



ROXBOROUGH WATER AND SANITATION DISTRICT

The Roxborough Water & Sanitation District and Plum Valley Heights Subdistrict of the Roxborough Water & Sanitation District Regular Board meeting will be held in the Community Room at the West Metro Fire Station #15 located at 6222 N Roxborough Park Rd, Littleton, CO 80125. This meeting can also be accessed via video conference at **ZOOM Meeting ID 874 5981 8759; Password: 694389**

Date: Wednesday, June 15, 2022

Time 8:00 am

Board of Directors

Dave Bane
Ken Maas
Keith Lehmann
Christine Thomas
John Kim

Term Expiration

5/2023
5/2023
5/2025
5/2025
5/2025

- I. Call to Order/Declaration of Quorum/Disclosure of Conflicts of Interest
- II. Public Comment/Public Comment on items not on Agenda
- III. 2021 Audit Presentation by Jason Adams of the Adams Group

- IV. **CONVENE AS THE BOARD OF THE PLUM VALLEY HEIGHTS (PVH) SUBDISTRICT OF THE RWSD**
- V. Consent Agenda
 - a. Approve the Minutes of the Regular Meeting of the PVH Subdistrict which is contained in and is part of the Minutes of the Roxborough Water & Sanitation District Minutes for the Regular Meeting on May 18, 2022.
- VI. Staff Reports
 - a. General Manager's Report
 - b. Financial Reports
- VII. **Board Action Items:**
 - a. **Approve the 2021 Audit as presented by The Adams Group**

ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND CONVENE AS THE RWSD BOARD

- VIII. Consent Agenda
 - a. Approve the Minutes of the Regular Meeting of the RWSD on May 18, 2020.
 - b. Ratify Payrolls for May 31 and June 15, 2022
 - c. Ratify Payments since May 18, 2022:
 - d. Approve Payments of Claims:
 - e. Approve Moltz Construction Change Order #A.2 for \$242,558.07 and 76 days for work related to the sodium hypochlorite generator and the Waterton Road access.
 - f. Approve Pay App #4 for the WTP HSP Serving DWSD in the amount of \$112,295.98

- IX. Staff Reports
 - a. General Manager's Report
 - b. Legal Counsel Report
 - c. Operation Director's Report
 - d. Engineering Report/Water Use Graphs
 - e. Financial Report

- X. **Board Action Items:**
 - a. **Approve the 2021 Audit as presented by The Adams Group**
 - b. **Consider James Kapp Appeal of SDC Increase**
 - c. **Consider Steve Ketchum Appeal of Availability of Service Charges**

- XI. **Adjourn**

RECORD OF PROCEEDINGS

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH WATER AND SANITATION DISTRICT AND THE
BOARD OF DIRECTORS OF THE PLUM VALLEY HEIGHTS SUBDISTRICT OF ROXBOROUGH WATER AND SANITATION
DISTRICT HELD
May18, 2022**

A regular meeting of the Board of Directors of the Roxborough Water and Sanitation District and the Board of Directors of the Plum Valley Heights Subdistrict was held on May 18, 2022, at 8:00 a.m. The meeting was conducted in person in the Community Room at West Metro Fire Station 15, 6222 N. Roxborough Park Drive, and via Zoom meeting. Notice of the meeting and the Zoom ID and Password were duly posted at the District's Administrative Offices and on the District's website, as required by State law.

ATTENDANCE: Directors: Dave Bane President
Ken Maas Vice President
Christine Thomas Treasurer
Keith Lehmann Secretary
John Kim Assistant Secretary

Consultants: Bill Goetz, TST Infrastructure, LLC
Ted Snailum, TWS Financial

RWSD Staff: Barbara Biggs
Mike Marcum
Lisa Hoover
Lucie Taylor
Dorice Vidger

Zoom: Alan Pogue, Icenogle Seaver Pogue, PC
Steven Throneberry

CALL TO ORDER: The meeting was called to order at 8:00 a.m. by Director Lehmann. It was established that a quorum was in attendance and there were no conflicts of interest to disclose.

SWEARING IN OF NEWLY ELECTED DIRECTORS AND ELECTION OF OFFICERS: Keith Lehmann as a newly re-elected Director, Christine Thomas as a newly re-elected Director, and John Kim as a newly elected Director all took their Oath of Office before a notary public in advance of the meeting. Director Lehmann opened the floor for nominations for new officers. Upon a motion by Director Lehman, second by Director Thomas, and unanimous vote, the following Officers were elected by the Director: Dave Bane, President; Ken Maas, Vice President; Christine Thomas, Treasurer; Keith Lehmann, Secretary; and John Kim, Assistant Secretary.

PLUM VALLEY HEIGHTS SUBDISTRICT:

Upon a motion by Director Thomas, second by Director Bane, and unanimous vote, the Board convened as the Board of the Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District.

CONSENT AGENDA:

Upon a motion by Director Thomas, second by Director Bane, and unanimous vote, the Board approved the Consent Agenda which consisted of:

- A. Approved the Minutes of the Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District which are contained in and part of the Roxborough Water and Sanitation District Minutes for the April 20, 2022, Regular Meeting.

GENERAL MANAGER’S REPORT:

Ms. Biggs provided a report on recent activities in the Plum Valley Heights Subdistrict. A copy of Ms. Biggs’ report is attached to these minutes.

FINANCIAL PVH:

Ted Snailum of TWS Financial presented the March 2022 Financial Recap for Plum Valley Heights. Upon a motion from Director Thomas, second by Director Bane, and unanimous vote, the Board approved the financial report for Plum Valley Heights.

ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND CONVENE AS THE ROXBOROUGH WATER AND SANITATION DISTRICT BOARD:

Upon a motion by Director Thomas, second by Director Maas, and unanimous vote, the Board adjourned as the Subdistrict Board and reconvened as the Roxborough Water and Sanitation District Board.

CONSENT AGENDA:

Upon a motion from Director Thomas, second by Director Maas, and unanimous vote, the Board approved the Consent Agenda which consisted of:

- a. Approve the Minutes of the Regular Meeting of the RWSD on April 20, 2022.
- b. Ratify Payrolls for April 30 and May 15, 2022
- c. Ratify Payments since April 20, 2022: 101495-101530, 101537-101539, 101541, 101544, 101547, 101550-101554
- d. Approve Payments of Claims: 101531-101536, 101540, 101542, 101543, 101545, 101546, 101548, 101549, 101555-101566.
- e. Approve Moltz Construction Change Order #2 for Steel Caps on the Pipe for the WTP High Zone Pump Project adding \$3,739.22 and no additional time.
- f. Approve Pay App #3 for the WTP HSP Serving DWSD in the amount of \$103,443.55
- g. Approve Pay App #2 for the Rampart Range Road Transmission Main Replacement in the amount of \$19,090.25

GENERAL MANAGER’S REPORT:

Ms. Biggs provided the General Manager’s Report. A copy of Ms. Biggs’ report is attached to these minutes.

LEGAL COUNSEL REPORT:

Mr. Pogue indicated he would provide a report on the 2022 General Assembly in June or July.

OPERATIONS:

Mr. Marcum provided the Operations Report, and a copy is attached to these minutes.

ENGINEERING:

Mr. Goetz, of TST Infrastructure, provided the engineering status report to the Board. A copy of Mr. Goetz’s report is attached to these minutes.

FINANCIAL RWSD:

Ted Snailum, of TWS Financial, presented the March 2022 RWSD Financial Statements to the Board. Upon a motion by Director Maas, second by Director Thomas, and unanimous vote by the Board, the financial report was approved.

BOARD ACTION ITEMS:

I. Board Action Items:

Consider Award of the Roxborough Lift Station Pump Replacement to Velocity Constructors, Inc.

Upon a motion from Director Thomas and seconded by Director Bane, the Board unanimously awarded the bid for Roxborough Lift Station Pump Replacement to Velocity Construction and authorized staff to sign the notice of award.

ADJOURN:

Upon a motion by Director Thomas, second by Director Bane, and unanimous vote, the meeting was adjourned at 9:29 a.m.

Secretary of the meeting: _____

General Manager's Report
Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District
May 18, 2022

Valley View Christian Church:

- It is my understanding that the Church has paid the Chatfield East Property Owners Association (POA) \$48,000 for an easement for the water line.
- I reluctantly had TST put together a memo documenting the hydraulic modeling RWSD did for the water main to address concerns by the POA that the connection for the Church would impact the water pressure to the residents.
- In November 2021 the Church made a deposit of \$20,000 to cover the cost of engineering services for the water line. To date, \$13,635.25 has been spent on developing alternatives and surveys. TST is developing a cost estimate for design based on the new alignment, and we will see if the remaining \$6,364.75 is adequate or if additional funds will be required.

Titan Road Industrial Park:

- I have requested a project update from the engineer working on the car condo development.

McMakin Property:

- In 2016 Linda McMakin included a 40-acre parcel in the Subdistrict for 16 equivalent residential units (EQRs) including her existing home on the parcel.
- In 2021 the Board agreed to an Amendment to the Inclusion Agreement to give Ms. McMakin more time to finalize development plans for the property.
- Later in 2021 Ms. McMakin listed the property for sale.
- It is now under contract, and the new owner has submitted a conceptual development plan to Douglas County for 16 EQRs. The conceptual site plan is attached to this report.
- The project is in the presubmittal phase, so formal County review has not commenced, but the County's comments on the presubmittal included a requirement for secondary access to the proposed development, which is not shown on the conceptual site plan.

DEVELOPMENT SUMMARY

Total Site Area = +/- 43.74 AC
Total Lots = 18 Lots (2.7 DU / AC)
Current Zoning: R-6 / A-4
Proposed Zoning: ER - Estate Res.
Setback:
Front: 25'
Side: 25'
Rear: 25'

Note: property lines go to the centerline of the private drive



N. CANTFIELD DR.

WEATHERFIELD WAY

MULTI-PURPOSE TRAIL

MANOR STONE DR.

LOT 6 2.5 AC
LOT 7 2.5 AC
LOT 8 2.5 AC
LOT 9 2.5 AC
LOT 10 2.5 AC
LOT 5 2.5 AC
LOT 18 2.5 AC
LOT 11 2.5 AC
LOT 4 2.5 AC
LOT 15 2.5 AC
LOT 12 2.5 AC
LOT 3 2.5 AC
LOT 2 2.5 AC
LOT 1 2.5 AC
LOT 13 2.5 AC
LOT 14 2.5 AC

PRIVATE DRIVE

PRIVATE DRIVE

PRIVATE DRIVE

ENTRY GATE

W. LAKESIDE CT.



West Lakeside Court - Conceptual Site Plan

Douglas County, Colorado
March 25, 2022 • Project #211125



www.LAIdesigngroup.com
303.734.1777 - Corporate

**Roxborough Water and Sanitation - PVH
Financial Recap
April 30, 2022**

General Fund

1. Property taxes collected for the month total \$ 37,128
2. Specific ownership taxes collected for the month total \$ 3,377
3. Paid \$ 1000 for monthly accounting fees.



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Change Order No. A.2

Date of Issuance:	Effective Date:
Owner: Roxborough Water and Sanitation District	Owner's Contract No.: N/A
Contractor: Moltz Construction Inc.	Contractor's Project No.:
Engineer: TST Infrastructure, LLC	Engineer's Project No.: 001.383.02
Project: RWSD WTP High Service Pump Addition Serving DWSD	Contract Name: RWSD WTP High Service Pump Addition Serving DWSD

The Contract is modified as follows upon execution of this Change Order:

Description:

1. WCD No. 5: Provide Sodium Hypochlorite Generator Process Piping and Equipment as described in additional Design Drawings and Specifications. Includes all coordination, material, installation, and permits as required by Douglas County. See attached Work Change Directive No. 5. Add \$16,822.00,
Add 5 days

2. WCD No. 6: Provide all work as described in Waterton Road Access to WTP Design Drawings and Specifications as well as repair of damaged irrigation line crossing the Waterton access road. Includes all coordination, material, installation, and permits as required by Douglas County. See attached Work Change Directive No. 6. Add \$210,452.07,
Add 56 days

3. WCD No. 8: Provide Sodium Hypochlorite Generator Electrical Work as described in Design Drawings and Specifications. Includes all coordination, material, installation, and permits as required by Douglas County. See attached Work Change Directive No. 8. Add \$15,284.20,
Add 15 days

Total Change Order No. A.2: Add \$242,558.07,
Add 76 days

Attachments: *Work Change Directive No. 5 (dated 3/29/22), Work Change Directive No. 6 (dated 4/18/22), Work Change Directive No. 8 (dated 6/6/22)*

Change Order No. A.2

CHANGE IN CONTRACT PRICE

WTP High Service Pump Serving DWSD (Original Contract)

Original Contract Price:	\$ <u>474,145.00</u>
Increase from previously approved Change Orders No. <u> 1 </u> to No. <u> 2 </u> :	\$ <u>49,163.22</u>
Contract Price prior to this Change Order:	\$ <u>523,308.22</u>
Increase of Change Order No. <u> N/A </u> :	\$ <u> N/A </u>

Contract Price incorporating this Change Order:	\$ <u>523,308.22</u>
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50% RWSD/DWSD Change Orders (Change Order A)

Original Change Order <u> N/A </u> Price:	\$ <u> N/A </u>
Increase from previously approved Change Order No. <u> A.1 </u> :	\$ <u>96,780.00</u>
Contract Price prior to this Change Order:	\$ <u>96,780.00</u>
Increase of Change Order No. <u> A.2 </u> :	\$ <u>242,558.07</u>

Contract Price incorporating this Change Order:	\$ <u>339,338.07</u>
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100% RWSD Change Orders (Change Order B)

Original Change Order <u> N/A </u> Price:	\$ <u> N/A </u>
Increase from previously approved Change Orders No. <u> B.1 </u> :	\$ <u>49,735.00</u>
Contract Price prior to this Change Order:	\$ <u>49,735.00</u>
Increase of Change Order No. <u> N/A </u> :	\$ <u> N/A </u>

Contract Price incorporating this Change Order:	\$ <u>49,735.00</u>
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Current Contract Price incorporating this(these) Change Order(s):	\$ <u>912,381.29</u>
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Change Order No. A.2

CHANGE IN CONTRACT TIMES

WTP High Service Pump Serving DWSD (Original Contract)

Original Contract Times:

Substantial Completion: May 16, 2022 Final Completion: June 15, 2022 Increase from previously approved Change Orders No. 1 to No. 2 :Substantial Completion: 0 days Final Completion: 0 days

Contract Times prior to this Change Order:

Substantial Completion: May 16, 2022 Final Completion: June 15, 2022 Increase of Change Orders No. N/A :Substantial Completion: N/A Final Completion: N/A

Contract Times incorporating WTP High Service Pump Serving DWSD Change Orders:	
Substantial Completion:	<u> May 16, 2022 </u>
Final Completion:	<u> June 15, 2022 </u>

50% RWSD/DWSD Change Orders (Change Order A)

Original Change Order N/A Contract Times:Substantial Completion: N/A Final Completion: N/A Increase from previously approved Change Order No. A.1 :Substantial Completion: July 15, 2022 Final Completion: August 14, 2022

Contract Times prior to this Change Order:

Substantial Completion: July 15, 2022 Final Completion: August 14, 2022 Increase of Change Order No. A.2 :Substantial Completion: 76 days Final Completion: 76 days

Contract Times for 50% RWSD/DWSD Change Orders Change Order A:	
Substantial Completion:	<u> September 29, 2022 </u>
Final Completion:	<u> October 29, 2022 </u>





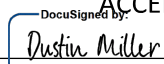
Change Order No. A.2

100% RWSD Change Orders (Change Order B)

Original Change Order N/A Contract Times:
 Substantial Completion: N/A
 Final Completion: N/A
 Increase to Original Contract from previously approved Change Orders No. B.1 :
 Substantial Completion: July 15, 2022
 Final Completion: August 14, 2022
 Contract Times prior to this Change Order:
 Substantial Completion: N/A
 Final Completion: N/A
 Increase of Change Order No. N/A:
 Substantial Completion: N/A
 Final Completion: N/A

Contract Times for 100% RWSD Change Orders Change Order B:	
Substantial Completion:	<u> July 15, 2022 </u>
Final Completion:	<u> August 14, 2022 </u>

Current Contract Times incorporating Change Order(s):	
WTP High Service Pump Serving DWSD (Original Contract)	
Substantial Completion:	<u> 210 days (May 16, 2022) </u>
Final Completion:	<u> 240 days (June 15, 2022) </u>
50% RWSD/DWSD Change Orders (Change Order A)	
Substantial Completion:	<u> September 29, 2022 </u>
Final Completion:	<u> October 29, 2022 </u>
100% RWSD Change Orders (Change Order B)	
Substantial Completion:	<u> July 15, 2022 </u>
Final Completion:	<u> August 14, 2022 </u>

<p>RECOMMENDED:</p> <p>By: <u>  </u></p> <p>Title: <u> Principal </u></p> <p>Date: <u> June 9, 2022 10:25:51 AM MDT </u></p>	<p>ACCEPTED:</p> <p>By: <u>  </u></p> <p>Title: <u> Director of Operations </u></p> <p>Date: <u> June 9, 2022 1:54:16 PM MDT </u></p>	<p>ACCEPTED:</p> <p>By: <u>  </u></p> <p>Title: <u> Superintendent </u></p> <p>Date: <u> June 9, 2022 12:39:10 PM MDT </u></p>
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Approved by Funding Agency (if applicable)

By: _____ Date: _____

Title: _____

Contractor's Application for Payment No. 4

	Application Period: 4-29-22 to 5-31-22	Application Date: 5/26/2022
To (Owner): Roxborough Water and Sanitation District	From (Contractor): Moltz Construction Inc.	Via (Engineer): TST Infrastructure, LLC
Project: WTP High Service Pump Addition Serving DWSD	Contract: WTP High Service Pump Addition Serving DWSD	
Owner's Contract No.: n/a	Contractor's Project No.:	Engineer's Project No.: 001.383.02

Application For Payment Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
No. 1	\$45,424.00	
No. 2	\$3,739.22	
No. A.1	\$96,780.00	
No. A.2 (Pending)	\$242,558.07	
No. B.1	\$49,735.00	
TOTALS		
	\$438,236.29	
NET CHANGE BY CHANGE ORDERS		
		\$438,236.29

1. ORIGINAL CONTRACT PRICE.....	\$ 474,145.00
2. Net change by Change Orders.....	\$ 438,236.29
3. Current Contract Price (Line 1 ± 2).....	\$ 912,381.29
4. TOTAL COMPLETED AND STORED TO DATE	
(Column F total on Progress Estimates).....	\$ 527,771.12
5. RETAINAGE:	
a. 5% X \$527,771.12 Work Completed.....	\$ 26,388.56
b. 5% X _____ Stored Material.....	\$ _____
c. Total Retainage (Line 5.a + Line 5.b).....	\$ 26,388.56
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 501,382.56
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 389,086.58
8. AMOUNT DUE THIS APPLICATION.....	\$ 112,295.98
9. BALANCE TO FINISH, PLUS RETAINAGE	
(Column G total on Progress Estimates + Line 5.c above).....	\$ 410,998.73

