



ROXBOROUGH WATER AND SANITATION DISTRICT

The Roxborough Water & Sanitation District and Plum Valley Heights Subdistrict of the Roxborough Water & Sanitation District Regular Board meeting will be held in the Community Room at the West Metro Fire Station #15 located at 6222 N Roxborough Park Rd, Littleton, CO 80125. This meeting can also be accessed via video conference at **ZOOM Meeting ID 874 5981 8759; Password: 694389**

Date: Wednesday, April 20, 2022

Time 8:00 am

Board of Directors

Keith Lehmann
Ken Maas
Dave Bane
Christine Thomas
Stephen Throneberry

Term Expiration

5/2022
5/2023
5/2023
5/2022
5/2022

- I. Call to Order/Declaration of Quorum/Disclosure of Conflicts of Interest
- II. Public Comment/Public Comment on items not on Agenda
- III. **CONVENE AS THE BOARD OF THE PLUM VALLEY HEIGHTS (PVH) SUBDISTRICT OF THE RWSD**
- IV. Consent Agenda
 - a. Approve the Minutes of the Regular Meeting of the PVH Subdistrict which is contained in and is part of the Minutes of the Roxborough Water & Sanitation District Minutes for the Regular Meeting on March 16, 2022.
- V. Staff Reports
 - a. General Manager’s Report
 - b. Financial Reports

ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND CONVENE AS THE RWSD BOARD

- VI. Consent Agenda
 - a. Approve the Minutes of the Regular Meeting of the RWSD on March 16, 2022.
 - b. Ratify Payrolls for March 31 and April 15, 2022
 - c. Ratify Payments since March 16, 2022:
 - d. Approve Payments of Claims:
 - e. Approve Pay App #2 for the WTP HSP Serving DWSD in the amount of \$105,667.86
 - f. Approve Pay App #1 for the Rampart Range Road Transmission Main Replacement in the amount of \$19,156.75
 - g. Approve Change Order #1 for the Rampart Range Transmission Main Replacement Project in the adding \$44,760.00 and 1 day to Milestone 2, Substantial Completion, and date of Final Payment
- VII. Staff Reports
 - a. General Manager’s Report
 - b. Legal Counsel Report
 - c. Operation Director’s Report
 - d. Engineering Report/Water Use Graphs
 - e. Financial Report
- VIII. **Board Action Items:**
 - a. **Public Hearing on Petition for Inclusion from Roxborough Water and Sanitation District**
 - b. **Consideration and Approval of the Petition for Inclusion from Roxborough Water and Sanitation District**
- IX. **Executive Sessions:**
 - a. **Executive session pursuant to Section 24-6-402(4)(a), C.R.S., to discuss the transfer or sale of real, personal, or other property interests**
 - b. **Pursuant to C.R.S. 24-6-402(4)(f)(I) to discuss Personnel Matters**
- X. **Adjourn**

RECORD OF PROCEEDINGS

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH WATER AND SANITATION DISTRICT AND THE
BOARD OF DIRECTORS OF THE PLUM VALLEY HEIGHTS SUBDISTRICT OF ROXBOROUGH WATER AND SANITATION
DISTRICT HELD
March 16, 2022**

A regular meeting of the Board of Directors of the Roxborough Water and Sanitation District and the Board of Directors of the Plum Valley Heights Subdistrict was held on March 16, 2022, at 8:00 a.m. The meeting was conducted in person in the Community Room at West Metro Fire, 6222 N. Roxborough Park Drive, and via Zoom meeting. Notice of the meeting and the Zoom ID and Password were duly posted at the District’s Administrative Offices and on the District’s website, as required by State law.

ATTENDANCE: Directors: Keith Lehmann President
Dave Bane Secretary
Christine Thomas Treasurer
Stephen Throneberry Assistant Secretary (via Zoom)

Consultants: Bill Goetz, Christy Kline, & Michael Gerstner TST Infrastructure, LLC
Alan Pogue, Icenogle Seaver Pogue, PC
Ted Snailum, TWS Financial

RWSD Employees: Barbara Biggs
Mike Marcum
Lucie Taylor
Dorice Vidger

Public: Nancy Carroll-Hoag, John Kim, Josh Sabey, Miles Grant, Antonio Mendez

CALL TO ORDER:

The meeting was called to order at 8:00 a.m. by Director Lehmann, and public comment was opened on items not on the agenda. It was also established that a quorum was in attendance and there were no conflicts of interest to disclose. Director Maas was excused.

RATE PRESENTATION

Director Lehman opened the public hearing on 2022 rates at 8:05 a.m. Ms. Biggs gave the rate presentation. Public comments and questions were heard on various aspects of the presentation. Public comment was closed at 9:03 a.m.

PLUM VALLEY HEIGHTS SUBDISTRICT:

Upon a motion by Director Thomas, second by Director Bane, and a unanimous vote, the Board convened as the Board of the Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District.

CONSENT AGENDA:

Upon a motion by Director Thomas, second by Director Bane, and a unanimous vote, the Board approved the Consent Agenda which consisted of:

- A. Approved the Minutes of the Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District which are contained in and part of the Roxborough Water and Sanitation District Minutes for the February 16, 2022, Regular Meeting.

GENERAL MANAGER’S REPORT:

Ms. Biggs provided a report on recent activities in the Plum Valley Heights Subdistrict. A copy of Ms. Biggs’ report is attached to these minutes.

FINANCIAL PVH:

Ted Snailum of TWS Financial presented the January 2022 Financial Recap for Plum Valley Heights. Upon a motion from Director Thomas, second by Director Bane, and a unanimous vote, the Board approved the financial report for Plum Valley Heights.

BOARD ACTION ITEMS

- A. **Resolution 22-03-01 Approving and Adopting Changes to the District’s Water and Wastewater Service Resolution Rates and Charges.** Upon a motion from Director Bane, second by Director Thomas, and a unanimous vote, the Board approved the Resolution 22-03-01 approving and adopting changes to the District’s water and wastewater service rates and charges.

ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND CONVENE AS THE ROXBOROUGH WATER AND SANITATION DISTRICT BOARD:

Upon a motion by Director Thomas, second by Director Bane, and a unanimous vote, the Board adjourned as the Subdistrict Board and reconvened as the Roxborough Water and Sanitation District Board

CONSENT AGENDA:

Upon a motion from Director Thomas, second by Director Bane, and a unanimous vote, the Board approved the Consent Agenda which consisted of:

- a. Approved the Minutes of the Regular Meeting of the RWSD on February 16, 2022.
- b. Ratify Payrolls for February 28 and March 15, 2022
- c. Ratify Payments since February 16, 2022: 101327-101357, 101360, 101362-101364, 101367-101368, 101370, 101372-101376, 101379-101381, 101383, 101386
- d. Approved Payments of Claims: 101358-101359, 101361, 101365-101366, 101369, 101371, 101377-101378, 101382, 101384-101385, 101387 - 101397
- e. Approved Pay App #1 for the WTP HSP Serving DWSD in the amount of \$179,975.17
- f. Approved Change Order #1 for the WTP HSP Addition Serving DWSD adding \$45,424.00 and 0 days
- g. Approved Change Order #A.1 for Moltz Construction WTP Reclaim Bldg Bathroom Addition adding \$96,780.00 and 60 days
- h. Approved Change Order #B.1 for Moltz Construction for WTP Building Admin Office Addition adding \$49,735.00 and 60 days

GENERAL MANAGER’S REPORT:

Ms. Biggs provided the General Manager’s Report. A copy of Ms. Biggs’ report is attached to these minutes.

LEGAL COUNSEL REPORT:

Mr. Pogue provided an update on the 2022 General Assembly and bills under consideration.

OPERATIONS:

Mr. Marcum provided the Operations Report, and a copy is attached to these minutes.

ENGINEERING:

Mr. Goetz provided the engineering status report to the Board. A copy of Mr. Goetz’s report is attached to these minutes.

FINANCIAL RWSD:

Ted Snailum, of TWS Financial, presented the January 2022 RWSD Financial Statements to the Board. Upon a motion by Director Thomas, second by Director Bane, and unanimous vote by the Board, the financial report was approved.

BOARD ACTION ITEMS:

- a. **Resolution 22-03-01 Approving and Adopting Changes to the District’s Water and Wastewater Service Rates and Charges.** Upon a motion by Director Thomas, seconded by Direction Bane, and

unanimous vote, the Board approved Resolution 22-03-01 approving and adopting changes to the district's water and wastewater service rates and charges.

- b. **Public Hearing on Petition for Inclusion from Dominion Water and Sanitation District.** Upon a motion by Director Thomas, second by Director Bane, the Public Hearing was opened at 9:43 a.m. There was no public comment. Upon a motion by Director Thomas, second by Director Bane, the Public Hearing was closed at 9:46 a.m.
- c. **Consideration and Approval of the Petition for Inclusion from Dominion Water and Sanitation District.** Upon a motion by Director Bane, second by Director Thomas, and unanimous vote, the Board adopted Resolution 22-03-02 approving the Petition for Inclusion from Dominion Water and Sanitation District for its wastewater treatment facility site.
- d. **Public Hearing on Petition for Inclusion from Roxborough Water and Sanitation District.** Upon a motion by Director Bane, second by Director Thomas, the Public Hearing was opened at 9:47 a.m. There was no public comment. Upon a motion by Director Thomas, second by Director Bane, the Public Hearing was closed at 9:48 a.m.
- e. **Consideration and Approval of the Petition for Inclusion from Roxborough Water and Sanitation District.** Upon a motion by Director Thomas, second by Director Bane, and unanimous vote, the Board adopted Resolution 22-03-03 approving the Petition for Inclusion from Roxborough Water and Sanitation District for the water treatment plant site.
- f. **Approve Final Pay App #7 for WTP Backwash Pond Phase 1 in the amount of \$42,976.62.** Upon a motion by Director Thomas, second by Director Bane, and unanimous vote, the Board approved the Final Pay App #7 for WTP Backwash Pond Phase 1 in the amount of \$42,976.62 subject to successful completion of the advertisement period.

ADJOURN:

Upon a motion by Director Thomas, second by Director Bane, and unanimous vote, the meeting was adjourned at 9:52 a.m.

Secretary of the meeting: _____

General Manager's Report
Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District
April 20, 2022

Valley View Christian Church:

- Representatives of the Church will be reaching out to the Chatfield East Property Owners Association to discuss an easement through open space owned by the POA this week.

Titan Road Industrial Park:

- Continue to respond to questions regarding the necessary easements for water lines.

McMakin Property:

- The property is under contract, but we have no information on the planned development.

**Roxborough Water and Sanitation - PVH
Financial Recap
February 28, 2022**

General Fund

1. Property taxes collected for the month total \$ 28,912
2. Specific ownership taxes collected for the month total \$ 3,243
3. Accounting Fees \$ 1000



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- X. **Adjourn**

Progress Estimate

Contractor's Application

For (Contract): WTP High Service Pump Addition Serving DWSJ										Application Number: 2		2							
Application Period: 2-28-22 to 3-31-22										Application Date: 3/31/2022									
A				B		C		D		(C + D)		E		F		G			
Item				Contract Information				Work Completed				Stored Materials (Not in C or D)		Total Completed and Stored This Period (D + E)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)		
Item No.	Description	Item Quantity	Units	Unit Price	Bid Item Value (\$)	Quantity Installed Prev. Period	Quantity Value Prev. Period	Quantity Installed This Period	Quantity Value This Period	Total Estimated Quantity	Value of Work Installed to Date	From Prev Period	This Period	Total Stored Materials					
1	015000 Mobilization and Equipment	1	LS	8,440.00	\$8,440.00	1	\$8,440.00			1	\$8,440.00						\$8,440.00	100.0%	
2	015000 Pre-Construction and Engineering Management	1	LS	8,550.00	\$8,550.00	1	\$8,550.00			1	\$8,550.00						\$8,550.00	100.0%	
3	015000 Project Management and Supervision	1	LS	8,920.00	\$8,920.00			0.5	\$4,460.00	0.5	\$4,460.00					\$4,460.00	\$4,460.00	50.0%	\$4,460.00
4	015000 General Requirements and Safety	1	LS	8,285.00	\$8,285.00	1	\$8,285.00			1	\$8,285.00						\$8,285.00	100.0%	
5	015000 Bonds and Insurance	1	LS	7,190.00	\$7,190.00	1	\$7,190.00			1	\$7,190.00						\$7,190.00	100.0%	
6	024100 Pipe Demolition	1	LS	5,376.00	\$5,376.00			1	\$5,376.00	1	\$5,376.00					\$5,376.00	\$5,376.00	100.0%	
7	024100 Scaffold, GPR, Pick Points for Demolition/ Install	1	LS	5,837.00	\$5,837.00	1	\$5,837.00			1	\$5,837.00						\$5,837.00	100.0%	
8	024100 P3 - 2x4 Protective Stud Wall, plywood sheeting, w/3 access doors	1	LS	3,210.00	\$3,210.00	1	\$3,210.00			1	\$3,210.00						\$3,210.00	100.0%	
9	024100 Remove/ Relocate HSP0605-Piping, Valves and Instruments	1	LS	4,495.00	\$4,495.00														\$4,495.00
10	024100 Relocate Pump HSPS0605	1	LS	6,821.00	\$6,821.00														\$6,821.00
11	033000 Concrete Pipe Support @ 24" Tee P8	1	LS	1,199.00	\$1,199.00			1	\$1,199.00	1	\$1,199.00					\$1,199.00	\$1,199.00	100.0%	
12	033000 Equipment Pad Concrete (mci)- Electric Eq. Pads E2.0	1	LS	737.00	\$737.00														\$737.00
13	221123 Pipe and Conduit Paint / Pipe ID	1	LS	14,718.00	\$14,718.00														\$14,718.00
14	260000 Electrical, Instrumentation and Control - See Electrical SOV	1	LS	175,320.00	\$175,320.00	0.06502398	\$11,400.00	0.128336756	\$22,500.00	0.193360736	\$33,900.00					\$22,500.00	\$33,900.00	19.3%	\$141,420.00
15	400506 Drawing P6 Modification Notes and ARV/Pump Drains	1	LS	6,434.00	\$6,434.00														\$6,434.00
16	400507 Supply Steel Pipe Support Package	1	LS	13,474.00	\$13,474.00			1	\$13,474.00	1	\$13,474.00					\$13,474.00	\$13,474.00	100.0%	
17	400507 Install Pipe Supports	1	LS	4,935.00	\$4,935.00			0.5	\$2,467.50	0.5	\$2,467.50					\$2,467.50	\$2,467.50	50.0%	\$2,467.50
18	400556 Valve Procurement	1	LS	85,479.00	\$85,479.00	0.5	\$42,739.50			0.5	\$42,739.50					\$42,739.50	\$42,739.50	50.0%	\$42,739.50
19	402323 Supply Steel Pipe Package	1	LS	70,886.00	\$70,886.00	1	\$70,886.00			1	\$70,886.00					\$70,886.00	\$70,886.00	100.0%	
20	402323 Install Steel Pipe, Valves and Fittings	1	LS	33,839.00	\$33,839.00			0.9	\$30,455.10	0.9	\$30,455.10					\$30,455.10	\$30,455.10	90.0%	\$3,383.90
21																			
22																			
	Totals w/o Change Orders				\$474,145.00	7.56502398	\$166,537.50		\$79,931.60		\$246,469.10					\$79,931.60	\$246,469.10	52.0%	\$227,675.90
1	Original Contract Change Orders																		
2	Change Order No. 1 Additional Steel Pipe	1	LS	45,424.00	\$45,424.00	0.50436	\$22,910.05	0.39564	\$17,971.55	0.9	\$40,881.60					\$17,971.55	\$40,881.60	90.0%	\$4,542.40
	Totals Original Contract Change Orders				\$45,424.00	0.50436	\$22,910.05		\$17,971.55		\$40,881.60					\$17,971.55	\$40,881.60	90.0%	\$4,542.40
	Change Orders A																		
3	Change Order No. A.1 Bathroom Addition	1	LS	96,780.00	\$96,780.00														
	CO A.1 Subcontracts and Submittals							0.075	\$7,258.50	0.075	\$7,258.50					\$7,258.50	\$7,258.50	7.5%	\$89,521.50
	Change Order No. A.2 Suction Pipe Piping	1	LS	16,023.00	\$16,023.00														\$16,023.00
	Totals Change Orders A								\$7,258.50		\$7,258.50					\$7,258.50	\$7,258.50	7.5%	\$16,023.00
	Change Orders B																		
4	Change Order No. B.1 Office Addition	1	LS	49,735.00	\$49,735.00														
	CO B.1 Subcontracts and Submittals							0.122	\$6,067.67	0.122	\$6,067.67					\$6,067.67	\$6,067.67	12.2%	\$43,667.33
	Totals Change Orders B				\$49,735.00				\$6,067.67		\$6,067.67					\$6,067.67	\$6,067.67	12.2%	\$43,667.33
	Totals with Change Orders				\$483,006.00	8.06938398	\$189,447.55		\$111,229.32		\$300,676.87					\$111,229.32	\$300,676.87	44.0%	\$202,229.13
					\$666,084.00														\$365,407.13

PROJECT: RWS D WTP High Service Pump Addition

Moltz Construction Inc. # 02

Field Order or Work Order # 2

Date Prepared: February 14, 2022

Description of Change: Furnish and install a complete bathroom addition in the WTP Reclaim Building as described in the drawings and specification specific to COPR #2. This price includes all coordination, material, installation and permits as required by Douglas County for this work. Below is a summary of the work to be performed:

Reference Documents: **CO A.1 Bathroom Addition**

DESCRIPTION	Unit	Qty	LABOR		MATERIAL		EQUIPMENT / OTHER		SUBCONTRACTOR		TOTAL
			Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	
Added General Conditions, Permits and GPR	ls	1	2400.00	\$2,400.00	625.00	\$625.00	9935.00	\$9,935.00			\$12,960.00
Hollow Metal Doors, Frames and Hardware	ls	1	640.00	\$640.00	2176.00	\$2,176.00					\$2,816.00
Drywall and Insulation	ls	1	4056.00	\$4,056.00	653.00	\$653.00					\$4,709.00
Wall Framing	ls	1	4160.00	\$4,160.00	3959.00	\$3,959.00					\$8,119.00
Resilient Base	ls	1	356.00	\$356.00	193.00	\$193.00					\$549.00
Paint and Coatings	ls	1							960.00	\$960.00	\$960.00
Signage	ls	1	80.00	\$80.00	160.00	\$160.00					\$240.00
Bathroom Accessories	ls	1	188.00	\$188.00	356.00	\$356.00					\$544.00
Casework for Bathroom Vanity	ls	1	320.00	\$320.00	1850.00	\$1,850.00					\$2,170.00
Plumbing Sub (Includes DIP fittings to tie into existing drain)	ls	1	560.00	\$560.00	1011.00	\$1,011.00			30000.00	\$30,000.00	\$31,571.00
HVAC Sub	ls	1							4696.00	\$4,696.00	\$4,696.00
Fire Protection Sub (CAD Drawings of existing are required)	ls	1							8220.00	\$8,220.00	\$8,220.00
Electrical Sub	ls	1							5162.00	\$5,162.00	\$5,162.00
SUBTOTALS				\$12,760.00		\$10,983.00		\$9,935.00		\$49,038.00	\$82,716.00
											LABOR BURDEN 38% \$4,848.80
											MARKUP (L,M,O) 15% \$5,051.70
											SUBTOTAL \$92,616.50
											MARKUP(SUBS) 5% \$2,451.90
											SUBTOTAL \$95,068.40
											BOND & INSURANCE 1.80% \$1,711.23
											NET CHANGE to CONTRACT \$96,779.63
											Rounded 96,780.00

PROJECT: RWSW WTP High Service Pump Addition

Moltz Construction Inc. # 03

Field Order or Work Order # 3

Date Prepared: February 22, 2022

Description of Change: Furnish and install a complete office addition in the WTP Admin. Building as described in the drawings and specification specific to COPR #3. This price includes all coordination, material, installation and permits as required by Douglas County for this work. Below is a summary of the work to be performed:

Reference Documents: CO B.1 Office Addition

DESCRIPTION	Unit	Qty	LABOR		MATERIAL		EQUIPMENT / OTHER		SUBCONTRACTOR		TOTAL
			Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	
Added General Conditions and Permits	ls	1	2840.00	\$2,840.00	625.00	\$625.00	8525.00	\$8,525.00			\$11,990.00
Selective Demolition	ls	1	708.00	\$708.00	275.00	\$275.00					\$983.00
Aluminum Storefronts	ls	1							11854.00	\$11,854.00	\$11,854.00
Replace / Rework Ceiling Tile / Grid	ls	1	930.00	\$930.00	199.00	\$199.00					\$1,129.00
Drywall and Framing	ls	1	4042.00	\$4,042.00	1219.00	\$1,219.00					\$5,261.00
Resiliant Base and Carpet Tile	ls	1	1013.00	\$1,013.00	165.00	\$165.00			1700.00	\$1,700.00	\$2,878.00
Painting	ls	1							420.00	\$420.00	\$420.00
Signage	ls	1	40.00	\$40.00	160.00	\$160.00					\$200.00
HVAC Sub	ls	1							2195.00	\$2,195.00	\$2,195.00
Electrical Sub / w/wall patch @	ls	1							4179.00	\$4,179.00	\$4,179.00
	ls										
	ls										
	ls										
SUBTOTALS				\$9,573.00		\$2,643.00		\$8,525.00		\$20,348.00	\$41,089.00

LABOR BURDEN	38%	\$3,637.74
MARKUP (L,M,O)	15%	\$3,111.15
SUBTOTAL		\$47,837.89
MARKUP(SUBS)	5%	\$1,017.40
SUBTOTAL		\$48,855.29
BOND & INSURANCE	1.80%	\$879.40

NET CHANGE to CONTRACT	\$49,734.69
Rounded	49,735.00

Contractor's Application for Payment No. 1

	Application Period: March 2022	Application Date: 3/28/2022
To (Owner): Roxborough Water and Sanitation District	From (Contractor): American West Construction, LLC.	Via (Engineer): TST Infrastructure, LLC.
Project: Rampart Range Road Transmission Main Replacement	Contract: Rampart Range Road Transmission Main Replacement	
Owner's Project No.:	Contractor's Project No.: 2205	Engineer's Project No.: 001.379.02

Application For Payment Change Order Summary

Approved Change Orders			1. ORIGINAL CONTRACT PRICE.....	\$ 2,856,515.50
Number	Additions	Deductions	2. Net change by Change Orders.....	\$ 44,760.00
CO #1 (Pending)	\$44,760.00		3. Current Contract Price (Line 1 ± 2).....	\$ 2,901,275.50
			4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$ 20,165.00
			5. RETAINAGE:	
			a. 5% X \$20,165.00 Work Completed.....	\$ 1,008.25
			b. 5% X 0.00 Stored Material.....	\$ 0.00
			c. Total Retainage (Line 5.a + Line 5.b).....	\$ 1,008.25
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 19,156.75
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 0.00
			8. AMOUNT DUE THIS APPLICATION.....	\$ 19,156.75
			9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$ 2,882,118.75
TOTALS	\$44,760.00			
NET CHANGE BY CHANGE ORDERS	\$44,760.00			

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature DocuSigned by:
J. Mikheya
9633042C38824C3

By: J. Mikheya (AWC LLC.)

