



ROXBOROUGH WATER AND SANITATION DISTRICT

The Roxborough Water & Sanitation District and Plum Valley Heights Subdistrict of the Roxborough Water & Sanitation District Regular Board meeting will be held in the Community Room at the West Metro Fire Station #15 located at 6222 N Roxborough Park Rd, Littleton, CO 80125. This meeting can also be accessed via video conference at **ZOOM Meeting ID 874 5981 8759; Password: 694389**

Date: Wednesday, March 16, 2022
Time 8:00 am

Board of Directors

Keith Lehmann
Ken Maas
Dave Bane
Christine Thomas
Stephen Throneberry

Term Expiration

5/2022
5/2023
5/2023
5/2022
5/2022

- I. Call to Order/Declaration of Quorum/Disclosure of Conflicts of Interest
- II. Public Comment/Public Comment on items not on Agenda
- III. Public Hearing on 2022 Rates
 - A. Rates Presentation
 - B. Public Comments and Questions

CONVENE AS THE BOARD OF THE PLUM VALLEY HEIGHTS (PVH) SUBDISTRICT OF THE RWSD

- IV. Consent Agenda
 - a. Approve the Minutes of the Regular Meeting of the PVH Subdistrict which is contained in and is part of the Minutes of the Roxborough Water & Sanitation District Minutes for the Regular Meeting on February 16, 2022.
- V. Staff Reports
 - a. General Manager's Report
 - b. Financial Reports
- VI. **Board Action Items**
 - a. **Resolution 22-03-01 Approving and Adopting Changes to the District's Water and Wastewater Service Rates and Charges.**

ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND CONVENE AS THE RWSD BOARD

- VII. Consent Agenda
 - a. Approve the Minutes of the Regular Meeting of the RWSD on February 16, 2022.
 - b. Ratify Payrolls for February 28 and March 15, 2022
 - c. Ratify Payments since February 16, 2022:
 - d. Approve Payments of Claims:
 - e. Approve Pay App #1 for the WTP HSP Serving DWSD in the amount of \$179,975.17
 - f. Approve Change Order #1 for the WTP HSP Addition Serving DWSD adding \$45,424.00 and 0 days
 - g. Approve Change Order #A.1 for Moltz Construction WTP Reclaim Bldg Bathroom Addition adding \$96,780.00 and 60 days
 - h. Approve Change Order #B.1 for Moltz Construction for WTP Building Admin Office Addition adding \$49,735.00 and 60 days
- VIII. Staff Reports
 - a. General Manager's Report
 - b. Legal Counsel Report
 - c. Operation Director's Report
 - d. Engineering Report/Water Use Graphs
 - e. Financial Report
- IX. **Board Action Items:**
 - a. **Resolution 22-03-01 Approving and Adopting Changes to the District's Water and Wastewater Service Rates and Charges.**
 - C. **Public Hearing on Petition for Inclusion from Dominion Water and Sanitation District**
 - D. **Consideration and Approval of the Petition for Inclusion from Dominion Water and Sanitation District**
 - E. **Public Hearing on Petition for Inclusion from Roxborough Water and Sanitation District**
 - F. **Consideration and Approval of the Petition for Inclusion from Roxborough Water and Sanitation District**
 - G. **Approve Final Pay App #7 for WTP Backwash Pond Phase 1 in the amount of \$42,976.62**
- X. **Adjourn**

RECORD OF PROCEEDINGS

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH WATER AND SANITATION DISTRICT AND THE
BOARD OF DIRECTORS OF THE PLUM VALLEY HEIGHTS SUBDISTRICT OF ROXBOROUGH WATER AND SANITATION
DISTRICT HELD
February 16, 2022**

A regular meeting of the Board of Directors of the Roxborough Water and Sanitation District and the Board of Directors of the Plum Valley Heights Subdistrict was held on February 16, 2022, at 8:00 a.m. The meeting was conducted in person in the Community Room at West Metro Fire, 6222 N. Roxborough Park Drive, and via Zoom meeting. Notice of the meeting and the Zoom ID and Password were duly posted at the District's Administrative Offices and on the District's website, as required by State law.

ATTENDANCE: Directors: Keith Lehmann President
Ken Maas Vice President
Dave Bane Secretary
Christine Thomas Treasurer
Stephen Throneberry Assistant Secretary

Consultants: Bill Goetz, TST Infrastructure, LLC
Alan Pogue, Icenogle Seaver Pogue, PC
Ted Snailum, TWS Financial

RWSD Employees: Barbara Biggs
Mike Marcum
Lisa Hoover
Lucie Taylor
Dorice Vidger

Public: Kevin Collins

CALL TO ORDER:

The meeting was called to order at 8:01 a.m. by Director Lehmann. It was also established that a quorum was in attendance and there were no conflicts of interest to disclose.

PLUM VALLEY HEIGHTS SUBDISTRICT:

Upon a motion by Director Thomas, second by Director Bane and a unanimous vote, the Board convened as the Board of the Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District.

CONSENT AGENDA:

Upon a motion by Director Thomas, second by Director Bane and a unanimous vote, the Board approved the Consent Agenda which consisted of:

- A. Approval of the Minutes of the Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District which are contained in and part of the Roxborough Water and Sanitation District Minutes for the January 19, 2022, Regular Meeting.

GENERAL MANAGER'S REPORT:

Ms. Biggs provided a report on recent activities in the Plum Valley Heights Subdistrict. A copy of Ms. Biggs' report is attached to these minutes.

FINANCIAL PVH:

Ted Snailum of TWS Financial presented the December 2021 Financial Recap for Plum Valley Heights. Upon a motion from Director Bane, second by Director Thomas, and a unanimous vote, the Board approved the financial report for Plum Valley Heights.

BOARD ACTION ITEMS:

No action items

ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND CONVENE AS THE ROXBOROUGH WATER AND SANITATION DISTRICT BOARD:

Upon a motion by Director Throneberry, second by Director Thomas, and a unanimous vote, the Board adjourned as the Subdistrict Board and reconvened as the Roxborough Water and Sanitation District Board

CONSENT AGENDA:

Upon a motion from Director Throneberry, second by Director Thomas, and a unanimous vote, the Board approved the Consent Agenda which consisted of:

- a. Approval of the Minutes of the Regular Meeting of the RWSD on January 19, 2022.
- b. Ratify Payrolls for and January 15 and 31, 2021.
- c. Ratify Payments since January 19, 2022: 101242, 101244-101254, 101256-101288, 101294-101297, 101299-101300, 101302-101305, 101307, 101313-101314.
- d. Approve Payments of Claims: 101243, 101255, 101289-101293, 101298, 101301, 101306, 101308-101312, 101315-101326.

GENERAL MANAGER’S REPORT:

Ms. Biggs provided the General Manager’s Report. A copy of Ms. Biggs’ report is attached to these minutes.

LEGAL COUNSEL REPORT:

Mr. Pogue referenced the upcoming Board Election. Seven self-nomination forms have been received and the deadline to submit a self-nomination form is February 25, 2022.

OPERATIONS:

Mr. Marcum provided the Operations Report, and a copy is attached to these minutes.

ENGINEERING:

Mr. Goetz provided the engineering status report to the Board. A copy of Mr. Goetz’s report is attached to these minutes.

FINANCIAL RWSD:

Ted Snailum of TWS Financial, presented the December 2021, RWSD Financial Statements to the Board. Upon a motion by Director Bane, second by Director Thomas, and unanimous vote by the Board, the financial report was approved.

BOARD ACTION ITEMS:

- a. **Public Hearing on Petition for Inclusion from River Canyon Real Estate.** Keith Lehman opened the Public Hearing. Kevin Collins provided details on the inclusion of a 5.5-acre parcel by River Canyon Real Estate Inc. (RCREI). Upon a motion by Director Thomas, second by Director Throneberry and unanimous vote, the Board closed the Public Hearing.
- b. **Consideration and Approval of Petition for Inclusion from River Canyon Real Estate.** Upon a motion by Director Bane, second by Director Thomas and unanimous vote, the Board approved Resolution 2022-02-01 including the RCREI 5.5-acre parcel in the District’s service area.
- c. **Consideration 2022 Water Lease Agreement with Castle Rock.** Upon a motion by Director Bane, second by Director Throneberry and unanimous vote, the Board approved the 2022 Water Lease Agreement with Castle Rock.
- d. **Consideration and Approval of Cooperation Agreement with Thunderbird Water and Sanitation District.** Upon a motion by Director Bane, second by Director Thomas and unanimous vote, the Board approved the Cooperation Agreement with Thunderbird Water and Sanitation District.

Executive Session

Upon a motion by Director Thomas, second by Director Throneberry and a unanimous vote, the Board opened the Executive session pursuant to Section 24-6-402(4)(a), C.R.S., to discuss the transfer or sale of real, personal, or other property interests. Upon a motion by Director Throneberry, second by Director Thomas, and a unanimous vote, the Board adjourned the Executive Session at 9:52 a.m.

The Board members each acknowledged that no action was taken in the Executive Session.

ADJOURN:

Upon a motion by Director Thomas, second by Director Bane and unanimous vote, the meeting was adjourned at 9:52 a.m.

Secretary of the meeting: _____

General Manager's Report
Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District
March 16, 2022

Valley View Christian Church:

- Representatives of the Church are requesting a meeting with the Chatfield East Property Owners Association to discuss an easement through open space owned by the POA.

Titan Road Industrial Park:

- Staff responded to questions from the engineer working for the condominium project related to easements and the need for cathodic protection.

McMakin Property:

- We continue to get calls and e-mails from potential buyers for the 40-acre parcel in Chatfield East. Under the Inclusion Agreement with Linda McMakin, the parcel is entitled to up to 16 residential equivalent units (EQRs) including the existing home for water service only.

**Roxborough Water and Sanitation - PVH
Financial Recap
January 31, 2022**

General Fund

1. Property taxes collected for the month total \$ 0
2. Specific ownership taxes collected for the month total \$ 3,167
3. Legal fees \$ 853
4. Accounting Fees \$ 1000

RESOLUTION NO. 22-03-01

A RESOLUTION OF THE ROXBOROUGH WATER AND SANITATION DISTRICT APPROVING AND ADOPTING CHANGES TO THE DISTRICT'S WATER AND WASTEWATER SERVICE RATES AND CHARGES, AND AMENDING THE DISTRICT'S SCHEDULE OF FEES

WHEREAS, pursuant to Section 32-1-1001(1)(j), C.R.S., Roxborough Water and Sanitation District (the "District") is authorized to fix and from time to time increase or decrease fees, rates, tolls, penalties or charges for services, programs, or facilities furnished by the District; and

WHEREAS, pursuant to section 32-1-1001(1)(k), C.R.S., the District is authorized to furnish services and facilities without the boundaries of the District and to establish fees, rates, tolls, penalties or charges for such services and facilities; and

WHEREAS, pursuant to Section 32-1-1006(1)(h)(I), C.R.S., the District may assess availability of service or facilities charges solely for the purpose of paying principal of and interest on outstanding indebtedness; and

WHEREAS, in addition to resolutions adopted annually by the District to set water and wastewater rates and charges, the District and Plum Valley Heights Subdistrict of the Roxborough Water and Sanitation District (the "Subdistrict") have adopted resolutions fixing certain of the District's and the Subdistrict's fees and charges, including the following:

- A. District Resolution No. 14-03-01 Imposing Availability of Service Charges for Retirement of Debt Incurred to Acquire a Permanent Water Supply and to Construct Regional Wastewater Improvements;
- B. Joint Resolution No. 15-11-17 Fixing Certain Fees and Surcharges for Real Property within the Boundaries of the Subdistrict;
- C. District Resolution No. 16-10-07, Fixing the Fee to Be Charged to Dominion Water and Sanitation District for Water Treatment Services;
- D. District Resolution No. 17-09-07 Authorizing the Imposition of System Development Charges for the Inclusion of Property Comprising the Ravenna Metropolitan District into the Boundaries of the District;
- E. Joint Resolution No. 17-10-09 Fixing System Development Charges for Real Property within the Real Property to be Included within the boundaries of the Subdistrict;
- F. District Resolution No. 18-09-11 Adopting Changes to the Monthly Surcharge Imposed Against the Property in the Ravenna Metropolitan District as Included into the Boundaries of the District; and

G. Joint Resolution No. 20-08-01 Approving and Adopting Changes to the System Development Charges for the Real Property within the Boundaries of the Subdistrict.

WHEREAS, pursuant to Section 8.1 of the District's Rules and Regulations, current fees, rates, tolls, penalties and charges imposed by the District are set forth in "Exhibit A, Schedule of Fees, Rates and Charges" (the "Schedule of Fees") to the District's Rules and Regulations, and may be amended from time to time; and

WHEREAS, pursuant to the District's policy for the setting of water and wastewater service rates, as adopted by the District's Board of Directors (the "Board") on March 17, 2010 via Resolution No. 10-03-01, the Board has reviewed the District's water and wastewater service rates set forth in the Schedule of Fees and has determined to amend certain rates, fees and/or charges set forth therein; and

WHEREAS, pursuant to Section 32-1-1001(2)(a), C.R.S., the Board may fix or increase fees, rates, tolls, penalties or charges for domestic water or sanitary sewer services only after consideration of the action at a public meeting held at least thirty (30) days after providing notice to its customers stating that the action is being considered and stating the date, time and place of the meeting at which the action is being considered ("Notice") in one of the ways specified in Section 32-1-1001(2)(a), C.R.S.; and

WHEREAS, in accordance with Section 32-1-1001(2)(a)(III), C.R.S., Notice was provided to the District's customers by posting the Notice on the District's official website, www.roxwater.org, at least thirty days in advance of the public meeting; and

WHEREAS, at a public meeting held on March 16, 2022, the Board considered changes to the District's water and wastewater service rates and charges, reviewed the District's Schedule of Fees, and took such actions as set forth herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF ROXBOROUGH WATER AND SANITATION DISTRICT AS FOLLOWS:

1. Amendment to Schedule of Fees. The Schedule of Fees attached hereto in **Exhibit A** and incorporated herein by this reference is hereby approved and adopted, to be effective as of March 25, 2022, and to remain in effect until modified by the Board.
2. Actions to Effectuate Resolution. The District's General Manager, legal counsel, and the officers, agents, and employees of the District are authorized and directed to take all actions necessary and appropriate to effectuate this Resolution and the fixing of all fees, rates, tolls, penalties, and charges contemplated hereunder. All actions not inconsistent with the provisions of this Resolution heretofore taken and directed toward effectuating the purposes stated herein are hereby ratified, approved, and confirmed.
3. Effective Date. This Resolution shall be effective as of the date of its adoption.

APPROVED AND ADOPTED THIS 16th DAY OF MARCH, 2022.

**ROXBOROUGH WATER & SANITATION
DISTRICT**

By: Keith Lehmann, President

EXHIBIT A
Schedule of Fees
Effective March 25, 2022



ROXBOROUGH WATER AND SANITATION DISTRICT

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 - G. **Approve Final Pay App #7 for WTP Backwash Pond Phase 1 in the amount of \$42,976.62**
- X. **Adjourn**

Contractor's Application for Payment No. 1

Application Period: 1-28-22 to 2-28-22	Application Date: 2/21/2022
To (Owner): Roxborough Water and Sanitation District	From (Contractor): Moltz Construction Inc.
Project: WTP High Service Pump Addition Serving DWSD	Contract: WTP High Service Pump Addition Serving DWSD
Owner's Contract No.: n/a	Contractor's Project No.: _____
	Via (Engineer): TST Infrastructure, LLC
	Engineer's Project No.: 001.383.02

Application For Payment Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
No. 1 (Pending)	\$45,424.00	
No. A.1 (Pending)	\$96,780.00	
No. B.1 (Pending)	\$49,735.00	
TOTALS	\$191,939.00	
NET CHANGE BY CHANGE ORDERS		\$191,939.00

1. ORIGINAL CONTRACT PRICE.....	\$	\$474,145.00
2. Net change by Change Orders.....	\$	\$191,939.00
3. Current Contract Price (Line 1 ± 2).....	\$	\$666,084.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$	\$189,447.55
5. RETAINAGE:		
a. 5% X <u>\$189,447.55</u> Work Completed.....	\$	\$9,472.38
b. 5% X _____ Stored Material.....	\$	
c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$9,472.38
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$179,975.17
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	
8. AMOUNT DUE THIS APPLICATION.....	\$	\$179,975.17
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$	\$486,108.83

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Dustin Miller	Date: _____
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Digitally signed by Dustin Miller
DN: CN=Dustin Miller, OU=Moltz, OU=USA,
OU=Graham Users, DC=graham, DC=local
Date: 2022.03.08 10:11:53+0700

Payment of: \$ 179,975.17
(Line 8 or other - attach explanation of the other amount)

is recommended by:  _____ March 8, 2022 | 3:08:58 PM M
AB35BE8777B24A9... (Date)

Payment of: \$ 179,975.17
(Line 8 or other - attach explanation of the other amount)

is approved by:  _____ March 8, 2022 | 3:27:39 PM M
1A8B55CAD7E241B... (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