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: DocuSigned by: <i>Dustin Miller</i> ACEA815E75144E...	Date: June 9, 2022 12:40:05
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Payment of:	\$ <u>112,295.98</u>	
		(Line 8 or other - attach explanation of the other amount)
is recommended by:	<div style="border: 1px solid black; border-radius: 50%; padding: 2px; display: inline-block;"> <small>DocuSigned by:</small> <small>AB358E8777B24A9...</small> </div>	<u>June 9, 2022</u> <u>12:46:29 PM MD</u> (Date)
Payment of:	\$ <u>112,295.98</u>	
		(Line 8 or other - attach explanation of the other amount)
is approved by:	<div style="border: 1px solid black; border-radius: 50%; padding: 2px; display: inline-block;"> <small>DocuSigned by:</small> <small>1A8855CAD7E241B...</small> (Owner) </div>	<u>June 9, 2022</u> <u>1:55:25 PM MD</u> (Date)
Approved by:	_____	_____
	Funding or Financing Entity (if applicable)	(Date)

Progress Estimate

Contractor's Application

For (Contract):				Application Number:														
WTP High Service Pump Addition Servicing DWSD				4 4														
Application Period:				Application Date:														
4-29-22 to 5-31-22				5/26/2022														
A				B		C		D		E		F		G				
Item				Contract Information		Work Completed				Stored Materials (Not in C or D)		Total Completed and Stored This Period (D + E)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)			
Item No.	Description	Item Quantity	Units	Unit Price	Bid Item Value (\$)	Quantity Installed Prev. Period	Quantity Value Prev. Period	Quantity Installed This Period	Quantity Value This Period	Total Estimated Quantity	Value of Work Installed to Date	From Prev Period	This Period	Total Stored Materials				
1	015000 Mobilization and Equipment	1	LS	8,440.00	\$8,440.00	1	\$8,440.00			1	\$8,440.00					\$8,440.00	100.0%	
2	015000 Pre-Construction and Engineering Management	1	LS	8,550.00	\$8,550.00	1	\$8,550.00			1	\$8,550.00					\$8,550.00	100.0%	
3	015000 Project Management and Supervision	1	LS	8,920.00	\$8,920.00	0.75	\$6,690.00	0.15	\$1,338.00	0.9	\$8,028.00				\$1,338.00	\$8,028.00	90.0%	\$892.00
4	015000 General Requirements and Safety	1	LS	8,285.00	\$8,285.00	1	\$8,285.00			1	\$8,285.00					\$8,285.00	100.0%	
5	015000 Bonds and Insurance	1	LS	7,190.00	\$7,190.00	1	\$7,190.00			1	\$7,190.00					\$7,190.00	100.0%	
6	024100 Pipe Demolition	1	LS	5,376.00	\$5,376.00	1	\$5,376.00			1	\$5,376.00					\$5,376.00	100.0%	
7	024100 Scaffold, GPR, Pick Points for Demolition/ Install	1	LS	5,837.00	\$5,837.00	1	\$5,837.00			1	\$5,837.00					\$5,837.00	100.0%	
8	024100 P3 - 2x4 Protective Stud Wall, plywood sheeting, w/3 access doors	1	LS	3,210.00	\$3,210.00	1	\$3,210.00			1	\$3,210.00					\$3,210.00	100.0%	
9	024100 Remove/ Relocate HSP0605-Piping, Valves and Instruments	1	LS	4,495.00	\$4,495.00	1	\$4,495.00			1	\$4,495.00					\$4,495.00	100.0%	
10	024100 Relocate Pump HSP0605 WTG sub	1	LS	6,821.00	\$6,821.00													\$6,821.00
11	033000 Concrete Pipe Support @ 24" Tee P8	1	LS	1,199.00	\$1,199.00	1	\$1,199.00			1	\$1,199.00					\$1,199.00	100.0%	
12	033000 Equipment Pad Concrete (mci)- Electric Eq. Pads E2.0	1	LS	737.00	\$737.00	1	\$737.00			1	\$737.00					\$737.00	100.0%	
13	221123 Pipe and Conduit Paint / Pipe 1D	1	LS	14,718.00	\$14,718.00	0.9	\$13,246.20			0.9	\$13,246.20					\$13,246.20	90.0%	\$1,471.80
14	260000 Electrical, Instrumentation and Control - See Electrical SOV	1	LS	175,320.00	\$175,320.00	0.395277226	\$69,300.00	0.4192334	\$73,500.00	0.814510626	\$142,800.00				\$73,500.00	\$142,800.00	81.5%	\$32,520.00
15	400506 Drawing P6 Modification Notes and ARV/Pump Drains	1	LS	6,434.00	\$6,434.00	0.75	\$4,825.50	0.25	\$1,608.50	1	\$6,434.00				\$1,608.50	\$6,434.00	100.0%	
16	400507 Supply Steel Pipe Support Package	1	LS	13,474.00	\$13,474.00	1	\$13,474.00			1	\$13,474.00					\$13,474.00	100.0%	
17	400507 Install Pipe Supports	1	LS	4,935.00	\$4,935.00	0.75	\$3,701.25	0.25	\$1,233.75	1	\$4,935.00				\$1,233.75	\$4,935.00	100.0%	
18	400556 Valve Procurement	1	LS	85,479.00	\$85,479.00	0.75	\$64,109.25			0.75	\$64,109.25					\$64,109.25	75.0%	\$21,369.75
19	402323 Supply Steel Pipe Package	1	LS	70,886.00	\$70,886.00	1	\$70,886.00			1	\$70,886.00					\$70,886.00	100.0%	
20	402323 Install Steel Pipe, Valves and Fittings	1	LS	33,839.00	\$33,839.00	1	\$33,839.00			1	\$33,839.00					\$33,839.00	100.0%	
21																		
22																		
Totals w/o Change Orders					\$474,145.00		\$333,390.20		\$77,680.25		\$411,070.45				\$77,680.25	\$411,070.45	86.7%	\$63,074.55
Original Contract Change Orders																		
Change Order No. 1 Additional Steel Pipe				1	LS	45,424.00	\$45,424.00	1	\$45,424.00		\$45,424.00					\$45,424.00	100.0%	
Change Order 2 Additional Caps				1	LS	3,739.22	\$3,739.22	1	\$3,739.22		\$3,739.22					\$3,739.22	100.0%	
Totals Original Contract Change Orders						\$49,163.22	\$49,163.22				\$49,163.22					\$49,163.22	100.0%	
Change Orders A																		
Change Order No. A.1 Bathroom Addition				1	LS	96,780.00	\$96,780.00											
CO A.1 General Conditions							\$12,960.00	0.73182404	\$9,484.44		\$9,484.44					\$9,484.44	73.2%	
CO A.1 OHP, Labor Burden and B&I							\$14,064.00		0.3	\$4,219.20	0.3	\$4,219.20			\$4,219.20	\$4,219.20	30.0%	
CO A.1 HM Door, Frame and Hardware							\$2,816.00	0.4999857	\$1,407.96		\$1,407.96				\$1,407.96	\$1,407.96	50.0%	
CO A.1 Drywall, Insulation, Base (concrete curb), Signage							\$5,498.00		0.5	\$2,749.00	0.5	\$2,749.00			\$2,749.00	\$2,749.00	50.0%	
CO A.1 Framing Materials and Labor							\$8,119.00	1	\$8,119.00		\$8,119.00				\$8,119.00	\$8,119.00	100.0%	
CO A.1 Paint							\$960.00											
CO A.1 Accessories and Vanity							\$2,714.00											
CO A.1 Plumbing							\$31,571.00											
CO A.1 HVAC							\$4,696.00		0.75	\$3,522.00	0.75	\$3,522.00			\$3,522.00	\$3,522.00	75.0%	
CO A.1 Fire Protection							\$8,220.00											
CO A.1 Electrical							\$5,162.00		0.406819	\$2,100.00	0.406819	\$2,100.00			\$2,100.00	\$2,100.00	40.7%	
Totals A.1 Bathroom Addition								\$19,011.40		\$12,590.20		\$31,601.60			\$12,590.20	\$31,601.60	32.7%	\$65,178.40
Change Orders A.2																		
Change Order No. A.2 Sodium Hypo Piping				1	LS	16,822.00	\$16,822.00											
CO A.2 General Conditions							\$4,845.00		1	\$4,845.00	1	\$4,845.00			\$4,845.00	\$4,845.00	100.0%	
CO A.2 PVC Labor and Material							\$10,591.00		0.75	\$7,943.25	0.75	\$7,943.25			\$7,943.25	\$7,943.25	75.0%	
CO A.2 Procure Circuit Breaker							\$1,386.00											
Totals A.2 Hypo Piping										\$12,788.25		\$12,788.25			\$12,788.25	\$12,788.25	76.0%	
Change Order A.2 Sodium Hypo Electrical							\$15,284.00											
Totals A.2 Hypo Electrical										\$1,386.00		\$1,386.00			\$1,386.00	\$1,386.00		
Change Order A.2 Waterton Access							\$210,452.07											
Totals A.2 Waterton Access																		
Totals Change Orders A.2							\$242,558.07			\$14,174.25		\$12,788.25			\$14,174.25	\$14,174.25	5.8%	\$228,383.82
Totals Change Orders A							\$339,338.07		\$19,011.40		\$26,764.45				\$26,764.45	\$45,775.85	13.5%	\$293,562.22
Change Orders B																		
Change Order No. B.1 Office Addition				1	LS	49,735.00	\$49,735.00											
CO B.1 General Conditions							\$20,636.00	0.387672	\$8,000.00	0.387672	\$8,000.00	0.775344	\$16,000.00		\$8,000.00	\$16,000.00	77.5%	
CO B.1 Demolition/ Remove/ Replace Ceiling Grid							\$2,112.00		0.3	\$633.60	0.3	\$633.60			\$633.60	\$633.60	30.0%	
CO B.1 Storefront							\$11,854.00											

Progress Estimate

Contractor's Application

For (Contract): WTP High Service Pump Addition Serving DWSD					Application Number: 4					4										
Application Period: 4-29-22 to 5-31-22					Application Date: 5/26/2022															
A				B		C			D		(C + D)		E		F		G			
Item				Contract Information			Work Completed					Stored Materials (Not in C or D)			Total Completed and Stored This Period (D + E)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)		
Item No.	Description			Item Quantity	Units	Unit Price	Bid Item Value (\$)	Quantity Installed Prev. Period	Quantity Value Prev. Period	Quantity Installed This Period	Quantity Value This Period	Total Estimated Quantity	Value of Work Installed to Date	From Prev Period	This Period	Total Stored Materials				
	CO B.1 Framing Drywall Materials and Labor						\$5,261.00			0.5	\$2,630.50	0.5	\$2,630.50				\$2,630.50	\$2,630.50	50.0%	
	CO B.1 Base and Carpet Tile						\$2,878.00													
	CO B.1 Paint						\$420.00													
	CO B.1 Signage						\$200.00													
	CO B.1 HVAC						\$2,195.00			0.5	\$1,097.50	0.5	\$1,097.50				\$1,097.50	\$1,097.50	50.0%	
	CO B.1 Electrical						\$4,179.00			0.3350083	\$1,400.00	0.3350083	\$1,400.00				\$1,400.00	\$1,400.00	33.5%	
Totals Change Orders B							\$49,735.00		\$8,000.00		\$13,761.60		\$21,761.60				\$13,761.60	\$21,761.60	43.8%	\$27,973.40
Totals with Change Orders							\$912,381.29		\$409,564.82		\$118,206.30		\$527,771.12				\$118,206.30	\$527,771.12		\$384,610.17



ROXBOROUGH WATER AND SANITATION DISTRICT

General Manager’s Report June 15, 2022

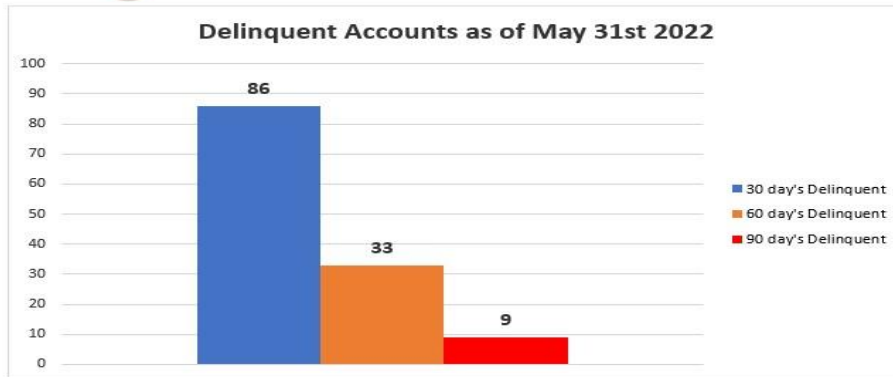
Information Only

Past Due Accounts:

- As of May 31, we had 9 accounts with a past due balance of \$9,133, compared to 17 accounts with a past due balance of \$9,441 as of April 30.
- We had 1 customer on the shut off list this month, and she has agreed to pay half of her past due account on June 17 and the remainder by July 1.
- All payment agreements for past-due water and sewer bills are current except one. The one customer that is not making payments on his payment agreement has also failed to keep up with his current monthly bills, so we will certify his past due account to the County this Fall.



Delinquent Accounts



**Total Amount
Past Due 30 days
\$11,686**

**Total Amount
Past Due 60 days
\$4,088**

**Total Amount
Past Due 90 days
\$9,133**

May 2022

Dominion Water and Sanitation District/Sterling Ranch:

- Day-to-day operations going well.
- RWSD has a contract with Dominion to operate their water distribution system and serve as the required Operator in Responsible Charge. In that role, Mike submitted the Annual Water Quality Report (AWQR) developed by the Sterling Ranch CAB with data provided by RWSD. Unfortunately, the CAB removed much of the required text and data, and the AWQR was rejected by the State. They are required to reissue the AWQR and distribute it to all residents and provide documentation to Mike that can be submitted to the State.



ROXBOROUGH WATER AND SANITATION DISTRICT

- All easements and license agreements for the new plant access are final or in process.
- We continue to get odor complaints regarding the Dominion force main and connection to the RWSD system. Former Board member Stephen Throneberry provided an excellent summary of the issue on the Community Facebook page. Dominion seems to be making progress on a project to implement chemical odor control at the Titan Road Lift Station. I expect odor complaints to increase with warmer weather. RWSD is doing everything we can to control odors on our system, but there's only so much we can do to mitigate odors coming from the Dominion system.
- There were an additional 27 Certificates of Occupancy (CO) issued in Sterling Ranch in May bringing the total number of COs that have been issued in Sterling Ranch to 1,535 for a monthly Wastewater Operations Charge of \$30,700.
- Year to date development summary:



- Under the Purchase and Sale Agreement for the Wastewater Treatment Plant, RWSD tracks new building permits issued in Sterling Ranch. Dominion is invoiced \$300 for each residential equivalent building permit in the prior year.





ROXBOROUGH WATER AND SANITATION DISTRICT

Projects:

- Work at the water treatment plant including the high-zone pump serving Dominion, restroom and office addition, and new entrance is proceeding well.
- We will have a change order for Moltz to complete Phase 2 of the conversion of the backwash pond to an emergency containment basin next month.
- America West has established their staging area for the Rampart Range Road transmission main replacement project. Here's a link to the weekly updates with a map of the work area on the website: <https://www.roxwater.org/rampart-range-road-transmission-main-replacement/>

Public Outreach/Oppportunities:

- I did a new blog post on outdoor water conservation. Copies of the post with a cover letter were sent to all HOAs in the community urging them to allow water efficient landscaping and artificial turf.
- Governor Polis signed HB22-1151 into law. The bill directs the Colorado Water Conservation Board (CWCB) to establish a new funding program to incentivize replacement of turf with water-wise landscaping. This voluntary program defines water-wise landscaping as “water and plant management practices that emphasize using plants with lower water needs.” Local governments, including special districts, and nonprofit organizations may apply to the CWCB for funding to help finance their turf replacement programs. The program will be available Spring 2023.
- Watering violations have increased significantly since June 1, and I will begin report on the number of citations issued in my July report.
- The annual Special District Association Conference is September 13 – 15 in Keystone. Registration for the Conference is not open but make your hotel reservations soon to be sure you can get a room in one of the lodges within walking distance to the Conference Center. Submit your receipts for all expenses to Lucie and the District will reimburse you. We are eligible for a scholarship for any first-time attendees.



Water Plant

The water treatment plant has been running smoothly. In May, the plant was operational for **31** days with an average plant production of **1.6** MGD and a max day of **2.6** MGD.

Work continues on the WTP High Zone Pump Addition project. The second temporary VFD has been delivered, the first one delivered had a bad drive and had to be replaced. The permanent VFD has been ordered and is expected towards the end of June. Water Technology Group has performed the start up on HSP 0608 and HSP 0604.

Work continues on the office and bathroom addition; drywall is complete, and paint is to follow. Moltz is working to obtain their small utility GESC permit from Douglas County to start on the duck bank for the southern gates electrical and the parking lot addition. Moltz has provided numbers to perform the Backwash Pond Phase 2 work, numbers look acceptable, and they will be given direction to proceed.

May production was **50** million gallons of treated water, **12.9** million gallons of that was for Sterling Ranch.

Lift Stations

The lift stations are running smoothly.

Work on the infiltration study is complete; all electrical cabinets, radio antennas and solar panels are installed. The flow meters are installed and programming to SCADA is complete. The portable flow meters are installed in their first remote locations and data is being gathered. With the lack of moisture, the data is not very usable quite yet.

Contracts are being signed with Velocity for the wastewater pump addition, the pump is scheduled to arrive in early July. Work required on the crane at the lift station is complete; this included beefing up some welds and adding some supports to the guide rail to support a 3-ton hoist and the addition of a 3-ton hoist.



Preliminary design work has started at the Transition Vault on the drainage project. This is needed as a result of the C-470 project that occurred a few years ago and inadequate drainage at the vault.

May saw **24** million gallons of sewage pumped to Littleton-Englewood. Approximately **4.0** million was conveyed for Sterling Ranch.

Field

The field had **224** locates for the month of May. Recall, Sterling Ranch has hired Aztec to perform their locates.