Date: 3/28/2022

Payment of: \$ 19,156.75
(Line 8 or other - attach explanation of the other amount)

is recommended by: DocuSigned by:
M. Gato
AB358E87792A49... April 11, 2022 | 5:27:28 PM MDT
(Engineer) (Date)

Payment of: \$ 19,156.75
(Line 8 or other - attach explanation of the other amount)

is approved by: DocuSigned by:
M. Gato
1A885CAD7E241B... April 12, 2022 | 7:23:10 AM MDT
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

Progress Estimate

Contractor's Application

For (Contract):		Rampart Range Road Transmission Main Replacement										Application Number:		1			
Application Period:		March 2022										Application Date:		3/28/2022			
A		B		C		D		C + D		E		F		G			
Item		Contract Information				Work Completed				Stored Materials (Not in C or D)			Total Completed and Stored This Period (D + E)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)	
Bid Item No.	Description	Item Quantity	Units	Unit Price	Bid Item Value (\$)	Quantity Installed Prev. Period	Quantity Value Prev. Period	Quantity Installed This Period	Quantity Value This Period	Total Estimated Quantity	Value of Work Installed to Date	From Prev Period	This Period	Total Stored Materials			
BASE BID -																	
RAMPART RANGE ROAD TRANSMISSION MAIN REPLACEMENT (BASE BID):																	
GENERAL (\$485,715)																	
1	Performance & Payment Bonds	1	LS	\$20,000.00	\$20,000.00												\$20,000.00
2	Insurance	1	LS	\$20,000.00	\$20,000.00												\$20,000.00
3	Submittals	1	LS	\$950.00	\$950.00			0.90	\$855.00		\$855.00					\$855.00	90.0%
4	Grading, Erosion, & Sediment Control Permit	1	LS	\$6,900.00	\$6,900.00			0.043478	\$300.00		\$300.00					\$300.00	4.3%
5	Right-Of-Way Permit	1	LS	\$150,000.00	\$150,000.00			0.001333	\$200.00		\$200.00					\$200.00	0.1%
6	Other Permits	1	LS	\$3,200.00	\$3,200.00												\$3,200.00
7	Contractor Mobilization and Staging	1	LS	\$75,000.00	\$75,000.00												\$75,000.00
8	Traffic Control	3,805	LF	\$50.00	\$190,250.00			285.00	\$14,250.00		\$14,250.00					\$14,250.00	7.5%
9	Construction Survey	3,805	LF	\$2.00	\$7,610.00			280.00	\$560.00		\$560.00					\$560.00	7.4%
10	As-Built Survey	3,805	LF	\$1.00	\$3,805.00												\$3,805.00
11	Utility Potholing	16	HR	\$500.00	\$8,000.00			8.00	\$4,000.00		\$4,000.00					\$4,000.00	50.0%
																	\$465,550.00
WATER LINE REPLACEMENT (\$546,205)																	
12	24" PVC Waterline (0'-8" Deep)	35	LF	\$390.00	\$13,650.00												\$13,650.00
13	24" PVC Waterline (Additional 0'-8" Feet of Trench Depth)	15	LF	\$250.00	\$3,750.00												\$3,750.00
14	24" Ductile Iron Bends & Fittings	14	EA	\$4,300.00	\$60,200.00												\$60,200.00
15	24" Butterfly Valves	11	EA	\$11,000.00	\$121,000.00												\$121,000.00
16	24" Watermain Connection	1	LS	\$9,700.00	\$9,700.00												\$9,700.00
17	18" PVC Waterline (0'-8" Deep)	10	LF	\$290.00	\$2,900.00												\$2,900.00
18	18" Ductile Iron Bends & Fittings	6	EA	\$2,800.00	\$16,800.00												\$16,800.00
19	18" Butterfly Valves	2	EA	\$7,000.00	\$14,000.00												\$14,000.00
20	18" Watermain Connection	2	LS	\$9,700.00	\$19,400.00												\$19,400.00
21	14" DIP Waterline (0'-8" Deep)	5	LF	\$260.00	\$1,300.00												\$1,300.00
22	14" Ductile Iron Bends & Fittings	2	EA	\$1,700.00	\$3,400.00												\$3,400.00
23	14" Watermain Connection	1	LS	\$9,700.00	\$9,700.00												\$9,700.00
24	12" PVC Waterline (0'-8" Deep)	70	LF	\$180.00	\$12,600.00												\$12,600.00
25	12" PVC Waterline (Additional 0'-8" Feet of Trench Depth)	70	LF	\$50.00	\$3,500.00												\$3,500.00
26	12" Ductile Iron Bends & Fittings	17	EA	\$980.00	\$16,660.00												\$16,660.00
27	12" Waterline Lowering	3	LS	\$4,900.00	\$14,700.00												\$14,700.00
28	10" PVC Waterline (0'-8" Deep)	125	LF	\$240.00	\$30,000.00												\$30,000.00
29	10" PVC Waterline (Additional 0'-8" Feet Depth)	15	LF	\$50.00	\$750.00												\$750.00
30	10" Ductile Iron Bends & Fittings	6	EA	\$590.00	\$3,540.00												\$3,540.00
31	10" Gate Valves	1	EA	\$3,600.00	\$3,600.00												\$3,600.00
32	10" Watermain Connection	1	LS	\$9,700.00	\$9,700.00												\$9,700.00
33	8" PVC Waterline (0'-8" Deep)	120	LF	\$150.00	\$18,000.00												\$18,000.00
34	8" Ductile Iron Bends & Fittings	4	EA	\$690.00	\$2,760.00												\$2,760.00
35	8" Gate Valves	2	EA	\$2,800.00	\$5,600.00												\$5,600.00
36	8" Watermain Connection	2	LS	\$9,700.00	\$19,400.00												\$19,400.00
37	Remove & Dispose of Existing 12" & 14" Asbestos Cement (AC) Pipe	360	LF	\$100.00	\$36,000.00												\$36,000.00
38	Abandon Existing 10" DIP (In Place)	55	LF	\$35.00	\$1,925.00												\$1,925.00
39	Air Vac MH & Assembly	2	EA	\$26,000.00	\$52,000.00												\$52,000.00
40	Valve Marker Posts	3	EA	\$540.00	\$1,620.00												\$1,620.00
41	Water Trench Over-Excavation	3,805	LF	\$10.00	\$38,050.00												\$38,050.00
																	\$546,205.00
ASPHALT AND FLATWORK (\$708,630.50)																	
42	Remove & Dispose of Asphalt	3,275	SY	\$24.00	\$78,600.00												\$78,600.00
43	Asphalt Surface Replacement (11")	36,025	SYI	\$9.50	\$342,237.50												\$342,237.50
44	Mill & Overlay (2" Deep)	3,789	SY	\$31.00	\$117,459.00												\$117,459.00
45	Glass Grid Replacement [Provisional Item]	3,532	SY	\$15.25	\$53,863.00												\$53,863.00
46	Pavement Marking Paint	3,805	SF	\$2.00	\$7,610.00												\$7,610.00
47	Thermoplastic Pavement Marking	250	SF	\$17.50	\$4,375.00												\$4,375.00
48	Concrete Curb & Gutter Removal	95	LF	\$18.00	\$1,710.00												\$1,710.00
49	Concrete Drainage Pan Removal	317	SY	\$18.00	\$5,706.00												\$5,706.00
50	Concrete Sidewalk Removal	487	SY	\$18.00	\$8,766.00												\$8,766.00
51	Concrete Curb & Gutter Replacement	95	LF	\$42.00	\$3,990.00												\$3,990.00
52	Concrete Drainage Pan Replacement	317	SY	\$140.00	\$44,380.00												\$44,380.00
53	Concrete Sidewalk Replacement	487	SY	\$82.00	\$39,934.00												\$39,934.00
																	\$708,630.50

Progress Estimate

Contractor's Application

For (Contract): Rampart Range Road Transmission Main Replacement										Application Number: 1									
Application Period: March 2022										Application Date: 3/28/2022									
A				B		C		D		C + D		E			F		G		
Item				Contract Information				Work Completed				Stored Materials (Not in C or D)			Total Completed and Stored to Date (D + E)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)	
Bid Item No.	Description	Item Quantity	Units	Unit Price	Bid Item Value (\$)	Quantity Installed Prev. Period	Quantity Value Prev. Period	Quantity Installed This Period	Quantity Value This Period	Total Estimated Quantity	Value of Work Installed to Date	From Prev Period	This Period	Total Stored Materials					
GRADING, EROSION, AND SEDIMENT CONTROL (\$62,150)																			
54	Vehicle Tracking Pad	2	EA	\$2,900.00	\$5,800.00												\$5,800.00		
55	Construction Fence	2,025	LF	\$2.00	\$4,050.00												\$4,050.00		
56	Curb Sock	21	EA	\$150.00	\$3,150.00												\$3,150.00		
57	Concrete Washout Area	1	EA	\$3,200.00	\$3,200.00												\$3,200.00		
58	Sediment Control Loop	1,260	LF	\$2.50	\$3,150.00												\$3,150.00		
59	Erosion Control Blanket	1,4	AC	\$12,000.00	\$16,800.00												\$16,800.00		
60	Additional GESC BMP's	1	LS	\$26,000.00	\$26,000.00												\$26,000.00		
PROVISIONAL ITEMS (\$21,975)																			
61	Trench Stabilization Rock [Provisional Item]	100	CY	\$80.00	\$8,000.00												\$8,000.00		
62	Rock Excavation - Rock Teeth Ripper [Provisional Item]	300	CY	\$42.00	\$12,600.00												\$12,600.00		
63	Rock Excavation - Pneumatic Chiseling [Provisional Item]	25	CY	\$55.00	\$1,375.00												\$1,375.00		
BASE BID SUBTOTAL:																			
					\$1,824,675.50													\$1,824,675.50	
BID ALTERNATE A:																			
WATERLINE REPLACEMENT (\$985,650)																			
1	24" DIP Waterline (0'-8" Deep)	3,350	LF	\$285.00	\$954,750.00												\$954,750.00		
2	24" DIP Waterline (Additional 0'-8" Feet Depth)	240	LF	\$35.00	\$8,400.00												\$8,400.00		
3	18" DIP Waterline (0'-8" Deep)	90	LF	\$250.00	\$22,500.00												\$22,500.00		
CATHODIC PROTECTION (\$46,190)																			
4	32 lb. Anodes for Bonded DIP	32	EA	\$830.00	\$26,560.00												\$26,560.00		
5	9 lb. Anodes for DIP Fittings on PVC Pipe	7	EA	\$510.00	\$3,570.00												\$3,570.00		
6	Reference Electrode/Coupon	2	EA	\$430.00	\$860.00												\$860.00		
7	Cathodic Protection (Pipe Joint Bonding)	3,440	LF	\$2.50	\$8,600.00												\$8,600.00		
8	Cathodic Protection (Test/Monitoring Stations)	8	EA	\$825.00	\$6,600.00												\$6,600.00		
BID ALTERNATE "A" SUBTOTAL:																			
					\$1,031,840.00													\$1,031,840.00	
RAMPART RANGE ORIGINAL CONTRACT TOTALS:																			
						\$2,856,515.50		0.71%	\$20,165.00	0.71%	\$20,165.00					\$20,165.00	0.71%	\$2,836,350.50	
CHANGE ORDERS/WORK CHANGE DIRECTIVES:																			
CO1: Item 1	Change Order #01A/WCD #01: Butterfly Valves	13	EA	\$2,779.23	\$36,130.00												\$36,130.00		
CO1: Item 2.1	Change Order #01B/WCD #02A: Pavement Marking Mobilization	1	EA	\$3,080.00	\$3,080.00												\$3,080.00		
CO1: Item 2.2	Change Order #01B/WCD #02B: Paint Temp. Crosswalk	260	SF	\$8.00	\$2,080.00												\$2,080.00		
CO1: Item 2.3	Change Order #01B/WCD #03C: Paint Turn Arrows	36	SF	\$17.50	\$630.00												\$630.00		
CO1: Item 2.4	Change Order #01B/WCD #02D: Remove Pavement Markings	296	SF	\$3.50	\$1,036.00												\$1,036.00		
CO1: Item 3	Change Order #01C/WCD #03: Seal Mix Change (RMD Mix)	1,32	AC	\$340.15	\$449.00												\$449.00		
CO1: Item 4	Change Order #01D/WCD #04: Air Vac Opening Size Change	1	EA	\$1,355.00	\$1,355.00												\$1,355.00		
CHANGE ORDERS SUBTOTAL:																			
					\$44,760.00													\$44,760.00	
RAMPART RANGE CONTRACT TOTALS:																			
						\$2,901,275.50		0.70%	\$20,165.00	0.70%	\$20,165.00					\$20,165.00		\$2,881,110.50	
																Retention (To Date):	\$1,008.25		
																Balance to Finish +	\$2,882,118.75		
																Retention (To Date):	\$2,882,118.75		

Change Order No. 1

Date of Issuance: 04/20/2022	Effective Date: 04/20/2022
Owner: Roxborough Water and Sanitation District	Owner's Contract No.: N/A
Contractor: American West Construction, LLC	Contractor's Project No.:
Engineer: TST Infrastructure, LLC	Engineer's Project No.: 001.379.03
Project: Rampart Range Road Transmission Main Replacement	Contract Name: Rampart Range Road Transmission Main Replacement

The Contract is modified as follows upon execution of this Change Order:

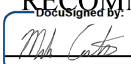
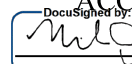
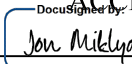
Description:

- | | |
|---|---|
| 1. Revise butterfly valves to AVK Model 816 butterfly valves due to increased lead time of specified valves. Increase in cost of eleven 24" valves by \$3,012.00 each and two 18" valves by \$1,499.00 each. See attached Work Change Directive No. 1. | Add \$36,130.00
Add 0 days |
| 2. To address Douglas County's comments received after bid opening for traffic control and signage / striping, additional work will be required including signage, crosswalk modifications, and turn arrow removal and replacement. See attached Work Change Directive No. 2. | Add \$6,826.00
Add 1 day to Milestone 2, Substantial Completion, and date of Final Payment. |
| 3. Roxborough Village Metropolitan District requested alternate seed mix for use on their property. Seed mix change increases cost by \$340.15/acre times 1.32 acres. See attached Work Change Directive No. 3. | Add \$449.00
Add 0 days |
| 4. Revise 48" diameter air vac manhole access opening from 24" to 36" diameter. Provide 36" diameter cover with 24" inset cover. Provide steps imbedded in grade rings to limit first step to 18". See attached Work Change Directive No. 4. | Add \$1,355.00
Add 0 days |
| Total Change Order No. 1: | Add \$44,760.00
Add 1 day to Milestone 2, Substantial Completion, and date of Final Payment. |

Attachments: *Work Change Directive No. 1, Work Change Directive No. 2, Work Change Directive No. 3, and Work Change Directive No. 4.*



CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>2,856,515.50</u>	Original Contract Times: Milestone 1: <u>4/1/2022</u> Milestone 2: <u>8/26/2022</u> Substantial Completion: <u>11/6/2022 (270 days)</u> Ready for Final Payment: <u>12/6/2022 (300 days)</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u>N/A</u> to No. <u>N/A</u> : \$ <u>N/A</u>	[Increase] [Decrease] from previously approved Change Orders No. <u>N/A</u> to No. <u>N/A</u> : Milestone 1: <u>N/A</u> Milestone 2: <u>N/A</u> Substantial Completion: <u>N/A</u> Ready for Final Payment: <u>N/A</u> days or dates
Contract Price prior to this Change Order: \$ <u>2,856,515.50</u>	Contract Times prior to this Change Order: Milestone 1: <u>4/1/2022</u> Milestone 2: <u>8/26/2022</u> Substantial Completion: <u>11/6/2022 (270 days)</u> Ready for Final Payment: <u>12/6/2022 (300 days)</u> days or dates
Increase of this Change Order: \$ <u>44,760.00</u>	Increase of this Change Order: Milestone 1: <u>0 days</u> Milestone 2: <u>1 day</u> Substantial Completion: <u>1 day</u> Ready for Final Payment: <u>1 day</u> days or dates
Contract Price incorporating this Change Order: \$ <u>2,901,275.50</u>	Contract Times with all approved Change Orders: Milestone 1: <u>4/1/2022</u> Milestone 2: <u>8/27/2022</u> Substantial Completion: <u>11/7/2022 (271 days)</u> Ready for Final Payment: <u>12/7/2022 (301 days)</u> days or dates

<p>RECOMMENDED:</p> <p>By: <u></u> <small>DocuSigned by: AB358E37709448</small> Title: <u>Principal</u> Date: <u>April 11, 2022 5:25:22 PM</u></p>	<p>ACCEPTED:</p> <p>By: <u></u> <small>DocuSigned by: AB358E37709448</small> Title: <u>Owner (Authorized Signature)</u> Date: <u>April 12, 2022 7:22:11 AM</u></p>	<p>ACCEPTED:</p> <p>By: <u></u> <small>DocuSigned by: 9633D45C3B824C2</small> Title: <u>Project Manager</u> Date: <u>April 11, 2022 12:12:07 PM</u></p>
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Approved by Funding Agency (if applicable)

By: _____ Date: _____
 Title: _____



ROXBOROUGH WATER AND SANITATION DISTRICT

General Manager's Report April 20, 2022

Information Only

2022 General Assembly:

- Roxborough WSD cooperated with several other utilities on a fact sheet to support HB22-1345 that would phase out the addition of PFAS chemicals in consumer products. PFAS is a family of 5000+ compounds, a small number of which have documented human health impacts. The most effective way to eliminate them from water supplies and wastewater is to stop using them in consumer products.
- HB22-1322 concerning Water Quality Regulation is intended to address issues with the stream standards and permits the South Platte River and Sand Creek north of Denver. It's a very poorly written bill with widespread potential impacts. I voted at the Water Congress State Affairs Committee to oppose the bill but do not plan to testify.
- HB22-1358 is a bill to eliminate childhood exposure to lead in drinking water. While well intentioned, it sets an action level of 1 ppb for lead exposure, compared to EPA's action level of 15 ppb, and would require all drinking water sources in a school or day care to be filtered and tested. Any faucet or fountain found to exceed 1 ppb of lead would be labeled "non-drinkable," thereby eroding trust in drinking water. Even districts with no lead service lines, such as RWSD, can have lead levels of 3 ppb based on components of fixtures in homes.
- HB22-1363 concerns measures to increase accountability for special districts to taxpayers. It's 17 pages of new requirements that go well beyond the stated intention of controlling metro districts.

