



ROXBOROUGH WATER AND SANITATION DISTRICT

Roxborough Water & Sanitation District and Plum Valley Heights Subdistrict of the Roxborough Water & Sanitation District (RWSD) Regular Board

Due to the State of Emergency declared by Governor Polis and the threat to health and safety posed by the COVID-19 pandemic, this meeting will be held via video conference and may be accessed at **ZOOM Meeting ID 886 2925 9737**

Password: 322153

Date: Wednesday, May 19, 2021
Time 8:00 am

Board of Directors

Keith Lehmann
Ken Maas
Dave Bane
Christine Thomas
Stephen Throneberry

Term Expiration

5/2022
5/2023
5/2023
5/2022
5/2022

- I. Call to Order/Declaration of Quorum/Disclosure of Conflicts of Interest

CONVENE AS THE BOARD OF THE PLUM VALLEY HEIGHTS (PVH) SUBDISTRICT OF THE RWSD

- II. Consent Agenda
 - a. Approve the Minutes of the Regular Meeting of the PVH Subdistrict which is contained in and is part of the Minutes of the Roxborough Water & Sanitation District Minutes for the Regular Meeting on April 21, 2021.
- III. Staff Reports
 - a. General Manager’s Report
 - b. Financial Reports
- IV. **Board Action Items**

ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND CONVENE AS THE RWSD BOARD

- V. Consent Agenda
 - a. Approve the Minutes of the Regular Meeting of the RWSD on April 21, 2021.
 - b. Ratify Payrolls for April 30 and May 15, 2021
 - c. Ratify Payments since April 21, 2021 #
 - d. Approve Payments of Claims: Checks#
- VI. Staff Reports
 - a. General Manager’s Report
 - b. Legal Counsel Report
 - c. Operation Director’s Report
 - d. Engineering Report/Water Use Graphs
 - e. Financial Report
 - f. Administrative Update
- VII. **Board Action Items:**
 - a. **Approve Amendment to the Operations Agreement with Dominion Water and Sanitation District**
 - b. **Consider award of the Water Treatment Plant Emergency Containment Basin Project**
- VIII. **Adjourn**

RECORD OF PROCEEDINGS

**MINUTES OF THE REGULAR MEETING AND PUBLIC HEARING CONCERNING RATES
OF THE BOARD OF DIRECTORS OF THE
ROXBOROUGH WATER AND SANITATION DISTRICT AND THE
BOARD OF DIRECTORS OF THE
PLUM VALLEY HEIGHTS SUB-DISTRICT OF
ROXBOROUGH WATER AND SANITATION DISTRICT
HELD
APRIL 21, 2021**

The regular meeting of the Board of Directors of the Roxborough Water and Sanitation District and the Board of Directors of the Plum Valley Heights Subdistrict was held on April 21, 2021 at 8:00 a.m. The meeting was conducted via Zoom Meeting. Notice of the meeting ID and Password was duly posted at the District's Administrative Offices and on the District's website, as required by State law.

ATTENDANCE: Directors: Keith Lehmann President
Ken Maas Vice President
Dave Bane Secretary
Christine Thomas Treasurer
Stephen Throneberry Assistant Secretary

Consultants: Bill Goetz, TST Infrastructure, LLC
Christy Kline, TST Infrastructure, LLC
Alan Pogue, Esq., Icenogle Seaver Pogue, PC
Ted Snailum, TWS Financial

RWSD Employees: Barbara Biggs
Cindy Taylor
Lucie Taylor
Mike Marcum
Mary Beth Chandler

CALL TO ORDER: The meeting was called to order at 8:00 a.m. by Director Lehmann. It was also established that a quorum was in attendance and there were no conflicts of interest to disclose.

PLUM VALLEY HEIGHTS SUBDISTRICT:

Upon a motion by Director Thomas, second by Director Maas and a unanimous vote, the Board convened as the Board of the Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District.

CONSENT AGENDA:

Upon a motion by Director Thomas, second by Director Maas and a unanimous vote, the Board approved the Consent Agenda which consisted of

- A. Approve the Minutes of the Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District which are contained in and part of the Roxborough Water and Sanitation District Minutes for the March 17, 2021 Regular Meeting.

GENERAL MANAGER'S REPORT:

Ms. Biggs provided a report on recent activities in the Plum Valley Heights Subdistrict. A copy of Ms. Biggs' report is attached to these minutes.

FINANCIAL PVH:

Mr. Snailum presented the February 28, 2021 Financial Recap for Plum Valley Heights. Upon a motion from Director Thomas, second by Director Maas and a unanimous vote, the Board approved the financial report for Plum Valley Heights.

Board Action Items: none

ROXBOROUGH WATER AND SANITATION DISTRICT

Upon a motion by Director Bane, second by Director Thomas and a unanimous vote, the Board adjourned and reconvened as the Roxborough Water and Sanitation District.

CONSENT AGENDA:

Upon a motion from Director Thomas, second by Director Bane and a unanimous vote, the Board approved the Consent Agenda which consisted of:

- A. Approval of the corrected minutes of the Regular Meeting of the RWSD on March 17, 2021
- B. Ratify Payrolls for March 31 and April 15, 2021
- C. Ratify Payments since March 17, 2021 #100415-100478,10048-100481,100483,100485-100486,100488-100489
- D. Approve Payments of Claims: Check #100479,100482,100484,100487,100490-100503

GENERAL MANAGER'S REPORT:

Ms. Biggs provided the General Manager's Report which a copy is attached to these minutes.

OPERATIONS:

Mr. Marcum provided the Operations Report, and a copy is attached to these minutes.

ENGINEERING:

Mr. Goetz gave the engineering status report to the Board. A copy of Mr. Goetz' report is attached to these minutes.

FINANCIAL RWSD:

Mr. Snailum presented the February 28, 2021 RWSD Financial Statements to the Board. Upon a motion by Director Thomas to approve the financial report, second by Director Bane and unanimous vote by the Board, the financial report was approved.

ADMINISTRATIVE UPDATE:

Ms. Cindy Taylor provided the administrative update.

BOARD ACTION ITEMS:

Board Action Items:

- A. Upon a motion by Director Thomas, second by Director Throneberry and unanimous vote the Board approved the IGA regarding Installation of Dominion Water and Sanitation District's High Zone Pump and relocation of Low Zone Pump.**

ADJOURN:

Upon a motion by Director Thomas, second by Director Bane, the Board voted to adjourn the regular meeting of the Board of Directors. Meeting adjourned at 9:20 AM.

Secretary of the meeting _____

General Manager's Report
Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District
May 19, 2021

Inclusions:

- Valley View Christian Church working on Inclusion Petition for the existing church (4 EQRs) and future sanctuary.
 - They have asked the District to design and install the service line and fire hydrant.
 - Informed them that all costs for design and construction must be paid up front.
 - TST is developing cost estimate.

**Roxborough Water and Sanitation - PVH
Financial Recap
March 31, 2021**

General Fund

1. Property taxes collected for the month total \$ 188,843
2. Specific ownership taxes collected for the month total \$ 4,649
3. Accounting expenses \$ 1000

Contractor's Application for Payment No. 8

Application Period: 2/28/2021 through 5/1/2021		Application Date: 5/3/2021	
To (Owner): Roxborough Water and Sanitation District	From (Contractor): Velocity Constructors, Inc.	Via (Engineer): TST Infrastructure, LLC	
Project: Roxborough Lift Station Pump P-204 Addition	Contract: Roxborough Lift Station Pump P-204 Addition		
Owner's Contract No.: n/a	Contractor's Project No.: 2009	Engineer's Project No.: 001.364.02	

Application For Payment Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1	\$78,181.00	
2 - Pending	\$94,053.00	
TOTALS	\$172,234.00	
NET CHANGE BY CHANGE ORDERS	\$172,234.00	

1. ORIGINAL CONTRACT PRICE.....	\$ 406,645.00
2. Net change by Change Orders.....	\$ 172,234.00
3. Current Contract Price (Line 1 ± 2).....	\$ 578,879.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$ 578,879.00
5. RETAINAGE:	
a. 5% X \$578,879.00 Work Completed.....	\$ _____
b. 5% X _____ Stored Material.....	\$ _____
c. Total Retainage (Line 5.a + Line 5.b).....	\$ _____
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 578,879.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 435,489.50
8. AMOUNT DUE THIS APPLICATION.....	\$ 143,389.50
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$ 0.00

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Digitally signed by James Sulzbach
 DN: C=US,
 E=jsulzbach@velocityci.com,
 O=Velocity Constructors, OU=Project
 Manager, CN=James Sulzbach
 Date: 2021.05.07 13:48:54-0600

James Sulzbach

Contractor Signature *James Sulzbach*

By: James Sulzbach Date: 5/3/2021

Payment of: \$ 143,389.50
 (Line 8 or other - attach explanation of the other amount)

is recommended by: *Mh Cato* May 10, 2021 | 9:30:38 AM MD
 AB35BE8777B24B Engineer (Date)

Payment of: \$ 143,389.50
 (Line 8 or other - attach explanation of the other amount)

is approved by: *[Signature]* May 10, 2021 | 9:36:33 AM MD
 1A8855CAD7E24B Owner (Date)

Approved by: _____ (Date)
 Funding or Financing Entity (if applicable)



Change Order No. 3

Date of Issuance: 05/19/2021	Effective Date: 05/19/2021
Owner: Roxborough Water and Sanitation District	Owner's Contract No.: N/A
Contractor: Velocity Constructors, Inc.	Contractor's Project No.: 2009
Engineer: TST Infrastructure, LLC	Engineer's Project No.: 001.364.02
Project: Roxborough Lift Station Pump P-204 Addition	Contract Name: Roxborough Lift Station Pump P-204 Addition

The Contract is modified as follows upon execution of this Change Order:

Description:

1. 1. Provide additional work and materials to replace existing media in Lift Station Odor Bed with RWSD supplied new Biorem Engineered media. Modify existing odor control bed with new concrete builder block wall, concrete foundation and additional air piping to accommodate new Biorem Engineered media as indicated in attached WCD #4. Add \$82,173.00
Add 0 days

*Only Cost to be included for item 1. Contract time was included in change order No. 2. Add \$11,880.00

2. Due to inability to located existing underdrain line, extra potholing and upsizing equipment for the underdrain reroute. Add 0 days

See attached Velocity Change Order Request #1 dated 03/05/2021

Total Change Order No. 3: Add \$94,053.00

Add 0 days

Attachments:

Work Change Directive #4, Change Order Request #1 from Velocity dated 03/05/2021

**General Manager's Report
Roxborough Water and Sanitation District
May 19, 2021**

Information Only

Future Board Meetings:

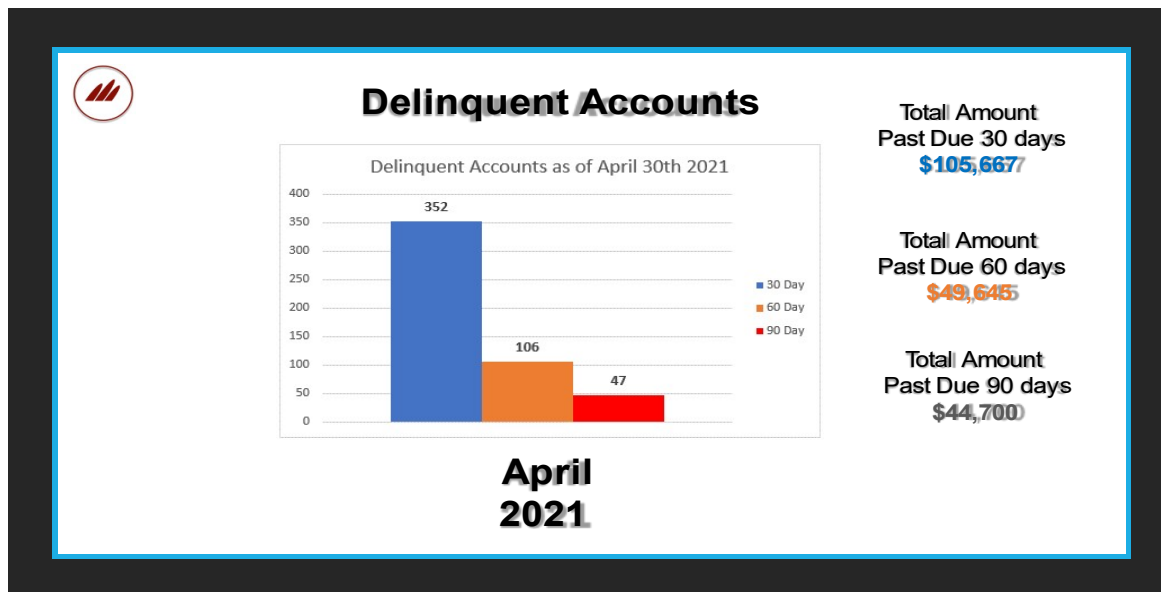
- Governor's updated Public Health Order allows the return to in-person meetings with distancing and masks required based on attendee's vaccination status. Meetings would continue to be available on Zoom to allow residents or unvaccinated people to participate remotely.
- West Metro procedures for using the community room are attached. No shared food is allowed and masks must be worn when moving about the building but can be removed when seated with distancing.

Cyberattack:

- We received the Final Report on the NetDiligence Cyber Risk Assessment. The District received a B+ for essential network security technical safeguards, and an A- for solid incident response management that follows industry standard practices.
- The report included these additional comments: "We believe Roxborough Water & Sanitation District *has implemented a rapidly maturing overall information security posture* and related capabilities." [emphasis was theirs]

Past Due Accounts:

- 47 accounts with a total past due balance of \$44,700 up from \$28,227 in March. While this is better than January and February, it is not acceptable.
- All accounts with a balance of \$250 or more were notified outdoor irrigation would not be allowed until accounts were brought current.
- Effective May 1 the District can begin levying late fees and shut off fees on past due accounts.



Dominion Water and Sanitation District/Sterling Ranch:

- Day-to-day operations going well.
- Redesign work has started on the high zone pump addition to the water treatment plant.
- Installation of structural liner in O-line pipe and manholes week of May 10. Dominion has committed to paying for the cost of the manhole liners when invoiced, and the pipeline liner in 2022. The District will assess an appropriate fee to carry the cost of the pipeline lining for 7-8 months.
- We continue to receive odor complaints from the Dominion connection to the O-Line.

Projects:

- Preliminary work on construction staging and temporary parking for Rock Wren project will commence in May, with construction in June. Gas line relocation completed week of May 10.
- Conversion of old backwash pond to emergency containment basin bids received.
- We have run into challenges finding a parcel for construction staging for the Rampart transmission line project. Construction likely delayed until 2022.
- Nothing new from Denver Water on approval for the site for the relocated pump station.
- Denver Water did allow Roxborough to use the Highline Canal trail and parking lot for the bypass to complete the O-Line repairs.
- Making progress on completing the Risk and Resilience Assessment required by the American Water Infrastructure Act.

2021 General Assembly:

- Continue to work with other stakeholders and CDPHE on a bill to create a state program to permit stream and wetland projects.
- A Bill concerning transparency for special districts has been introduced but does not appear to impact the District.

New Development:

- Sale of Burgess property likely 9-12 months out.
- Potential buyer looking at 42-acre parcel on Rampart Road adjacent to Seven Stones.
- LiveWell site has apparently sold but I have no information on buyers.
- Preliminary plan for the Berkeley Homes development across from office was approved by Douglas County. Next step is plat.

Proposed Regional Sewer Project:

- Castle Rock and Dominion have proposed Douglas County fund a \$29+M regional sewer project that would include sewer service to the Hwy 85 corridor, including the Douglas County EVOC and Titan Road Industrial Park in Roxborough's service area. The plan is to convey wastewater to Dominion's Titan Road Lift Station and then the future Chatfield Basin Water Reclamation Facility (old Roxborough WWTP) for treatment. Reusable effluent would be stored in Chatfield Reservoir or pumped back to Castle Rock using the Ravenna pipeline. There may be an opportunity to "trade" Roxborough capacity in the Ravenna pipeline and facilities near Sedalia for reusable effluent to irrigate the Ravenna golf course.
- There was also discussion of a Douglas County revolving loan fund for water/wastewater projects using coronavirus relief funds.

Public Outreach:

- Spring flushing continues without incident.
- The District has joined Colorado WaterWise a nonprofit that offers a toolkit of brandable material related to efficient water use, conservation and drought that will be useful in community outreach on water use.
- Recent blog posts on late fees/shut offs and the annual water quality report.

West Metro Fire Protection District

Administration, Fleet, and the Training Center

Limited building opening under the Updated Governor's orders

January 5, 2021

Welcome to West Metro Fire Rescue! We're glad to have you here. While in our building please abide by the following parameters while here. This is for your protection and the protection of the people that keep our fire service able and ready to respond.

Use of Masks

- Masks must be worn while entering, leaving, or moving about public areas of West Metro buildings. This includes movements to bathrooms, break areas, and general movement.
- Masks may be removed while seated at six foot distancing, but must be replaced when getting up.
- Nothing prohibits attendees from wearing masks under additional circumstances if desired.