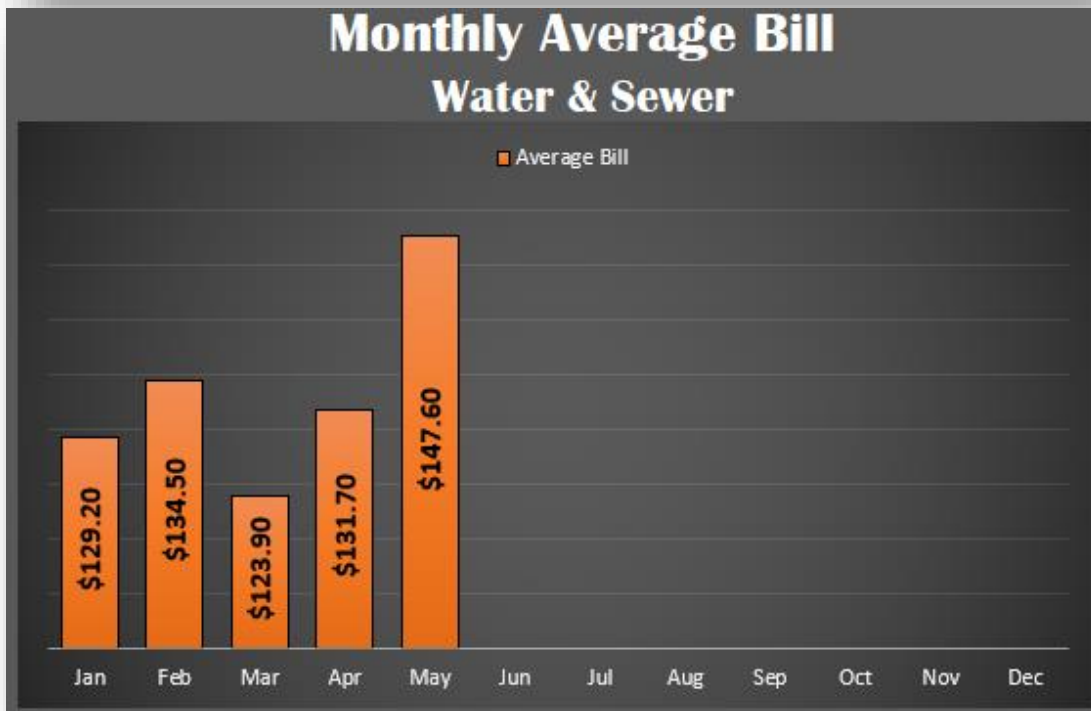
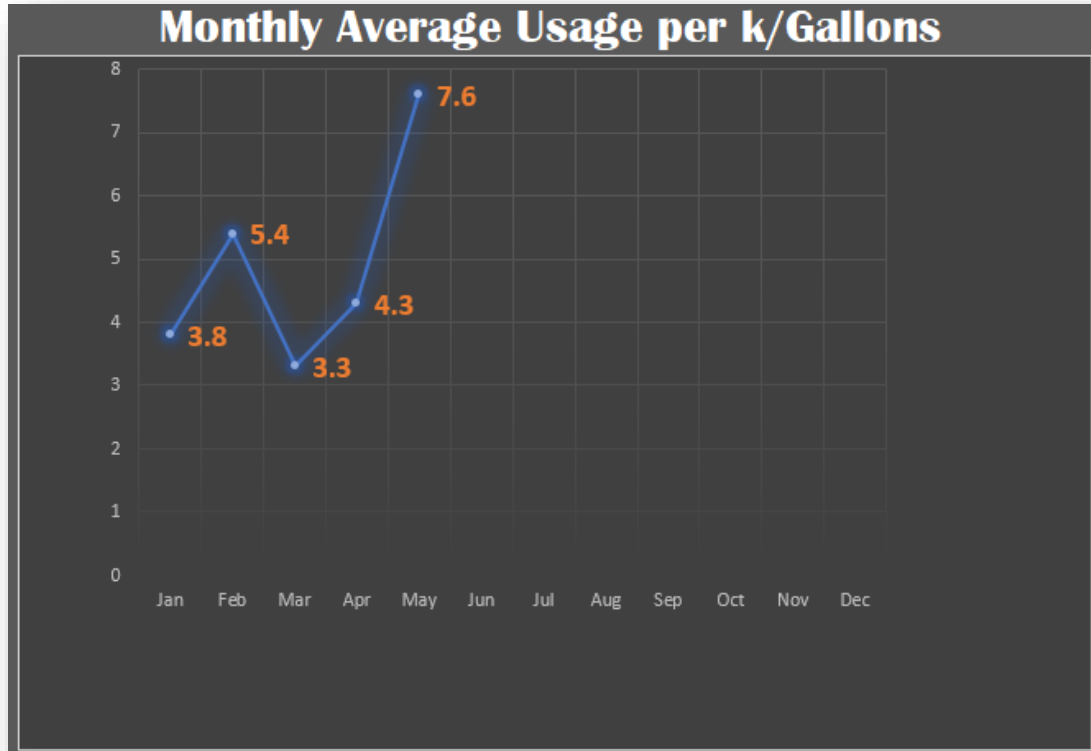
Our endpoint replacement is in full swing, the field guys have replaced over 300 endpoints already. We are waiting on our last delivery from Badger with the remaining endpoints for the warranty project. This has been a huge effort to all who has been involved.

We have filled our 3 summer helper positions for the year, they are working hard mowing the facilities and will begin fire hydrant maintenance soon.

Project coordination continues with American West on the Rampart Transmission Line Replacement Project. Pipe and valve delivery is expected June 23rd, staging areas have been set up and traffic is scheduled to be rerouted on June 20th.



Monthly Averages



MEMORANDUM

TO: Roxborough Water and Sanitation District
Board of Directors

FROM: TST Infrastructure, LLC
Bill Goetz

SUBJECT: Engineering Status Report

DATE: June 9, 2022

I. DEVELOPMENT PROJECTS

Berkeley Homes – Construction plans have been approved. The geotechnical report has been received and reviewed. Certain modifications to the plans will be required based on the geotechnical report. The required easements have not yet been submitted by the developer. Relocation of existing electrical lines is required prior to construction of water and sewer lines. (No Change).

Valley View Church – VVC was unable to obtain easements for the pipeline alignment as originally planned. Alternative alignments have been discussed, and VVC is working to obtain easements for an alternate route. (No Change).

Sherwin Williams Store – District staff and TST have met with the developer to discuss requirements for water and sewer. Revised drawings have not been received. (No Change)

Titan Road Vehicle Storage – Revised plans have been received from the developer and are under review by TST.

II. WATER TREATMENT PLANT OVERFLOW POND (PHASE 2)

A price for the Phase 2 work has been received from Moltz Construction, and discussions regarding minor modifications to pricing and equipment are in progress.

Memorandum
June 9, 2022
Page 2

III. RAMPART WATER LINE REPLACEMENT

Review of most of the required submittals has been completed. Delivery of pipe is still expected on or about June 23. The contractor has started installation of BMPs at the staging area.

IV. RAMPART PUMP STATION RELOCATION

A potential site on the south side of Roxborough Park Road is now under consideration. Survey of the site is needed to confirm the feasibility. The survey is scheduled for June 20.

V. WTP HIGH ZONE PUMP FOR DWSD

The new pump and piping have been installed. The rental VFD delivered to the site was defective and a new rental unit has been received. The new pump was started briefly, but control issues are preventing a full startup.

VI. LIFT STATION PUMP 201 REPLACEMENT

The pump has shipped and delivery is tentatively scheduled for July. Other items including a new hoist and a harmonic filter have been preordered to reduce potential schedule impacts. The project was awarded at the May board meeting and preparation and execution of contract documents is in progress.

VII. SEWER FLOW MEASURING STATIONS

Permanent flow measuring stations have been installed and placed in service. Remaining work includes correction of programming issues.

Memorandum
June 9, 2022
Page 3

VIII. RATE EVALUATION

The final rate report has been completed.

IX. GIS

The latest IT pipes data showing condition of existing sewer lines is being added to the GIS. A new map has been added for tracking meter replacements. (No Change)

X. DISTRIBUTION SYSTEM ISOLATION VALVES

Review of the location of existing isolation valves in Roxborough Park has been completed by TST and District staff. A list of required materials is being developed for procurement.

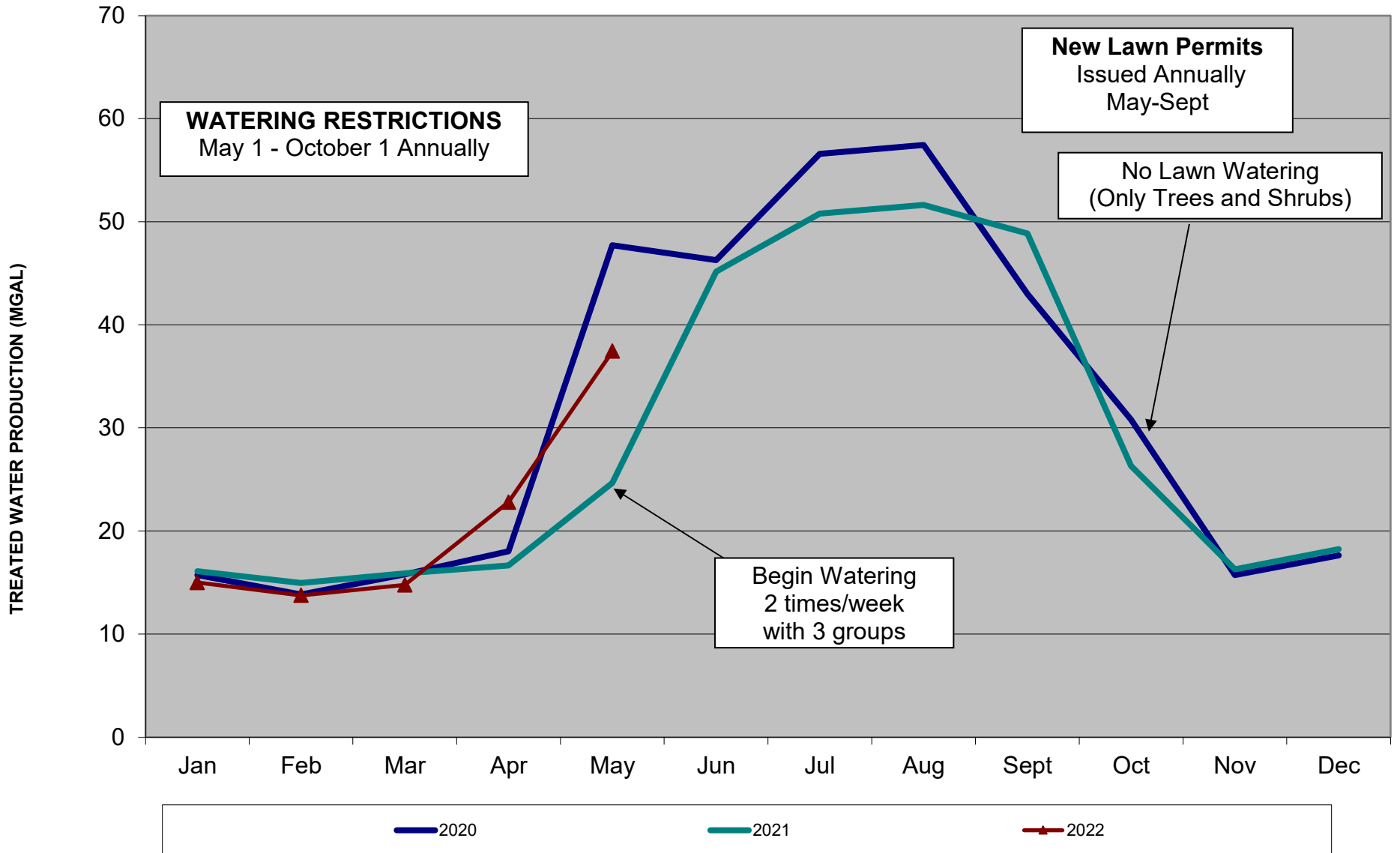
XI. SEWER LINING PROJECT

A GIS map has been prepared to show defect locations and to assist in coordination of repairs with Roxborough Park Foundation planned paving projects. The map is being updated as plans for 2022 work are developed.

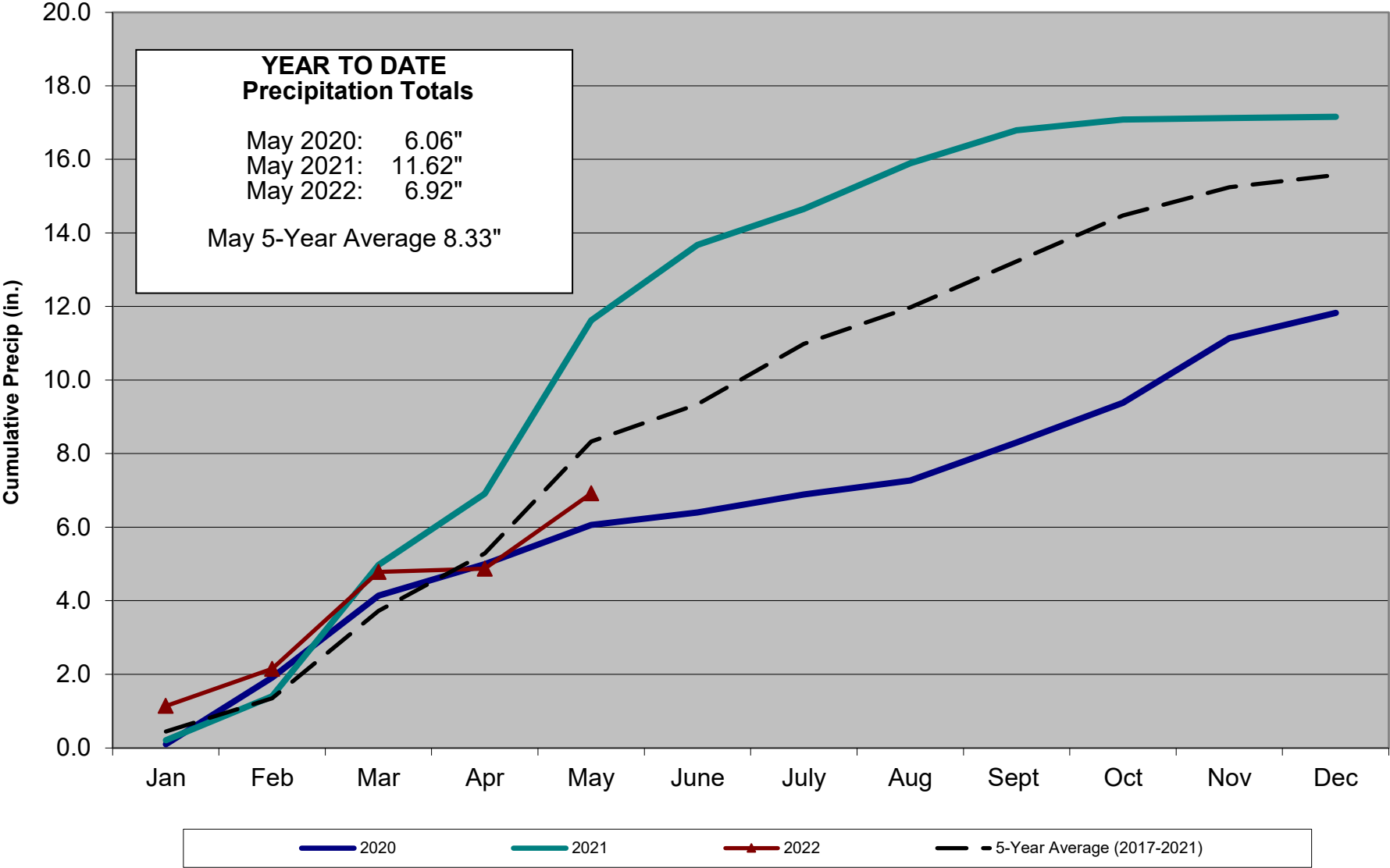
XII. TRANSITION VAULT DRAINAGE IMPROVEMENTS

TST is developing a preliminary scope for the project.