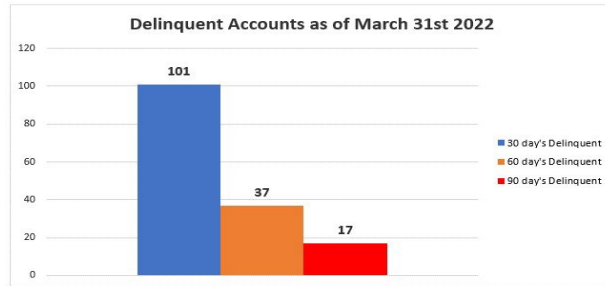
Past Due Accounts:

- As of March 31, we had 17 accounts with a past due balance of \$10,970, compared to 28 accounts with a past due balance of \$13,627 as of February 28.
- We had no customers on the shut off list for March. We are making good progress getting people caught up.
- All payment agreements for past-due water and sewer bills are current except one. One payment agreement has been paid in full. The resident that is not current has been told he must pay his current bill each month. We'll need to decide what to do with his past-due balance in October when we certify accounts to Douglas County.



ROXBOROUGH WATER AND SANITATION DISTRICT

Delinquent Accounts



Total Amount
Past Due 30 days
\$15,094

Total Amount
Past Due 60 days
\$5,155

Total Amount
Past Due 90 days
\$10,970

March 2022

Dominion Water and Sanitation District/Sterling Ranch:

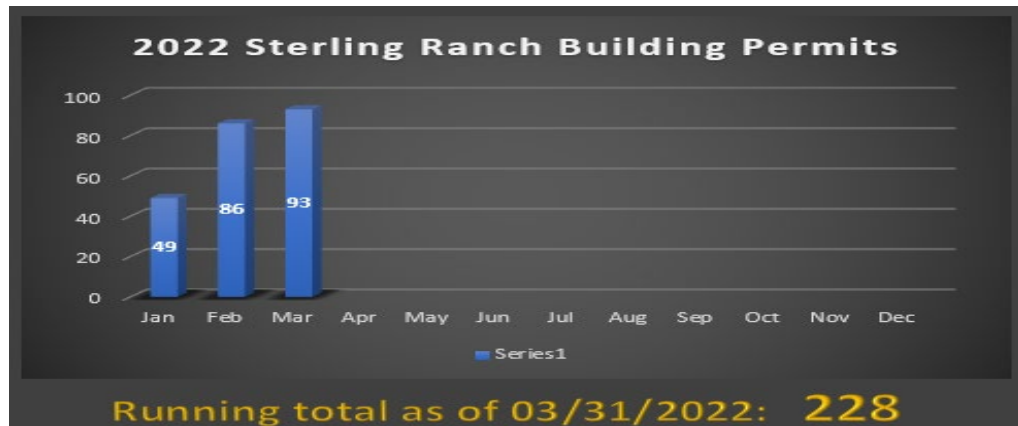
- Day-to-day operations going well. Dominion should have a contract locate firm on board by May 1, and RWSD staff will cease doing locates and just operate the distribution system. We will bill them for field tech time doing locates in April.
- Odor complaints have died down, and Dominion is proceeding with a project to add chemical odor control at the Titan Road Lift Station.
- There were an additional 29 Certificates of Occupancy (CO) issued in Sterling Ranch in January bringing the total number of COs that have been issued in Sterling Ranch to 1,469 for a monthly Wastewater Operations Charge of \$29,380.
- Dominion has paid the 2022 Capital Asset Lease Payment of \$200,000 due in March.
- Year to date development summary:





ROXBOROUGH WATER AND SANITATION DISTRICT

- Under the Purchase and Sale Agreement for the Wastewater Treatment Plant, RWSD tracks new building permits issued in Sterling Ranch. Dominion is invoiced \$300 for each residential equivalent building permit in the prior year. In March Dominion paid \$162,900 for 2021.



Public Outreach:

- Thanks to Stephen for responding to complaints about the fixed monthly charges for water on the Facebook community forum.
- Blog post about the annual rate hearing and 2022 changes in rates.
- There was a rumor circulating that RWSD was making “unlimited” water available for the Nordic Spa proposed near Arrowhead. I corrected the rumor at a OneRoxborough meeting and stated, again, that the current owner entered into an Availability of Service Agreement in 2005 for up to 18 equivalent residential units (EQRs) and has been paying Availability of Service Charges for 18 EQRs since that time.
- Provided a notice of the annual flushing program to the Roxborough Park Foundation for distribution to residents and did a similar blog post for the website.
- We included the Rampart Range Road transmission main project in the March newsletter and will mail a one-page summary of the project (attached) with the April bills. Contractor will begin mobilizing in May. We will provide weekly updates on the project on the website.
- On April 18 the City of Aurora passed an ordinance prohibiting new golf courses in the City; decorative, nonfunctional turf anywhere; turf in front yards; and limiting turf in backyards to 45% of the area or 500 square feet, whichever is less. A copy of the ordinance is attached.
- Castle Rock is allowing in-home graywater recycling to flush toilets. See Douglas County Commissioner George Teal’s April video newsletter at: <https://www.douglas.co.us/government/commissioners/commissioners-video-newsletter/>



Support HB22 -1345

Reps. Cutter and Bradfield

Publicly owned drinking water and clean water utilities are “passive receivers” of PFAS chemicals. We do not produce, use or manufacture PFAS, but “receive” these chemicals through both drinking water supplies and wastewater that arrive at our treatment plants. Certain industrial processes and consumer products, such as nonstick cookware, cosmetics, and food packaging have introduced PFAS chemicals into the water cycle. PFAS contamination is the direct result of consumers using certain products developed by producers and manufacturers, as well as discharges from firefighting foam and other industrial processes. The best solution for Colorado is to stop PFAS chemicals from being introduced into the water cycle in the first place by removing PFAS from consumer products and firefighting foam. Removing PFAS from consumer products and firefighting foam is a foundational step to reducing exposure to PFAS chemicals in Colorado.

What are PFAS Chemicals?

PFAS describes a family of 5,000-plus human-made chemical compounds found in numerous products used in everyday life, such as carpets and rugs, cosmetics, paper packaging for food, nonstick cooking pans, infant car seats, mattresses, play mats, and water-repellant fabrics. Using these products exposes people to PFAS chemicals.

PFAS Chemicals in Water and Wastewater:

When drinking water sources are contaminated with PFAS, it is difficult and expensive to treat, and we frequently need to secure alternative drinking water supplies. Furthermore, there are no treatment technologies to destroy PFAS at wastewater facilities.

Prevent PFAS from entering the water cycle: Support HB22-1345

Eliminating PFAS chemicals from the consumer and industrial stream is the most effective tool to ensure that regional entities can continue our missions to protect public health and the environment by protecting drinking water sources, cleaning, and treating water, and recovering critical resources. This bill rightfully puts the burden on the entities that manufacture and produce PFAS, rather than drinking water and clean water utilities. Preventing PFAS from entering the water cycle will help keep the substances out of our lakes and rivers.

As introduced, HB22-1345 will:

1. Immediately restrict the sale of certain consumer products containing PFAS where safer and viable alternatives exist in the market, including cosmetics, carpets, food packaging, cookware, juvenile products, and fluids used in oil and gas production.
2. By 2031, phase out the sale of all consumer products containing PFAS when safer alternatives exist;
3. Instruct state agencies to prioritize purchasing PFAS-free items where available; and
4. Further regulate the sale and use of PFAS firefighting foam.

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ROXBOROUGH WATER AND SANITATION DISTRICT

Transmission Main Construction in Rampart Range Road

Starting in May 2022, construction will begin on a new 24" water transmission main to replace an existing 12" transmission main in Rampart Range Road between the north and south entrances to Village Circle East. The District's 2020 Master Plan identified capacity limitations in the existing 12" transmission main in Rampart Range Road so this project will significantly increase capacity and replace an aging 50-year-old water main. Lane closures will occur in Rampart Range Road and the connecting streets to complete this work. We understand how critical this area is for transportation in our community, therefore all roads will remain open to traffic and pedestrians throughout construction. Please be vigilant while traveling through this area and follow all traffic signs so that everyone can move safely through our roadways.

The project will be completed in three phases to minimize construction impacts. The first phase will start at the southern entrance to Village Circle East and proceed north to the northern entrance to Village Circle East. Northbound traffic will be shifted to the western side of the road during this phase and the northbound lanes will be closed from approximately 1500 feet south of the Village Circle East southern entrance to 2100 feet north of the Village Circle East northern entrance. The second phase of construction will be localized to the northern and southern intersections of Rampart Range Road and Village Circle East. The third phase will be localized to the entrance to Rampart Court and the entrance to the parking lot south of Verandah Court. Phase 1 is anticipated to start late May to early June and be complete early to middle of August. Phase 2 is anticipated to occur early to middle August and be complete late August to early September. Phase 3 is anticipated to start early September and be complete by middle October. Weather may have an impact on schedule. During construction, there will be no impact on water service to any customer.

The following map shows the approximate work zone for each phase of this project. Traffic control will be set up during each phase to accommodate work in these areas. Weekly updates will be provided on our website during construction, and we appreciate all of your patience as we make these infrastructure improvements.



ORDINANCE NO. 2022- _____

A BILL

FOR AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, ENACTING SECTION 138-191 OF THE CITY CODE PERTAINING TO THE USE OF TURF AND ORNAMENTAL WATER FEATURES

WHEREAS, Aurora Water is responsible for providing water for the residents of the City of Aurora; and

WHEREAS, water scarcity in the arid west is compounded by water availability and population growth; and

WHEREAS, water used in irrigation and ornamental water features severely limits the amount of water that can be recaptured by Aurora Water's Prairie Waters potable reuse system; and

WHEREAS, low water-use landscapes are attractive, require less maintenance, save water and better withstand drought. Eliminating high water use turf in nonfunctional and aesthetic areas maximizes the amount of available reusable water, a primary goal of Aurora Water; and

WHEREAS, the intent of section 138-191 is to help Aurora Water meet future water needs and is in the interest of the health, safety and general welfare of the residents of Aurora.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO:

Section 1. Section 138-191 of the City Code of the City of Aurora, Colorado, is hereby amended to read as follows:

Sec. 138-191 Use of turf and ornamental water features.

(1) Definitions. As used in this section 138-191 the following words and phrases shall have the below meanings ascribed to them:

***Turf* means any cool season turf species, variety or blend, including but not limited to Kentucky bluegrass and Fescue with an annual irrigation water requirement greater than 15" (9.345 gallons per square foot).**

***Aesthetic Turf* means turf areas designed for aesthetic appeal only and are not conducive to active or programmed recreation.**

Water-wise landscape means landscapes designed with shrubs, perennials and warm-season grasses with an annual irrigation water requirement of less than 15” (9.345 gallons per square foot).

Median means the landscaped area between opposing directions street traffic lanes.

Curbside Landscape means the landscaped area between a sidewalk and curb.

Residential development perimeter or common landscape means any landscaped area within a residential development not irrigated by a residential water meter and not dedicated as a park per the City of Aurora’s Parks Recreation and Open Space Dedication and Development Criteria Manual.

Commercial development means any development that meets the commercial user definition in section 138-221.

Landscaped common area means areas within a private community designed for community use in section 138-151.

Multi-family residential development means developments that meet the multi-family user development definition in section 138-221.

Active or Programmed recreation area means an area with a primary function of sport field but can also accommodate secondary functions including but not limited to non-organized sporting events, cultural activities and organized social gatherings.

Ornamental water feature means any exterior decorative fountains, waterfalls, basins, ponds, lakes, waterways or other similar aesthetic structures unless required under Chapter 138, Article VIII – Stormwater of the City Code.

(2) The intent of this section 138-191 is to assist the City in meeting future water needs.

(3) Use of turf and ornamental water features. The provisions of this section 138-191 apply to all development and redevelopment within the City.

(a) Exemptions. Developments with Framework Development Plans (FDP) and Master Plans approved prior to January 1, 2023 are exempt from this section.

(4) Turf that serves primarily an aesthetic purpose shall not be permitted.

(5) The installation of new turf shall be restricted as follows:

- (a) Turf shall not be installed in the front or side yards of any single-family dwelling.
 - (b) The installation of new turf in residential backyards shall not exceed the lesser of: forty-five percent (45%) of the backyard area as defined by the Unified Development Ordinance; or five hundred (500) square feet.
 - (c) The removal of water-wise landscaping for the purpose of installing turf is prohibited, regardless of building permit issue date.
 - (d) Turf shall not be installed in medians or curbside landscapes.
- (6) The installation of turf in the following developments shall be allowed only in active or programmed recreation areas:
- (a) Multi-family developments;
 - (b) Commercial developments;
 - (c) Public and private schools;
 - (d) Interior landscaped common areas on a common irrigation meter designed for recreation and conforming to the City's Unified Development Ordinance, as modified from time to time; and
 - (e) Formal sports fields, informal play areas, active and reflective recreation areas only as defined in the City's Parks and Recreation and Open Space Dedication and Development Criteria Manual.
- (7) Turf shall not be installed for the development of golf courses.
- (8) Ornamental water features. The use of water in all public and private exterior ornamental water features and ponds is prohibited.
- (9) Median landscape. The installation of spray and/or sprinkler irrigation systems in median landscaping is prohibited.
- (10) Except as indicated in section 138-191(3)(a) above, there shall be no waivers or variances to this section 138-191 permitted.

Section 2. Severability. The provisions of this Ordinance are hereby declared to be severable. If any section, paragraph, clause, or provision of this Ordinance shall, for any reason, be held to be invalid or unenforceable by a court of competent jurisdiction, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Ordinance.

Section 3. Penalty. City employees violating the terms, directives, or mandates of this Code are not subject to the general penalty provisions contained in Section 1-13 of this City Code.

Section 4. Pursuant to Section 5-5 of the Charter of the City of Aurora, Colorado, the second publication of this Ordinance shall be by reference, utilizing the ordinance title. Copies of this Ordinance are available at the Office of the City Clerk.

Section 5. Repealer. All orders, resolutions, or ordinances in conflict with this Ordinance or with any of the documents hereby approved, are hereby repealed only to the extent of such

conflict. This repealer shall not be construed as reviving any resolution, ordinance, or part thereof, heretofore repealed.

INTRODUCED, READ AND ORDERED PUBLISHED this _____ day of _____, 2022.

PASSED AND ORDERED PUBLISHED this _____ day of _____, 2022.

MIKE COFFMAN, Mayor

ATTEST:

KADEE RODRIGUEZ, City Clerk

APPROVED AS TO FORM:

Ian J Best *RLA*

Ian Best, Assistant City Attorney



Water Plant

The water treatment plant has been running smoothly. In March, the plant was operational for **13** days with an average plant production of **1.7** MGD and a max day of **2.3** MGD.

Work continues on the WTP High Zone Pump Addition project. Supply chain issues continue to cause problems, we received a letter from the VFD manufacturer stating that delays in production will push the delivery into October. We have a rental VFD secured so project milestones can be hit and contractual obligations with DWSD will be met. All the process piping is installed and being tested, and the electricians are working diligently on their portion of the project.

Moltz has issued a change order proposal for the outside electrical work associated with the new southern entrance to the WTP as well as the parking lot addition that we are reviewing. Split Rail has the fence completely installed as well as the gate operators, and final lift of the new access road and Waterton Rd. will be done in early spring.

March production was **22** million gallons of treated water, **7.6** million gallons of that was for Sterling Ranch.

Lift Stations

The lift stations are running smoothly.

The blower at the Transition Vault is still out of service, the blower is reinstalled and only needs to be balanced to be put back in service. Water Technology is subcontracting that work and we are hopeful that it is done soon.

Work on the infiltration study continues; the electrical borings into the manholes are complete. Browns Hill will start installation of the electrical cabinets and solar panels while we wait for the permanent flow meters to arrive in late April.

We have advertised the new pump installation project at the Lift Station. We are awaiting the pump which we are told will be here in July. We have selected the new VFD and Harmonic



Filter needed for the project and ordered them both. We need to beef up the overhead crane to handle the new pump, so we have started that process as well.

March saw **24** million gallons of sewage pumped to Littleton-Englewood. Approximately **3.8** million was conveyed for Sterling Ranch.

Field

The field remains busy for March with over **876** locates, most of them were in Sterling Ranch, **194** were in Roxborough.

Fire Hydrant flushing began April 4th, initial reports indicate the water quality is very good and there is little discoloration in the water and hydrants are cleaning up quickly.

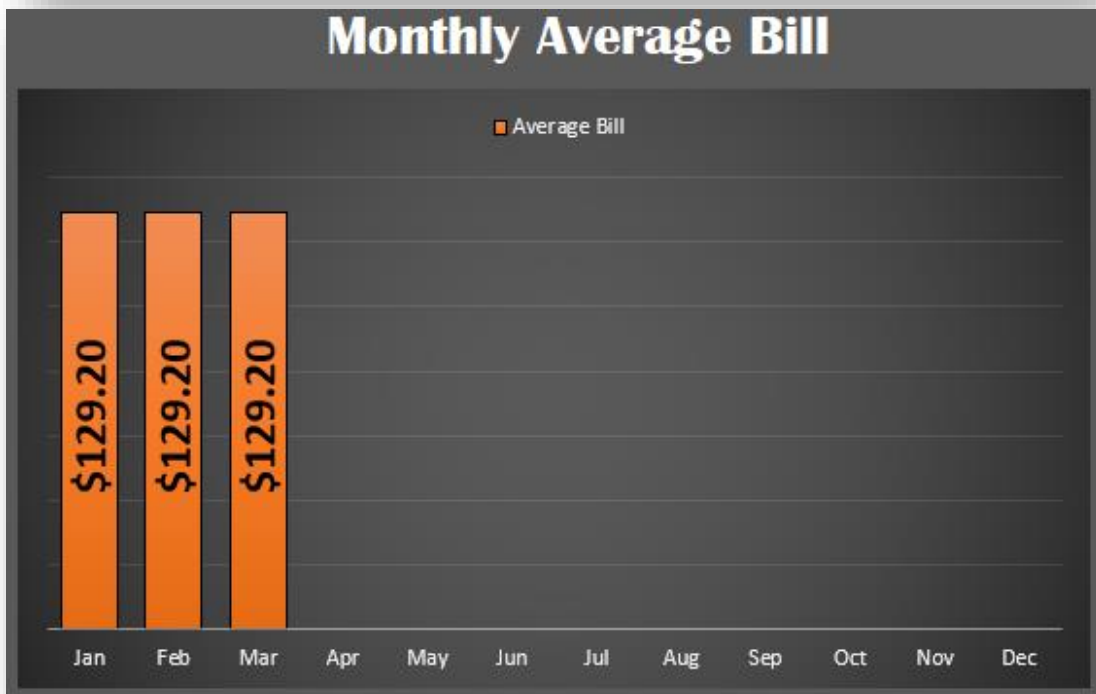
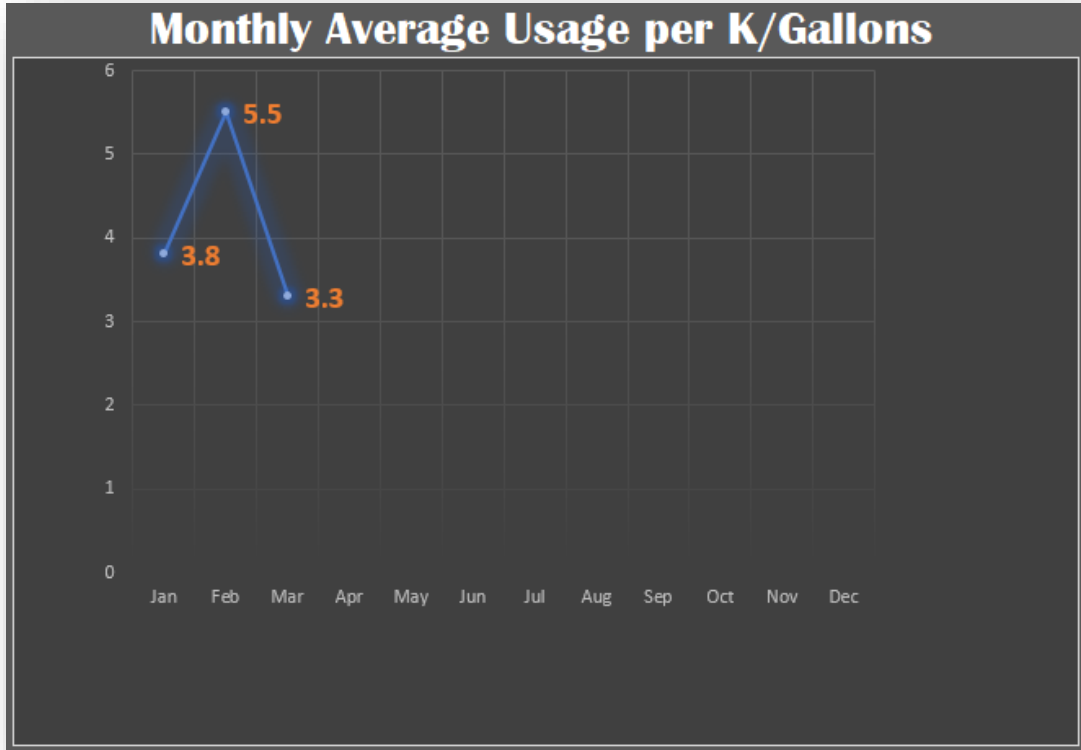
Replacement Endpoints are finally beginning to arrive for the CDMA phase out project. As 3G technology is no longer going to be supported after 2022, RWSD has around 800 endpoints that will need to be replaced by then along with our standard 10% replacement of meters. The meters were also delayed with supply chain issues.

