

The Roxborough Water & Sanitation District and Plum Valley Heights Subdistrict of the Roxborough Water & Sanitation District Regular Board meeting will be held in the Community Room at the West Metro Fire Station #15 located at 6222 N Roxborough Park Rd, Littleton, CO 80125

This meeting can also be accessed via video conference at **ZOOM Meeting ID 874 5981 8759**
Password: 694389

Date: Wednesday, April 19, 2023
 Time 8:00 am

Board of Directors	Term Expiration
Dave Bane, President	5/2023
Ken Maas, Vice President	5/2023
Keith Lehman, Secretary	5/2025
Christine Thomas, Treasurer	5/2025
John Kim, Assistant Secretary	5/2025

- I. Call to Order as the Roxborough Water And Sanitation District (RWSD) Board of Directors regular meeting.
- II. Declaration of Quorum/Disclosure of Conflicts of Interest
- III. Public Comment on items not on Agenda

CONVENE AS THE BOARD OF THE PLUM VALLEY HEIGHTS (PVH) SUBDISTRICT OF THE RWSD

- IV. Consent Agenda
 - a. Approve the Minutes of the Regular Meeting of the PVH Subdistrict which are contained in and part of the Minutes of the Roxborough Water & Sanitation District Minutes for the Regular Meeting on March 15, 2023.
- V. Staff Reports
 - a. General Manager’s Report
 - b. Financial Reports
- VI. **Board Action Items**

ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND CONVENE AS THE RWSD BOARD

- VII. Consent Agenda
 - a. Approve the Minutes of the Regular Meeting of the RWSD Board on March 15, 2023.
 - b. Ratify Payrolls for March 31 and April 15
 - c. Ratify Payments since March 15, 2023: Checks –
 - d. Approve Payments of Claims: Checks –
 - e. Approve Pay App #14 for the WTP HSP Serving DWSD in the amount of \$303,468.14
 - f. Approve Pay App #11 for the Rampart Range Road Transmission Main Replacement Project in the amount of \$20,242.77
- VIII. Staff Reports
 - a. General Manager’s Report
 - b. Legal Counsel Report
 - c. Operation Director’s Report
 - d. Engineering Report/Water Use Graphs
 - e. Financial Report
- IX. **Board Action Items:**
- X. **Adjourn**

RECORD OF PROCEEDINGS

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH WATER AND SANITATION DISTRICT AND THE BOARD OF DIRECTORS OF THE PLUM VALLEY HEIGHTS SUBDISTRICT OF ROXBOROUGH WATER AND SANITATION DISTRICT HELD
March 15, 2023**

A regular meeting of the Board of Directors of the Roxborough Water and Sanitation District and the Board of Directors of the Plum Valley Heights Subdistrict was held on March 15, 2023, at 8:00 a.m. The meeting was conducted in person and via Zoom meeting. Notice of the meeting and the Zoom ID and Password were duly posted at the District’s Administrative Offices and on the District’s website, as required by State law.

- ATTENDANCE:**
- | | | | |
|-------------------------|---|---------------------|--------------------------------|
| <u>Directors:</u> | Dave Bane | President | |
| | Ken Maas | Vice President | |
| | Keith Lehmann | Secretary | |
| | Christine Thomas | Treasurer | |
| | John Kim | Assistant Secretary | |
|
<u>Consultants:</u> | Bill Goetz/Christy Kline, TST Infrastructure, LLC | | |
| | Ted Snailum, TWS Financial | | |
| | Alan Pogue, Icenogle Seaver Pogue, PC (via zoom) | | |
|
<u>RWSD Staff:</u> | Barbara Biggs | <u>Residents:</u> | Stephen Throneberry (via zoom) |
| | Mike Marcum | | Jim Gulliford |
| | Lisa Hoover | | Loren McFall |
| | Lucie Taylor | | Fran Santagata |
| | Dorice Vidger | | |

CALL TO ORDER:
The meeting of the Roxborough Water and Sanitation District (RWSD) Board of Directors was called to order at 8:00 a.m. by Director Bane, it was established that a quorum was in attendance and there were no conflicts of interest to disclose.

PUBLIC HEARING ON RATES AND CHARGES
Director Bane opened the public hearing on rates at 8:01 a.m. Ms. Biggs provided the rate presentation and addressed questions from the Board of Directors. Following the presentation, public comments and questions were addressed.

PLUM VALLEY HEIGHTS SUBDISTRICT:
Upon a motion by Director Lehmann, second by Director Maas, and unanimous vote, the Board convened as the Board of the Plum Valley Heights (PVH) Subdistrict of Roxborough Water and Sanitation District.

CONSENT AGENDA:
Upon a motion by Director Lehmann, second by Director Thomas, and unanimous vote, the Board approved the Consent Agenda which consisted of the minutes of the Regular Meeting of the PVH Subdistrict which are contained in and part of the Minutes of the Roxborough Water & Sanitation District Minutes for the Regular Meeting on February 15, 2023.

GENERAL MANAGER’S REPORT:
Ms. Biggs provided a report on recent activities in the Plum Valley Heights Subdistrict. A copy of Ms. Biggs’ report is attached to these minutes.

FINANCIAL PVH:

Ted Snailum of TWS Financial presented the January 2023 Financial Recap for Plum Valley Heights. Upon a motion from Director Lehmann, second by Director Thomas, and unanimous vote, the Board approved the January 2023 financial reports for Plum Valley Heights.

BOARD ACTION ITEMS:

Consideration of Resolution No. 23-03-01 Approving and Adopting Changes to the District’s Water and Wastewater Service Rates and Charges - Upon a motion by Director Lehmann, second by Director Thomas, and unanimous vote, the Board approved Resolution No 23-03-01.

ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND RECONVENE AS THE ROXBOROUGH WATER AND SANITATION DISTRICT BOARD:

Upon a motion by Director Lehman, second by Director Thomas, and unanimous vote, the Board adjourned as the Subdistrict Board and reconvened as the RWSD Board.

CONSENT AGENDA:

Upon a motion from Director Lehmann, second by Director Thomas, and unanimous vote, the Board approved the Consent Agenda which consisted of:

I. Consent Agenda

- a. Approved the Minutes of the Regular Meeting of the RWSD Board on February 15, 2023.
- b. Ratified Payrolls for February 28 and March 15
- c. Ratified Payments since February 15, 2023: Checks – 102334-102353, 102355-102368, 102372,102373, 102376-102382, 102387-102390, 102393
- d. Approved Payments of Claims: Checks – 10233, 102354, 102370, 102371, 102374, 102375, 102383, 102385, 102376, 102391, 102392
- e. Approved Change Order #4 for the WTP HSP Service DWSD in the amount of \$0.00 and 133 days to substantial completion and 169 days to final completion
- f. Approved Change Order #A.4 for the WTP HSP Serving DWSD in the amount of \$0.00 and 82 days
- g. Approved Pay App #13 for the WTP HSP Serving DWSD in the amount of \$121,689.80
- h. Approved Pay App #5 for the Pump 201 Addition to Roxborough Lift Station in the amount of \$8,183.10
- i. Approved Pay App #10 for the Rampart Range Road Transmission Main Replacement Project in the amount of \$77,239.86

GENERAL MANAGER’S REPORT:

Ms. Biggs provided the General Manager’s Report. A copy of Ms. Biggs’ report is attached to these minutes.

LEGAL COUNSEL REPORT:

Mr. Pogue reported that ballots for the Board of Director election will be mailed between April 10th and 17th. Votes are required to be received by 7:00 p.m. on May 2, 2023. Vote tabulation will occur on May 2, 2023, and unofficial results will be available by 9 p.m. and will be communicated to the General Manager, all candidates, and the current Board of Directors. The official results will not be available until for approximately 2 weeks and will be posted on the RWSD website.

OPERATIONS:

Ms. Marcum provided the Operations Report. A copy of Mr. Marcum’s report is attached to these minutes.

ENGINEERING:

Mr. Goetz, of TST Infrastructure, provided the engineering status report to the Board. A copy of Mr. Goetz’ report is attached to these minutes.

FINANCIAL RWSD:

Ted Snailum, of TWS Financial, presented the January 2023 RWSD Financial Statements to the Board. Upon a motion by Director Thomas, second by Director Lehman, and unanimous vote, the January 2023 financial reports were approved.

BOARD ACTION ITEMS:

- a. **Consideration of Resolution No. 23-03-01 Approving and Adopting Changes to the District's Water and Wastewater Service Rates and Charges** - Upon a motion by Director Lehmann, second by Director Maas, and unanimous vote, the Board approved Resolution No. 23-03-01.
- a. **First Amendment to the Purchase and Sale Agreement with the Town of Castle Rock** - Upon a motion by Director Lehmann, second by Director Thomas, and unanimous vote, the Board approved the First Amendment to the Purchase and Sale Agreement with the Town of Castle Rock.
- b. **Rampart Range Road Transmission Main Replacement Project Change Order #6 adding \$49,866.11** - Upon a motion by Director Lehmann, second by Director Thomas, and unanimous vote, the Board approved Rampart Range Road Transmission Main Replacement Project Change Order #6 adding \$49,866.11.

EXECUTIVE SESSION:

Upon a motion by Director Lehman, second by Director Thomas, and unanimous vote, the Board entered executive session at 10:33 a.m. pursuant to Section 24-6-402(4)(b), C.R.S. to receive legal advice from general counsel related to operation of the District's water system and water supply. Upon a motion by Director Lehman, Second by Director Thomas, and unanimous vote, the Board adjourned the executive session at 11:05 a.m. No action was taken during the executive session.

ADJOURN:

Upon a motion by Director Lehman, second by Director Thomas, and unanimous vote, the meeting was adjourned at 11:05 a.m.

Secretary of the meeting: _____



ROXBOROUGH WATER AND SANITATION DISTRICT

General Manager's Report

Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District

April 19, 2023

Valley View Christian Church:

- We still have not received the permanent and temporary construction easements from the Chatfield East Property Owners Association (POA).
- Someone representing the POA reached out directly to the surveyor and asked for a site visit. I've contacted the attorney for the POA and informed her they are not to contact any consultant working for the District.
- The POA is now insisting the easement be staked so they can review it before signing the easements. The church has agreed to cover the cost to have the surveyor stake the easement.
- We have a meeting with church representatives to discuss the Preliminary Design Report for the project on April 18, and I will report on the outcome at the Board meeting.
- We are waiting to follow up with the two property owners regarding the connection to the water main until we meet with the folks from the church.

Titan Road Industrial Park:

- Construction has commenced on the luxury cardominiums. TST will provide inspection services funded by the property developer.

McMakin Property:

- Nothing new to report.

**Roxborough Water and Sanitation - PVH
Financial Recap
February 28, 2023**

General Fund

1. Property taxes collected for the month total \$ 37,696
2. Specific ownership taxes collected for the month total \$ 3,400
3. Paid \$ 1000 for monthly accounting fees.

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- IX. **Board Action Items:**
- X. **Adjourn**

Contractor's Application for Payment No.

14

	Application Period: 3-1-2023 to 3-31-2023	Application Date: 3/24/2023
To (Owner): Roxborough Water and Sanitation District	From (Contractor): Moltz Construction Inc.	Via (Engineer): TST Infrastructure, LLC
Project: WTP High Service Pump Addition Serving DWSD	Contract: WTP High Service Pump Addition Serving DWSD	
Owner's Contract No.: n/a	Contractor's Project No.: 21-70	Engineer's Project No.: 001.383.02

Application For Payment Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
No. 1-2	\$49,163.22	
No. 3	\$17,580.00	
No. A.1-A.2	\$339,338.07	
No. B.1	\$49,735.00	
No. A.3	\$1,171,676.00	
TOTALS	\$1,627,492.29	
NET CHANGE BY CHANGE ORDERS	\$1,627,492.29	

1. ORIGINAL CONTRACT PRICE.....	\$ 474,145.00
2. Net change by Change Orders.....	\$ 1,627,492.29
3. Current Contract Price (Line 1 ± 2).....	\$ 2,101,637.29
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$ 1,874,443.11
5. RETAINAGE:	
a. 5% X \$1,874,443.11 Work Completed.....	\$ 93,722.16
b. 5% X _____ Stored Material.....	\$ _____
c. Total Retainage (Line 5.a + Line 5.b).....	\$ 93,722.16
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 1,780,720.95
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 1,477,252.81
8. AMOUNT DUE THIS APPLICATION.....	\$ 303,468.14
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$ 320,916.34

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: <small>DocuSigned by:</small> <i>Dustin Miller</i> <small>ACEA815E751444E...</small>	Date: April 13, 2023 7:31:33
--	-----------------------------------

Payment of: \$ 303,468.14
(Line 8 or other - attach explanation of the other amount)

is recommended by: DocuSigned by:

AB35BE8777B24A9... April 13, 2023 | 7:49:12
(Date)

Payment of: \$ 303,468.14
(Line 8 or other - attach explanation of the other amount)

is approved by: DocuSigned by:

1AB855CAD7E241B... April 13, 2023 | 8:02:29
(Date)
(Owner)

Approved by: _____
 AM MDT Funding or Financing Entity (if applicable) _____
(Date)

Progress Estimate

Contractor's Application

For (Contract): WTP High Service Pump Addition Serving DWSJ Application Number: 14
Application Period: 3-4-2023 to 3-31-2023 Application Date: 3/24/2023

Main progress estimate table with columns: Item, Description, Quantity, Units, Unit Price, Bid Item Value (\$), Quantity Installed Prev. Period, Quantity Value Prev. Period, Quantity Installed This Period, Quantity Value This Period, Total Estimated Quantity, Value of Work Installed to Date, From Prev Period, This Period, Total Stored Materials, Total Completed and Stored This Period (D + E), Total Completed and Stored to Date (C + D + E), %, (F / B), Balance in Finish (B + F)

Progress Estimate

Contractor's Application

For (Contract):		WTP High Service Pump Addition Serving DWSJ										Application Number:		14				
Application Period:		3-4-2023 to 3-31-2023										Application Date:		3/24/2023				
A		B			C			D		(C + D)		E			F		G	
Item		Contract Information				Work Completed						Stored Materials (Not in C or D)			Total Completed and Stored This Period (D + E)		Total Completed and Stored to Date (C + D + E)	Balance to Finish (B + F)
Item No.	Description	Item Quantity	Units	Unit Price	Bid Item Value (\$)	Quantity Installed Prev. Period	Quantity Value Prev. Period	Quantity Installed This Period	Quantity Value This Period	Total Estimated Quantity	Value of Work Installed to Date	From Prev Period	This Period	Total Stored Materials	%	(F / B)		
	Change Order A.3 WCD #10 Bathroom Fire Alarm	1	LS	6,940.00	\$6,940.00													
	Change Order A.3 WCD #10 Fire Alarm Electrical				\$3,469.00	1	\$3,469.00			1	\$3,469.00						\$3,469.00	
	Change Order A.3 WCD #10 Fire Alarm Srobo and Permit				\$3,471.00	1	\$3,471.00			1	\$3,471.00						\$3,471.00	
	Totals WCD #10 Bathroom Fire Alarm				\$6,940.00		\$6,940.00				\$6,940.00						\$6,940.00	
	Totals Change Orders A.3				\$1,171,676.00		\$625,068.60		\$352,361.61		\$977,430.21						\$352,361.61	
	Totals Change Orders A				\$1,511,014.07		\$930,378.48		\$363,999.41		\$1,293,477.89						\$363,999.41	
	Change Orders B																	
	Change Order No. B.1 Office Addition	1	LS	49,735.00	\$49,735.00													
	CO B.1 General Conditions				\$20,636.00	1	\$20,636.00			1	\$20,636.00						\$20,636.00	
	CO B.1 Demolition/ Remove/ Replace Ceiling Grid				\$2,112.00	1	\$2,112.00			1	\$2,112.00						\$2,112.00	
	CO B.1 Storefront				\$11,854.00	1	\$11,854.00			1	\$11,854.00						\$11,854.00	
	CO B.1 Framing Drywall Materials and Labor				\$5,261.00	1	\$5,261.00			1	\$5,261.00						\$5,261.00	
	CO B.1 Base and Carpet Tile				\$2,878.00	1	\$2,878.00			1	\$2,878.00						\$2,878.00	
	CO B.1 Paint				\$420.00	1	\$420.00			1	\$420.00						\$420.00	
	CO B.1 Signage				\$200.00	1	\$200.00			1	\$200.00						\$200.00	
	CO B.1 HVAC				\$2,195.00	1	\$2,195.00			1	\$2,195.00						\$2,195.00	
	CO B.1 Electrical				\$4,179.00	1	\$4,179.00			1	\$4,179.00						\$4,179.00	
	Totals Change Orders B				\$49,735.00		\$49,735.00				\$49,735.00						\$49,735.00	
	Totals with Change Orders				\$2,101,637.29		\$1,487,589.70		\$386,853.41		\$1,874,443.11						\$386,853.41	
																	\$1,874,443.11	
																	89.2%	
																	\$227,194.18	