Progress Estimate

Contractor's Application

For (Contract): WTP High Service Pump Addition Servicing DWSD					Application Number: 1					1										
Application Period: 1-28-22 to 2-28-22					Application Date: 2/21/2022															
A				B	C			D		(C + D)		E			F		G			
Item				Contract Information				Work Completed					Stored Materials (Not in C or D)			Total Completed and Stored This Period (D + E)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)	
Item No.	Description	Item Quantity	Units	Unit Price	Bid Item Value (\$)	Quantity Installed Prev. Period	Quantity Value Prev. Period	Quantity Installed This Period	Quantity Value This Period	Total Estimated Quantity	Value of Work Installed to Date	From Prev Period	This Period	Total Stored Materials						
1	015000 Mobilization and Equipment	1	LS	8,440.00	\$8,440.00			1	\$8,440.00	1	\$8,440.00						\$8,440.00	\$8,440.00	100.0%	
2	015000 Pre-Construction and Engineering Management	1	LS	8,550.00	\$8,550.00			1	\$8,550.00	1	\$8,550.00						\$8,550.00	\$8,550.00	100.0%	
3	015000 Project Management and Supervision	1	LS	8,920.00	\$8,920.00															\$8,920.00
4	015000 General Requirements and Safety	1	LS	8,285.00	\$8,285.00			1	\$8,285.00	1	\$8,285.00						\$8,285.00	\$8,285.00	100.0%	
5	015000 Bonds and Insurance	1	LS	7,190.00	\$7,190.00			1	\$7,190.00	1	\$7,190.00						\$7,190.00	\$7,190.00	100.0%	
6	024100 Pipe Demolition	1	LS	5,376.00	\$5,376.00															\$5,376.00
7	024100 Scaffold, GPR, Pick Points for Demolition/ Install	1	LS	5,837.00	\$5,837.00			1	\$5,837.00	1	\$5,837.00						\$5,837.00	\$5,837.00	100.0%	
8	024100 P3 - 2x4 Protective Stud Wall, plywood sheeting, w/3 access doors	1	LS	3,210.00	\$3,210.00			1	\$3,210.00	1	\$3,210.00						\$3,210.00	\$3,210.00	100.0%	
9	024100 Remove/ Relocate HSP0605-Piping, Valves and Instruments	1	LS	4,495.00	\$4,495.00															\$4,495.00
10	024100 Relocate Pump HSPS0605	1	LS	6,821.00	\$6,821.00															\$6,821.00
11	033000 Concrete Pipe Support @ 24" Tee P8	1	LS	1,199.00	\$1,199.00															\$1,199.00
12	033000 Equipment Pad Concrete (mci)- Electric Eq. Pads E2.0	1	LS	737.00	\$737.00															\$737.00
13	221123 Pipe and Conduit Paint / Pipe ID	1	LS	14,718.00	\$14,718.00															\$14,718.00
14	260000 Electrical, Instrumentation and Control - See Electrical SOV	1	LS	175,320.00	\$175,320.00			0.065	\$11,400.00	0.065	\$11,400.00						\$11,400.00	\$11,400.00	6.5%	\$163,920.00
15	400506 Drawing P6 Modification Notes and ARV/Pump Drains	1	LS	6,434.00	\$6,434.00															\$6,434.00
16	400507 Supply Steel Pipe Support Package	1	LS	13,474.00	\$13,474.00															\$13,474.00
17	400507 Install Pipe Supports	1	LS	4,935.00	\$4,935.00															\$4,935.00
18	400556 Valve Procurement	1	LS	85,479.00	\$85,479.00			0.5	\$42,739.50	0.5	\$42,739.50						\$42,739.50	\$42,739.50	50.0%	\$42,739.50
19	402323 Supply Steel Pipe Package	1	LS	70,886.00	\$70,886.00			1	\$70,886.00	1	\$70,886.00						\$70,886.00	\$70,886.00	100.0%	
20	402323 Install Steel Pipe, Valves and Fittings	1	LS	33,839.00	\$33,839.00															\$33,839.00
21																				#DIV/0!
22																				#DIV/0!
	Totals w/o Change Orders				\$474,145.00				\$166,537.50		\$166,537.50						\$166,537.50	\$166,537.50	35.1%	\$307,607.50
1																				#DIV/0!
2	Change Order No. 1 Additional Steel Pipe	1	LS	45,424.00	\$45,424.00			0.50436	\$22,910.05	0.50436	\$22,910.05						\$22,910.05	\$22,910.05	50.4%	\$22,513.95
3	Change Order No. A.1 Bathroom Addition	1	LS	96,780.00	\$96,780.00															\$96,780.00
4	Change Order No. B.1 Office Addition	1	LS	49,735.00	\$49,735.00															\$49,735.00
5																				#DIV/0!
	Totals with Change Orders				\$666,084.00				\$189,447.55		\$189,447.55						\$189,447.55	\$189,447.55	28.4%	\$476,636.45



Change Order No. 1

Date of Issuance: March 16, 2022	Effective Date: March 16, 2022
Owner: Roxborough Water and Sanitation District	Owner's Contract No.: N/A
Contractor: Moltz Construction Inc.	Contractor's Project No.:
Engineer: TST Infrastructure, LLC	Engineer's Project No.: 001.383.02
Project: RWSD WTP High Service Pump Addition Serving DWSD	Contract Name: RWSD WTP High Service Pump Addition Serving DWSD

The Contract is modified as follows upon execution of this Change Order:

Description:

- | | |
|---|--|
| <p>1. <u>WCD No. 1</u>: Additional demolition of approximately 17 LF of 24" steel piping and six fittings with 1/4" wall thickness and replacement with pipe and fittings with a minimum 3/8" wall thickness. Existing Victaulic couplings to be reused with new gaskets.</p> | <p>Add \$45,424.00,
Add 0 days</p> |
|---|--|

Total Change Order No. 1:	Add \$45,424.00, Add 0 days
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Attachments: *Work Change Directive No. 1, Change Order A.1, Change Order B.1*

Change Order No. 1

CHANGE IN CONTRACT PRICE

WTP High Service Pump Serving DWSD (Original Contract)

Original Contract Price:	\$ 474,145.00
Increase from previously approved Change Orders No. <u>N/A</u> to No. <u>N/A</u> :	\$ <u>N/A</u>
Contract Price prior to this Change Order:	\$ 474,145.00
Increase of Change Order No. <u>1</u> :	\$ 45,424.00

Contract Price incorporating this Change Order:	\$ 519,569.00
---	---------------

50% RWSD/DWSD Change Orders (Change Order A)

Original Change Order <u>N/A</u> Price:	\$ <u>N/A</u>
Increase from previously approved Change Orders No. <u>N/A</u> to No. <u>N/A</u> :	\$ <u>N/A</u>
Contract Price prior to this Change Order:	\$ <u>N/A</u>
Increase of Change Order No. <u>A.1</u> :	\$ 96,780.00

Contract Price incorporating this Change Order:	\$ 96,780.00
---	--------------

100% RWSD Change Orders (Change Order B)

Original Change Order <u>N/A</u> Price:	\$ <u>N/A</u>
Increase from previously approved Change Orders No. <u>N/A</u> to No. <u>N/A</u> :	\$ <u>N/A</u>
Contract Price prior to this Change Order:	\$ <u>N/A</u>
Increase of Change Order No. <u>B.1</u> :	\$ 49,735.00

Contract Price incorporating this Change Order:	\$ 49,735.00
---	--------------

Current Contract Price incorporating this(these) Change Order(s):	\$ 666,084.00
---	---------------

Change Order No. 1

CHANGE IN CONTRACT TIMES

WTP High Service Pump Serving DWSD (Original Contract)

Original Contract Times:

Substantial Completion: 210 days (May 16, 2022)Final Completion: 240 days (June 15, 2022)Increase from previously approved Change Orders No. N/A to No. N/A:Substantial Completion: N/AFinal Completion: N/A

Contract Times prior to this Change Order:

Substantial Completion: 210 days (May 16, 2022)Final Completion: 240 days (June 15, 2022)Increase of Change Order No. 1:Substantial Completion: 0 daysFinal Completion: 0 days

Contract Times incorporating WTP High Service Pump Serving DWSD Change Orders:	
Substantial Completion:	<u>210 days (May 16, 2022)</u>
Final Completion:	<u>240 days (June 15, 2022)</u>

50% RWSD/DWSD Change Orders (Change Order A)

Original Change Order N/A Contract Times:Substantial Completion: N/AFinal Completion: N/AIncrease from previously approved Change Orders No. N/A to No. N/A:Substantial Completion: N/AFinal Completion: N/A

Contract Times prior to this Change Order:

Substantial Completion: N/AFinal Completion: N/AIncrease of Change Order No. A.1:Substantial Completion: July 15, 2022Final Completion: August 14, 2022

Contract Times for 50% RWSD/DWSD Change Orders Change Order A:	
Substantial Completion:	<u>July 15, 2022</u>
Final Completion:	<u>August 14, 2022</u>



Change Order No. 1

100% RWSD Change Orders (Change Order B)

Original Change Order N/A Contract Times:

Substantial Completion: N/A

Final Completion: N/A

Increase to Original Contract from previously approved Change Orders No. N/A to No. N/A:

Substantial Completion: N/A

Final Completion: N/A

Contract Times prior to this Change Order:

Substantial Completion: N/A

Final Completion: N/A

Increase of Change Order No. B.1:

Substantial Completion: July 15, 2022

Final Completion: August 14, 2022

Contract Times for 100% RWSD Change Orders Change Order B:

Substantial Completion: July 15, 2022

Final Completion: August 14, 2022

Current Contract Times incorporating Change Order(s):

WTP High Service Pump Serving DWSD (Original Contract)

Substantial Completion: 210 days (May 16, 2022)

Final Completion: 240 days (June 15, 2022)

50% RWSD/DWSD Change Orders (Change Order A)

Substantial Completion: July 15, 2022

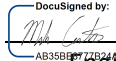
Final Completion: August 14, 2022

100% RWSD Change Orders (Change Order B)

Substantial Completion: July 15, 2022

Final Completion: August 14, 2022

RECOMMENDED:

By: 
Title: Principal
Date: March 8, 2022 | 10:46:26 AM MST

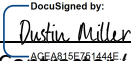
Engineer (if required)

ACCEPTED:

By: 
Title: Director of Operations
Date: March 8, 2022 | 11:28:22 AM MST

Owner (Authorized Signature)

ACCEPTED:

By: 
Title: Superintendent
Date: March 8, 2022 | 9:59:38 AM MST

Contractor (Authorized Signature)

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____



Change Order No. A.1

Date of Issuance: March 16, 2022	Effective Date: March 16, 2022
Owner: Roxborough Water and Sanitation District	Owner's Contract No.: N/A
Contractor: Moltz Construction Inc.	Contractor's Project No.:
Engineer: TST Infrastructure, LLC	Engineer's Project No.: 001.383.02
Project: RWSD WTP High Service Pump Addition Serving DWSD	Contract Name: RWSD WTP High Service Pump Addition Serving DWSD

The Contract is modified as follows upon execution of this Change Order:

Description:

- | | |
|---|---------------------------------|
| 1. <u>WCD No. 2</u> : Provide WTP Reclaim Building Bathroom Addition as described in additional Design Drawings and Specifications. Includes all coordination, material, installation, and permits as required by Douglas County. | Add \$96,780.00,
Add 60 days |
|---|---------------------------------|

Total Change Order No. A.1:	Add \$96,780.00, Add 60 days
-----------------------------	---------------------------------

Attachments: *Work Change Directive No. 2, Change Order 1, Change Order B.1*

Change Order No. A.1

CHANGE IN CONTRACT PRICE

WTP High Service Pump Serving DWSD (Original Contract)

Original Contract Price:	\$ <u>474,145.00</u>
Increase from previously approved Change Orders No. <u>N/A</u> to No. <u>N/A</u> :	\$ <u>N/A</u>
Contract Price prior to this Change Order:	\$ <u>474,145.00</u>
Increase of Change Order No. <u>1</u> :	\$ <u>45,424.00</u>

Contract Price incorporating this Change Order:	\$ <u>519,569.00</u>
---	----------------------

50% RWSD/DWSD Change Orders (Change Order A)

Original Change Order <u>N/A</u> Price:	\$ <u>N/A</u>
Increase from previously approved Change Orders No. <u>N/A</u> to No. <u>N/A</u> :	\$ <u>N/A</u>
Contract Price prior to this Change Order:	\$ <u>N/A</u>
Increase of Change Order No. <u>A.1</u> :	\$ <u>96,780.00</u>

Contract Price incorporating this Change Order:	\$ <u>96,780.00</u>
---	---------------------

100% RWSD Change Orders (Change Order B)

Original Change Order <u>N/A</u> Price:	\$ <u>N/A</u>
Increase from previously approved Change Orders No. <u>N/A</u> to No. <u>N/A</u> :	\$ <u>N/A</u>
Contract Price prior to this Change Order:	\$ <u>N/A</u>
Increase of Change Order No. <u>B.1</u> :	\$ <u>49,735.00</u>

Contract Price incorporating this Change Order:	\$ <u>49,735.00</u>
---	---------------------

Current Contract Price incorporating this(these) Change Order(s):	\$ <u>666,084.00</u>
---	----------------------

Change Order No. A.1

CHANGE IN CONTRACT TIMES

WTP High Service Pump Serving DWSD (Original Contract)

Original Contract Times:

Substantial Completion: 210 days (May 16, 2022)Final Completion: 240 days (June 15, 2022)Increase from previously approved Change Orders No. N/A to No. N/A :Substantial Completion: N/AFinal Completion: N/A

Contract Times prior to this Change Order:

Substantial Completion: 210 days (May 16, 2022)Final Completion: 240 days (June 15, 2022)Increase of Change Order No. 1 :Substantial Completion: 0 daysFinal Completion: 0 days

Contract Times incorporating WTP High Service Pump Serving DWSD Change Orders:	
Substantial Completion:	<u>210 days (May 16, 2022)</u>
Final Completion:	<u>240 days (June 15, 2022)</u>

50% RWSD/DWSD Change Orders (Change Order A)

Original Change Order N/A Contract Times:Substantial Completion: N/AFinal Completion: N/AIncrease from previously approved Change Orders No. N/A to No. N/A :Substantial Completion: N/AFinal Completion: N/A

Contract Times prior to this Change Order:

Substantial Completion: N/AFinal Completion: N/AIncrease of Change Order No. A.1 :Substantial Completion: July 15, 2022Final Completion: August 14, 2022

Contract Times for 50% RWSD/DWSD Change Orders Change Order A:	
Substantial Completion:	<u>July 15, 2022</u>
Final Completion:	<u>August 14, 2022</u>



Change Order No. A.1

100% RWSD Change Orders (Change Order B)

Original Change Order N/A Contract Times:

Substantial Completion: N/A

Final Completion: N/A

Increase to Original Contract from previously approved Change Orders No. N/A to No. N/A:

Substantial Completion: N/A

Final Completion: N/A

Contract Times prior to this Change Order:

Substantial Completion: N/A

Final Completion: N/A

Increase of Change Order No. B.1:

Substantial Completion: July 15, 2022

Final Completion: August 14, 2022

Contract Times for 100% RWSD Change Orders Change Order B:

Substantial Completion: July 15, 2022

Final Completion: August 14, 2022

Current Contract Times incorporating Change Order(s):

WTP High Service Pump Serving DWSD (Original Contract)

Substantial Completion: 210 days (May 16, 2022)

Final Completion: 240 days (June 15, 2022)

50% RWSD/DWSD Change Orders (Change Order A)

Substantial Completion: July 15, 2022

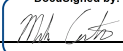
Final Completion: August 14, 2022

100% RWSD Change Orders (Change Order B)

Substantial Completion: July 15, 2022

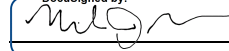
Final Completion: August 14, 2022

RECOMMENDED:

By: 
Title: Principal
Date: March 8, 2022 | 10:46:49 AM MST

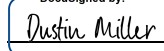
Engineer (if required)

ACCEPTED:

By: 
Title: Director of Operations
Date: March 8, 2022 | 11:29:02 AM MST

Owner (Authorized Signature)

ACCEPTED:

By: 
Title: Superintendent
Date: March 8, 2022 | 9:59:16 AM MST

Contractor (Authorized Signature)

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____



Change Order No. B.1

Date of Issuance: March 16, 2022	Effective Date: March 16, 2022
Owner: Roxborough Water and Sanitation District	Owner's Contract No.: N/A
Contractor: Moltz Construction Inc.	Contractor's Project No.:
Engineer: TST Infrastructure, LLC	Engineer's Project No.: 001.383.02
Project: RWSD WTP High Service Pump Addition Serving DWSD	Contract Name: RWSD WTP High Service Pump Addition Serving DWSD

The Contract is modified as follows upon execution of this Change Order:

Description:

- | | |
|---|---------------------------------|
| <ol style="list-style-type: none"> <u>WCD No. 3</u>: Provide WTP Building Admin Office Addition as described in additional Design Drawings and Specifications. Includes all coordination, material, installation, and permits as required by Douglas County. | Add \$49,735.00,
Add 60 days |
|---|---------------------------------|

Total Change Order No. B.1:	Add \$49,735.00, Add 60 days
-----------------------------	---------------------------------

Attachments: *Work Change Directive No. 3, Change Order 1, Change Order A.1*

Change Order No. B.1

CHANGE IN CONTRACT PRICE

WTP High Service Pump Serving DWSD (Original Contract)

Original Contract Price:	\$ <u>474,145.00</u>
Increase from previously approved Change Orders No. <u>N/A</u> to No. <u>N/A</u> :	\$ <u>N/A</u>
Contract Price prior to this Change Order:	\$ <u>474,145.00</u>
Increase of Change Order No. <u>1</u> :	\$ <u>45,424.00</u>

Contract Price incorporating this Change Order:	\$ <u>519,569.00</u>
---	----------------------

50% RWSD/DWSD Change Orders (Change Order A)

Original Change Order <u>N/A</u> Price:	\$ <u>N/A</u>
Increase from previously approved Change Orders No. <u>N/A</u> to No. <u>N/A</u> :	\$ <u>N/A</u>
Contract Price prior to this Change Order:	\$ <u>N/A</u>
Increase of Change Order No. <u>A.1</u> :	\$ <u>96,780.00</u>

Contract Price incorporating this Change Order:	\$ <u>96,780.00</u>
---	---------------------

100% RWSD Change Orders (Change Order B)

Original Change Order <u>N/A</u> Price:	\$ <u>N/A</u>
Increase from previously approved Change Orders No. <u>N/A</u> to No. <u>N/A</u> :	\$ <u>N/A</u>
Contract Price prior to this Change Order:	\$ <u>N/A</u>
Increase of Change Order No. <u>B.1</u> :	\$ <u>49,735.00</u>

Contract Price incorporating this Change Order:	\$ <u>49,735.00</u>
---	---------------------

Current Contract Price incorporating this(these) Change Order(s):	\$ <u>666,084.00</u>
---	----------------------

Change Order No. B.1

CHANGE IN CONTRACT TIMES

WTP High Service Pump Serving DWSD (Original Contract)

Original Contract Times:

Substantial Completion: 210 days (May 16, 2022)Final Completion: 240 days (June 15, 2022)Increase from previously approved Change Orders No. N/A to No. N/A :Substantial Completion: N/AFinal Completion: N/A

Contract Times prior to this Change Order:

Substantial Completion: 210 days (May 16, 2022)Final Completion: 240 days (June 15, 2022)Increase of Change Order No. 1 :Substantial Completion: 0 daysFinal Completion: 0 days

Contract Times incorporating WTP High Service Pump Serving DWSD Change Orders:	
Substantial Completion:	<u>210 days (May 16, 2022)</u>
Final Completion:	<u>240 days (June 15, 2022)</u>

50% RWSD/DWSD Change Orders (Change Order A)

Original Change Order N/A Contract Times:Substantial Completion: N/AFinal Completion: N/AIncrease from previously approved Change Orders No. N/A to No. N/A :Substantial Completion: N/AFinal Completion: N/A

Contract Times prior to this Change Order:

Substantial Completion: N/AFinal Completion: N/AIncrease of Change Order No. A.1:Substantial Completion: July 15, 2022Final Completion: August 14, 2022