Meeting and Training Sessions

- Sessions of less than 50 people are allowed.
- Meeting spaces shall be wiped down before and after each session.
- The session leader will make an introductory announcement regarding best practices to minimize exposures.
- Mask use and distancing during breaks and handwashing will be emphasized.
- Congregating or socializing in the lobby or other open areas is discouraged.
- Attendees may bring in their own individual drinks or snacks, generally supplied refreshments are not allowed.
- Entrance doors and room doors will be propped open when practical to minimize frequently touched surfaces. If doors are closed during a session, the leader should open doors for breaks and at the end of the session.

References

[Jefferson County Public Health Order 20-008](#)

[Executive Order D 2021 095](#)

Water Plant

The water treatment plant has been running smoothly. In April, the plant was operational for **14** days with an average plant production of **1.8** MGD and a max day of **2.8** MGD.

We recently had our Sanitary Survey of the Roxborough system by CDPHE, this occurs every 3 years and is a comprehensive inspection of the Water Treatment Plant and entire Distribution System. I am pleased to report the inspection went very well and no significant deficiencies were noted.

Summer schedule has been initiated; the plant is ready for the irrigation season. We are wrapping up annual requirements prior to the load season, these include backflow certifications, fire pump inspection, fire panel inspection and flow meter calibration. These should all be completed by the end of May.

Bids for the Emergency Overflow Pond were opened on 5/6, bids ranged from \$674 K to \$1.32 K with the apparent low bidder being Redline Pipeline.

April production was **25.2** million gallons of treated water, **8.6** million gallons of that was for Sterling Ranch.

Lift Stations

The lift stations are running smoothly.

The 4th pump addition project is pretty much complete, very few punch list items remain.

April saw **23** million gallons of sewage pumped to Littleton-Englewood. Approximately **3.0** million was conveyed for Sterling Ranch.

Field

The field remains busy for April with over **590** locates with the majority in Sterling Ranch. A total of **206** were for Roxborough.

Structural lining of the O-Line and associated manholes has begun; Iron Woman has contracted Granite Inliner to do the 30" liners, Sunbelt Rentals to perform the by-pass and is self-performing the Spray Roq manhole coatings. The whole project is anticipated to be completed by the end of May. We have coupled a few capital liners in our collection system along with this project to save on separate mobilization charges.

We have held the pre-construction meeting with Brannan, they are confident that they can get the project done in a timely manner. We are anxiously waiting for Xcel to perform the gas line relocation that is required prior to completing the rest of the work. Their sub-contractor has indicated this should be done by the middle of May.

Fire Hydrant flushing has begun, Roxborough Park, Ravenna and Roxborough Village is complete. Next, they will move to NWDC, Titan Industrial Park, PVH and Sterling Ranch.

We need to perform some maintenance at Lambert Reservoir, the State Engineer has required us to install a stilling well and monitoring station at the ditch diversion and to ensure its proper operation the downstream side of the flume needs mucked out, so flow is not interrupted. We are looking at a few different options for contractors to find the most cost effective, qualified company.

MEMORANDUM

TO: Roxborough Water and Sanitation District
Board of Directors

FROM: TST Infrastructure, LLC
Bill Goetz

SUBJECT: Engineering Status Report

DATE: May 11, 2021

I. DEVELOPMENT PROJECTS

North Loop Water Relocation – Resolution of conflicts between the North Loop line and electrical utilities remains. Drawings and easements for additional relocations are in progress.

II. WATER TREATMENT PLANT

Bids for the Backwash Pond Phase 1 project for converting the old reclaim pond into an emergency holding pond have been received. The apparent low bidder for the base bid was Redline Pipeline, LLC. Review of bids and reference checks are under way. Results will be discussed at the board meeting.

III. LIFT STATION PUMP ADDITION

The project is complete and ready for final payment subject to completion of the advertisement period on May 20.

IV. ROCK WREN SEWER REPLACEMENT

Relocation of the gas line by Xcel Energy is expected to begin the week of May 10. Notice to proceed for the pipeline replacement has been issued and review of material submittals is in progress. Preliminary work at the site such as preparation of the parking and staging areas is expected to begin the week of May 17. Work on pipeline replacement is expected to begin on or about June 1.

Memorandum
May 11, 2021
Page 2

V. RAMPART WATER LINE REPLACEMENT

Design of the project is approximately 80% complete and finalization is dependent on completion of the final two potholes of existing utilities, which are scheduled for May 12.

VI. RAMPART PUMP STATION RELOCATION

RWSD and TST met with Denver Water and Aurora on March 9 to review the project concepts and get input from all parties. Denver Water is reviewing the request for easement internally. (No Change)

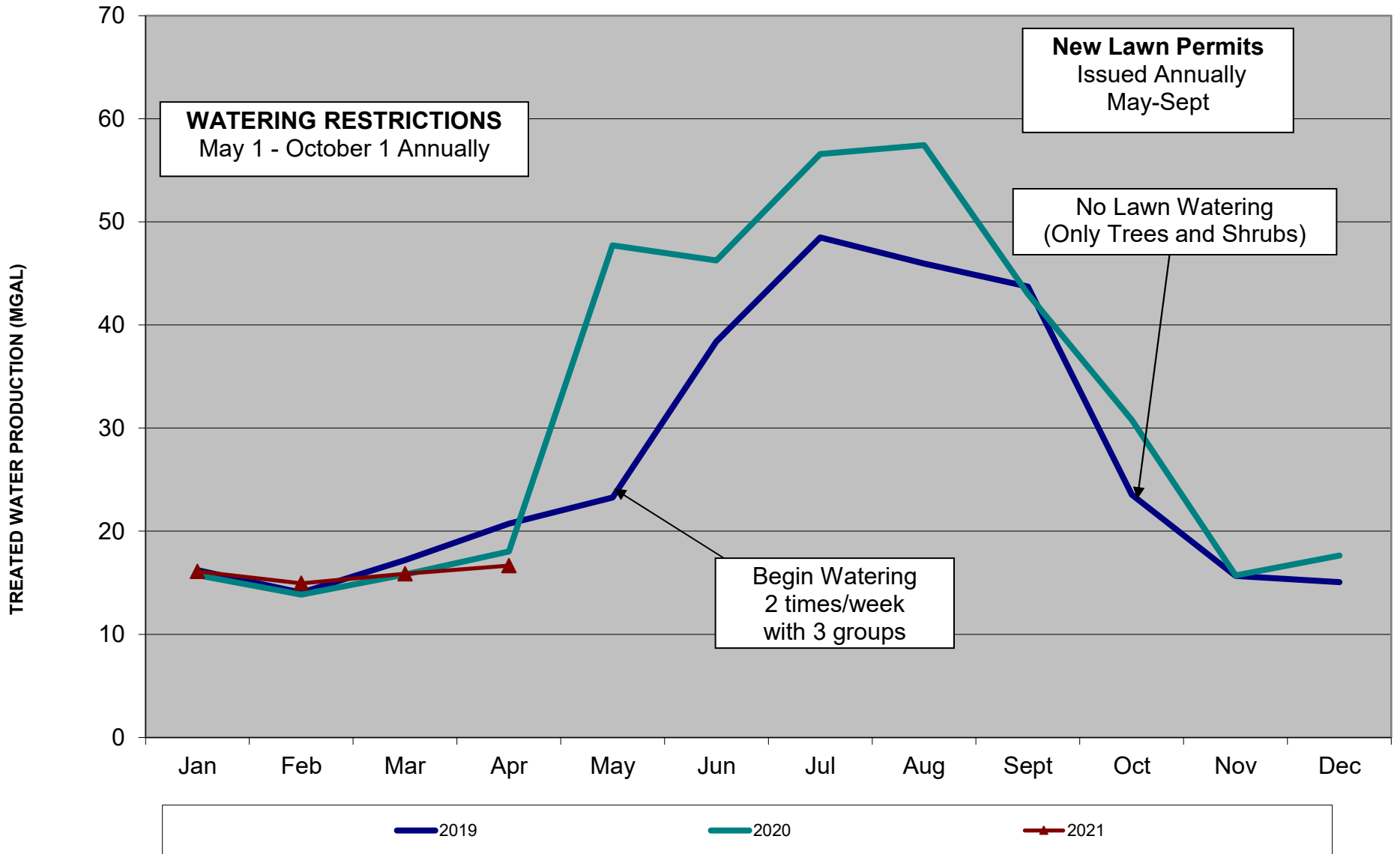
VII. WTP HIGH ZONE PUMP FOR DWSD

The IGA with DWSD has been executed and redesign of the project is in progress. Completion of design is scheduled for mid-June and receipt of contractor pricing is scheduled for mid-July. Completion of construction is scheduled for the end of April 2022.

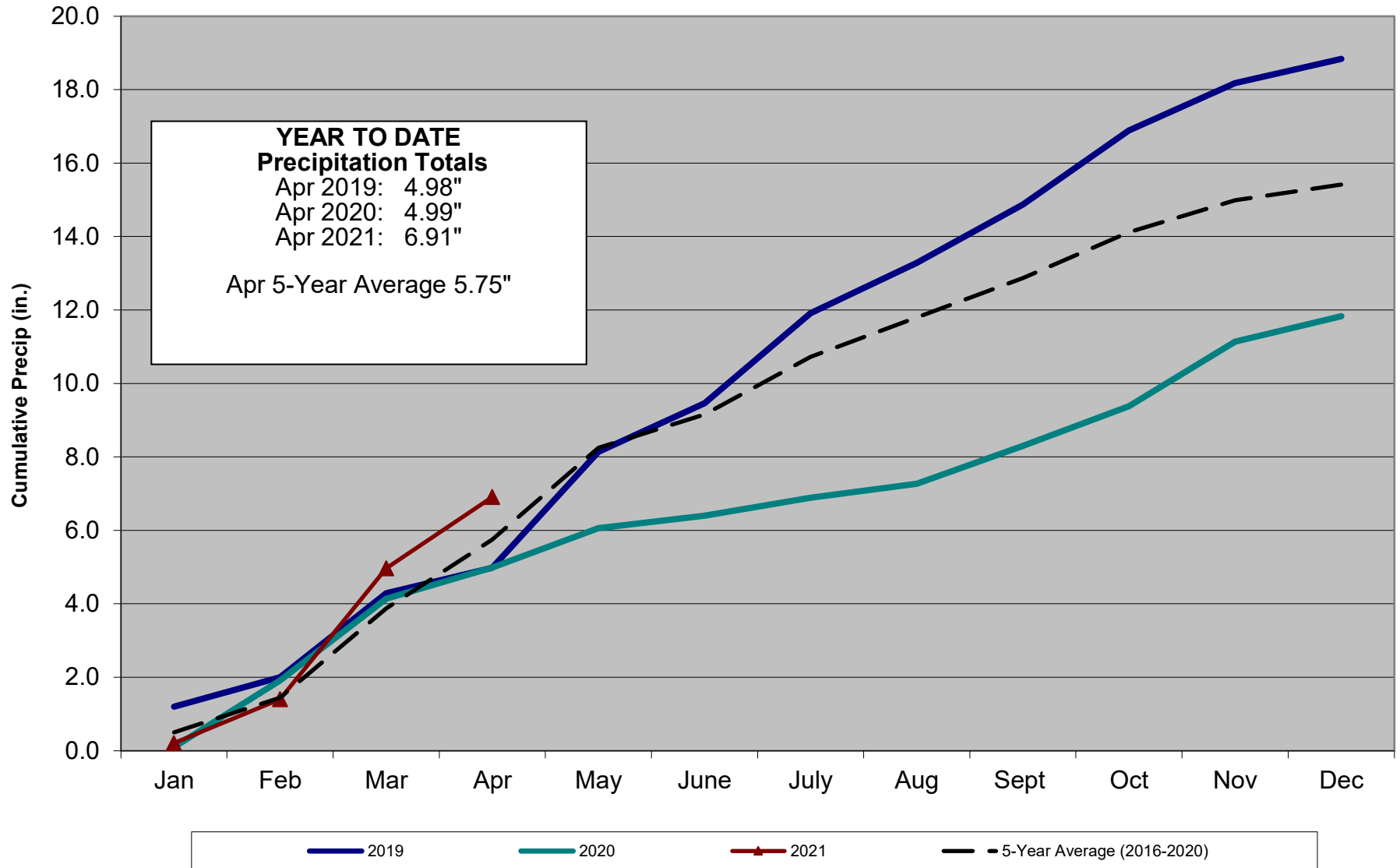
VIII. GIS

A training session for new GIS features is scheduled for May 27.