Contractor's Application for Payment No. 11

	Application Period: March 2023	Application Date: 3/31/2023
To (Owner): Roxborough Water and Sanitation District	From (Contractor): American West Construction, LLC.	Via (Engineer): TST Infrastructure, LLC.
Project: Rampart Range Road Transmission Main Replacement	Contract: Rampart Range Road Transmission Main Replacement	
Owner's Project No.:	Contractor's Project No.: 2205	Engineer's Project No.: 001.379.02

Application For Payment Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
CO #1	\$44,760.00	
CO #2	\$22,728.00	
CO #3	\$24,171.00	
CO #4	\$23,977.00	
CO #5	\$39,761.00	
CO #6	\$49,866.11	
TOTALS		
NET CHANGE BY CHANGE ORDERS		\$205,263.11

1. ORIGINAL CONTRACT PRICE.....	\$	\$2,856,515.50
2. Net change by Change Orders.....	\$	\$205,263.11
3. Current Contract Price (Line 1 ± 2).....	\$	\$3,061,778.61
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....		
	\$	\$2,862,906.54
5. RETAINAGE:		
a. 5% X \$2,862,906.54 Work Completed.....	\$	\$143,145.33
b. 5% X _____ Stored Material.....	\$	\$
c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$143,145.33
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$2,719,761.21
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$2,699,518.44
8. AMOUNT DUE THIS APPLICATION.....	\$	\$20,242.77
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....		
	\$	\$342,017.40

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature DocuSigned by:
J. Mikhlyga
963048C8801C3...

By: J. Mikhlyga (AWC LLC.) Date: 3/31/2023

Payment of: \$ 20,242.77
(Line 8 or other - attach explanation of the other amount)

is recommended by: DocuSigned by:
[Signature]
4030837792448 April 13, 2023 | 7:48:41 AM MDT
(Engineer) (Date)

Payment of: \$ 20,242.77
(Line 8 or other - attach explanation of the other amount)

is approved by: DocuSigned by:
[Signature]
1AB86C4D71241E... April 13, 2023 | 8:00:27 AM MDT
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

Progress Estimate

Contractor's Application

For (Contract):		Application Number:										H					
Application Period:		Application Date:										3/31/2023					
A		B		C		D		(C + D)		E		F		G			
Item		Contract Information				Work Completed				Stored Materials (Not in C or D)			Total Completed and Stored This Period (D + E)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)	
Bid Item No.	Description	Item Quantity	Units	Unit Price	Bid Item Value (\$)	Quantity Installed Prev. Period	Quantity Value Prev. Period	Quantity Installed This Period	Quantity Value This Period	Total Estimated Quantity	Value of Work Installed to Date	From Prev Period	This Period	Total Stored Materials			
BASE BID -																	
RAMPART RANGE ROAD TRANSMISSION MAIN REPLACEMENT (BASE BID):																	
GENERAL (\$485,715)																	
1	Performance & Payment Bonds	1	LS	\$20,000.00	\$20,000.00	1.00	\$20,000.00			1.00	\$20,000.00					\$20,000.00	100.0%
2	Insurance	1	LS	\$20,000.00	\$20,000.00	1.00	\$20,000.00			1.00	\$20,000.00					\$20,000.00	100.0%
3	Submittals	1	LS	\$950.00	\$950.00	1.00	\$950.00			1.00	\$950.00					\$950.00	100.0%
4	Grading, Erosion, & Sediment Control Permit	1	LS	\$6,900.00	\$6,900.00	0.095217	\$657.00			0.095217	\$657.00					\$657.00	9.5%
5	Right-Of-Way Permit	1	LS	\$150,000.00	\$150,000.00	0.027793	\$4,169.00			0.027793	\$4,169.00					\$4,169.00	2.8%
6	Other Permits	1	LS	\$3,200.00	\$3,200.00	0.798438	\$2,555.00			0.798438	\$2,555.00					\$2,555.00	79.8%
7	Contractor Mobilization and Staging	1	LS	\$75,000.00	\$75,000.00	1.00	\$75,000.00			1.00	\$75,000.00					\$75,000.00	100.0%
8	Traffic Control	3,805	LF	\$50.00	\$190,250.00	3,805.00	\$190,250.00			3,805.00	\$190,250.00					\$190,250.00	100.0%
9	Construction Survey	3,805	LF	\$2.00	\$7,610.00	3,805.00	\$7,610.00			3,805.00	\$7,610.00					\$7,610.00	100.0%
10	As-Built Survey	3,805	LF	\$1.00	\$3,805.00	3,805.00	\$3,805.00			3,805.00	\$3,805.00					\$3,805.00	100.0%
11	Utility Potholing	16	HR	\$500.00	\$8,000.00	34.00	\$17,000.00			34.00	\$17,000.00					\$17,000.00	212.5%
																	(\$9,000.00)
																	\$143,719.00
WATER LINE REPLACEMENT (\$546,205 + \$63,000 = \$609,205)																	
12	24" PVC Waterline (0'-8" Deep)	35	LF	\$390.00	\$13,650.00	35.00	\$13,650.00			35.00	\$13,650.00					\$13,650.00	100.00%
13	24" PVC Waterline (Additional 0'-8" Feet of Trench Depth)	15	LF	\$250.00	\$3,750.00	15.00	\$3,750.00			15.00	\$3,750.00					\$3,750.00	100.00%
14	24" Ductile Iron Bends & Fittings	14	EA	\$4,300.00	\$60,200.00	12.00	\$51,600.00			12.00	\$51,600.00					\$51,600.00	85.71%
15	24" Butterfly Valves	11	EA	\$11,000.00	\$121,000.00	11.00	\$121,000.00			11.00	\$121,000.00					\$121,000.00	100.00%
16	24" Watermain Connection	1	LS	\$9,700.00	\$9,700.00	1.00	\$9,700.00			1.00	\$9,700.00					\$9,700.00	100.00%
17	18" PVC Waterline (0'-8" Deep)	10	LF	\$290.00	\$2,900.00	10.00	\$2,900.00			10.00	\$2,900.00					\$2,900.00	100.00%
18	18" Ductile Iron Bends & Fittings	6	EA	\$2,800.00	\$16,800.00	4.00	\$11,200.00			4.00	\$11,200.00					\$11,200.00	66.67%
19	18" Butterfly Valves	2	EA	\$7,000.00	\$14,000.00	2.00	\$14,000.00			2.00	\$14,000.00					\$14,000.00	100.00%
20	18" Watermain Connection	2	LS	\$9,700.00	\$19,400.00	2.00	\$19,400.00			2.00	\$19,400.00					\$19,400.00	100.00%
21	14" DIP Waterline (0'-8" Deep)	5	LF	\$260.00	\$1,300.00	5.00	\$1,300.00			5.00	\$1,300.00					\$1,300.00	100.00%
22	14" Ductile Iron Bends & Fittings	2	EA	\$1,700.00	\$3,400.00	2.00	\$3,400.00			2.00	\$3,400.00					\$3,400.00	100.00%
23	14" Watermain Connection	1	LS	\$9,700.00	\$9,700.00	1.00	\$9,700.00			1.00	\$9,700.00					\$9,700.00	100.00%
24	12" PVC Waterline (0'-8" Deep)	70	LF	\$180.00	\$12,600.00	23.00	\$4,140.00			23.00	\$4,140.00					\$4,140.00	32.86%
25	12" PVC Waterline (Additional 0'-8" Feet of Trench Depth)	70	LF	\$50.00	\$3,500.00	23.00	\$1,150.00			23.00	\$1,150.00					\$1,150.00	32.86%
26	12" Ductile Iron Bends & Fittings	17	EA	\$980.00	\$16,660.00	5.00	\$4,900.00			5.00	\$4,900.00					\$4,900.00	29.41%
27	12" Waterline Lowering	3	LS	\$4,900.00	\$14,700.00	1.00	\$4,900.00			1.00	\$4,900.00					\$4,900.00	33.33%
28	10" PVC Waterline (0'-8" Deep)	125	LF	\$240.00	\$30,000.00	125.00	\$30,000.00			125.00	\$30,000.00					\$30,000.00	100.00%
29	10" PVC Waterline (Additional 0'-8" Feet Depth)	15	LF	\$50.00	\$750.00	85.00	\$4,250.00			85.00	\$4,250.00					\$4,250.00	566.67%
30	10" Ductile Iron Bends & Fittings	6	EA	\$890.00	\$5,340.00	3.00	\$1,770.00			3.00	\$1,770.00					\$1,770.00	50.00%
31	10" Gate Valves	1	EA	\$3,600.00	\$3,600.00	1.00	\$3,600.00			1.00	\$3,600.00					\$3,600.00	100.00%
32	10" Watermain Connection	1	LS	\$9,700.00	\$9,700.00	1.00	\$9,700.00			1.00	\$9,700.00					\$9,700.00	100.00%
33	8" PVC Waterline (0'-8" Deep)	120	LF	\$150.00	\$18,000.00	120.00	\$18,000.00			120.00	\$18,000.00					\$18,000.00	100.00%
34	8" Ductile Iron Bends & Fittings	4	EA	\$690.00	\$2,760.00	5.00	\$3,450.00			5.00	\$3,450.00					\$3,450.00	125.00%
35	8" Gate Valves	2	EA	\$2,800.00	\$5,600.00	2.00	\$5,600.00			2.00	\$5,600.00					\$5,600.00	100.00%
36	8" Watermain Connection	2	EA	\$9,700.00	\$19,400.00	2.00	\$19,400.00			2.00	\$19,400.00					\$19,400.00	100.00%
37	Remove & Dispose of Existing 12" & 14" Asbestos Cement (AC) Pipe	360	LF	\$100.00	\$36,000.00	1140.00	\$114,000.00			1140.00	\$114,000.00					\$114,000.00	316.67%
38	Abandon Existing 10" DIP (in Place)	55	LF	\$35.00	\$1,925.00												\$1,925.00
39	Air Vac MH & Assembly	2	EA	\$26,000.00	\$52,000.00	2.00	\$52,000.00			2.00	\$52,000.00					\$52,000.00	100.00%
40	Valve Marker Posts	3	EA	\$840.00	\$1,620.00	6.00	\$3,240.00			6.00	\$3,240.00					\$3,240.00	200.00%
41	Water Trench Over-Excavation	3,805	LF	\$10.00	\$38,050.00	3758.00	\$37,580.00			3758.00	\$37,580.00					\$37,580.00	98.76%
																	(\$33,075.00)
ASPHALT AND FLATWORK (\$708,630.50)																	
42	Remove & Dispose of Asphalt	3,275	SY	\$24.00	\$78,600.00	3860.00	\$92,640.00			3860.00	\$92,640.00					\$92,640.00	117.86%
43	Asphalt Surface Replacement (11")	36,025	SY1	\$9.50	\$342,237.50	42505.00	\$403,797.50			42505.00	\$403,797.50					\$403,797.50	117.99%
44	Mill & Overlay (2" Deep)	3,789	SY	\$31.00	\$117,459.00	2140.00	\$66,340.00			2140.00	\$66,340.00					\$66,340.00	56.48%
45	Glass Grid Replacement (Provisional Item)	3,532	SY	\$15.25	\$53,863.00	435.00	\$6,633.75			435.00	\$6,633.75					\$6,633.75	12.32%
46	Pavement Marking Faint	3,805	SF	\$2.00	\$7,610.00												\$7,610.00
47	Thermoplastic Pavement Marking	250	SF	\$17.50	\$4,375.00												\$4,375.00
48	Concrete Curb & Gutter Removal	95	LF	\$18.00	\$1,710.00	378.00	\$6,804.00			378.00	\$6,804.00					\$6,804.00	397.89%
49	Concrete Drainage Pan Removal	317	SY	\$18.00	\$5,706.00	77.25	\$1,390.50			77.25	\$1,390.50					\$1,390.50	24.37%
50	Concrete Sidewalk Removal	487	SY	\$18.00	\$8,766.00	448.00	\$8,064.00			448.00	\$8,064.00					\$8,064.00	91.99%
51	Concrete Curb & Gutter Replacement	95	LF	\$42.00	\$3,990.00	378.00	\$15,876.00			378.00	\$15,876.00					\$15,876.00	397.89%
52	Concrete Drainage Pan Replacement	317	SY	\$140.00	\$44,380.00	77.25	\$10,815.00			77.25	\$10,815.00					\$10,815.00	24.37%
53	Concrete Sidewalk Replacement	487	SY	\$82.00	\$39,934.00	487.00	\$39,934.00			487.00	\$39,934.00					\$39,934.00	100.00%
																	\$56,335.75
GRADING, EROSION, AND SEDIMENT CONTROL (\$62,150)																	
54	Vehicle Tracking Pad	2	EA	\$2,900.00	\$5,800.00	2.00	\$5,800.00			2.00	\$5,800.00					\$5,800.00	100.00%
55	Construction Fence	2,025	LF	\$2.00	\$4,050.00	2935.00	\$5,870.00			2935.00	\$5,870.00					\$5,870.00	144.94%

