cost we feel it would be more cost effective for RWSD to build a new water plant and treat their own water.

Chatfield Reallocation: Mr. Moore informed the Board that there is nothing new to report.

Meadow Ditch Water: Larry Moore reminded the Board that October 14th is the deadline for written offers for the Meadow Ditch Water rights.

Sterling Ranch/Dominion: Mr. Moore informed the Board that he met with Dominion and Douglas County to discuss the Louvier's water situation. Douglas County was supportive on the idea but the key to moving forward would be based on Louvier's desire to have a permanent water supply. Dominion will follow up with Louviers to determine the extent of their interest.

LEGAL ISSUES: Alan Pogue gave the status report to the Board.

OPERATIONS: Mike Marcum gave the Board an overview of work done in the District, at the Plants, and in the Field.

ENGINEERING: Mr. Moore presented the engineering report for Mr. Goetz.

FINANCIAL: Mr. Snailum presented the August 2011 Financial Statements to the Board. Upon a motion, second and unanimous vote the Board accepted the August 2011 Financial Statements.

ADMINISTRATIVE:

Monthly Customer Summary: Mrs. Taylor reviewed the Monthly Customer Summary with the Board. Since we have started the rebate program, January 1, 2008, we have rebated \$51,080.11.

Hughes & Stuart: Mr. Moore presented the Public Outreach Report for August, 2011 provided by Hughes & Stuart. The report provides information regarding press releases/correspondence, events, website, miscellaneous and specialty items, and a cost comparison of Hughes & Stuart's work hourly versus retainer. The report also gives the District an overview of traffic to our website.

BOARD ACTION ITEMS/UPDATES:

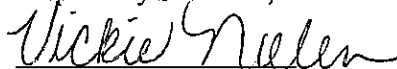
GIS Assessment Proposal: Mr. Moore presented to the Board a proposal from CDM to do a GIS assessment for RWSD. The proposal was for \$6,200. After discussion Mr. Moore and Mr. Marcum informed the Board that they would like to get some more proposals for this work and also they would like to consider doing this work in 2012 when they have included this work in the 2012 Budget. The Board agreed this was a good plan.

Resolution No. 11-09-04: Mr. Pogue presented to the Board Resolution No. 11-09-04 supporting Ballot Issue 5A appearing on the November 1, 2011 ballot. The board upon a motion, second and unanimous vote approved this Resolution.

Douglas County IGA: Mr. Moore presented to the Board an IGA with Douglas County regarding paving the Pulte Project area. The Board upon a motion, second and unanimous vote approved the IGA with Douglas County to allow Douglas County to pave the roads in the Pulte Project and RWSD will pay Douglas County the amount that is in the contract for paving.

ADJOURN: Being no further business, a motion was made to adjourn the meeting at 10:15 a.m. Upon a second, the motion passed.

Respectfully Submitted,


Secretary for the Meeting