Contract Times for 50% RWSD/DWSD Change Orders Change Order A:	
Substantial Completion:	<u>July 15, 2022</u>
Final Completion:	<u>August 14, 2022</u>



Change Order No. B.1

100% RWSD Change Orders (Change Order B)

Original Change Order N/A Contract Times:

Substantial Completion: N/A

Final Completion: N/A

Increase to Original Contract from previously approved Change Orders No. N/A to No. N/A:

Substantial Completion: N/A

Final Completion: N/A

Contract Times prior to this Change Order:

Substantial Completion: N/A

Final Completion: N/A

Increase of Change Order No. B.1:

Substantial Completion: July 15, 2022

Final Completion: August 14, 2022

Contract Times for 100% RWSD Change Orders Change Order B:

Substantial Completion: July 15, 2022

Final Completion: August 14, 2022

Current Contract Times incorporating Change Order(s):

WTP High Service Pump Serving DWSD (Original Contract)

Substantial Completion: 210 days (May 16, 2022)

Final Completion: 240 days (June 15, 2022)

50% RWSD/DWSD Change Orders (Change Order A)

Substantial Completion: July 15, 2022

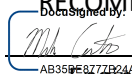
Final Completion: August 14, 2022

100% RWSD Change Orders (Change Order B)

Substantial Completion: July 15, 2022

Final Completion: August 14, 2022

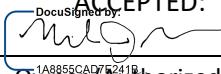
RECOMMENDED:

By: 
DocuSigned by: AB358E8777B24A9
 Engineer (if required)

Title: Principal

Date: March 8, 2022 | 10:47:09 AM MST


ACCEPTED:

By: 
DocuSigned by: 1A8855CAD7E241B
 Owner (Authorized Signature)

Title: Director of Operations

Date: March 8, 2022 | 11:29:40 AM MST

ACCEPTED:

By: 
DocuSigned by: ACEA815E7514445
 Contractor (Authorized Signature)

Title: Superintendent

Date: March 8, 2022 | 9:58:52 AM MST

Approved by Funding Agency (if applicable)

By: _____ Date: _____
 Title: _____



ROXBOROUGH WATER AND SANITATION DISTRICT

General Manager's Report March 16, 2022

Information Only

Cyber Security:

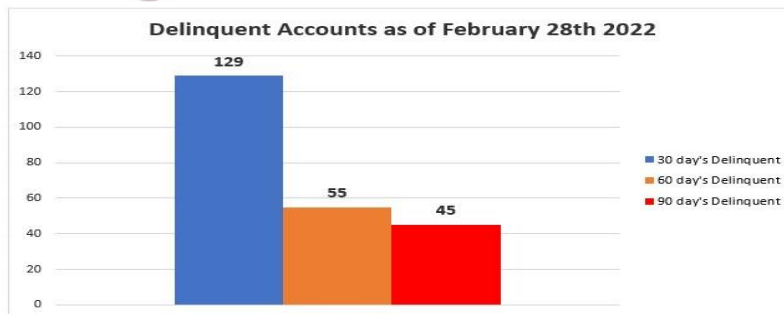
- We have entered into an agreement with ConnectWise for its Perch cybersecurity monitoring and BitDefender virus protection. Had we had this service in place in 2020, the cyberattack would have been detected before any files could be encrypted.
- All staff have completed a one-hour webinar on cybersecurity and phishing e-mails as part of our ongoing training.
- To maintain our \$1M in cybersecurity liability coverage with the SDA Pool, I will include a full report on how the District addressed the findings of the 2021 NetDiligence audit as an attachment to the April GM report.

Past Due Accounts:

- As of February 28, we had 45 accounts with a past due balance of \$13,627, compared to 38 accounts with a past due balance of \$7,836 as of January 31.
- We originally had 30 customers on the shut off list for March. In the end, only 3 customers were shut off, and 2 of the 3 were back on within a few hours. In most cases, the full past due amount was paid to avoid, or resolve shut offs.
- All payment agreements for past-due water and sewer bills are current except one. The resident that is not current has been approved for Low-Income Household Water Assistance, and his account should be paid in full soon.



Delinquent Accounts



Total Amount
Past Due 30 days
\$18,454

Total Amount
Past Due 60 days
\$8,296

Total Amount
Past Due 90 days
\$13,627

February 2022



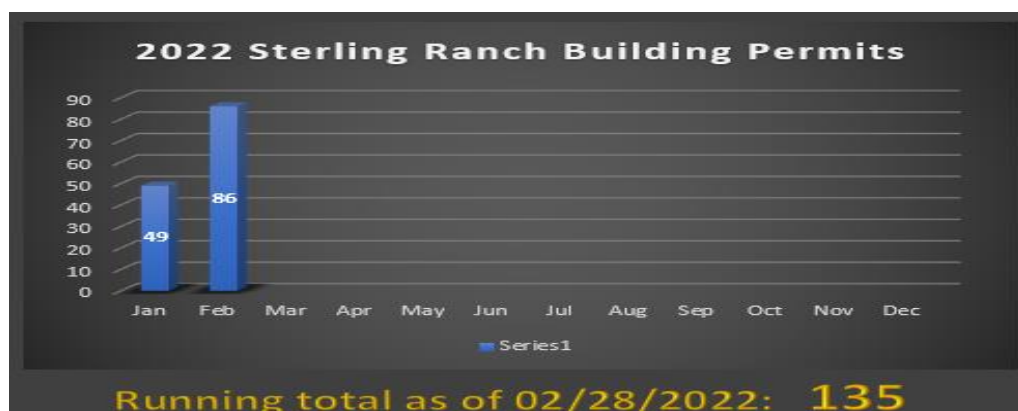
ROXBOROUGH WATER AND SANITATION DISTRICT

Dominion Water and Sanitation District/Sterling Ranch:

- Day-to-day operations going well.
- We've received multiple odor complaints from residents of Chatfield Farms. All complaints have been communicated to Dominion. Dominion does plan to add rain pans and caulking to manhole covers similarly to RWSD, and they are moving forward with a project to add chemical at the Titan Road Lift Station to stop hydrogen sulfide production in their force main upstream of the connection to RWSD system.
- There were an additional 19 Certificates of Occupancy (CO) issued in Sterling Ranch in January bringing the total number of COs that have been issued in Sterling Ranch to 1,440 for a monthly Wastewater Operations Charge of \$28,800.
- Year to date development summary:



- Under the Purchase and Sale Agreement for the Wastewater Treatment Plant, RWSD tracks new building permits issued in Sterling Ranch. Dominion is invoiced \$300 for each residential equivalent building permit in the prior year. In February Dominion was invoiced a total of \$162,900 for 2021.





ROXBOROUGH WATER AND SANITATION DISTRICT

Public Outreach:

- Blog post on hard water and mineral build up on filters and tankless water heaters. These appliances need more frequent maintenance than the manufacturer's recommendation due to water hardness.
- Testified for SDA in the Senate Local Government Committee on a bill that would have subjected all special districts to referendums and initiatives.
- Attended a public meeting on the Pomeroy Group proposal for a Nordic Spa on the Homestead property (PA12 & 14) in Roxborough Park. My comments at the meeting made it clear that regardless of zoning for the property, the Availability of Service Agreement executed by the prior owner in 2005 reserved 18 residential equivalents (EQRs) on both parcels. Increasing the number of EQRs on the property would require payment of Availability of Service Charges going back to 2005 with interest, and RWSD has limited remaining water and no additional capacity in Aurora infrastructure to convey water to the WTP.
- The Roxborough Park Foundation is hosting a Town Hall meeting on the spa proposal on March 17 at 6:00 p.m.



Water Plant

The water treatment plant has been running smoothly. In February, the plant was operational for **12** days with an average plant production of **1.7** MGD and a max day of **2.5** MGD.

Work continues on the WTP High Zone Pump Addition project. We have isolated the discharge line that feeds Sterling Ranch and Moltz has drained it and began to disassemble the headers. During this time, we are manually filling the low zone tank through our zone 1 system. Water Technology has installed the new pump and began the relocation of the pump from the east to the west clear well. Some minor wear issues were noted on the pump as it was being relocated so we sent it to the shop to have them addressed.

Split Rail has installed the bulk of the new entrance gate including all panels, fences, and hardware for the new southern entrance from Waterton Rd. Remaining work includes the gate operators, keypads, light and electrical to complete the project. Sterling Ranch is wrapping up the license agreement with Aurora and their access agreement with RWSD.

Phase 1 of the Backwash Pond Improvements project is complete. Final pay app has been approved.

February production was **21** million gallons of treated water, **5.9** million gallons of that was for Sterling Ranch.

Lift Stations

The lift stations are running smoothly.

The blower at the Transition Vault is still out of service, the last part has finally been received at Water Technology Group and reassembly has begun. Once complete they will reinstall the blower on-site and put it back into service.

Work continues on the infiltration study; all flow metering devices have been ordered. We have signed the contract with Browns Hill to get the electrical cabinets installed and we have received the paint color from Ravenna to paint the cabinets.



February saw **21** million gallons of sewage pumped to Littleton-Englewood. Approximately **3.5** million was conveyed for Sterling Ranch.

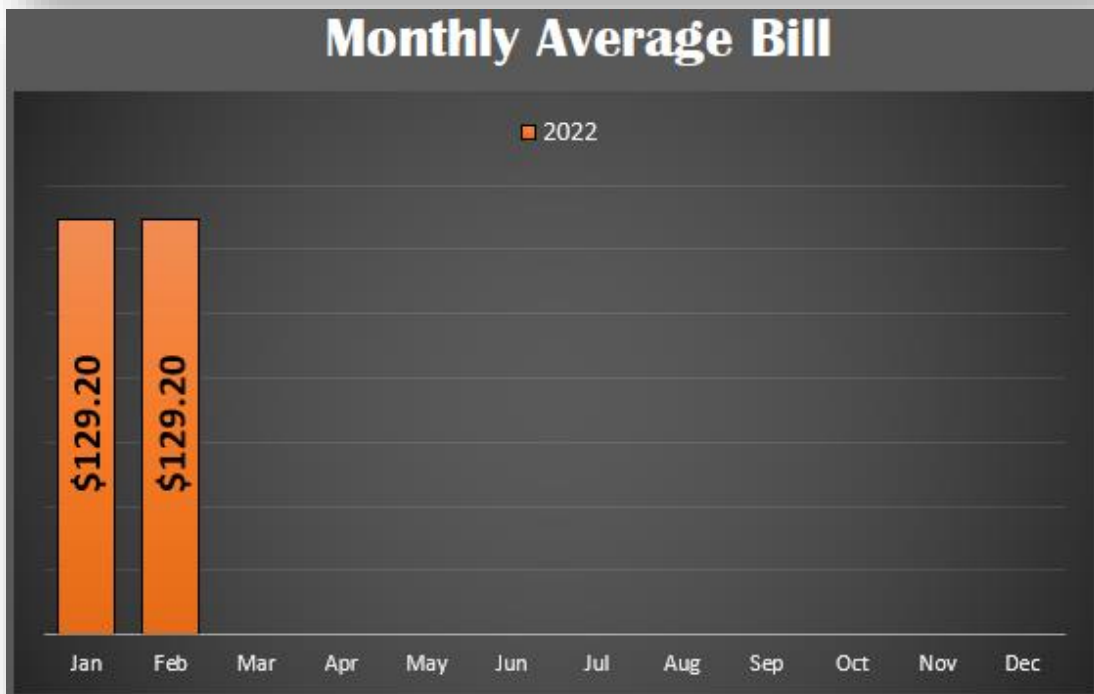
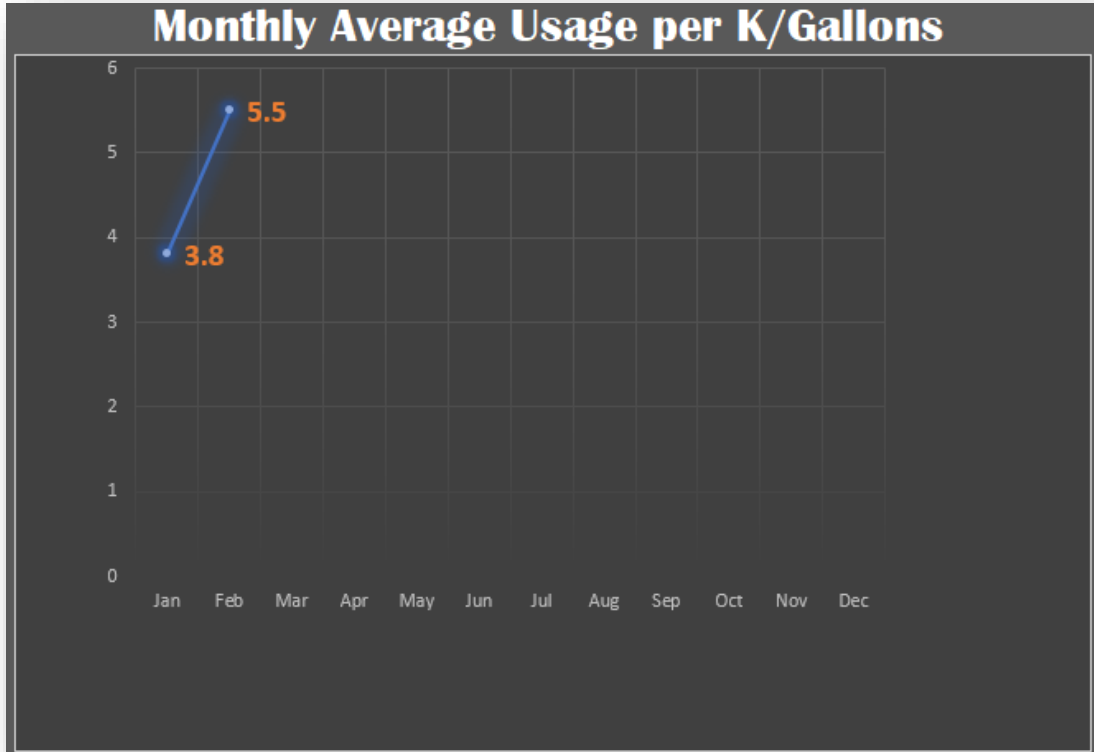
Field

The field remains busy for February with over **610** locates, most of them were in Sterling Ranch, **160** were in Roxborough.

We have been coordinating pipe materials and valve manufactures with American West on the Rampart Range Road Transmission Line project. Supply chain issues continue to create long lead times on these items, and we are working diligently with the contractor to ensure we meet the timeframe issued by Douglas County.



Monthly Averages



MEMORANDUM

TO: Roxborough Water and Sanitation District
Board of Directors

FROM: TST Infrastructure, LLC
Bill Goetz

SUBJECT: Engineering Status Report

DATE: March 10, 2022

I. DEVELOPMENT PROJECTS

Berkeley Homes – Construction plans have been approved. The geotechnical report has been received and reviewed. The required easements have not yet been submitted by the developer.

Valley View Church – VVC was unable to obtain easements for the pipeline alignment as originally planned. Alternative alignments have been discussed, and VVC is working to obtain easements for an alternate route.

Sherwin Williams Store – Drawings have been resubmitted by the developer, but all review comments have not been addressed.

Titan Road Vehicle Storage – The developer requested clarification of easement requirements and the requested information has been provided.

II. WATER TREATMENT PLANT OVERFLOW POND (PHASE 1)

Work on the Phase 1 contract is complete and final payment is requested as part of the March agenda.

III. WATER TREATMENT PLANT OVERFLOW POND (PHASE 2)

Design is complete and a price for the Phase 2 work will be requested from Moltz Construction.

Memorandum
March 10, 2022
Page 2

IV. RAMPART WATER LINE REPLACEMENT

Review of most of the required submittals has been completed. The valve supplier for the project has been changed and delivery of valves is no longer expected to impact the construction schedule. The contractor now advises that pipe delivery may be delayed several weeks.

V. RAMPART PUMP STATION RELOCATION

TST has prepared exhibits and cost estimates for further discussions with the adjacent landowner. A second meeting is scheduled for March 16.

VI. WTP HIGH ZONE PUMP FOR DWSD

The new pump has been installed and demolition of existing piping is in progress. Delivery of the new VFD remains an issue. Construction of a new office and restroom have been added to the contract.

VII. LIFT STATION PUMP 203 REPLACEMENT

The new pump has been ordered and the pump submittal has been approved. Delivery of the pump is tentatively scheduled for July. Drawings for pump installation and piping revisions are in progress and are expected to be ready for review the week of March 14. Other items including a new hoist and a harmonic filter may be preordered to reduce potential schedule impacts.

VIII. SEWER FLOW MEASURING STATIONS

A combination of permanent and portable flow measuring devices are planned to monitor Inflow and Infiltration in the sewer system. New sites for the permanent metering stations have been approved by Ravenna and the required parts and equipment has been ordered. Procurement is expected to take approximately two months.

Memorandum
March 10, 2022
Page 3

IX. RATE EVALUATION

The annual rate evaluation is in progress and the results will be presented at the March board meeting.