Progress Estimate

Contractor's Application

For (Contract): Rampart Range Road Transmission Main Replacement										Application Number: H							
Application Period: March 2023										Application Date: 3/31/2023							
A			B		C		D		(C + D)		E			F	G		
Bid Item No.	Item Description	Contract Information			Work Completed				Stored Materials (Not in C or D)			Total Completed and Stored This Period (D + E)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)		
		Item Quantity	Units	Unit Price	Bid Item Value (\$)	Quantity Installed Prev. Period	Quantity Value Prev. Period	Quantity Installed This Period	Quantity Value This Period	Total Estimated Quantity	Value of Work Installed to Date					From Prev Period	This Period
56	Curb Sock	21	EA	\$150.00	\$3,150.00	4.00	\$600.00			4.00	\$600.00			\$600.00	19.05%	\$2,550.00	
57	Concrete Washout Area	1	EA	\$3,200.00	\$3,200.00	1.00	\$3,200.00			1.00	\$3,200.00			\$3,200.00	100.00%	\$0.00	
58	Sediment Control Log	1,260	LF	\$2.50	\$3,150.00	799.00	\$1,997.50			799.00	\$1,997.50			\$1,997.50	63.41%	\$1,152.50	
59	Erosion Control Blanket	1.4	AC	\$12,000.00	\$16,800.00			1.20	\$14,400.00	1.20	\$14,400.00			\$14,400.00	85.71%	\$2,400.00	
60	Additional GESC BMP's	1	LS	\$26,000.00	\$26,000.00	0.50000	\$13,000.00	0.25	\$6,500.00	0.75	\$19,500.00			\$6,500.00	75.00%	\$6,500.00	
PROVISIONAL ITEMS (\$21,975)																	
61	Trench Stabilization Rock [Provisional Item]	100	CY	\$80.00	\$8,000.00	40.00	\$3,200.00			40.00	\$3,200.00			\$3,200.00		\$4,800.00	
62	Rock Excavation - Rock Teeth Ripper [Provisional Item]	300	CY	\$470.00	\$141,000.00	10.00	\$4,700.00			10.00	\$4,700.00			\$4,700.00	3.33%	\$171,800.00	
63	Rock Excavation - Pneumatic Chiseling [Provisional Item]	25	CY	\$55.00	\$1,375.00											\$1,375.00	
BASE BID SUBTOTAL:					\$1,824,675.50		\$1,607,658.24									\$18,355.00	
BID ALTERNATE A:																	
WATERLINE REPLACEMENT (\$985,650)																	
1	24" DIP Waterline (0-8" Deep)	3,350	LF	\$285.00	\$954,750.00	3,350.00	\$954,750.00			3,350.00	\$954,750.00			\$954,750.00	100.00%	\$0.00	
2	24" DIP Waterline Additional 0-8" Feet Depth	240	LF	\$35.00	\$8,400.00	240.00	\$8,400.00			240.00	\$8,400.00			\$8,400.00	100.00%	\$0.00	
3	18" DIP Waterline (0-8" Deep)	90	LF	\$250.00	\$22,500.00	90.00	\$22,500.00			90.00	\$22,500.00			\$22,500.00	100.00%	\$0.00	
CATHODIC PROTECTION (\$46,190)																	
4	32 lb. Anodes for Bonded DIP	32	EA	\$830.00	\$26,560.00	32.00	\$26,560.00			32.00	\$26,560.00			\$26,560.00	100.00%	\$0.00	
5	9 lb. Anodes for DIP Fittings on PVC Pipe	7	EA	\$510.00	\$3,570.00	9.00	\$4,590.00			9.00	\$4,590.00			\$4,590.00	128.57%	(\$1,020.00)	
6	Reference Electrode Coupon	2	EA	\$340.00	\$680.00	2.00	\$680.00			2.00	\$680.00			\$680.00	100.00%	\$0.00	
7	Cathodic Protection (Pipe Joint Banding)	3,440	LF	\$2.50	\$8,600.00	3,440.00	\$8,600.00			3,440.00	\$8,600.00			\$8,600.00	100.00%	\$0.00	
8	Cathodic Protection (Test/Monitoring Stations)	8	EA	\$825.00	\$6,600.00	8.00	\$6,600.00			8.00	\$6,600.00			\$6,600.00	100.00%	\$0.00	
BID ALTERNATE "A" SUBTOTAL:					\$1,031,840.00		\$2,640,518.24									(\$1,020.00)	
RAMPART RANGE ORIGINAL CONTRACT TOTALS:					\$2,856,515.50				\$20,906.00	93.17%	\$2,661,418.24			\$20,906.00	\$2,661,418.25	93.17%	\$195,097.25
CHANGE ORDERS/WORK CHANGE DIRECTIVES:																	
CO1: Item 1	Change Order #01A/WCD #01: Butterfly Valves	13	EA	\$2,779.23	\$36,130.00	13.00	\$36,130.00			13.00	\$36,130.00			\$36,130.00	100.00%	\$0.00	
CO1: Item 2.1	Change Order #01B/WCD #02A: Pavement Marking Mobilization	1	EA	\$3,080.00	\$3,080.00	0.50	\$1,540.00			0.50	\$1,540.00			\$1,540.00	50.00%	\$1,540.00	
CO1: Item 2.2	Change Order #01B/WCD #02C: Paint Temp. Crosswalk	260	SF	\$8.00	\$2,080.00	180.00	\$1,440.00			180.00	\$1,440.00			\$1,440.00	69.23%	\$640.00	
CO1: Item 2.3	Change Order #01B/WCD #02C: Paint Turn Arrows	36	SF	\$17.50	\$630.00											\$630.00	
CO1: Item 2.4	Change Order #01B/WCD #02D: Remove Pavement Markings	296	SF	\$3.50	\$1,036.00	32.00	\$112.00			32.00	\$112.00			\$112.00	10.81%	\$924.00	
CO1: Item 3	Change Order #01C/WCD #03: Seed Mix Change (BIMD Mix)	1.32	AC	\$340.15	\$449.00			1.20	\$408.18	1.20	\$408.18			\$408.18	90.91%	\$40.82	
CO1: Item 4	Change Order #01D/WCD #04: Air Vac Opening Size Change	1	EA	\$1,355.00	\$1,355.00	1.00	\$1,355.00			1.00	\$1,355.00			\$1,355.00	100.00%	\$0.00	
CO2: Item 1	Change Order #02: Unknown Utilities Field Conditions	1	LS	\$22,728.00	\$22,728.00	1.00	\$22,728.00			1.00	\$22,728.00			\$22,728.00	100.00%	\$0.00	
CO3: Item 1	Change Order #03: Unknown Utilities Field Conditions Pt. 2	1	LS	\$24,171.00	\$24,171.00	1.00	\$24,171.00			1.00	\$24,171.00			\$24,171.00	100.00%	\$0.00	
CO4: Item 1	Change Order #04: Night Work & Flash/Hi Extras	1	LS	\$23,977.00	\$23,977.00	1.00	\$23,977.00			1.00	\$23,977.00			\$23,977.00	100.00%	\$0.00	
CO5: Item 1	Change Order #05: Grade Access Road, Valve Install & Misc.	1	LS	\$39,761.00	\$39,761.00	1.00	\$39,761.00			1.00	\$39,761.00			\$39,761.00	100.00%	\$0.00	
CO6: Item 1	Change Order #06: Remove Pay Item #53	487	SY	-\$82.00	-\$39,934.00	487.00	(\$39,934.00)			487.00	(\$39,934.00)			(\$39,934.00)	100.00%	(\$39,934.00)	
CO6: Item 2	Change Order #06: Concrete Sidewalk	448	SY	\$109.80	\$49,189.11	448.00	\$49,189.11			448.00	\$49,189.11			\$49,189.11	100.00%	\$0.00	
CO6: Item 3	Change Order #06: DIP Pipe Surcharges	1	LS	\$3,261.00	\$3,261.00	1.00	\$3,261.00			1.00	\$3,261.00			\$3,261.00	100.00%	\$0.00	
CO6: Item 4	Change Order #06: Asphalt Price Escalators	2,572	TN	\$14.23	\$36,593.00	2,572.00	\$36,593.00			2,572.00	\$36,593.00			\$36,593.00	100.00%	\$0.00	
CO6: Item 5	Change Order #06: Asphalt Density Testing	6	HR	\$126.17	\$757.00	6.00	\$757.00			6.00	\$757.00			\$757.00	100.00%	\$0.00	
CHANGE ORDERS/WCD'S SUBTOTAL:					\$205,263.11											(\$36,159.18)	
RAMPART RANGE CONTRACT TOTALS:					\$3,061,778.61		\$2,841,598.35		\$21,308.18	93.50%	\$2,862,906.53			\$21,308.18	\$2,862,906.54	93.50%	\$198,872.07
															Retention (To Date):	\$143,145.33	
															Balance to Finish + Retention (To Date):	\$342,017.40	

Permit/Material Receipts:	Cost	Quantity			
GESC Permit	\$356.39	1 EA	June PE		
Temp Access Permit	\$2,554.75	1 EA	June PE		
ROW Permit (Phase 1-3) Pt. 2	\$3,964.74	1 EA	June PE		
Remaining Balance ROW Pt. 1	\$4.38	1 EA	June PE	Other Permits = 2554.75	
<i>Permit Subtotal:</i>	\$6,880.26			GESC Permits = \$356.39	*rounded up to nearest dollar
				ROW Permits = \$3,969.12	*rounded down to nearest dollar

Core & Main (18" PVC)	\$2,151.80	20' LF	June PE
Core & Main (24" DIP)	\$70,232.64	596' LF	June PE
Core & Main (24" DIP)	\$61,512.48	522' LF	June PE
Bowman (Mirafi RS580i)	\$13,841.75	2500 SY	June PE
Bowman (Mirafi RS580i)	\$5,558.70	1000 SY	July PE
Core & Main (12" PVC)	\$5,710.40	80' LF	June PE
Core & Main (10" PVC)	\$6,547.80	140' LF	June PE
Core & Main (8" PVC)	\$3,974.40	120' LF	June PE
Core & Main (24" DIP)	\$38,180.16	324' LF	July PE
Core & Main (24" DIP)	\$38,298.00	325' LF	July PE
Core & Main (24" DIP)	\$114,658.32	973' LF	July PE
Core & Main (24" DIP)	\$70,856.16	599' LF	Aug PE
Core & Main (24" DIP)	\$2,121.12	18' LF	Aug PE

Stored Materials Credit (-1,400' LF)	-\$164,976.00	1400' LF	July PE	117.84 * 1400 = \$164,976.
Stored Materials Credit (-1,800' LF)	-\$212,112.00	1800' LF	Aug PE	117.84 * 1800 = \$212,112
Stored Materials Credit	-\$38,171.00		Sept PE	LS deduct
Stored Materials Credit (-3' LF of 12")	-\$214.14		Sept PE	71.38 * 3 = \$214.14
Stored Materials Credit (-65' LF of 8")	-\$2,152.80		Sept PE	33.12 * 65 = \$2,152.80
Stored Materials Credit (8", 10" & 12")	-\$8,370.00		Oct PE	LS deduct
Stored Materials Credit	-\$7,648.00		Nov PE	LS deduct
<i>Stored Materials Subtotal:</i>	\$0.01			

Zenith Survey Pt. 1	\$550.00		June PE
Zenith Survey Pt. 2	\$3,500.00		June PE
Zenith Survey Pt. 3	\$2,800.00		July PE
Zenith Survey Pt. 4	\$350.00		Aug PE
Zenith Survey Pt. 5	\$1,375.00		Sept PE
Zenith Survey Pt. 6 (As-Built Visit 1)	\$1,500.00		Dec PE
<i>Surveying Subtotal:</i>	\$10,075.00		

PENDINGSTORED MATERIALS: *Not charged*

Core & Main (24" PVC)	\$3,776.00	20' LF	
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ROXBOROUGH WATER AND SANITATION DISTRICT

General Manager's Report April 19, 2023

Information Only

Lockheed Martin Mercury Discharge:

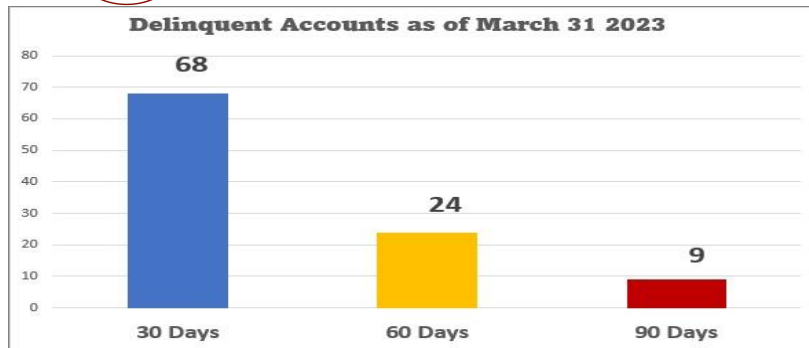
- We received the analytical results from the sampling completed by South Platte Renew. There were low levels of mercury detected in the sludge at the Waterton Lift Station, but results were non-detect at the Roxborough Lift Station.
- We are reviewing the results and will follow up with Lockheed Martin on next steps.

Past Due Accounts:

- As of March 31, we had 9 accounts with a past due balance of \$3,568, compared to 5 accounts with a past due balance of \$5,544 as of February 28.
- We had 11 properties on the shut off list last week, and 2 were shut off. All service was restored after payment was received.



Delinquent Accounts



**Total Amount
Past Due 30 days
\$10,274**

**Total Amount
Past Due 60 days
\$3,563**

**Total Amount
Past Due 90 days
\$3,568**

March 2023

Dominion Water and Sanitation District/Sterling Ranch:

- The piping and controls are complete for the connection from the plant to Dominion's high zone tank, so we should be able to discontinue temporary service to Filing 4 by the end of April.
- Dominion continues to provide updates on their addition of chemical feed at the Titan Road lift station for odor control. Dominion still expects to have a chemical feed system in place by the end of the second quarter of 2023.
- RWSD did a successful pilot test of a Veolia odor control system at the lift station in March and saw very good results. Mike will discuss this in more detail during his report, but the District could realize significant cost savings with very little capital investment with this new product. We are currently doing a second pilot test of a scrubber that will capture and treat air from the open structure at the lift station that causes odors at the site. Dominion will be billed for 50% of the cost of both pilots.



ROXBOROUGH WATER AND SANITATION DISTRICT

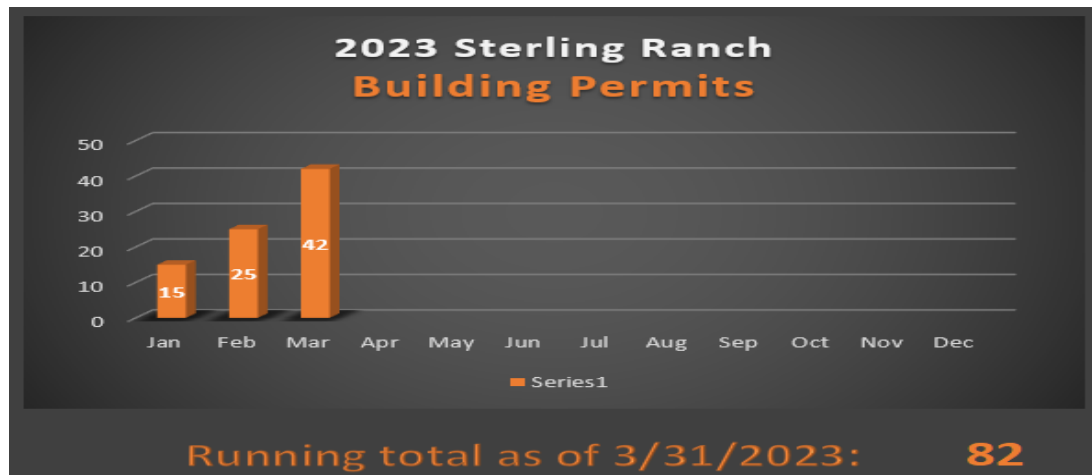
- There were an additional 56 Certificates of Occupancy (CO) issued in Sterling Ranch in January bringing the total number of COs that have been issued in Sterling Ranch to 1,993 for a monthly Wastewater Operations Charge of \$39,860.
- Year to date development summary:



- Based on the number of EQRs in Sterling Ranch, we are completing the design of the replacement of the oldest sections of the O-Line interceptor near the entrance to Ravenna to ensure adequate capacity. Dominion is responsible for 60% of the cost of this pipeline replacement project.
- The next \$1M Capital Improvements fee is due from Dominion when they reach 2,000 EQRs. This will bring the total Capital Improvement funds paid to date to \$3M of the \$5M required under the Wastewater Conveyance Agreement. Dominion was assessed 50% of the cost of the 2022 lift station pump replacement project against this fund as a wastewater capacity improvement and will be assessed 50% of the cost to replace the emergency backup generator at the lift station planned for 2023.
- Under the Wastewater Conveyance Agreement, Dominion has a Capital Asset Lease Payment due by March 31 of each year based on the number of EQRs connected to the system as of December 31 of the previous year. The March 2023 invoice was \$200,000 based on 1,875 EQRs on 12/31/2022, and payment was received on April 11, 2023.
- Under the Purchase and Sale Agreement for the Wastewater Treatment Plant, RWSD tracks new building permits issued in Sterling Ranch. Dominion is invoiced \$300 for each residential equivalent building permit in the prior year.