We have posted job opportunities for summer helpers on our website and have also put out Facebook and Twitter alerts.

Project coordination continues with American West on the Rampart Transmission Line Replacement Project.



Monthly Averages



MEMORANDUM

TO: Roxborough Water and Sanitation District
Board of Directors

FROM: TST Infrastructure, LLC
Bill Goetz

SUBJECT: Engineering Status Report

DATE: April 14, 2022

I. DEVELOPMENT PROJECTS

Berkeley Homes – Construction plans have been approved. The geotechnical report has been received and reviewed. Certain modifications to the plans will be required based on the geotechnical report. The required easements have not yet been submitted by the developer.

Valley View Church – VVC was unable to obtain easements for the pipeline alignment as originally planned. Alternative alignments have been discussed, and VVC is working to obtain easements for an alternate route. (No Change).

Sherwin Williams Store – District staff and TST have met with the developer to discuss requirements for water and sewer. Revised drawings have not been received.

Titan Road Vehicle Storage – The developer requested clarification of easement requirements and the requested information has been provided. (No Change)

II. WATER TREATMENT PLANT OVERFLOW POND (PHASE 2)

Design is complete and a price for the Phase 2 work has been requested from Moltz Construction.

Memorandum
April 14, 2022
Page 2

III. RAMPART WATER LINE REPLACEMENT

Review of most of the required submittals has been completed. The valve supplier for the project has been changed and delivery of valves is no longer expected to impact the construction schedule. The contractor now advises that pipe delivery is expected on or about June 20.

IV. RAMPART PUMP STATION RELOCATION

The estimated value of the proposed easements has been determined and the District has forwarded a proposal to the landowner.

V. WTP HIGH ZONE PUMP FOR DWSD

The new pump has been installed and demolition of existing piping is in progress. Delivery of the new VFD remains an issue. A rental VFD is available and RWSD has obtained DWSD agreement to pay for the rental unit. Construction of a new office and restroom have been added to the contract.

VI. LIFT STATION PUMP 201 REPLACEMENT

The new pump has been ordered and the pump submittal has been approved. Delivery of the pump is tentatively scheduled for July. Other items including a new hoist and a harmonic filter may be preordered to reduce potential schedule impacts. The project has been advertised for bids with a bid opening date of May 5, 2022.

VII. SEWER FLOW MEASURING STATIONS

A combination of permanent and portable flow measuring devices are planned to monitor Inflow and Infiltration in the sewer system. Boring for electric lines at the permanent metering sites has been completed. Installation of metering equipment is expected to be complete in early May.

Memorandum
April 14, 2022
Page 3

VIII. RATE EVALUATION

The rate report has been updated based on the discussions and actions at the March board meeting. Preparation of the final report is in progress.

IX. GIS

The latest ITpipes data showing condition of existing sewer lines is being added to the GIS. A new map has been added for tracking meter replacements.

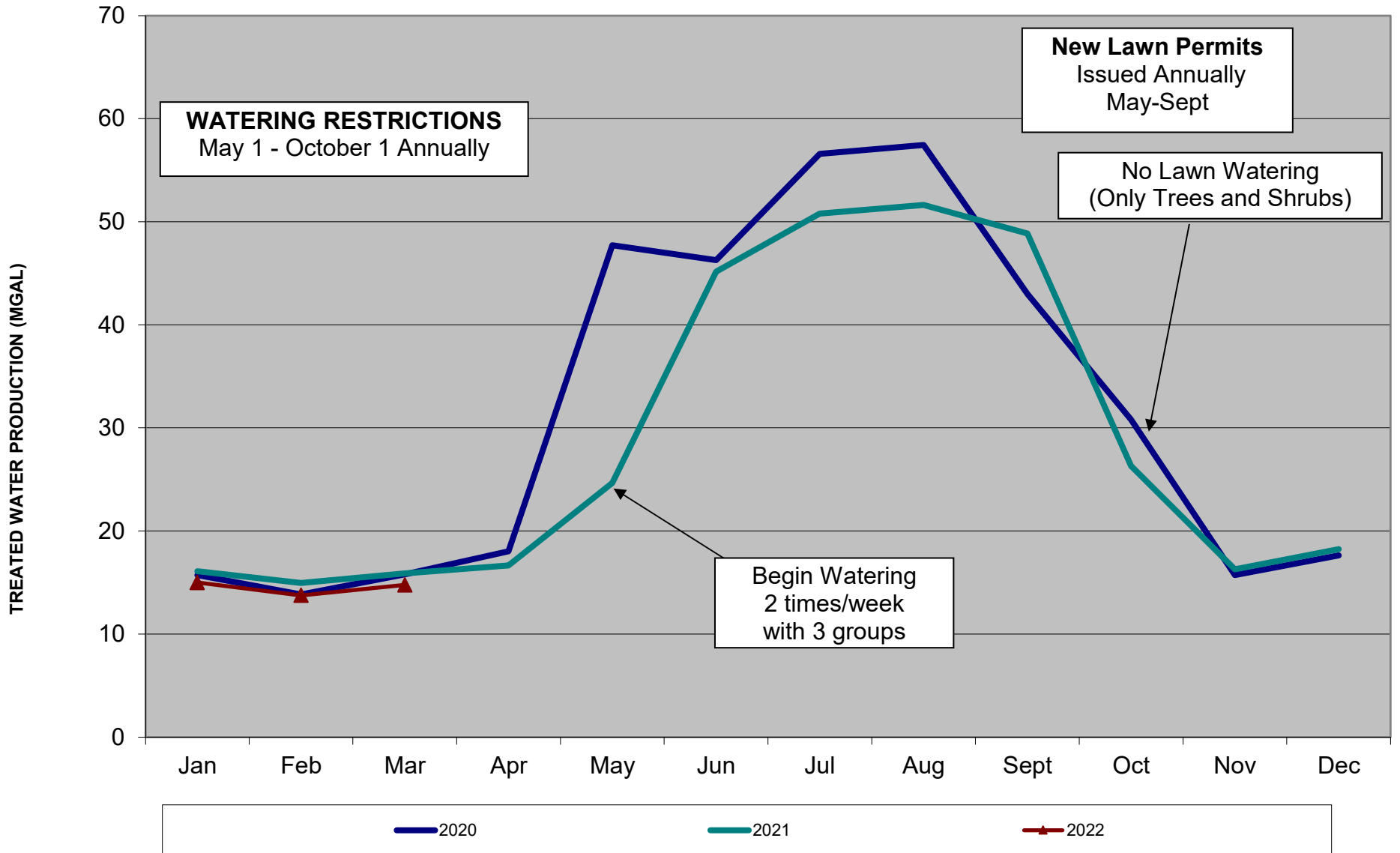
X. DISTRIBUTION SYSTEM ISOLATION VALVES

The location of existing isolation valves in Roxborough Park is under review by TST and District staff. The review is intended to identify opportunities for improved control of the distribution system.

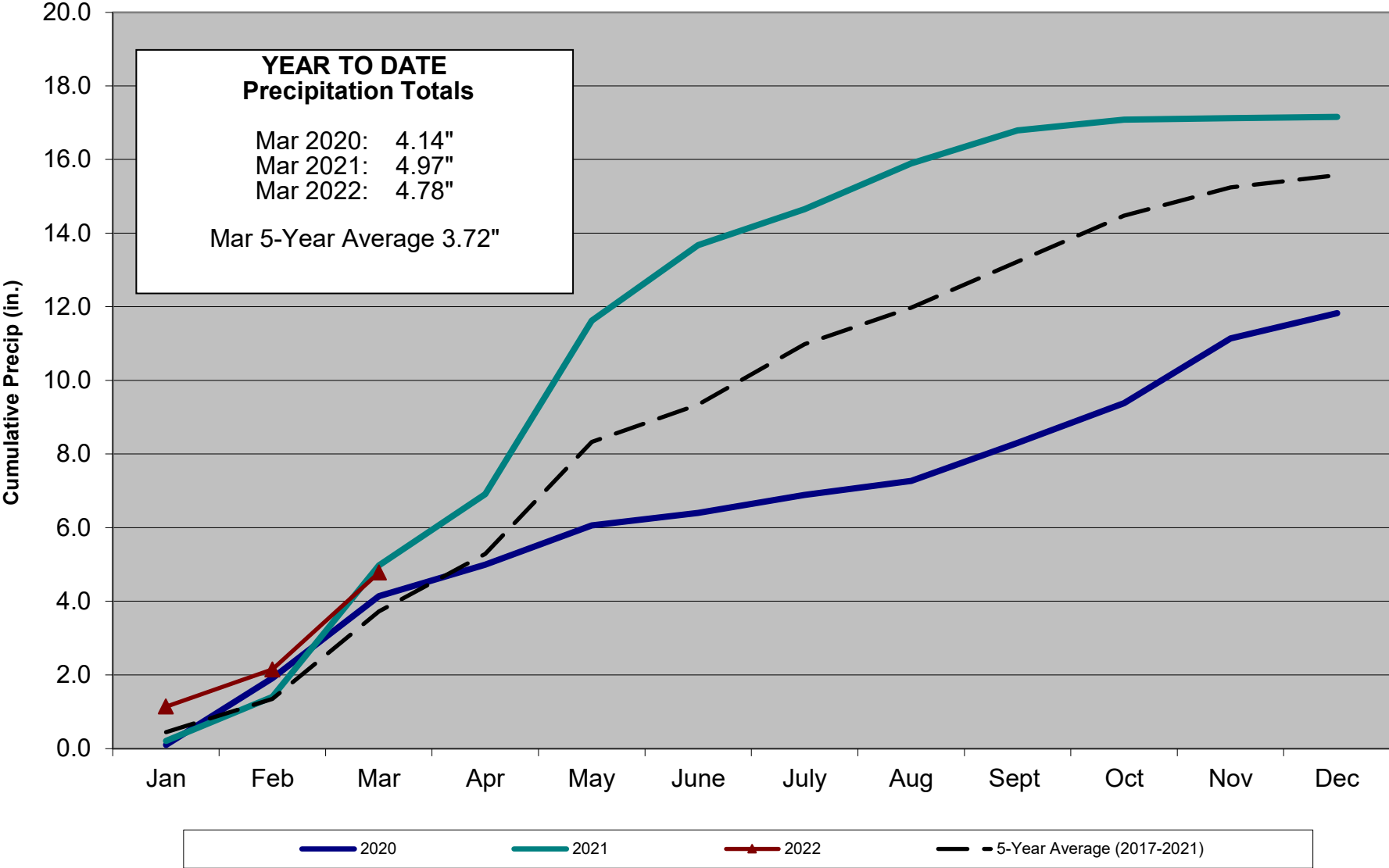
XI. SEWER LINING PROJECT

TST and District staff have performed an initial review of available pipeline inspection data and have identified initial steps for development of the project.