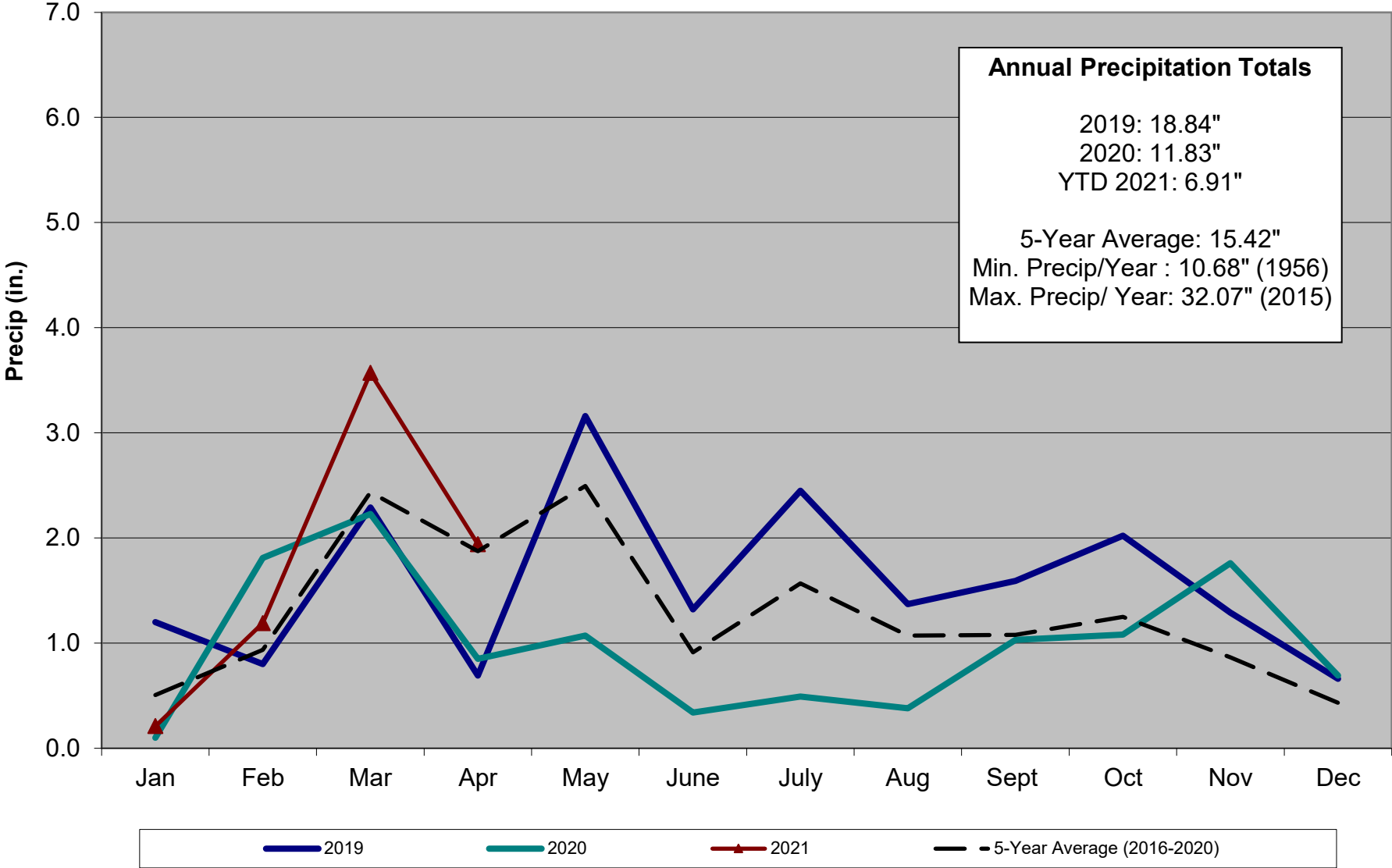
ROXBOROUGH WATER AND SANITATION DISTRICT TREATED WATER PRODUCTION 2019-2021



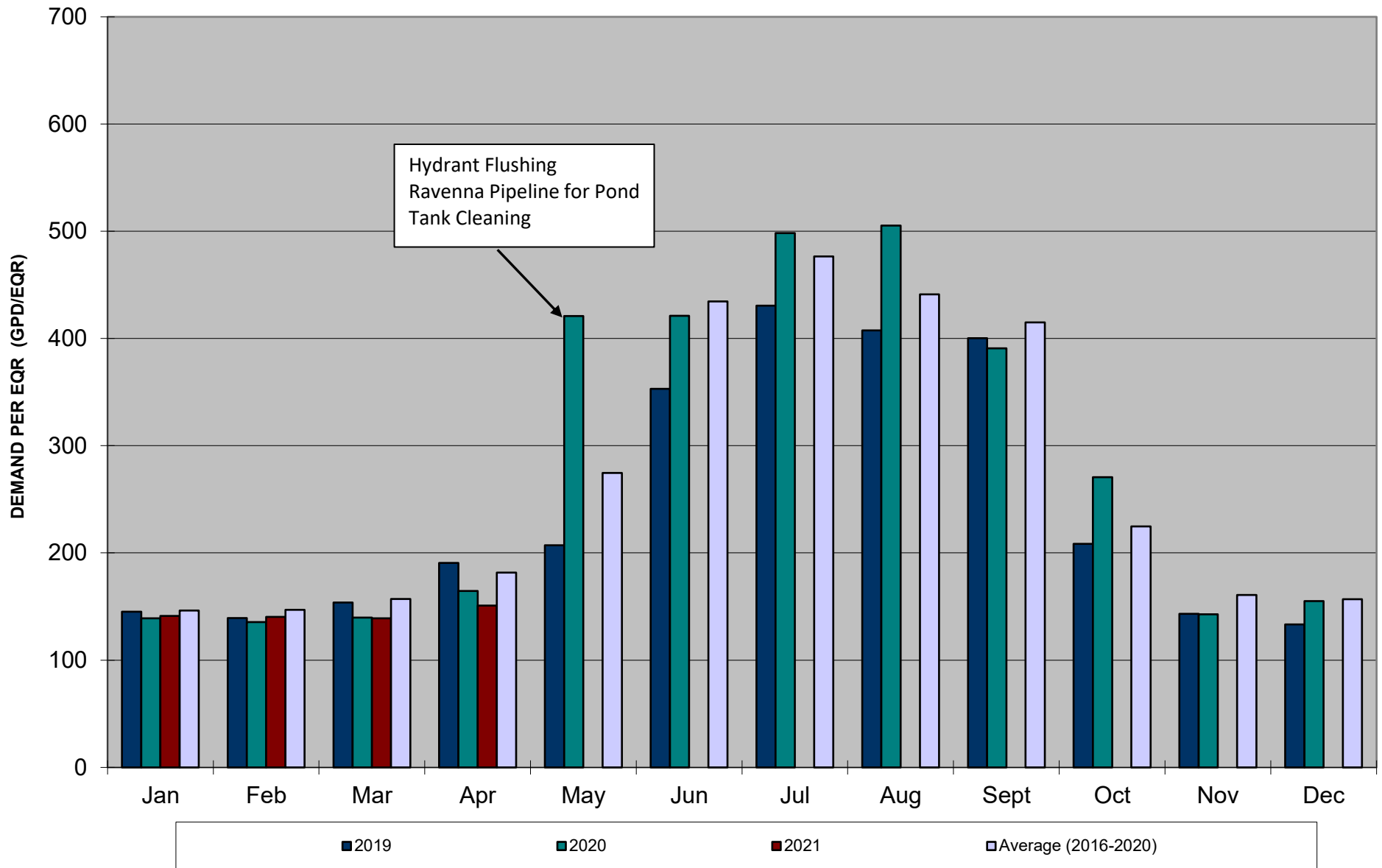
ROXBOROUGH WATER AND SANITATION DISTRICT CUMULATIVE PRECIPITATION 2019-2021



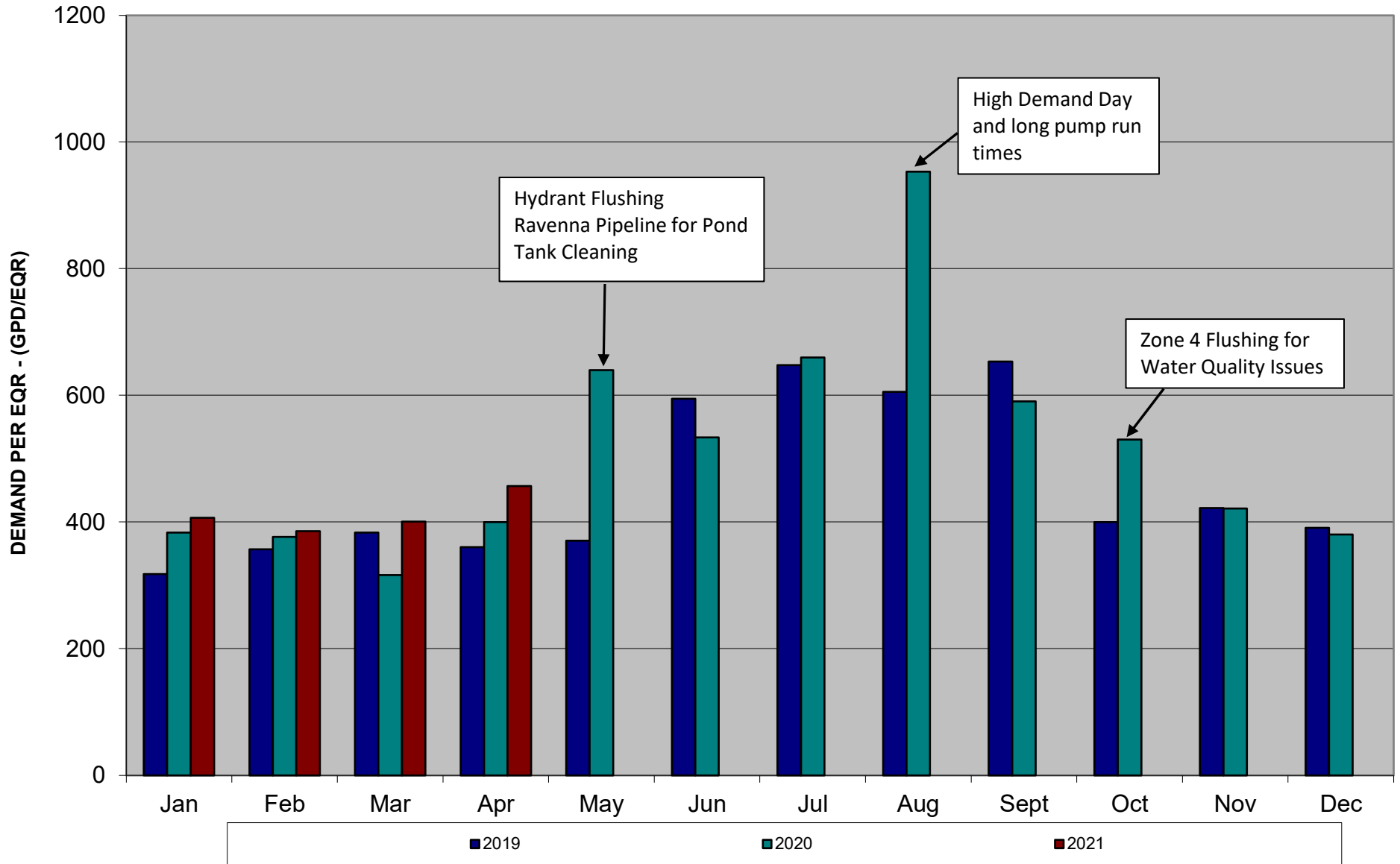
ROXBOROUGH WATER AND SANITATION DISTRICT PRECIPITATION 2019-2021



ROXBOROUGH WATER AND SANITATION DISTRICT AVERAGE DEMAND PER EQR



ROXBOROUGH WATER AND SANITATION DISTRICT MAX DAY DEMAND PER EQR



ROXBOROUGH WATER AND SANITATION DISTRICT

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Treated Water (MGAL)													
2001	12,896	10,732	13,139	17,682	23,775	37,211	41,464	36,026	33,660	24,197	16,317	13,590	280,689
2002	14,409	14,251	15,708	25,837	33,774	39,489	43,253	43,149	30,955	21,896	15,952	16,320	314,993
2003	15,157	13,559	15,844	15,366	21,246	25,025	38,569	36,880	32,821	33,034	15,953	15,172	278,626
2004	16,325	18,678	18,572	17,037	28,880	30,671	35,891	34,793	31,867	20,521	16,185	16,416	285,836
2005	18,124	17,565	20,281	20,659	33,636	41,766	57,879	44,463	39,982	25,387	19,938	22,416	362,096
2006	22,572	20,843	23,554	30,521	42,801	52,357	46,739	36,853	31,626	21,832	17,937	19,279	366,914
2007	16,837	16,078	19,097	21,937	27,827	49,368	54,417	44,990	41,003	27,691	20,124	23,633	363,002
2008	24,863	19,657	21,177	22,647	34,898	50,196	59,399	49,686	39,732	26,950	19,315	19,137	387,657
2009	17,791	16,890	20,429	19,083	31,869	34,293	45,513	45,163	35,948	20,794	16,268	18,680	322,721
2010	17,154	15,961	17,846	19,833	29,844	44,996	46,537	44,574	45,438	27,670	16,509	16,754	343,116
2011	16,890	15,668	17,660	21,667	27,671	45,243	38,967	45,797	37,233	26,631	18,220	17,045	328,912
2012	17,067	15,367	19,091	26,665	38,380	49,632	46,971	48,559	38,515	21,575	17,493	18,015	357,350
2013	17,634	15,747	17,663	17,631	29,037	48,638	47,571	44,696	32,089	21,222	17,433	17,644	327,005
2014	17,883	15,681	17,168	18,034	29,090	39,059	41,554	35,570	29,096	20,198	17,274	16,284	296,891
2015	16,514	13,524	16,946	18,601	18,821	29,142	38,685	42,303	42,508	25,801	15,304	15,727	293,876
2016	15,439	14,821	15,669	15,570	22,839	41,632	51,517	47,624	43,165	29,837	19,570	17,578	335,261
2017	16,585	15,380	19,054	23,910	24,366	47,026	52,854	45,557	44,612	20,430	16,998	17,087	343,859
2018	16,279	14,552	16,912	15,303	32,877	49,804	48,665	46,999	45,804	22,200	16,198	17,017	342,610
2019	16,213	14,045	17,188	20,718	23,271	38,396	48,501	45,953	43,731	23,543	15,657	15,058	322,274

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Monthly EQRs (Connected)													
2001	1967	1967	2060	2060	2154	2154	2196	2196	2288	2288	2343	2343	28,483
2002	2427	2427	2489	2489	2548	2548	2605	2605	2659	2659	2692	2692	32,052
2003	2730	2730	2771	2771	2792	2792	2805	2805	2832	2832	2848	2848	34,272
2004	2869	2869	2881	2881	2906	2906	2936	2936	2946	2946	2958	2958	35,283
2005	2996	2996	3018	3018	3037	3037	3065	3065	3098	3098	3114	3114	37,152
2006	3121	3121	3145	3145	3167	3167	3181	3199	3208	3217	3222	3227	39,000
2007	3234	3237	3244	3248	3252	3258	3263	3267	3271	3280	3291	3296	40,205
2008	3305	3317	3320	3322	3324	3327	3331	3333	3335	3340	3341	3342	41,638
2009	3343	3345	3348	3351	3351	3351	3352	3352	3357	3359	3359	3360	41,245
2010	3361	3361	3361	3365	3367	3368	3370	3372	3372	3373	3378	3378	41,474
2011	3379	3381	3381	3383	3383	3383	3383	3383	3383	3383	3383	3383	41,574
2012	3389	3389	3390	3390	3390	3390	3390	3390	3390	3390	3390	3390	41,574
2013	3390	3390	3390	3395	3395	3395	3399	3399	3399	3399	3399	3399	41,774
2014	3399	3399	3399	3399	3399	3400	3402	3402	3403	3405	3406	3406	41,774
2015	3406	3408	3408	3410	3411	3413	3415	3415	3416	3419	3420	3421	41,874
2016	3421	3423	3424	3424	3425	3425	3426	3426	3429	3430	3434	3435	42,074
2017	3441	3443	3446	3452	3458	3460	3463	3465	3469	3470	3557	3562	42,974
2018	3569	3570	3574	3576	3579	3582	3583	3587	3589	3596	3601	3603	43,274
2019	3603	3603	3608	3622	3624	3626	3634	3638	3642	3644	3645	3646	43,674

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg GPD/EQR
Treated Water (GPD/EQR)													
2001	211.49	194.86	205.75	286.12	356.05	575.84	609.08	529.20	490.38	341.15	232.14	187.11	351.60
2002	191.51	209.71	203.58	346.02	427.58	516.60	535.61	534.32	388.05	265.63	197.52	195.56	334.31
2003	179.10	177.38	184.44	184.84	245.47	298.77	443.55	424.13	386.31	376.28	186.72	171.85	271.57
2004	183.55	224.49	207.95	197.12	320.58	351.81	394.34	382.27	360.57	224.70	182.39	179.02	267.40
2005	195.14	209.39	216.77	228.18	357.27	458.41	609.16	467.96	430.19	264.34	213.42	232.21	323.54
2006	233.30	238.51	241.59	323.49	435.96	551.07	473.97	371.62	328.62	218.92	185.57	192.72	316.28
2007	167.94	177.39	189.90	225.13	276.03	505.10	537.97	444.23	417.84	272.33	203.83	231.30	304.08
2008	242.67	204.35	205.76	227.24	338.67	502.92	575.23	480.88	397.12	260.29	192.71	184.72	317.71
2009	171.67	180.33	196.83	189.82	306.78	341.12	438.00	434.63	356.95	199.69	161.44	179.94	263.05
2010	164.64	169.60	171.28	196.46	285.93	445.33	445.46	426.41	449.17	264.63	162.91	159.99	278.48
2011	161.24	165.50	168.49	213.49	265.76	445.79	371.75	436.69	366.86	253.94	179.53	162.53	265.96
2012	162.45	158.56	181.66	262.19	365.21	488.02	446.96	462.07	378.71	205.30	172.01	171.42	287.71
2013	167.80	165.90	168.07	173.11	275.90	477.55	451.47	424.19	314.69	201.41	170.96	167.45	263.21
2014	169.72	164.76	162.93	176.86	276.08	382.93	394.02	337.28	285.00	191.35	169.05	154.22	238.68
2015	156.40	141.73	160.40	181.83	177.99	284.62	365.42	399.48	414.55	243.43	149.16	148.30	235.28
2016	145.58	149.30	147.62	151.58	215.11	405.18	485.07	448.41	419.61	280.61	189.96	165.07	266.93
2017	155.48	159.54	178.36	230.88	227.30	453.04	492.34	424.12	428.67	189.92	159.29	154.74	271.14
2018	147.14	145.58	152.64	142.65	296.33	463.47	438.14	422.66	425.41	199.15	149.94	152.36	261.29
2019	145.16	139.22	153.67	190.67	207.14	352.97	430.53	407.46	400.25	208.41	143.18	133.23	242.66

Notes:
 1. Daily units = Connected monthly EQRs / # of days per month
 2. Note: Data obtained from District WTP data sheet, and from RWSD

ROXBOROUGH WATER AND SANITATION DISTRICT

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Treated Water (MGAL)												
2019	16,213	14,045	17,188	20,718	23,271	38,396	48,501	45,953	43,731	23,543	15,657	15,058
2020	15,727	13,854	15,8	18,034	47,714	46,262	56,584	57,45	42,99	30,793	15,716	17,639
2021	16,104	14,961	15,881	16,662								
Increase/Decrease	2.4%	8.0%	0.5%	-7.6%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Monthly EQRs (Connected)												
2019	3603	3603	3608	3622	3624	3626	3634	3638	3642	3644	3645	3646
2020	3648	3649	3651	3656	3657	3662	3663	3667	3667	3671	3671	3672
2021	3677	3678	3682	3682								
Increase/Decrease	0.8%	0.8%	0.8%	0.7%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%

*EQR increase for Sept/20-Oct/20 per verbal information from Cindy due to ADG issues

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Water Savings												
Increase/Decrease*	1.6%	7.2%	-0.3%	-8.3%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

(From Projected) * Change in treated water - Change in monthly units

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Treated Water (GPD/EQR)												
2019	145.16	139.22	153.67	190.67	207.14	352.97	430.53	407.46	400.25	208.41	143.18	133.23
2020	139.07	135.59	139.60	164.42	420.88	421.10	498.30	505.38	390.78	270.59	142.70	154.96
2021	141.28	140.27	139.13	150.84	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Increase/Decrease	1.6%	3.5%	-0.3%	-8.3%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

- Notes:
1. Daily units = Connected monthly EQRs / # of days per month
 2. Note: Data obtained from District WTP data sheet, and from RWSD