ROXBOROUGH WATER AND SANITATION DISTRICT



Projects:

- In response to complaints about air emissions from the sewer lining project, the District will be changing our procedures to provide more notice to residents of upcoming work.
- The Rampart Range Road Transmission Main Replacement Project is complete, restoration of the staging has occurred, and final paving is scheduled for the week of April 24.
- We have resolved all issues with the Roxborough Village Metro District and nearby homeowners regarding the fencing at the Zone 1 tanks.
- Work continues to progress on the Backwash Pond Phase 2 project. The Colorado Department of Public Health and Environment (CDPHE) is revising its permit for discharges from water treatment plants, and the emergency containment basin will allow the District to eliminate three discharge permits.
- The operators have nearly completed the post-Actiflo alum addition project at the plant at significant savings to the District.
- The operators have confirmed that manganese is causing the discolored water complaints we periodically receive. The operators will be doing a chlorine oxidation pilot to oxidize, or treat, manganese at the front end of the plant which should keep it from precipitating out in the distribution system.

Public Outreach/Opportunities:

- We hosted permit writers and drinking water engineers from CDPHE for a tour of the water treatment plant on April 14.
- I will be in Washington, D.C. April 25-26 for a NACWA Board meeting and have requested meetings with the congressional delegation to discuss the District's request for Congressionally Directed Spending to fund upgrades to all the District's water pump stations.
- Ballots for the May 2 Board election were mailed this week, and bios for all 10 candidates for the Board are on the District's website.
- We submitted a grant request to the Colorado Water Conservation Board's turf replacement program on behalf of the Ramparts at Roxborough townhomes.
- Lucie Taylor managed a project to update the District's logo and newsletter. A summary of the changes is attached.

RWSD's Logo



Numerous logo versions were considered, this logo was chosen for several reasons.

- It brings an updated look to RWSD's brand,
- It integrates the red rocks and the foothills where Roxborough is located,
- It contains the original burgundy color as part of the color scheme, which ties it to our roots,
- It has colorful flair which brings a much more visually appealing look to our logo.

The logo and color scheme will be integrated fully, over time, into to our marketing collateral, customer communications and website. These updates will help drive interest and readership among our customers.

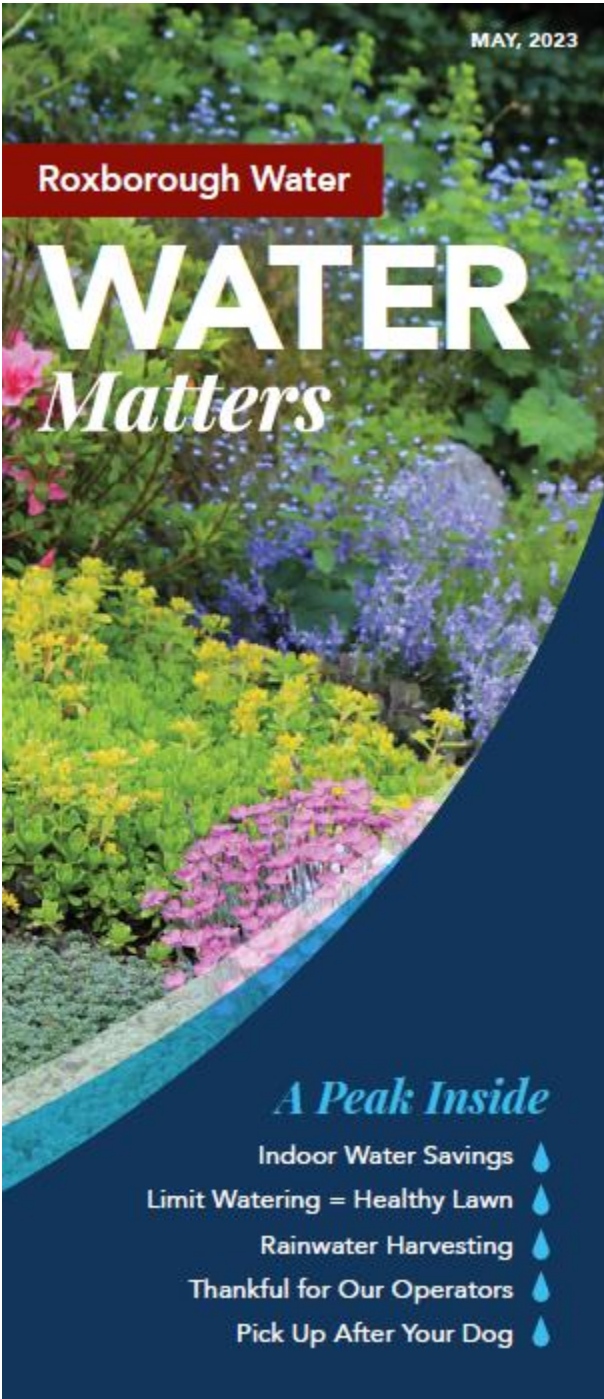
Beginning in June you will start seeing changes to the quarterly newsletters, billing statements, statement inserts, website, welcome kits, letterhead/stationery, business cards, outdoor office signage, car decals and staff uniforms. Some of this will be implemented in 2024 to allow for the most cost-effective approaches to be used, and to ensure we stay within budget this year.

RWSD's Newsletter Name



Many creative names were submitted, and the list was narrowed and shared with our PR team for input. The final name was selected because of its professional sound and its dual meaning that "quality water *matters* to RWSD and Roxborough residents", and "there are important *matters* to share regarding water".

The winning name was submitted by Toby Tasei – Field Superintendent, and he was awarded a \$50 Visa gift card.



MAY, 2023

Roxborough Water

WATER

Matters

A Peak Inside

- Indoor Water Savings
- Limit Watering = Healthy Lawn
- Rainwater Harvesting
- Thankful for Our Operators
- Pick Up After Your Dog

Water Plant

The water treatment plant has been running smoothly. In March, the plant was operational for **17** days with an average plant production of **1.1** MGD and a max day of **1.4** MGD.

The original High Zone Pump contract remains the same, still waiting for programming to be completed so full start-up procedure can be completed.

The Backwash Pond Phase 2 project continues, landscaping is complete, and the large process piping has begun to be installed.

Work remaining on the parking lot includes stripping and revegetation. South Gate is fully functional with keypad, intercom, and camera.

Work on the Post Alum project continues, pumps are installed, plumbing is nearly complete, electrical conduit has been installed and the catwalk is scheduled to ship the first week of May. The control narrative has been drafted and provided to Browns Hill to get started on the programming.

We are working on a chlorine oxidation pilot next to oxidize manganese at the head of the plant to reduce discolored water calls. The better job we do removing manganese up front helps it from precipitating out in our clear wells and distribution system.

March production was **26** million gallons of treated water, **8.6** million gallons of that was for Sterling Ranch.

Lift Stations

The lift stations are running smoothly.

CDOT has acknowledged receipt of the letter that Barbara sent them, we expect to hear back soon on a construction schedule and potential remediation of the site as a result of the flood damage. We will continue to follow up with them on a regular basis.

We continue to look for solutions to reduce odor at the Roxborough Lift Station. In March we performed a 7-day pilot on a system Veolia offers. This Hydrogen Sulfide Elimination System pilot used peroxide along with a catalyst to remove hydrogen sulfide in the force main. The demonstration was very successful, a permanent installation would have very little capital costs and save an estimated 25% annual savings on O&M costs. We are evaluating the proposal and doing more testing with our current chemicals to make sure we are doing our due diligence prior to deciding.

We are also getting ready to launch another 30-day pilot that would address odor at the lift station site. This is another Veolia product; it is an air scrubber system. Basically, it works by covering the open vaults (where the H₂S is releasing) and pulling the air through a scrubber that is filled with a catalyst that removes the hydrogen sulfide from the air. The catalyst is replaced every 100 days give or take.

March saw **23** million gallons of sewage pumped to Littleton-Englewood. Approximately **4.1** million was conveyed for Sterling Ranch.

Field

The field had **161** locates for the month of March. Our current WebTMS platform for managing locates is no longer being used as of this year. Our new Utilisphere platform has been set up by Lisa and she has got the guys all trained up on it.

The guys are still busy with locates related to the gas lines in Ravenna.

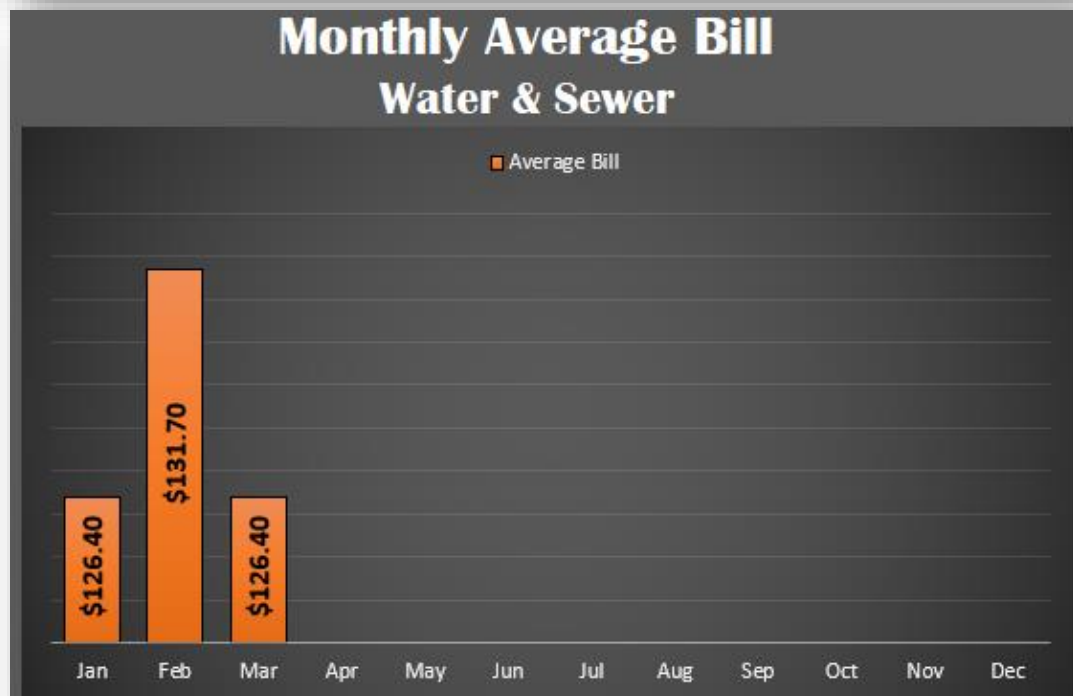
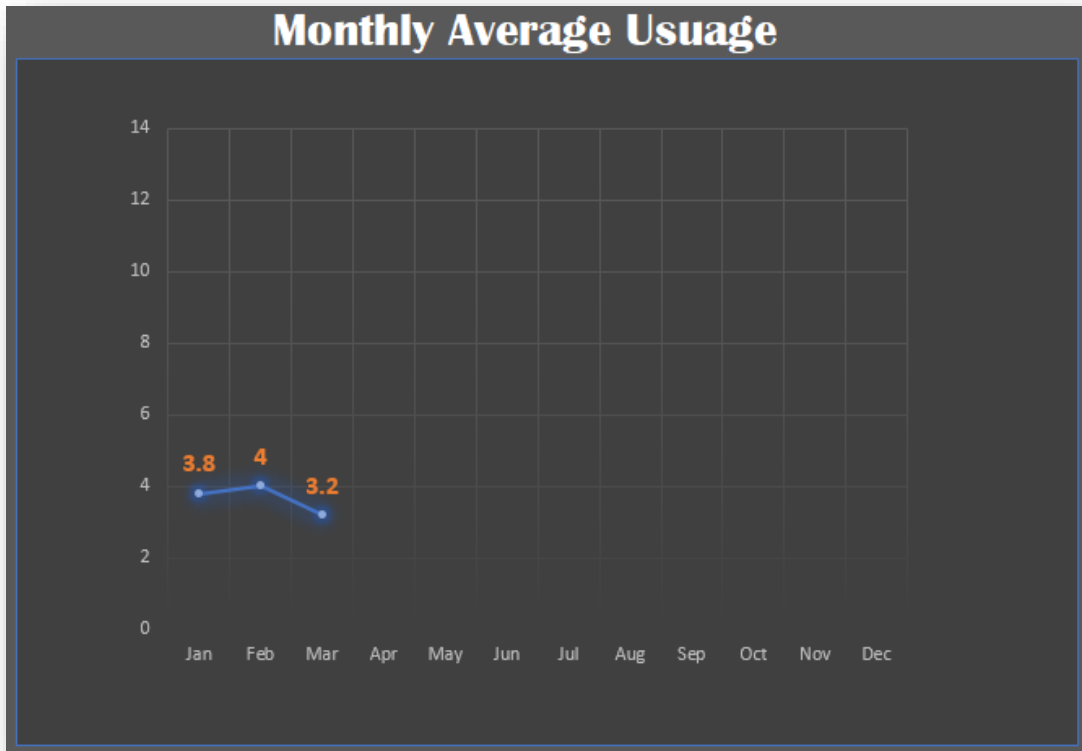
American West is scheduled to start final paving the week of April 24th, all other items are complete.

The sewer lining project is 95% complete a few small sections of 6" pipe remain that will require further action before being able to line. These few remaining sections should be complete soon.

The water quality analyzer at the Zone 4 Pump Station is installed, a small amount of electrical and programming will be required before starting up.

We walked the Zone 1 pump station site with Roxborough Village Metro District to discuss adding a wrought iron fence to enhance security. They were supportive of our proposal and requested we stake out the final layout. Once this is completed, we will have the contractor walk it for final footage and get it going along with the fence at the Lift Station.

Monthly Averages



MEMORANDUM

TO: Roxborough Water and Sanitation District
Board of Directors

FROM: TST Infrastructure, LLC
Bill Goetz

SUBJECT: Engineering Status Report

DATE: April 14, 2023

I. DEVELOPMENT PROJECTS

Berkeley Homes – Construction of water and sewer lines has not started and no projected start date has been received from the developer. (No Change)

Valley View Christian Church – Easement documents are under review by VVCC. A meeting with VVCC to review the Preliminary Engineering Report has been scheduled for April 18.

Sherwin Williams Store – A fourth drawing submittal has been reviewed and comments have been sent to the developer and a fifth drawing submittal has been received and is under review.

Titan Road Vehicle Storage (Luxury Condominiums) – Installation of water line is in progress with approximately 1000 lf of 1500 lf installed.

McDonald's – A second drawing submittal has been reviewed and comments have been sent to the developer. (No Change)

Valvoline Instant Oil Change – A second drawing submittal has been received and comments have been sent to the developer. Required easements are complete.

Christian Brothers Automotive - A second drawing submittal was received and is under review.

Starbuck's - A second drawing submittal has been received and comments have been sent to the developer.

Memorandum
April 14, 2023
Page 2

II. RAMPART WATER LINE REPLACEMENT

Revegetation is largely complete. Asphalt replacement at the north intersection of Village Circle East and Rampart Range Road remains. Scheduling of asphalt replacement is dependent on weather and coordination with the Xcel project to the north of the intersection.

III. RAMPART PUMP STATION RELOCATION

Development of an agreement with the landowner is in progress. An L&E presubmittal meeting with Douglas County has been completed, and Douglas County will require an L&E submittal for the project.

IV. WTP HIGH ZONE PUMP FOR DWSD

The permanent VFD has been received, installed, and partially tested. Final testing and adjustment will occur when the associated DWSD work has been completed, which is currently expected to occur sometime in May.

V. WATER TREATMENT PLANT OVERFLOW POND (PHASE 2)

Installation of yard piping has been completed. Installation of interior piping continues and is expected to be completed by the end of April. At that time work remaining will be limited to the installation of electrical panels which are expected to be received in mid-May.