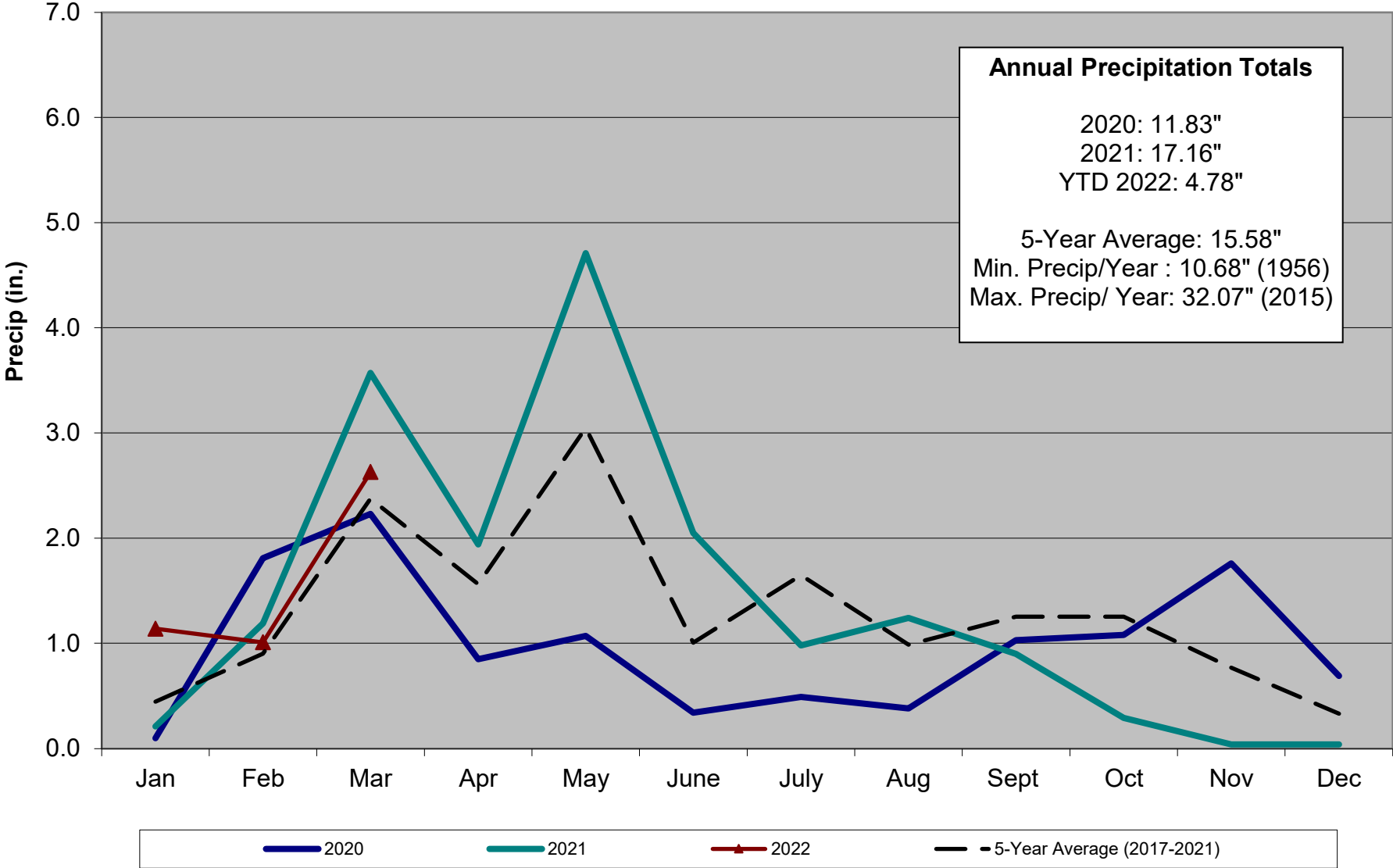
ROXBOROUGH WATER AND SANITATION DISTRICT TREATED WATER PRODUCTION 2020-2022



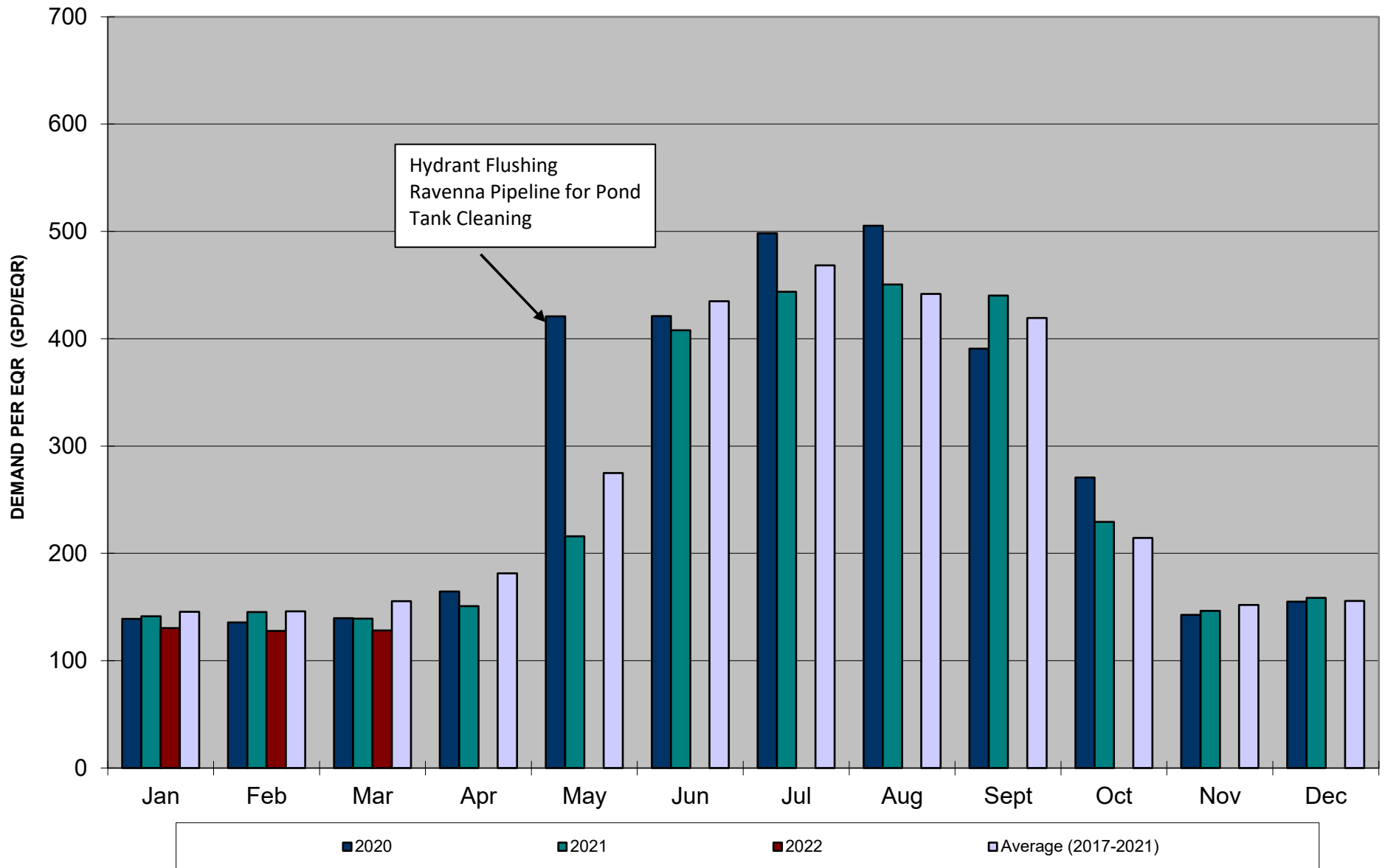
ROXBOROUGH WATER AND SANITATION DISTRICT CUMULATIVE PRECIPITATION 2020-2022



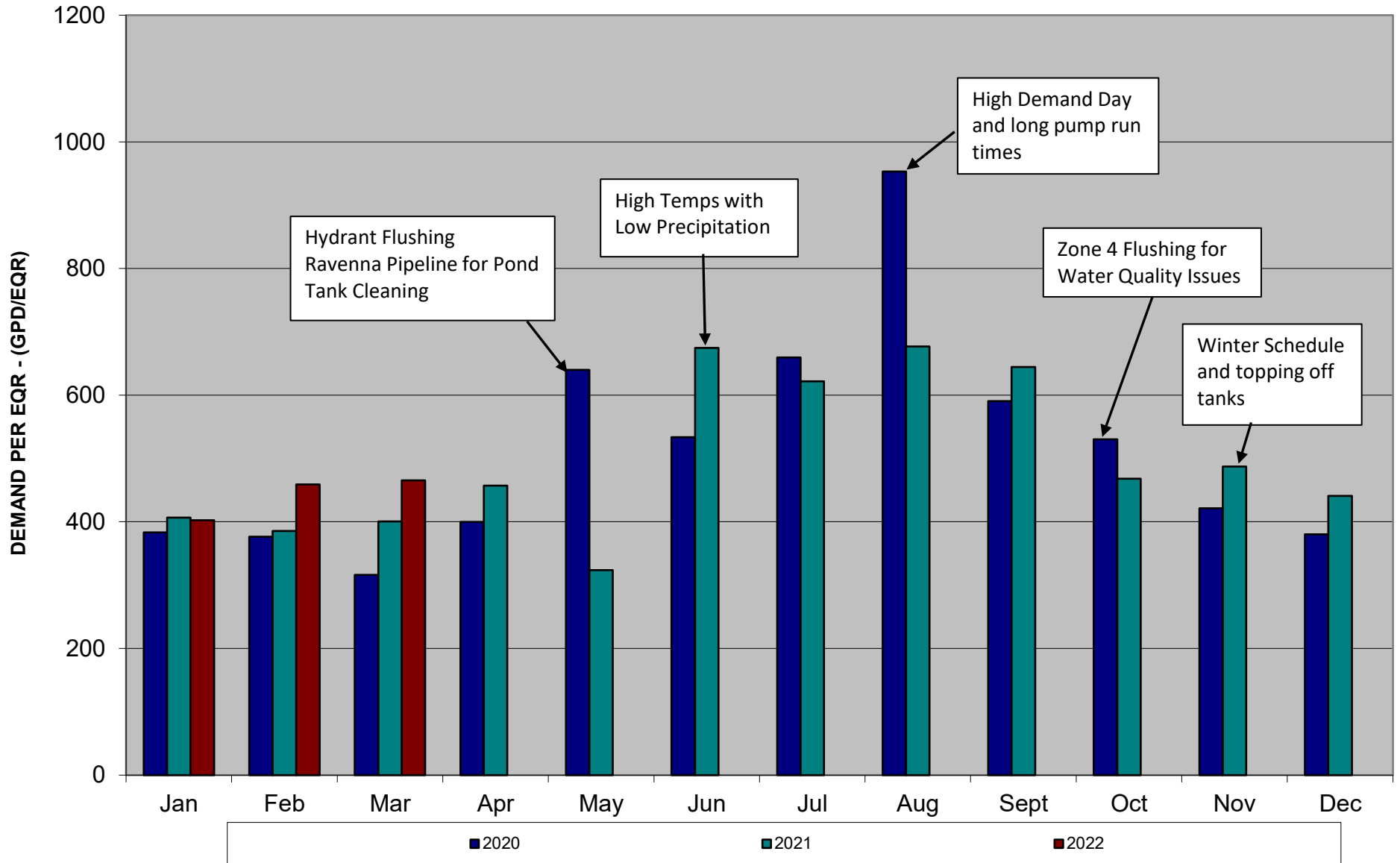
ROXBOROUGH WATER AND SANITATION DISTRICT PRECIPITATION 2019-2022



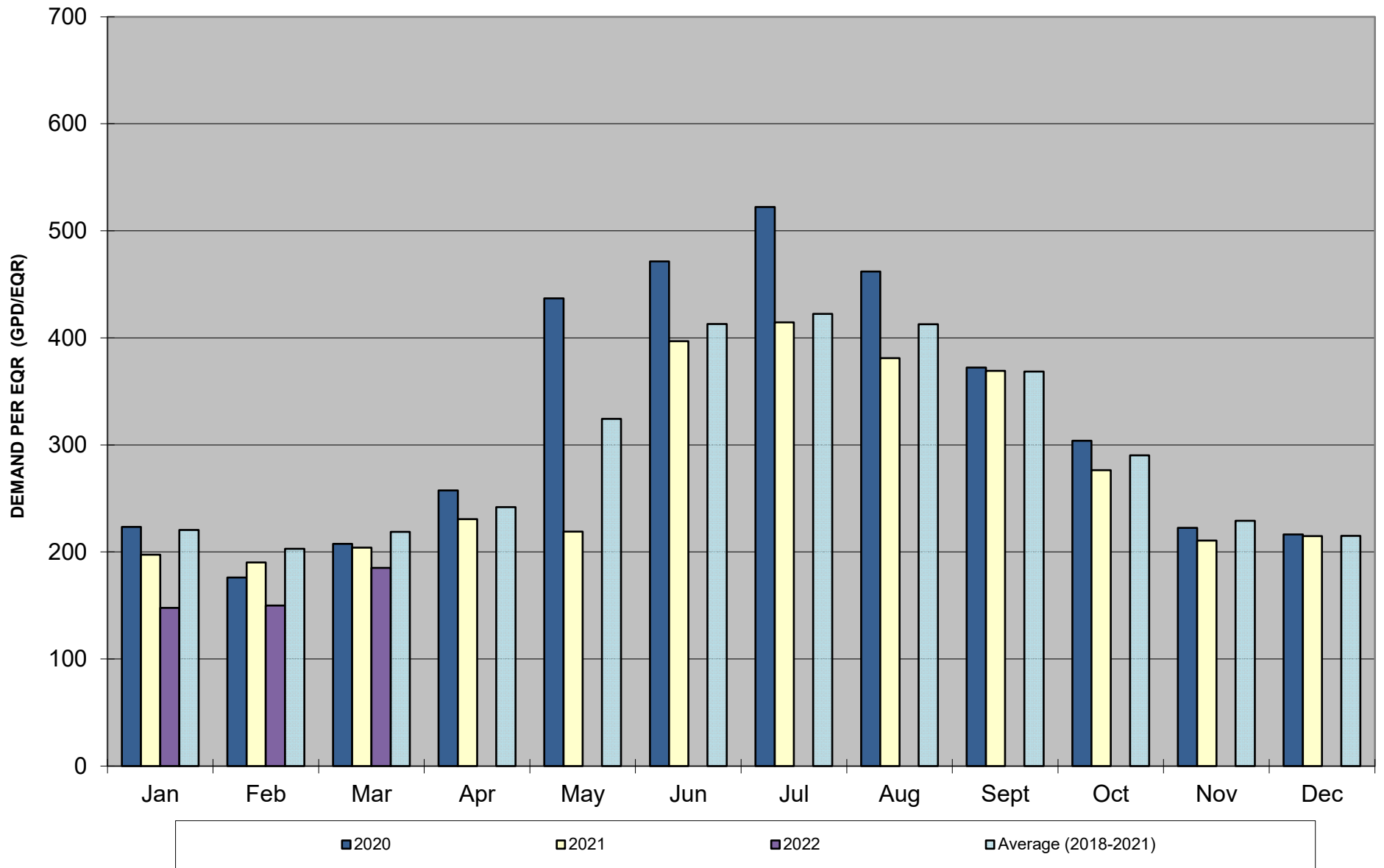
ROXBOROUGH WATER AND SANITATION DISTRICT AVERAGE DEMAND PER EQR



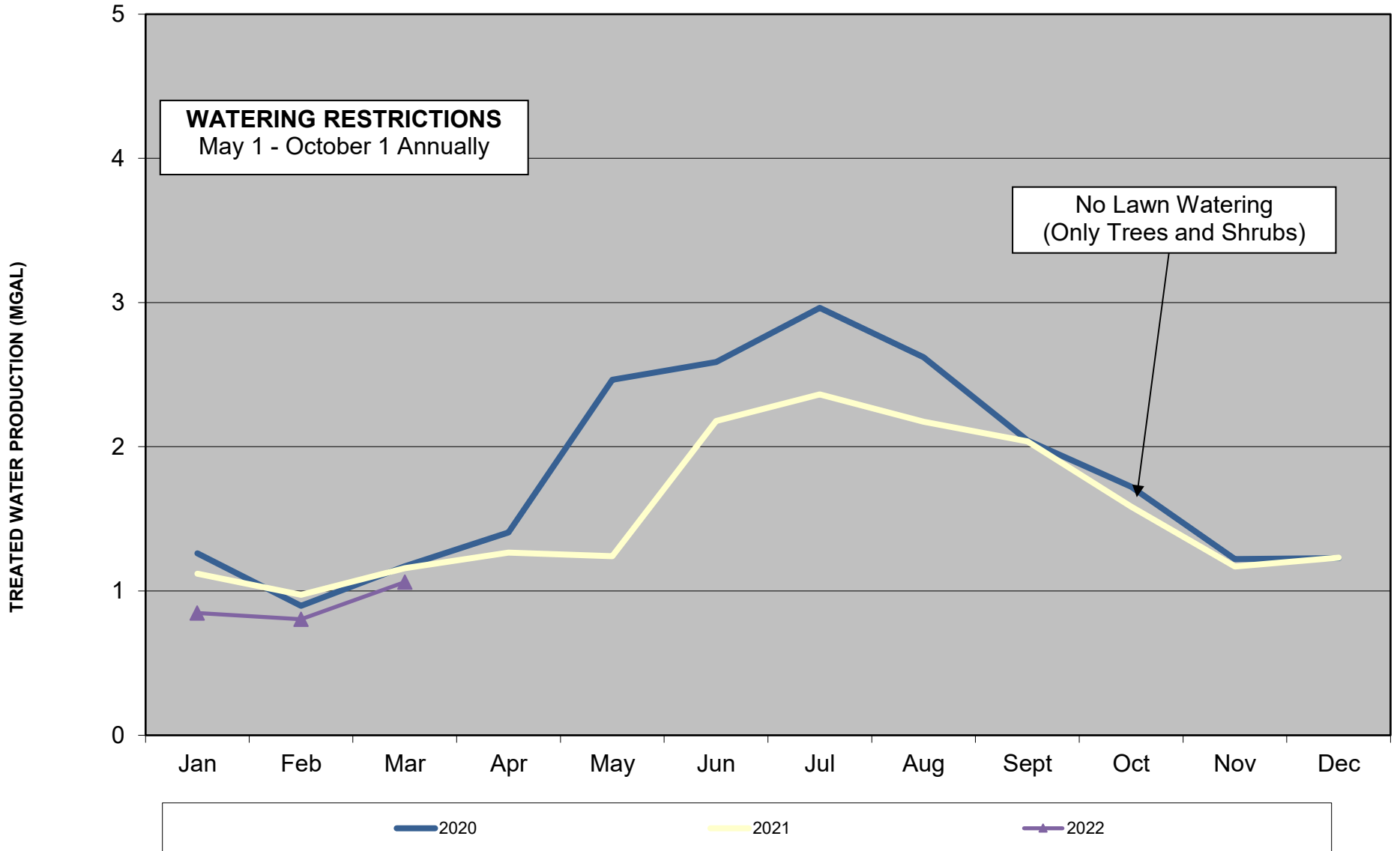
ROXBOROUGH WATER AND SANITATION DISTRICT MAX DAY DEMAND PER EQR



ROXBOROUGH NW DOUGLAS COUNTY AVERAGE DEMAND PER EQR



ROXBOROUGH NW DOUGLAS COUNTY TREATED WATER PRODUCTION 2020-2022



**Roxborough Water and Sanitation
Financial Recap
February 28, 2022**

General Fund

1. Property taxes collected for the month total \$ 22,050
2. Specific ownership taxes collected for the month total \$ 12,127
3. Repairs includes \$ 3,542 to Browns Hill Engineering for IT Support.

Debt Service Fund

1. Property taxes collected for the month total \$ 10,869
2. Specific ownership taxes collected for the month total \$ 5,977
3. Transfers in for Debt Surcharge in the amount \$ 92,940
4. Paid \$ 151,958 debt service payment related to PVH loan.

Water Fund Treatment

1. Service charges billed for the month were \$ 215,883
2. Dominion WTP Operations income of \$ 50,679 for the month.
3. Collected \$ 92,940 in capital surcharges for the WTP
4. Ravenna monthly SDC totaled \$ 19,500
5. Capital Project Expense includes \$ 22,013 to TST and \$ 15,155 to De Nora Water Tech

Water Fund -Distribution

1. Water Costs for the month \$ 66,051
2. Capital Outlay includes \$ 30,881 to TST.

Sewer Fund

1. Service charges for the month totaled \$ 149,747
2. Lockheed Martin service charges totaled \$ 25,500 for the month.
3. SDC Collected for the month \$ 13,278
4. Paid \$ 54,350 to Littleton for Semi- Annual Fees - LMA
5. Capital Outlay includes \$ 13,932 to Hadronex
6. Repairs Expense includes \$ 8,154 to QPS

ROXBOROUGH WATER & SANITATION DISTRICT
FINANCIAL STATEMENTS

February 28, 2022

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Roxborough Water and Sanitation District Balance Sheet by Class

As of February 28, 2022

	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	5-Capital Fund	6-Water-Distribution	7-Plum Valley Heights	TOTAL
ASSETS								
Current Assets								
Checking/Savings								
1105-Checking	-841,725.41	4,280,138.24	21,657,953.09	3,503,593.60	494,237.65	-18,316,705.14	-670,775.53	10,106,716.50
1111-WF Bond Redemption	0.00	1,663,115.10	0.00	0.00	0.00	0.00	0.00	1,663,115.10
1125-Wells Fargo Savings	0.00	0.00	0.00	0.00	0.00	0.00	1,076,043.79	1,076,043.79
1139-WF Ravenna	0.00	0.00	3,196,997.18	0.00	0.00	0.00	0.00	3,196,997.18
1150-Investment in Colotrust	2,467,393.98	293,215.80	5,560,780.91	7,769,779.53	0.00	0.00	0.00	16,091,170.22
1155-Colotrust Bond Fund	0.00	0.00	358,168.26	497,172.55	0.00	0.00	0.00	855,340.81
1160-System Develop Colo Trust	0.00	0.00	984,176.90	0.00	0.00	0.00	0.00	984,176.90
Total Checking/Savings	1,625,668.57	6,236,469.14	31,758,076.34	11,770,545.68	494,237.65	-18,316,705.14	405,288.26	33,973,560.50
Other Current Assets								
1300-A/R Service	0.00	0.00	564,425.45	286,257.69	0.00	0.00	0.00	850,683.14
1310-A/R Availability	0.00	0.00	14,710.56	4,559.89	0.00	0.00	0.00	19,270.45
1350-A/R Taxes	1,485,396.00	693,887.00	0.00	0.00	0.00	0.00	465,070.00	2,644,353.00
1356-Due From NWDC Inclusion	0.00	0.00	7,904.10	0.00	0.00	0.00	0.00	7,904.10
1366 Due Club at Ravenna	0.00	0.00	26,656.78	0.00	0.00	0.00	0.00	26,656.78
1370- Due From Others	0.00	0.00	43,058.06	0.00	0.00	0.00	0.00	43,058.06
1390- Due from Dominion	0.00	0.00	21,146.08	171,054.44	0.00	0.00	0.00	192,200.52
1399- Due From Arrowhead	0.00	0.00	140.00	0.00	0.00	0.00	0.00	140.00
1400- Prepaid Insurance	18,107.75	0.00	18,107.75	18,113.95	0.00	18,107.75	0.00	72,437.20
Total Other Current Assets	1,503,503.75	693,887.00	696,148.78	479,985.97	0.00	18,107.75	465,070.00	3,856,703.25
Total Current Assets	3,129,172.32	6,930,356.14	32,454,225.12	12,250,531.65	494,237.65	-18,298,597.39	870,338.26	37,830,263.75
Fixed Assets								
1500- Capital Assets	0.00	0.00	81,783,571.32	16,059,824.43	0.00	0.00	0.00	97,843,395.75
Total Fixed Assets	0.00	0.00	81,783,571.32	16,059,824.43	0.00	0.00	0.00	97,843,395.75
TOTAL ASSETS	3,129,172.32	6,930,356.14	114,237,796.44	28,310,356.08	494,237.65	-18,298,597.39	870,338.26	135,673,659.50
LIABILITIES & EQUITY								
Liabilities								
Current Liabilities								
Accounts Payable	8,751.78	0.00	26,025.63	24,897.05	22,295.78	129,547.79	1,000.00	212,518.03
2000- Accounts Payable	8,751.78	0.00	26,025.63	24,897.05	22,295.78	129,547.79	1,000.00	212,518.03
Total Accounts Payable								
Other Current Liabilities	0.00	0.00	40,206.68	40,206.68	0.00	0.00	0.00	80,413.36
2015 Accrued Vac/ Sick Leave	0.00	0.00	19,466.65	0.00	0.00	0.00	0.00	19,466.65
2052 - Deferred Rental Income	0.00	0.00	3,196,997.18	0.00	0.00	0.00	0.00	3,196,997.18
2055- Ravenna Costs Advanced	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,644,353.00
2060 - Deferred Taxes	1,485,396.00	693,887.00	0.00	0.00	0.00	0.00	465,070.00	2,644,353.00
Deferred Income	0.00	0.00	0.00	2,000,000.00	0.00	0.00	0.00	2,000,000.00
Total Other Current Liabilities	1,485,396.00	693,887.00	3,256,670.51	2,040,206.68	0.00	0.00	465,070.00	7,941,230.19
Total Current Liabilities	1,494,147.78	693,887.00	3,282,696.14	2,065,103.73	22,295.78	129,547.79	466,070.00	8,153,748.22
Total Liabilities	1,494,147.78	693,887.00	3,282,696.14	2,065,103.73	22,295.78	129,547.79	466,070.00	8,153,748.22
Equity								
3900-Retained Earnings	1,724,419.37	6,461,468.82	110,745,121.62	25,931,911.98	509,461.14	-18,061,312.65	372,134.20	127,663,204.48
Net Income	-89,394.83	-224,999.68	209,978.68	313,340.37	-37,519.27	-366,832.53	32,134.06	-163,293.20
Total Equity	1,635,024.54	6,236,469.14	110,955,100.30	26,245,252.35	471,941.87	-18,428,145.18	404,268.26	127,519,911.28
TOTAL LIABILITIES & EQUITY	3,129,172.32	6,930,356.14	114,237,796.44	28,310,356.08	494,237.65	-18,298,597.39	870,338.26	135,673,659.50