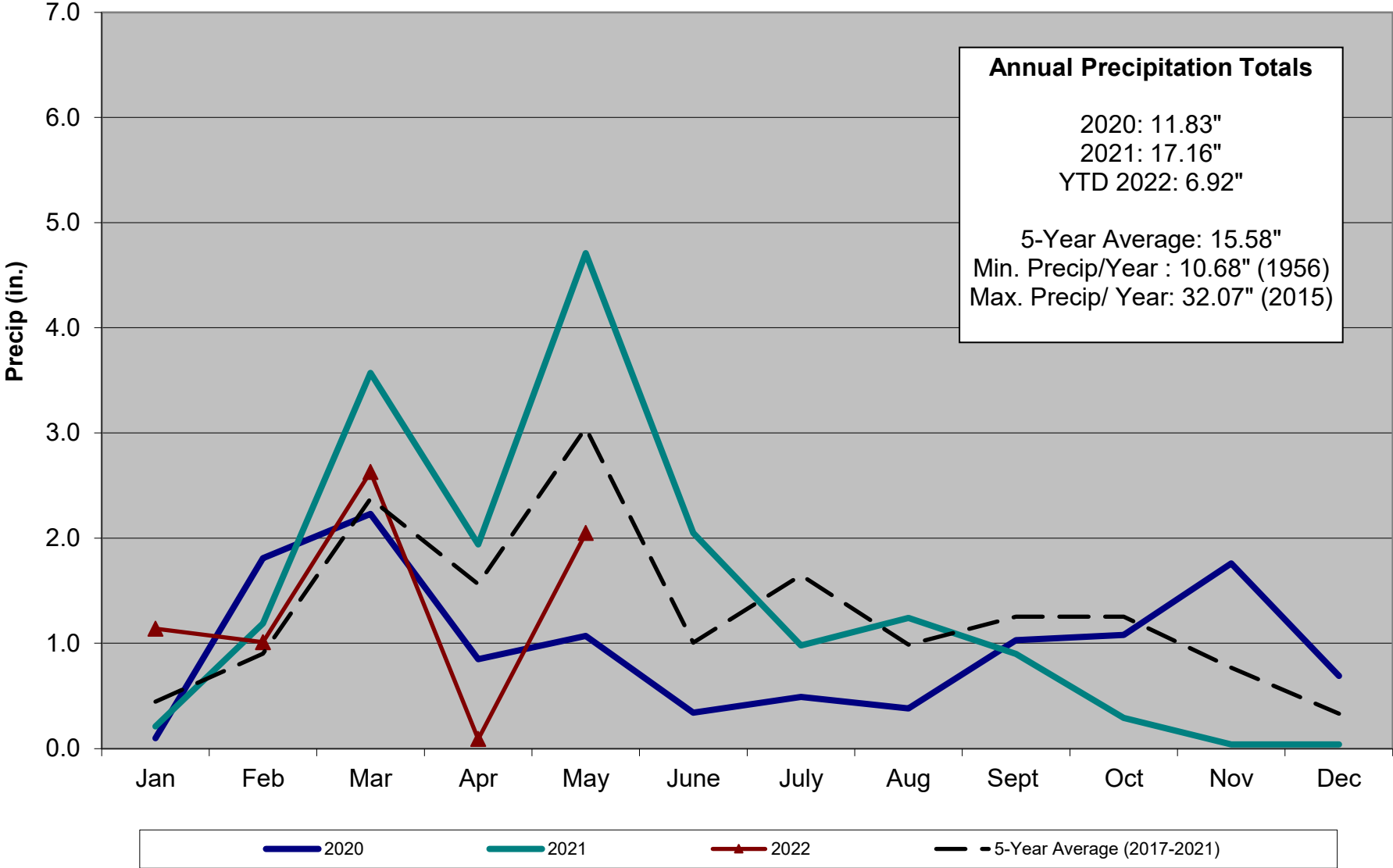
ROXBOROUGH WATER AND SANITATION DISTRICT TREATED WATER PRODUCTION 2020-2022



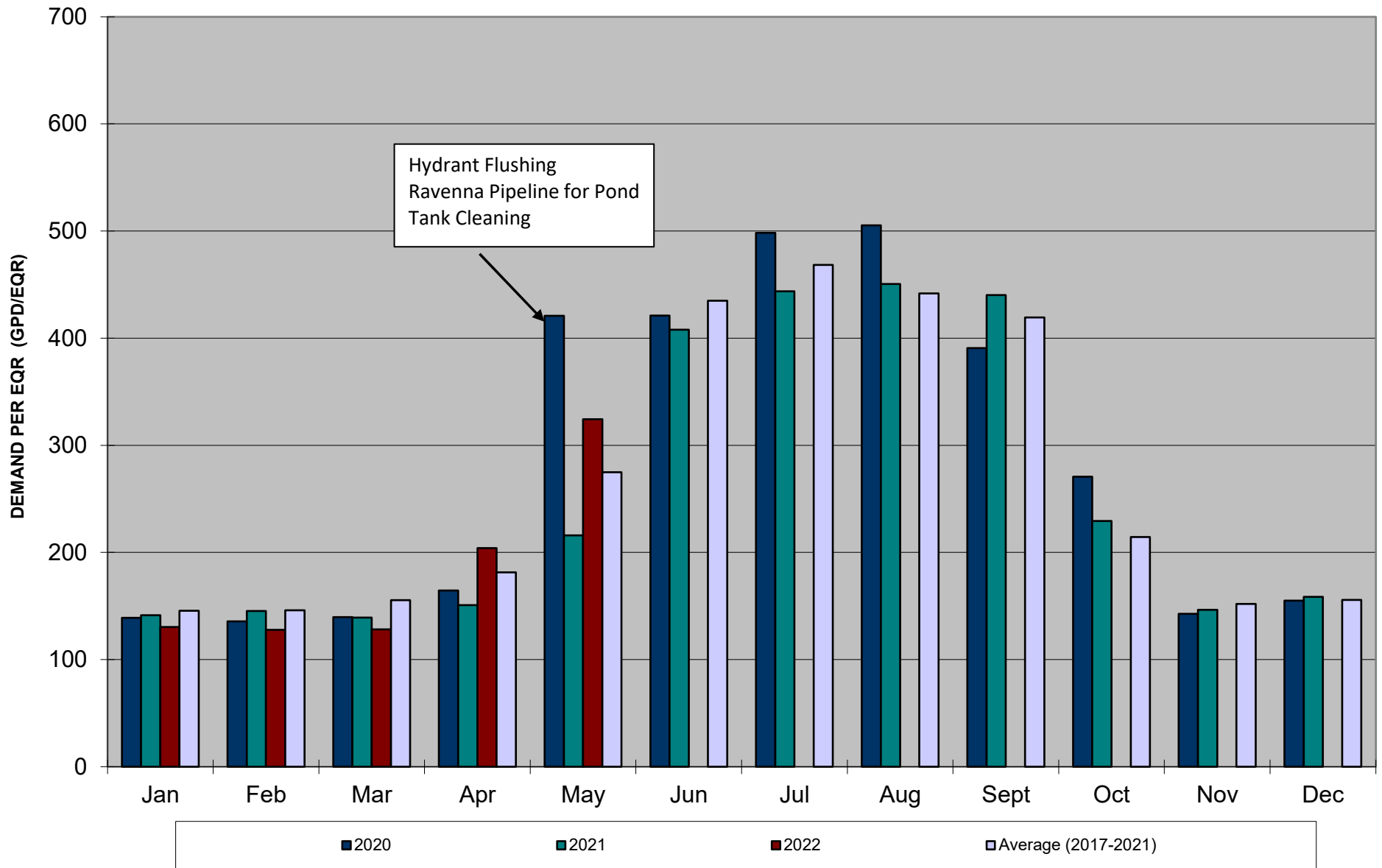
ROXBOROUGH WATER AND SANITATION DISTRICT CUMULATIVE PRECIPITATION 2020-2022



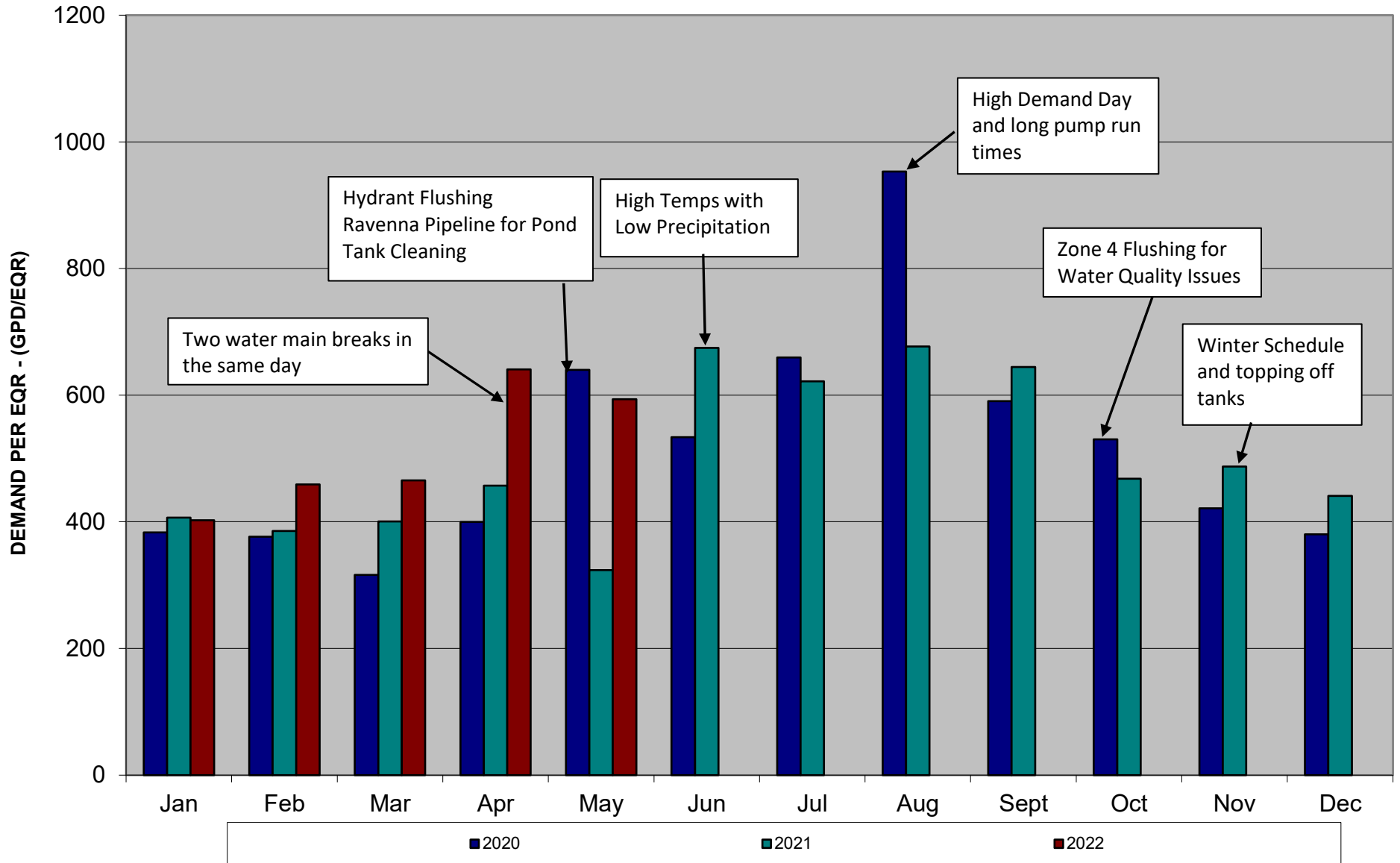
ROXBOROUGH WATER AND SANITATION DISTRICT PRECIPITATION 2019-2022



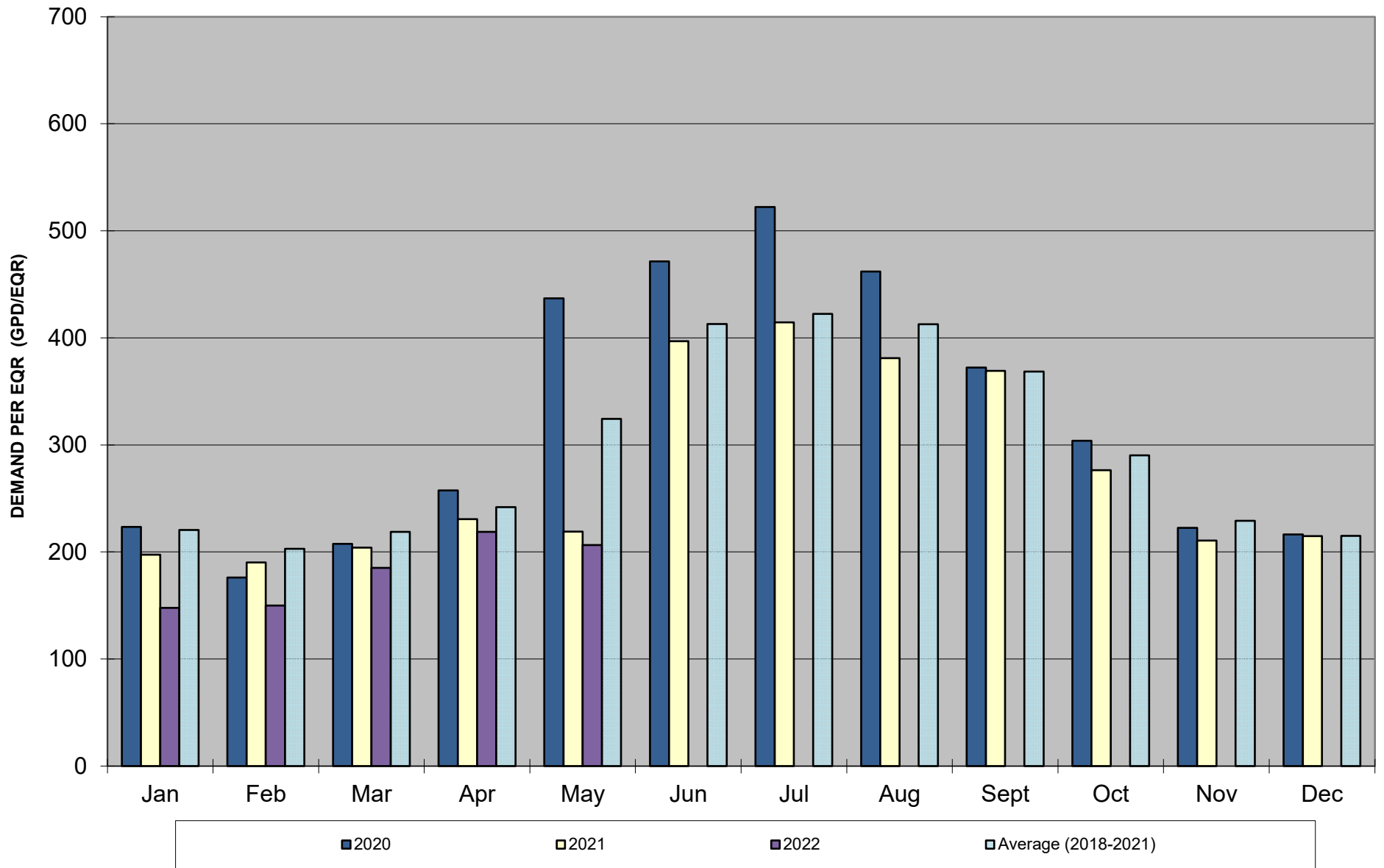
ROXBOROUGH WATER AND SANITATION DISTRICT AVERAGE DEMAND PER EQR



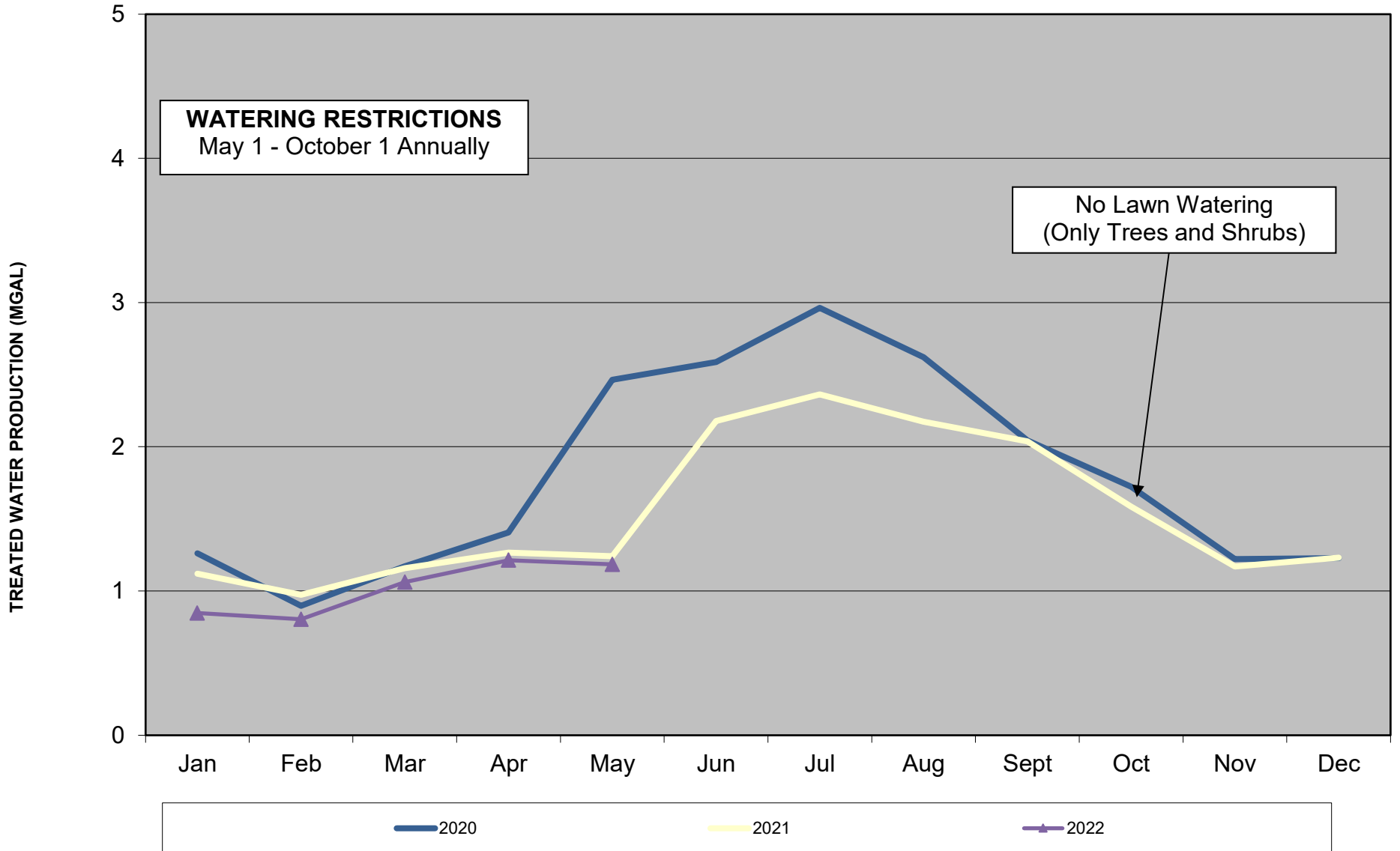
ROXBOROUGH WATER AND SANITATION DISTRICT MAX DAY DEMAND PER EQR



ROXBOROUGH NW DOUGLAS COUNTY AVERAGE DEMAND PER EQR



ROXBOROUGH NW DOUGLAS COUNTY TREATED WATER PRODUCTION 2020-2022



**Roxborough Water and Sanitation
Financial Recap
April 30, 2022**

General Fund

1. Property taxes collected for the month total \$ 67,603
2. Specific ownership taxes collected for the month total \$ 12,252
3. Paid \$ 15,442 for election expenses
4. Capital Outlay includes \$ 51,903 to Browns Hill Engineering for servers.

Debt Service Fund

1. Property taxes collected for the month total \$ 33,322
2. Specific ownership taxes collected for the month total \$ 6,039
3. Transfers in for Debt Surcharge in the amount \$ 93,034
4. Transfers in for Availability of Service charges \$ 31,414

Water Fund Treatment

1. Service charges billed for the month were \$ 240,572
2. Dominion WTP Operations income of \$ 51,074 for the month.
3. Collected \$ 93,034 in capital surcharges for the WTP
4. SDC collected for the month \$ 71,849
5. Ravenna monthly SDC totaled \$ 30,765
6. Capital Project Expense includes \$ 12,660 to Moltz Construction, \$ 10,208 to Split Rail Fence, and \$ 13,553 to TST.

Water Fund -Distribution

1. Water Costs for the month \$ 109,547
2. Capital Outlay for the month includes \$ 35,299 to TST and \$ 19,157 to American West
3. Meter expense of \$ 43,017 paid to Badger Meter.