ROXBOROUGH WATER AND SANITATION DISTRICT

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Max Day Treated Water (MGD)												
2001	0.629	0.682	0.774	1.300	1.510	2.112	1.911	2.069	1.635	1.191	0.879	0.762
2002	0.740	1.183	1.105	1.507	1.663	1.908	1.805	2.028	1.782	1.334	0.795	0.870
2003	0.852	0.721	0.757	0.651	1.185	1.269	1.914	1.761	1.518	1.563	0.666	0.594
2004	0.803	1.065	1.387	1.224	1.686	1.763	1.980	1.959	1.645	1.062	0.760	0.875
2005	0.839	1.113	1.046	0.945	1.952	1.912	2.466	2.502	2.294	1.439	0.914	0.963
2006	1.038	0.942	1.006	1.774	2.195	2.462	2.028	1.813	1.465	1.237	1.375	1.093
2007	0.872	0.765	1.345	1.263	1.459	2.289	2.183	2.030	2.057	1.664	1.396	1.406
2008	1.057	1.177	1.417	1.473	1.816	2.313	2.901	2.865	1.857	1.728	1.428	0.936
2009	1.247	0.861	1.041	1.524	1.762	2.207	2.184	2.026	1.902	1.575	1.008	1.107
2010	1.089	1.224	1.062	1.231	1.674	2.854	2.202	2.092	2.2	1.849	1.027	1.14
2011	0.793	1.017	1.632	1.325	1.685	2.126	1.975	2.119	1.926	2.423	1.217	1.277
2012	1.330	1.326	1.070	1.822	1.781	2.181	2.130	2.219	2.262	1.132	1.221	1.224
2013	1.069	1.125	0.992	1.306	1.724	2.193	2.211	1.920	1.735	1.216	0.930	1.187
2014	0.957	1.091	0.822	1.201	1.928	2.018	1.967	2.023	1.618	1.317	1.081	1.247
2015	1.078	0.845	1.656	1.185	1.098	1.787	2.499	2.018	1.973	1.318	0.931	1.152
2016	1.274	1.147	1.176	1.342	1.802	2.053	2.293	2.147	2.374	1.384	1.394	1.127
2017	1.124	1.181	1.244	1.727	1.640	2.337	2.829	3.069	2.240	1.664	1.268	1.591
2018	1.264	1.355	1.249	1.975	1.979	2.413	2.302	2.517	2.033	1.429	0.983	1.321
2019	1.145	1.286	1.382	1.305	1.342	2.156	2.354	2.202	2.379	1.457	1.538	1.425

Monthly EQRs (Connected)												
2001	1967	1967	2060	2060	2154	2154	2196	2196	2288	2288	2343	2343
2002	2427	2427	2489	2489	2548	2548	2605	2605	2659	2659	2692	2692
2003	2730	2730	2771	2771	2792	2792	2805	2805	2832	2832	2848	2848
2004	2869	2869	2881	2881	2906	2906	2936	2936	2946	2946	2958	2958
2005	2996	2996	3018	3018	3037	3037	3065	3065	3098	3098	3114	3114
2006	3121	3121	3145	3145	3167	3167	3181	3199	3208	3217	3222	3227
2007	3234	3237	3244	3248	3252	3258	3263	3267	3271	3280	3291	3296
2008	3305	3317	3320	3322	3324	3327	3331	3333	3335	3340	3341	3342
2009	3343	3345	3348	3351	3351	3351	3352	3352	3357	3359	3359	3360
2010	3361	3361	3361	3365	3367	3368	3370	3372	3372	3373	3378	3378
2011	3379	3381	3381	3383	3383	3383	3383	3383	3383	3383	3383	3383
2012	3389	3389	3390	3390	3390	3390	3390	3390	3390	3390	3390	3390
2013	3390	3390	3390	3395	3395	3395	3399	3399	3399	3399	3399	3399
2014	3399	3399	3399	3399	3399	3400	3402	3402	3403	3405	3406	3406
2015	3406	3408	3408	3410	3411	3413	3415	3416	3416	3419	3420	3421
2016	3421	3423	3424	3424	3425	3425	3426	3426	3429	3430	3434	3435
2017	3441	3443	3446	3452	3458	3460	3463	3465	3469	3470	3557	3562
2018	3569	3570	3574	3576	3579	3582	3583	3587	3589	3596	3601	3603
2019	3603	3603	3608	3622	3624	3626	3634	3638	3642	3644	3645	3646

Max Day Treated Water (GPD/EQR)	AVG GPD/EQR												
2001	319.78	346.72	375.73	631.07	701.02	980.50	870.22	942.17	714.60	520.54	375.16	325.22	591.89
2002	304.90	487.43	443.95	605.46	652.67	748.82	692.90	778.50	670.18	501.69	295.32	323.18	542.08
2003	312.09	264.10	273.19	234.93	424.43	454.51	682.35	627.81	536.02	551.91	233.85	208.57	400.31
2004	279.89	371.21	481.43	424.85	580.18	606.68	674.39	667.23	558.38	360.49	256.93	295.81	463.12
2005	280.04	371.50	346.59	313.12	642.74	629.57	804.57	816.31	740.48	464.49	293.51	309.25	501.01
2006	332.59	301.83	319.87	564.07	693.08	777.39	637.54	566.74	456.67	384.52	426.75	338.70	483.31
2007	269.64	236.33	414.61	388.85	448.65	702.58	669.02	621.37	628.86	507.32	424.19	426.58	478.17
2008	319.82	354.84	426.81	443.41	546.33	695.22	870.91	859.59	556.82	517.37	427.42	280.07	524.88
2009	373.02	257.40	310.93	454.79	525.81	658.61	651.55	604.42	566.58	468.89	300.09	329.46	458.46
2010	324.01	364.18	315.98	365.82	497.18	847.39	653.41	620.40	652.43	548.18	304.03	337.48	485.87
2011	234.68	300.80	482.70	391.66	498.08	628.44	583.80	626.37	569.32	716.23	359.74	377.48	480.78
2012	392.45	391.27	315.63	537.46	525.37	643.36	628.32	654.57	667.26	333.92	360.18	361.06	484.24
2013	315.34	331.86	292.63	384.68	507.81	645.95	650.49	564.87	510.44	357.75	273.61	349.22	432.05
2014	281.55	320.98	241.84	353.34	567.23	593.53	578.19	594.65	475.46	386.78	317.38	366.12	423.09
2015	316.50	247.95	485.92	347.51	321.90	523.59	731.77	590.75	577.24	385.49	272.22	336.74	428.13
2016	372.41	335.09	343.46	391.94	526.13	599.42	669.29	626.68	692.33	403.50	405.94	328.09	474.52
2017	326.65	343.01	361.00	500.29	474.26	675.43	816.92	885.71	645.72	479.54	356.48	446.66	525.97
2018	354.16	379.55	349.47	552.29	552.95	673.65	642.48	701.70	566.45	397.39	272.98	366.64	484.14
2019	317.79	356.92	383.04	360.30	370.31	594.59	647.77	605.28	653.21	399.84	421.95	390.84	458.49

Notes:
 1. Daily units = Connected monthly EQRs / # of days per month
 2. Note: Data obtained from District WTP data sheet, and from RWSD

ROXBOROUGH WATER AND SANITATION DISTRICT

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Max Day Treated Water (MGD)												
2019	1.145	1.286	1.382	1.305	1.342	2.156	2.354	2.202	2.379	1.457	1.538	1.425
2020	1.398	1.373	1.154	1.461	2.340	1.954	2.416	3.495	2.165	1.946	1.546	1.396
2021	1.495	1.418	1.475	1.682								
Increase/ Decrease	6.9%	3.3%	27.8%	15.1%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%

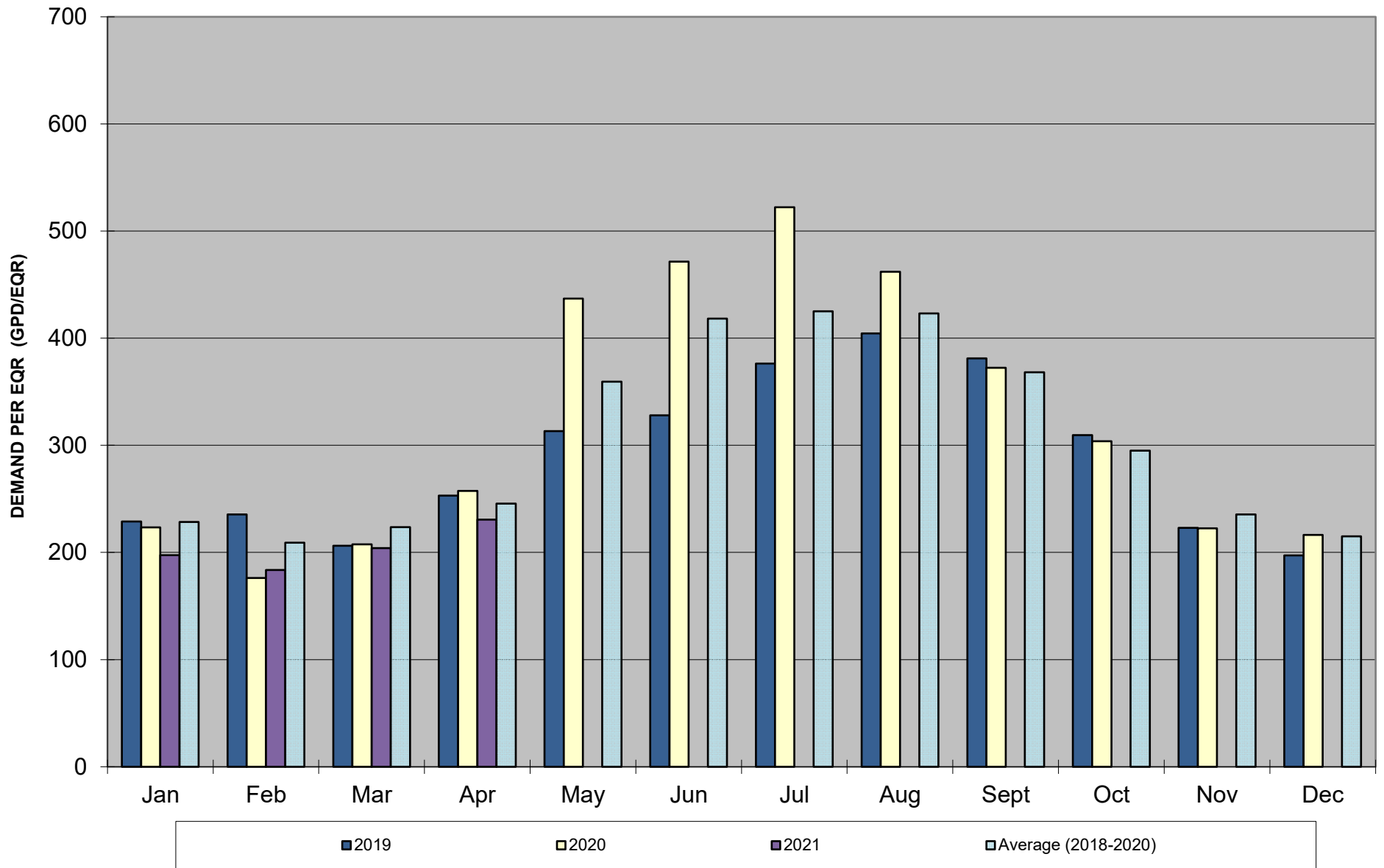
Monthly EQRs (Connected)												
2019	3603	3603	3608	3622	3624	3626	3634	3638	3642	3644	3645	3646
2020	3648	3649	3651	3656	3657	3662	3663	3667	3667	3671	3671	3672
2021	3677	3678	3682	3682								
Increase/Decrease	0.8%	0.8%	0.8%	0.7%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%

*EQR increase for Sept/20-Oct/20 per verbal information from Cindy due to ADG issues

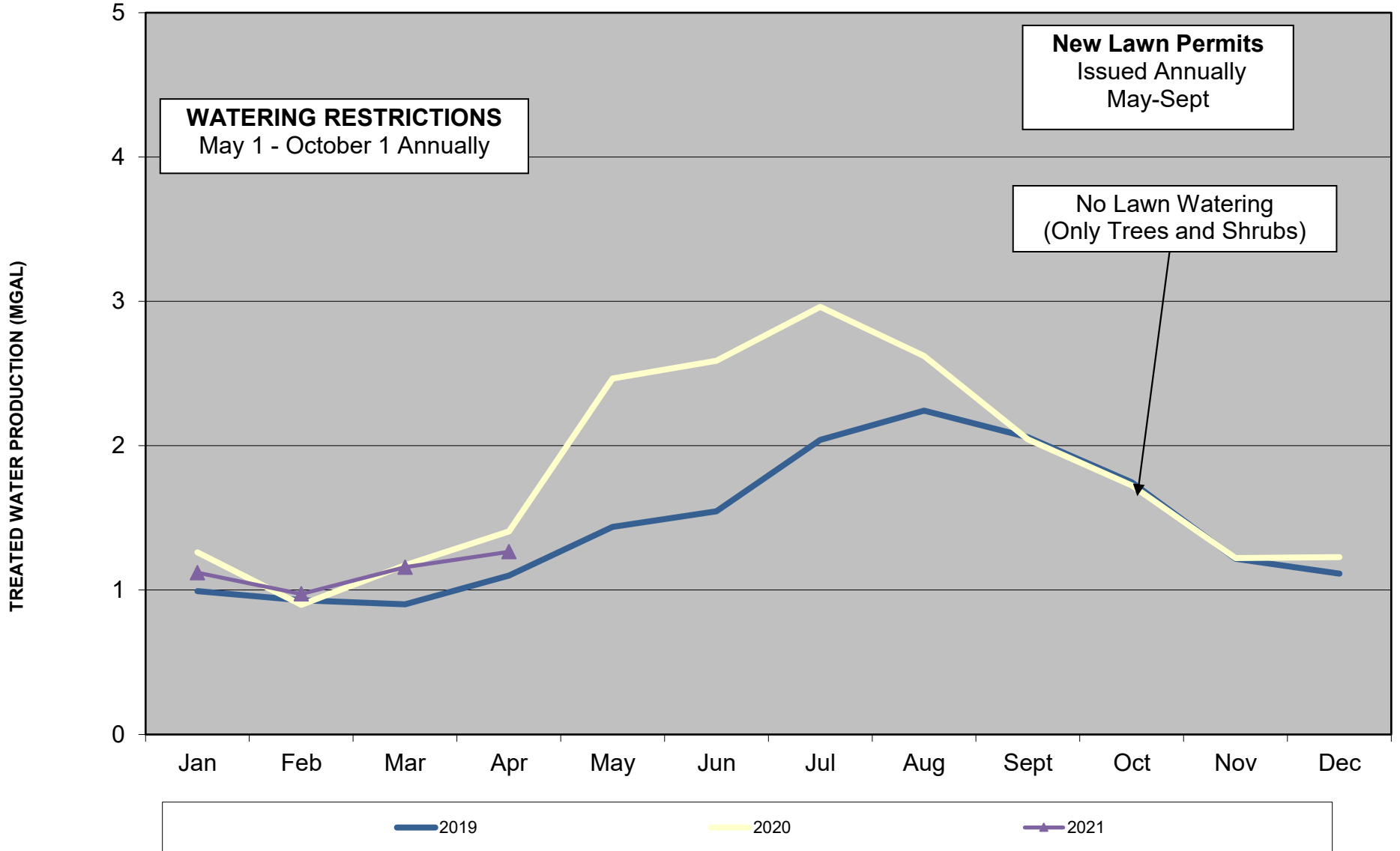
Max Day Treated Water (GPD/EQR)												
2019	317.79	356.92	383.04	360.30	370.31	594.59	647.77	605.28	653.21	399.84	421.95	390.84
2020	383.22	376.27	316.08	399.62	639.87	533.59	659.57	953.10	590.40	530.10	421.14	380.17
2021	406.58	385.54	400.60	456.82	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Increase/ Decrease	6.1%	2.5%	26.7%	14.3%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

- Notes:
1. Daily units = Connected monthly EQRs / # of days per month
 2. Note: Data obtained from District WTP data sheet, and from RWSD

ROXBOROUGH NW DOUGLAS COUNTY AVERAGE DEMAND PER EQR



ROXBOROUGH NW DOUGLAS COUNTY TREATED WATER PRODUCTION 2019-2021



ROXBOROUGH NW DOUGLAS COUNTY

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Treated Water (MGAL)													
2018	0.873	0.731	0.979	0.848	1.282	1.748	1.541	1.674	1.433	1.162	1.087	1.005	14.363
2019	0.993	0.93	0.902	1.101	1.437	1.545	2.041	2.244	2.058	1.746	1.217	1.113	17.327
2020	1.261	0.898	1.171	1.406	2.465	2.588	2.963	2.621	2.044	1.724	1.222	1.228	21.591
Average	1.042	0.853	1.017	1.118	1.728	1.960	2.182	2.180	1.845	1.544	1.175	1.115	

Monthly EQRs (Connected)													
2018	121	121	123	125	126	128	132	134	136	138	139	140	
2019	140	141	141	145	148	157	175	179	180	182	182	182	
2020	182	182	182	182	182	183	183	183	183	183	183	183	

													AVE GPD/EQR
Treated Water (GPD/EQR)													
2018	232.74	215.76	256.75	226.13	328.21	455.21	376.59	402.99	351.23	271.62	260.67	231.57	300.79
2019	228.80	235.56	206.36	253.10	313.21	328.03	376.22	404.40	381.11	309.46	222.89	197.27	288.03
2020	223.50	176.22	207.55	257.51	436.90	471.40	522.30	462.01	372.31	303.90	222.59	216.46	322.72
Average	228.35	209.18	223.55	245.58	359.44	418.21	425.04	423.13	368.22	294.99	235.38	215.10	