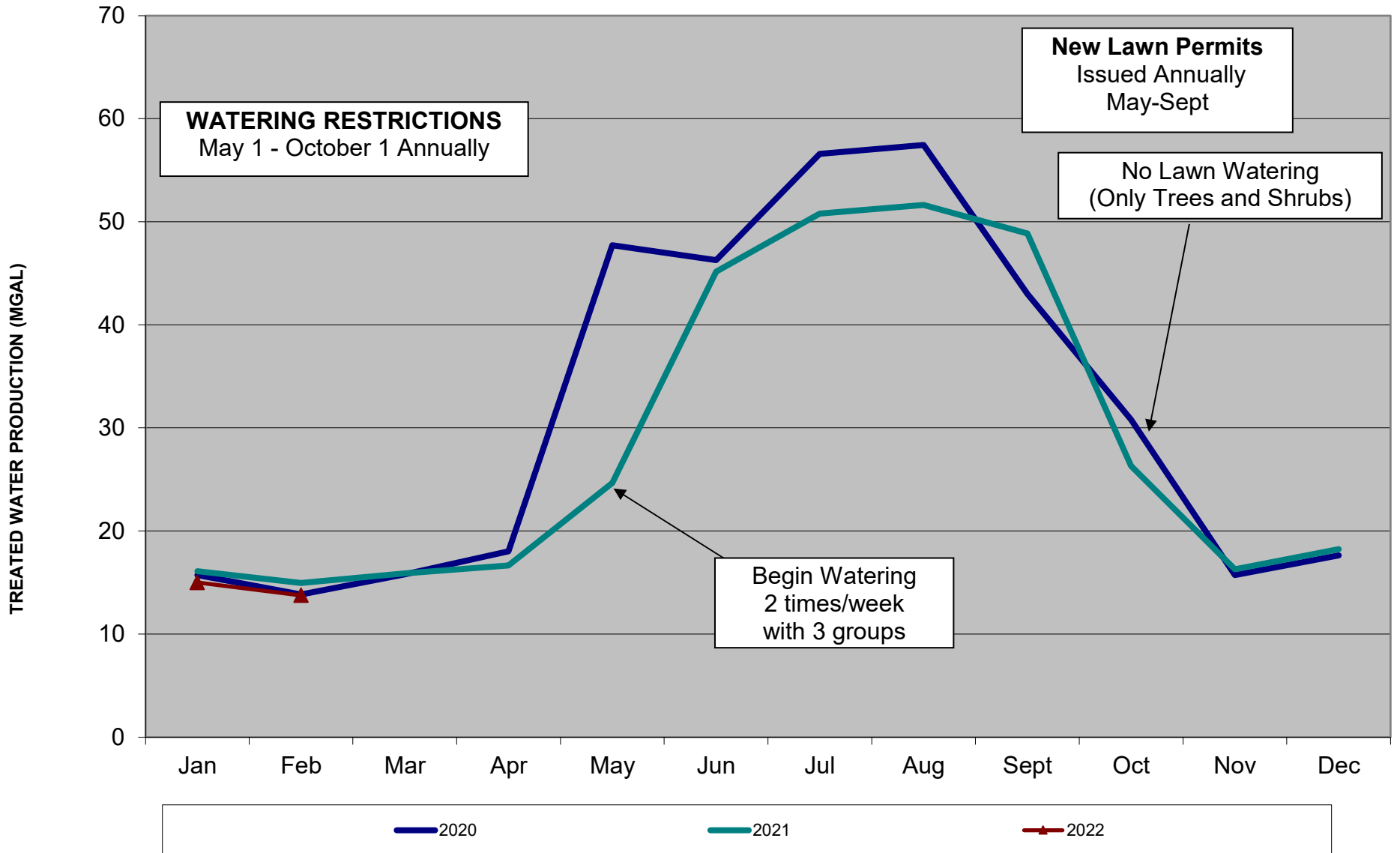
X. GIS

The latest IT pipes data showing condition of existing sewer lines is being added to the GIS.

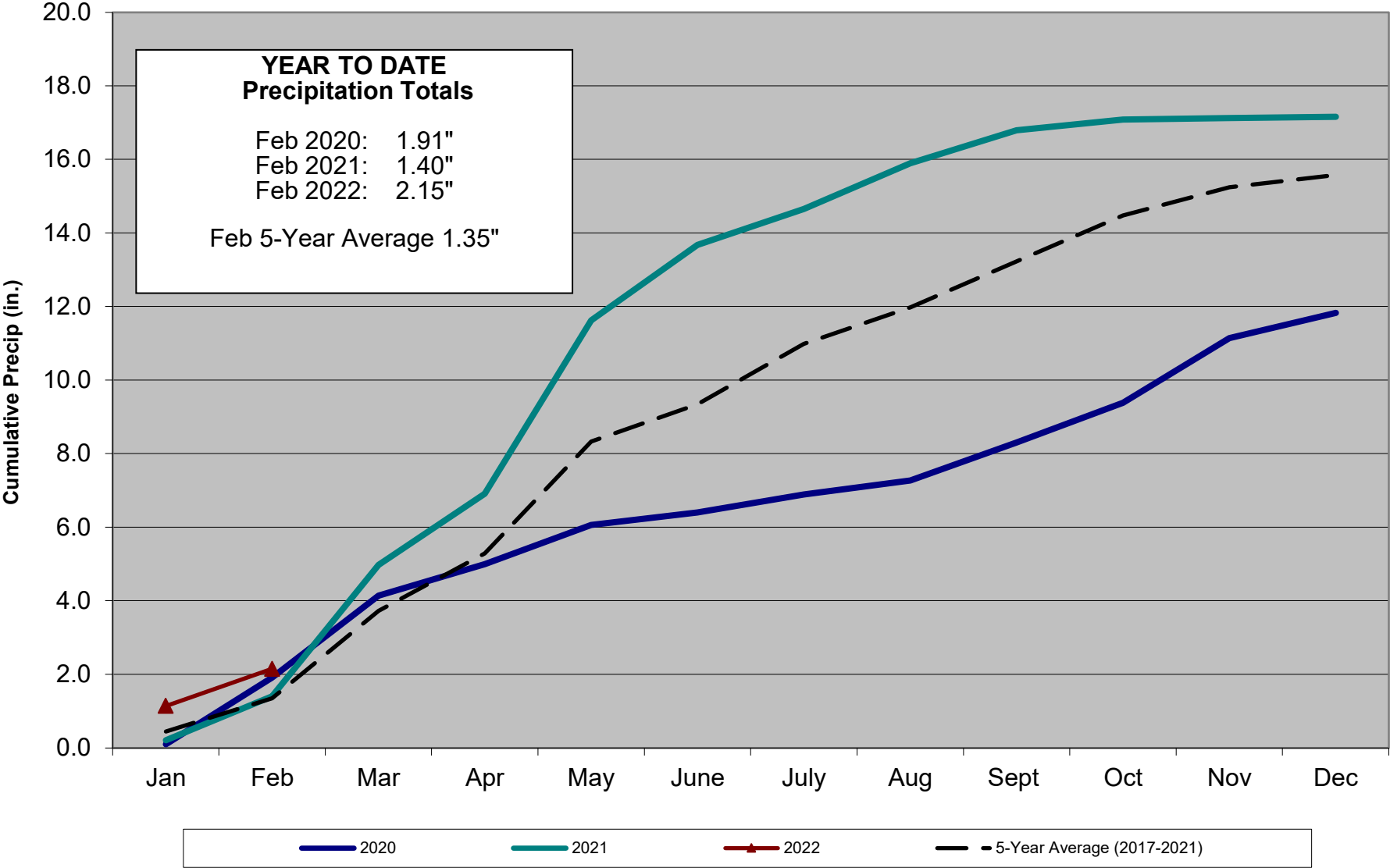
XI. DISTRIBUTION SYSTEM ISOLATION VALVES

The location of existing isolation valves in Roxborough Park is under review by TST and District staff. The review is intended to identify opportunities for improved control of the distribution system.