**Roxborough Water and Sanitation District
Profit & Loss by Class
February 2022**

	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	5-Capital Fund	6-Water- Distribution	7-Plum Valley Heights	TOTAL
Ordinary Income/Expense								
Income								
5010- Service Charges	0.00	0.00	215,882.54	149,747.47	0.00	0.00	0.00	365,630.01
5100-Availability Charges	0.00	0.00	-487.29	-126.34	0.00	0.00	0.00	-613.63
5101- Service Charges LMA	0.00	0.00	0.00	25,499.54	0.00	0.00	0.00	25,499.54
5200- Property Taxes	22,049.93	10,868.69	0.00	0.00	0.00	0.00	28,912.40	61,631.02
5210- Specific Ownership Taxes	12,126.69	5,977.40	0.00	0.00	0.00	0.00	3,242.92	21,347.01
5211- Dominion WTP Operations	0.00	0.00	50,679.30	0.00	0.00	0.00	0.00	50,679.30
5310-Permit Fees	0.00	0.00	1,650.00	1,650.00	0.00	0.00	0.00	3,300.00
5410-Hydrant Water	0.00	0.00	2,288.50	0.00	0.00	0.00	0.00	2,288.50
5510-Potable Irrigation Water	0.00	0.00	1,607.80	0.00	0.00	0.00	0.00	1,607.80
5511-Irrigation Water	0.00	0.00	5,961.42	0.00	0.00	0.00	0.00	5,961.42
5601-Late Fees, Penalties,	0.00	0.00	1,822.95	832.05	0.00	0.00	0.00	2,655.00
5610- Miscellaneous Income	0.00	0.00	-188.89	-34.05	0.00	0.00	0.00	-222.94
5611-Inclusion fees-NWDC	0.00	0.00	5,637.45	0.00	0.00	0.00	0.00	5,637.45
5620- Dominion Dist. Operations	0.00	0.00	19,295.58	0.00	0.00	0.00	0.00	19,295.58
5625- Dominion Sewer Conveyance	0.00	0.00	0.00	28,800.00	0.00	0.00	0.00	28,800.00
5640- Dominion Treated Water Us	0.00	0.00	5,208.28	0.00	0.00	0.00	0.00	5,208.28
5650 Dominion Exp Reimbursement	0.00	0.00	27,604.83	8,154.44	0.00	0.00	0.00	35,759.27
5700- Sys. Development Charge	0.00	0.00	135.00	13,278.00	0.00	0.00	0.00	13,413.00
5705 Ravenna SDC	0.00	0.00	19,500.00	0.00	0.00	0.00	0.00	19,500.00
5710- Capital Surcharge	0.00	0.00	11,811.55	13,023.17	0.00	0.00	0.00	24,834.72
5715- Capital Surcharge WTP Sup	0.00	0.00	92,940.09	0.00	0.00	0.00	0.00	92,940.09
5820- Investment Income	181.82	32.01	516.45	617.94	0.00	0.00	130.82	1,479.04
Total Income	34,358.44	16,878.10	461,865.56	241,442.22	0.00	0.00	32,286.14	786,830.46
Gross Profit	34,358.44	16,878.10	461,865.56	241,442.22	0.00	0.00	32,286.14	786,830.46
Expense								
6020-Payroll Expenses	8,406.40	0.00	40,913.06	29,359.23	0.00	25,756.48	0.00	104,435.17
6040- Accounting	2,375.00	0.00	2,375.00	3,016.68	0.00	3,016.68	1,000.00	10,500.00
6050- Contract Labor	1,492.50	0.00	0.00	1,648.83	0.00	666.88	0.00	7,525.86
6080- Education	1,690.35	0.00	1,329.04	0.00	0.00	0.00	0.00	5,335.10
6099- Election	992.89	0.00	0.00	0.00	0.00	0.00	0.00	992.89
6100- Engineering	2,037.91	0.00	21,538.75	19,591.08	0.00	29,824.23	0.00	72,991.97
6115- GPS/GIS	0.00	0.00	0.00	2,025.00	0.00	1,075.00	0.00	3,100.00
6130- Insurance	1,913.50	0.00	1,913.50	1,913.50	0.00	1,913.50	0.00	7,654.00
6140- Lab & Test Fees	0.00	0.00	967.00	0.00	0.00	1,465.00	0.00	2,432.00
6150- Legal	3,475.98	0.00	977.98	775.97	0.00	1,323.97	0.00	6,553.90
6170 - Meter Expenses	1,451.59	0.00	0.00	0.00	0.00	23,232.00	0.00	24,683.59
6180- Misc. Expenses	1,111.86	0.00	227.13	0.00	0.00	142.99	0.00	1,481.98
6185- Littleton Service Fees	0.00	0.00	0.00	54,350.16	0.00	0.00	0.00	54,350.16
6200- Office Expense	3,847.67	0.00	55.51	2,089.58	0.00	2,152.90	0.00	8,145.66
6210-Operating Supplies	0.00	0.00	13,065.76	0.00	0.00	0.00	0.00	13,065.76
6220- Permits	7,920.52	0.00	125.00	0.00	0.00	0.00	0.00	8,045.52
6230-Repairs and Maint	4,051.27	0.00	4,411.22	9,615.23	0.00	981.51	0.00	19,059.23
6240- Safety Equipment	0.00	0.00	250.61	388.49	0.00	388.51	0.00	1,027.61
6250- Treasurers Fees	330.75	163.04	0.00	0.00	0.00	0.00	433.69	927.48
6260- Utilities	80.59	0.00	23,314.25	1,238.65	0.00	4,153.07	0.00	28,786.76
6270- Vehicle	0.00	0.00	31.89	0.00	0.00	60.38	0.00	92.27
6280- Water Costs	0.00	0.00	0.00	0.00	0.00	66,050.89	0.00	66,050.89
6300- Bank Service Charges	182.44	0.00	182.44	182.44	0.00	182.44	173.77	903.53
6500- CWRPDA Debt Service	0.00	115,515.50	0.00	0.00	0.00	0.00	0.00	115,515.50
7200- Interest Payments	0.00	36,442.94	0.00	0.00	0.00	265.50	0.00	36,442.94
7300- Water Rights	0.00	0.00	0.00	0.00	0.00	30,880.65	0.00	78,270.32
7300- Capital Projects	0.00	0.00	33,457.67	13,932.00	0.00	0.00	0.00	9,732.65
7310 - WTP- Dominion Pump	0.00	0.00	0.00	0.00	9,732.65	0.00	0.00	9,732.65
7311- Dominion System Improve.	0.00	0.00	0.00	0.00	12,563.13	0.00	0.00	12,563.13
Total Expense	41,361.22	152,121.48	145,103.92	142,533.93	22,295.78	195,907.58	1,607.46	700,831.37
Net Ordinary Income	-7,002.78	-135,243.38	316,761.64	98,908.29	-22,295.78	-195,907.58	30,678.68	85,899.09

**Roxborough Water and Sanitation District
Profit & Loss by Class**

February 2022

	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	5-Capital Fund	6-Water- Distribution	7-Plum Valley Heights	TOTAL
Other Income/Expense								
Other Income								
6900- Transfers In	0.00	-613.63	0.00	0.00	0.00	0.00	0.00	-613.63
6902- Transfers In WTP	0.00	92,940.09	0.00	0.00	0.00	0.00	0.00	92,940.09
Total Other Income	0.00	92,326.46	0.00	0.00	0.00	0.00	0.00	92,326.46
Other Expense								
8000- Transfers to Other Funds	0.00	0.00	-487.29	-126.34	0.00	0.00	0.00	-613.63
8002- Transfers Water Supply SV	0.00	0.00	92,940.09	0.00	0.00	0.00	0.00	92,940.09
9000 - Depreciation Expense	0.00	0.00	165,000.00	69,000.00	0.00	0.00	0.00	234,000.00
Total Other Expense	0.00	0.00	257,452.80	68,873.66	0.00	0.00	0.00	326,326.46
Net Other Income	0.00	92,326.46	-257,452.80	-68,873.66	0.00	0.00	0.00	-234,000.00
Net Income	-7,002.78	-42,916.92	59,306.84	30,034.63	-22,295.78	-195,907.58	30,676.68	-148,100.91

Roxborough Water and Sanitation District
Profit & Loss -General Fund
February 2022

	Feb 22	Jan - Feb 22
Ordinary Income/Expense		
Income		
5200- Property Taxes	22,049.93	22,184.93
5210- Specific Ownership Taxes	12,126.69	21,269.51
5820- Investment Income	181.82	333.15
Total Income	34,358.44	43,787.59
Gross Profit	34,358.44	43,787.59
Expense		
6020- Payroll Expenses	8,406.40	17,116.53
6040- Accounting	2,375.00	4,750.00
6050- Contract Labor	1,492.50	1,492.50
6080- Education	1,690.35	1,690.35
6099- Election	992.89	1,536.90
6100- Engineering	2,037.91	2,542.16
6130- Insurance	1,913.50	3,724.50
6150- Legal	3,475.98	9,107.33
6170 - Meter Expenses	1,451.59	1,451.59
6180- Misc. Expenses	1,111.86	1,111.86
6200- Office Expense	3,847.67	4,582.64
6220- Permits	7,920.52	8,265.52
6230- Repairs and Maint	4,051.27	6,495.79
6250- Treasurers Fees	330.75	332.77
6260- Utilities	80.59	196.54
6270- Vehicle	0.00	0.00
6300- Bank Service Charges	182.44	182.44
7300- Capital Projects	0.00	68,603.00
Total Expense	41,361.22	133,182.42
Net Ordinary Income	-7,002.78	-89,394.83
Net Income	-7,002.78	-89,394.83

Roxborough Water and Sanitation District
Profit & Loss -Debt Service
February 2022

	<u>Feb 22</u>	<u>Jan - Feb 22</u>
Ordinary Income/Expense		
Income		
5200- Property Taxes	10,868.69	10,935.24
5210- Specific Ownership Taxes	5,977.40	10,484.01
5820- Investment Income	32.01	78.07
Total Income	<u>16,878.10</u>	<u>21,497.32</u>
Gross Profit	16,878.10	21,497.32
Expense		
6250- Treasurers Fees	163.04	164.04
6420-Loan Administrative Fees	0.00	38,400.00
6500- CWRPDA Debt Service	115,515.50	115,515.50
7100-Principal Payments	0.00	267,500.00
7200- Interest Payments	36,442.94	44,460.69
Total Expense	<u>152,121.48</u>	<u>466,040.23</u>
Net Ordinary Income	-135,243.38	-444,542.91
Other Income/Expense		
Other Income		
6900- Transfers In	-613.63	33,939.21
6902- Transfers In WTP	92,940.09	185,604.02
Total Other Income	<u>92,326.46</u>	<u>219,543.23</u>
Net Other Income	92,326.46	219,543.23
Net Income	<u><u>-42,916.92</u></u>	<u><u>-224,999.68</u></u>

Roxborough Water and Sanitation District
Profit & Loss -Water Treatment
February 2022

	Feb 22	Jan - Feb 22
Ordinary Income/Expense		
Income		
5010- Service Charges	215,882.54	439,897.12
5011- Service Charge Ravenna	0.00	26,656.78
5100-Availability Charges	-487.29	25,663.94
5211- Dominion WTP Operations	50,679.30	101,358.60
5310-Permit Fees	1,650.00	3,300.00
5410-Hydrant Water	2,288.50	7,231.00
5510-Potable Irrigation Water	1,607.80	3,671.40
5511-Irrigation Water	5,961.42	11,922.84
5601-Late Fees, Penalties,	1,822.95	3,841.20
5610- Miscellaneous Income	-188.89	-591.79
5611-Inclusion fees-NWDC	5,637.45	12,494.86
5620- Dominion Dist. Operations	19,295.58	38,591.16
5640- Dominion Treated Water Us	5,208.28	12,791.08
5650 Dominion Exp Reimbursement	27,604.83	56,888.12
5700- Sys. Development Charge	135.00	270.00
5705 Ravenna SDC	19,500.00	51,504.52
5710- Capital Surcharge	11,811.55	23,589.59
5715- Capital Surcharge WTP Sup	92,940.09	185,604.02
5820- Investment Income	516.45	947.38
5850 - Reimbursed Exp Other	0.00	1,062.38
Total Income	461,865.56	1,006,694.20
Gross Profit	461,865.56	1,006,694.20
Expense		
6020-Payroll Expenses	40,913.06	83,343.82
6040- Accounting	2,375.00	4,750.00
6080- Education	1,329.04	1,329.04
6100- Engineering	21,538.75	40,181.35
6130- Insurance	1,913.50	3,724.50
6140- Lab & Test Fees	967.00	2,405.00
6150- Legal	977.98	2,392.33
6180- Misc. Expenses	227.13	227.13
6200- Office Expense	55.51	264.04
6210-Operating Supplies	13,065.76	24,846.42
6220- Permits	125.00	125.00
6230- Repairs and Maint	4,411.22	11,935.22
6240- Safety Equipment	250.61	250.61
6260- Utilities	23,314.25	24,019.74
6270- Vehicle	0.00	0.00
6300- Bank Service Charges	182.44	182.44
7300- Capital Projects	33,457.67	55,470.92
Total Expense	145,103.92	255,447.56
Net Ordinary Income	316,761.64	751,246.64
Other Income/Expense		
Other Expense		
8000- Transfers to Other Funds	-487.29	25,663.94
8002- Transfers Water Supply SV	92,940.09	185,604.02
9000 -Depreciation Expense	165,000.00	330,000.00
Total Other Expense	257,452.80	541,267.96
Net Other Income	-257,452.80	-541,267.96
Net Income	59,308.84	209,978.68

Roxborough Water and Sanitation District
Profit & Loss -Water Distribution
February 2022

	Feb 22	Jan - Feb 22
Ordinary Income/Expense		
Expense		
6020-Payroll Expenses	25,756.48	49,811.06
6040- Accounting	2,375.00	4,750.00
6050- Contract Labor	3,016.68	6,022.05
6080- Education	666.88	666.88
6100- Engineering	29,824.23	51,771.74
6110-Conservation Rebates	0.00	75.00
6115- GPS/GIS	1,075.00	4,015.00
6130- Insurance	1,913.50	3,724.50
6140- Lab & Test Fees	1,465.00	1,465.00
6150- Legal	1,323.97	3,255.32
6170 - Meter Expenses	23,232.00	23,232.00
6180- Misc. Expenses	142.99	142.99
6200- Office Expense	2,152.90	2,798.67
6220- Permits	0.00	2,400.00
6230- Repairs and Maint	981.51	7,394.15
6240- Safety Equipment	388.51	388.51
6260- Utilities	4,153.07	4,215.03
6270- Vehicle	60.38	60.38
6280- Water Costs	66,050.89	131,675.41
6300- Bank Service Charges	182.44	182.44
7290- Water Rights	265.50	265.50
7300- Capital Projects	30,880.65	68,520.90
Total Expense	195,907.58	366,832.53
Net Ordinary Income	-195,907.58	-366,832.53
Net Income	-195,907.58	-366,832.53

Roxborough Water and Sanitation District
Profit & Loss -Sewer Fund
February 2022

	<u>Feb 22</u>	<u>Jan - Feb 22</u>
Ordinary Income/Expense		
Income		
5010- Service Charges	149,747.47	298,741.52
5100-Availability Charges	-126.34	8,275.27
5101- Service Charges LMA	25,499.54	51,678.94
5310-Permit Fees	1,650.00	3,300.00
5601-Late Fees, Penalties,	832.05	1,738.80
5610- Miscellaneous Income	-34.05	-114.85
5625- Dominion Sewer Conveyance	28,800.00	57,220.00
5650 Dominion Exp Reimbursement	8,154.44	170,269.44
5700- Sys. Development Charge	13,278.00	37,868.00
5710- Capital Surcharge	13,023.17	25,968.41
5820- Investment Income	617.94	1,134.04
Total Income	<u>241,442.22</u>	<u>656,079.57</u>
Gross Profit	241,442.22	656,079.57
Expense		
6020-Payroll Expenses	29,359.23	59,015.35
6040- Accounting	2,375.00	4,750.00
6050- Contract Labor	3,016.68	3,016.68
6080- Education	1,648.83	1,648.83
6100- Engineering	19,591.08	30,718.56
6115- GPS/GIS	2,025.00	8,052.50
6130- Insurance	1,913.50	3,724.50
6140- Lab & Test Fees	0.00	0.00
6150- Legal	775.97	2,320.32
6185- Littleton Service Fees	54,350.16	54,350.16
6200- Office Expense	2,089.58	3,217.50
6210-Operating Supplies	0.00	-10,632.00
6230- Repairs and Maint	9,615.23	9,208.73
6240- Safety Equipment	388.49	388.49
6260- Utilities	1,238.85	1,443.31
6270- Vehicle	31.89	31.89
6300- Bank Service Charges	182.44	182.44
7300- Capital Projects	13,932.00	25,026.67
Total Expense	<u>142,533.93</u>	<u>196,463.93</u>
Net Ordinary Income	98,908.29	459,615.64
Other Income/Expense		
Other Expense		
8000- Transfers to Other Funds	-126.34	8,275.27
9000 -Depreciation Expense	69,000.00	138,000.00
Total Other Expense	<u>68,873.66</u>	<u>146,275.27</u>
Net Other Income	<u>-68,873.66</u>	<u>-146,275.27</u>
Net Income	<u><u>30,034.63</u></u>	<u><u>313,340.37</u></u>

Roxborough Water and Sanitation District
Profit & Loss -Capital Fund
February 2022

	<u>Feb 22</u>	<u>Jan - Feb 22</u>
Ordinary Income/Expense		
Expense		
7310 - WTP- Dominion Pump	9,732.65	17,788.65
7311- Dominion System Improve.	12,563.13	19,730.62
Total Expense	<u>22,295.78</u>	<u>37,519.27</u>
Net Ordinary Income	<u>-22,295.78</u>	<u>-37,519.27</u>
Net Income	<u><u>-22,295.78</u></u>	<u><u>-37,519.27</u></u>

Roxborough Water and Sanitation District
Profit & Loss -PVH
February 2022

	<u>Feb 22</u>	<u>Jan - Feb 22</u>
Ordinary Income/Expense		
Income		
5200- Property Taxes	28,912.40	28,912.40
5210- Specific Ownership Taxes	3,242.92	6,409.52
5820- Investment Income	130.82	272.60
Total Income	<u>32,286.14</u>	<u>35,594.52</u>
Gross Profit	32,286.14	35,594.52
Expense		
6040- Accounting	1,000.00	2,000.00
6150- Legal	0.00	853.00
6250- Treasurers Fees	433.69	433.69
6300- Bank Service Charges	173.77	173.77
Total Expense	<u>1,607.46</u>	<u>3,460.46</u>
Net Ordinary Income	<u>30,678.68</u>	<u>32,134.06</u>
Net Income	<u><u>30,678.68</u></u>	<u><u>32,134.06</u></u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual- General Fund
January through February 2022

	Jan - Feb 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5200- Property Taxes	22,184.93	1,790,437.00	-1,768,252.07	1.2%
5210- Specific Ownership Taxes	21,269.51	120,000.00	-98,730.49	17.7%
5610- Misc Income	0.00	1,000.00	-1,000.00	0.0%
5820- Investment Income	333.15	750.00	-416.85	44.4%
Total Income	<u>43,787.59</u>	<u>1,912,187.00</u>	<u>-1,868,399.41</u>	<u>2.3%</u>
Gross Profit	43,787.59	1,912,187.00	-1,868,399.41	2.3%
Expense				
6020- Payroll Expenses	17,116.53	110,000.00	-92,883.47	15.6%
6040- Accounting	4,750.00	30,000.00	-25,250.00	15.8%
6041- Audit	0.00	30,000.00	-30,000.00	0.0%
6050- Contract Labor	1,492.50	20,000.00	-18,507.50	7.5%
6060- Directors Fee	0.00	8,000.00	-8,000.00	0.0%
6080- Education	1,690.35	30,000.00	-28,309.65	5.6%
6099- Election	1,536.90	30,000.00	-28,463.10	5.1%
6100- Engineering	2,542.16	50,000.00	-47,457.84	5.1%
6130- Insurance	3,724.50	30,000.00	-26,275.50	12.4%
6150- Legal	9,107.33	30,000.00	-20,892.67	30.4%
6170 - Meter Expenses	1,451.59			
6180- Misc. Expenses	1,111.86	20,000.00	-18,888.14	5.6%
6200- Office Expense	4,582.64	40,000.00	-35,417.36	11.5%
6220- Permits	8,265.52	5,000.00	3,265.52	165.3%
6230- Repairs and Maint	6,495.79	100,000.00	-93,504.21	6.5%
6250- Treasurers Fees	332.77	20,000.00	-19,667.23	1.7%
6260- Utilities	196.54	5,000.00	-4,803.46	3.9%
6270- Vehicle	0.00	6,000.00	-6,000.00	0.0%
6300- Bank Service Charges	182.44			
7300- Capital Projects	68,603.00	12,000.00	56,603.00	571.7%
Total Expense	<u>133,182.42</u>	<u>576,000.00</u>	<u>-442,817.58</u>	<u>23.1%</u>
Net Ordinary Income	-89,394.83	1,336,187.00	-1,425,581.83	-6.7%
Other Income/Expense				
Other Expense				
8100- Transfer to Other Funds	0.00	700,000.00	-700,000.00	0.0%
Total Other Expense	<u>0.00</u>	<u>700,000.00</u>	<u>-700,000.00</u>	<u>0.0%</u>
Net Other Income	<u>0.00</u>	<u>-700,000.00</u>	<u>700,000.00</u>	<u>0.0%</u>
Net Income	<u><u>-89,394.83</u></u>	<u><u>636,187.00</u></u>	<u><u>-725,581.83</u></u>	<u><u>-14.1%</u></u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Debt Service
January through February 2022