Sewer Fund

1. Service charges for the month totaled \$ 157,726
2. Lockheed Martin service charges totaled \$ 29,241 for the month.
3. SDC Collected for the month \$ 32,655
4. Capital Outlay includes \$ 44,141 to Teledyne Instruments and \$ 10,463 to TST

Capital Fund

1. Paid \$ 213,786 for WTP – Pump
2. Paid \$ 23,796 for Dominion System Improvements

ROXBOROUGH WATER & SANITATION DISTRICT
FINANCIAL STATEMENTS

April 30, 2022

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Roxborough Water and Sanitation District Balance Sheet by Class

As of April 30, 2022

ASSETS	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	5-Capital Fund	6-Water- Distribution	7-Plum Valley Heights	Unclassified	TOTAL
Current Assets									
Checking/Savings	577,921.41	4,613,325.50	20,370,894.04	4,210,065.48	382,373.16	-18,765,711.83	-788,276.68	0.00	10,600,611.08
1108-Checking	0.00	1,663,115.10	0.00	0.00	0.00	0.00	0.00	0.00	1,663,115.10
1111-Water Bond Redemption	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1123-Water Fargo Savings	0.00	0.00	0.00	0.00	0.00	0.00	1,251,013.37	0.00	1,251,013.37
1139-Water Ravenna	0.00	0.00	3,196,997.18	0.00	0.00	0.00	0.00	0.00	3,196,997.18
1158-Investment in Colerain	1,492,291.26	353,453.39	7,064,064.15	7,774,947.90	0.00	0.00	0.00	0.00	16,684,756.70
1158-Colerain Bond Fund	0.00	0.00	358,377.26	487,462.68	0.00	0.00	0.00	0.00	855,839.95
1160-System Develop Colo Trust	0.00	0.00	984,751.27	0.00	0.00	0.00	0.00	0.00	984,751.27
Total Checking/Savings	2,070,212.67	6,629,893.99	31,975,083.90	12,482,496.07	382,373.16	-18,765,711.83	462,796.69	0.00	35,237,084.65
Other Current Assets									
1300-A/R Service	0.00	0.00	718,151.49	291,617.63	0.00	0.00	0.00	0.00	1,009,769.12
1310-A/R Availability	0.00	0.00	35,557.69	12,114.19	0.00	0.00	0.00	0.00	47,671.88
1350-A/R Taxes	1,790,437.00	836,383.00	0.00	0.00	0.00	0.00	451,429.00	0.00	3,078,249.00
1356-Due From NWDC Inclusion	0.00	0.00	7,776.15	0.00	0.00	0.00	0.00	0.00	7,776.15
1366-Due Club at Ravenna	0.00	0.00	10,349.78	0.00	0.00	0.00	0.00	0.00	10,349.78
1370-Due From Others	0.00	0.00	13,964.69	0.00	0.00	0.00	0.00	0.00	13,964.69
1390-Due From Dominion	0.00	0.00	41,193.91	0.00	0.00	0.00	0.00	0.00	41,193.91
1399-Due From Arrowhead	0.00	0.00	140.00	0.00	0.00	0.00	0.00	0.00	140.00
1400-Prepaid Insurance	14,377.75	0.00	14,377.75	14,383.95	0.00	14,377.75	0.00	0.00	57,517.20
Total Other Current Assets	1,804,814.75	836,383.00	841,511.46	318,115.77	0.00	14,377.75	451,429.00	0.00	4,286,631.73
Total Current Assets	3,875,027.42	7,466,276.99	32,816,596.36	12,800,611.84	382,373.16	-18,751,334.08	914,165.69	0.00	38,593,716.38
Fixed Assets									
1500-Capital Assets	0.00	0.00	81,677,883.32	15,986,324.43	0.00	0.00	0.00	0.00	97,664,207.75
Total Fixed Assets	0.00	0.00	81,677,883.32	15,986,324.43	0.00	0.00	0.00	0.00	97,664,207.75
TOTAL ASSETS	3,875,027.42	7,466,276.99	114,494,478.68	28,768,936.27	382,373.16	-18,751,334.08	914,165.69	0.00	137,149,924.13
LIABILITIES & EQUITY									
Current Liabilities									
Accounts Payable	72,283.61	0.00	25,585.73	32,923.80	144,573.60	182,569.69	1,000.00	0.00	456,956.43
2000-Accounts Payable	72,283.61	0.00	25,585.73	32,923.80	144,573.60	182,569.69	1,000.00	0.00	456,956.43
Total Accounts Payable	72,283.61	0.00	25,585.73	32,923.80	144,573.60	182,569.69	1,000.00	0.00	456,956.43
Other Current Liabilities									
2015 Accrued Vac/ Sick Leave	20,712.05	0.00	27,961.27	26,925.67	0.00	27,961.27	0.00	0.00	103,560.26
2052-Deferred Rental Income	0.00	0.00	14,589.98	0.00	0.00	0.00	0.00	0.00	14,589.98
2055-Ravenna Costs Advanced	0.00	0.00	3,196,997.18	0.00	0.00	0.00	0.00	0.00	3,196,997.18
2060-Deferred Taxes	1,790,437.00	836,383.00	0.00	0.00	0.00	0.00	451,429.00	0.00	3,078,249.00
Deferred Income	0.00	0.00	0.00	2,000,000.00	0.00	0.00	0.00	0.00	2,000,000.00
Total Other Current Liabilities	1,811,149.05	836,383.00	3,239,558.43	2,026,925.67	0.00	27,961.27	451,429.00	0.00	8,393,406.42
Total Current Liabilities	1,883,432.66	836,383.00	3,265,144.16	2,059,849.47	144,573.60	210,530.96	452,429.00	0.00	6,892,342.85
Total Liabilities									
3900-Retained Earnings	1,703,569.08	6,461,468.82	110,860,069.09	25,987,889.99	543,315.63	-18,091,768.63	372,134.20	0.00	127,836,677.18
Net Income	286,025.58	168,425.17	369,265.43	721,197.81	-305,516.07	-870,096.41	89,602.49	0.00	460,904.10
Total Equity	1,989,594.66	6,629,893.99	111,229,334.52	26,709,086.80	237,799.56	-18,961,865.04	461,736.69	0.00	128,297,581.28
TOTAL LIABILITIES & EQUITY	3,875,027.42	7,466,276.99	114,494,478.68	28,768,936.27	382,373.16	-18,751,334.08	914,165.69	0.00	137,149,924.13

**Roxborough Water and Sanitation District
Profit & Loss by Class**

April 2022

	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	5-Capital Fund	6-Water- Distribution	7-Plum Valley Heights	TOTAL
Ordinary Income/Expense								
Income								
5010- Service Charges	0.00	0.00	240,572.39	157,725.85	0.00	0.00	0.00	398,298.24
5100-Availability Charges	0.00	0.00	23,491.42	7,922.08	0.00	0.00	0.00	31,413.50
5101- Service Charges LMA	0.00	0.00	0.00	29,241.35	0.00	0.00	0.00	29,241.35
5200- Property Taxes	67,603.16	33,322.42	0.00	0.00	0.00	0.00	37,127.56	138,053.14
5210- Specific Ownership Taxes	12,251.96	6,039.15	0.00	0.00	0.00	0.00	3,377.33	21,668.44
5211- Dominion WTP Operations	0.00	0.00	51,074.22	0.00	0.00	0.00	0.00	51,074.22
5310-Permit Fees	0.00	0.00	3,300.00	3,300.00	0.00	0.00	0.00	6,600.00
5410-Hydrant Water	0.00	0.00	9,722.00	0.00	0.00	0.00	0.00	9,722.00
5510-Potable Irrigation Water	0.00	0.00	2,383.15	0.00	0.00	0.00	0.00	2,383.15
5511-Irrigation Water	0.00	0.00	28,969.13	0.00	0.00	0.00	0.00	28,969.13
5601-Late Fees, Penalties,	0.00	0.00	3,083.39	1,461.61	0.00	0.00	0.00	4,545.00
5610- Miscellaneous Income	0.00	0.00	7,537.95	200,156.65	0.00	0.00	0.00	207,694.60
5611-Inclusion fees-NWDC	0.00	0.00	6,853.19	0.00	0.00	0.00	0.00	6,853.19
5620- Dominion Dist. Operations	0.00	0.00	16,349.59	0.00	0.00	0.00	0.00	16,349.59
5625- Dominion Sewer Conveyance	0.00	0.00	0.00	30,160.00	0.00	0.00	0.00	30,160.00
5640- Dominion Treated Water Us	0.00	0.00	8,331.12	0.00	0.00	0.00	0.00	8,331.12
5650 Dominion Exp Reimbursement	0.00	0.00	32,163.91	0.00	0.00	0.00	0.00	32,163.91
5700- Sys. Development Charge	0.00	0.00	71,849.00	32,655.00	0.00	0.00	0.00	104,504.00
5705 Ravenna SDC	0.00	0.00	30,764.52	0.00	0.00	0.00	0.00	30,764.52
5710- Capital Surcharge	0.00	0.00	11,850.48	13,152.30	0.00	0.00	0.00	25,002.78
5715- Capital Surcharge WTP Sup	0.00	0.00	93,034.08	0.00	0.00	0.00	0.00	93,034.08
5820- Investment Income	1,081.40	116.77	2,561.01	3,089.49	0.00	0.00	0.00	6,828.67
5850 - Reimbursed Exp Other	0.00	0.00	14,622.26	0.00	0.00	0.00	0.00	14,622.26
Total Income	80,936.52	39,478.34	658,512.81	478,844.33	0.00	0.00	40,504.89	1,298,276.89
Gross Profit	80,936.52	39,478.34	658,512.81	478,844.33	0.00	0.00	40,504.89	1,298,276.89
Expense								
6020-Payroll Expenses	11,311.51	0.00	61,566.55	39,128.29	0.00	31,152.00	0.00	143,158.35
6040- Accounting	2,375.00	0.00	2,375.00	0.00	0.00	2,375.00	1,000.00	8,125.00
6050- Contract Labor	0.00	0.00	0.00	2,711.39	0.00	2,711.39	0.00	5,422.78
6080- Education	346.87	0.00	794.87	396.88	0.00	456.89	0.00	1,995.51
6099- Election	15,442.33	0.00	0.00	0.00	0.00	0.00	0.00	15,442.33
6100- Engineering	1,547.95	0.00	678.15	8,889.15	0.00	12,430.00	0.00	23,545.25
6110-Conservation Rebates	0.00	0.00	0.00	0.00	0.00	100.00	0.00	100.00
6115- GPS/GIS	0.00	0.00	0.00	600.00	0.00	3,762.50	0.00	4,362.50
6130- Insurance	1,865.00	0.00	1,865.00	1,865.00	0.00	1,865.00	0.00	7,460.00
6140- Lab & Test Fees	0.00	0.00	29.00	0.00	0.00	306.00	0.00	335.00
6150- Legal	700.01	0.00	960.51	685.01	0.00	2,794.01	0.00	5,139.54
6170 - Meter Expenses	0.00	0.00	0.00	0.00	0.00	43,016.55	0.00	43,016.55
6180- Misc. Expenses	1,039.00	0.00	348.52	0.00	0.00	0.00	0.00	1,387.52
6200- Office Expense	2,181.02	0.00	325.98	1,256.46	0.00	1,256.46	0.00	5,019.92
6210-Operating Supplies	0.00	0.00	90.07	12,701.20	0.00	0.00	0.00	12,791.27
6220- Permits	355.00	0.00	0.00	0.00	0.00	0.00	0.00	355.00
6225-Rent	2,693.52	0.00	0.00	0.00	0.00	0.00	0.00	2,693.52
6230- Repairs and Maint	5,025.59	0.00	11,477.32	17,936.09	0.00	6,602.82	0.00	41,041.82
6240- Safety Equipment	0.00	0.00	111.71	274.46	0.00	172.47	0.00	558.64
6250- Treasurers Fees	1,014.06	499.64	0.00	7,497.40	0.00	4,147.85	0.00	2,070.81
6260- Utilities	278.05	0.00	18,376.93	0.00	0.00	0.00	0.00	30,300.23
6270- Vehicle	78.35	0.00	92.83	237.72	0.00	205.75	0.00	614.65
6280- Water Costs	0.00	0.00	0.00	0.00	0.00	109,546.73	0.00	109,546.73
6300- Bank Service Charges	217.47	0.00	217.47	0.00	0.00	217.47	-246.90	622.98
7300- Capital Projects	51,903.00	0.00	38,305.71	55,336.24	0.00	54,455.62	0.00	200,000.57
7310 - WTP- Dominion Pump	0.00	0.00	0.00	0.00	213,786.55	0.00	0.00	213,786.55
7311- Dominion System Improve.	0.00	0.00	0.00	0.00	23,796.05	0.00	0.00	23,796.05
Total Expense	96,373.73	499.64	137,615.62	149,732.76	237,581.60	277,574.51	1,310.01	902,688.07
Net Ordinary Income	-17,437.21	38,978.50	520,897.19	329,111.57	-237,581.60	-277,574.51	39,194.88	395,688.82
Other Income/Expense								
Other Income								

No assurance is provided on these financial statements

**Roxborough Water and Sanitation District
Profit & Loss by Class**

April 2022

	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	5-Capital Fund	6-Water- Distribution	7-Plum Valley Heights	TOTAL
6900- Transfers In	0.00	31,413.50	0.00	0.00	0.00	0.00	0.00	31,413.50
6902- Transfers In WTP	0.00	93,034.08	0.00	0.00	0.00	0.00	0.00	93,034.08
Total Other Income	0.00	124,447.58	0.00	0.00	0.00	0.00	0.00	124,447.58
Other Expense								
8000- Transfers to Other Funds	0.00	0.00	23,491.42	7,922.08	0.00	0.00	0.00	31,413.50
8002- Transfers Water Supply SV	0.00	0.00	93,034.08	0.00	0.00	0.00	0.00	93,034.08
9000 -Depreciation Expense	0.00	0.00	165,000.00	69,000.00	0.00	0.00	0.00	234,000.00
Total Other Expense	0.00	0.00	281,525.50	76,922.08	0.00	0.00	0.00	358,447.58
Net Other Income	0.00	124,447.58	-281,525.50	-76,922.08	0.00	0.00	0.00	-234,000.00
Net Income	-17,437.21	163,426.08	239,371.69	252,189.49	-237,581.60	-277,574.51	39,194.88	161,588.82

Roxborough Water and Sanitation District
Profit & Loss by Class
 January through April 2022

Ordinary Income/Expense	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	5-Capital Fund	6-Water- Distribution	7-Plum Valley Heights	TOTAL
Income								
5010- Service Charges	0.00	0.00	895,183.77	605,345.96	0.00	0.00	0.00	1,501,529.73
5011- Service Charge Ravenna	0.00	0.00	26,656.78	0.00	0.00	0.00	0.00	26,656.78
5100-Availability Charges	0.00	0.00	49,317.79	16,323.69	0.00	0.00	0.00	65,641.48
5101- Service Charges LMA	0.00	0.00	0.00	108,909.50	0.00	0.00	0.00	108,909.50
5200- Property Taxes	530,034.85	261,260.73	0.00	0.00	0.00	0.00	199,949.83	991,245.41
5210- Specific Ownership Taxes	44,312.79	21,842.34	0.00	0.00	0.00	0.00	12,677.74	78,662.87
5211- Dominion WTP Operations	0.00	0.00	203,112.12	10,725.00	0.00	0.00	0.00	203,112.12
5310-Permit Fees	0.00	0.00	10,725.00	0.00	0.00	0.00	0.00	10,725.00
5410-Hydrant Water	0.00	0.00	19,152.75	0.00	0.00	0.00	0.00	19,152.75
5510-Potable Irrigation Water	0.00	0.00	7,710.05	0.00	0.00	0.00	0.00	7,710.05
5511-Irrigation Water	0.00	0.00	46,853.39	0.00	0.00	0.00	0.00	46,853.39
5601-Late Fees, Penalties,	0.00	0.00	8,596.69	3,958.31	0.00	0.00	0.00	12,555.00
5610- Miscellaneous Income	0.00	0.00	23,836.84	200,031.10	0.00	0.00	0.00	223,867.94
5611-Inclusion fees-IWDC	0.00	0.00	21,259.05	0.00	0.00	0.00	0.00	21,259.05
5620- Dominion Dist. Operations	0.00	0.00	74,236.33	0.00	0.00	0.00	0.00	74,236.33
5625- Dominion Sewer Conveyance	0.00	0.00	0.00	116,760.00	0.00	0.00	0.00	116,760.00
5640- Dominion Treated Water Us	0.00	0.00	27,908.45	0.00	0.00	0.00	0.00	27,908.45
5660 Dominion Exp Reimbursement	0.00	0.00	124,905.77	170,269.44	0.00	0.00	0.00	295,175.21
5700- Sys. Development Charge	0.00	0.00	168,386.00	134,826.00	0.00	0.00	0.00	303,212.00
5705 Ravenna SDC	0.00	0.00	102,967.37	0.00	0.00	0.00	0.00	102,967.37
5710- Capital Surcharge	0.00	0.00	47,258.51	52,242.70	0.00	0.00	0.00	99,501.21
5715- Capital Surcharge WTP Sup	0.00	0.00	371,641.86	0.00	0.00	0.00	0.00	371,641.86
5820- Investment Income	1,954.99	259.06	5,013.99	6,592.55	0.00	0.00	431.82	14,252.41
5850 - Reimbursed Exp Other	0.00	0.00	15,684.64	0.00	0.00	0.00	0.00	15,684.64
Total Income	576,302.63	283,362.13	2,250,407.15	1,426,984.25	0.00	0.00	213,059.39	4,750,115.55
Gross Profit	576,302.63	283,362.13	2,250,407.15	1,426,984.25	0.00	0.00	213,059.39	4,750,115.55
Expense								
6020-Payroll Expenses	36,953.30	0.00	187,298.49	128,509.37	0.00	107,651.02	0.00	460,412.18
6040- Accounting	9,500.00	0.00	9,500.00	7,125.00	0.00	7,125.00	4,000.00	37,250.00
6060- Contract Labor	5,310.00	0.00	0.00	8,459.85	0.00	11,465.22	0.00	25,235.07
6080- Education	2,427.22	0.00	2,513.91	4,864.11	0.00	1,606.27	0.00	11,411.51
6099- Election	24,050.89	0.00	0.00	0.00	0.00	0.00	0.00	24,050.89
6100- Engineering	6,248.28	0.00	63,279.70	53,698.59	0.00	83,622.37	0.00	206,848.94
6110-Conservation Rebates	0.00	0.00	0.00	0.00	0.00	275.00	0.00	275.00
6115- GPS/GIS	0.00	0.00	0.00	9,952.50	0.00	8,302.50	0.00	17,255.00
6130- Insurance	7,454.50	0.00	7,454.50	7,454.50	0.00	7,454.50	0.00	29,816.00
6140- Lab & Test Fees	0.00	0.00	2,537.00	0.00	0.00	2,255.00	0.00	4,792.00
6150- Legal	11,292.29	0.00	4,459.79	4,136.28	0.00	7,515.28	907.00	28,310.64
6170 - Meter Expenses	1,451.59	0.00	0.00	0.00	0.00	87,304.55	0.00	88,756.14
6180- Misc. Expenses	2,348.94	0.00	1,374.04	68.64	0.00	23.28	0.00	3,814.90
6185- Littleton Service Fees	0.00	0.00	0.00	54,350.16	0.00	0.00	0.00	54,350.16
6200-Office Expense	11,632.83	0.00	714.53	5,435.15	0.00	5,016.35	0.00	22,798.86
6210-Operating Supplies	0.00	0.00	42,757.30	11,821.70	0.00	0.00	0.00	54,579.00
6220- Permits	19,853.52	0.00	399.82	0.00	0.00	2,400.00	0.00	22,653.34
6225-Rent	2,693.52	0.00	0.00	0.00	0.00	32,208.01	0.00	121,146.83
6230- Repairs and Maint	16,253.65	0.00	38,426.94	34,258.33	0.00	0.00	0.00	2,185.67
6240- Safety Equipment	0.00	0.00	723.07	782.29	0.00	680.31	0.00	2,185.67
6250- Treasurers Fees	7,950.53	3,918.92	0.00	0.00	0.00	0.00	2,999.24	14,868.69
6260- Utilities	635.18	0.00	86,236.38	24,008.39	0.00	13,431.72	0.00	124,311.67
6270- Vehicle	1,053.55	0.00	979.31	494.62	0.00	491.14	0.00	3,018.62
6280- Water Costs	0.00	0.00	0.00	0.00	0.00	336,529.46	0.00	336,529.46
6300- Bank Service Charges	661.16	0.00	661.16	922.41	0.00	399.91	103.31	2,748.15
6420-Loan Administrative Fees	0.00	38,400.00	0.00	0.00	0.00	0.00	0.00	38,400.00
6500- CWRPDA Debt Service	0.00	115,515.50	0.00	0.00	0.00	0.00	0.00	115,515.50
6550-CWCB Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	115,447.15	115,447.15
7100-Principal Payments	0.00	267,500.00	0.00	0.00	0.00	0.00	0.00	267,500.00
7150-Ravenna CWCB	0.00	82,425.19	0.00	0.00	0.00	0.00	0.00	82,425.19
7200- Interest Payments	0.00	44,460.69	0.00	0.00	0.00	0.00	0.00	44,460.69
7290- Water Rights	0.00	0.00	0.00	0.00	0.00	265.50	0.00	265.50