- Notes:
 1. Daily units = Connected monthly EQRs / # of days per month
 2. Note: Data obtained from District WTP data sheet, and from RWSD

ROXBOROUGH NW DOUGLAS COUNTY

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Treated Water (MGAL)												
2019	0.993	0.93	0.902	1.101	1.437	1.545	2.041	2.244	2.058	1.746	1.217	1.113
2020	1.261	0.898	1.171	1.406	2.465	2.588	2.963	2.621	2.044	1.724	1.222	1.228
2021	1.120	0.974	1.158	1.266								
Increase/Decrease	-11.2%	8.5%	-1.1%	-10.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Monthly EQRs (Connected)												
2019	140	141	141	145	148	157	175	179	180	182	182	182
2020	182	182	182	182	182	183	183	183	183	183	183	183
2021	183	183	183	183								
Increase/Decrease	0.5%	0.5%	0.5%	0.5%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%

Water Savings												
Increase/Decrease*	-11.7%	8.0%	-1.6%	-10.5%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
(From Projected) * Change in treated water - Change in monthly units												

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Treated Water (GPD/EQR)												
2019	228.80	235.56	206.36	253.10	313.21	328.03	376.22	404.40	381.11	309.46	222.89	197.27
2020	223.50	176.22	207.55	257.51	436.90	471.40	522.30	462.01	372.31	303.90	222.59	216.46
2021	197.43	183.53	204.12	230.60	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Increase/Decrease	-11.7%	4.1%	-1.7%	-10.5%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

- Notes:
 1. Daily units = Connected monthly EQRs / # of days per month
 2. Note: Data obtained from District WTP data sheet, and from RWSD

**Roxborough Water and Sanitation
Financial Recap
March 31, 2021**

General Fund

1. Property taxes collected for the month total \$ 383,118
2. Specific ownership taxes collected for the month total \$ 9,431
3. Repairs includes \$ 4,085 to Browns Hill Engineering for IT Support

Debt Service Fund

1. Property taxes collected for the month total \$ 188,843
2. Specific ownership taxes collected for the month total \$ 4,649
3. Transfers in for Debt Surcharge in the amount \$ 91,463

Water Fund Treatment

1. Service charges billed for the month were \$ 236,454
2. Collected \$ 91,463 in capital surcharges for the WTP
3. SDC collected for the month \$ 140,465
4. Ravenna monthly SDC totaled \$ 16,000
5. Capital Project Expense includes \$ 36,518 to TST.

Water Fund -Distribution

1. Water Costs for the month \$ 68,177
2. Engineering expenses for the month \$ 18,218
3. Capital Outlay includes \$ 39,262 to QPS and \$ 7,867 to Municipal Treatment.

4. Sewer Fund

1. Service charges for the month totaled \$ 142,849
2. Lockheed Martin service charges totaled \$ 25,410 for the month.
3. SDC Collected for the month \$ 55,010.
4. Collected \$ 150,000 from Dominion for the O-Line Lease
5. Collected \$ 1,000,000 from Dominion for the Costs Advanced related to the O-Line
6. Capital Outlay includes \$ 61,655 to Velocity, \$ 21,800 to Municipal Valve, and \$ 27,331 to TST.

**Roxborough Water and Sanitation
Interim Financial Statements
Substantially all Disclosures Omitted
March 31, 2021**

ROXBOROUGH WATER & SANITATION DISTRICT
FINANCIAL STATEMENTS

March 31, 2021

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Roxborough Water and Sanitation District Balance Sheet by Class

As of March 31, 2021

	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	5-Capital Fund	6-Water - Distribution	7-Plum Valley Heights	TOTAL
ASSETS								
Current Assets								
Checking/Savings								
1105-Checking	334,528.41	2,840,139.80	16,931,058.58	2,107,712.39	543,315.63	-14,539,033.34	-385,082.73	7,833,638.74
1111-WF Bond Redemption	0.00	1,663,115.10	0.00	0.00	0.00	0.00	0.00	1,663,115.10
1125-Wells Fargo Savings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	702,109.32
1139-WF Ravenna	0.00	0.00	3,196,997.18	0.00	0.00	0.00	0.00	3,196,997.18
1150-Investment in Colortrust	1,303,572.89	1,627,092.75	5,558,499.48	7,767,172.12	0.00	0.00	0.00	16,256,337.24
1155-Colortrust Bond Fund	0.00	0.00	358,022.08	496,942.28	0.00	0.00	0.00	854,964.36
1160-System Develop Colo Trust	0.00	0.00	983,775.12	27.38	0.00	0.00	0.00	983,802.50
Total Checking/Savings	1,638,101.30	6,130,347.65	27,028,352.44	10,371,854.17	543,315.63	-14,539,033.34	317,026.59	31,490,964.44
Other Current Assets								
1300-A/R Service	0.00	0.00	731,042.35	350,613.61	0.00	0.00	0.00	1,081,655.96
1310-A/R Availability	0.00	0.00	7,126.96	2,100.55	0.00	0.00	0.00	9,227.51
1350-A/R Taxes	1,485,396.00	693,887.00	0.00	0.00	0.00	0.00	465,070.00	2,644,353.00
1356-Due From NWDC Inclusion	0.00	0.00	7,214.36	0.00	0.00	0.00	0.00	7,214.36
1366-Due from the Club at Raven	0.00	0.00	11,479.71	0.00	0.00	0.00	0.00	11,479.71
1370-Due From Others	0.00	0.00	5,615.95	0.00	0.00	0.00	0.00	5,615.95
1396-Due From PA13	0.00	0.00	1,589.66	0.00	0.00	0.00	0.00	1,589.66
1399-Due From Arrowhead	0.00	0.00	140.00	0.00	0.00	0.00	0.00	140.00
1400-Prepaid Insurance	18,510.75	0.00	18,510.75	18,510.75	0.00	18,510.75	0.00	74,043.00
Total Other Current Assets	1,503,906.75	693,887.00	782,719.74	371,224.91	0.00	18,510.75	465,070.00	3,835,319.15
Total Current Assets	3,142,008.05	6,824,234.65	27,811,072.18	10,743,079.08	543,315.63	-14,519,522.59	782,096.59	35,326,283.59
Fixed Assets								
1500-Capital Assets	0.00	0.00	83,763,571.32	16,887,243.89	0.00	0.00	0.00	100,650,815.21
Total Fixed Assets	0.00	0.00	83,763,571.32	16,887,243.89	0.00	0.00	0.00	100,650,815.21
TOTAL ASSETS	3,142,008.05	6,824,234.65	111,574,643.50	27,630,322.97	543,315.63	-14,519,522.59	782,096.59	135,977,098.80
LIABILITIES & EQUITY								
Liabilities								
Current Liabilities								
Accounts Payable	6,114.92	0.00	42,629.74	50,830.52	0.00	118,878.40	1,039.98	219,493.56
2000- Accounts Payable	6,114.92	0.00	42,629.74	50,830.52	0.00	118,878.40	1,039.98	219,493.56
Total Accounts Payable	6,114.92	0.00	42,629.74	50,830.52	0.00	118,878.40	1,039.98	219,493.56
Other Current Liabilities								
2015 Accrued Vac/ Sick Leave	0.00	0.00	40,206.68	40,206.68	0.00	0.00	0.00	80,413.36
2052 - Deferred Rental Income	0.00	0.00	19,466.65	0.00	0.00	0.00	0.00	19,466.65
2055- Ravenna Costs Advanced	0.00	0.00	3,196,997.18	0.00	0.00	0.00	0.00	3,196,997.18
2056 -Dominion Costs Advanced	0.00	0.00	0.00	1,000,000.00	0.00	0.00	0.00	1,000,000.00
2060 - Deferred Taxes	1,485,396.00	693,887.00	0.00	0.00	0.00	0.00	465,070.00	2,644,353.00
2400 -Retainage Payable	0.00	0.00	0.00	13,782.85	0.00	0.00	0.00	13,782.85
Total Other Current Liabilities	1,485,396.00	693,887.00	3,256,670.51	1,053,989.53	0.00	0.00	465,070.00	6,955,013.04
Total Current Liabilities	1,491,510.92	693,887.00	3,299,300.25	1,104,820.05	0.00	118,878.40	466,109.98	7,174,506.60
Equity								
3905 -Retained Earnings	1,094,673.36	6,248,592.17	107,755,771.15	26,367,305.23	543,315.63	-14,099,737.21	155,371.35	128,065,291.68
Net Income	555,823.77	-118,244.52	519,572.10	158,197.69	0.00	-538,663.78	160,615.26	737,300.52
Total Equity	1,650,497.13	6,130,347.65	108,275,343.25	26,525,502.92	543,315.63	-14,638,400.99	315,986.61	128,802,592.20
TOTAL LIABILITIES & EQUITY	3,142,008.05	6,824,234.65	111,574,643.50	27,630,322.97	543,315.63	-14,519,522.59	782,096.59	135,977,098.80

No assurance is provided on these financial statements

Roxborough Water and Sanitation District Profit & Loss by Class March 2021

	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	6-Water-Distribution	7-Flum Valley Heights	TOTAL
Ordinary Income/Expense							
Income							
5010- Service Charges	0.00	0.00	224,974.34	142,849.43	0.00	0.00	367,823.77
5011- Service Charge Ravenna	0.00	0.00	11,479.71	0.00	0.00	0.00	11,479.71
5200- Property Taxes	0.00	0.00	0.00	25,410.26	0.00	0.00	25,410.26
5210- Specific Ownership Taxes	383,117.65	188,843.43	0.00	0.00	0.00	123,274.04	695,235.12
5211- Dominion WTP Operations	9,430.70	4,648.51	0.00	0.00	0.00	3,000.12	17,079.33
5310-Permit Fees	0.00	0.00	42,037.13	0.00	0.00	0.00	42,037.13
5410-Hydrant Water	0.00	0.00	4,950.00	4,950.00	0.00	0.00	9,900.00
5510-Potable Irrigation Water	0.00	0.00	375.00	0.00	0.00	0.00	375.00
5801-Late Fees, Penalties,	0.00	0.00	1,614.30	0.00	0.00	0.00	1,614.30
5810- Miscellaneous Income	0.00	0.00	5,961.42	0.00	0.00	0.00	5,961.42
5811-Inclusion fees-NWDC	0.00	0.00	15,774	0.00	0.00	0.00	15,774
5820- Dominion Dist. Operations	0.00	0.00	1,397.78	1,128.04	0.00	0.00	2,525.82
5825- Dominion Sewer Conveyance	0.00	0.00	5,647.03	0.00	0.00	0.00	5,647.03
5840- Dominion Treated Water Us	0.00	0.00	24,158.33	0.00	0.00	0.00	24,158.33
5850- Dominion Exp Reimbursement	0.00	0.00	7,072.56	0.00	0.00	0.00	7,072.56
5870- Dominion Cap Lease O-Line	0.00	0.00	16,542.05	0.00	0.00	0.00	16,542.05
5705 Ravenna SDC	0.00	0.00	0.00	150,000.00	0.00	0.00	150,000.00
5715- Capital Surcharge WTP Sup	0.00	0.00	140,465.00	55,010.00	0.00	0.00	195,475.00
5820- Investment Income	51.74	81.06	387.53	465.71	0.00	0.00	914.63
Total Income	392,600.09	193,573.00	606,170.73	415,047.06	0.00	126,282.70	1,733,673.58
Gross Profit	392,600.09	193,573.00	606,170.73	415,047.06	0.00	126,282.70	1,733,673.58
Expense							
6020-Payroll Expenses	9,465.17	0.00	47,976.28	32,189.63	29,005.61	0.00	118,636.69
6040- Accounting	2,375.00	0.00	2,375.00	2,375.00	2,375.00	1,000.00	10,500.00
6050- Contract Labor	0.00	0.00	0.00	3,814.95	3,814.96	0.00	7,629.91
6053- Data Recovery	160.00	0.00	0.00	0.00	0.00	0.00	160.00
6065- Dominion expenses	0.00	0.00	0.00	0.00	302.00	0.00	302.00
6080- Education	2,376.75	0.00	484.75	384.75	218.75	0.00	3,465.00
6100- Engineering	832.50	0.00	2,104.67	18,217.50	29,590.40	0.00	50,745.07
6110-Conservation Rebates	0.00	0.00	0.00	0.00	50.00	0.00	50.00
6130- Insurance	1,625.50	0.00	1,625.50	1,625.50	1,625.50	0.00	6,502.00
6140- Lab & Test Fees	2,907.42	0.00	27.00	2,907.42	1,033.00	0.00	1,060.00
6150- Legal	0.00	0.00	0.00	0.00	3,070.42	39.98	11,832.66
6170- Meter Expenses	312.56	0.00	0.00	0.00	6,510.55	0.00	6,510.55
6180- Misc. Expenses	3,117.60	0.00	-21.00	0.00	813.52	0.00	291.56
6200- Office Expense	0.00	0.00	80.71	813.52	0.00	0.00	4,825.35
6210-Operating Supplies	4,538.52	0.00	1,314.96	7,690.80	300.00	0.00	9,005.76
6220- Permits	4,084.55	0.00	0.00	300.00	10,310.31	0.00	5,138.52
6230- Repairs and Maint	0.00	0.00	15,261.53	9,861.07	300.00	0.00	39,517.46
6240- Safety Equipment	5,746.77	0.00	335.03	420.90	494.88	0.00	1,250.81
6250- Treasurers Fees	126.58	2,832.66	0.00	7,378.69	0.00	1,849.10	10,428.53
6260- Utilities	0.00	0.00	15,409.53	0.00	4,208.36	0.00	27,123.96
6270- Vehicle	0.00	0.00	0.00	808.92	783.81	0.00	1,592.73
6280- Water Costs	289.77	0.00	289.77	0.00	68,177.41	0.00	68,177.41
6300- Bank Service Charges	0.00	0.00	0.00	289.78	289.76	0.00	1,159.08
7290- Water Rights	0.00	0.00	36,157.90	0.00	206.50	0.00	206.50
7300- Capital Projects	0.00	0.00	0.00	110,872.72	68,614.19	0.00	215,644.81
Total Expense	37,958.69	2,832.66	126,329.05	199,951.15	231,795.13	2,889.08	601,755.76
Net Ordinary Income	354,641.40	190,740.34	479,841.68	215,095.91	-231,795.13	123,393.62	1,131,917.82
Other Income/Expense							
6902- Transfers In WTP	0.00	91,463.71	0.00	0.00	0.00	0.00	91,463.71

No assurance is provided on these financial statements

Roxborough Water and Sanitation District
Profit & Loss by Class
March 2021

	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	6-Water- Distribution	7-Plum Valley Heights	TOTAL
Total Other Income	0.00	91,463.71	0.00	0.00	0.00	0.00	91,463.71
Other Expense							
8002- Transfers Water Supply SV	0.00	0.00	91,463.71	0.00	0.00	0.00	91,463.71
9000 -Depreciation Expense	0.00	0.00	165,000.00	69,000.00	0.00	0.00	234,000.00
Total Other Expense	0.00	0.00	256,463.71	69,000.00	0.00	0.00	325,463.71
Net Other Income	0.00	91,463.71	-256,463.71	-69,000.00	0.00	0.00	-234,000.00
Net Income	354,641.40	282,204.05	223,377.97	146,095.91	-231,795.13	123,393.62	897,917.82

Roxborough Water and Sanitation District
Profit & Loss -General Fund
March 2021

	<u>Mar 21</u>	<u>Jan - Mar 21</u>
Ordinary Income/Expense		
Income		
5200- Property Taxes	383,117.65	428,761.31
5210- Specific Ownership Taxes	9,430.70	30,182.54
5820- Investment Income	51.74	273.95
5860- Insurance Claim	0.00	200,000.00
Total Income	<u>392,600.09</u>	<u>659,217.80</u>
Gross Profit	392,600.09	659,217.80
Expense		
6020- Payroll Expenses	9,465.17	28,445.72
6040- Accounting	2,375.00	7,125.00
6050- Contract Labor	0.00	0.00
6053- Data Recovery	160.00	10,596.50
6080- Education	2,376.75	3,720.87
6100- Engineering	832.50	3,977.50
6130- Insurance	1,625.50	5,355.50
6150- Legal	2,907.42	7,705.40
6180- Misc. Expenses	312.56	486.66
6200- Office Expense	3,117.60	7,308.04
6220- Permits	4,538.52	10,185.72
6230- Repairs and Maint	4,084.55	11,188.05
6250- Treasurers Fees	5,746.77	6,431.76
6260- Utilities	126.58	324.82
6270- Vehicle	0.00	252.72
6300- Bank Service Charges	289.77	289.77
Total Expense	<u>37,958.69</u>	<u>103,394.03</u>
Net Ordinary Income	<u>354,641.40</u>	<u>555,823.77</u>
Net Income	<u><u>354,641.40</u></u>	<u><u>555,823.77</u></u>