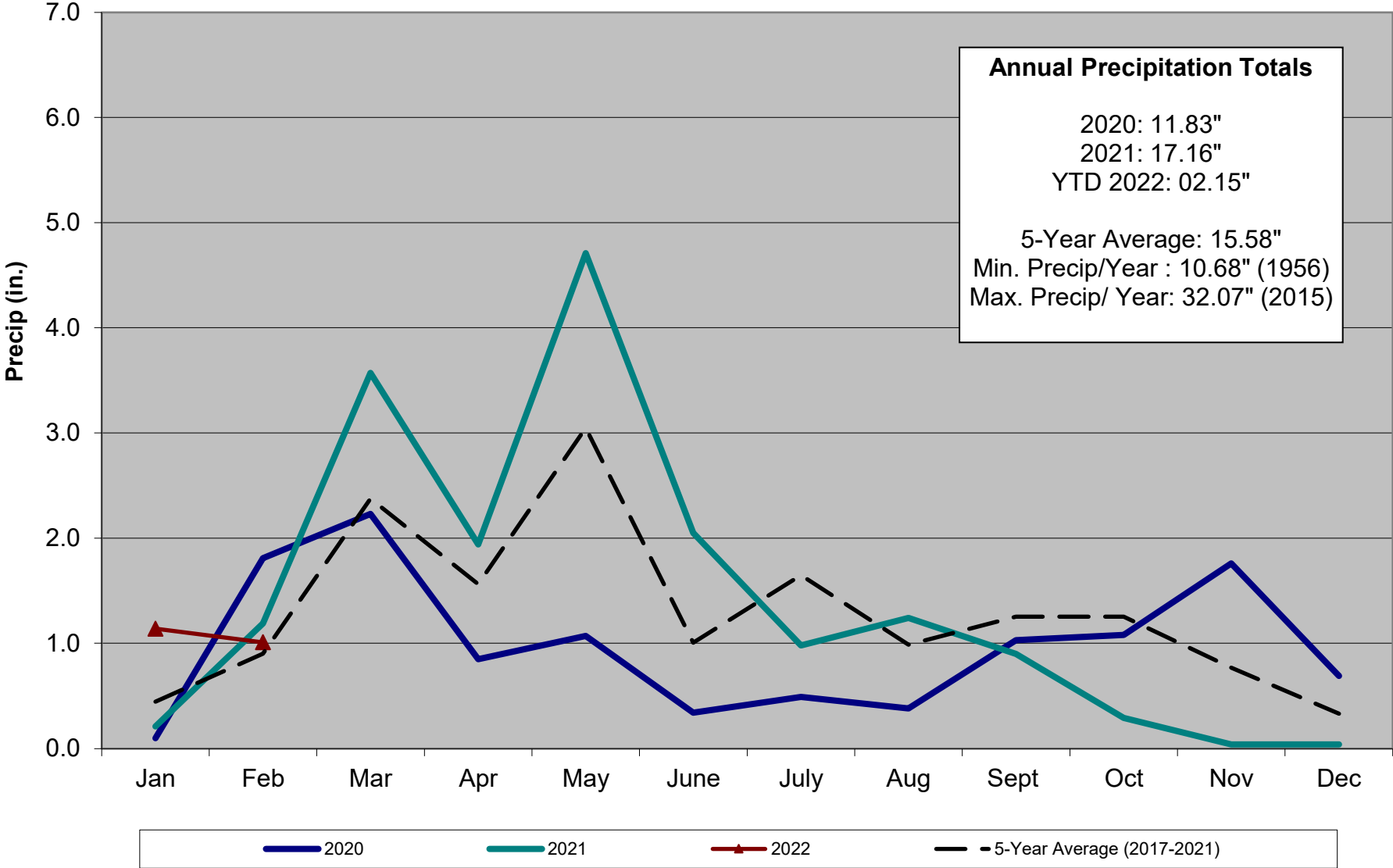
ROXBOROUGH WATER AND SANITATION DISTRICT TREATED WATER PRODUCTION 2020-2022



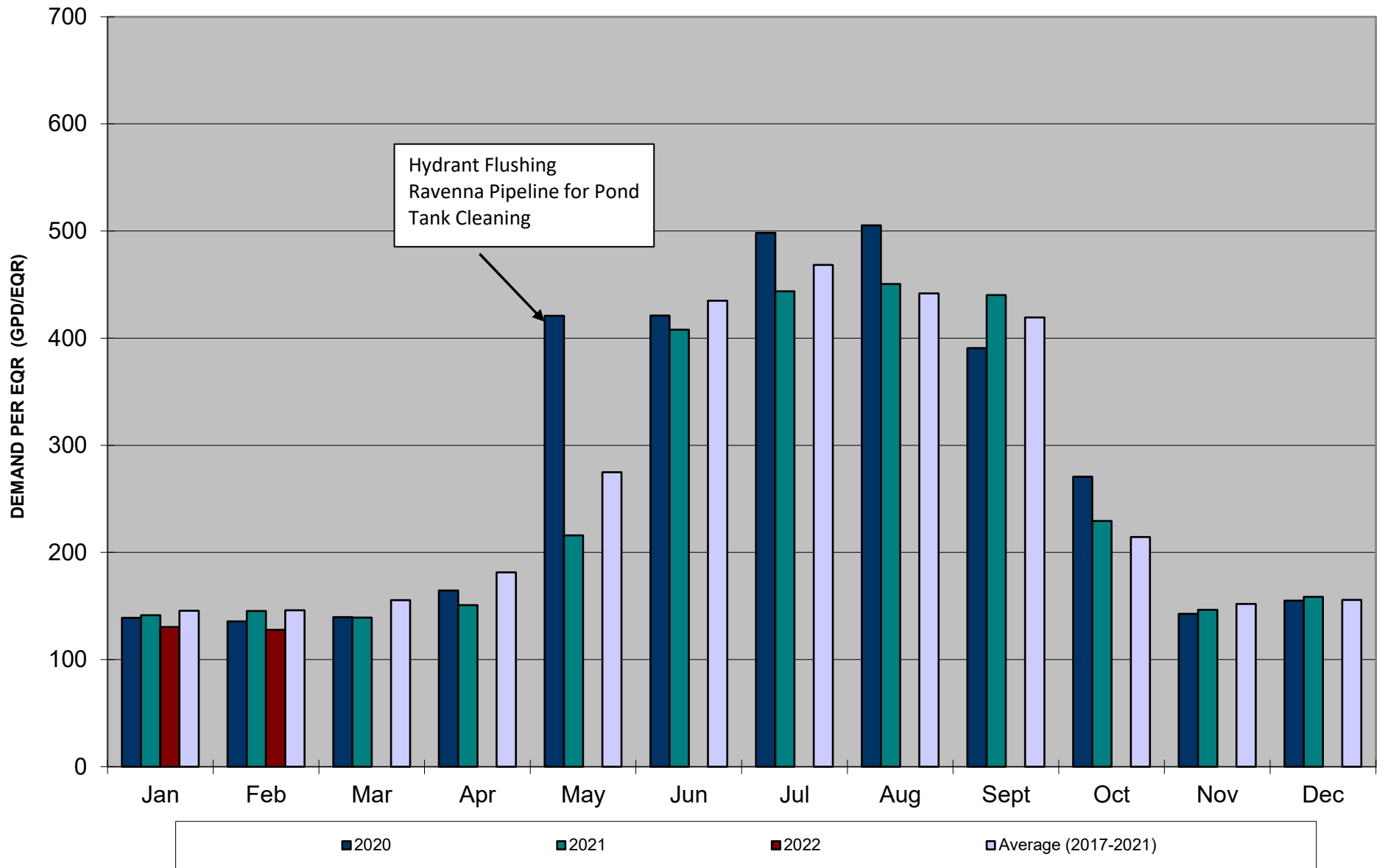
ROXBOROUGH WATER AND SANITATION DISTRICT CUMULATIVE PRECIPITATION 2020-2022



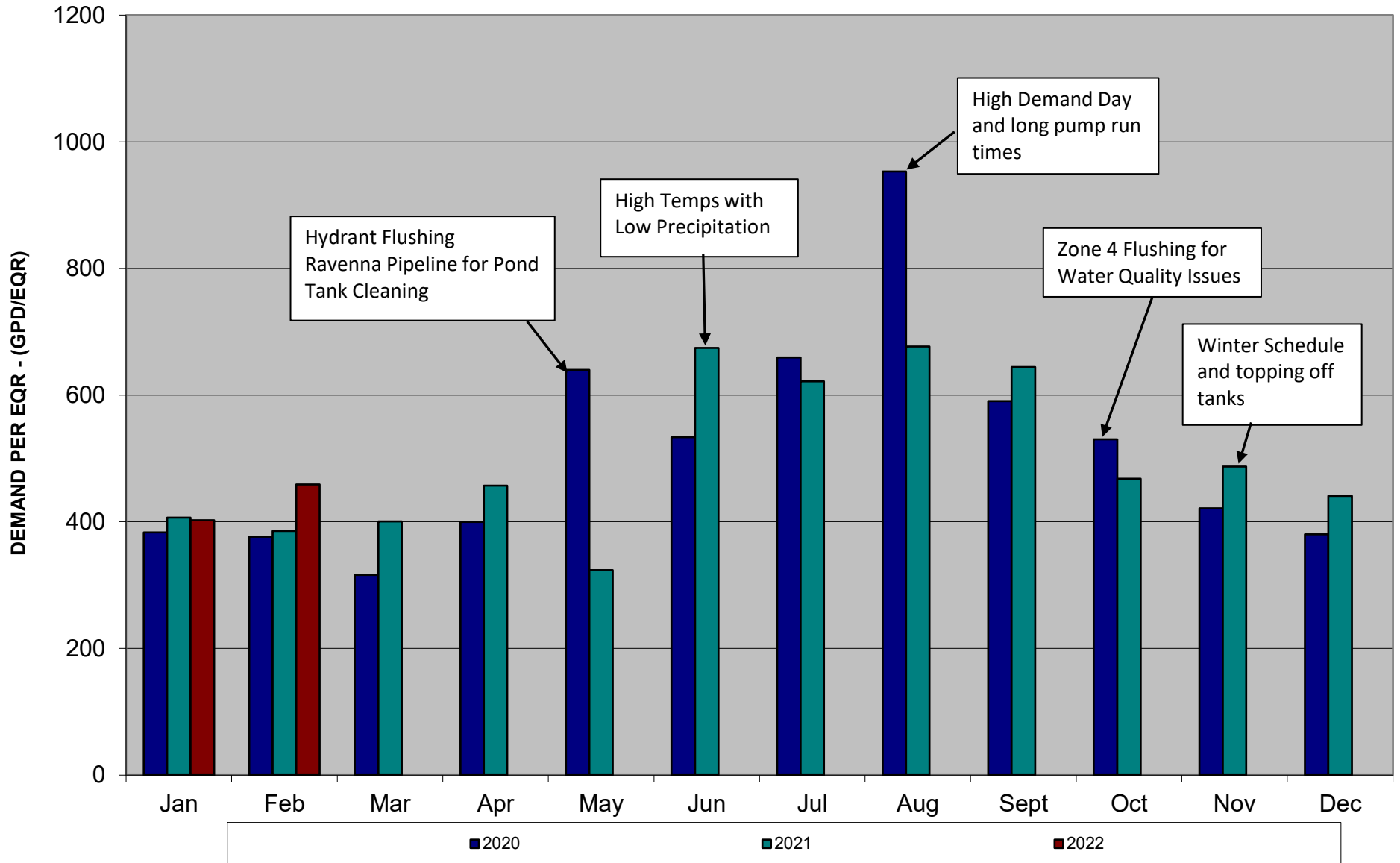
ROXBOROUGH WATER AND SANITATION DISTRICT PRECIPITATION 2019-2022



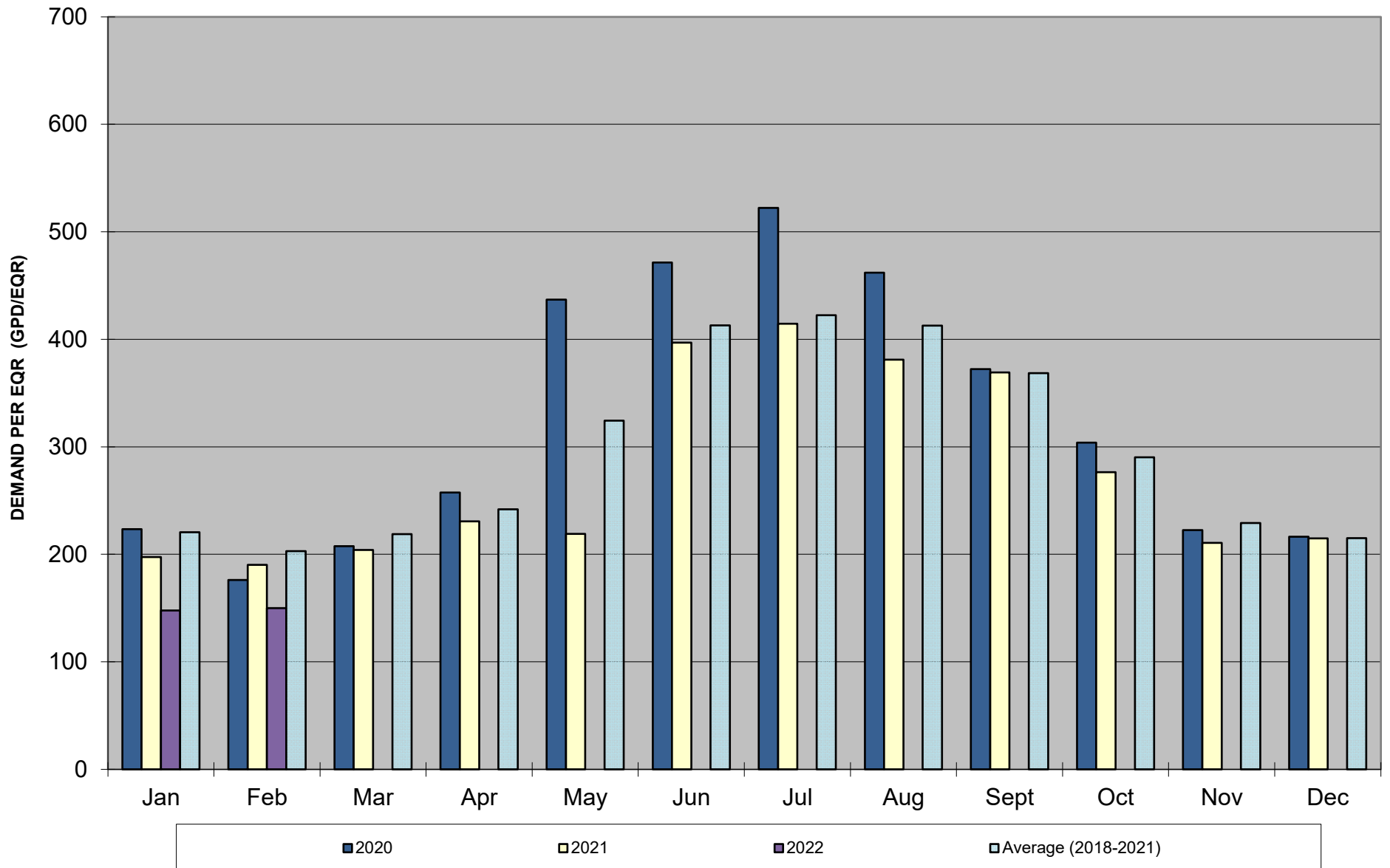
ROXBOROUGH WATER AND SANITATION DISTRICT AVERAGE DEMAND PER EQR



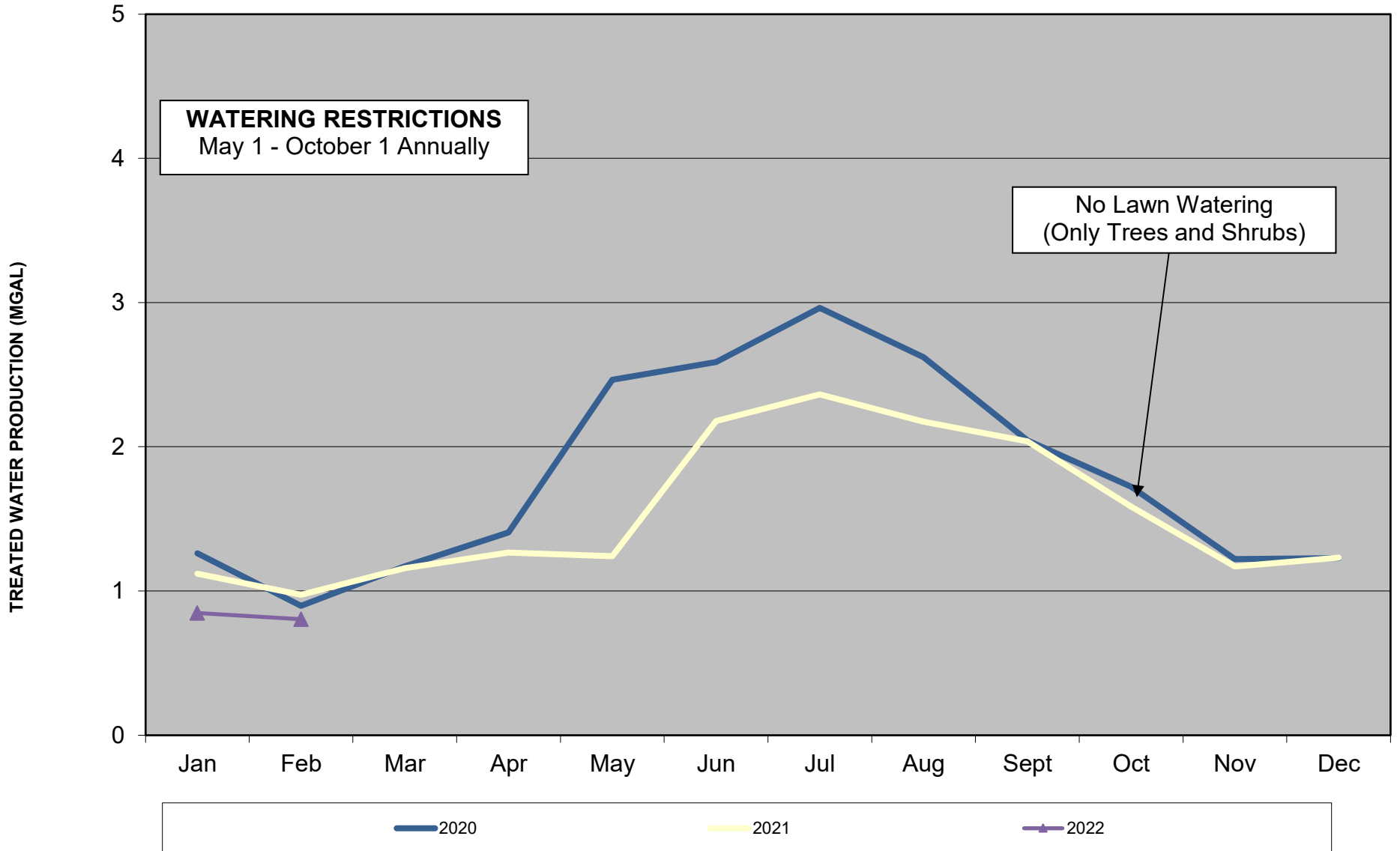
ROXBOROUGH WATER AND SANITATION DISTRICT MAX DAY DEMAND PER EQR



ROXBOROUGH NW DOUGLAS COUNTY AVERAGE DEMAND PER EQR



ROXBOROUGH NW DOUGLAS COUNTY TREATED WATER PRODUCTION 2020-2022



**Roxborough Water and Sanitation
Financial Recap
January 31, 2022**

General Fund

1. Property taxes collected for the month total \$ 135
2. Specific ownership taxes collected for the month total \$ 9,143
3. Capital Projects includes \$ 68,603.00 to Browns Hill Engineering Equipment Upgrades

Debt Service Fund

1. Property taxes collected for the month total \$ 67
2. Specific ownership taxes collected for the month total \$ 4,507
3. Transfers in for Debt Surcharge in the amount \$ 92,664

Water Fund Treatment

1. Service charges billed for the month were \$ 224,015
2. Dominion WTP Operations income of \$ 50,679 for the month.
3. Collected \$ 92,664 in capital surcharges for the WTP
4. Ravenna monthly SDC totaled \$ 32,005
5. Capital Project Expense includes \$ 22,013 to TST

Water Fund -Distribution

1. Water Costs for the month \$ 92,474
2. Capital Outlay includes \$ 25,727 to TST and \$ 11,385 to Qualcorr

Sewer Fund

1. Service charges for the month totaled \$ 148,994
2. Lockheed Martin service charges totaled \$ 26,179 for the month.
3. SDC Collected for the month \$ 24,590

ROXBOROUGH WATER & SANITATION DISTRICT
FINANCIAL STATEMENTS

January 31, 2022

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Roxborough Water and Sanitation District Balance Sheet by Class

As of January 31, 2022

	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	5-Capital Fund	6-Water- Distribution	7-Plum Valley Heights	TOTAL
ASSETS								
Current Assets								
Checking/Savings								
1105-Checking	-735,550.72	4,187,811.78	21,404,251.66	2,714,491.67	509,461.14	-18,094,548.23	-669,922.53	9,315,994.77
1111- WF Bond Redemption	0.00	1,663,115.10	0.00	0.00	0.00	0.00	0.00	1,663,115.10
1125-Wells Fargo Savings	0.00	0.00	0.00	0.00	0.00	0.00	1,044,365.11	1,044,365.11
1139 -WF Ravenna	0.00	0.00	3,196,997.18	0.00	0.00	0.00	0.00	3,196,997.18
1150-Investment in Colotrust	2,433,366.29	428,459.18	5,560,365.45	7,769,779.53	0.00	0.00	0.00	16,191,970.45
1155- Colotrust Bond Fund	0.00	0.00	358,141.33	497,135.15	0.00	0.00	0.00	855,276.48
1160 -System Develop Colo Trust	0.00	0.00	984,102.84	0.00	0.00	0.00	0.00	984,102.84
Total Checking/Savings	1,697,815.57	6,279,386.06	31,503,858.46	10,981,406.35	509,461.14	-18,094,548.23	374,442.58	33,251,821.93
Other Current Assets								
1300-A/R Service	0.00	0.00	582,414.48	333,196.85	0.00	0.00	0.00	915,611.33
1310-A/R Availability	0.00	0.00	35,832.12	10,439.27	0.00	0.00	0.00	46,271.39
1350- A/R Taxes	1,485,396.00	693,887.00	0.00	0.00	0.00	0.00	465,070.00	2,644,353.00
1356-Due From NWDC Inclusion	0.00	0.00	8,613.35	0.00	0.00	0.00	0.00	8,613.35
1366 Due Club at Ravenna	0.00	0.00	26,656.78	0.00	0.00	0.00	0.00	26,656.78
1370- Due From Others	0.00	0.00	43,468.91	0.00	0.00	0.00	0.00	43,468.91
1390- Due from Dominion	0.00	0.00	34,957.04	786,467.04	0.00	0.00	0.00	821,424.08
1399- Due From Arrowhead	0.00	0.00	140.00	0.00	0.00	0.00	0.00	140.00
1400- Prepaid Insurance	19,918.75	0.00	19,918.75	19,924.95	0.00	19,918.75	0.00	79,681.20
Total Other Current Assets	1,505,314.75	693,887.00	752,001.43	1,150,028.11	0.00	19,918.75	465,070.00	4,586,220.04
Total Current Assets	3,203,130.32	6,973,273.06	32,255,859.89	12,131,434.46	509,461.14	-18,074,629.48	839,512.58	37,838,041.97
Fixed Assets								
1500- Capital Assets	0.00	0.00	82,113,571.32	16,197,243.89	0.00	0.00	0.00	98,310,815.21
Total Fixed Assets	0.00	0.00	82,113,571.32	16,197,243.89	0.00	0.00	0.00	98,310,815.21
TOTAL ASSETS	3,203,130.32	6,973,273.06	114,369,431.21	28,328,678.35	509,461.14	-18,074,629.48	839,512.58	136,148,857.18
LIABILITIES & EQUITY								
Liabilities								
Current Liabilities								
Accounts Payable								
2000- Accounts Payable	75,707.00	0.00	42,468.20	17,123.72	15,223.49	154,842.98	853.00	306,218.39
Total Accounts Payable	75,707.00	0.00	42,468.20	17,123.72	15,223.49	154,842.98	853.00	306,218.39
Other Current Liabilities								
2015 Accrued Vac/ Sick Leave	0.00	0.00	40,206.68	0.00	0.00	0.00	0.00	40,206.68
2052 - Deferred Rental Income	0.00	0.00	19,466.65	0.00	0.00	0.00	0.00	19,466.65
2055- Ravenna Costs Advanced	0.00	0.00	3,196,997.18	0.00	0.00	0.00	0.00	3,196,997.18
2060 - Deferred Taxes	1,485,396.00	693,887.00	0.00	0.00	0.00	0.00	465,070.00	2,644,353.00
Deferred Income	0.00	0.00	0.00	2,000,000.00	0.00	0.00	0.00	2,000,000.00
Total Other Current Liabilities	1,485,396.00	693,887.00	3,256,670.51	2,040,206.68	0.00	0.00	465,070.00	7,941,230.19
Total Current Liabilities	1,561,103.00	693,887.00	3,299,138.71	2,057,330.40	15,223.49	154,842.98	465,923.00	8,247,448.58
Total Liabilities								
3900 -Retained Earnings	1,724,419.37	6,461,468.82	110,909,021.87	26,007,170.94	509,461.14	-18,031,274.31	372,134.20	127,952,402.03
Net Income	-82,392.05	-182,082.76	161,270.63	264,177.01	-15,223.49	-198,198.15	1,455.98	-50,993.43
Total Equity	1,642,027.32	6,279,386.06	111,070,292.50	26,271,347.95	494,237.65	-18,229,472.46	373,589.58	127,901,408.60
TOTAL LIABILITIES & EQUITY	3,203,130.32	6,973,273.06	114,369,431.21	28,328,678.35	509,461.14	-18,074,629.48	839,512.58	136,148,857.18

Roxborough Water and Sanitation District
Profit & Loss -General Fund
January 2022

	<u>Jan 22</u>	<u>Jan 22</u>
Ordinary Income/Expense		
Income		
5200- Property Taxes	135.00	135.00
5210- Specific Ownership Taxes	9,142.82	9,142.82
5820- Investment Income	151.33	151.33
Total Income	<u>9,429.15</u>	<u>9,429.15</u>
Gross Profit	9,429.15	9,429.15
Expense		
6020-Payroll Expenses	8,710.13	8,710.13
6040- Accounting	2,375.00	2,375.00
6080- Education	0.00	0.00
6099- Election	544.01	544.01
6100- Engineering	504.25	504.25
6130- Insurance	1,811.00	1,811.00
6150- Legal	5,631.35	5,631.35
6180- Misc. Expenses	0.00	0.00
6200- Office Expense	526.44	526.44
6220- Permits	345.00	345.00
6230- Repairs and Maint	2,444.52	2,444.52
6250- Treasurers Fees	2.02	2.02
6260- Utilities	115.95	115.95
6270- Vehicle	0.00	0.00
6300- Bank Service Charges	208.53	208.53
7300- Capital Projects	68,603.00	68,603.00
Total Expense	<u>91,821.20</u>	<u>91,821.20</u>
Net Ordinary Income	<u>-82,392.05</u>	<u>-82,392.05</u>
Net Income	<u><u>-82,392.05</u></u>	<u><u>-82,392.05</u></u>

Roxborough Water and Sanitation District
Profit & Loss -Debt Service
January 2022

	Jan 22	Jan 22
Ordinary Income/Expense		
Income		
5200- Property Taxes	66.55	66.55
5210- Specific Ownership Taxes	4,506.61	4,506.61
5820- Investment Income	46.06	46.06
Total Income	<u>4,619.22</u>	<u>4,619.22</u>
Gross Profit	4,619.22	4,619.22
Expense		
6250- Treasurers Fees	1.00	1.00
6420-Loan Administrative Fees	38,400.00	38,400.00
7100-Principal Payments	267,500.00	267,500.00
7200- Interest Payments	8,017.75	8,017.75
Total Expense	<u>313,918.75</u>	<u>313,918.75</u>
Net Ordinary Income	-309,299.53	-309,299.53
Other Income/Expense		
Other Income		
6900- Transfers In	34,552.84	34,552.84
6902- Transfers In WTP	92,663.93	92,663.93
Total Other Income	<u>127,216.77</u>	<u>127,216.77</u>
Net Other Income	<u>127,216.77</u>	<u>127,216.77</u>
Net Income	<u><u>-182,082.76</u></u>	<u><u>-182,082.76</u></u>

Roxborough Water and Sanitation District
Profit & Loss -Water Treatment
January 2022

	Jan 22	Jan 22
Ordinary Income/Expense		
Income		
5010- Service Charges	224,014.58	224,014.58
5011- Service Charge Ravenna	26,656.78	26,656.78
5100-Availability Charges	26,151.23	26,151.23
5211- Dominion WTP Operations	50,679.30	50,679.30
5310-Permit Fees	1,650.00	1,650.00
5410-Hydrant Water	4,942.50	4,942.50
5510-Potable Irrigation Water	2,063.60	2,063.60
5511-Irrigation Water	5,961.42	5,961.42
5601-Late Fees, Penalties,	2,018.25	2,018.25
5610- Miscellaneous Income	-402.90	-402.90
5611-Inclusion fees-NWDC	6,857.41	6,857.41
5620- Dominion Dist. Operations	19,295.58	19,295.58
5640- Dominion Treated Water Us	7,582.80	7,582.80
5650 Dominion Exp Reimbursement	29,283.29	29,283.29
5700- Sys. Development Charge	135.00	135.00
5705 Ravenna SDC	32,004.52	32,004.52
5710- Capital Surcharge	11,778.04	11,778.04
5715- Capital Surcharge WTP Sup	92,663.93	92,663.93
5820- Investment Income	430.93	430.93
5850 - Reimbursed Exp Other	1,062.38	1,062.38
Total Income	<u>544,828.64</u>	<u>544,828.64</u>
Gross Profit	544,828.64	544,828.64
Expense		
6020-Payroll Expenses	42,430.76	42,430.76
6040- Accounting	2,375.00	2,375.00
6080- Education	0.00	0.00
6100- Engineering	18,642.60	18,642.60
6130- Insurance	1,811.00	1,811.00
6140- Lab & Test Fees	1,438.00	1,438.00
6150- Legal	1,414.35	1,414.35
6180- Misc. Expenses	0.00	0.00
6200- Office Expense	0.00	0.00
6210-Operating Supplies	1,148.66	1,148.66
6230- Repairs and Maint	7,524.00	7,524.00
6260- Utilities	736.70	736.70
6270- Vehicle	0.00	0.00
6300- Bank Service Charges	208.53	208.53
7300- Capital Projects	22,013.25	22,013.25
Total Expense	<u>99,742.85</u>	<u>99,742.85</u>
Net Ordinary Income	445,085.79	445,085.79
Other Income/Expense		
Other Expense		
8000- Transfers to Other Funds	26,151.23	26,151.23
8002- Transfers Water Supply SV	92,663.93	92,663.93
9000 -Depreciation Expense	165,000.00	165,000.00
Total Other Expense	<u>283,815.16</u>	<u>283,815.16</u>
Net Other Income	-283,815.16	-283,815.16
Net Income	<u><u>161,270.63</u></u>	<u><u>161,270.63</u></u>