**Roxborough Water and Sanitation District
Profit & Loss by Class**

January through April 2022

	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	5-Capital Fund	6-Water- Distribution	7-Plum Valley Heights	TOTAL
7300- Capital Projects	120,506.00	0.00	350,866.13	58,120.86	0.00	154,074.02	0.00	683,567.01
7310 - WTP- Dominion Pump	0.00	0.00	0.00	0.00	247,299.40	0.00	0.00	247,299.40
7311- Dominion System Improve.	0.00	0.00	0.00	0.00	58,216.67	0.00	0.00	58,216.67
Total Expense	288,276.95	552,220.30	800,182.07	413,462.75	305,516.07	870,096.41	123,456.90	3,353,211.45
Net Ordinary Income	288,025.68	-268,658.17	1,450,225.08	1,013,521.50	-305,516.07	-870,096.41	89,602.49	1,396,904.10
Other Income/Expense								
6900- Transfers In	0.00	65,641.48	0.00	0.00	0.00	0.00	0.00	65,641.48
6902- Transfers In WTP	0.00	371,641.86	0.00	0.00	0.00	0.00	0.00	371,641.86
Total Other Income	0.00	437,283.34	0.00	0.00	0.00	0.00	0.00	437,283.34
Other Expense								
8000- Transfers to Other Funds	0.00	0.00	49,317.79	16,323.69	0.00	0.00	0.00	65,641.48
8002- Transfers Water Supply SV	0.00	0.00	371,641.86	0.00	0.00	0.00	0.00	371,641.86
9000 -Depreciation Expense	0.00	0.00	660,000.00	276,000.00	0.00	0.00	0.00	936,000.00
Total Other Expense	0.00	0.00	1,080,959.65	292,323.69	0.00	0.00	0.00	1,373,283.34
Net Other Income	0.00	437,283.34	-1,080,959.65	-292,323.69	0.00	0.00	0.00	-936,000.00
Net Income	288,025.68	168,425.17	369,265.43	721,197.81	-305,516.07	-870,096.41	89,602.49	460,904.10

Roxborough Water and Sanitation District
Profit & Loss -General Fund
April 2022

	Apr 22	Jan - Apr 22
Ordinary Income/Expense		
Income		
5200- Property Taxes	67,603.16	530,034.85
5210- Specific Ownership Taxes	12,251.96	44,312.79
5820- Investment Income	1,081.40	1,954.99
Total Income	<u>80,936.52</u>	<u>576,302.63</u>
Gross Profit	80,936.52	576,302.63
Expense		
6020-Payroll Expenses	11,311.51	36,953.30
6040- Accounting	2,375.00	9,500.00
6050- Contract Labor	0.00	5,310.00
6080- Education	346.87	2,427.22
6099- Election	15,442.33	24,050.89
6100- Engineering	1,547.95	6,248.28
6130- Insurance	1,865.00	7,454.50
6150- Legal	700.01	11,292.29
6170 - Meter Expenses	0.00	1,451.59
6180- Misc. Expenses	1,039.00	2,348.94
6200- Office Expense	2,181.02	11,632.83
6220- Permits	355.00	19,853.52
6225-Rent	2,693.52	2,693.52
6230- Repairs and Maint	5,025.59	16,253.65
6250- Treasurers Fees	1,014.06	7,950.53
6260- Utilities	278.05	635.18
6270- Vehicle	78.35	1,053.55
6300- Bank Service Charges	217.47	661.16
7300- Capital Projects	51,903.00	120,506.00
Total Expense	<u>98,373.73</u>	<u>288,276.95</u>
Net Ordinary Income	<u>-17,437.21</u>	<u>288,025.68</u>
Net Income	<u><u>-17,437.21</u></u>	<u><u>288,025.68</u></u>

Roxborough Water and Sanitation District
Profit & Loss -Debt Service
April 2022

	<u>Apr 22</u>	<u>Jan - Apr 22</u>
Ordinary Income/Expense		
Income		
5200- Property Taxes	33,322.42	261,260.73
5210- Specific Ownership Taxes	6,039.15	21,842.34
5820- Investment Income	116.77	259.06
Total Income	<u>39,478.34</u>	<u>283,362.13</u>
Gross Profit	39,478.34	283,362.13
Expense		
6250- Treasurers Fees	499.84	3,918.92
6420-Loan Administrative Fees	0.00	38,400.00
6500- CWRPDA Debt Service	0.00	115,515.50
7100-Principal Payments	0.00	267,500.00
7150-Ravenna CWCB	0.00	82,425.19
7200- Interest Payments	0.00	44,460.69
Total Expense	<u>499.84</u>	<u>552,220.30</u>
Net Ordinary Income	38,978.50	-268,858.17
Other Income/Expense		
Other Income		
6900- Transfers In	31,413.50	65,641.48
6902- Transfers In WTP	93,034.08	371,641.86
Total Other Income	<u>124,447.58</u>	<u>437,283.34</u>
Net Other Income	124,447.58	437,283.34
Net Income	<u><u>163,426.08</u></u>	<u><u>168,425.17</u></u>

Roxborough Water and Sanitation District
Profit & Loss -Water Treatment
April 2022

	Apr 22	Jan - Apr 22
Ordinary Income/Expense		
Income		
5010- Service Charges	240,572.39	895,183.77
5011- Service Charge Ravenna	0.00	26,656.78
5100-Availability Charges	23,491.42	49,317.79
5211- Dominion WTP Operations	51,074.22	203,112.12
5310-Permit Fees	3,300.00	10,725.00
5410-Hydrant Water	9,722.00	19,152.75
5510-Potable Irrigation Water	2,383.15	7,710.05
5511-Irrigation Water	28,969.13	46,853.39
5601-Late Fees, Penalties,	3,083.39	8,596.69
5610- Miscellaneous Income	7,537.95	23,836.84
5611-Inclusion fees-NWDC	6,853.19	21,259.05
5620- Dominion Dist. Operations	16,349.59	74,236.33
5640- Dominion Treated Water Us	8,331.12	27,908.45
5650 Dominion Exp Reimbursement	32,163.91	124,905.77
5700- Sys. Development Charge	71,849.00	168,386.00
5705 Ravenna SDC	30,764.52	102,967.37
5710- Capital Surcharge	11,850.48	47,258.51
5715- Capital Surcharge WTP Sup	93,034.08	371,641.86
5820- Investment Income	2,561.01	5,013.99
5850 - Reimbursed Exp Other	14,622.26	15,684.64
Total Income	658,512.81	2,250,407.15
Gross Profit	658,512.81	2,250,407.15
Expense		
6020-Payroll Expenses	61,566.55	187,298.49
6040- Accounting	2,375.00	9,500.00
6080- Education	794.87	2,513.91
6100- Engineering	678.15	63,279.70
6130- Insurance	1,865.00	7,454.50
6140- Lab & Test Fees	29.00	2,537.00
6150- Legal	960.51	4,459.79
6180- Misc. Expenses	348.52	1,374.04
6200- Office Expense	325.98	714.53
6210-Operating Supplies	90.07	42,757.30
6220- Permits	0.00	399.82
6230- Repairs and Maint	11,477.32	38,426.94
6240- Safety Equipment	111.71	723.07
6260- Utilities	18,376.93	86,236.38
6270- Vehicle	92.83	979.31
6300- Bank Service Charges	217.47	661.16
7300- Capital Projects	38,305.71	350,866.13
Total Expense	137,615.62	800,182.07
Net Ordinary Income	520,897.19	1,450,225.08
Other Income/Expense		
Other Expense		
8000- Transfers to Other Funds	23,491.42	49,317.79
8002- Transfers Water Supply SV	93,034.08	371,641.86
9000 -Depreciation Expense	165,000.00	660,000.00
Total Other Expense	281,525.50	1,080,959.65
Net Other Income	-281,525.50	-1,080,959.65
Net Income	239,371.69	369,265.43

Roxborough Water and Sanitation District
Profit & Loss -Water Distribution
April 2022

	<u>Apr 22</u>	<u>Jan - Apr 22</u>
Ordinary Income/Expense		
Expense		
6020-Payroll Expenses	31,152.00	107,651.02
6040- Accounting	2,375.00	7,125.00
6050- Contract Labor	2,711.39	11,465.22
6080- Education	456.89	1,606.27
6100- Engineering	12,430.00	83,622.37
6110-Conservation Rebates	100.00	275.00
6115- GPS/GIS	3,762.50	8,302.50
6130- Insurance	1,865.00	7,454.50
6140- Lab & Test Fees	306.00	2,255.00
6150- Legal	2,794.01	7,515.28
6170 - Meter Expenses	43,016.55	87,304.55
6180- Misc. Expenses	0.00	23.28
6200- Office Expense	1,256.46	5,016.35
6220- Permits	0.00	2,400.00
6230- Repairs and Maint	6,602.82	32,208.01
6240- Safety Equipment	172.47	680.31
6260- Utilities	4,147.85	13,431.72
6270- Vehicle	205.75	491.14
6280- Water Costs	109,546.73	336,529.46
6300- Bank Service Charges	217.47	399.91
7290- Water Rights	0.00	265.50
7300- Capital Projects	54,455.62	154,074.02
Total Expense	<u>277,574.51</u>	<u>870,096.41</u>
Net Ordinary Income	<u>-277,574.51</u>	<u>-870,096.41</u>
Net Income	<u><u>-277,574.51</u></u>	<u><u>-870,096.41</u></u>

Roxborough Water and Sanitation District
Profit & Loss -Sewer Fund
April 2022

	<u>Apr 22</u>	<u>Jan - Apr 22</u>
Ordinary Income/Expense		
Income		
5010- Service Charges	157,725.85	606,345.96
5100-Availability Charges	7,922.08	16,323.69
5101- Service Charges LMA	29,241.35	108,909.50
5310-Permit Fees	3,300.00	10,725.00
5601-Late Fees, Penalties,	1,461.61	3,958.31
5610- Miscellaneous Income	200,156.65	200,031.10
5625- Dominion Sewer Conveyance	30,160.00	116,760.00
5650 Dominion Exp Reimbursement	0.00	170,269.44
5700- Sys. Development Charge	32,655.00	134,826.00
5710- Capital Surcharge	13,152.30	52,242.70
5820- Investment Income	3,069.49	6,592.55
Total Income	<u>478,844.33</u>	<u>1,426,984.25</u>
Gross Profit	478,844.33	1,426,984.25
Expense		
6020-Payroll Expenses	39,128.29	128,509.37
6040- Accounting	0.00	7,125.00
6050- Contract Labor	2,711.39	8,459.85
6080- Education	396.88	4,864.11
6100- Engineering	8,889.15	53,698.59
6115- GPS/GIS	600.00	8,952.50
6130- Insurance	1,865.00	7,454.50
6140- Lab & Test Fees	0.00	0.00
6150- Legal	685.01	4,136.28
6180- Misc. Expenses	0.00	68.64
6185- Littleton Service Fees	0.00	54,350.16
6200- Office Expense	1,256.46	5,435.15
6210-Operating Supplies	12,701.20	11,821.70
6230- Repairs and Maint	17,936.09	34,258.33
6240- Safety Equipment	274.46	782.29
6260- Utilities	7,497.40	24,008.39
6270- Vehicle	237.72	494.62
6300- Bank Service Charges	217.47	922.41
7300- Capital Projects	55,336.24	58,120.86
Total Expense	<u>149,732.76</u>	<u>413,462.75</u>
Net Ordinary Income	329,111.57	1,013,521.50
Other Income/Expense		
Other Expense		
8000- Transfers to Other Funds	7,922.08	16,323.69
9000 -Depreciation Expense	69,000.00	276,000.00
Total Other Expense	<u>76,922.08</u>	<u>292,323.69</u>
Net Other Income	<u>-76,922.08</u>	<u>-292,323.69</u>
Net Income	<u><u>252,189.49</u></u>	<u><u>721,197.81</u></u>

Roxborough Water and Sanitation District
Profit & Loss -PVH
April 2022

	Apr 22	Jan - Apr 22
Ordinary Income/Expense		
Income		
5200- Property Taxes	37,127.56	199,949.83
5210- Specific Ownership Taxes	3,377.33	12,677.74
5820- Investment Income	0.00	431.82
Total Income	40,504.89	213,059.39
Gross Profit	40,504.89	213,059.39
Expense		
6040- Accounting	1,000.00	4,000.00
6150- Legal	0.00	907.00
6250- Treasurers Fees	556.91	2,999.24
6300- Bank Service Charges	-246.90	103.51
6550-CWCB Debt Service	0.00	115,447.15
Total Expense	1,310.01	123,456.90
Net Ordinary Income	39,194.88	89,602.49
Net Income	39,194.88	89,602.49

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual- General Fund
January through April 2022

	Jan - Apr 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5200- Property Taxes	530,034.85	1,790,437.00	-1,260,402.15	29.6%
5210- Specific Ownership Taxes	44,312.79	120,000.00	-75,687.21	36.9%
5610- Misc Income	0.00	1,000.00	-1,000.00	0.0%
5820- Investment Income	1,954.99	750.00	1,204.99	260.7%
Total Income	<u>576,302.63</u>	<u>1,912,187.00</u>	<u>-1,335,884.37</u>	<u>30.1%</u>
Gross Profit	576,302.63	1,912,187.00	-1,335,884.37	30.1%
Expense				
6020- Payroll Expenses	36,953.30	110,000.00	-73,046.70	33.6%
6040- Accounting	9,500.00	30,000.00	-20,500.00	31.7%
6041- Audit	0.00	30,000.00	-30,000.00	0.0%
6050- Contract Labor	5,310.00	20,000.00	-14,690.00	26.6%
6060- Directors Fee	0.00	8,000.00	-8,000.00	0.0%
6080- Education	2,427.22	30,000.00	-27,572.78	8.1%
6099- Election	24,050.89	30,000.00	-5,949.11	80.2%
6100- Engineering	6,248.28	50,000.00	-43,751.72	12.5%
6130- Insurance	7,454.50	30,000.00	-22,545.50	24.8%
6150- Legal	11,292.29	30,000.00	-18,707.71	37.6%
6170 - Meter Expenses	1,451.59			
6180- Misc. Expenses	2,348.94	20,000.00	-17,651.06	11.7%
6200- Office Expense	11,632.83	40,000.00	-28,367.17	29.1%
6220- Permits	19,853.52	5,000.00	14,853.52	397.1%
6225- Rent	2,693.52			
6230- Repairs and Maint	16,253.65	100,000.00	-83,746.35	16.3%
6250- Treasurers Fees	7,950.53	20,000.00	-12,049.47	39.8%
6260- Utilities	635.18	5,000.00	-4,364.82	12.7%
6270- Vehicle	1,053.55	6,000.00	-4,946.45	17.6%
6300- Bank Service Charges	661.16			
7300- Capital Projects	120,506.00	12,000.00	108,506.00	1,004.2%
Total Expense	<u>288,276.95</u>	<u>576,000.00</u>	<u>-287,723.05</u>	<u>50.0%</u>
Net Ordinary Income	288,025.68	1,336,187.00	-1,048,161.32	21.6%
Other Income/Expense				
Other Expense				
8100- Transfer to Other Funds	0.00	700,000.00	-700,000.00	0.0%
Total Other Expense	<u>0.00</u>	<u>700,000.00</u>	<u>-700,000.00</u>	<u>0.0%</u>
Net Other Income	<u>0.00</u>	<u>-700,000.00</u>	<u>700,000.00</u>	<u>0.0%</u>
Net Income	<u><u>288,025.68</u></u>	<u><u>636,187.00</u></u>	<u><u>-348,161.32</u></u>	<u><u>45.3%</u></u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Debt Service
 January through April 2022

	Jan - Apr 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5200- Property Taxes	261,260.73	836,383.00	-575,122.27	31.2%
5210- Specific Ownership Taxes	21,842.34	80,000.00	-58,157.66	27.3%
5820- Investment Income	259.06	30,000.00	-29,740.94	0.9%
Total Income	<u>283,362.13</u>	<u>946,383.00</u>	<u>-663,020.87</u>	<u>29.9%</u>
Gross Profit	283,362.13	946,383.00	-663,020.87	29.9%
Expense				
6250- Treasurers Fees	3,918.92	15,000.00	-11,081.08	26.1%
6420-Loan Administrative Fees	38,400.00	76,800.00	-38,400.00	50.0%
6500- CWRPDA Debt Service	115,515.50	231,031.00	-115,515.50	50.0%
6550-CWCB Debt Service	0.00	520,881.00	-520,881.00	0.0%
7100-Principal Payments	267,500.00	535,000.00	-267,500.00	50.0%
7150-Ravenna CWCB	82,425.19	82,425.00	0.19	100.0%
7200- Interest Payments	44,460.69	299,514.00	-255,053.31	14.8%
Total Expense	<u>552,220.30</u>	<u>1,760,651.00</u>	<u>-1,208,430.70</u>	<u>31.4%</u>
Net Ordinary Income	-268,858.17	-814,268.00	545,409.83	33.0%
Other Income/Expense				
Other Income				
6900- Transfers In	65,641.48	160,000.00	-94,358.52	41.0%
6902- Transfers In WTP	371,641.86	1,092,000.00	-720,358.14	34.0%
Total Other Income	<u>437,283.34</u>	<u>1,252,000.00</u>	<u>-814,716.66</u>	<u>34.9%</u>
Net Other Income	437,283.34	1,252,000.00	-814,716.66	34.9%
Net Income	<u><u>168,425.17</u></u>	<u><u>437,732.00</u></u>	<u><u>-269,306.83</u></u>	<u><u>38.5%</u></u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Water Treatment
January through April 2022

	Jan - Apr 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5010- Service Charges	895,183.77	3,200,000.00	-2,304,816.23	28.0%
5011- Service Charge Ravenna	26,656.78			
5100-Availability Charges	49,317.79	120,000.00	-70,682.21	41.1%
5211- Dominion WTP Operations	203,112.12	500,000.00	-296,887.88	40.6%
5310-Permit Fees	10,725.00	1,200.00	9,525.00	893.8%
5400-Rental Income	0.00	7,200.00	-7,200.00	0.0%
5410-Hydrant Water	19,152.75	40,000.00	-20,847.25	47.9%
5510-Potable Irrigation Water	7,710.05	40,000.00	-32,289.95	19.3%
5511-Irrigation Water	46,853.39	250,000.00	-203,146.61	18.7%
5601-Late Fees, Penalties,	8,596.69			
5610- Miscellaneous Income	23,836.84	70,000.00	-46,163.16	34.1%
5611-Inclusion fees-NWDC	21,259.05	100,000.00	-78,740.95	21.3%
5620- Dominion Dist. Operations	74,236.33	200,000.00	-125,763.67	37.1%
5640- Dominion Treated Water Us	27,908.45	100,000.00	-72,091.55	27.9%
5650 Dominion Exp Reimbursement	124,905.77			
5700- Sys. Development Charge	168,386.00	275,000.00	-106,614.00	61.2%
5705 Ravenna SDC	102,967.37	250,000.00	-147,032.63	41.2%
5710- Capital Surcharge	47,258.51	80,000.00	-32,741.49	59.1%
5715- Capital Surcharge WTP Sup	371,641.86	1,036,808.00	-665,166.14	35.8%
5820- Investment Income	5,013.99	50,000.00	-44,986.01	10.0%
5850 - Reimbursed Exp Other	15,684.64	20,000.00	-4,315.36	78.4%
Total Income	2,250,407.15	6,340,208.00	-4,089,800.85	35.5%
Gross Profit	2,250,407.15	6,340,208.00	-4,089,800.85	35.5%
Expense				
6020-Payroll Expenses	187,298.49	660,000.00	-472,701.51	28.4%
6040- Accounting	9,500.00	32,500.00	-23,000.00	29.2%
6050- Contract Labor	0.00	15,000.00	-15,000.00	0.0%
6065- Dominion expenses	0.00	20,000.00	-20,000.00	0.0%
6080- Education	2,513.91	25,000.00	-22,486.09	10.1%
6100- Engineering	63,279.70	100,000.00	-36,720.30	63.3%
6130- Insurance	7,454.50	20,000.00	-12,545.50	37.3%
6140- Lab & Test Fees	2,537.00	15,000.00	-12,463.00	16.9%
6150- Legal	4,459.79	37,500.00	-33,040.21	11.9%
6180- Misc. Expenses	1,374.04	10,000.00	-8,625.96	13.7%
6200- Office Expense	714.53	20,000.00	-19,285.47	3.6%
6210-Operating Supplies	42,757.30	120,000.00	-77,242.70	35.6%
6220- Permits	399.82	3,000.00	-2,600.18	13.3%
6230- Repairs and Maint	38,426.94	250,000.00	-211,573.06	15.4%
6240- Safety Equipment	723.07	5,000.00	-4,276.93	14.5%
6260- Utilities	86,236.38	150,000.00	-63,763.62	57.5%
6270- Vehicle	979.31	11,000.00	-10,020.69	8.9%
6280- Water Costs	0.00	48,000.00	-48,000.00	0.0%
6300- Bank Service Charges	661.16			
7300- Capital Projects	350,866.13	500,000.00	-149,133.87	70.2%
7302- Water Taps Centennial	0.00	50,000.00	-50,000.00	0.0%
Total Expense	800,182.07	2,092,000.00	-1,291,817.93	38.2%
Net Ordinary Income	1,450,225.08	4,248,208.00	-2,797,982.92	34.1%
Other Income/Expense				
Other Income				
6900- Transfers In	0.00	500,000.00	-500,000.00	0.0%
Total Other Income	0.00	500,000.00	-500,000.00	0.0%
Other Expense				
8000- Transfers to Other Funds	49,317.79	1,800,000.00	-1,750,682.21	2.7%
8002- Transfers Water Supply SV	371,641.86	1,036,808.00	-665,166.14	35.8%
8100- Transfer to Other Funds	0.00	120,000.00	-120,000.00	0.0%
9000 -Depreciation Expense	660,000.00			