Roxborough Water and Sanitation District
Profit & Loss -Debt Service
March 2021

	<u>Mar 21</u>	<u>Jan - Mar 21</u>
Ordinary Income/Expense		
Income		
5200- Property Taxes	188,843.43	211,341.76
5210- Specific Ownership Taxes	4,648.51	14,877.36
5820- Investment Income	81.06	358.96
Total Income	<u>193,573.00</u>	<u>226,578.08</u>
Gross Profit	193,573.00	226,578.08
Expense		
6250- Treasurers Fees	2,832.66	3,170.31
7100-Principal Payments	0.00	425,709.95
7150-Ravenna CWCB	0.00	82,425.19
7200- Interest Payments	0.00	156,722.39
Total Expense	<u>2,832.66</u>	<u>668,027.84</u>
Net Ordinary Income	190,740.34	-441,449.76
Other Income/Expense		
Other Income		
6900- Transfers In	0.00	49,341.24
6902- Transfers In WTP	91,463.71	273,864.00
Total Other Income	<u>91,463.71</u>	<u>323,205.24</u>
Net Other Income	<u>91,463.71</u>	<u>323,205.24</u>
Net Income	<u><u>282,204.05</u></u>	<u><u>-118,244.52</u></u>

Roxborough Water and Sanitation District
Profit & Loss -Water Treatment
March 2021

	<u>Mar 21</u>	<u>Jan - Mar 21</u>
Ordinary Income/Expense		
Income		
5010- Service Charges	224,974.34	694,851.43
5011- Service Charge Ravenna	11,479.71	28,816.60
5100-Availability Charges	0.00	36,758.59
5211- Dominion WTP Operations	42,037.13	126,111.39
5310-Permit Fees	4,950.00	10,725.00
5410-Hydrant Water	375.00	3,262.50
5510-Potable Irrigation Water	1,614.30	4,872.30
5511-Irrigation Water	5,961.42	17,884.26
5601-Late Fees, Penalties,	15.74	15.74
5610- Miscellaneous Income	1,397.78	-2,259.10
5611-Inclusion fees-NWDC	5,647.03	18,924.24
5620- Dominion Dist. Operations	24,158.33	72,474.99
5640- Dominion Treated Water Us	7,072.56	15,093.54
5650 Dominion Exp Reimbursement	16,542.05	33,219.21
5700- Sys. Development Charge	140,465.00	196,867.00
5705 Ravenna SDC	16,000.00	72,640.08
5710- Capital Surcharge	11,629.10	34,828.38
5715- Capital Surcharge WTP Sup	91,463.71	273,864.00
5820- Investment Income	387.53	1,415.55
5850 - Reimbursed Exp Other	0.00	753.56
Total Income	<u>606,170.73</u>	<u>1,641,119.26</u>
Gross Profit	606,170.73	1,641,119.26
Expense		
6020-Payroll Expenses	47,976.28	134,943.12
6040- Accounting	2,375.00	7,125.00
6080- Education	484.75	2,680.87
6100- Engineering	2,104.67	4,724.22
6130- Insurance	1,625.50	5,355.50
6140- Lab & Test Fees	27.00	2,087.00
6150- Legal	2,907.42	5,348.89
6180- Misc. Expenses	-21.00	204.92
6200- Office Expense	80.71	711.29
6210-Operating Supplies	1,314.96	9,812.39
6220- Permits	0.00	0.00
6230- Repairs and Maint	15,261.53	30,324.51
6240- Safety Equipment	335.03	577.60
6260- Utilities	15,409.53	34,384.10
6270- Vehicle	0.00	0.00
6300- Bank Service Charges	289.77	1,603.31
7300- Capital Projects	36,157.90	76,041.85
7301-Capital DWSD	0.00	0.00
Total Expense	<u>126,329.05</u>	<u>315,924.57</u>
Net Ordinary Income	479,841.68	1,325,194.69
Other Income/Expense		
Other Expense		
8000- Transfers to Other Funds	0.00	36,758.59
8002- Transfers Water Supply SV	91,463.71	273,864.00
9000 -Depreciation Expense	165,000.00	495,000.00
Total Other Expense	<u>256,463.71</u>	<u>805,622.59</u>
Net Other Income	<u>-256,463.71</u>	<u>-805,622.59</u>
Net Income	<u><u>223,377.97</u></u>	<u><u>519,572.10</u></u>

Roxborough Water and Sanitation District
Profit & Loss -Water Distribution
March 2021

	Mar 21	Jan - Mar 21
Ordinary Income/Expense		
Expense		
6020-Payroll Expenses	29,005.61	83,904.88
6040- Accounting	2,375.00	7,125.00
6050- Contract Labor	3,814.96	6,458.56
6065- Dominion expenses	302.00	2,801.50
6080- Education	218.75	2,651.39
6100- Engineering	29,590.40	66,198.35
6110-Conservation Rebates	50.00	50.00
6130- Insurance	1,625.50	5,355.50
6140- Lab & Test Fees	1,033.00	2,354.00
6150- Legal	3,070.42	5,866.39
6170 - Meter Expenses	6,510.55	14,008.16
6180- Misc. Expenses	0.00	91.94
6200- Office Expense	813.52	2,645.53
6220- Permits	300.00	720.00
6230- Repairs and Maint	10,310.31	15,941.72
6240- Safety Equipment	494.88	881.45
6260- Utilities	4,208.56	5,751.41
6270- Vehicle	783.81	1,107.07
6280- Water Costs	68,177.41	199,662.78
6300- Bank Service Charges	289.76	289.76
7290- Water Rights	206.50	206.50
7300- Capital Projects	68,614.19	114,591.89
Total Expense	231,795.13	538,663.78
Net Ordinary Income	-231,795.13	-538,663.78
Net Income	-231,795.13	-538,663.78

Roxborough Water and Sanitation District
Profit & Loss -Sewer Fund
March 2021

	<u>Mar 21</u>	<u>Jan - Mar 21</u>
Ordinary Income/Expense		
Income		
5010- Service Charges	142,849.43	428,440.84
5100-Availability Charges	0.00	12,582.65
5101- Service Charges LMA	25,410.26	73,776.52
5310-Permit Fees	4,950.00	14,025.00
5610- Miscellaneous Income	1,128.04	-549.25
5625- Dominion Sewer Conveyance	22,440.00	65,460.00
5650 Dominion Exp Reimbursement	0.00	2,580.85
5670-Dominion Cap Lease O-Line	150,000.00	150,000.00
5700- Sys. Development Charge	55,010.00	90,650.00
5710- Capital Surcharge	12,793.62	37,534.07
5820- Investment Income	465.71	1,705.67
Total Income	<u>415,047.06</u>	<u>876,206.35</u>
Gross Profit	415,047.06	876,206.35
Expense		
6020-Payroll Expenses	32,189.63	94,935.62
6040- Accounting	2,375.00	7,125.00
6050- Contract Labor	3,814.95	6,458.05
6065- Dominion expenses	0.00	0.00
6080- Education	384.75	2,648.37
6100- Engineering	18,217.50	49,055.25
6130- Insurance	1,625.50	5,355.50
6140- Lab & Test Fees	0.00	70.00
6150- Legal	2,907.42	5,348.89
6180- Misc. Expenses	0.00	156.35
6185- Littleton Service Fees	0.00	0.00
6200- Office Expense	813.52	2,645.49
6210-Operating Supplies	7,690.80	7,690.80
6220- Permits	300.00	577.50
6230- Repairs and Maint	9,861.07	16,466.23
6240- Safety Equipment	420.90	807.38
6260- Utilities	7,378.69	14,869.36
6270- Vehicle	808.92	1,132.20
6300- Bank Service Charges	289.78	1,603.31
7300- Capital Projects	110,872.72	281,480.71
Total Expense	<u>199,951.15</u>	<u>498,426.01</u>
Net Ordinary Income	215,095.91	377,780.34
Other Income/Expense		
Other Expense		
8000- Transfers to Other Funds	0.00	12,582.65
9000 -Depreciation Expense	69,000.00	207,000.00
Total Other Expense	<u>69,000.00</u>	<u>219,582.65</u>
Net Other Income	<u>-69,000.00</u>	<u>-219,582.65</u>
Net Income	<u><u>146,095.91</u></u>	<u><u>158,197.69</u></u>

Roxborough Water and Sanitation District
Profit & Loss -PVH
March 2021

	Mar 21	Jan - Mar 21
Ordinary Income/Expense		
Income		
5200- Property Taxes	123,274.04	156,260.98
5210- Specific Ownership Taxes	3,000.12	10,125.69
5820- Investment Income	8.54	17.48
Total Income	126,282.70	166,404.15
Gross Profit	126,282.70	166,404.15
Expense		
6040- Accounting	1,000.00	3,000.00
6150- Legal	39.98	444.98
6250- Treasurers Fees	1,849.10	2,343.91
Total Expense	2,889.08	5,788.89
Net Ordinary Income	123,393.62	160,615.26
Net Income	123,393.62	160,615.26

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual- General Fund
January through March 2021

	Jan - Mar 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5200- Property Taxes	428,761.31	1,485,396.00	-1,056,634.69	28.9%
5210- Specific Ownership Taxes	30,182.54	100,000.00	-69,817.46	30.2%
5610- Misc Income	0.00	1,000.00	-1,000.00	0.0%
5820- Investment Income	273.95	7,500.00	-7,226.05	3.7%
5860- Insurance Claim	200,000.00			
Total Income	<u>659,217.80</u>	<u>1,593,896.00</u>	<u>-934,678.20</u>	<u>41.4%</u>
Gross Profit	659,217.80	1,593,896.00	-934,678.20	41.4%
Expense				
6020-Payroll Expenses	28,445.72	125,000.00	-96,554.28	22.8%
6040- Accounting	7,125.00	30,000.00	-22,875.00	23.8%
6041- Audit	0.00	30,000.00	-30,000.00	0.0%
6050- Contract Labor	0.00	15,000.00	-15,000.00	0.0%
6053- Data Recovery	10,596.50			
6060- Directors Fee	0.00	8,000.00	-8,000.00	0.0%
6080- Education	3,720.87	30,000.00	-26,279.13	12.4%
6100- Engineering	3,977.50	50,000.00	-46,022.50	8.0%
6130- Insurance	5,355.50	12,500.00	-7,144.50	42.8%
6150- Legal	7,705.40	30,000.00	-22,294.60	25.7%
6180- Misc. Expenses	486.66	20,000.00	-19,513.34	2.4%
6200- Office Expense	7,308.04	40,000.00	-32,691.96	18.3%
6220- Permits	10,185.72	15,000.00	-4,814.28	67.9%
6225-Rent	0.00	3,000.00	-3,000.00	0.0%
6230- Repairs and Maint	11,188.05	175,000.00	-163,811.95	6.4%
6250- Treasurers Fees	6,431.76	20,000.00	-13,568.24	32.2%
6260- Utilities	324.82	5,000.00	-4,675.18	6.5%
6270- Vehicle	252.72	6,000.00	-5,747.28	4.2%
6300- Bank Service Charges	289.77			
7300- Capital Projects	0.00	12,000.00	-12,000.00	0.0%
Total Expense	<u>103,394.03</u>	<u>626,500.00</u>	<u>-523,105.97</u>	<u>16.5%</u>
Net Ordinary Income	555,823.77	967,396.00	-411,572.23	57.5%
Other Income/Expense				
Other Expense				
8000- Transfers to Other Funds	0.00	700,000.00	-700,000.00	0.0%
Total Other Expense	<u>0.00</u>	<u>700,000.00</u>	<u>-700,000.00</u>	<u>0.0%</u>
Net Other Income	0.00	-700,000.00	700,000.00	0.0%
Net Income	<u><u>555,823.77</u></u>	<u><u>267,396.00</u></u>	<u><u>288,427.77</u></u>	<u><u>207.9%</u></u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Debt Service
 January through March 2021

	Jan - Mar 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5200- Property Taxes	211,341.76	693,887.00	-482,545.24	30.5%
5210- Specific Ownership Taxes	14,877.36	80,000.00	-65,122.64	18.6%
5820- Investment Income	358.96	30,000.00	-29,641.04	1.2%
Total Income	226,578.08	803,887.00	-577,308.92	28.2%
Gross Profit	226,578.08	803,887.00	-577,308.92	28.2%
Expense				
6250- Treasurers Fees	3,170.31	15,000.00	-11,829.69	21.1%
6420-Loan Administrative Fees	0.00	76,800.00	-76,800.00	0.0%
6550-CWCB Debt Service	0.00	0.00	0.00	0.0%
7100-Principal Payments	425,709.95	930,201.00	-504,491.05	45.8%
7150-Ravenna CWCB	82,425.19	82,425.00	0.19	100.0%
7200- Interest Payments	156,722.39	669,310.00	-512,587.61	23.4%
Total Expense	668,027.84	1,773,736.00	-1,105,708.16	37.7%
Net Ordinary Income	-441,449.76	-969,849.00	528,399.24	45.5%
Other Income/Expense				
Other Income				
6900- Transfers In	49,341.24	160,000.00	-110,658.76	30.8%
6902- Transfers In WTP	273,864.00	1,092,000.00	-818,136.00	25.1%
6903- Ravenna Loan Surcharge	0.00	82,425.00	-82,425.00	0.0%
Total Other Income	323,205.24	1,334,425.00	-1,011,219.76	24.2%
Net Other Income	323,205.24	1,334,425.00	-1,011,219.76	24.2%
Net Income	-118,244.52	364,576.00	-482,820.52	-32.4%

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Water Treatment
 January through March 2021

	Jan - Mar 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5010- Service Charges	694,851.43	3,200,000.00	-2,505,148.57	21.7%
5011- Service Charge Ravenna	28,816.60			
5100-Availability Charges	36,758.59	120,000.00	-83,241.41	30.6%
5211- Dominion WTP Operations	126,111.39	500,000.00	-373,888.61	25.2%
5310-Permit Fees	10,725.00	1,200.00	9,525.00	893.8%
5400-Rental Income	0.00	7,200.00	-7,200.00	0.0%
5410-Hydrant Water	3,262.50	40,000.00	-36,737.50	8.2%
5510-Potable Irrigation Water	4,872.30	40,000.00	-35,127.70	12.2%
5511-Irrigation Water	17,884.26	250,000.00	-232,115.74	7.2%
5601-Late Fees, Penalties,	15.74			
5610- Miscellaneous Income	-2,259.10	70,000.00	-72,259.10	-3.2%
5611-Inclusion fees-NWDC	18,924.24	50,000.00	-31,075.76	37.8%
5620- Dominion Dist. Operations	72,474.99	225,000.00	-152,525.01	32.2%
5640- Dominion Treated Water Us	15,093.54	84,000.00	-68,906.46	18.0%
5650 Dominion Exp Reimbursement	33,219.21	125,000.00	-91,780.79	26.6%
5660- Ravenna Reimbursement	0.00	225,000.00	-225,000.00	0.0%
5700- Sys. Development Charge	196,867.00	275,000.00	-78,133.00	71.6%
5705 Ravenna SDC	72,640.08	250,000.00	-177,359.92	29.1%
5710- Capital Surcharge	34,828.38	80,000.00	-45,171.62	43.5%
5715- Capital Surcharge WTP Sup	273,864.00	1,036,808.00	-762,944.00	26.4%
5820- Investment Income	1,415.55	50,000.00	-48,584.45	2.8%
5850 - Reimbursed Exp Other	753.56	20,000.00	-19,246.44	3.8%
Total Income	<u>1,641,119.26</u>	<u>6,649,208.00</u>	<u>-5,008,088.74</u>	<u>24.7%</u>
Gross Profit	1,641,119.26	6,649,208.00	-5,008,088.74	24.7%
Expense				
6020-Payroll Expenses	134,943.12	660,000.00	-525,056.88	20.4%
6040- Accounting	7,125.00	32,500.00	-25,375.00	21.9%
6050- Contract Labor	0.00	15,000.00	-15,000.00	0.0%
6065- Dominion expenses	0.00	20,000.00	-20,000.00	0.0%
6080- Education	2,680.87	25,000.00	-22,319.13	10.7%
6100- Engineering	4,724.22	100,000.00	-95,275.78	4.7%
6115- GPS/GIS	0.00	50,000.00	-50,000.00	0.0%
6130- Insurance	5,355.50	17,500.00	-12,144.50	30.6%
6140- Lab & Test Fees	2,087.00	8,000.00	-5,913.00	26.1%
6150- Legal	5,348.89	37,500.00	-32,151.11	14.3%
6180- Misc. Expenses	204.92	10,000.00	-9,795.08	2.0%
6200- Office Expense	711.29	20,000.00	-19,288.71	3.6%
6210-Operating Supplies	9,812.39	120,000.00	-110,187.61	8.2%
6220- Permits	0.00	3,000.00	-3,000.00	0.0%
6230- Repairs and Maint	30,324.51	250,000.00	-219,675.49	12.1%
6240- Safety Equipment	577.60	5,000.00	-4,422.40	11.6%
6260- Utilities	34,384.10	150,000.00	-115,615.90	22.9%
6270- Vehicle	0.00	11,000.00	-11,000.00	0.0%
6280- Water Costs	0.00	48,000.00	-48,000.00	0.0%
6300- Bank Service Charges	1,603.31			
7300- Capital Projects	76,041.85	800,000.00	-723,958.15	9.5%
7301-Capital DWSD	0.00			
7302- Water Taps Centennial	0.00	50,000.00	-50,000.00	0.0%
Total Expense	<u>315,924.57</u>	<u>2,432,500.00</u>	<u>-2,116,575.43</u>	<u>13.0%</u>
Net Ordinary Income	1,325,194.69	4,216,708.00	-2,891,513.31	31.4%
Other Income/Expense				
Other Income				
6900- Transfers In	0.00	500,000.00	-500,000.00	0.0%
Total Other Income	0.00	500,000.00	-500,000.00	0.0%
Other Expense				
8000- Transfers to Other Funds	36,758.59			
8002- Transfers Water Supply SV	273,864.00			