VI. LIFT STATION PUMP 201 REPLACEMENT

The apparent cause of cavitation has been identified and can be corrected with minor operational changes.

VII. TRANSITION VAULT DRAINAGE IMPROVEMENTS

CDOT has agreed to design improvements to their facilities to reduce the flow that has impacted the Transition Vault. Design of District improvements has been suspended pending review of CDOT's proposed design. (No Change)

Memorandum
April 14, 2023
Page 3

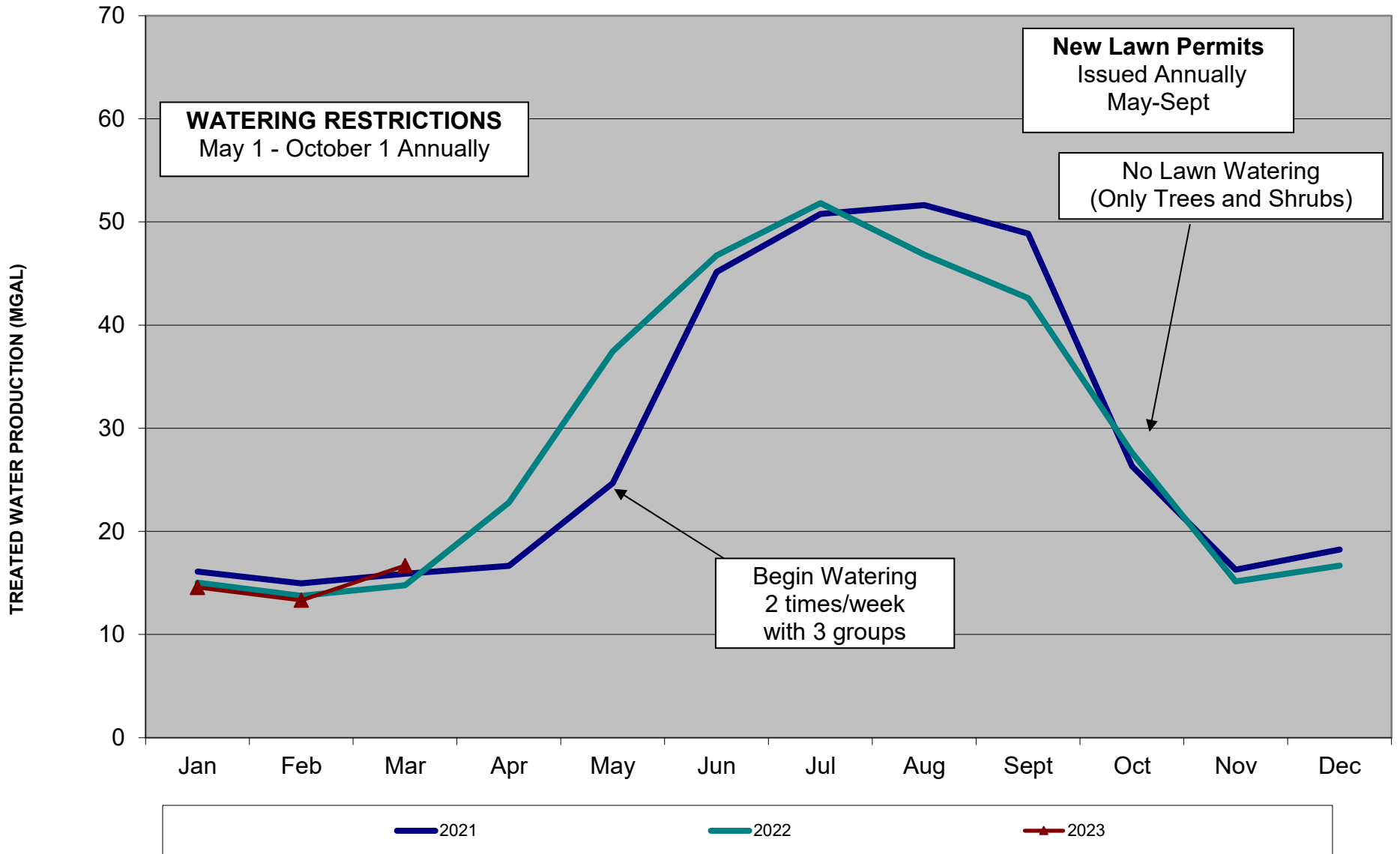
VIII. GIS

Maps have been prepared to track 2023 sewer system cleaning. Maps will also be updated based on sewer lining pending receipt of information.

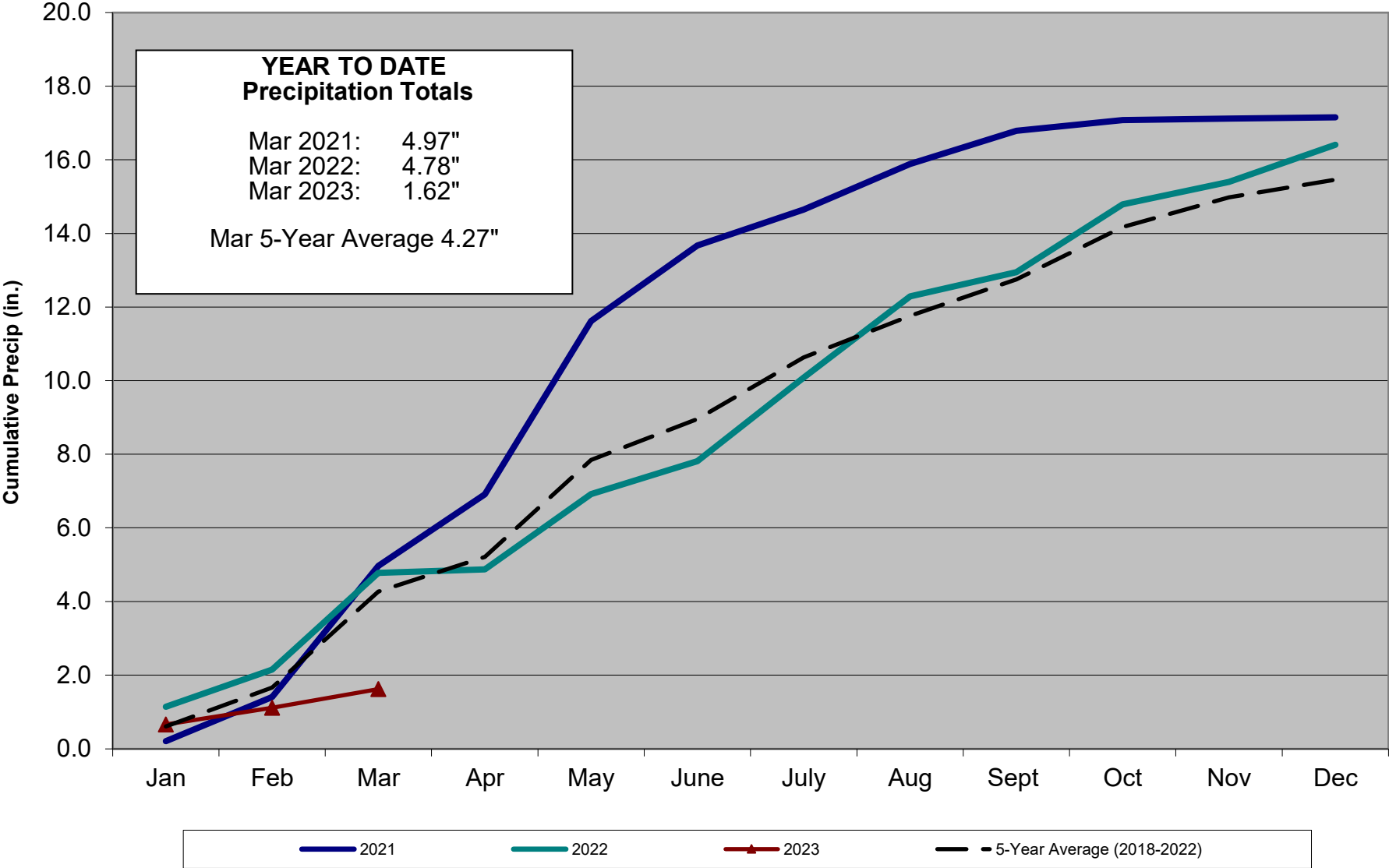
IX. REPLACE O-LINE O-2 TO O-5

Field survey work has been completed and work on the Preliminary Engineering Report is in progress.