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Water Treatment
January through April 2022

	<u>Jan - Apr 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total Other Expense	1,080,959.65	2,956,808.00	-1,875,848.35	36.6%
Net Other Income	-1,080,959.65	-2,456,808.00	1,375,848.35	44.0%
Net Income	<u>369,265.43</u>	<u>1,791,400.00</u>	<u>-1,422,134.57</u>	<u>20.6%</u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Water Distribution
January through April 2022

	Jan - Apr 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
6020-Payroll Expenses	107,651.02	330,000.00	-222,348.98	32.6%
6040- Accounting	7,125.00	32,500.00	-25,375.00	21.9%
6050- Contract Labor	11,465.22	40,000.00	-28,534.78	28.7%
6065- Dominion expenses	0.00	60,000.00	-60,000.00	0.0%
6080- Education	1,606.27	25,000.00	-23,393.73	6.4%
6100- Engineering	83,622.37	150,000.00	-66,377.63	55.7%
6110-Conservation Rebates	275.00	2,500.00	-2,225.00	11.0%
6115- GPS/GIS	8,302.50	25,000.00	-16,697.50	33.2%
6130- Insurance	7,454.50	20,000.00	-12,545.50	37.3%
6140- Lab & Test Fees	2,255.00	14,000.00	-11,745.00	16.1%
6150- Legal	7,515.28	37,500.00	-29,984.72	20.0%
6170 - Meter Expenses	87,304.55	125,000.00	-37,695.45	69.8%
6180- Misc. Expenses	23.28	10,000.00	-9,976.72	0.2%
6200- Office Expense	5,016.35	20,000.00	-14,983.65	25.1%
6210-Operating Supplies	0.00	4,000.00	-4,000.00	0.0%
6220- Permits	2,400.00	5,000.00	-2,600.00	48.0%
6230- Repairs and Maint	32,208.01	200,000.00	-167,791.99	16.1%
6240- Safety Equipment	680.31	2,000.00	-1,319.69	34.0%
6260- Utilities	13,431.72	70,000.00	-56,568.28	19.2%
6270- Vehicle	491.14	11,000.00	-10,508.86	4.5%
6280- Water Costs	336,529.46	1,552,000.00	-1,215,470.54	21.7%
6300- Bank Service Charges	399.91			
7290- Water Rights	265.50	100,000.00	-99,734.50	0.3%
7300- Capital Projects	154,074.02	5,185,000.00	-5,030,925.98	3.0%
Total Expense	870,096.41	8,020,500.00	-7,150,403.59	10.8%
Net Ordinary Income	-870,096.41	-8,020,500.00	7,150,403.59	10.8%
Net Income	-870,096.41	-8,020,500.00	7,150,403.59	10.8%

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Sewer Fund
 January through April 2022

	Jan - Apr 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5010- Service Charges	606,345.96	1,600,000.00	-993,654.04	37.9%
5100-Availability Charges	16,323.69	40,000.00	-23,676.31	40.8%
5101- Service Charges LMA	108,909.50	300,000.00	-191,090.50	36.3%
5310-Permit Fees	10,725.00	5,000.00	5,725.00	214.5%
5601-Late Fees, Penalties,	3,958.31			
5610- Miscellaneous Income	200,031.10	30,000.00	170,031.10	666.8%
5625- Dominion Sewer Conveyance	116,760.00	240,000.00	-123,240.00	48.7%
5650 Dominion Exp Reimbursement	170,269.44	50,000.00	120,269.44	340.5%
5670-Dominion Cap Lease O-Line	0.00	200,000.00	-200,000.00	0.0%
5700- Sys. Development Charge	134,826.00	50,000.00	84,826.00	269.7%
5710- Capital Surcharge	52,242.70	100,000.00	-47,757.30	52.2%
5820- Investment Income	6,592.55	50,000.00	-43,407.45	13.2%
Total Income	1,426,984.25	2,665,000.00	-1,238,015.75	53.5%
Gross Profit	1,426,984.25	2,665,000.00	-1,238,015.75	53.5%
Expense				
6020-Payroll Expenses	128,509.37	325,000.00	-196,490.63	39.5%
6040- Accounting	7,125.00	30,000.00	-22,875.00	23.8%
6050- Contract Labor	8,459.85	40,000.00	-31,540.15	21.1%
6065- Dominion expenses	0.00	50,000.00	-50,000.00	0.0%
6080- Education	4,864.11	30,000.00	-25,135.89	16.2%
6100- Engineering	53,698.59	100,000.00	-46,301.41	53.7%
6110-Conservation Rebates	0.00	0.00	0.00	0.0%
6115- GPS/GIS	8,952.50	50,000.00	-41,047.50	17.9%
6130- Insurance	7,454.50	28,000.00	-20,545.50	26.6%
6140- Lab & Test Fees	0.00	1,000.00	-1,000.00	0.0%
6150- Legal	4,136.28	35,000.00	-30,863.72	11.8%
6180- Misc. Expenses	68.64	8,000.00	-7,931.36	0.9%
6185- Littleton Service Fees	54,350.16	950,000.00	-895,649.84	5.7%
6200- Office Expense	5,435.15	20,000.00	-14,564.85	27.2%
6210-Operating Supplies	11,821.70	80,000.00	-68,178.30	14.8%
6220- Permits	0.00	3,000.00	-3,000.00	0.0%
6230- Repairs and Maint	34,258.33	200,000.00	-165,741.67	17.1%
6240- Safety Equipment	782.29	2,000.00	-1,217.71	39.1%
6260- Utilities	24,008.39	110,000.00	-85,991.61	21.8%
6270- Vehicle	494.62	8,000.00	-7,505.38	6.2%
6300- Bank Service Charges	922.41			
7300- Capital Projects	58,120.86	2,000,000.00	-1,941,879.14	2.9%
Total Expense	413,462.75	4,070,000.00	-3,656,537.25	10.2%
Net Ordinary Income	1,013,521.50	-1,405,000.00	2,418,521.50	-72.1%
Other Income/Expense				
Other Income				
6900- Transfers In	0.00	200,000.00	-200,000.00	0.0%
Total Other Income	0.00	200,000.00	-200,000.00	0.0%
Other Expense				
8000- Transfers to Other Funds	16,323.69	600,000.00	-583,676.31	2.7%
9000 -Depreciation Expense	276,000.00			
Total Other Expense	292,323.69	600,000.00	-307,676.31	48.7%
Net Other Income	-292,323.69	-400,000.00	107,676.31	73.1%
Net Income	721,197.81	-1,805,000.00	2,526,197.81	-40.0%

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Capital Fund
 January through April 2022

	Jan - Apr 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
7310 - WTP- Dominion Pump	247,299.40	1,800,000.00	-1,552,700.60	13.7%
7311- Dominion System Improve.	58,216.67	560,000.00	-501,783.33	10.4%
Total Expense	<u>305,516.07</u>	<u>2,360,000.00</u>	<u>-2,054,483.93</u>	<u>12.9%</u>
Net Ordinary Income	-305,516.07	-2,360,000.00	2,054,483.93	12.9%
Other Income/Expense				
Other Expense				
8000- Transfers to Other Funds	0.00	2,360,000.00	-2,360,000.00	0.0%
Total Other Expense	<u>0.00</u>	<u>2,360,000.00</u>	<u>-2,360,000.00</u>	<u>0.0%</u>
Net Other Income	<u>0.00</u>	<u>-2,360,000.00</u>	<u>2,360,000.00</u>	<u>0.0%</u>
Net Income	<u><u>-305,516.07</u></u>	<u><u>-4,720,000.00</u></u>	<u><u>4,414,483.93</u></u>	<u><u>6.5%</u></u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-PVH
 January through April 2022

	Jan - Apr 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5200- Property Taxes	199,949.83	451,429.00	-251,479.17	44.3%
5210- Specific Ownership Taxes	12,677.74	50,000.00	-37,322.26	25.4%
5820- Investment Income	431.82	85.00	346.82	508.0%
Total Income	<u>213,059.39</u>	<u>501,514.00</u>	<u>-288,454.61</u>	<u>42.5%</u>
Gross Profit	213,059.39	501,514.00	-288,454.61	42.5%
Expense				
6040- Accounting	4,000.00	12,000.00	-8,000.00	33.3%
6080- Education	0.00	1,000.00	-1,000.00	0.0%
6100- Engineering	0.00	2,500.00	-2,500.00	0.0%
6150- Legal	907.00	1,000.00	-93.00	90.7%
6250- Treasurers Fees	2,999.24	9,000.00	-6,000.76	33.3%
6300- Bank Service Charges	103.51			
6500- CWRPDA Debt Service	0.00	303,917.00	-303,917.00	0.0%
6550-CWCB Debt Service	115,447.15	115,447.00	0.15	100.0%
Total Expense	<u>123,456.90</u>	<u>444,864.00</u>	<u>-321,407.10</u>	<u>27.8%</u>
Net Ordinary Income	<u>89,602.49</u>	<u>56,650.00</u>	<u>32,952.49</u>	<u>158.2%</u>
Net Income	<u><u>89,602.49</u></u>	<u><u>56,650.00</u></u>	<u><u>32,952.49</u></u>	<u><u>158.2%</u></u>

SUPPLEMENTAL INFORMATION

Roxborough Water & Sanitation District
April 30, 2022

Long Term Obligations

CWCB- 2014 Loan	\$ 15,649,931
CT2015-176 CWCB-PVH Water Supply	\$ 1,999,144
2015 CWRPDA- PVH Infrastructure	\$ 3,711,785
2019-2250 CWCB- Ravenna	\$ 1,390,290
2005 CWRPDA Loan Payable	<u>\$ 2,607,500</u>
TOTAL LONG TERM LIABILITIES	\$ 25,358,650

Cash and Reserves Balances

The board of directors has directed the authority to designate a portion of the cash on hand as operating and capital reserves for both the Water and Sewer Funds. The operating reserves will be in an amount equal to 25% of the budgeted annual expenditures for each fund. These funds will be used to fund any operational expenses in excess of operating cash on hand. The capital reserves will be funded in an amount equal to 20% of the budgeted annual expenditures for the water fund and 10 % of the budgeted annual expenditures for the sewer fund. These funds will be used to fund capital improvements on existing capital assets and acquisitions of new capital assets. The balance in these funds as of April 30, 2022 is as follows:

	General Fund	Debt Service		Capital Projects Fund	Water		Sewer		Total
		Water Fund	Sewer Fund		Fund	Fund	Fund	Fund	
Operating Reserve	\$ -	\$ -	\$ -	\$ 382,373	\$ 3,000,000	\$ 1,000,000	\$ -	\$ -	\$ 4,382,373
Capital Reserve	-	-	-	1,287,041	-	356,888	-	-	\$ 1,643,929
Operating Cash	<u>2,070,213</u>	<u>989,767</u>	<u>5,640,127</u>	<u>-</u>	<u>8,922,331</u>	<u>11,125,608</u>	<u>462,737</u>	<u>\$ -</u>	<u>29,210,783</u>
Total Cash on Hand	<u>\$ 2,070,213</u>	<u>\$ 989,767</u>	<u>\$ 5,640,127</u>	<u>\$ 382,373</u>	<u>\$ 13,209,372</u>	<u>\$ 12,482,496</u>	<u>\$ -</u>	<u>\$ 462,737</u>	<u>\$ 35,237,085</u>

Roxborough Water and Sanitation
Distribution of Cash in Bank- Water Fund
2022

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Cash Funds Available												
Cash in Bank - Water Fund	13,409,310	13,441,371	13,240,763	13,209,372								
Total Funds Available	13,409,310	13,441,371	13,240,763	13,209,372	0	0	0	0	0	0	0	0
Distribution of Available Funds												
Operating Reserve	3,000,000	3,000,000	3,000,000	3,000,000								
25% of Budgeted Expenditures												
Capital Reserve	982,330	1,167,991	1,129,803	1,287,041								
Operating Cash	9,426,980	9,273,380	9,110,960	8,922,331								
Total Cash	13,409,310	13,441,371	13,240,763	13,209,372	0	0	0	0	0	0	0	0
Capital Reserve												
Beginning Reserve Balance	791,983	982,330	1,167,991	1,129,803								
Additions to Reserve	250,000	250,000	250,000	250,000								
Use of Reserves	59,653	64,339	288,188	92,762								
Ending Reserve Balance	982,330	1,167,991	1,129,803	1,287,041	0	0	0	0	0	0	0	0

**Roxborough Water and Sanitation
Distribution of Cash in Bank- Sewer Fund**

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Cash Funds Available												
Cash in Bank - Sewer Fund	10,981,406	11,770,546	12,202,348	12,482,496								
Total Funds Available	10,981,406	11,770,546	12,202,348	12,482,496								
Distribution of Available Funds												
Operating Reserve	1,000,000	1,000,000	1,000,000	1,000,000								
25% of Budgeted Expenditures	401,129	398,292	403,874	356,888								
Capital Reserve												
Operating Cash	9,580,277	10,372,254	10,798,474	11,125,608								
Total Available Funds	10,981,406	11,770,546	12,202,348	12,482,496	0	0	0	0	0	0	0	0
Capital Reserve												
Beginning Reserve Balance	227,224	227,224	227,224	227,224								
Additions to Reserve	185,000	185,000	185,000	185,000								
Use of Reserves	-11,095	-13,932	-8,350	-55,336								
Ending Reserve Balance	401,129	398,292	403,874	356,888	0	0	0	0	0	0	0	0

No Assurance is provided on these Financial Statements

**Roxborough Water and Sanitation
Distribution of Cash in Bank - Debt Service
2022**

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Cash Funds Available - Water Treatment Plant												
Beginning Cash Balance	913,470	913,470	854,451	865,319								
Surcharge Collected	92,664	92,940	93,004	93,034								
Availability of Service Trans.	34,553	0	289	31,414								
Payment of Debt	313,918	151,959	82,425	0								
Ending Cash Balance	726,769	854,451	865,319	989,767	0	0	0	0	0	0	0	0
Cash Funds Available - Sewer Debt Service												
Operating Cash	5,552,617	5,382,018	5,601,149	5,640,127								
Total	6,279,386	6,236,469	6,466,468	6,629,894	0	0	0	0	0	0	0	0

No Assurance is provided on these Financial Statements

Roxborough Water & Sanitation District
 Property Tax
 Schedule
 2022

SUMMARY – DOUGLAS & JEFFERSON COUNTIES

	2022										2022		
	Property Taxes	Delinquent Tax, Rebates and Abatements	Specific Ownerships Taxes	Interest	Treasurer's Fees	HB 1006 Tax	HB 1006 Treasurer's Fee	Total Amount Received	Percentage of Levied Taxes Received		Total Amount Received	Percentage of Levied Taxes Received	
									Monthly	Y-T-D		Monthly	Y-T-D
January	\$ 202		\$ 13,650		\$ 2		\$ 13,854	0.01%	0.01%	\$ 13,854	0.00%	0.49%	
February	\$ 32,919		\$ 18,104		\$ (494)		\$ 50,529	1.58%	1.59%	\$ 50,529	0.00%	2.74%	
March	\$ 657,250		\$ 16,111		\$ (9,859)		\$ 663,502	31.55%	33.13%	\$ 663,502	0.00%	35.96%	
April	\$ 138,053		\$ 21,668		\$ (2,071)		\$ 157,650	6.63%	39.76%	\$ 157,650	0.00%	8.54%	
May							\$ -	0.00%	39.76%	\$ -	0.00%	47.73%	
June							\$ -	0.00%	39.76%	\$ -	0.00%	47.73%	
July							\$ -	0.00%	39.76%	\$ -	0.00%	47.73%	
August							\$ -	0.00%	39.76%	\$ -	0.00%	47.73%	
September							\$ -	0.00%	39.76%	\$ -	0.00%	47.73%	
October							\$ -	0.00%	39.76%	\$ -	0.00%	47.73%	
November							\$ -	0.00%	39.76%	\$ -	0.00%	47.73%	
December							\$ -	0.00%	39.76%	\$ -	0.00%	47.73%	
TOTAL	\$ 828,424	\$ -	\$ 69,533	\$ -	\$ (12,422)	\$ -	\$ 885,535	39.76%	39.76%	\$ 885,535	0.00%	47.73%	

No Assurance is provided on these Financial Statements
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From: [James Kapp](#)
To: [Barbara Biggs](#)
Subject: Petition to reduce Roxborough water tap fee from \$54k to prior \$48k amount.
Date: Thursday, May 19, 2022 10:01:32 PM

Hi Barbara,

I wanted to thank you for listening to my concerns today in regards to the additional \$6k price increase for the Roxborough Park water tap fee. I would like to have my request presented to the Roxborough Park board as soon as possible in order to maintain the original \$48k fee which is what I was given as the cost during the entire DRC review period. Here is some additional background information and details regarding my request. Please let me know if you need any additional information.

I received final DRC approval for my new home on May 9 and was provided with the DRC approval letter and was told that the water tap fee was \$48k and this needed to be paid prior to getting approval from Douglas county for permitting. Never during the several months of the DRC review process was any change/increase in fees mentioned and the fee schedule remained the same. If I had been notified that a water tap fee increase was planned for March, I would have paid the water tap fee prior to the fee increase.