	Jan - Feb 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5200- Property Taxes	10,935.24	836,383.00	-825,447.76	1.3%
5210- Specific Ownership Taxes	10,484.01	80,000.00	-69,515.99	13.1%
5820- Investment Income	78.07	30,000.00	-29,921.93	0.3%
Total Income	<u>21,497.32</u>	<u>946,383.00</u>	<u>-924,885.68</u>	<u>2.3%</u>
Gross Profit	21,497.32	946,383.00	-924,885.68	2.3%
Expense				
6250- Treasurers Fees	164.04	15,000.00	-14,835.96	1.1%
6420-Loan Administrative Fees	38,400.00	76,800.00	-38,400.00	50.0%
6500- CWRPDA Debt Service	115,515.50	231,031.00	-115,515.50	50.0%
6550-CWCB Debt Service	0.00	520,881.00	-520,881.00	0.0%
7100-Principal Payments	267,500.00	535,000.00	-267,500.00	50.0%
7150-Ravenna CWCB	0.00	82,425.00	-82,425.00	0.0%
7200- Interest Payments	44,460.69	299,514.00	-255,053.31	14.8%
Total Expense	<u>466,040.23</u>	<u>1,760,651.00</u>	<u>-1,294,610.77</u>	<u>26.5%</u>
Net Ordinary Income	-444,542.91	-814,268.00	369,725.09	54.6%
Other Income/Expense				
Other Income				
6900- Transfers In	33,939.21	160,000.00	-126,060.79	21.2%
6902- Transfers In WTP	185,604.02	1,092,000.00	-906,395.98	17.0%
Total Other Income	<u>219,543.23</u>	<u>1,252,000.00</u>	<u>-1,032,456.77</u>	<u>17.5%</u>
Net Other Income	219,543.23	1,252,000.00	-1,032,456.77	17.5%
Net Income	<u><u>-224,999.68</u></u>	<u><u>437,732.00</u></u>	<u><u>-662,731.68</u></u>	<u><u>-51.4%</u></u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Water Treatment
January through February 2022

	Jan - Feb 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5010- Service Charges	439,897.12	3,200,000.00	-2,760,102.88	13.7%
5011- Service Charge Ravenna	26,656.78			
5100-Availability Charges	25,663.94	120,000.00	-94,336.06	21.4%
5211- Dominion WTP Operations	101,358.60	500,000.00	-398,641.40	20.3%
5310-Permit Fees	3,300.00	1,200.00	2,100.00	275.0%
5400-Rental Income	0.00	7,200.00	-7,200.00	0.0%
5410-Hydrant Water	7,231.00	40,000.00	-32,769.00	18.1%
5510-Potable Irrigation Water	3,671.40	40,000.00	-36,328.60	9.2%
5511-Irrigation Water	11,922.84	250,000.00	-238,077.16	4.8%
5601-Late Fees, Penalties,	3,841.20			
5610- Miscellaneous Income	-591.79	70,000.00	-70,591.79	-0.8%
5611-Inclusion fees-NWDC	12,494.86	100,000.00	-87,505.14	12.5%
5620- Dominion Dist. Operations	38,591.16	200,000.00	-161,408.84	19.3%
5640- Dominion Treated Water Us	12,791.08	100,000.00	-87,208.92	12.8%
5650 Dominion Exp Reimbursement	56,888.12			
5700- Sys. Development Charge	270.00	275,000.00	-274,730.00	0.1%
5705 Ravenna SDC	51,504.52	250,000.00	-198,495.48	20.6%
5710- Capital Surcharge	23,589.59	80,000.00	-56,410.41	29.5%
5715- Capital Surcharge WTP Sup	185,604.02	1,036,808.00	-851,203.98	17.9%
5820- Investment Income	947.38	50,000.00	-49,052.62	1.9%
5850 - Reimbursed Exp Other	1,062.38	20,000.00	-18,937.62	5.3%
Total Income	1,006,694.20	6,340,208.00	-5,333,513.80	15.9%
Gross Profit	1,006,694.20	6,340,208.00	-5,333,513.80	15.9%
Expense				
6020-Payroll Expenses	83,343.82	660,000.00	-576,656.18	12.6%
6040- Accounting	4,750.00	32,500.00	-27,750.00	14.6%
6050- Contract Labor	0.00	15,000.00	-15,000.00	0.0%
6065- Dominion expenses	0.00	20,000.00	-20,000.00	0.0%
6080- Education	1,329.04	25,000.00	-23,670.96	5.3%
6100- Engineering	40,181.35	100,000.00	-59,818.65	40.2%
6130- Insurance	3,724.50	20,000.00	-16,275.50	18.6%
6140- Lab & Test Fees	2,405.00	15,000.00	-12,595.00	16.0%
6150- Legal	2,392.33	37,500.00	-35,107.67	6.4%
6180- Misc. Expenses	227.13	10,000.00	-9,772.87	2.3%
6200- Office Expense	264.04	20,000.00	-19,735.96	1.3%
6210-Operating Supplies	24,846.42	120,000.00	-95,153.58	20.7%
6220- Permits	125.00	3,000.00	-2,875.00	4.2%
6230- Repairs and Maint	11,935.22	250,000.00	-238,064.78	4.8%
6240- Safety Equipment	250.61	5,000.00	-4,749.39	5.0%
6260- Utilities	24,019.74	150,000.00	-125,980.26	16.0%
6270- Vehicle	0.00	11,000.00	-11,000.00	0.0%
6280- Water Costs	0.00	48,000.00	-48,000.00	0.0%
6300- Bank Service Charges	182.44			
7300- Capital Projects	55,470.92	50,000.00	5,470.92	110.9%
7302- Water Taps Centennial	0.00	50,000.00	-50,000.00	0.0%
Total Expense	255,447.56	1,642,000.00	-1,386,552.44	15.6%
Net Ordinary Income	751,246.64	4,698,208.00	-3,946,961.36	16.0%
Other Income/Expense				
Other Income				
6900- Transfers In	0.00	500,000.00	-500,000.00	0.0%
Total Other Income	0.00	500,000.00	-500,000.00	0.0%
Other Expense				
8000- Transfers to Other Funds	25,663.94	1,800,000.00	-1,774,336.06	1.4%
8002- Transfers Water Supply SV	185,604.02	1,036,808.00	-851,203.98	17.9%
8100- Transfer to Other Funds	0.00	120,000.00	-120,000.00	0.0%
9000 -Depreciation Expense	330,000.00			

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Water Treatment
January through February 2022

	<u>Jan - Feb 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total Other Expense	541,267.96	2,956,808.00	-2,415,540.04	18.3%
Net Other Income	-541,267.96	-2,456,808.00	1,915,540.04	22.0%
Net Income	<u>209,978.68</u>	<u>2,241,400.00</u>	<u>-2,031,421.32</u>	<u>9.4%</u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Water Distribution
January through February 2022

	Jan - Feb 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
6020-Payroll Expenses	49,811.06	330,000.00	-280,188.94	15.1%
6040- Accounting	4,750.00	32,500.00	-27,750.00	14.6%
6050- Contract Labor	6,022.05	40,000.00	-33,977.95	15.1%
6065- Dominion expenses	0.00	60,000.00	-60,000.00	0.0%
6080- Education	666.88	25,000.00	-24,333.12	2.7%
6100- Engineering	51,771.74	150,000.00	-98,228.26	34.5%
6110-Conservation Rebates	75.00	2,500.00	-2,425.00	3.0%
6115- GPS/GIS	4,015.00	25,000.00	-20,985.00	16.1%
6130- Insurance	3,724.50	20,000.00	-16,275.50	18.6%
6140- Lab & Test Fees	1,465.00	14,000.00	-12,535.00	10.5%
6150- Legal	3,255.32	37,500.00	-34,244.68	8.7%
6170 - Meter Expenses	23,232.00	125,000.00	-101,768.00	18.6%
6180- Misc. Expenses	142.99	10,000.00	-9,857.01	1.4%
6200- Office Expense	2,798.67	20,000.00	-17,201.33	14.0%
6210-Operating Supplies	0.00	4,000.00	-4,000.00	0.0%
6220- Permits	2,400.00	5,000.00	-2,600.00	48.0%
6230- Repairs and Maint	7,394.15	200,000.00	-192,605.85	3.7%
6240- Safety Equipment	388.51	2,000.00	-1,611.49	19.4%
6260- Utilities	4,215.03	70,000.00	-65,784.97	6.0%
6270- Vehicle	60.38	11,000.00	-10,939.62	0.5%
6280- Water Costs	131,675.41	1,552,000.00	-1,420,324.59	8.5%
6300- Bank Service Charges	182.44			
7290- Water Rights	265.50	100,000.00	-99,734.50	0.3%
7300- Capital Projects	68,520.90	5,185,000.00	-5,116,479.10	1.3%
Total Expense	366,832.53	8,020,500.00	-7,653,667.47	4.6%
Net Ordinary Income	-366,832.53	-8,020,500.00	7,653,667.47	4.6%
Net Income	-366,832.53	-8,020,500.00	7,653,667.47	4.6%

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Sewer Fund
January through February 2022

	Jan - Feb 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5010- Service Charges	298,741.52	1,600,000.00	-1,301,258.48	18.7%
5100-Availability Charges	8,275.27	40,000.00	-31,724.73	20.7%
5101- Service Charges LMA	51,678.94	300,000.00	-248,321.06	17.2%
5310-Permit Fees	3,300.00	5,000.00	-1,700.00	66.0%
5601-Late Fees, Penalties,	1,738.80			
5610- Miscellaneous Income	-114.85	30,000.00	-30,114.85	-0.4%
5625- Dominion Sewer Conveyance	57,220.00	240,000.00	-182,780.00	23.8%
5650 Dominion Exp Reimbursement	170,269.44	50,000.00	120,269.44	340.5%
5670-Dominion Cap Lease O-Line	0.00	200,000.00	-200,000.00	0.0%
5700- Sys. Development Charge	37,868.00	50,000.00	-12,132.00	75.7%
5710- Capital Surcharge	25,968.41	100,000.00	-74,031.59	26.0%
5820- Investment Income	1,134.04	50,000.00	-48,865.96	2.3%
Total Income	<u>656,079.57</u>	<u>2,665,000.00</u>	<u>-2,008,920.43</u>	<u>24.6%</u>
Gross Profit	656,079.57	2,665,000.00	-2,008,920.43	24.6%
Expense				
6020-Payroll Expenses	59,015.35	325,000.00	-265,984.65	18.2%
6040- Accounting	4,750.00	30,000.00	-25,250.00	15.8%
6050- Contract Labor	3,016.68	40,000.00	-36,983.32	7.5%
6065- Dominion expenses	0.00	50,000.00	-50,000.00	0.0%
6080- Education	1,648.83	30,000.00	-28,351.17	5.5%
6100- Engineering	30,718.56	100,000.00	-69,281.44	30.7%
6110-Conservation Rebates	0.00	0.00	0.00	0.0%
6115- GPS/GIS	8,052.50	50,000.00	-41,947.50	16.1%
6130- Insurance	3,724.50	28,000.00	-24,275.50	13.3%
6140- Lab & Test Fees	0.00	1,000.00	-1,000.00	0.0%
6150- Legal	2,320.32	35,000.00	-32,679.68	6.6%
6180- Misc. Expenses	0.00	8,000.00	-8,000.00	0.0%
6185- Littleton Service Fees	54,350.16	950,000.00	-895,649.84	5.7%
6200- Office Expense	3,217.50	20,000.00	-16,782.50	16.1%
6210-Operating Supplies	-10,632.00	80,000.00	-90,632.00	-13.3%
6220- Permits	0.00	3,000.00	-3,000.00	0.0%
6230- Repairs and Maint	9,208.73	200,000.00	-190,791.27	4.6%
6240- Safety Equipment	388.49	2,000.00	-1,611.51	19.4%
6260- Utilities	1,443.31	110,000.00	-108,556.69	1.3%
6270- Vehicle	31.89	8,000.00	-7,968.11	0.4%
6300- Bank Service Charges	182.44			
7300- Capital Projects	25,026.67	2,000,000.00	-1,974,973.33	1.3%
Total Expense	<u>196,463.93</u>	<u>4,070,000.00</u>	<u>-3,873,536.07</u>	<u>4.8%</u>
Net Ordinary Income	459,615.64	-1,405,000.00	1,864,615.64	-32.7%
Other Income/Expense				
Other Income				
6900- Transfers In	0.00	200,000.00	-200,000.00	0.0%
Total Other Income	0.00	200,000.00	-200,000.00	0.0%
Other Expense				
8000- Transfers to Other Funds	8,275.27	600,000.00	-591,724.73	1.4%
9000 -Depreciation Expense	138,000.00			
Total Other Expense	<u>146,275.27</u>	<u>600,000.00</u>	<u>-453,724.73</u>	<u>24.4%</u>
Net Other Income	-146,275.27	-400,000.00	253,724.73	36.6%
Net Income	<u><u>313,340.37</u></u>	<u><u>-1,805,000.00</u></u>	<u><u>2,118,340.37</u></u>	<u><u>-17.4%</u></u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Capital Fund
January through February 2022

	Jan - Feb 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
7310 - WTP- Dominion Pump	17,788.65	1,800,000.00	-1,782,211.35	1.0%
7311- Dominion System Improve.	19,730.62	560,000.00	-540,269.38	3.5%
Total Expense	<u>37,519.27</u>	<u>2,360,000.00</u>	<u>-2,322,480.73</u>	<u>1.6%</u>
Net Ordinary Income	-37,519.27	-2,360,000.00	2,322,480.73	1.6%
Other Income/Expense				
Other Expense				
8000- Transfers to Other Funds	0.00	2,360,000.00	-2,360,000.00	0.0%
Total Other Expense	<u>0.00</u>	<u>2,360,000.00</u>	<u>-2,360,000.00</u>	<u>0.0%</u>
Net Other Income	<u>0.00</u>	<u>-2,360,000.00</u>	<u>2,360,000.00</u>	<u>0.0%</u>
Net Income	<u><u>-37,519.27</u></u>	<u><u>-4,720,000.00</u></u>	<u><u>4,682,480.73</u></u>	<u><u>0.8%</u></u>

**Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-PVH
January through February 2022**

	Jan - Feb 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5200- Property Taxes	28,912.40	451,429.00	-422,516.60	6.4%
5210- Specific Ownership Taxes	6,409.52	50,000.00	-43,590.48	12.8%
5820- Investment Income	272.60	85.00	187.60	320.7%
Total Income	<u>35,594.52</u>	<u>501,514.00</u>	<u>-465,919.48</u>	<u>7.1%</u>
Gross Profit	35,594.52	501,514.00	-465,919.48	7.1%
Expense				
6040- Accounting	2,000.00	12,000.00	-10,000.00	16.7%
6080- Education	0.00	1,000.00	-1,000.00	0.0%
6100- Engineering	0.00	2,500.00	-2,500.00	0.0%
6150- Legal	853.00	1,000.00	-147.00	85.3%
6250- Treasurers Fees	433.69	9,000.00	-8,566.31	4.8%
6300- Bank Service Charges	173.77			
6500- CWRPDA Debt Service	0.00	303,917.00	-303,917.00	0.0%
6550-CWCB Debt Service	0.00	115,447.00	-115,447.00	0.0%
Total Expense	<u>3,460.46</u>	<u>444,864.00</u>	<u>-441,403.54</u>	<u>0.8%</u>
Net Ordinary Income	<u>32,134.06</u>	<u>56,650.00</u>	<u>-24,515.94</u>	<u>56.7%</u>
Net Income	<u><u>32,134.06</u></u>	<u><u>56,650.00</u></u>	<u><u>-24,515.94</u></u>	<u><u>56.7%</u></u>

Roxborough Water & Sanitation District
February 28, 2022

Long Term Obligations

CWCB- 2014 Loan	\$ 15,649,931
CT2015-176 CWCB-PVH Water Supply	\$ 2,052,006
2015 CWRPDA- PVH Infrastructure	\$ 3,711,785
2019-2250 CWCB- Ravenna	\$ 1,427,742
2005 CWRPDA Loan Payable	<u>\$ 2,607,500</u>
TOTAL LONG TERM LIABILITIES	\$ 25,448,964

Cash and Reserves Balances

The board of directors has directed the authority to designate a portion of the cash on hand as operating and capital reserves for both the Water and Sewer Funds. The operating reserves will be in an amount equal to 25% of the budgeted annual expenditures for each fund. These funds will be used to fund any operational expenses in excess of operating cash on hand. The capital reserves will be funded in an amount equal to 20% of the budgeted annual expenditures for the water fund and 10 % of the budgeted annual expenditures for the sewer fund. These funds will be used to fund capital improvements on existing capital assets and acquisitions of new capital assets. The balance in these funds as of February 28, 2022 is as follows:

	General Fund	Debt Service		Capital Projects Fund	Water		Sewer		Total
		Water Fund	Sewer Fund		Fund	Fund	Fund	PVH	
Operating Reserve	\$ -	\$ -	\$ -	\$ 494,238	\$ 3,000,000	\$ 1,000,000		\$ 4,494,238	
Capital Reserve	-	-	-		1,167,991	398,292		\$ 1,566,283	
Operating Cash	<u>1,625,669</u>	<u>854,451</u>	<u>5,382,018</u>	<u>-</u>	<u>9,273,380</u>	<u>10,372,254</u>	<u>405,268</u>	<u>\$ 27,913,040</u>	
Total Cash on Hand	<u>\$ 1,625,669</u>	<u>\$ 854,451</u>	<u>\$ 5,382,018</u>	<u>\$ 494,238</u>	<u>\$ 13,441,371</u>	<u>\$ 11,770,546</u>	<u>\$ 405,268</u>	<u>\$ 33,973,561</u>	

Roxborough Water and Sanitation
Distribution of Cash in Bank- Water Fund
2022

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Cash Funds Available												
Cash in Bank - Water Fund	13,409,310	13,441,371										
Total Funds Available	13,409,310	13,441,371	0	0	0	0	0	0	0	0	0	0
Distribution of Available Funds												
Operating Reserve	3,000,000	3,000,000										
25% of Budgeted Expenditures												
Capital Reserve	982,330	1,167,991										
Operating Cash	9,426,980	9,273,380										
Total Cash	13,409,310	13,441,371	0	0	0	0	0	0	0	0	0	0
Capital Reserve												
Beginning Reserve Balance	791,983	982,330										
Additions to Reserve	250,000	250,000										
Use of Reserves	59,653	64,339										
Ending Reserve Balance	982,330	1,167,991	0	0	0	0	0	0	0	0	0	0

**Roxborough Water and Sanitation
Distribution of Cash in Bank- Sewer Fund**

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Cash Funds Available												
Cash in Bank - Sewer Fund	10,981,406	11,770,546										
Total Funds Available	10,981,406	11,770,546										
Distribution of Available Funds												
Operating Reserve	1,000,000	1,000,000										
25% of Budgeted Expenditures	401,129	398,292										
Capital Reserve												
Operating Cash	9,580,277	10,372,254										
Total Available Funds	10,981,406	11,770,546	0	0	0	0	0	0	0	0	0	0
Capital Reserve												
Beginning Reserve Balance	227,224	227,224										
Additions to Reserve	185,000	185,000										
Use of Reserves	-11,095	-13,932										
Ending Reserve Balance	401,129	398,292	0	0	0	0	0	0	0	0	0	0

**Roxborough Water and Sanitation
Distribution of Cash in Bank - Debt Service
2022**

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Cash Funds Available - Water Treatment Plant												
Beginning Cash Balance	913,470	913,470										
Surcharge Collected	92,664	92,940										
Availability of Service Trans.	34,553	0										
Payment of Debt	313,918	151,959										
Ending Cash Balance	726,769	854,451	0	0	0	0	0	0	0	0	0	0
Cash Funds Available - Sewer Debt Service												
Operating Cash	5,552,617	5,382,018										
Total	6,279,386	6,236,469	0	0	0	0	0	0	0	0	0	0

No Assurance is provided on these Financial Statements

Roxborough Water & Sanitation District
 Property Tax Schedule
 2021

SUMMARY - DOUGLAS & JEFFERSON COUNTIES

	2021										2022			
	Property Taxes	Deelinquent Tax, Rebates and Abatements	Specific Ownership Taxes	Interest	Treasurer's Fees	HB 1006 Tax	HB 1006 Treasurer's Fee	Total Amount Received	Percentage of Levied Taxes Received		Total Amount Received	Percentage of Levied Taxes Received		
									Monthly	Y-T-D		Monthly	Y-T-D	
January	\$ 202		\$ 13,650		\$ 2		\$ 13,854	0.01%	0.01%	\$ 13,854	0.49%	0.49%		
February	\$ 32,919		\$ 18,104		\$ (494)		\$ 50,529	1.58%	1.59%	\$ 50,529	2.74%	3.23%		
March							\$ -	0.00%	1.59%	\$ -	0.00%	3.23%		
April							\$ -	0.00%	1.59%	\$ -	0.00%	3.23%		
May							\$ -	0.00%	1.59%	\$ -	0.00%	3.23%		
June							\$ -	0.00%	1.59%	\$ -	0.00%	3.23%		
July							\$ -	0.00%	1.59%	\$ -	0.00%	3.23%		
August							\$ -	0.00%	1.59%	\$ -	0.00%	3.23%		
September							\$ -	0.00%	1.59%	\$ -	0.00%	3.23%		
October							\$ -	0.00%	1.59%	\$ -	0.00%	3.23%		
November							\$ -	0.00%	1.59%	\$ -	0.00%	3.23%		
December							\$ -	0.00%	1.59%	\$ -	0.00%	3.23%		
TOTAL	\$ 33,121	\$ -	\$ 31,754	\$ -	\$ (492)	\$ -	\$ 64,383	1.59%	1.59%	\$ 64,383	3.23%	3.23%		