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Water Treatment
January through March 2021

	<u>Jan - Mar 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
9000 -Depreciation Expense	495,000.00			
Total Other Expense	805,622.59			
Net Other Income	-805,622.59	500,000.00	-1,305,622.59	-161.1%
Net Income	<u>519,572.10</u>	<u>4,716,708.00</u>	<u>-4,197,135.90</u>	<u>11.0%</u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Water Distribution
January through March 2021

	Jan - Mar 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
6020-Payroll Expenses	83,904.88	330,000.00	-246,095.12	25.4%
6040- Accounting	7,125.00	32,500.00	-25,375.00	21.9%
6050- Contract Labor	6,458.56	40,000.00	-33,541.44	16.1%
6065- Dominion expenses	2,801.50	60,000.00	-57,198.50	4.7%
6080- Education	2,651.39	25,000.00	-22,348.61	10.6%
6100- Engineering	66,198.35	100,000.00	-33,801.65	66.2%
6110-Conservation Rebates	50.00	2,500.00	-2,450.00	2.0%
6115- GPS/GIS	0.00	50,000.00	-50,000.00	0.0%
6130- Insurance	5,355.50	17,500.00	-12,144.50	30.6%
6140- Lab & Test Fees	2,354.00	14,000.00	-11,646.00	16.8%
6150- Legal	5,866.39	37,500.00	-31,633.61	15.6%
6170 - Meter Expenses	14,008.16	125,000.00	-110,991.84	11.2%
6180- Misc. Expenses	91.94	10,000.00	-9,908.06	0.9%
6200- Office Expense	2,645.53	20,000.00	-17,354.47	13.2%
6210-Operating Supplies	0.00	4,000.00	-4,000.00	0.0%
6220- Permits	720.00	5,000.00	-4,280.00	14.4%
6230- Repairs and Maint	15,941.72	200,000.00	-184,058.28	8.0%
6240- Safety Equipment	881.45	2,000.00	-1,118.55	44.1%
6260- Utilities	5,751.41	75,000.00	-69,248.59	7.7%
6270- Vehicle	1,107.07	11,000.00	-9,892.93	10.1%
6280- Water Costs	199,662.78	1,552,000.00	-1,352,337.22	12.9%
6300- Bank Service Charges	289.76			
7290- Water Rights	206.50	75,000.00	-74,793.50	0.3%
7300- Capital Projects	114,591.89	6,400,000.00	-6,285,408.11	1.8%
Total Expense	538,663.78	9,188,000.00	-8,649,336.22	5.9%
Net Ordinary Income	-538,663.78	-9,188,000.00	8,649,336.22	5.9%
Net Income	-538,663.78	-9,188,000.00	8,649,336.22	5.9%

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Sewer Fund
January through March 2021

	Jan - Mar 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5010- Service Charges	428,440.84	1,600,000.00	-1,171,559.16	26.8%
5100-Availability Charges	12,582.65	40,000.00	-27,417.35	31.5%
5101- Service Charges LMA	73,776.52	300,000.00	-226,223.48	24.6%
5310-Permit Fees	14,025.00	5,000.00	9,025.00	280.5%
5610- Miscellaneous Income	-549.25	30,000.00	-30,549.25	-1.8%
5610-Misc Income	0.00	0.00	0.00	0.0%
5625- Dominion Sewer Conveyance	65,460.00	240,000.00	-174,540.00	27.3%
5630-Dominion Collections Opear	0.00	70,000.00	-70,000.00	0.0%
5650 Dominion Exp Reimbursement	2,580.85	50,000.00	-47,419.15	5.2%
5670-Dominion Cap Lease O-Line	150,000.00	120,000.00	30,000.00	125.0%
5700- Sys. Development Charge	90,650.00	50,000.00	40,650.00	181.3%
5710- Capital Surcharge	37,534.07	100,000.00	-62,465.93	37.5%
5820- Investment Income	1,705.67	50,000.00	-48,294.33	3.4%
Total Income	876,206.35	2,655,000.00	-1,778,793.65	33.0%
Gross Profit	876,206.35	2,655,000.00	-1,778,793.65	33.0%
Expense				
6020-Payroll Expenses	94,935.62	325,000.00	-230,064.38	29.2%
6040- Accounting	7,125.00	30,000.00	-22,875.00	23.8%
6050- Contract Labor	6,458.05	40,000.00	-33,541.95	16.1%
6065- Dominion expenses	0.00	50,000.00	-50,000.00	0.0%
6080- Education	2,648.37	30,000.00	-27,351.63	8.8%
6100- Engineering	49,055.25	100,000.00	-50,944.75	49.1%
6115- GPS/GIS	0.00	25,000.00	-25,000.00	0.0%
6130- Insurance	5,355.50	12,500.00	-7,144.50	42.8%
6140- Lab & Test Fees	70.00	1,000.00	-930.00	7.0%
6150- Legal	5,348.89	35,000.00	-29,651.11	15.3%
6180- Misc. Expenses	156.35	8,000.00	-7,843.65	2.0%
6185- Littleton Service Fees	0.00	950,000.00	-950,000.00	0.0%
6200- Office Expense	2,645.49	20,000.00	-17,354.51	13.2%
6210-Operating Supplies	7,690.80	80,000.00	-72,309.20	9.6%
6220- Permits	577.50	3,000.00	-2,422.50	19.3%
6230- Repairs and Maint	16,466.23	200,000.00	-183,533.77	8.2%
6240- Safety Equipment	807.38	2,000.00	-1,192.62	40.4%
6260- Utilities	14,869.36	110,000.00	-95,130.64	13.5%
6270- Vehicle	1,132.20	8,000.00	-6,867.80	14.2%
6300- Bank Service Charges	1,603.31			
7300- Capital Projects	281,480.71	2,000,000.00	-1,718,519.29	14.1%
Total Expense	498,426.01	4,029,500.00	-3,531,073.99	12.4%
Net Ordinary Income	377,780.34	-1,374,500.00	1,752,280.34	-27.5%
Other Income/Expense				
Other Income				
6900- Transfers In	0.00	200,000.00	-200,000.00	0.0%
Total Other Income	0.00	200,000.00	-200,000.00	0.0%
Other Expense				
8000- Transfers to Other Funds	12,582.65			
8100- Transfer to Other Funds	0.00	40,000.00	-40,000.00	0.0%
9000 -Depreciation Expense	207,000.00			
Total Other Expense	219,582.65	40,000.00	179,582.65	549.0%
Net Other Income	-219,582.65	160,000.00	-379,582.65	-137.2%
Net Income	158,197.69	-1,214,500.00	1,372,697.69	-13.0%

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-PVH
January through March 2021

	<u>Jan - Mar 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
5200- Property Taxes	156,260.98	465,070.00	-308,809.02	33.6%
5210- Specific Ownership Taxes	10,125.69	50,000.00	-39,874.31	20.3%
5820- Investment Income	17.48	75.00	-57.52	23.3%
Total Income	<u>166,404.15</u>	<u>515,145.00</u>	<u>-348,740.85</u>	<u>32.3%</u>
Gross Profit	166,404.15	515,145.00	-348,740.85	32.3%
Expense				
6040- Accounting	3,000.00	12,000.00	-9,000.00	25.0%
6080- Education	0.00	2,500.00	-2,500.00	0.0%
6100- Engineering	0.00	5,000.00	-5,000.00	0.0%
6150- Legal	444.98	2,500.00	-2,055.02	17.8%
6250- Treasurers Fees	2,343.91	9,000.00	-6,656.09	26.0%
6500- CWRPDA Debt Service	0.00	303,013.00	-303,013.00	0.0%
6550-CWCB Debt Service	0.00	115,447.00	-115,447.00	0.0%
Total Expense	<u>5,788.89</u>	<u>449,460.00</u>	<u>-443,671.11</u>	<u>1.3%</u>
Net Ordinary Income	<u>160,615.26</u>	<u>65,685.00</u>	<u>94,930.26</u>	<u>244.5%</u>
Net Income	<u><u>160,615.26</u></u>	<u><u>65,685.00</u></u>	<u><u>94,930.26</u></u>	<u><u>244.5%</u></u>

SUPPLEMENTAL INFORMATION

Roxborough Water & Sanitation District
March 31, 2021

Long Term Obligations

CWCB- 2014 Loan	\$ 16,103,219
CT2015-176 CWCB-PVH Water Supply	\$ 2,052,006
2015 CWRPDA- PVH Infrastructure	\$ 3,941,715
2019-2250 CWCB- Ravenna	\$ 1,427,742
2005 CWRPDA Loan Payable	<u>\$ 3,135,000</u>
TOTAL LONG TERM LIABILITIES	 \$ 26,659,682

Cash and Reserves Balances

The board of directors has directed the authority to designate a portion of the cash on hand as operating and capital reserves for both the Water and Sewer Funds. The operating reserves will be in an amount equal to 25% of the budgeted annual expenditures for each fund. These funds will be used to fund any operational expenses in excess of operating cash on hand. The capital reserves will be funded in an amount equal to 20% of the budgeted annual expenditures for the water fund and 10 % of the budgeted annual expenditures for the sewer fund. These funds will be used to fund capital improvements on existing capital assets and acquisitions of new capital assets. The balance in these funds as of March 31, 2021 is as follows:

	General Fund	Debt Service		Capital Projects Fund	Water Fund		Sewer Fund		Total
		Water Fund	Sewer Fund		Water Fund	Sewer Fund			
Operating Reserve	\$ -	\$ -	\$ -	\$ 543,316	\$ 3,000,000	\$ 1,000,000	\$ -	\$ -	\$ 4,543,316
Capital Reserve	-	-	-	576,509	123,520	-	-	-	\$ 700,029
Operating Cash	<u>1,638,101</u>	<u>1,346,964</u>	<u>4,783,384</u>	<u>-</u>	<u>8,913,810</u>	<u>9,248,334</u>	<u>317,027</u>	<u>317,027</u>	<u>\$ 26,247,620</u>
Total Cash on Hand	<u>\$ 1,638,101</u>	<u>\$ 1,346,964</u>	<u>\$ 4,783,384</u>	<u>\$ 543,316</u>	<u>\$ 12,490,319</u>	<u>\$ 10,371,854</u>	<u>\$ 317,027</u>	<u>\$ 317,027</u>	<u>\$ 31,490,965</u>

Roxborough Water and Sanitation
Distribution of Cash in Bank- Water Fund
2021

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Cash Funds Available												
Cash in Bank - Water Fund	12,034,383	12,237,477	12,490,319	0	0	0	0	0	0	0	0	0
Total Funds Available	12,034,383	12,237,477	12,490,319	0	0	0	0	0	0	0	0	0
Distribution of Available Funds												
Operating Reserve 25% of Budgeted Expenditures	3,000,000	3,000,000	3,000,000	0	0	0	0	0	0	0	0	0
Capital Reserve	344,117	487,606	576,509	0	0	0	0	0	0	0	0	0
Operating Cash	8,690,266	8,749,871	8,913,810	0	0	0	0	0	0	0	0	0
Total Cash	12,034,383	12,237,477	12,490,319	0	0	0	0	0	0	0	0	0
Capital Reserve												
Beginning Reserve Balance	185,948	344,117	487,606	0	0	0	0	0	0	0	0	0
Additions to Reserve	193,675	193,675	193,675	0	0	0	0	0	0	0	0	0
Use of Reserves	35,506	50,186	104,772	0	0	0	0	0	0	0	0	0
Ending Reserve Balance	344,117	487,606	576,509	0	0	0	0	0	0	0	0	0

**Roxborough Water and Sanitation
Distribution of Cash in Bank- Sewer Fund**

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Cash Funds Available												
Cash in Bank - Sewer Fund	9,028,954	9,169,321	10,371,854	0	0	0	0	0	0	0	0	0
Total Funds Available	9,028,954	9,169,321	10,371,854	0	0	0	0	0	0	0	0	0
Distribution of Available Funds												
Operating Reserve	1,000,000	1,000,000	1,000,000	0	0	0	0	0	0	0	0	0
25% of Budgeted Expenditures												
Capital Reserve	11,046	49,393	123,520	0	0	0	0	0	0	0	0	0
Operating Cash	8,017,908	8,119,928	9,248,334	0	0	0	0	0	0	0	0	0
Total Available Funds	9,028,954	9,169,321	10,371,854	0	0	0	0	0	0	0	0	0
Capital Reserve												
Beginning Reserve Balance	0	11,046	49,393	0	0	0	0	0	0	0	0	0
Additions to Reserve	35,000	185,000	185,000	0	0	0	0	0	0	0	0	0
Use of Reserves	-23,954	-146,653	-110,873	0	0	0	0	0	0	0	0	0
Ending Reserve Balance	11,046	49,393	123,520	0	0	0	0	0	0	0	0	0

No Assurance is provided on these Financial Statements

**Roxborough Water and Sanitation
Distribution of Cash in Bank - Debt Service
2021**

Cash Funds Available - Water Treatment Plant

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Beginning Cash Balance	1,688,617	1,164,065	1,255,500	0	0	0	0	0	0	0	0	0
Surcharge Collected	90,965	91,435	91,464	0	0	0	0	0	0	0	0	0
Availability of Service Trans.	49,341	0	0	0	0	0	0	0	0	0	0	0
Payment of Debt	664,858	0	0	0	0	0	0	0	0	0	0	0
Ending Cash Balance	1,164,065	1,255,500	1,346,964	0	0	0	0	0	0	0	0	0

Cash Funds Available - Sewer Debt Service

	Jan	Feb	March	April	April	April	April	April	April	April	Sept	Sept
Operating Cash	4,419,084	4,592,644	4,783,384	0	0	0	0	0	0	0	0	0
Total	5,583,149	5,848,144	6,130,348	0	0	0	0	0	0	0	0	0

No Assurance is provided on these Financial Statements

Roxborough Water & Sanitation District
Property Tax Schedule
2021

SUMMARY - DOUGLAS & JEFFERSON COUNTIES

	2021										2021					
	Delinquent Tax, Rebates and Abatements				Specific Ownership Taxes		Interest		Treasurer's Fees		HB 1006 Treasurer's Fee		Total Amount Received		Percentage of Levied Taxes Received	
	Property Taxes												Monthly	Y-T-D	Monthly	Y-T-D
January	\$ 4	\$ 15,591	\$ 4	\$ 4								\$ 15,599	0.00%	0.00%	\$ 15,599	0.85%
February	\$ 68,135	\$ 16,390			\$ (1,023)							\$ 83,502	3.27%	3.27%	\$ 83,502	4.53%
March	\$ 392,549	\$ 14,080			\$ (8,580)							\$ 398,049	18.84%	22.11%	\$ 398,049	21.57%
April												\$ -	0.00%	22.11%	\$ -	0.00%
May												\$ -	0.00%	22.11%	\$ -	0.00%
June												\$ -	0.00%	22.11%	\$ -	0.00%
July												\$ -	0.00%	22.11%	\$ -	0.00%
August												\$ -	0.00%	22.11%	\$ -	0.00%
September												\$ -	0.00%	22.11%	\$ -	0.00%
October												\$ -	0.00%	22.11%	\$ -	0.00%
November												\$ -	0.00%	22.11%	\$ -	0.00%
December												\$ -	0.00%	22.11%	\$ -	0.00%
TOTAL	\$ 460,688	\$ -	\$ 46,061	\$ 4	\$ (9,603)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 497,150	22.11%	22.11%	\$ 497,150	26.95%

Douglas County

\$ 175,246,790	Assessed Value	\$ 64,024,440
6.208	General Mill Levy	6.208
<u>\$ 1,087,932</u>		<u>\$ 397,464</u>

Jefferson County

2.9000	Debt Mill Levy	2.9000
<u>\$ 508,216</u>		<u>\$ 185,671</u>

Administrative Update 2021

	Rox Village	Rox Park	PVH	NWDC	Comm	Irrigation	TRIP	Ravenna	Avail	Avg Use	Avg Bill
Jan	2376	999	29	146	32	15	23	147		167 4k gallons	\$127.80
Feb	2376	1008	29	146	32	15	23	152		167 4k gallons	\$127.80
March	2375	1008	29	146	32	15	23	152		167 3k gallons	\$122.50
April	2375	1009	29	146	32	15	23	152		167 3k gallons	\$123.90
May											
June											
July											
Aug											
Sept											
Oct											
Nov											
Dec											

Avail Charges \$225.60 per quarter (\$75.20 per month)

Rebates: Through 4/30/2021 \$78,555.00 since 2008

\$50 for toilets, \$75 for washers

Sterling Ranch Building Permits

Total through 2 4/30/2021 1226

- 2021-178
- 2020-323
- 2019-275
- 2018-242
- 2017-208

Sterling Ranch Certificate of Occupancy

Total through 4/30/21 1149

- 2021-110
- 2020-314
- 2019-275
- 2018-242
- 2017-208

Watering Permits

0

Violations

0

**AMENDMENT 2
TO THE**

**WATER AND WASTEWATER SYSTEMS
OPERATIONS AND MAINTENANCE AGREEMENT**

BETWEEN

ROXBOROUGH WATER & SANITATION DISTRICT

AND

DOMINION WATER & SANITATION DISTRICT

MARCH 15, 2021

**AMENDMENT 2 TO THE
WATER AND WASTEWATER SYSTEMS
OPERATIONS AND MAINTENANCE AGREEMENT**

This Amendment 2 to the Water and Wastewater Systems Operations and Maintenance Agreement dated March 1, 2018 (the "Amendment"), is entered into this 15th day of March 2021, by and between Roxborough Water and Sanitation District, a quasi-municipal corporation and political subdivision of the State of Colorado ("Roxborough"), and Dominion Water & Sanitation District, a quasi-municipal corporation and political subdivision of the State of Colorado ("Dominion"). Roxborough and Dominion are collectively referred to herein as the "Parties," and individually as a "Party."

