

# RECORD OF PROCEEDINGS

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## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH WATER AND SANITATION DISTRICT HELD FEBRUARY 9, 2011

A special meeting of the Board of Directors of the Roxborough Water and Sanitation District was held on Wednesday, February 9, 2011 at 8:00 a.m. at the Roxborough Water and Sanitation District's offices located at, 6222 N. Roxborough Park Road, Littleton, Colorado 80125.

**Attendance:**

Dave Bane, Director  
Larry Moore, RWSD  
Vickie Nolen, RWSD  
Mike Marcum RWSD

Dave Thomas, Director  
Bill Goetz, TST Infrastructure  
Spencer Smith, TST Infrastructure  
Steve Howell, RWSD

**Call to Order:** Director Bane called the meeting to order at 8:00 A.M. A quorum was not met so no official decisions or business will be conducted.


**Absent:** Directors Dillon, Scott and Moore were absent and their absences were excused.

**Purpose:** The purpose of the special meeting was to conduct a work session to review the District's current 2004 Master Plan. The Master Plan defines what services the District provides and how those services are provided. It also defines capital improvements required to provide those services and gives guidance to management.

Bill Goetz gave a power point presentation of how the Master Plan was developed, how the Master Plan relates to financial planning and to give a better understanding of the District systems. Discussion was held about updating the 2004 Master Plan since there have been changes to the service area, the capital projects, our water agreement with the City of Aurora and costs for the capital projects, etc.

**Adjourn:** The meeting was concluded at 11:35 a.m.

Respectfully Submitted,

  
Secretary for the Meeting