No Assurance is provided on these Financial Statements
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ROXBOROUGH WATER AND SANITATION DISTRICT

The Roxborough Water & Sanitation District and Plum Valley Heights Subdistrict of the Roxborough Water & Sanitation District Regular Board meeting will be held in the Community Room at the West Metro Fire Station #15 located at 6222 N Roxborough Park Rd, Littleton, CO 80125. This meeting can also be accessed via video conference at **ZOOM Meeting ID 874 5981 8759; Password: 694389**

Date: Wednesday, April 20, 2022

Time 8:00 am

Board of Directors

Keith Lehmann
Ken Maas
Dave Bane
Christine Thomas
Stephen Throneberry

Term Expiration

5/2022
5/2023
5/2023
5/2022
5/2022

- I. Call to Order/Declaration of Quorum/Disclosure of Conflicts of Interest
- II. Public Comment/Public Comment on items not on Agenda

- III. **CONVENE AS THE BOARD OF THE PLUM VALLEY HEIGHTS (PVH) SUBDISTRICT OF THE RWSD**
- IV. Consent Agenda
 - a. Approve the Minutes of the Regular Meeting of the PVH Subdistrict which is contained in and is part of the Minutes of the Roxborough Water & Sanitation District Minutes for the Regular Meeting on March 16, 2022.
- V. Staff Reports
 - a. General Manager's Report
 - b. Financial Reports

ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND CONVENE AS THE RWSD BOARD

- VI. Consent Agenda
 - a. Approve the Minutes of the Regular Meeting of the RWSD on March 16, 2022.
 - b. Ratify Payrolls for March 31 and April 15, 2022
 - c. Ratify Payments since March 16, 2022:
 - d. Approve Payments of Claims:
 - e. Approve Pay App #2 for the WTP HSP Serving DWSD in the amount of \$105,667.86
 - f. Approve Pay App #1 for the Rampart Range Road Transmission Main Replacement in the amount of \$19,156.75
 - g. Approve Change Order #1 for the Rampart Range Transmission Main Replacement Project in the adding \$44,760.00 and 1 day to Milestone 2, Substantial Completion, and date of Final Payment

- VII. Staff Reports
 - a. General Manager's Report
 - b. Legal Counsel Report
 - c. Operation Director's Report
 - d. Engineering Report/Water Use Graphs
 - e. Financial Report

- VIII. **Board Action Items:**
 - a. **Public Hearing on Petition for Inclusion from Roxborough Water and Sanitation District**
 - b. **Consideration and Approval of the Petition for Inclusion from Roxborough Water and Sanitation District**

- IX. **Executive Sessions:**
 - a. **Executive session pursuant to Section 24-6-402(4)(a), C.R.S., to discuss the transfer or sale of real, personal, or other property interests**
 - b. **Pursuant to C.R.S. 24-6-402(4)(f)(I) to discuss Personnel Matters**

- X. **Adjourn**

RESOLUTION NO. 2022-04-01

**RESOLUTION OF
THE BOARD OF DIRECTORS OF
ROXBOROUGH WATER AND SANITATION DISTRICT
APPROVING THE
INCLUSION OF REAL PROPERTY INTO THE DISTRICT**

WHEREAS, Roxborough Water and Sanitation District, in its capacity as property owner (“Petitioner”), has submitted a petition, attached hereto as Exhibit A and incorporated herein by reference (the “Petition”), to Roxborough Water and Sanitation District (the “District”) requesting that certain real property described in the Petition and hereinafter described (the “Property”) be included into the boundaries of the District; and

WHEREAS in accordance with Section 32-1-401(1)(b), C.R.S., the District published notice (“Notice”) in the *Canyon Courier* on April 7, 2022 and the *Douglas County News-Press* on April 7, 2022 of the filing of the Petition and a public hearing on the Petition at a public meeting scheduled for April 20, 2022 at 8:00 a.m. at 6222 North Roxborough Park Road, Littleton, Colorado and virtually via Zoom, Meeting ID: 874 5981 8759 Passcode: 694389, stating, in addition to other notice requirements, that all protests and objections must be submitted in writing to the Board of Directors of the District (the “Board”) at or prior to the public hearing (to spacheco@isp-law.com or Icenogle Seaver Pogue, P.C., 4725 S. Monaco Street, Suite 360, Denver, Colorado 80237) in order to be considered, or shall thereafter be waived; and

WHEREAS, no protests or objections were submitted to the Board at or prior to the public hearing; and

WHEREAS, at the public meeting, the Board conducted a hearing on the Petition, as required by Section 32-1-401(1)(b), C.R.S.; and

**FOLLOWING THE PUBLIC HEARING ON THE PETITION, THE BOARD HEREBY
MAKES THE FOLLOWING FINDINGS:**

- a. Petitioner is the fee owner of one hundred percent (100%) of the Property.
- b. Public notice of the hearing on the Petition was duly published in accordance with Section 32-1-401(1)(b), C.R.S.
- c. All members of the public were given the opportunity to address the Board at the public hearing on the Petition.
- d. There were no statements from the general public, written or verbal, opposing the inclusion presented at the public hearing on the Petition.
- e. No municipality or county has filed any written objection to the inclusion of the Property into the boundaries of the District.

- f. The District is not required to enlarge or extend its facilities beyond those currently anticipated and all such enlargements or extensions are undertaken in the exercise of discretion as a governmental function in the interest of public health, safety and welfare.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS FOR ROXBOROUGH WATER AND SANITATION DISTRICT AS FOLLOWS:

1. The Board hereby grants the Petition and orders the inclusion of the Property, as more particularly described in Paragraph 2 herein, into the boundaries of the District, subject to the terms and conditions set forth below.

2. The name and address of the Petitioner and the description of the Property to be included into the boundaries of the District are as follows:

Petitioner: Roxborough Water and Sanitation District
6222 North Roxborough Park Road
Littleton, Colorado 80125

Property: See Exhibit A to the Petition, attached to this Resolution as Exhibit A.

3. The inclusion of the Property and the provision of water service to the Property are subject to the District's Rules and Regulations and the terms and conditions set forth in this Resolution.

4. Petitioner will pay all fees and costs associated with the public hearing on the Petition.

5. Following the date of inclusion into the District and pursuant to Section 32-1-402(1)(b), C.R.S., the Property shall be subject to all of the taxes and charges imposed by the District and shall be liable for its proportionate share of the District's existing bonded indebtedness.

6. Following the date of inclusion into the District and pursuant to Section 32-1-402(1)(c), C.R.S., the Property shall be liable for its proportionate share of any annual operation and maintenance charges and the cost of facilities of the District, and all taxes, rates, fees, tolls, or charges shall be certified and levied or assessed against the Property therefor.

7. In accordance with Section 32-1-401(1)(c)(I), C.R.S. and upon the satisfaction of all applicable terms and conditions of inclusion, the Board directs that this Resolution be filed with the Clerk of the Douglas County District Court, requesting an order to include the Property into the boundaries of the District.

8. The resolution adopted by the Board on March 16, 2022 concerning the inclusion of the Property is hereby repealed in its entirety.

ADOPTED AND APPROVED THIS 20TH DAY OF APRIL, 2022.

**ROXBOROUGH WATER AND SANITATION
DISTRICT**

By: _____
Keith Lehmann, President

CERTIFICATION

I, Alan D. Pogue, General Counsel for Roxborough Water and Sanitation District (the “District”), do hereby certify that the annexed and foregoing Resolution Approving the Inclusion of Real Property into the District is a true copy from the Records of the proceedings of the Board of Directors for the District, on file with Icenogle Seaver Pogue, P.C., general counsel to the District.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the District this 20TH day of APRIL 2022.

(S E A L)

Alan D. Pogue, General Counsel

EXHIBIT A
(To District Resolution Approving Inclusion)
PETITION FOR INCLUSION OF LAND

PETITION FOR INCLUSION OF LAND
Into Roxborough Water and Sanitation District

TO: ROXBOROUGH WATER AND SANITATION DISTRICT

The undersigned Petitioner hereby petitions Roxborough Water and Sanitation District (the "District"), acting by and through its Board of Directors, for the inclusion of certain real property, hereinafter described in Exhibit A, attached hereto and incorporated herein by reference (the "Property"), into the boundaries of the District.

Inclusion into the District is sought pursuant to § 32-1-401(1), C.R.S. The Petitioner hereby states and confirms that Petitioner represents no less than one hundred percent (100%) of the Property capable of being served with the facilities and services of the District.

The undersigned Petitioner requests that the Property be included into the boundaries of the District and that an Order may be entered in the District Court in and for Douglas County, Colorado, effectuating and confirming the inclusion of the Property into the District, and that from and after the entry of such Order, the Property shall be liable for taxes, assessments, and other obligations of the District as provided by statute.

The undersigned Petitioner, as fee owner of the Property, assents to the inclusion of the Property into the District and further acknowledges and agrees that, upon the successful inclusion of the Property into the boundaries of the District, the Property proposed for inclusion shall be subject to all terms and conditions set forth in an agreement regarding the inclusion of the Property into the District, to be entered into by the District and Petitioner.

Submitted this 31 day of January, 2022.

(Signatures Begin on Next Page)

PETITIONER:



Signature: _____

For: Roxborough Water and Sanitation District
Name: Barbara J. Biggs, General Manager

STATE OF COLORADO)
) ss.
COUNTY OF DOUGLAS)

The foregoing instrument was acknowledged before me this 31st day of January, 2022 by Lucie Taylor.

WITNESS my hand and official seal.

My commission expires: 1.19.25.



Notary Public

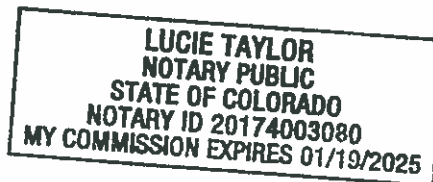


EXHIBIT A
To Petition for Inclusion of Land
Into Roxborough Water and Sanitation District

LEGAL DESCRIPTION OF PROPERTY



**LEGAL DESCRIPTION
ROXBOROUGH WATER AND SANITATION DISTRICT
WATER TREATMENT PLANT**

THE ROXBOROUGH WATER AND SANITATION DISTRICT WATER TREATMENT PLANT PROPERTY AS DESCRIBED AT RECEPTION NO. 103765 DATED AUGUST 23, 1958 AND AT BOOK 349 AT PAGE 936 DATED DECEMBER 18, 1978 AND ON THE LAND SURVEY PLAT DEPOSITED AT 10003092 DATED FEBRUARY 04, 2002 ALL IN THE DOUGLAS COUNTY CLERK AND RECORDERS OFFICE, BEING THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER AND THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 31, TOWNSHIP 6 SOUTH, RANGE 68 WEST OF THE 6TH P.M., COUNTY OF DOUGLAS, STATE OF COLORADO AND ADDITIONALLY DESCRIBED AS:

COMMENCING AT THE SOUTH QUARTER CORNER OF SAID SECTION 31, BEING MONUMENTED WITH A 2.5" ALUMINUM CAP STAMPED PLS 25375, WHENCE A LINE TO THE NORTH QUARTER CORNER OF SAID SECTION 31, BEING MONUMENTED WITH A 1.5" SMOOTH BRASS CAP WITH ILLEGIBLE MARKINGS BEARS N 00°05'43" W, A DISTANCE OF 5307.01 FEET (PER COLORADO STATE PLANE COORDINATES GRID / CENTRAL), **SAID LINE BEING THE BASIS OF BEARINGS FOR THIS DESCRIPTION;**

THENCE ALONG SAID LINE N 00°05'43" W, A DISTANCE OF 1325.36 FEET TO THE **POINT OF BEGINNING;**

THENCE ALONG THE COMMON LINES OF SAID RECEPTION NO. 103795, BOOK 349 AT PAGE 936 AND A PARCEL OF LAND DESCRIBED AT RECEPTION NO. 2008065956 OF SAID CLERKS OFFICE THE FOLLOWING THREE (3) COURSES:

1) S 89°51'17" W DISTANCE OF 664.06 FEET TO THE SOUTHWEST CORNER OF SAID BOOK 349 AT PAGE 936 BEING MONUMENTED WITH A FOUND NO.5 REBAR, SAID CORNER ALSO BEING A COMMON CORNER OF SAID RECEPTION NO. 2008065956;

2) N 00°07'14" W, A DISTANCE OF 663.04 FEET TO THE NORTHWEST CORNER OF SAID BOOK 349 AT PAGE 936 BEING MONUMENTED WITH A FOUND NO.5 REBAR, SAID CORNER ALSO BEING A COMMON CORNER OF SAID RECEPTION NO. 2008065956;

3) N 89°52'40" E, A DISTANCE OF 474.57 FEET TO A COMMON CORNER OF SAID RECEPTION NO. 2008065956 AND TRACT B, STERLING RANCH FILING NO.5B AS RECORDED UNDER RECEPTION NO. 2021069521 OF SAID CLERKS OFFICE;



THENCE ALONG THE COMMON LINES OF SAID RECEPTION NO. 103795, BOOK 349 AT PAGE 936 AND SAID TRACT B THE FOLLOWING TWO (2) COURSES:

- 1) N 89°53'46" E, A DISTANCE OF 190.00 FEET;
- 2) N 89°52'29" E, A DISTANCE OF 661.63 FEET TO THE NORTHEAST CORNER OF SAID BOOK 349 AT PAGE 936, SAID CORNER ALSO BEING A COMMON CORNER OF SAID TRACT B AND TRACT A, OF SAID STERLING RANCH FILING NO.5B;

THENCE ALONG THE COMMON LINES OF SAID RECEPTION NO. 103795, BOOK 349 AT PAGE 936 AND SAID TRACT A THE FOLLOWING TWO (2) COURSES:

- 1) S 00°07'48" E, A DISTANCE OF 662.77 FEET TO THE SOUTHEAST CORNER OF SAID BOOK 349 AT PAGE 936, SAID CORNER ALSO BEING A CORNER OF SAID TRACT A;
- 2) S 89°52'48" W, A DISTANCE OF 41.12 FEET TO THE COMMON CORNER OF SAID TRACT A AND RECEPTION NO. 2008065956;

THENCE ALONG THE COMMON LINE OF SAID RECEPTION NO. 103795, BOOK 349 AT PAGE 936 AND SAID RECEPTION NO. 2008065956, S 89°52'48" W, A DISTANCE OF 621.13 FEET TO THE POINT OF BEGINNING.

THE ABOVE DESCRIPTION CONTAINS 879,065 SQUARE FEET OR 20.18 ACRES MORE OR LESS.



WILLIAM G BUNTROCK, PLS
COLORADO LICENSED LAND SURVEYOR NO. 35585
TRUE NORTH SURVEYING & MAPPING, LLC
TN 22009

NOTICE - According to Colorado law you must commence any legal action based upon any defect in this survey within three years after you first discover such defect. In no event may any action based upon any defect in this survey be commenced more than ten years from the date of the certification shown hereon.

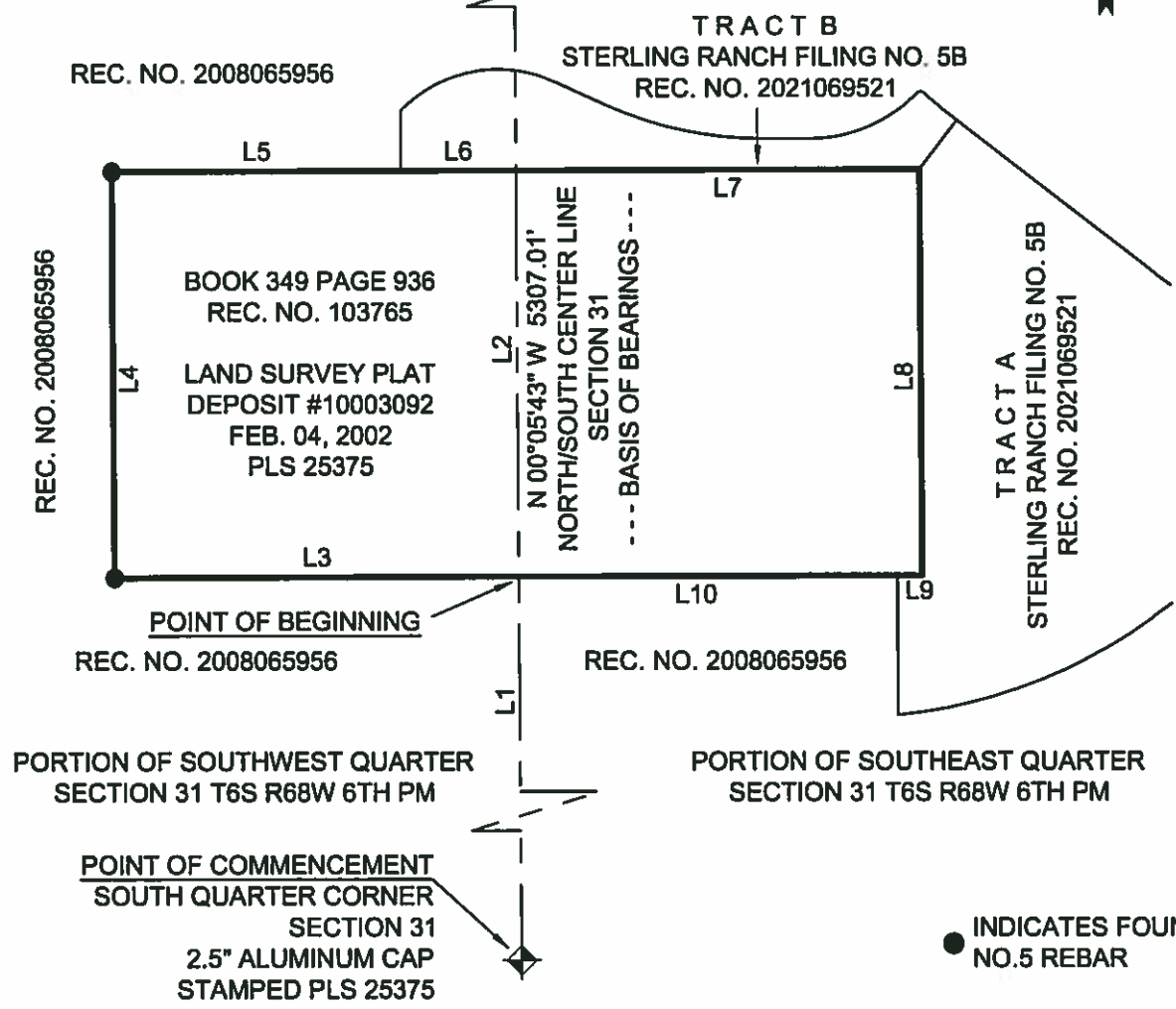
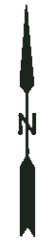
EXHIBIT A

PAGE 3 OF 3

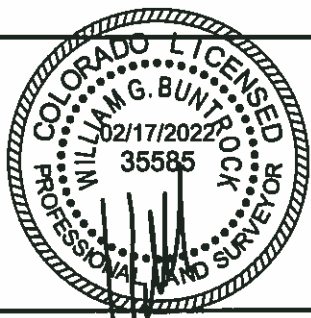
879,065 SQUARE FEET
20.18 ACRES +/-

LINE	BEARING	DISTANCE
L1	N 00°05'43" W	1325.36'
L2	N 00°05'43" W	662.71'
L3	S 89°51'17" W	664.06'
L4	N 00°07'14" W	663.04'
L5	N 89°52'40" E	474.57'
L6	N 89°53'46" E	190.00'
L7	N 89°52'29" E	661.63'
L8	S 00°07'48" E	662.77'
L9	S 89°52'48" W	41.12'
L10	S 89°52'48" W	621.13'

◆ NORTH QUARTER
CORNER SECTION 31
1.5" SMOOTH BRASS
CAP WITH ILLEGIBLE
MARKINGS



NOTE: THIS EXHIBIT DOES NOT REPRESENT A MONUMENTED LAND SURVEY. IT IS INTENDED ONLY TO DEPICT THE ATTACHED DESCRIPTION.



DATE	02/17/2022
DRAWN	BB
CHECKED	BB
APPROVED	BB
PROJECT NO.	TN 22009
HORIZ. SCALE	1" = 300'



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- X. **Adjourn**