Roxborough Water and Sanitation District
Profit & Loss -Water Distribution
January 2022

	Jan 22	Jan 22
Ordinary Income/Expense		
Expense		
6020-Payroll Expenses	24,054.58	24,054.58
6040- Accounting	2,375.00	2,375.00
6050- Contract Labor	3,005.37	3,005.37
6080- Education	0.00	0.00
6100- Engineering	21,947.51	21,947.51
6110-Conservation Rebates	75.00	75.00
6115- GPS/GIS	2,940.00	2,940.00
6130- Insurance	1,811.00	1,811.00
6150- Legal	1,931.35	1,931.35
6170 - Meter Expenses	0.00	0.00
6180- Misc. Expenses	0.00	0.00
6200- Office Expense	437.25	437.25
6220- Permits	2,400.00	2,400.00
6230- Repairs and Maint	6,412.64	6,412.64
6260- Utilities	485.56	485.56
6270- Vehicle	0.00	0.00
6280- Water Costs	92,474.12	92,474.12
6300- Bank Service Charges	208.52	208.52
7290- Water Rights	0.00	0.00
7300- Capital Projects	37,640.25	37,640.25
Total Expense	198,198.15	198,198.15
Net Ordinary Income	-198,198.15	-198,198.15
Net Income	-198,198.15	-198,198.15

Roxborough Water and Sanitation District
Profit & Loss -Sewer Fund
January 2022

	Jan 22	Jan 22
Ordinary Income/Expense		
Income		
5010- Service Charges	148,994.05	148,994.05
5100-Availability Charges	8,401.61	8,401.61
5101- Service Charges LMA	26,179.40	26,179.40
5310-Permit Fees	1,650.00	1,650.00
5601-Late Fees, Penalties,	906.75	906.75
5610- Miscellaneous Income	-80.80	-80.80
5625- Dominion Sewer Conveyance	28,420.00	28,420.00
5650 Dominion Exp Reimbursement	162,115.00	162,115.00
5700- Sys. Development Charge	24,590.00	24,590.00
5710- Capital Surcharge	12,945.24	12,945.24
5820- Investment Income	516.10	516.10
Total Income	414,637.35	414,637.35
Gross Profit	414,637.35	414,637.35
Expense		
6020-Payroll Expenses	29,656.12	29,656.12
6040- Accounting	2,375.00	2,375.00
6050- Contract Labor	0.00	0.00
6080- Education	0.00	0.00
6100- Engineering	11,127.48	11,127.48
6115- GPS/GIS	6,027.50	6,027.50
6130- Insurance	1,811.00	1,811.00
6140- Lab & Test Fees	0.00	0.00
6150- Legal	1,544.35	1,544.35
6200- Office Expense	919.39	919.39
6210-Operating Supplies	0.00	0.00
6230- Repairs and Maint	-406.50	-406.50
6260- Utilities	8,701.19	8,701.19
6270- Vehicle	0.00	0.00
6300- Bank Service Charges	208.53	208.53
7300- Capital Projects	11,094.67	11,094.67
Total Expense	73,058.73	73,058.73
Net Ordinary Income	341,578.62	341,578.62
Other Income/Expense		
Other Expense		
8000- Transfers to Other Funds	8,401.61	8,401.61
9000 -Depreciation Expense	69,000.00	69,000.00
Total Other Expense	77,401.61	77,401.61
Net Other Income	-77,401.61	-77,401.61
Net Income	264,177.01	264,177.01

Roxborough Water and Sanitation District
Profit & Loss -Capital Fund
January 2022

	<u>Jan 22</u>	<u>Jan 22</u>
Ordinary Income/Expense		
Expense		
7310 - WTP- Dominion Pump	8,056.00	8,056.00
7311- Dominion System Improve.	7,167.49	7,167.49
Total Expense	<u>15,223.49</u>	<u>15,223.49</u>
Net Ordinary Income	<u>-15,223.49</u>	<u>-15,223.49</u>
Net Income	<u><u>-15,223.49</u></u>	<u><u>-15,223.49</u></u>

Roxborough Water and Sanitation District
Profit & Loss -PVH
January 2022

	<u>Jan 22</u>	<u>Jan 22</u>
Ordinary Income/Expense		
Income		
5210- Specific Ownership Taxes	3,166.60	3,166.60
5820- Investment Income	141.78	141.78
Total Income	<u>3,308.38</u>	<u>3,308.38</u>
Gross Profit	3,308.38	3,308.38
Expense		
6040- Accounting	1,000.00	1,000.00
6150- Legal	853.00	853.00
Total Expense	<u>1,853.00</u>	<u>1,853.00</u>
Net Ordinary Income	<u>1,455.38</u>	<u>1,455.38</u>
Net Income	<u><u>1,455.38</u></u>	<u><u>1,455.38</u></u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual- General Fund
January 2022

	Jan 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5200- Property Taxes	135.00	1,790,437.00	-1,790,302.00	0.0%
5210- Specific Ownership Taxes	9,142.82	120,000.00	-110,857.18	7.6%
5610- Misc Income	0.00	1,000.00	-1,000.00	0.0%
5820- Investment Income	151.33	750.00	-598.67	20.2%
Total Income	9,429.15	1,912,187.00	-1,902,757.85	0.5%
Gross Profit	9,429.15	1,912,187.00	-1,902,757.85	0.5%
Expense				
6020- Payroll Expenses	8,710.13	110,000.00	-101,289.87	7.9%
6040- Accounting	2,375.00	30,000.00	-27,625.00	7.9%
6041- Audit	0.00	30,000.00	-30,000.00	0.0%
6050- Contract Labor	0.00	20,000.00	-20,000.00	0.0%
6060- Directors Fee	0.00	8,000.00	-8,000.00	0.0%
6080- Education	0.00	30,000.00	-30,000.00	0.0%
6099- Election	544.01	30,000.00	-29,455.99	1.8%
6100- Engineering	504.25	50,000.00	-49,495.75	1.0%
6130- Insurance	1,811.00	30,000.00	-28,189.00	6.0%
6150- Legal	5,631.35	30,000.00	-24,368.65	18.8%
6180- Misc. Expenses	0.00	20,000.00	-20,000.00	0.0%
6200- Office Expense	734.97	40,000.00	-39,265.03	1.8%
6220- Permits	345.00	5,000.00	-4,655.00	6.9%
6230- Repairs and Maint	2,444.52	100,000.00	-97,555.48	2.4%
6250- Treasurers Fees	2.02	20,000.00	-19,997.98	0.0%
6260- Utilities	115.95	5,000.00	-4,884.05	2.3%
6270- Vehicle	0.00	6,000.00	-6,000.00	0.0%
7300- Capital Projects	68,603.00	12,000.00	56,603.00	571.7%
Total Expense	91,821.20	576,000.00	-484,178.80	15.9%
Net Ordinary Income	-82,392.05	1,336,187.00	-1,418,579.05	-6.2%
Other Income/Expense				
Other Expense				
8100- Transfer to Other Funds	0.00	700,000.00	-700,000.00	0.0%
Total Other Expense	0.00	700,000.00	-700,000.00	0.0%
Net Other Income	0.00	-700,000.00	700,000.00	0.0%
Net Income	-82,392.05	636,187.00	-718,579.05	-13.0%

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Debt Service
January 2022

	Jan 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5200- Property Taxes	66.55	836,383.00	-836,316.45	0.0%
5210- Specific Ownership Taxes	4,506.61	80,000.00	-75,493.39	5.6%
5820- Investment Income	46.06	30,000.00	-29,953.94	0.2%
Total Income	<u>4,619.22</u>	<u>946,383.00</u>	<u>-941,763.78</u>	<u>0.5%</u>
Gross Profit	4,619.22	946,383.00	-941,763.78	0.5%
Expense				
6250- Treasurers Fees	1.00	15,000.00	-14,999.00	0.0%
6420-Loan Administrative Fees	38,400.00	76,800.00	-38,400.00	50.0%
6500- CWRPDA Debt Service	0.00	231,031.00	-231,031.00	0.0%
6550-CWCB Debt Service	0.00	520,881.00	-520,881.00	0.0%
7100-Principal Payments	267,500.00	535,000.00	-267,500.00	50.0%
7150-Ravenna CWCB	0.00	82,425.00	-82,425.00	0.0%
7200- Interest Payments	8,017.75	299,514.00	-291,496.25	2.7%
Total Expense	<u>313,918.75</u>	<u>1,760,651.00</u>	<u>-1,446,732.25</u>	<u>17.8%</u>
Net Ordinary Income	-309,299.53	-814,268.00	504,968.47	38.0%
Other Income/Expense				
Other Income				
6900- Transfers In	34,552.84	160,000.00	-125,447.16	21.6%
6902- Transfers In WTP	92,663.93	1,092,000.00	-999,336.07	8.5%
Total Other Income	<u>127,216.77</u>	<u>1,252,000.00</u>	<u>-1,124,783.23</u>	<u>10.2%</u>
Net Other Income	127,216.77	1,252,000.00	-1,124,783.23	10.2%
Net Income	<u><u>-182,082.76</u></u>	<u><u>437,732.00</u></u>	<u><u>-619,814.76</u></u>	<u><u>-41.6%</u></u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Water Treatment
January 2022

	Jan 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5010- Service Charges	224,014.58	3,200,000.00	-2,975,985.42	7.0%
5011- Service Charge Ravenna	26,656.78			
5100-Availability Charges	26,151.23	120,000.00	-93,848.77	21.8%
5211- Dominion WTP Operations	50,679.30	500,000.00	-449,320.70	10.1%
5310-Permit Fees	1,650.00	1,200.00	450.00	137.5%
5400-Rental Income	0.00	7,200.00	-7,200.00	0.0%
5410-Hydrant Water	4,942.50	40,000.00	-35,057.50	12.4%
5510-Potable Irrigation Water	2,063.60	40,000.00	-37,936.40	5.2%
5511-Irrigation Water	5,961.42	250,000.00	-244,038.58	2.4%
5601-Late Fees, Penalties,	2,018.25			
5610- Miscellaneous Income	-402.90	70,000.00	-70,402.90	-0.6%
5611-Inclusion fees-NWDC	6,857.41	100,000.00	-93,142.59	6.9%
5620- Dominion Dist. Operations	19,295.58	200,000.00	-180,704.42	9.6%
5640- Dominion Treated Water Us	7,582.80	100,000.00	-92,417.20	7.6%
5650 Dominion Exp Reimbursement	29,283.29			
5700- Sys. Development Charge	135.00	275,000.00	-274,865.00	0.0%
5705 Ravenna SDC	32,004.52	250,000.00	-217,995.48	12.8%
5710- Capital Surcharge	11,778.04	80,000.00	-68,221.96	14.7%
5715- Capital Surcharge WTP Sup	92,663.93	1,036,808.00	-944,144.07	8.9%
5820- Investment Income	430.93	50,000.00	-49,569.07	0.9%
5850 - Reimbursed Exp Other	1,062.38	20,000.00	-18,937.62	5.3%
Total Income	544,828.64	6,340,208.00	-5,795,379.36	8.6%
Gross Profit	544,828.64	6,340,208.00	-5,795,379.36	8.6%
Expense				
6020-Payroll Expenses	42,430.76	660,000.00	-617,569.24	6.4%
6040- Accounting	2,375.00	32,500.00	-30,125.00	7.3%
6050- Contract Labor	0.00	15,000.00	-15,000.00	0.0%
6065- Dominion expenses	0.00	20,000.00	-20,000.00	0.0%
6080- Education	0.00	25,000.00	-25,000.00	0.0%
6100- Engineering	18,642.60	100,000.00	-81,357.40	18.6%
6130- Insurance	1,811.00	20,000.00	-18,189.00	9.1%
6140- Lab & Test Fees	1,438.00	15,000.00	-13,562.00	9.6%
6150- Legal	1,414.35	37,500.00	-36,085.65	3.8%
6180- Misc. Expenses	0.00	10,000.00	-10,000.00	0.0%
6200- Office Expense	208.53	20,000.00	-19,791.47	1.0%
6210-Operating Supplies	1,148.66	120,000.00	-118,851.34	1.0%
6220- Permits	0.00	3,000.00	-3,000.00	0.0%
6230- Repairs and Maint	7,524.00	250,000.00	-242,476.00	3.0%
6240- Safety Equipment	0.00	5,000.00	-5,000.00	0.0%
6260- Utilities	736.70	150,000.00	-149,263.30	0.5%
6270- Vehicle	0.00	11,000.00	-11,000.00	0.0%
6280- Water Costs	0.00	48,000.00	-48,000.00	0.0%
7300- Capital Projects	22,013.25	50,000.00	-27,986.75	44.0%
7302- Water Taps Centennial	0.00	50,000.00	-50,000.00	0.0%
Total Expense	99,742.85	1,642,000.00	-1,542,257.15	6.1%
Net Ordinary Income	445,085.79	4,698,208.00	-4,253,122.21	9.5%
Other Income/Expense				
Other Income				
6900- Transfers In	0.00	500,000.00	-500,000.00	0.0%
Total Other Income	0.00	500,000.00	-500,000.00	0.0%
Other Expense				
8000- Transfers to Other Funds	26,151.23	1,800,000.00	-1,773,848.77	1.5%
8002- Transfers Water Supply SV	92,663.93	1,036,808.00	-944,144.07	8.9%
8100- Transfer to Other Funds	0.00	120,000.00	-120,000.00	0.0%
9000 -Depreciation Expense	165,000.00			
Total Other Expense	283,815.16	2,956,808.00	-2,672,992.84	9.6%

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Water Treatment
January 2022

	<u>Jan 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Net Other Income	-283,815.16	-2,456,808.00	2,172,992.84	11.6%
Net Income	<u>161,270.63</u>	<u>2,241,400.00</u>	<u>-2,080,129.37</u>	<u>7.2%</u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Water Distribution
January 2022

	Jan 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
6020-Payroll Expenses	24,054.58	330,000.00	-305,945.42	7.3%
6040- Accounting	2,375.00	32,500.00	-30,125.00	7.3%
6050- Contract Labor	3,005.37	40,000.00	-36,994.63	7.5%
6065- Dominion expenses	0.00	60,000.00	-60,000.00	0.0%
6080- Education	0.00	25,000.00	-25,000.00	0.0%
6100- Engineering	21,947.51	150,000.00	-128,052.49	14.6%
6110-Conservation Rebates	75.00	2,500.00	-2,425.00	3.0%
6115- GPS/GIS	2,940.00	25,000.00	-22,060.00	11.8%
6130- Insurance	1,811.00	20,000.00	-18,189.00	9.1%
6140- Lab & Test Fees	0.00	14,000.00	-14,000.00	0.0%
6150- Legal	1,931.35	37,500.00	-35,568.65	5.2%
6170 - Meter Expenses	0.00	125,000.00	-125,000.00	0.0%
6180- Misc. Expenses	0.00	10,000.00	-10,000.00	0.0%
6200- Office Expense	645.77	20,000.00	-19,354.23	3.2%
6210-Operating Supplies	0.00	4,000.00	-4,000.00	0.0%
6220- Permits	2,400.00	5,000.00	-2,600.00	48.0%
6230- Repairs and Maint	6,412.64	200,000.00	-193,587.36	3.2%
6240- Safety Equipment	0.00	2,000.00	-2,000.00	0.0%
6260- Utilities	485.56	70,000.00	-69,514.44	0.7%
6270- Vehicle	0.00	11,000.00	-11,000.00	0.0%
6280- Water Costs	92,474.12	1,552,000.00	-1,459,525.88	6.0%
7290- Water Rights	0.00	100,000.00	-100,000.00	0.0%
7300- Capital Projects	37,640.25	5,185,000.00	-5,147,359.75	0.7%
Total Expense	198,198.15	8,020,500.00	-7,822,301.85	2.5%
Net Ordinary Income	-198,198.15	-8,020,500.00	7,822,301.85	2.5%
Net Income	-198,198.15	-8,020,500.00	7,822,301.85	2.5%

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Sewer Fund
January 2022

	Jan 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5010- Service Charges	148,994.05	1,600,000.00	-1,451,005.95	9.3%
5100-Availability Charges	8,401.61	40,000.00	-31,598.39	21.0%
5101- Service Charges LMA	26,179.40	300,000.00	-273,820.60	8.7%
5310-Permit Fees	1,650.00	5,000.00	-3,350.00	33.0%
5601-Late Fees, Penalties,	906.75			
5610- Miscellaneous Income	-80.80	30,000.00	-30,080.80	-0.3%
5625- Dominion Sewer Conveyance	28,420.00	240,000.00	-211,580.00	11.8%
5650 Dominion Exp Reimbursement	162,115.00	50,000.00	112,115.00	324.2%
5670-Dominion Cap Lease O-Line	0.00	200,000.00	-200,000.00	0.0%
5700- Sys. Development Charge	24,590.00	50,000.00	-25,410.00	49.2%
5710- Capital Surcharge	12,945.24	100,000.00	-87,054.76	12.9%
5820- Investment Income	516.10	50,000.00	-49,483.90	1.0%
Total Income	414,637.35	2,665,000.00	-2,250,362.65	15.6%
Gross Profit	414,637.35	2,665,000.00	-2,250,362.65	15.6%
Expense				
6020-Payroll Expenses	29,656.12	325,000.00	-295,343.88	9.1%
6040- Accounting	2,375.00	30,000.00	-27,625.00	7.9%
6050- Contract Labor	0.00	40,000.00	-40,000.00	0.0%
6065- Dominion expenses	0.00	50,000.00	-50,000.00	0.0%
6080- Education	0.00	30,000.00	-30,000.00	0.0%
6100- Engineering	11,127.48	100,000.00	-88,872.52	11.1%
6110-Conservation Rebates	0.00	0.00	0.00	0.0%
6115- GPS/GIS	6,027.50	50,000.00	-43,972.50	12.1%
6130- Insurance	1,811.00	28,000.00	-26,189.00	6.5%
6140- Lab & Test Fees	0.00	1,000.00	-1,000.00	0.0%
6150- Legal	1,544.35	35,000.00	-33,455.65	4.4%
6180- Misc. Expenses	0.00	8,000.00	-8,000.00	0.0%
6185- Littleton Service Fees	0.00	950,000.00	-950,000.00	0.0%
6200- Office Expense	1,127.92	20,000.00	-18,872.08	5.6%
6210-Operating Supplies	0.00	80,000.00	-80,000.00	0.0%
6220- Permits	0.00	3,000.00	-3,000.00	0.0%
6230- Repairs and Maint	-406.50	200,000.00	-200,406.50	-0.2%
6240- Safety Equipment	0.00	2,000.00	-2,000.00	0.0%
6260- Utilities	8,701.19	110,000.00	-101,298.81	7.9%
6270- Vehicle	0.00	8,000.00	-8,000.00	0.0%
7300- Capital Projects	11,094.67	2,000,000.00	-1,988,905.33	0.6%
Total Expense	73,058.73	4,070,000.00	-3,996,941.27	1.8%
Net Ordinary Income	341,578.62	-1,405,000.00	1,746,578.62	-24.3%
Other Income/Expense				
Other Income				
6900- Transfers In	0.00	200,000.00	-200,000.00	0.0%
Total Other Income	0.00	200,000.00	-200,000.00	0.0%
Other Expense				
8000- Transfers to Other Funds	8,401.61	600,000.00	-591,598.39	1.4%
9000 -Depreciation Expense	69,000.00			
Total Other Expense	77,401.61	600,000.00	-522,598.39	12.9%
Net Other Income	-77,401.61	-400,000.00	322,598.39	19.4%
Net Income	264,177.01	-1,805,000.00	2,069,177.01	-14.6%

