

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH WATER AND SANITATION DISTRICT AND THE BOARD OF DIRECTORS OF THE PLUM VALLEY HEIGHTS SUB-DISTRICT OF ROXBOROUGH WATER AND SANITATION DISTRICT HELD September 17, 2014

A regular meeting of the Board of Directors of the Roxborough Water and Sanitation District and the Board of Directors of the Plum Valley Heights Sub-district of Roxborough Water and Sanitation District was held on Wednesday, September 17, 2014 at 8:00 a.m. at the Roxborough Water and Sanitation District's offices located at, 6222 N. Roxborough Park Road, Littleton, Colorado 80125. Notice of the meeting was duly posted in at least three locations within the boundaries of the District and three locations within the boundaries of the sub-district, as required by State law.

Attendance: Directors: Dave Thomas
John Dillon
Dave Heldt
Tim Moore
Consultants: Bill Goetz, TST Infrastructure, LLC
Alan Pogue, Esq. Icenogle, Seaver, Pogue
Ted Snailum, TSW Financial, Inc.
RWSD Employees: Larry Moore
Mike Marcum
Vickie Nolen
Cindy Taylor
Joanne Cleveland
Guests: Jack McCormick, PVH resident
Tim Murrell, Douglas County
Residents of Chatfield East, Chatfield Estates and Titan Industrial Park
(Copy of sign in sheet attached.)

Call to Order: The meeting was called to order by Dave Thomas, Vice-President of the Board. It was also established that a quorum was in attendance and there were no conflicts of interest to disclose.

Absent: There was a motion by Dave Heldt and a second by John Dillon and unanimous vote to approve the excused absence of Dave Bane.

AMEND AGENDA: At this point in the meeting the Board upon a motion by Director Heldt, a second by Director Dillon and a unanimous vote agreed to amend the agenda to allow the Board Action Items to be discussed. This was done to accommodate the many residents of Chatfield East, Chatfield Estates and Titan Industrial Park that were attending the meeting to discuss the upcoming election regarding inclusion.

PUBLIC HEARING:

Director Thomas announced that there is a Public Meeting and proposed opening the meeting up at this point for any public comment regarding the consideration of holding a November 4th election regarding the possible inclusion of Chatfield East, Chatfield Estates and Titan Industrial Park into Roxborough Water and Sanitation District and would expand the Plum Valley Sub-district, increase the mill levy to cover debt, and other Tabor questions. Many of the residents spoke and asked questions and commented on the upcoming election. At 9:05 Director Thomas closed the Public Hearing.

ACTION ITEMS:

Resolution No. 2014-09-03: Alan Pogue presented to the Board Resolution No. 2014-09-03 which was a Resolution Proposing the Inclusion of Certain Real Property Into the Boundaries of the District. Upon a motion by Director Heldt, a second by Director Dillon and a unanimous vote it was approved.

Resolution No. 2014-09-04: Mr. Pogue presented to the Board Resolution No. 2014-09-04 which was a Resolution Proposing the Inclusion of Certain Real Property Into the Boundaries of the Plum Valley Heights Subdistrict. Upon a motion by Director Heldt, a second by Director Dillon and a unanimous vote the Resolution was approved.

Resolution No. 2014-09-05: Mr. Pogue presented to the Board Resolution No. 2014-09-05 which was a Resolution calling a Special Election to be held on November 4, 2014 for Purposes of Obtaining Voter Authorization to Include Certain Property into the Boundaries of the District and to Impose Certain Fees and Charges for the Financing of the Construction, Operation and Maintenance of Certain Water Infrastructure and Related Improvements for Said Property. Upon a motion by Director Moore, a second by Director Heldt and a unanimous vote the Resolution was approved.

Resolution No. 2014-09-06: Mr. Pogue presented to the Board Resolution No. 2014-09-06 which was a Resolution calling a Special Election to be held on November 4, 2014 for Purposes of Obtaining Voter Authorization to Include Certain Property into the Boundaries of the Subdistrict, and to impose Certain Charges and to Increase Taxes and Debt for the Financing of the Construction, Operation, and Maintenance of Certain Water Infrastructure and Related Improvements for Said Property. Upon a motion by Director Heldt, a second by Director Dillon and a unanimous vote the Resolution was approved.

At this time the Board went back to the original agenda.

PUBLIC COMMENT:

There was no additional public comment.

CONSENT AGENDA: Upon a motion by Director Heldt and second by Director Dillon, the Board approved the Consent Agenda, which consisted of:

1. Approve Minutes of the August 20, 2014 Regular Meeting
2. Ratify Payroll for August 30, 2014 and September 15, 2014
3. Approve Payment of Claims- check #55268-55287
4. Ratify Payments since August 20, 2014 – checks #55202-55267

GENERAL MANAGER'S REPORT:

Sterling Ranch/DWSD (D/SR): Mr. Moore informed the Board that we continue to work with D/SR on the needed easements for the Aurora pipeline relocation and the replacement of the transmission line. We also have been in discussions with D/SR about ways to provide construction water to them once they start moving dirt and also water for fire flow for their visitor center on a temporary basis. We have also been working with them regarding the testing of the mechanical equipment at the Wastewater Treatment Plant.

Douglas County: Mr. Moore informed the Board that the IGA with Douglas County for Water Treatment Services has been completed and we will now draft an escrow agreement between Douglas County and RWSD. Douglas County is doing the draft. The Aurora 150 IGA has come out of the Aurora Executive Session intact through City Council Open Session, and now is scheduled for the Reconsideration Agenda on September 22nd. It can be executed after that time if it is not called for reconsideration.

WTP Design: Mr. Moore informed the Board he and Bill Goetz are pushing hard to get everything lined up and in order to move forward with the Aurora 42" pipeline relocation. Bill Goetz and TST Infrastructure has begun to design the relocation.

LEGAL ISSUES: Alan Pogue gave the status report to the Board.

OPERATIONS: Mike Marcum gave the Board an overview of work done in the District, at the Plants, and in the Field.

ENGINEERING: Mr. Goetz gave the status report to the Board and discussed the rainfall/water treatment report.

FINANCIAL: Mr. Snailum presented the August 2014 Financial Statements to the Board. Upon a motion by Director Heldt, second by Director Moore and unanimous vote the Board accepted the August 2014 Financial Statements.

ADMINISTRATIVE:

Monthly Customer Summary: Ms. Taylor reviewed the Monthly Customer Summary with the Board. Since we have started the rebate program, January 1, 2008, we have rebated \$65,130.11.

ADJOURN: Being no further business, a motion was made by Director Thomas and seconded by Director Moore to adjourn the meeting at 11:45 a.m. The motion passed.

Respectfully Submitted,


Secretary for the Meeting