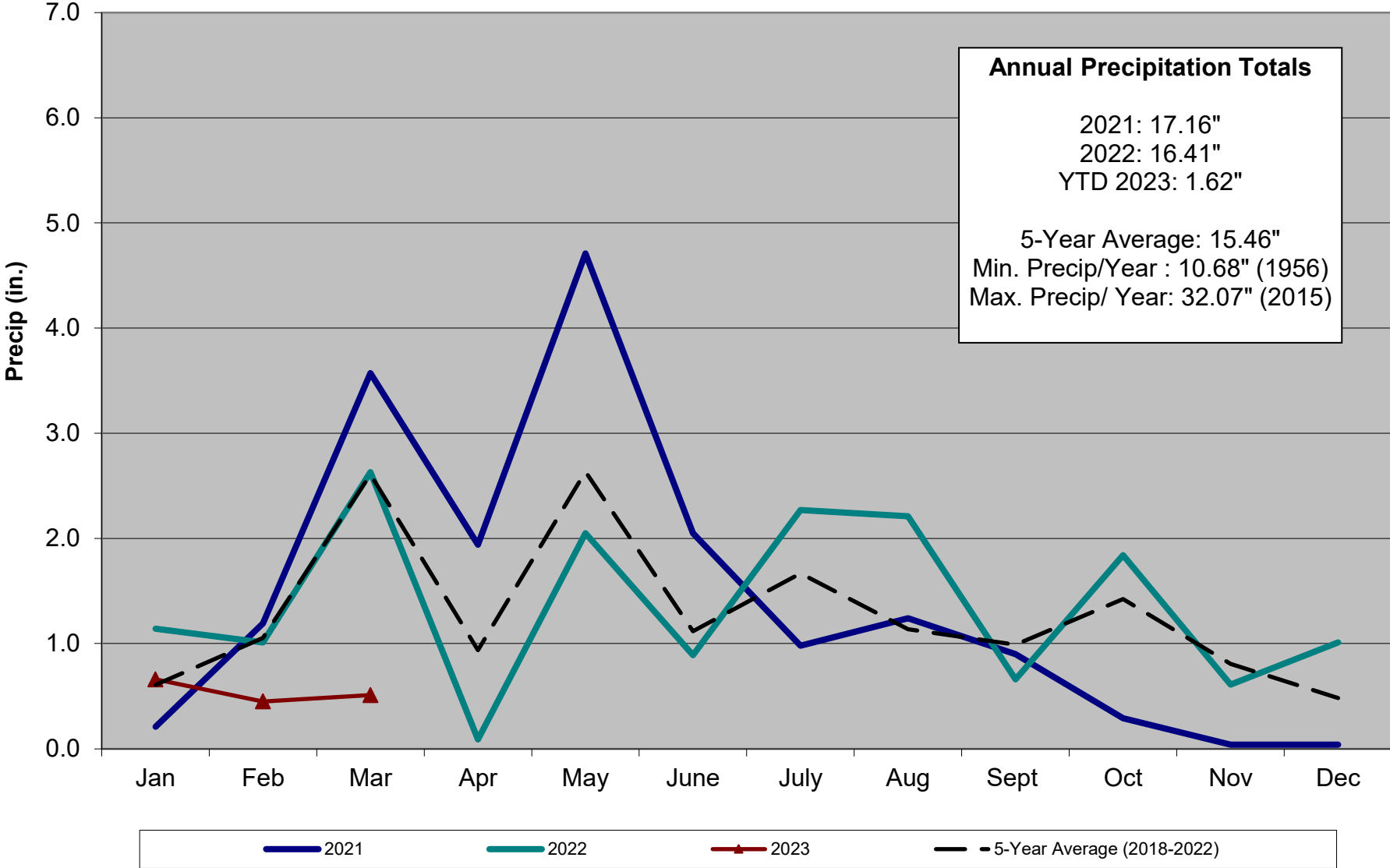
ROXBOROUGH WATER AND SANITATION DISTRICT TREATED WATER PRODUCTION 2021-2023



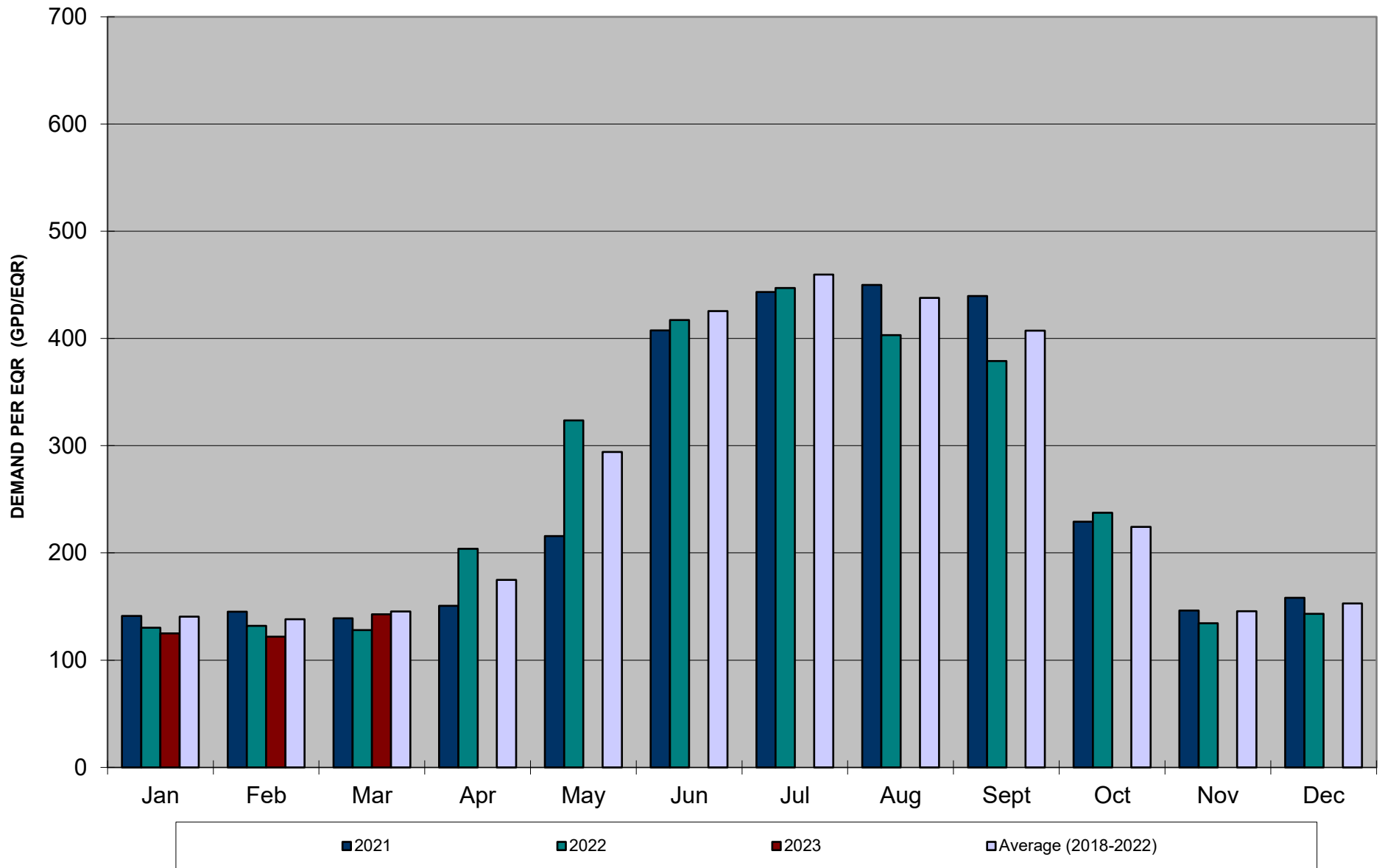
ROXBOROUGH WATER AND SANITATION DISTRICT CUMULATIVE PRECIPITATION 2021-2023



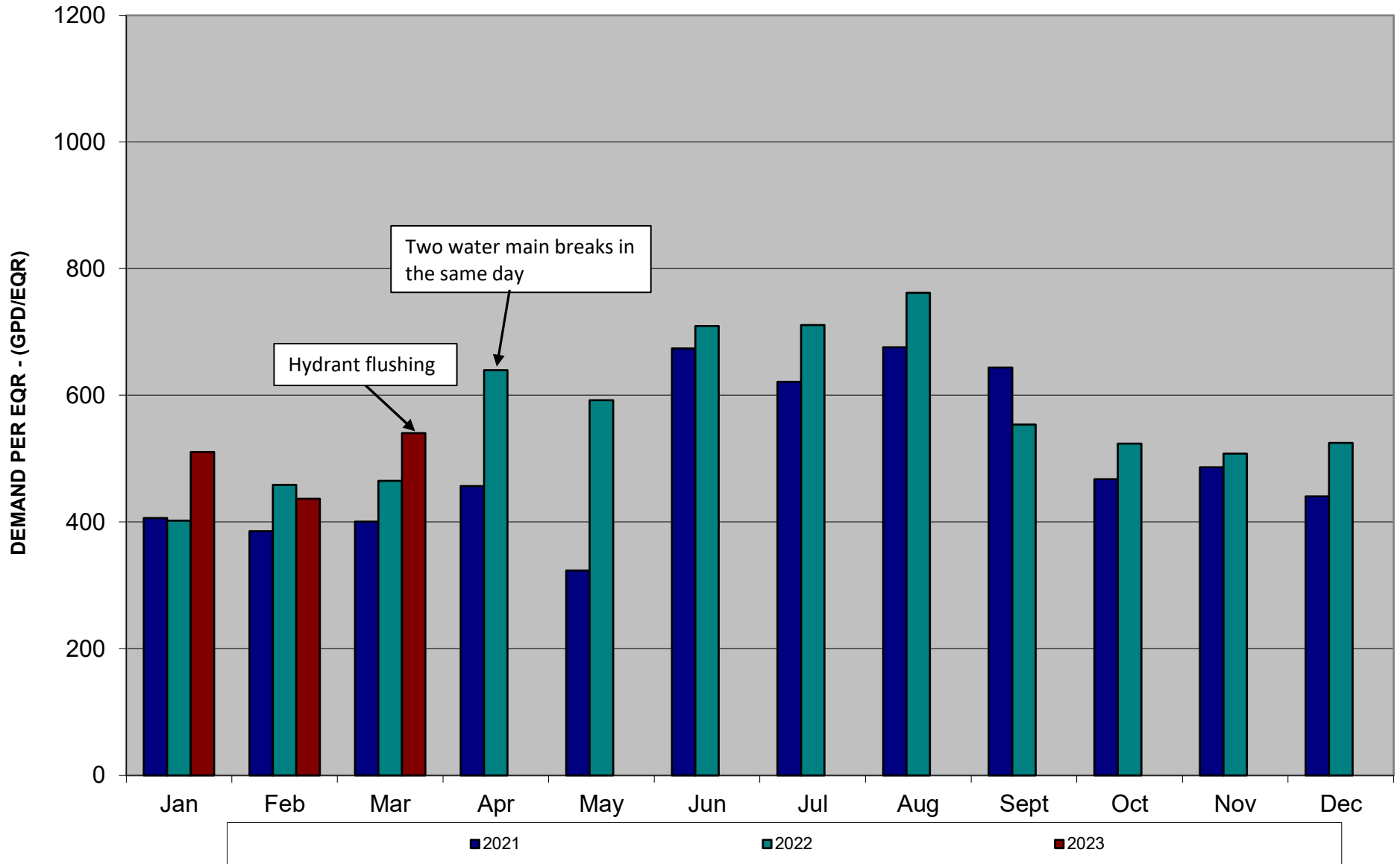
ROXBOROUGH WATER AND SANITATION DISTRICT PRECIPITATION 2021-2023



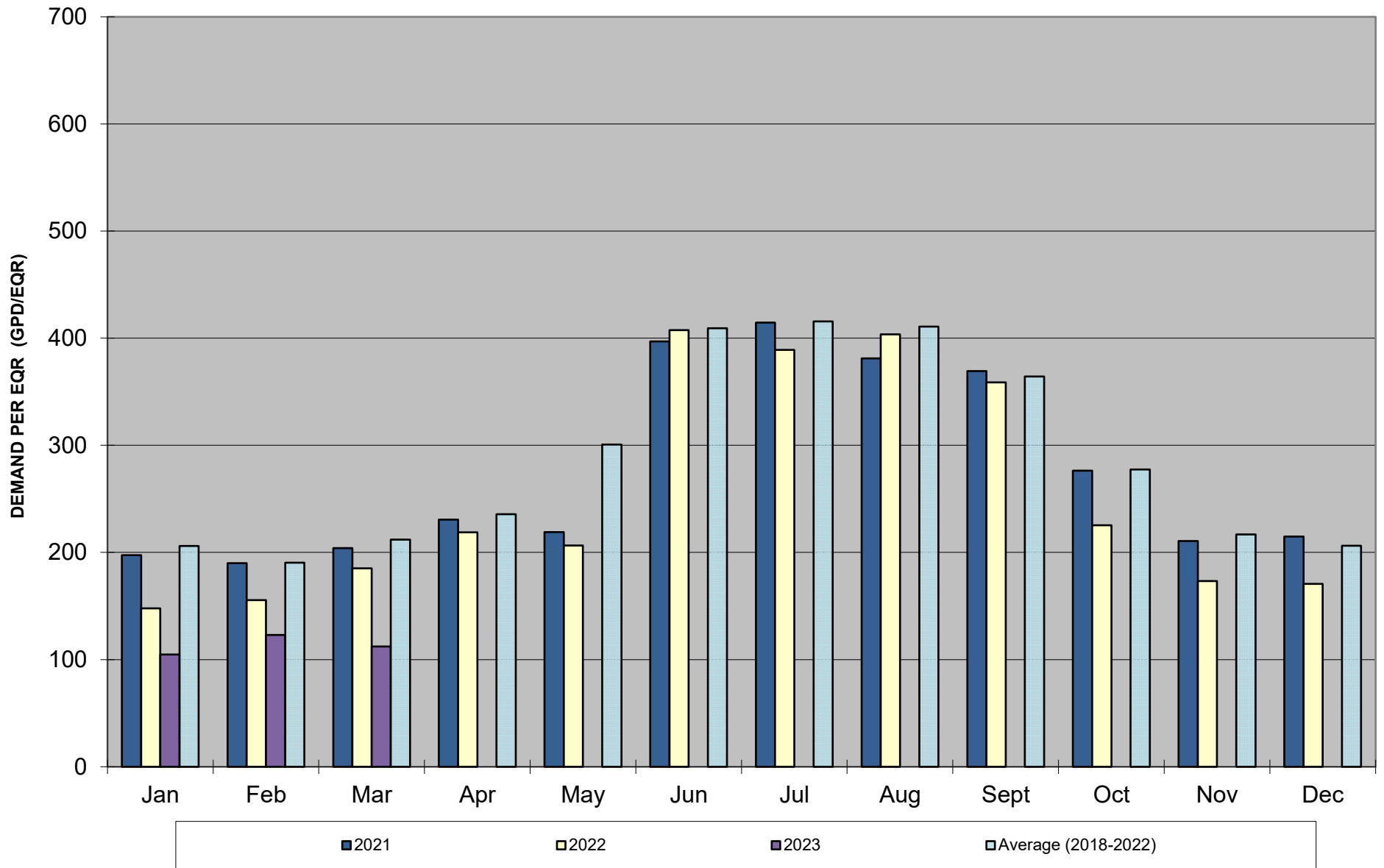
ROXBOROUGH WATER AND SANITATION DISTRICT AVERAGE DEMAND PER EQR



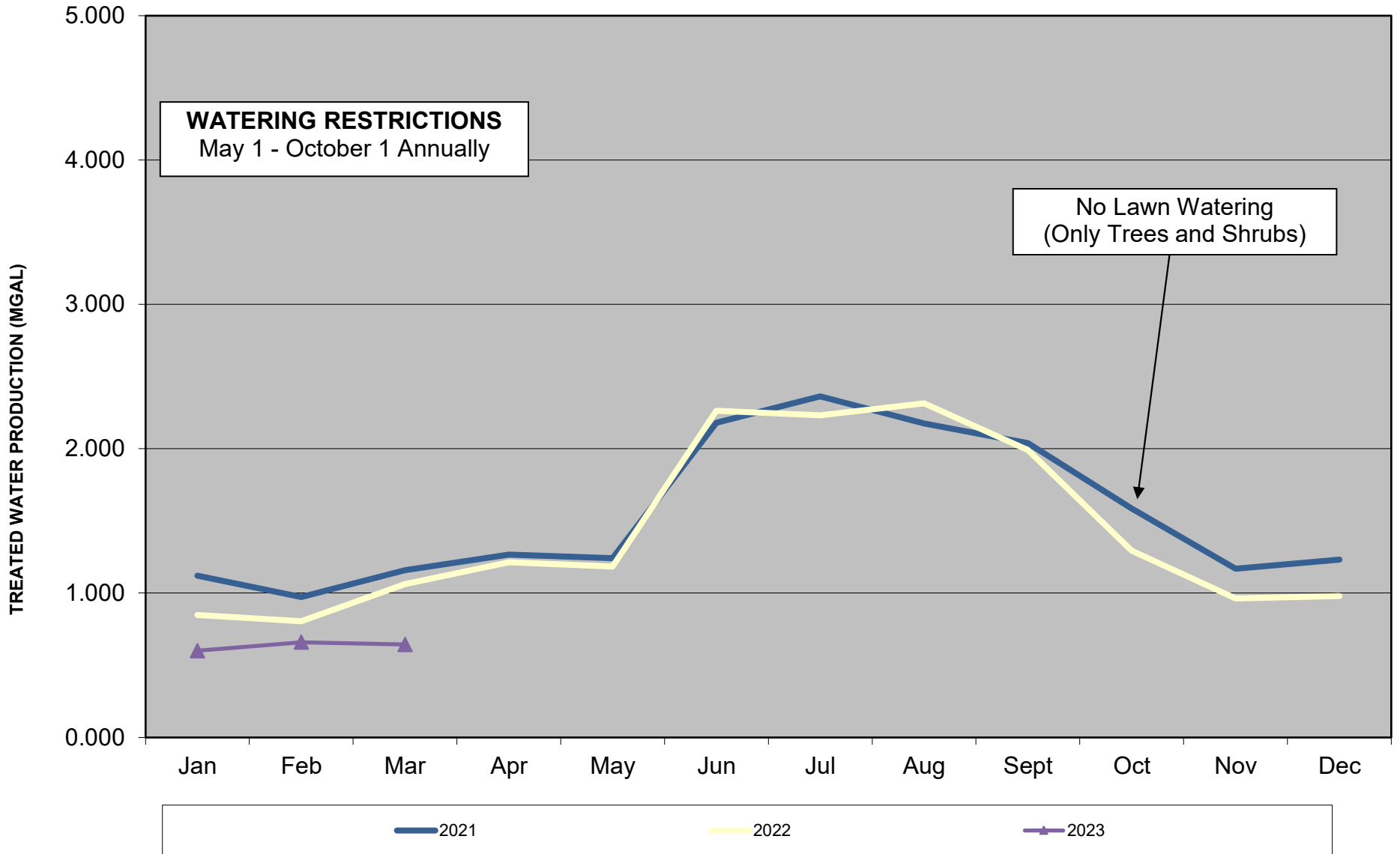
ROXBOROUGH WATER AND SANITATION DISTRICT MAX DAY DEMAND PER EQR



ROXBOROUGH NW DOUGLAS COUNTY AVERAGE DEMAND PER EQR



ROXBOROUGH NW DOUGLAS COUNTY TREATED WATER PRODUCTION 2021-2023



**Roxborough Water and Sanitation
Financial Recap
February 28, 2023**

General Fund

1. Property taxes collected for the month total \$ 44,052
2. Specific ownership taxes collected for the month total \$ 12,568
3. Repairs Expense includes \$ 2348 to Browns Hill

Debt Service Fund

1. Property taxes collected for the month total \$ 14,192
2. Specific ownership taxes collected for the month total \$ 4,048
3. Transfers in for Debt Surcharge in the amount \$ 93,556
4. Paid \$ 468,621 for February debt service

Water Fund Treatment

1. Service charges billed for the month were \$ 231,563
2. Dominion WTP Operations income of \$ 51,074 for the month.
3. Irrigation Water \$ 8,042 for the month.
4. Collected \$ 93,556 in capital surcharges for the WTP
5. Paid \$ 26,133 in Utility Costs for the month
6. Paid \$ 21,925 to Signarama DTC Signs

Water Fund -Distribution

1. Water Costs for the month \$ 58,973
2. Capital project costs of \$ 107,246 including \$ 94,835 to Intermountain Sales for the month.