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Capital Fund
January 2022

	<u>Jan 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Expense				
7310 - WTP- Dominion Pump	8,056.00	1,800,000.00	-1,791,944.00	0.4%
7311- Dominion System Improve.	7,167.49	560,000.00	-552,832.51	1.3%
Total Expense	<u>15,223.49</u>	<u>2,360,000.00</u>	<u>-2,344,776.51</u>	<u>0.6%</u>
Net Ordinary Income	-15,223.49	-2,360,000.00	2,344,776.51	0.6%
Other Income/Expense				
Other Expense				
8000- Transfers to Other Funds	0.00	2,360,000.00	-2,360,000.00	0.0%
Total Other Expense	<u>0.00</u>	<u>2,360,000.00</u>	<u>-2,360,000.00</u>	<u>0.0%</u>
Net Other Income	<u>0.00</u>	<u>-2,360,000.00</u>	<u>2,360,000.00</u>	<u>0.0%</u>
Net Income	<u><u>-15,223.49</u></u>	<u><u>-4,720,000.00</u></u>	<u><u>4,704,776.51</u></u>	<u><u>0.3%</u></u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-PVH
January 2022

	Jan 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5200- Property Taxes	0.00	451,429.00	-451,429.00	0.0%
5210- Specific Ownership Taxes	3,166.60	50,000.00	-46,833.40	6.3%
5820- Investment Income	141.78	85.00	56.78	166.8%
Total Income	<u>3,308.38</u>	<u>501,514.00</u>	<u>-498,205.62</u>	<u>0.7%</u>
Gross Profit	3,308.38	501,514.00	-498,205.62	0.7%
Expense				
6040- Accounting	1,000.00	12,000.00	-11,000.00	8.3%
6080- Education	0.00	1,000.00	-1,000.00	0.0%
6100- Engineering	0.00	2,500.00	-2,500.00	0.0%
6150- Legal	853.00	1,000.00	-147.00	85.3%
6250- Treasurers Fees	0.00	9,000.00	-9,000.00	0.0%
6500- CWRPDA Debt Service	0.00	303,917.00	-303,917.00	0.0%
6550-CWCB Debt Service	0.00	115,447.00	-115,447.00	0.0%
Total Expense	<u>1,853.00</u>	<u>444,864.00</u>	<u>-443,011.00</u>	<u>0.4%</u>
Net Ordinary Income	<u>1,455.38</u>	<u>56,650.00</u>	<u>-55,194.62</u>	<u>2.6%</u>
Net Income	<u><u>1,455.38</u></u>	<u><u>56,650.00</u></u>	<u><u>-55,194.62</u></u>	<u><u>2.6%</u></u>

SUPPLEMENTAL INFORMATION

Roxborough Water & Sanitation District
January 31, 2022

Long Term Obligations

CWCB- 2014 Loan	\$ 15,649,931
CT2015-176 CWCB-PVH Water Supply	\$ 2,052,006
2015 CWRPDA- PVH Infrastructure	\$ 3,827,301
2019-2250 CWCB- Ravenna	\$ 1,427,742
2005 CWRPDA Loan Payable	<u>\$ 2,607,500</u>
TOTAL LONG TERM LIABILITIES	\$ 25,564,480

Cash and Reserves Balances

The board of directors has directed the authority to designate a portion of the cash on hand as operating and capital reserves for both the Water and Sewer Funds. The operating reserves will be in an amount equal to 25% of the budgeted annual expenditures for each fund. These funds will be used to fund any operational expenses in excess of operating cash on hand. The capital reserves will be funded in an amount equal to 20% of the budgeted annual expenditures for the water fund and 10 % of the budgeted annual expenditures for the sewer fund. These funds will be used to fund capital improvements on existing capital assets and acquisitions of new capital assets. The balance in these funds as of January 31, 2022 is as follows:

	General Fund	Debt Service		Capital Projects Fund	Water		Sewer		Total
		Water Fund	Sewer Fund		Fund	Fund	Fund	PVH	
Operating Reserve	\$ -	\$ -	\$ -	\$ 509,461	\$ 3,000,000	\$ 1,000,000		\$ 4,509,461	
Capital Reserve	-	-	-		982,330	401,129		\$ 1,383,459	
Operating Cash	<u>1,697,816</u>	<u>726,769</u>	<u>5,552,617</u>	<u>-</u>	<u>9,426,980</u>	<u>9,580,277</u>	<u>374,443</u>	<u>\$ 27,358,902</u>	
Total Cash on Hand	\$ 1,697,816	\$ 726,769	\$ 5,552,617	\$ 509,461	\$ 13,409,310	\$ 10,981,406	\$ 374,443	\$ 33,251,822	

Roxborough Water and Sanitation
Distribution of Cash in Bank-Water Fund
2021

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Cash Funds Available												
Cash in Bank - Water Fund	13,409,310											
Total Funds Available	13,409,310	0	0	0	0	0	0	0	0	0	0	0
Distribution of Available Funds												
Operating Reserve	3,000,000											
25% of Budgeted Expenditures												
Capital Reserve	982,330											
Operating Cash	9,426,980											
Total Cash	13,409,310	0	0	0	0	0	0	0	0	0	0	0
Capital Reserve												
Beginning Reserve Balance	791,983											
Additions to Reserve	250,000											
Use of Reserves	59,653											
Ending Reserve Balance	982,330	0	0	0	0	0	0	0	0	0	0	0

**Roxborough Water and Sanitation
Distribution of Cash in Bank- Sewer Fund**

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Cash Funds Available												
Cash in Bank - Sewer Fund	10,981,406											
Total Funds Available	10,981,406											
Distribution of Available Funds												
Operating Reserve	1,000,000											
25% of Budgeted Expenditures	401,129											
Capital Reserve	9,580,277											
Total Available Funds	10,981,406	0	0	0	0	0	0	0	0	0	0	0
Capital Reserve												
Beginning Reserve Balance	227,224											
Additions to Reserve	185,000											
Use of Reserves	-11,095											
Ending Reserve Balance	401,129	0	0	0	0	0	0	0	0	0	0	0

Roxborough Water and Sanitation
Distribution of Cash in Bank - Debt Service
2021

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Cash Funds Available - Water Treatment Plant												
Beginning Cash Balance	913,470											
Surcharge Collected	92,664											
Availability of Service Trans.	34,553											
Payment of Debt	313,918											
Ending Cash Balance	726,769			0	0	0	0	0	0	0	0	0
Cash Funds Available - Sewer Debt Service												
Operating Cash	5,552,617											
Total	6,279,386	0	0	0	0	0	0	0	0	0	0	0

No Assurance is provided on these Financial Statements

Roxborough Water & Sanitation District
 Property Tax Schedule
 2021

SUMMARY – DOUGLAS & JEFFERSON COUNTIES

	2021										2022			
	Property Taxes	Delinquent Tax, Rebates and Abatements	Specific Ownership Taxes	Interest	Treasurer's Fees	HB 1006 Tax	HB 1006 Treasurer's Fee	Total Amount Received	Percentage of Levied Taxes Received		Total Amount Received	Percentage of Levied Taxes Received		
									Monthly	Y-T-D		Monthly	Y-T-D	
\$	202		\$ 13,650	\$	\$	2	\$ 13,854	0.01%	0.01%	\$ 13,854	0.00%	0.49%		
January							\$	0.01%	0.01%	\$	0.00%	0.49%		
February							\$	0.00%	0.01%	\$	0.00%	0.49%		
March							\$	0.00%	0.01%	\$	0.00%	0.49%		
April							\$	0.00%	0.01%	\$	0.00%	0.49%		
May							\$	0.00%	0.01%	\$	0.00%	0.49%		
June							\$	0.00%	0.01%	\$	0.00%	0.49%		
July							\$	0.00%	0.01%	\$	0.00%	0.49%		
August							\$	0.00%	0.01%	\$	0.00%	0.49%		
September							\$	0.00%	0.01%	\$	0.00%	0.49%		
October							\$	0.00%	0.01%	\$	0.00%	0.49%		
November							\$	0.00%	0.01%	\$	0.00%	0.49%		
December							\$	0.00%	0.01%	\$	0.00%	0.49%		
TOTAL	\$	-	\$ 13,650	\$	2	\$	\$ 13,854	0.01%	0.01%	\$ 13,854	0.00%	0.49%		

No Assurance is provided on these Financial Statements
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RESOLUTION NO. 22-03-01

A RESOLUTION OF THE ROXBOROUGH WATER AND SANITATION DISTRICT APPROVING AND ADOPTING CHANGES TO THE DISTRICT'S WATER AND WASTEWATER SERVICE RATES AND CHARGES, AND AMENDING THE DISTRICT'S SCHEDULE OF FEES

WHEREAS, pursuant to Section 32-1-1001(1)(j), C.R.S., Roxborough Water and Sanitation District (the "District") is authorized to fix and from time to time increase or decrease fees, rates, tolls, penalties or charges for services, programs, or facilities furnished by the District; and

WHEREAS, pursuant to section 32-1-1001(1)(k), C.R.S., the District is authorized to furnish services and facilities without the boundaries of the District and to establish fees, rates, tolls, penalties or charges for such services and facilities; and

WHEREAS, pursuant to Section 32-1-1006(1)(h)(I), C.R.S., the District may assess availability of service or facilities charges solely for the purpose of paying principal of and interest on outstanding indebtedness; and

WHEREAS, in addition to resolutions adopted annually by the District to set water and wastewater rates and charges, the District and Plum Valley Heights Subdistrict of the Roxborough Water and Sanitation District (the "Subdistrict") have adopted resolutions fixing certain of the District's and the Subdistrict's fees and charges, including the following:

- A. District Resolution No. 14-03-01 Imposing Availability of Service Charges for Retirement of Debt Incurred to Acquire a Permanent Water Supply and to Construct Regional Wastewater Improvements;
- B. Joint Resolution No. 15-11-17 Fixing Certain Fees and Surcharges for Real Property within the Boundaries of the Subdistrict;
- C. District Resolution No. 16-10-07, Fixing the Fee to Be Charged to Dominion Water and Sanitation District for Water Treatment Services;
- D. District Resolution No. 17-09-07 Authorizing the Imposition of System Development Charges for the Inclusion of Property Comprising the Ravenna Metropolitan District into the Boundaries of the District;
- E. Joint Resolution No. 17-10-09 Fixing System Development Charges for Real Property within the Real Property to be Included within the boundaries of the Subdistrict;
- F. District Resolution No. 18-09-11 Adopting Changes to the Monthly Surcharge Imposed Against the Property in the Ravenna Metropolitan District as Included into the Boundaries of the District; and

G. Joint Resolution No. 20-08-01 Approving and Adopting Changes to the System Development Charges for the Real Property within the Boundaries of the Subdistrict.

WHEREAS, pursuant to Section 8.1 of the District's Rules and Regulations, current fees, rates, tolls, penalties and charges imposed by the District are set forth in "Exhibit A, Schedule of Fees, Rates and Charges" (the "Schedule of Fees") to the District's Rules and Regulations, and may be amended from time to time; and

WHEREAS, pursuant to the District's policy for the setting of water and wastewater service rates, as adopted by the District's Board of Directors (the "Board") on March 17, 2010 via Resolution No. 10-03-01, the Board has reviewed the District's water and wastewater service rates set forth in the Schedule of Fees and has determined to amend certain rates, fees and/or charges set forth therein; and

WHEREAS, pursuant to Section 32-1-1001(2)(a), C.R.S., the Board may fix or increase fees, rates, tolls, penalties or charges for domestic water or sanitary sewer services only after consideration of the action at a public meeting held at least thirty (30) days after providing notice to its customers stating that the action is being considered and stating the date, time and place of the meeting at which the action is being considered ("Notice") in one of the ways specified in Section 32-1-1001(2)(a), C.R.S.; and

WHEREAS, in accordance with Section 32-1-1001(2)(a)(III), C.R.S., Notice was provided to the District's customers by posting the Notice on the District's official website, www.roxwater.org, at least thirty days in advance of the public meeting; and

WHEREAS, at a public meeting held on March 16, 2022, the Board considered changes to the District's water and wastewater service rates and charges, reviewed the District's Schedule of Fees, and took such actions as set forth herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF ROXBOROUGH WATER AND SANITATION DISTRICT AS FOLLOWS:

1. Amendment to Schedule of Fees. The Schedule of Fees attached hereto in **Exhibit A** and incorporated herein by this reference is hereby approved and adopted, to be effective as of March 25, 2022, and to remain in effect until modified by the Board.
2. Actions to Effectuate Resolution. The District's General Manager, legal counsel, and the officers, agents, and employees of the District are authorized and directed to take all actions necessary and appropriate to effectuate this Resolution and the fixing of all fees, rates, tolls, penalties, and charges contemplated hereunder. All actions not inconsistent with the provisions of this Resolution heretofore taken and directed toward effectuating the purposes stated herein are hereby ratified, approved, and confirmed.
3. Effective Date. This Resolution shall be effective as of the date of its adoption.

APPROVED AND ADOPTED THIS 16th DAY OF MARCH, 2022.

**ROXBOROUGH WATER & SANITATION
DISTRICT**

By: Keith Lehmann, President

EXHIBIT A
Schedule of Fees
Effective March 25, 2022

PETITION FOR INCLUSION OF LAND
Into Roxborough Water and Sanitation District

TO: ROXBOROUGH WATER AND SANITATION DISTRICT

The undersigned Petitioner hereby petitions Roxborough Water & Sanitation District (the "District"), acting by and through its Board of Directors, for the inclusion of certain real property, hereinafter described in Exhibit A, attached hereto and incorporated herein by reference (the "Property"), into the boundaries of the District.

Inclusion into the District is sought pursuant to § 32-1-401(1), C.R.S. The Petitioner hereby states and confirms that Petitioner represents no less than one hundred percent (100%) of the Property capable of being served with the facilities and services of the District.

The undersigned Petitioner requests that the Property be included into the boundaries of the District and that an Order may be entered in the District Court in and for Douglas County, Colorado, effectuating and confirming the inclusion of the Property into the District, and that from and after the entry of such Order, the Property shall be liable for taxes, assessments, and other obligations of the District as provided by statute.

The undersigned Petitioner, as fee owner of the Property, assents to the inclusion of the Property into the District and further acknowledges and agrees that, upon the successful inclusion of the Property into the boundaries of the District, the Property proposed for inclusion shall be subject to all terms and conditions set forth in an agreement regarding the inclusion of the Property into the District, to be entered into by the District and Petitioner.

Submitted this 15th day of February, 2022.

(Signatures Begin on Next Page)

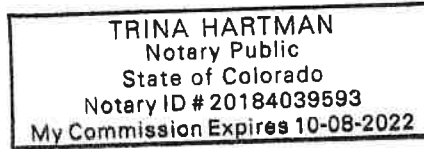
PETITIONER:

DOMINION WATER & SANITATION DISTRICT, a quasi-municipal corporation and political subdivision of the State of Colorado

Jeffrey LaForte
President

ATTEST:

Trina Hartman
Secretary



STATE OF Colorado)
) ss.
COUNTY OF Arapahoe)

The foregoing instrument was acknowledged before me this 15th day of Feb., 2022, by Trina Hartman and Jeffrey LaForte, as President and Secretary, respectively, of Dominion Water & Sanitation District.

WITNESS my hand and official seal.

My commission expires: 10-08-22

Trina Hartman
Notary Public

EXHIBIT A
To Petition for Inclusion of Land
Into Roxborough Water and Sanitation District

LEGAL DESCRIPTION OF PROPERTY

Lot 2A,
River Canyon Filing No. 2, 1st Amendment recorded January 4, 2016 at Reception No.
2016000108,
County of Douglas,
State of Colorado

Also Known as: Roxborough Wastewater Plant, Littleton, CO 80125

PETITION FOR INCLUSION OF LAND
Into Roxborough Water and Sanitation District

TO: ROXBOROUGH WATER AND SANITATION DISTRICT

The undersigned Petitioner hereby petitions Roxborough Water and Sanitation District (the "District"), acting by and through its Board of Directors, for the inclusion of certain real property, hereinafter described in Exhibit A, attached hereto and incorporated herein by reference (the "Property"), into the boundaries of the District.

Inclusion into the District is sought pursuant to § 32-1-401(1), C.R.S. The Petitioner hereby states and confirms that Petitioner represents no less than one hundred percent (100%) of the Property capable of being served with the facilities and services of the District.

The undersigned Petitioner requests that the Property be included into the boundaries of the District and that an Order may be entered in the District Court in and for Douglas County, Colorado, effectuating and confirming the inclusion of the Property into the District, and that from and after the entry of such Order, the Property shall be liable for taxes, assessments, and other obligations of the District as provided by statute.

The undersigned Petitioner, as fee owner of the Property, assents to the inclusion of the Property into the District and further acknowledges and agrees that, upon the successful inclusion of the Property into the boundaries of the District, the Property proposed for inclusion shall be subject to all terms and conditions set forth in an agreement regarding the inclusion of the Property into the District, to be entered into by the District and Petitioner.

Submitted this 31 day of January, 2022.