RECITALS

Whereas, Roxborough and Dominion entered into that certain Water and Wastewater Systems Operations and Maintenance Agreement dated March 1, 2018, as subsequently amended pursuant to Amendment 1 thereto dated August 30, 2018 (the "Combined Operations Agreement"), pursuant to which Dominion employs Roxborough to operate and manage Dominion's water and wastewater systems; and

Whereas, capitalized terms not defined in this Amendment shall have the meanings given to them in the Combined Operations Agreement; and

Whereas, Dominion has requested that Roxborough transition wastewater operations and management responsibilities to Dominion, and that as of March 31, 2021, Roxborough cease to operate and manage the portion of the System comprising Dominion's wastewater system including all of its sewer infrastructure (the "Dominion Wastewater System") pursuant to the Combined Operations Agreement; and

Whereas, pursuant to Section Four of the Combined Operations Agreement, all amendments shall be in writing and shall be signed by the authorized officer or agents of Dominion and Roxborough; and

Whereas, the Parties desire to amend the Combined Operations Agreement to remove Roxborough's responsibilities thereunder as concern the Dominion Wastewater System and to provide for other details in connection therewith.

Now therefore, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Dominion and Roxborough agree to amend the Combined Operations Agreement as follows:

1. Termination of Roxborough Wastewater System Obligations. On and after March 31, 2021, Roxborough shall cease to operate and manage the portion of the System comprising the Dominion Wastewater System. According:

a. The definition of the "System" is hereby amended to remove all reference therein to sewer infrastructure. Exhibit A to the Combined Operations Agreement is hereby deleted and replaced in its entirety with that version of Exhibit A attached hereto as Attachment 1 and incorporated herein.

b. All provisions of the Combined Operations Agreement pertaining to or obligating Roxborough in any way to operate or manage or assume responsibility for the Dominion Wastewater System are hereby deleted. However, Roxborough agrees that it shall continue to locate existing water and sewer utilities when called upon by Dominion or the Utility Notification Center of Colorado in accordance with Section 1.41 of the Combined Operations Agreement.

c. Roxborough will work with Dominion to transition responsibilities for the Dominion Wastewater System to Dominion by March 31, 2021.

2. Emergency Assistance. In the event of an emergency involving the Dominion Wastewater System, Dominion may request assistance from Roxborough, and Roxborough will assist Dominion to the extent Roxborough has personnel available. Roxborough will charge Dominion for its work on a time and materials basis.

3. Exhibit H. Exhibit H to the Combined Operations Agreement is hereby deleted and replaced in its entirety with that version of Exhibit H attached hereto as Attachment 2 and incorporated herein.

4. Payment. The rates set forth in Exhibit C to the Combined Operations Agreement are not being adjusted pursuant to this Amendment but will be reviewed and updated as required pursuant to and in accordance with Section Three of the Combined Operations Agreement.

5. Other Sections and Exhibits Remain Unchanged. Unless otherwise expressly amended herein, all provisions of the Combined Operations Agreement shall remain in full force and effect.

6. Counterparts. This Amendment may be executed in one or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same document.

(Remainder of Page Intentionally Left Blank)

In Witness Whereof, the Parties execute this Amendment the day and year above written.

DOMINION:
DOMINION WATER & SANITATION DISTRICT

By: _____

Its: _____

ROXBOROUGH:
ROXBOROUGH WATER AND SANITATION DISTRICT

By: _____

Its: _____

Attachment 2: Exhibit A
AMENDMENT 2 TO WATER AND WASTEWATER SYSTEMS
OPERATIONS AND MAINTENANCE AGREEMENT

ATTACHMENT 1
(UPDATED EXHIBIT A)

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EXHIBIT A
SYSTEM INFORMATION

All Potable Water and Nonpotable Raw Water Infrastructure as reflected in the as-built CAD and GIS files delivered electronically to Roxborough and updated periodically, but not less than annually. Dominion recognizes that ongoing construction results in frequent changes to the Potable and Nonpotable Raw Water infrastructure and will make all reasonable efforts to provide updated and accurate information to Roxborough in a timely manner.

Attachment 2: Exhibit H
AMENDMENT 2 TO WATER AND WASTEWATER SYSTEMS
OPERATIONS AND MAINTENANCE AGREEMENT

ATTACHMENT 2
(UPDATED EXHIBIT H)

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Attachment 2: Exhibit H
AMENDMENT 2 TO WATER AND WASTEWATER SYSTEMS
OPERATIONS AND MAINTENANCE AGREEMENT

EXHIBIT H

STANDARD OPERATING PROCEDURES

EXHIBIT H
STANDARD OPERATING PROCEDURES

The Dominion Potable Water and Raw Water Systems shall at all times be operated within the capabilities of the system and in accordance with all state and federal guidelines. Generally, operations of the Dominion potable water and raw water systems will follow the established Roxborough Standard Operating Procedures. This document provides the standard operating procedures specifically related to Dominion facilities and agreed to by the Dominion and Roxborough General Managers. Potable Water and Raw Water system operations shall be in accordance with the following agreements:

- Roxborough/Dominion Water Treatment Service Intergovernmental Agreement
- First Amended and Restated Water, Wastewater and Stormwater Operations Intergovernmental Agreement (Dominion service to Sterling Ranch Community Authority Board)
- Agreement for Treated Water Emergency Interconnection between Sterling Ranch Community Authority Board (CAB) and Roxborough
- Waterline Relocation Agreement between Roxborough, Sterling Ranch, LLC and the CAB (temporary service to Sterling Ranch Filing 4)

All personnel working on the potable water distribution system shall at all times adhere to the following guidelines. While these guidelines do not cover all of the rules discussed in the Operations Agreement and above listed agreements, they do cover many of the circumstances, which may arise on a daily basis. Should any question arise as to the application of any of these rules, the “certified operator in responsible charge” shall be notified immediately.

Potable Water Distribution System Standard Operating Procedures

- 1. Roxborough Larry D. Moore Water Treatment Plant Daily Operations:** Roxborough operates the Larry D. Moore Water Treatment Plant (WTP) and provides treatment for a portion of Dominion’s water supply. Currently there are 2 million gallons per day (MGD) of capacity available to treat Dominion’s water and a maximum treatment capacity of 1,388 gallons per minute (GPM) to Dominion’s “Low Zone” tank. Plans are in process to add a higher capacity pump to the east clear well of the WTP capable of pumping water to Dominion’s “High Zone” tank.
- 2. Maintaining distribution system pressure:** The distribution system must be maintained under pressure at all times and is monitored by the level in the Low Zone tank. There is currently one storage tank which provides gravity flow to the Low Zone, which provides pressure to charge and maintain >25 psi throughout the distribution system during peak demand. System-wide pressure checks in the distribution system will occur concurrent with annual hydrant maintenance operations. A new High Zone tank is expected to be placed in service by early 2022.
- 3. Responding to loss of pressure:** In the event the distribution system is de-pressurized, the water system operator must promptly restore pressure and take corrective action to monitor and restore water quality. The corrective action should include flushing and disinfection. If the system is de-pressurized, the problem will be identified and corrected as soon as possible. The system will be disinfected following AWWA Standard C651-14. System users will be advised of disinfection and advised to flush their lateral.

4. **Main disinfection program:** For new mains and mains de-pressurized for repairs, the water system must follow disinfection procedures specified in AWWA Standard C651-92. Repairs will be made after the section of the system causing the problem is isolated. Users will be notified. System will follow accepted procedures during repairs.
5. **System flushing program:** Dead end lines will be flushed as needed, but at least annually, to remove sediment and reduce stagnant water. The storage tank(s) will be cleaned in accordance with Dominion's CDPHE approved *Finished Water Storage Tank Inspection Plan* to keep sediment from entering the distribution system.
6. **Valve Maintenance Program:** Valves must be maintained in working order. This necessitates that valves be "exercised" on a routine basis. The valves shall be exercised on a rotating basis at least once every five (5) years pursuant to American Water Works Association (AWWA) Manual M44 and visually inspected for leaks on a regular basis.
7. **Fire Hydrant Maintenance Program:** Fire hydrants must be maintained in working order. This necessitates that hydrants be inspected on a routine basis. Hydrants will be inspected on a rotating basis at least every five (5) years pursuant to AWWA Manual M17.
8. **Distribution System Map:** Dominion shall provide electronic CAD and as-built files to maintain an accurate map of the distribution system piping and valves and provide service line inspection reports. The map and inspection reports should be sufficiently detailed to enable maintenance personnel to promptly locate facilities for repair or operational purposes.
9. **Distribution System Recordkeeping:** Roxborough shall maintain distribution system records and store electronic files of such records for Dominion access on the shared Roxborough/Dominion Dropbox. Roxborough maintains the following minimum records:
 - Date, time and cause of any system pressure loss
 - Corrective action taken in response to system pressure loss
 - Distribution system repairs and maintenance: date, location and reason for repairs and maintenance
 - Customer complaints received by Roxborough
10. **Storage Tank Inspections:** The storage tank(s) shall be visually inspected weekly. A detailed periodic inspection shall be done on the tank(s) at least twice (2 times) a year in different quarters in compliance with the revised CDPHE storage tank regulations. A comprehensive inspection of the tank shall be done as needed but not less than every five years. Records of all inspections shall be kept, and any problems noted.
11. **Pump Stations:** To be added.
12. **Chloramine Booster Station:** To be added.
13. **Water Quality Sampling:** Water samples shall be taken from various points in the distribution system, in accordance with the plan developed with Roxborough and Colorado Department of Public Health and Environment. Roxborough provides monthly water quality testing results for all the following parameters.
 - Temperature
 - pH
 - Alkalinity
 - Total dissolved solids
 - Sulfate

Exhibit H

Dominion/Roxborough Operations Agreement

- Calcium and magnesium
- Total hardness
- Chloride
- Iron and manganese
- Ammonia
- Disinfectant residual at entry point to the distribution system (EPDS) and mutually identified points within the distribution system
- Disinfection byproduct formation (DPB)
 - Total Trihalomethanes
 - Haloacetic acids

Raw Water System Standard Operating Procedures

The Dominion Water System will eventually include a fully developed raw water system that in addition to supplying raw water for potable water treatment, will serve non-potable irrigation demands throughout Sterling Ranch. Currently, within Sterling Ranch Filing 1, there are 8-inch and 4-inch non-potable water lines with a temporary connection to the potable distribution system to supply water to the landscaped areas along Titan Road and to the pocket parks. Operation and maintenance activities for the Raw Water System Operating Procedures shall be performed by the Roxborough operator and include:

- 1. Valve maintenance program:** Valves must be maintained in working order. This necessitates that valves be “exercised” on a routine basis. The valves shall be exercised on a rotating basis at least once every five (5) years pursuant to American Water Works Association (AWWA) Manual M44 and visually inspected for leaks on a regular basis.
- 2. Raw Water Distribution System Map:** Dominion shall provide electronic CAD and as-built files to maintain an accurate map of the distribution system piping and valves. The map should be sufficiently detailed to enable maintenance personnel to promptly locate facilities for repair or operational purposes.
- 3. Raw Water Distribution System Record keeping:** Roxborough shall maintain distribution system records and store electronic files for Dominion access on the shared Roxborough/Dominion Dropbox. Roxborough maintains the following minimum records:
 - Date, time and cause of any system pressure loss
 - Corrective action taken in response to system pressure loss
 - Distribution system repairs and maintenance: date, location and reason for repairs and maintenance
 - Customer complaints received by Roxborough

Communication and Information sharing between Roxborough and Dominion Standard Operating Procedures

- 1. System Operations Coordination:** The attached Dominion/Roxborough Operations Organizational Chart demonstrates the chain of command and general responsibilities for Dominion and Roxborough personnel. Roxborough operators shall contact the CAB Construction Inspector or CAB Construction Manager in advance of flushing or other system maintenance activities to coordinate with Sterling Ranch construction activities.
- 2. Emergency Communications:** For system emergencies, the Roxborough Emergency Personnel are to be contacted as listed in the Emergency Personnel for Roxborough Water and Sanitation District document (attached). Additionally, the Dominion Engineering Manager shall be notified as soon as

Exhibit H
Dominion/Roxborough Operations Agreement

possible of an emergency. The Dominion Personnel Contact list is also attached.

3. **Email Correspondence:** Email communications related to standard operational issues should typically be directed to Roxborough's Director of Operations and the Dominion Engineering Manager. When necessary for on-site operation issues, email communications should be directed to the Sterling Ranch CAB Construction Manager with the Dominion Engineering Manager copied.
4. **Meetings:** Dominion and Roxborough general coordination meetings are held every month. Additional meetings are held on as-needed basis.
5. **Record Keeping:** Roxborough will maintain all maintenance and records and provide to Dominion as requested or make available on the Roxborough/Dominion Dropbox.

These Standard Operating Procedures (SOPs) shall be reviewed annually and updated as new Dominion facilities are added to the system.

Approved by:

Dominion General Manager: _____ Date: _____

Roxborough General Manager: _____ Date: _____

Operator in Responsible Charge: _____ Date: _____

Exhibit H
Dominion/Roxborough Operations Agreement

I understand this SOP and agree to abide by it:

Operator Name

Date

Toby Tasei

Ed McLaughlin

Tim Moore

Joe D'Amico

Jordan Tasei

Rusty Dietz

Mitchell Stroehlein

Jeff Barnier

**Emergency Personnel for
 Roxborough Water and Sanitation District**

First call our office at 303-979-7286
Regular business hours (8:00-4:30, Monday-Friday)

Outside of business hours, please follow these instructions for emergency calls.

Protocol for Water Main Breaks or Sewer Back Ups:

- **First Call: RWSD 303-979-7286, follow prompts to reach emergency on call personal.**
- **If you do not hear back within 30 minutes- begin with the list below.**
- **Begin with first person and call until you speak with someone**

Employee	Cell Phone	Pager	Home Phone
Toby Tasei	303-775-1667		720-981-4525
Tim Moore	303-870-8836		303-697-2219
Joe D'Amico	720-693-0819		720-299-3834
Edward McLaughlin	303-495-8530		
Mike Marcum	303-870-8837		
Jordan Tasei	303-921-5867		
Rusty Dietz	303-396-9850		
Mitchell Stroehlein	720-766-7144		
Jeff Barnier	720-591-4576		
On Call #1		303-266-0892	
On Call #2		303-461-8759	
Cindy Taylor	303-264-4757		303-471-9580
Barbara Biggs*** General Manager	303-947-8046		
*** DO NOT CONTACT BARBARA BIGGS UNTIL EVERYONE ELSE ON THIS LIST HAS BEEN TRIED AND FAILED			

Contact Personnel for
Dominion Water & Sanitation District

Person	Title	Cell Phone	Email
	Dominion General Manager		
Bob Neal	Dominion Engineering Manager	303-548-9794	bob.neal@dominionwsd.com
Evan Bahn	Dominion System Analyst	303-523-0380	evan.bahn@dominionwsd.com
Sarah Stone	Dominion Business Manager	303-506-3003	sarah.stone@dominionwsd.com
Tim Mangnall	CAB Construction Manager	303-859-3645	tim.mangnall@sterlingranchcab.com
Les Morgan	CAB Construction Inspector	303-587-4913	les.morgan@sterlingranchcab.com

Dominion/Roxborough Operations Organizational Chart