Sewer Fund

1. Service charges for the month totaled \$ 157,640
2. Lockheed Martin service charges totaled \$ 29,850 for the month.
3. Dominion Sewer Conveyance income of \$ 38,740
4. Paid \$ 15,608 to DPC Industries for Operating Supplies

Capital Fund

1. Capital Expenses related to Valley View Church \$ 8,013
2. Paid \$ 44,126 for Dominion System Improvements
3. Paid \$ 111,530 for Dominion WTP Pump

ROXBOROUGH WATER & SANITATION DISTRICT
FINANCIAL STATEMENTS

February 28, 2023

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Roxborough Water and Sanitation District Balance Sheet by Class

As of February 28, 2023

	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	5-Capital Fund	6-Water- Distribution	7-Plum Valley Heights	Unclassified	TOTAL
ASSETS									
Current Assets									
Checking/Savings									
1105 Wells Fargo Checking	1,457,935.16	4,751,526.54	25,271,807.41	3,005,171.10	-187,274.06	-24,944,209.62	-1,219,294.77	0.00	8,135,891.76
1111-WF Bond Redemption	0.00	1,663,115.10	0.00	0.00	0.00	0.00	0.00	0.00	1,663,115.10
1125-Wells Fargo Savings	0.00	0.00	0.00	0.00	0.00	0.00	1,576,172.09	0.00	1,576,172.09
1139-WF Ravenna	0.00	0.00	3,196,997.18	0.00	0.00	0.00	0.00	0.00	3,196,997.18
1150-Investment In Colostrust	1,012,373.41	230,882.31	7,844,130.54	8,171,624.80	0.00	0.00	0.00	0.00	17,059,011.06
1155-Colostrust Bond Fund	0.00	0.00	367,020.66	509,811.33	0.00	0.00	0.00	0.00	876,831.99
1160-System Develop Colo Trust	0.00	0.00	0.00	1,008,800.22	0.00	0.00	0.00	0.00	1,008,800.22
Total Checking/Savings	2,470,308.57	6,645,523.95	36,479,955.79	12,695,207.45	-187,274.06	-24,944,209.62	356,977.32	0.00	33,516,389.40
Other Current Assets									
1300-A/R Service	0.00	0.00	512,723.13	278,827.66	0.00	0.00	0.00	0.00	791,550.79
1310-A/R Availability	0.00	0.00	10,239.03	3,994.46	0.00	0.00	0.00	0.00	14,232.51
1350-A/R Taxes	1,761,246.00	567,412.00	0.00	0.00	0.00	0.00	450,300.00	0.00	2,778,958.00
1356-Due From NWDC Inclusion	0.00	0.00	6,851.31	0.00	0.00	0.00	0.00	0.00	6,851.31
1370-Due From Others	0.00	0.00	18,218.04	0.00	0.00	0.00	0.00	0.00	18,218.04
1390-Due From Dominion	0.00	0.00	257,637.59	200,000.00	0.00	0.00	0.00	0.00	457,637.59
1394-Due From Ravenna	0.00	0.00	14,397.08	0.00	0.00	0.00	0.00	0.00	14,397.08
1400-Prepaid Insurance	21,839.50	0.00	21,839.50	21,839.50	0.00	0.00	0.00	0.00	87,358.00
Total Other Current Assets	1,763,085.50	567,412.00	841,904.66	504,661.64	0.00	21,839.50	450,300.00	0.00	4,169,203.32
Total Current Assets	4,233,394.07	7,212,935.95	37,321,860.47	13,199,859.09	-187,274.06	-24,922,370.12	807,177.32	0.00	37,685,592.72
Fixed Assets	0.00	0.00	82,480,633.32	17,246,630.43	0.00	0.00	0.00	0.00	99,727,263.75
1500-Capital Assets	0.00	0.00	82,480,633.32	17,246,630.43	0.00	0.00	0.00	0.00	99,727,263.75
Total Fixed Assets	0.00	0.00	82,480,633.32	17,246,630.43	0.00	0.00	0.00	0.00	99,727,263.75
TOTAL ASSETS	4,233,394.07	7,212,935.95	119,802,493.79	30,446,499.52	-187,274.06	-24,922,370.12	807,177.32	0.00	137,412,855.47
LIABILITIES & EQUITY									
Liabilities									
Current Liabilities									
Accounts Payable									
2000-Accounts Payable	1,923.99	0.00	28,378.79	17,303.24	20,570.60	90,394.53	0.00	0.00	158,571.15
Total Accounts Payable	1,923.99	0.00	28,378.79	17,303.24	20,570.60	90,394.53	0.00	0.00	158,571.15
Other Current Liabilities									
2015 Accrued Vac Sick Leave	0.00	0.00	27,961.27	26,925.67	0.00	27,961.27	0.00	0.00	82,848.21
2022-Deferred Rental Income	0.00	0.00	14,589.96	0.00	0.00	0.00	0.00	0.00	14,589.96
2025-Ravenna Crisis Advanced	0.00	0.00	3,196,997.18	0.00	0.00	0.00	0.00	0.00	3,196,997.18
2090-Deferred Taxes	1,761,246.00	567,412.00	0.00	0.00	0.00	0.00	0.00	0.00	2,778,558.00
Deferred Income	0.00	0.00	0.00	2,000,000.00	0.00	0.00	0.00	0.00	2,000,000.00
Total Other Current Liabilities	1,761,246.00	567,412.00	3,239,558.43	2,026,925.67	0.00	27,961.27	0.00	0.00	8,073,403.37
Total Current Liabilities	1,763,169.99	567,412.00	3,267,937.22	2,044,228.91	20,570.60	118,355.80	450,300.00	0.00	8,231,974.52
Total Liabilities	1,763,169.99	567,412.00	3,267,937.22	2,044,228.91	20,570.60	118,355.80	450,300.00	0.00	8,231,974.52
Equity									
390-Retained Earnings									
Net Income	2,484,321.25	6,956,089.50	115,670,712.93	28,133,995.53	6,556.75	-24,633,487.61	428,329.08	0.00	129,357,516.33
Total Equity	-4,097.17	-310,584.55	963,643.74	266,275.08	-214,401.41	-407,238.51	-72,451.76	0.00	-176,534.38
TOTAL LIABILITIES & EQUITY	4,233,394.07	7,212,935.95	119,802,493.79	30,446,499.52	-187,274.06	-24,922,370.12	807,177.32	0.00	137,412,855.47

Roxborough Water and Sanitation District Profit & Loss by Class

February 2023

	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	5-Capital Fund	6-Water- Distribution	7-Plum Valley Heights	TOTAL
Ordinary Income/Expense								
Income								
5010- Service Charges	0.00	0.00	231,562.78	157,639.52	0.00	0.00	0.00	389,202.30
5101- Service Charges LMA	0.00	0.00	0.00	29,850.27	0.00	0.00	0.00	29,850.27
5200- Property Taxes	44,052.04	14,192.02	0.00	0.00	0.00	0.00	0.00	58,244.06
5210- Specific Ownership Taxes	12,567.76	4,048.89	0.00	0.00	0.00	0.00	0.00	16,616.65
5211- Dominion WTP Operations	0.00	0.00	51,074.22	0.00	0.00	0.00	0.00	51,074.22
5310- Permit Fees	0.00	0.00	825.00	825.00	0.00	0.00	0.00	1,650.00
5410-Hydrant Water	0.00	0.00	1,293.75	0.00	0.00	0.00	0.00	1,293.75
5510-Potable Irrigation Water	0.00	0.00	1,665.00	0.00	0.00	0.00	0.00	1,665.00
5511-Irrigation Water	0.00	0.00	8,042.13	0.00	0.00	0.00	0.00	8,042.13
5601-Late Fees, Penalties,	0.00	0.00	3,406.52	1,562.68	0.00	0.00	0.00	4,969.20
5610- Miscellaneous Income	0.00	0.00	-635.05	-635.05	0.00	0.00	0.00	-1,270.10
5611-Inclusion fees-NWDC	0.00	0.00	5,600.67	0.00	0.00	0.00	0.00	5,600.67
5620- Dominion Dist. Operations	0.00	0.00	16,349.59	0.00	0.00	0.00	0.00	16,349.59
5625- Dominion Sewer Conveyance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5640- Dominion Treated Water Us	0.00	0.00	6,195.27	0.00	0.00	0.00	0.00	6,195.27
5650 Dominion Exp Reimbursement	0.00	0.00	87,507.09	0.00	0.00	0.00	0.00	87,507.09
5700- Sys. Development Charge	0.00	0.00	135.00	0.00	0.00	0.00	0.00	135.00
5705 Ravenna SDC	0.00	0.00	21,661.29	0.00	0.00	0.00	0.00	21,661.29
5710- Capital Surcharge	0.00	0.00	11,882.20	13,322.76	0.00	0.00	0.00	25,204.96
5715- Capital Surcharge WTP Sup	0.00	0.00	93,556.46	0.00	0.00	0.00	0.00	93,556.46
5820 - Investment Income	3,392.72	1,353.22	28,447.61	35,559.70	0.00	0.00	954.79	69,708.04
5850 - Reimbursed Exp Other	0.00	0.00	11,658.00	0.00	0.00	0.00	0.00	11,658.00
Total Income	60,012.52	19,594.13	580,427.53	293,405.88	0.00	0.00	42,051.44	995,491.50
Gross Profit	60,012.52	19,594.13	580,427.53	293,405.88	0.00	0.00	42,051.44	995,491.50
Expense								
6020-Payroll Expenses	9,599.26	0.00	49,676.17	34,662.79	0.00	30,444.63	0.00	124,382.85
6040- Accounting	2,375.00	0.00	2,375.00	2,375.00	0.00	2,375.00	0.00	10,500.00
6050- Contract Labor	0.00	0.00	0.00	2,797.98	0.00	2,797.98	0.00	5,985.96
6080- Education	813.75	0.00	437.75	913.75	0.00	2,748.75	0.00	4,914.00
6099- Election	805.36	0.00	0.00	0.00	0.00	0.00	0.00	805.36
6100- Engineering	485.00	0.00	1,065.00	14,731.75	0.00	20,712.75	0.00	36,994.50
6110-Conservation Rebates	0.00	0.00	0.00	0.00	0.00	50.00	0.00	50.00
6115- GPS/GIS	0.00	0.00	0.00	480.00	0.00	1,200.00	0.00	1,680.00
6130- Insurance	2,201.75	0.00	2,201.75	2,201.75	0.00	2,201.75	0.00	8,807.00
6140- Lab & Test Fees	0.00	0.00	1,404.00	0.00	0.00	484.00	0.00	1,888.00
6150- Legal	633.63	0.00	633.63	633.63	0.00	1,454.13	0.00	3,355.02
6170- Meter Expenses	0.00	0.00	306.00	0.00	0.00	3,079.10	0.00	3,385.10
6180- Misc. Expenses	99.59	0.00	287.24	66.82	0.00	78.93	0.00	512.58
6200- Office Expenses	4,875.91	0.00	278.88	1,493.58	0.00	8,187.21	0.00	14,871.21
6210-Operating Supplies	0.00	0.00	1,823.25	15,607.88	0.00	1,538.84	0.00	17,431.13
6220- Permits	2,843.99	0.00	0.00	2,250.00	0.00	360.00	0.00	5,453.99
6230- Repairs and Maint	3,467.80	0.00	12,358.61	7,401.09	0.00	1,376.30	0.00	24,604.00
6240- Safety Equipment	0.00	0.00	1,146.96	151.14	0.00	387.69	0.00	1,685.81
6250- Treasurers Fees	650.78	212.88	0.00	0.00	0.00	0.00	565.46	1,439.12
6260- Utilities	141.17	0.00	27,700.64	12,786.51	0.00	5,519.18	0.00	46,147.50
6270- Vehicle	0.00	0.00	84.36	3,312.67	0.00	3,600.45	0.00	6,997.48
6280- Water Costs	0.00	0.00	0.00	0.00	0.00	58,973.82	0.00	58,973.82
6420-Loan Administrative Fees	0.00	38,400.00	0.00	0.00	0.00	0.00	0.00	38,400.00
6500- CWRPDA -PVH D15a356	0.00	116,617.50	0.00	0.00	0.00	0.00	0.00	116,617.50
7100-Principal Payments-W05A105	0.00	272,500.00	0.00	0.00	0.00	0.00	0.00	272,500.00
7200- Interest Payments	0.00	41,103.19	0.00	0.00	0.00	0.00	0.00	41,103.19
7290- Water Rights	0.00	0.00	0.00	0.00	0.00	790.50	0.00	790.50
7300- Capital Projects	0.00	0.00	48,604.66	1,457.86	0.00	107,245.84	0.00	157,308.36
7308- O-Line Capacity Improve.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,193.30
7310 - WTP- Dominion Pump	0.00	0.00	0.00	0.00	0.00	0.00	0.00	111,529.75
7311- Dominion System Improve.	0.00	0.00	0.00	0.00	44,125.75	0.00	0.00	44,125.75

No assurance is provided on these financial statements

**Roxborough Water and Sanitation District
Profit & Loss by Class**

February 2023

	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	5-Capital Fund	6-Water-Distribution	7-Plum Valley Heights	TOTAL
7312- Ravenna Pump Station	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7313 - Valley View Project	0.00	0.00	0.00	0.00	8,013.10	0.00	0.00	8,013.10
Total Expense	29,002.99	468,833.57	150,364.12	103,324.20	172,861.91	247,419.64	1,565.46	1,173,371.89
Net Ordinary Income	31,009.53	-449,239.44	430,063.41	190,081.68	-172,861.91	-247,419.64	40,485.98	-177,880.39
Other Income/Expense								
6902- Transfers in WTP	0.00	93,556.46	0.00	0.00	0.00	0.00	0.00	93,556.46
Total Other Income	0.00	93,556.46	0.00	0.00	0.00	0.00	0.00	93,556.46
Other Expense								
8002- Transfers Water Supply SV	0.00	0.00	93,556.46	0.00	0.00	0.00	0.00	93,556.46
9000- Depreciation Expense	0.00	0.00	165,000.00	69,000.00	0.00	0.00	0.00	234,000.00
Total Other Expense	0.00	0.00	258,556.46	69,000.00	0.00	0.00	0.00	327,556.46
Net Other Income	0.00	93,556.46	-258,556.46	-69,000.00	0.00	0.00	0.00	-234,000.00
Net Income	31,009.53	-355,682.98	171,506.95	121,081.68	-172,861.91	-247,419.64	40,485.98	-411,880.39

Roxborough Water and Sanitation District
Profit & Loss by Class
 January through February 2023

	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	5-Capital Fund	6-Water- Distribution	7-Plum Valley Heights	TOTAL
Ordinary Income/Expense								
Income								
5010- Service Charges	0.00	0.00	453,576.32	315,429.96	0.00	0.00	0.00	769,006.28
5100-Availability Charges	0.00	0.00	20,228.12	6,552.00	0.00	0.00	0.00	26,780.12
5101- Service Charges LMA	0.00	0.00	0.00	59,459.11	0.00	0.00	0.00	59,459.11
5200- Property Taxes	44,138.74	14,234.75	0.00	0.00	0.00	0.00	37,696.25	96,069.74
5210- Specific Ownership Taxes	22,553.80	8,971.14	0.00	0.00	0.00	0.00	6,284.18	37,789.12
5241- Dominion WTP Operations	0.00	0.00	102,148.44	0.00	0.00	0.00	0.00	102,148.44
5310-Permit Fees	0.00	0.00	1,650.00	1,650.00	0.00	0.00	0.00	3,300.00
5410-Hydrant Water	0.00	0.00	5,230.00	0.00	0.00	0.00	0.00	5,230.00
5510-Potable Irrigation Water	0.00	0.00	2,189.50	0.00	0.00	0.00	0.00	2,189.50
5511-Irrigation Water	0.00	0.00	14,734.26	0.00	0.00	0.00	0.00	14,734.26
5601-Late Fees, Penalties,	0.00	0.00	7,218.78	3,354.37	0.00	0.00	0.00	10,573.15
5610- Miscellaneous Income	0.00	0.00	464.31	-712.55	0.00	0.00	0.00	-248.24
5611-Inclusion fees-NWDC	0.00	0.00	13,244.67	0.00	0.00	0.00	0.00	13,244.67
5620- Dominion Dist. Operations	0.00	0.00	32,699.18	0.00	0.00	0.00	0.00	32,699.18
5625- Dominion Sewer Conveyance	0.00	0.00	0.00	76,900.00	0.00	0.00	0.00	76,900.00
5640- Dominion Treated Water Us	0.00	0.00	11,569.26	0.00	0.00	0.00	0.00	11,569.26
5650- Dominion Exp Reimbursement	0.00	0.00	330,472.64	0.00	0.00	0.00	0.00	330,472.64
5660- Ravenna Reimbursement	0.00	0.00	14,397.08	0.00	0.00	0.00	0.00	14,397.08
5700- Sys. Development Charge	0.00	0.00	270.00	27,426.00	0.00	0.00	0.00	27,696.00
5705 Ravenna SDC	0.00	0.00	50,148.39	0.00	0.00	0.00	0.00	50,148.39
5710- Capital Surcharge	0.00	0.00	23,768.46	26,524.68	0.00	0.00	0.00	50,293.14
5715- Capital Surcharge WTP Sup	0.00	0.00	187,141.92	0.00	0.00	0.00	0.00	187,141.92
5820- Investment Income	7,035.48	3,566.92	63,574.74	70,282.57	0.00	0.00	1,866.42	146,326.13
5850 - Reimbursed Exp Other	0.00	0.00	17,821.50	0.00	0.00	0.00	0.00	17,821.50
Total Income	73,728.02	26,772.81	1,352,547.57	586,866.14	0.00	0.00	45,826.85	2,085,741.39
Gross Profit	73,728.02	26,772.81	1,352,547.57	586,866.14	0.00	0.00	45,826.85	2,085,741.39
Expense								
6020-Payroll Expenses	18,554.87	0.00	99,121.39	68,736.33	0.00	60,310.46	0.00	246,723.05
6040- Accounting	4,750.00	0.00	4,750.00	4,750.00	0.00	4,750.00	2,000.00	21,000.00
6050- Contract Labor	0.00	0.00	0.00	770.52	0.00	2,797.98	0.00	3,568.50
6080- Education	1,127.45	0.00	1,256.75	1,795.75	0.00	2,667.75	0.00	6,787.70
6099- Election	995.36	0.00	0.00	0.00	0.00	0.00	0.00	995.36
6100- Engineering	3,074.50	0.00	3,740.00	22,275.50	0.00	38,137.00	0.00	67,227.00
6110-Conservation Rebates	0.00	0.00	0.00	0.00	0.00	50.00	0.00	50.00
6115- GPS/GIS	0.00	0.00	0.00	3,252.50	0.00	7,492.50	0.00	10,745.00
6130- Insurance	4,385.75	0.00	4,385.75	4,385.75	0.00	4,385.75	0.00	17,543.00
6140- Lab & Test Fees	0.00	0.00	1,433.00	0.00	0.00	628.00	0.00	2,061.00
6150- Legal	2,508.01	0.00	1,985.38	1,985.38	0.00	4,095.88	266.00	10,840.65
6170 - Meter Expenses	0.00	0.00	306.00	0.00	0.00	3,079.10	0.00	3,385.10
6180- Misc. Expenses	99.59	0.00	267.24	2,667.82	0.00	78.93	0.00	3,113.58
6200- Office Expenses	5,444.67	0.00	173.93	4,035.85	0.00	3,113.58	0.00	11,723.67
6210-Operating Supplies	0.00	0.00	1,823.25	15,607.88	0.00	2,069.22	0.00	17,431.13
6220- Permits	20,748.77	0.00	0.00	4,250.00	0.00	0.00	0.00	29,756.77
6230- Repairs and Maint	15,303.78	0.00	13,293.89	12,092.14	0.00	8,064.69	0.00	48,754.50
6240- Safety Equipment	0.00	0.00	1,146.98	151.14	0.00	387.69	0.00	1,685.81
6250 - Treasurers Fees	662.08	213.52	0.00	0.00	0.00	0.00	565.46	1,441.06
6260- Utilities	172.36	0.00	27,801.06	13,256.67	0.00	5,340.03	0.00	46,570.12
6270- Vehicle	0.00	0.00	84.36	3,312.67	0.00	3,600.45	0.00	6,997.48
6280- Water Costs	0.00	0.00	0.00	0.00	0.00	127,689.54	0.00	127,689.54
6420-Loan Administrative Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	38,400.00
6500- CWRPDA -PVH D15A356	0.00	0.00	116,617.50	0.00	0.00	0.00	0.00	116,617.50
6550-CWCB Principal c150346	0.00	0.00	0.00	0.00	0.00	0.00	115,447.15	115,447.15
7100-Principal Payments-W05A105	0.00	0.00	0.00	0.00	0.00	0.00	0.00	272,500.00
7150-Ravenna CWCB	0.00	0.00	41,103.19	82,425.19	0.00	0.00	0.00	82,425.19
7200- Interest Payments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	41,103.19
7290- Water Rights	0.00	0.00	0.00	0.00	0.00	790.50	0.00	790.50
7300- Capital Projects	0.00	0.00	89,764.81	10,773.16	0.00	126,062.84	0.00	226,600.81
7301-Capital DWSD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7308- O-Line Capacity Improve.	0.00	0.00	0.00	0.00	18,603.30	0.00	0.00	18,603.30