Since there are very few lots remaining in the Roxborough Park community, I am surprised to discover that lot owners were not informed that a substantial price increase was coming in March. This is especially challenging for those of us that were close to finalizing our design review process and preparing to build and had no heads-up that a price increase was planned for March.

A \$6k increase in the water tap fee is a substantial cost addition to my new home build that is already coming in much higher than the initial cost projections. Your consideration into this matter is greatly appreciated since this fee increase is severely impacting my budget that has been pushed to the brink of becoming unaffordable.

Thanks,

James Kapp
Cell: 602-619-0142



5/31/2022

James Kapp
9867 S. Johnson Court
Littleton, CO 80127

RE: Refund due for Pre-paid Tap for 11169 Lookout Run

Mr. Kapp,

We discovered there was a pre-paid tap paid many years ago for 11169 Lookout Run. When a pre-paid tap has been paid, there is a credit due to the owner paying the SDC for the lot. For your lot, that credit amounts to \$6301.00.

Enclosed is a check for this amount, and we apologize for any inconvenience. Feel free to call our office with any questions.

Sincerely,

A handwritten signature in blue ink that reads "Lucie Taylor".

Lucie Taylor
Director of Administration
Roxborough Water & Sanitation District

EASEMENT AGREEMENT
(Raw Waterline Easement)

WHEREAS, Steve W. Ketcham and Linda L. Ketcham ("Grantors") are the owners of certain real property located in Douglas County, Colorado, which contains a sixteen foot (16') easement for an underground eight inch (8") waterline ("Waterline") owned by Roxborough Water and Sanitation District (the "District"), as such easement is further described on the Southdowns at Roxborough plat, recorded in the Douglas County Clerk and Recorder's Office on September 5, 1972, at Reception No. 153621 (the "Plat"); and

WHEREAS, the Waterline has been located under and across Grantors' property for approximately 30 years; and

WHEREAS, the District has determined that certain portions of the Waterline are located outside of the 16' easement; and

WHEREAS, Grantors and the District desire to enter into this Easement Agreement for the purpose of clarifying the location, terms, and conditions of the 16' easement granted to the District for the District's Waterline by the granting of a new easement by Grantors to the District and, thereafter, vacating the easement described on the Plat..

NOW, THEREFORE, in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the sufficiency and receipt of which are hereby acknowledged, Grantors and the District agree as follows:

COVENANTS AND AGREEMENTS

1. Grantors hereby grant, bargain, sell, and convey to the District and its agents, successors, and permitted assigns, a perpetual non-exclusive easement (the "Easement") to construct, install, reconstruct, operate, use, maintain, repair, replace, and/or remove certain surface and underground raw waterline facilities and improvements and any and all necessary appurtenances related thereto (the "Improvements"), in, to, through, over, under, and across certain real property owned by Grantors, as more particularly described and shown in **Exhibit A** attached hereto and incorporated herein by this reference (the area contained within the Easement being referred to herein as the "Premises"). Such Easement is hereby accepted by the District, subject to the terms and conditions set forth herein.

2. The District and its agents, successors, and permitted assigns shall have and exercise the right of ingress and egress in, to, through, over, under, and across the Premises for any purpose necessary for the construction, installation, reconstruction, operation, use, maintenance, repair, replacement, and/or removal of the Improvements.

3. It is specifically agreed between the parties that Grantors shall not take any action which would unreasonably harm the Premises in such a manner that would impair the rights of the District as described herein.

4. Grantors shall not construct or place any structure or building, street light, power pole, yard light, mailbox, or sign, whether temporary or permanent, or plant any shrub, tree, woody plant, nursery stock, garden, or other landscaping design feature on any part of the Premises without prior written approval from the District; however, such limitation shall not preclude the planting of grass and other natural vegetation on the Premises. Any structure or building, street light, power pole, yard light, mailbox, or sign, whether temporary or permanent, or any shrub, tree, woody plant, nursery stock, garden or other landscaping design feature of any kind placed on the Premises by Grantors subsequent to the date hereof without the District's consent may be removed by the District at the expense of Grantors without liability to the District. Any structure or building, street light, power pole, yard light, mailbox, or sign, whether temporary or permanent, or any shrub, tree, woody plant, nursery stock, garden, or other landscaping design feature of any kind situated on the Premises as of the date of this Easement Agreement may be removed by the District at the sole expense of the District without liability therefore. The foregoing restrictions shall not apply to the extent any laws, regulations or other legal obligations imposed on Grantors by local, state, or federal governmental agencies or departments require actions inconsistent with the above limitations.

5. With the exception of the removal of those things enumerated or contemplated in paragraph 4 above, upon completion of its activities, the District shall restore the Premises as nearly as possible to the condition it was in immediately as of the date of this Easement Agreement, including the surface of the ground and all permitted landscaping, except as necessarily modified to accommodate the Improvements or as necessarily modified to accommodate changes to the surface of the ground and all permitted landscaping made by Grantors subsequent to the date of this Easement Agreement.

6. The District and its agents, successors, and permitted assigns shall have the right, upon reasonable notice, to use so much of the adjoining premises of Grantors during surveying, construction, installation, reconstruction, use, operations, maintenance, repair, replacement, and/or removal of the Improvements as may be reasonably required; provided, however, that such activities shall not interfere unreasonably with Grantors' use and enjoyment of such adjoining premise and providing that the District performs all restoration activities consistent with paragraph 5 above.

7. The District shall have and exercise the right of subjacent and lateral support to whatever extent is necessary for the operation and maintenance of the Improvements. It is specifically agreed between the parties that, except as provided in this Easement Agreement, Grantors shall not take any action, which would impair the lateral or subjacent support for the Improvements. The District does not, by this Easement Agreement or otherwise, guarantee continued lateral or subjacent support to property above, below, or adjacent to the Improvements, or to property adjacent to the Premises.

8. The District shall be the owner of the Improvements, and agrees to assume all costs, expenses, and other responsibility for the operations, maintenance, repair, and replacement of the Improvements on the Premises permitted under this Easement Agreement. Subject to prior written notice to Grantors, the District reserves the right and authority to assign this Easement or grant licenses to a third party for the construction, installation, reconstruction,

operation, use, maintenance, repair, replacement, and/or removal of the Improvements consistent herewith, subject to the terms of this Easement Agreement.

9. The District agrees that at such time and in the event that the Improvements and Easement described herein be abandoned by the District or by any permitted assignee under Paragraph 8 hereof, such Easement shall terminate and all right, title and interest in and to the real property represented by such Easement shall automatically revert to Grantors and their successors and/or assigns. Such abandonment must be expressly made by way of written notice provided to Grantors, which written notice must clearly indicate the District's (or the permitted assignee's) intent to voluntarily relinquish and/or otherwise completely abandon any and all use of the Improvements and Easement by way of permanent cessation of use and/or enjoyment of the Improvements and Easement. In the event of such abandonment, the District shall, upon written request of Grantors, promptly remove the Improvements from the Premises and shall restore the Premises, as nearly as is reasonably possible, to the condition existing prior to the installation of the Improvements.

10. Grantors warrant that they are the fee simple owners of the Premises and have good right, full power, and lawful authority to grant, bargain, sell, and convey the same in manner and form as aforesaid, and that the same is free and clear from all former and other grants, bargains, sales, liens, taxes, assessments, encumbrances, and restrictions of whatever kind of nature except those of record. Grantors further promise and agree to warrant and forever defend the District in the exercise of the District's rights hereunder against any defect in Grantors' title to the Premises and Grantors' right to make the grant herein described, except matters of record. Grantors reserve the right to grant further easement interests in the Premises to other third parties so long as such interests and uses are not inconsistent with, and do not unreasonably interfere with, the use of the Premises and benefits of this Easement by the District and its agents, successors, and permitted assigns, as described herein, such determination to be made by the District in its reasonable discretion. Nothing in this Easement Agreement shall restrict Grantors' right to transfer title to the property, subject to the terms of this Easement Agreement.

11. Grantors and the District acknowledge that Grantors may develop their property containing the Easement at some point in the future. At such time, the District agrees to relocate the Waterline; provided that Grantors (i) grant the District a perpetual non-exclusive easement for the relocated Waterline subject to similar terms and conditions contained herein, and (ii) shall be responsible for all costs related to the relocation of the Waterline. Upon payment of the relocation costs by Grantors, the District shall record a vacation of this Easement.

12. Grantors specifically agree to indemnify and hold harmless from and against any and all loss, cost, damage, expense, and liability, including reasonable attorneys' fees and expenses that may be incurred by or asserted, claimed, or charged against the District, in the event that any beneficiary of a deed of trust or holder of the indebtedness secured thereby obtains fee title to the Premises, whether by foreclosure, deed in lieu of foreclosure, or other means.

13. Nothing in this Easement Agreement shall be construed as a waiver in whole or in part of any governmental immunity granted to the District in Section 24-10-101, *et seq.*, C.R.S., as it currently exists or may hereafter be amended.

14. Each and every one of the benefits and burdens of this Easement shall inure to and be binding upon the respective legal representatives, administrators, successors, and permitted assigns of Grantors and the District.

15. The rights and responsibilities set forth in this Easement Agreement are intended to be covenants on the Premises and are to run with the land until this Easement is abandoned or terminated pursuant to the terms set forth herein.

16. This Easement Agreement contains the entire agreement and understanding with regard to the subject matter contained herein and supersedes any prior agreements, written or oral, between the parties with regard to the subject matter contained herein. This Easement Agreement may be modified or amended only by an agreement in writing between the parties. Nothing in this Easement Agreement shall be construed as conferring an enforceable right or benefit to any third party. This Easement Agreement shall be governed by and construed under the laws of the State of Colorado.

17. This Easement shall be recorded in the Douglas County Clerk and Recorder's Office. Upon recording, the sixteen foot (16') easement for the Waterline owned by the District as described on the Plat shall be vacated.

(Remainder of page left intentionally blank.)

IN WITNESS WHEREOF, Grantors and the District have executed this Easement Agreement this 16 day of October, 2012.

GRANTORS:

STEVE W. KETCHAM

Steve W. Ketcham

STATE OF COLORADO)
) ss.
COUNTY OF Jefferson)

The foregoing instrument was acknowledged before me this 16 day of October, 2012, by Steve W. Ketcham.

Witness my hand and official seal.

My commission expires: July 14, 2013

Sarah Barstad
Notary Public

**SARAH BARSTAD
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20094022198
MY COMMISSION EXPIRES 07/14/2013**

LINDA L. KETCHAM

Linda L. Ketcham

STATE OF COLORADO)
) ss.
COUNTY OF Jefferson)

The foregoing instrument was acknowledged before me this 16 day of October, 2012, by Linda L. Ketcham.

Witness my hand and official seal.

My commission expires: July 14, 2013

Sarah Barstad
Notary Public

**SARAH BARSTAD
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20094022198
MY COMMISSION EXPIRES 07/14/2013**

DISTRICT:

ROXBOROUGH WATER AND SANITATION DISTRICT, a quasi-municipal corporation and political subdivision of the State of Colorado

Larry W Moore

By: Larry Moore
Its: General Manager

ATTEST:

By: *Mike Marcum*
Its: DIRECTOR OF OPERATIONS

STATE OF COLORADO)
) ss.
COUNTY OF DOUGLAS)

The foregoing instrument was acknowledged before me this 10th day of October, 2012, by Larry Moore, as General Manager and MIKE MARCUM as DIRECTOR OF OPERATIONS of Roxborough Water and Sanitation District, a quasi-municipal corporation and political subdivision of the State of Colorado.

Witness my hand and official seal.

My commission expires: 4/21/2013

Joanne Denise Cleveland
Notary Public

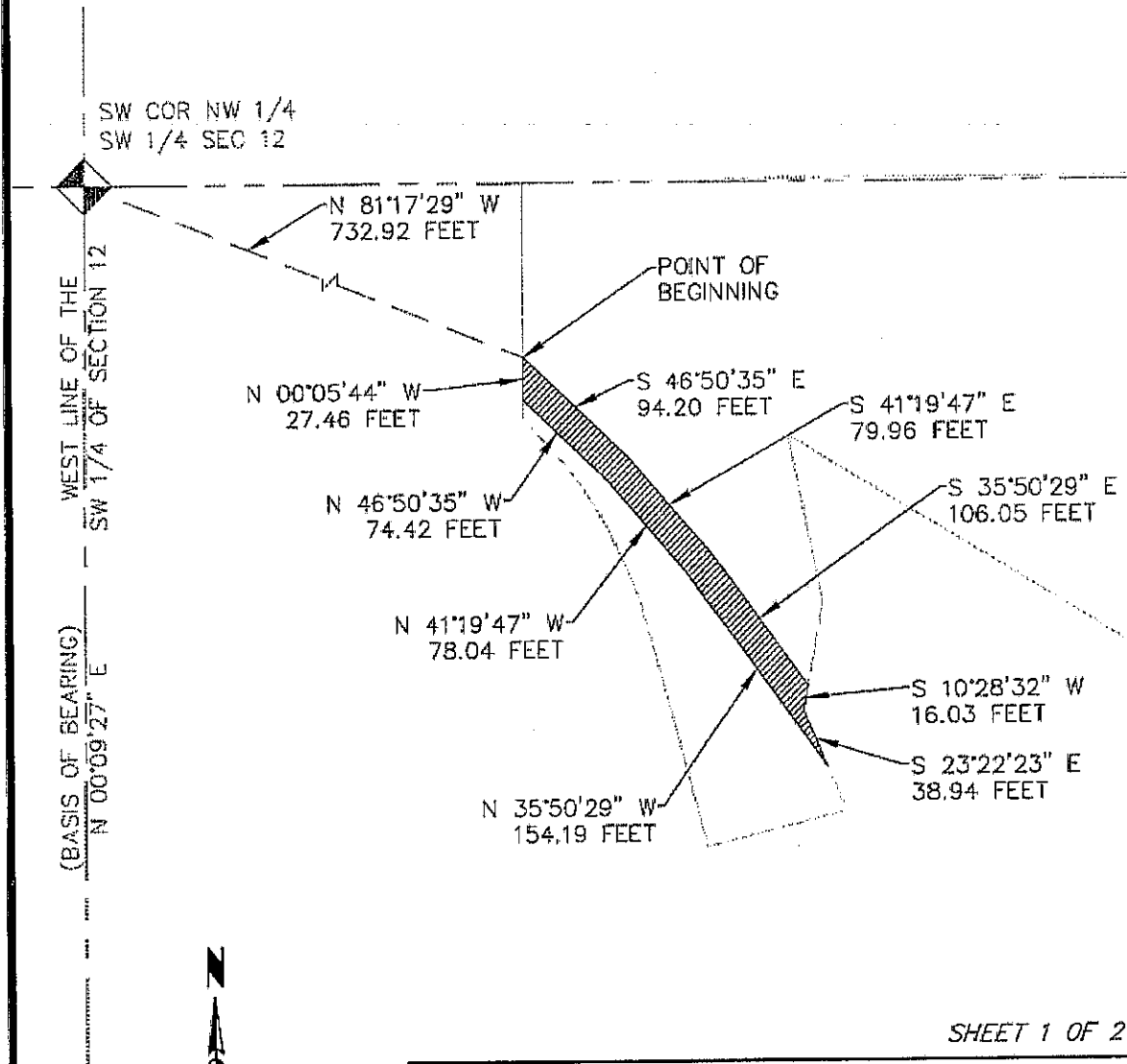
JOANNE DENISE CLEVELAND
NOTARY PUBLIC, STATE OF COLORADO
My Comm. Expires 04/21/2013

EXHIBIT A

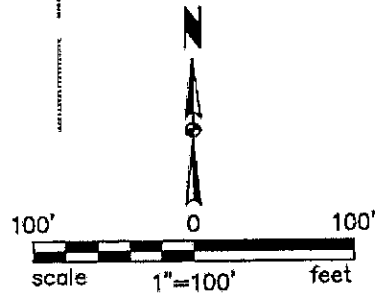
LEGAL DESCRIPTION OF EASEMENT PREMISES

KETCHAM PARCEL RAW WATERLINE EASEMENT

SW 1/4 SECTION 12, TOWNSHIP 7 SOUTH, RANGE 69 WEST, 6TH P.M.
DOUGLAS COUNTY, COLORADO



SHEET 1 OF 2



ROXBOROUGH WATER AND SANITATION DISTRICT		
TST		
RAW WATERLINE EASEMENT		
STEVEN AND LINDA KETCHAM		
TST INFRASTRUCTURE, LLC Consulting Engineers	JOB NO. 001.134.04	DATE JUNE, 2010

KETCHAM PARCEL RAW WATERLINE EASEMENT

SW 1/4 SECTION 12, TOWNSHIP 7 SOUTH, RANGE 69 WEST, 6TH P.M.
DOUGLAS COUNTY, COLORADO

LEGAL DESCRIPTION: KETCHAM PARCEL IRRIGATION WATERLINE EASEMENT

A TRACT OF LAND SITUATED IN THE SOUTHWEST QUARTER (SW 1/4) OF SECTION 12, TOWNSHIP 7 SOUTH, RANGE 69 WEST OF THE 6TH PRINCIPAL MERIDIAN, COUNTY OF DOUGLAS AND STATE OF COLORADO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

NOTE: FOR THE PURPOSE OF THIS LEGAL DESCRIPTION THE NORTH SOUTH QUARTER SECTION LINE OF SAID SECTION 12 SHALL BE ASSUMED TO BEAR N. 00°09'27" E.

BEGINNING AT A POINT THAT BEARS NORTH 81°17'29" WEST A DISTANCE OF 732.92 FEET FROM THE SOUTHWEST CORNER OF THE NORTHWEST ONE-QUARTER (NW 1/4) OF THE SOUTHWEST ONE-QUARTER (SW 1/4) OF SECTION 12 TO POINT OF BEGINNING; THENCE SOUTH 46°50'35" EAST, A DISTANCE OF 94.20 FEET; THENCE SOUTH 41°19'47" EAST, A DISTANCE OF 79.96 FEET; THENCE SOUTH 35°50'29" EAST, A DISTANCE OF 106.05 FEET; THENCE SOUTH 10°28'32" WEST, A DISTANCE OF 16.03 FEET; THENCE SOUTH 23°22'23" EAST, A DISTANCE OF 38.94 FEET; THENCE NORTH 35°50'29" WEST, A DISTANCE OF 154.19 FEET; THENCE NORTH 41°19'47" WEST, A DISTANCE OF 78.04 FEET; THENCE NORTH 46°50'35" WEST, A DISTANCE OF 74.42 FEET; THENCE NORTH 00°05'44" WEST, A DISTANCE OF 27.46 FEET TO THE POINT OF BEGINNING, CONTAINS 0.131 ACRES, MORE OR LESS.



Richard P. Palmer 7/09/10
 RICHARD P. PALMER DATE
 COLORADO REGISTRATION NO. 25375

SHEET 2 OF 2

ROXBOROUGH WATER AND SANITATION DISTRICT		
 TST TST INFRASTRUCTURE, LLC Consulting Engineers	RAW WATERLINE EASEMENT	
	STEVEN AND LINDA KETCHAM	
	JOB NO. 001.134.04	DATE JUNE, 2010

KETCHAM PARCEL RAW WATERLINE EASEMENT

SW 1/4 SECTION 12, TOWNSHIP 7 SOUTH, RANGE 69 WEST, 6TH P.M.
DOUGLAS COUNTY, COLORADO