(Signatures Begin on Next Page)

PETITIONER:



Signature: _____

For: Roxborough Water and Sanitation District

Name: Barbara J. Biggs, General Manager

STATE OF COLORADO)
) ss.
COUNTY OF DOUGLAS)

The foregoing instrument was acknowledged before me this 31st day of January, 2022 by Lucie Taylor.

WITNESS my hand and official seal.

My commission expires: 1.19.25.



Notary Public

**LUCIE TAYLOR
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20174003080
MY COMMISSION EXPIRES 01/19/2025**

EXHIBIT A
To Petition for Inclusion of Land
Into Roxborough Water and Sanitation District

LEGAL DESCRIPTION OF PROPERTY



**LEGAL DESCRIPTION
ROXBOROUGH WATER AND SANITATION DISTRICT
WATER TREATMENT PLANT**

THE ROXBOROUGH WATER AND SANITATION DISTRICT WATER TREATMENT PLANT PROPERTY AS DESCRIBED AT RECEPTION NO. 103765 DATED AUGUST 23, 1958 AND AT BOOK 349 AT PAGE 936 DATED DECEMBER 18, 1978 AND ON THE LAND SURVEY PLAT DEPOSITED AT 10003092 DATED FEBRUARY 04, 2002 ALL IN THE DOUGLAS COUNTY CLERK AND RECORDERS OFFICE, BEING THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER AND THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 31, TOWNSHIP 6 SOUTH, RANGE 68 WEST OF THE 6TH P.M., COUNTY OF DOUGLAS, STATE OF COLORADO AND ADDITIONALLY DESCRIBED AS:

COMMENCING AT THE SOUTH QUARTER CORNER OF SAID SECTION 31, BEING MONUMENTED WITH A 2.5" ALUMINUM CAP STAMPED PLS 25375, WHENCE A LINE TO THE NORTH QUARTER CORNER OF SAID SECTION 31, BEING MONUMENTED WITH A 1.5" SMOOTH BRASS CAP WITH ILLEGIBLE MARKINGS BEARS N 00°05'43" W, A DISTANCE OF 5307.01 FEET (PER COLORADO STATE PLANE COORDINATES GRID / CENTRAL), **SAID LINE BEING THE BASIS OF BEARINGS FOR THIS DESCRIPTION;**

THENCE ALONG SAID LINE N 00°05'43" W, A DISTANCE OF 1325.36 FEET TO THE **POINT OF BEGINNING;**

THENCE ALONG THE COMMON LINES OF SAID RECEPTION NO. 103795, BOOK 349 AT PAGE 936 AND A PARCEL OF LAND DESCRIBED AT RECEPTION NO. 2008065956 OF SAID CLERKS OFFICE THE FOLLOWING THREE (3) COURSES:

1) S 89°51'17" W DISTANCE OF 664.06 FEET TO THE SOUTHWEST CORNER OF SAID BOOK 349 AT PAGE 936 BEING MONUMENTED WITH A FOUND NO.5 REBAR, SAID CORNER ALSO BEING A COMMON CORNER OF SAID RECEPTION NO. 2008065956;

2) N 00°07'14" W, A DISTANCE OF 663.04 FEET TO THE NORTHWEST CORNER OF SAID BOOK 349 AT PAGE 936 BEING MONUMENTED WITH A FOUND NO.5 REBAR, SAID CORNER ALSO BEING A COMMON CORNER OF SAID RECEPTION NO. 2008065956;

3) N 89°52'40" E, A DISTANCE OF 474.57 FEET TO A COMMON CORNER OF SAID RECEPTION NO. 2008065956 AND TRACT B, STERLING RANCH FILING NO.5B AS RECORDED UNDER RECEPTION NO. 2021069521 OF SAID CLERKS OFFICE;



THENCE ALONG THE COMMON LINES OF SAID RECEPTION NO. 103795, BOOK 349 AT PAGE 936 AND SAID TRACT B THE FOLLOWING TWO (2) COURSES:

- 1) N 89°53'46" E, A DISTANCE OF 190.00 FEET;
- 2) N 89°52'29" E, A DISTANCE OF 661.63 FEET TO THE NORTHEAST CORNER OF SAID BOOK 349 AT PAGE 936, SAID CORNER ALSO BEING A COMMON CORNER OF SAID TRACT B AND TRACT A, OF SAID STERLING RANCH FILING NO.5B;

THENCE ALONG THE COMMON LINES OF SAID RECEPTION NO. 103795, BOOK 349 AT PAGE 936 AND SAID TRACT A THE FOLLOWING TWO (2) COURSES:

- 1) S 00°07'48" E, A DISTANCE OF 662.77 FEET TO THE SOUTHEAST CORNER OF SAID BOOK 349 AT PAGE 936, SAID CORNER ALSO BEING A CORNER OF SAID TRACT A;
- 2) S 89°52'48" W, A DISTANCE OF 41.12 FEET TO THE COMMON CORNER OF SAID TRACT A AND RECEPTION NO. 2008065956;

THENCE ALONG THE COMMON LINE OF SAID RECEPTION NO. 103795, BOOK 349 AT PAGE 936 AND SAID RECEPTION NO. 2008065956, S 89°52'48" W, A DISTANCE OF 621.13 FEET TO THE POINT OF BEGINNING.

THE ABOVE DESCRIPTION CONTAINS 879,065 SQUARE FEET OR 20.18 ACRES MORE OR LESS.



WILLIAM G BUNTROCK, PLS
COLORADO LICENSED LAND SURVEYOR NO. 35585
TRUE NORTH SURVEYING & MAPPING, LLC
TN 22009

NOTICE - According to Colorado law you must commence any legal action based upon any defect in this survey within three years after you first discover such defect. In no event may any action based upon any defect in this survey be commenced more than ten years from the date of the certification shown hereon.

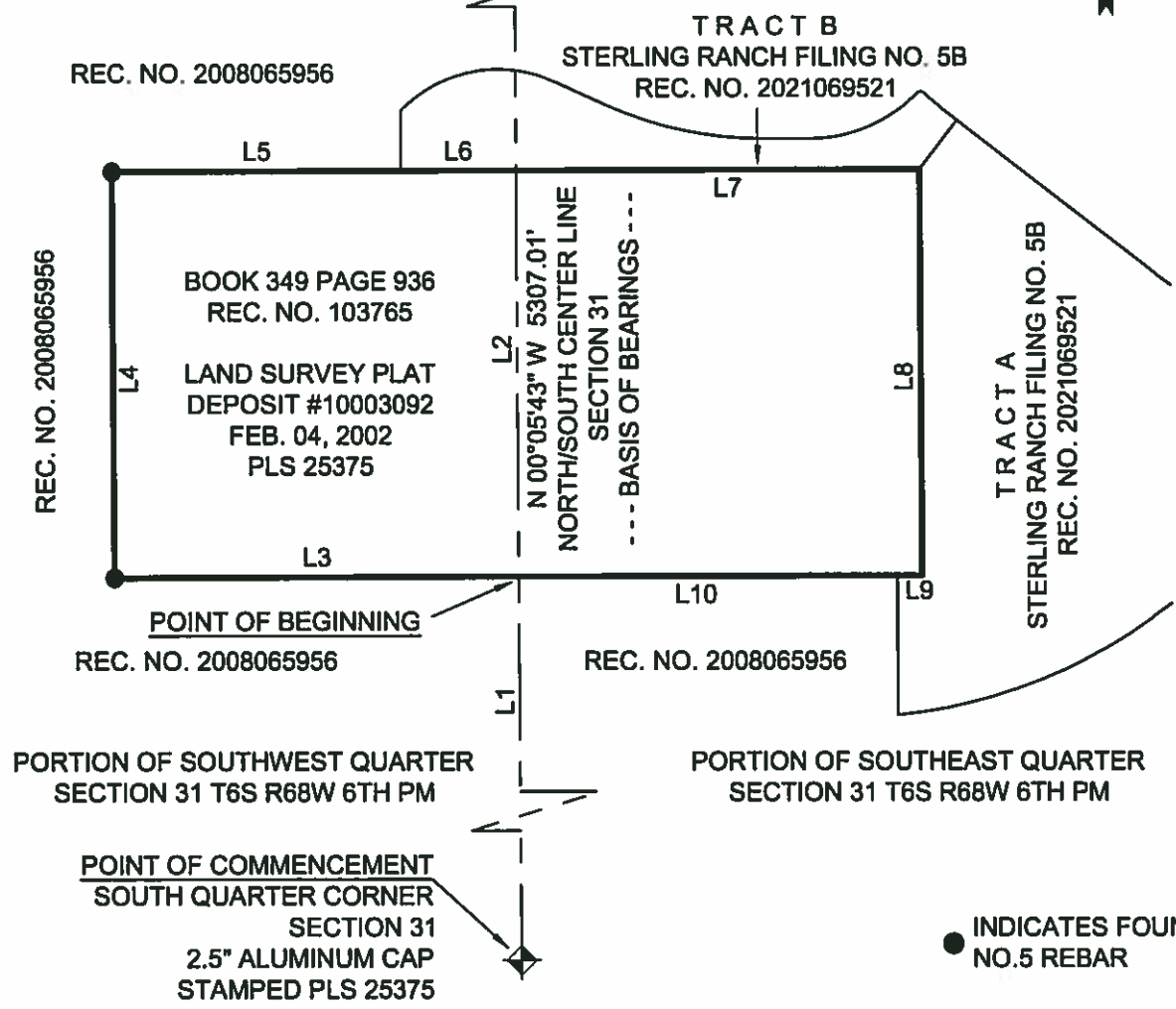
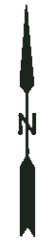
EXHIBIT A

PAGE 3 OF 3

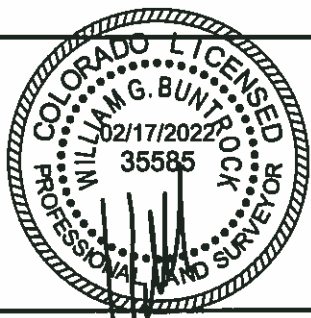
879,065 SQUARE FEET
20.18 ACRES +/-

LINE	BEARING	DISTANCE
L1	N 00°05'43" W	1325.36'
L2	N 00°05'43" W	662.71'
L3	S 89°51'17" W	664.06'
L4	N 00°07'14" W	663.04'
L5	N 89°52'40" E	474.57'
L6	N 89°53'46" E	190.00'
L7	N 89°52'29" E	661.63'
L8	S 00°07'48" E	662.77'
L9	S 89°52'48" W	41.12'
L10	S 89°52'48" W	621.13'

◆ NORTH QUARTER
CORNER SECTION 31
1.5" SMOOTH BRASS
CAP WITH ILLEGIBLE
MARKINGS



NOTE: THIS EXHIBIT DOES NOT REPRESENT A MONUMENTED LAND SURVEY. IT IS INTENDED ONLY TO DEPICT THE ATTACHED DESCRIPTION.



DATE	02/17/2022
DRAWN	BB
CHECKED	BB
APPROVED	BB
PROJECT NO.	TN 22009
HORIZ. SCALE	1" = 300'

Contractor's Application for Payment No.

7

	Application Period: 02/01/22 through 02/28/22	Application Date: 2/17/2022
To (Owner): Roxborough Water and Sanitation District	From (Contractor): Redline Pipeline, LLC	Via (Engineer): TST Infrastructure, LLC
Project: Water Treatment Plant Backwash Pond Phase 1	Contract: Water Treatment Plant Backwash Pond Phase 1	
Owner's Contract No.: n/a	Contractor's Project No.: 2106	Engineer's Project No.: 001.384.02

**Application For Payment
Change Order Summary**

Approved Change Orders	Number	Additions	Deductions
	CO #01	\$74,536.42	
	CO #02	\$22,527.28	
TOTALS		\$97,063.70	
NET CHANGE BY CHANGE ORDERS		\$97,063.70	

1. ORIGINAL CONTRACT PRICE.....	\$ 674,600.00
2. Net change by Change Orders.....	\$ 97,063.70
3. Current Contract Price (Line 1 ± 2).....	\$ 771,663.70
4. TOTAL COMPLETED AND STORED TO DATE	
(Column F total on Progress Estimates).....	\$ 771,663.70
5. RETAINAGE:	
a. 5% X <u>\$0.00</u> Work Completed.....	\$ 0.00
b. 5% X <u> </u> Stored Material.....	\$ 0.00
c. Total Retainage (Line 5.a + Line 5.b).....	\$ 0.00
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 771,663.70
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 728,687.08
8. AMOUNT DUE THIS APPLICATION.....	\$ 42,976.62
9. BALANCE TO FINISH, PLUS RETAINAGE	
(Column G total on Progress Estimates + Line 5.c above).....	\$ 0.00

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

DocuSigned by:

CB82BCA5CBFF4DF...

By: Michael Gall

Date: 2/17/2022

Payment of: \$ 42,976.62

(Line 8 or other - attach explanation of the other amount)

is recommended by:

DocuSigned by:

AB395BE6777B24A9...

March 8, 2022 | 10:56:57

(Date)

(Engineer)

Payment of: \$ 42,976.62

(Line 8 or other - attach explanation of the other amount)

is approved by:

DocuSigned by:

1A8855CAD7E241B...

March 8, 2022 | 11:30:20

(Date)

(Owner)

Approved by: _____

Funding or Financing Entity (if applicable) (Date)

Progress Estimate

Contractor's Application

A					B	C		D		(C + D)		E			F	G	
Contract Information					Work Completed					Stored Materials (Not in C or D)			Total Completed and Stored This Period (D + E)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)	
Bid Item No.	Description	Item Quantity	Units	Unit Price	Bid Item Value (\$)	Quantity Installed Prev. Period	Quantity Value Prev. Period	Quantity Installed This Period	Quantity Value This Period	Total Estimated Quantity	Value of Work Installed to Date	From Prev Period					This Period
1000	GESC Items Intitial	1	LS	\$3,739.47	\$3,739.47	1	\$3,739.47			1	\$3,739.47					\$3,739.47	100.0%
1200	GESC Item Interim	1	LS	\$4,328.07	\$4,328.07	1	\$4,328.07			1	\$4,328.07					\$4,328.07	100.0%
1300	GESC Item Final (Seeding & Revegetation)	1	LS	\$27,577.49	\$27,577.49	1	\$27,577.49			1	\$27,577.49					\$27,577.49	100.0%
3000	Dewatering Pipe	1	LS	\$25,892.70	\$25,892.70	1	\$25,892.70			1	\$25,892.70					\$25,892.70	100.0%
4010	Demolition	1	LS	\$33,174.13	\$33,174.13	1	\$33,174.13			1	\$33,174.13					\$33,174.13	100.0%
4210	Gravel Slope Cover	1	LS	\$61,425.00	\$61,425.00	1	\$61,425.00			1	\$61,425.00					\$61,425.00	100.0%
4220	Gravel Road	1	LS	\$26,512.00	\$26,512.00	1	\$26,512.00			1	\$26,512.00					\$26,512.00	100.0%
4230	Rip Rap	1	LS	\$2,677.50	\$2,677.50	1	\$2,677.50			1	\$2,677.50					\$2,677.50	100.0%
4240	Liner Installation	1	LS	\$79,945.00	\$79,945.00	1	\$79,945.00			1	\$79,945.00					\$79,945.00	100.0%
4250	Clear / Grub / Strip	1	LS	\$23,661.00	\$23,661.00	1	\$23,661.00			1	\$23,661.00					\$23,661.00	100.0%
4260	Rough Grading	1	LS	\$62,434.12	\$62,434.12	1	\$62,434.12			1	\$62,434.12					\$62,434.12	100.0%
4270	Fine Grading	1	LS	\$20,811.38	\$20,811.38	1	\$20,811.38			1	\$20,811.38					\$20,811.38	100.0%
4400	Decanter Items	1	LS	\$9,249.33	\$9,249.33	0.5	\$4,624.67	0.5	\$4,624.66	1	\$9,249.33				\$4,624.66	\$9,249.33	100.0%
4610	Asphalt Paving	1	LS	\$22,726.89	\$22,726.89	1	\$22,726.89			1	\$22,726.89					\$22,726.89	100.0%
4620	CIP Sump, Det C14	1	LS	\$1,497.83	\$1,497.83	1	\$1,497.83			1	\$1,497.83					\$1,497.83	100.0%
4630	Concrete side slope	1	LS	\$75,443.50	\$75,443.50	1	\$75,443.50			1	\$75,443.50					\$75,443.50	100.0%
5100	A. Overflow Line	1	LS	\$21,413.70	\$21,413.70	1	\$21,413.70			1	\$21,413.70					\$21,413.70	100.0%
6000	B. Backwash Return Line	1	LS	\$20,552.42	\$20,552.42	1	\$20,552.42			1	\$20,552.42					\$20,552.42	100.0%
8000	C. Pond Drain Line	1	LS	\$22,517.74	\$22,517.74	1	\$22,517.74			1	\$22,517.74					\$22,517.74	100.0%
9000	D. Decant Line	1	LS	\$26,499.05	\$26,499.05	1	\$26,499.05			1	\$26,499.05					\$26,499.05	100.0%
10000	E. Backwash Line	1	LS	\$18,379.31	\$18,379.31	1	\$18,379.31			1	\$18,379.31					\$18,379.31	100.0%
11000	F. 4" Sludge Pump Waste	1	LS	\$28,354.23	\$28,354.23	1	\$28,354.23			1	\$28,354.23					\$28,354.23	100.0%
12000	G. 04" Sludge Dewatering	1	LS	\$31,269.02	\$31,269.02	1	\$31,269.02			1	\$31,269.02					\$31,269.02	100.0%
13000	Mobilization	1	LS	\$24,519.12	\$24,519.12	1	\$24,519.12			1	\$24,519.12					\$24,519.12	100.0%
Change Orders																	
CO 1	Bid Alternate A	1	LS	\$74,536.42	\$74,536.42	1	\$74,536.42			1	\$74,536.42					\$74,536.42	100.0%
CO 2	WCD 2	1	LS	\$6,662.78	\$6,662.78	1	\$6,662.78			1	\$6,662.78					\$6,662.78	100.0%
CO 2	WCD 3	1	LS	\$4,413.73	\$4,413.73	1	\$4,413.73			1	\$4,413.73					\$4,413.73	100.0%
CO 2	WCD 4	1	LS	\$3,007.07	\$3,007.07	1	\$3,007.07			1	\$3,007.07					\$3,007.07	100.0%
CO 2	WCD 5	1	LS	\$8,443.70	\$8,443.70	1	\$8,443.70			1	\$8,443.70					\$8,443.70	100.0%
Totals					\$771,663.70		\$767,039.04		\$4,624.66		\$771,663.70				\$4,624.66	\$771,663.70	100.0%