No assurance is provided on these financial statements

Roxborough Water and Sanitation District
Profit & Loss by Class
 January through February 2023

	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	5-Capital Fund	6-Water- Distribution	7-Plum Valley Heights	TOTAL
7310 - WTP - Dominion Pump	0.00	0.00	0.00	0.00	115,391.16	0.00	0.00	115,391.16
7311 - Dominion System Improve.	0.00	0.00	0.00	0.00	54,585.25	0.00	0.00	54,585.25
7312 - Ravenna Pump Station	0.00	0.00	0.00	0.00	701.90	0.00	0.00	701.90
7313 - Valley View Project	0.00	0.00	0.00	0.00	25,119.80	0.00	0.00	25,119.80
Total Expense	77,825.19	551,259.40	251,333.79	174,039.06	214,401.41	407,238.31	118,278.61	1,794,375.77
Net Ordinary Income	-4,097.17	-524,466.59	1,107,213.78	412,827.08	-214,401.41	-407,238.31	-72,451.76	291,366.62
Other Income/Expense								
Other Income	0.00	26,780.12	0.00	0.00	0.00	0.00	0.00	26,780.12
6900- Transfers In	0.00	187,141.92	0.00	0.00	0.00	0.00	0.00	187,141.92
6902- Transfers In WTP								
Total Other Income	0.00	213,922.04	0.00	0.00	0.00	0.00	0.00	213,922.04
Other Expense								
8000- Transfers to Other Funds	0.00	0.00	20,228.12	6,552.00	0.00	0.00	0.00	26,780.12
8002- Transfers Water Supply SV	0.00	0.00	187,141.92	0.00	0.00	0.00	0.00	187,141.92
9000 -Depreciation Expense	0.00	0.00	330,000.00	138,000.00	0.00	0.00	0.00	468,000.00
Total Other Expense	0.00	0.00	537,370.04	144,552.00	0.00	0.00	0.00	681,922.04
Net Other Income	0.00	213,922.04	-537,370.04	-144,552.00	0.00	0.00	0.00	-468,000.00
Net Income	-4,097.17	-310,564.55	563,843.74	268,275.08	-214,401.41	-407,238.31	-72,451.76	-176,634.38

Roxborough Water and Sanitation District
Profit & Loss -General Fund
February 2023

	Feb 23	Jan - Feb 23
Ordinary Income/Expense		
Income		
5200- Property Taxes	44,052.04	44,138.74
5210- Specific Ownership Taxes	12,567.76	22,553.80
5820- Investment Income	3,392.72	7,035.48
Total Income	<u>60,012.52</u>	<u>73,728.02</u>
Gross Profit	60,012.52	73,728.02
Expense		
6020-Payroll Expenses	9,599.26	18,554.87
6040- Accounting	2,375.00	4,750.00
6050- Contract Labor	0.00	0.00
6080- Education	813.75	1,127.45
6099- Election	805.36	995.36
6100- Engineering	485.00	3,074.50
6130- Insurance	2,201.75	4,385.75
6150- Legal	633.63	2,508.01
6180- Misc. Expenses	99.59	99.59
6200- Office Expense	4,875.91	5,444.67
6220- Permits	2,843.99	20,746.77
6230- Repairs and Maint	3,467.80	15,303.78
6250- Treasurers Fees	660.78	662.08
6260- Utilities	141.17	172.36
6270- Vehicle	0.00	0.00
Total Expense	<u>29,002.99</u>	<u>77,825.19</u>
Net Ordinary Income	<u>31,009.53</u>	<u>-4,097.17</u>
Net Income	<u><u>31,009.53</u></u>	<u><u>-4,097.17</u></u>

Roxborough Water and Sanitation District
Profit & Loss -Debt Service
February 2023

	<u>Feb 23</u>	<u>Jan - Feb 23</u>
Ordinary Income/Expense		
Income		
5200- Property Taxes	14,192.02	14,234.75
5210- Specific Ownership Taxes	4,048.89	8,971.14
5820- Investment Income	1,353.22	3,566.92
Total Income	<u>19,594.13</u>	<u>26 772.81</u>
Gross Profit	19,594.13	26 772.81
Expense		
6250- Treasurers Fees	212.88	213.52
6420-Loan Administrative Fees	38,400.00	38 400.00
6500- CWRPDA -PVH D15a356	116,617.50	116 617.50
7100-Principal Payments-W05A105	272,500.00	272 500.00
7150-Ravenna CWCB	0.00	82 425.19
7200- Interest Payments	41,103.19	41 103.19
Total Expense	<u>468,833.57</u>	<u>551 259.40</u>
Net Ordinary Income	-449,239.44	-524 486.59
Other Income/Expense		
Other Income		
6900- Transfers In	0.00	26,780.12
6902- Transfers In WTP	93,556.46	187,141.92
Total Other Income	<u>93,556.46</u>	<u>213,922.04</u>
Net Other Income	93,556.46	213,922.04
Net Income	<u><u>-355,682.98</u></u>	<u><u>-310,564.55</u></u>

Roxborough Water and Sanitation District
Profit & Loss -Water Treatment
February 2023

	Feb 23	Jan - Feb 23
Ordinary Income/Expense		
Income		
5010- Service Charges	231,562.78	453,576.32
5100-Availability Charges	0.00	20,228.12
5211- Dominion WTP Operations	51,074.22	102,148.44
5310-Permit Fees	825.00	1,650.00
5410-Hydrant Water	1,293.75	5,230.00
5510-Potable Irrigation Water	1,665.00	2,189.50
5511-Irrigation Water	8,042.13	14,734.26
5601-Late Fees, Penalties,	3,406.52	7,218.78
5610- Miscellaneous Income	-635.05	464.31
5611-Inclusion fees-NWDC	5,600.67	13,244.67
5620- Dominion Dist. Operations	16,349.59	32,699.18
5640- Dominion Treated Water Us	6,195.27	11,569.26
5650 Dominion Exp Reimbursement	87,507.09	330,472.64
5660- Ravenna Reimbursement	0.00	14,397.08
5700- Sys. Development Charge	135.00	270.00
5705 Ravenna SDC	21,661.29	50,148.39
5710- Capital Surcharge	11,882.20	23,768.46
5715- Capital Surcharge WTP Sup	93,556.46	187,141.92
5820- Investment Income	28,447.61	63,574.74
5850 - Reimbursed Exp Other	11,858.00	17,821.50
Total Income	580,427.53	1,352,547.57
Gross Profit	580,427.53	1,352,547.57
Expense		
6020-Payroll Expenses	49,676.17	99,121.39
6040- Accounting	2,375.00	4,750.00
6080- Education	437.75	1,256.75
6100- Engineering	1,065.00	3,740.00
6130- Insurance	2,201.75	4,385.75
6140- Lab & Test Fees	1,404.00	1,433.00
6150- Legal	633.63	1,985.38
6170 - Meter Expenses	306.00	306.00
6180- Misc. Expenses	267.24	267.24
6200- Office Expense	278.88	173.93
6210-Operating Supplies	1,823.25	1,823.25
6230- Repairs and Maint	12,358.81	13,293.89
6240- Safety Equipment	1,146.98	1,146.98
6260- Utilities	27,700.64	27,801.06
6270- Vehicle	84.36	84.36
7300- Capital Projects	48,604.66	89,764.81
Total Expense	150,364.12	251,333.79
Net Ordinary Income	430,063.41	1,101,213.78
Other Income/Expense		
Other Expense		
8000- Transfers to Other Funds	0.00	20,228.12
8002- Transfers Water Supply SV	93,556.46	187,141.92
9000 -Depreciation Expense	165,000.00	330,000.00
Total Other Expense	258,556.46	537,370.04
Net Other Income	-258,556.46	-537,370.04
Net Income	171,506.95	563,843.74

Roxborough Water and Sanitation District
Profit & Loss -Water Distribution
February 2023

	<u>Feb 23</u>	<u>Jan - Feb 23</u>
Ordinary Income/Expense		
Expense		
6020-Payroll Expenses	30,444.63	60,310.46
6040- Accounting	2,375.00	4,750.00
6050- Contract Labor	2,797.98	2,797.98
6080- Education	2,748.75	2,667.75
6100- Engineering	20,712.75	38,137.00
6110-Conservation Rebates	50.00	50.00
6115- GPS/GIS	1,200.00	7,492.50
6130- Insurance	2,201.75	4,385.75
6140- Lab & Test Fees	484.00	628.00
6150- Legal	1,454.13	4,095.88
6170 - Meter Expenses	3,079.10	3,079.10
6180- Misc. Expenses	78.93	78.93
6200- Office Expense	1,538.84	2,069.22
6220- Permits	360.00	4,760.00
6230- Repairs and Maint	1,376.30	8,064.69
6240- Safety Equipment	387.69	387.69
6260- Utilities	5,519.18	5,340.03
6270- Vehicle	3,600.45	3,600.45
6280- Water Costs	58,973.82	127,689.54
7290- Water Rights	790.50	790.50
7300- Capital Projects	107,245.84	126,062.84
Total Expense	<u>247,419.64</u>	<u>407,238.31</u>
Net Ordinary Income	<u>-247,419.64</u>	<u>-407,238.31</u>
Net Income	<u><u>-247,419.64</u></u>	<u><u>-407,238.31</u></u>

Roxborough Water and Sanitation District
Profit & Loss -Sewer Fund
February 2023

	Feb 23	Jan - Feb 23
Ordinary Income/Expense		
Income		
5010- Service Charges	157,639.52	315,429.96
5100-Availability Charges	0.00	6,552.00
5101- Service Charges LMA	29,850.27	59,459.11
5310-Permit Fees	825.00	1,650.00
5601-Late Fees, Penalties,	1,562.68	3,354.37
5610- Miscellaneous Income	-635.05	-712.55
5625- Dominion Sewer Conveyance	38,740.00	76,900.00
5700- Sys. Development Charge	16,541.00	27,426.00
5710- Capital Surcharge	13,322.76	26,524.68
5820- Investment Income	35,559.70	70,282.57
Total Income	293,405.88	586,866.14
Gross Profit	293,405.88	586,866.14
Expense		
6020-Payroll Expenses	34,662.79	68,736.33
6040- Accounting	2,375.00	4,750.00
6050- Contract Labor	2,797.98	770.52
6080- Education	913.75	1,735.75
6100- Engineering	14,731.75	22,275.50
6115- GPS/GIS	480.00	3,252.50
6130- Insurance	2,201.75	4,385.75
6150- Legal	633.63	1,985.38
6180- Misc. Expenses	66.82	2,667.82
6200- Office Expense	1,493.58	4,035.85
6210-Operating Supplies	15,607.88	15,607.88
6220- Permits	2,250.00	4,250.00
6230- Repairs and Maint	7,401.09	12,092.14
6240- Safety Equipment	151.14	151.14
6260- Utilities	12,786.51	13,256.67
6270- Vehicle	3,312.67	3,312.67
7300- Capital Projects	1,457.86	10,773.16
Total Expense	103,324.20	174,039.06
Net Ordinary Income	190,081.68	412,827.08
Other Income/Expense		
Other Expense		
8000- Transfers to Other Funds	0.00	6,552.00
9000 -Depreciation Expense	69,000.00	138,000.00
Total Other Expense	69,000.00	144,552.00
Net Other Income	-69,000.00	-144,552.00
Net Income	121,081.68	268,275.08

Roxborough Water and Sanitation District
Profit & Loss -Capital Fund
February 2023

	Feb 23	Jan - Feb 23
Ordinary Income/Expense		
Expense		
7301-Capital DWSD	0.00	0.00
7308- O-Line Capacity Improve.	9,193.30	18,603.30
7310 - WTP- Dominion Pump	111,529.76	115,391.16
7311- Dominion System Improve.	44,125.75	54,585.25
7312- Ravenna Pump Station	0.00	701.90
7313 - Valley View Project	8,013.10	25,119.80
Total Expense	172,861.91	214,401.41
Net Ordinary Income	-172,861.91	-214,401.41
Net Income	-172,861.91	-214,401.41

Roxborough Water and Sanitation District
Profit & Loss -PVH
February 2023

	Feb 23	Jan - Feb 23
Ordinary Income/Expense		
Income		
5200- Property Taxes	37,696.25	37,696.25
5210- Specific Ownership Taxes	3,400.40	6,264.18
5820- Investment Income	954.79	1,866.42
Total Income	<u>42,051.44</u>	<u>45,826.85</u>
Gross Profit	42,051.44	45,826.85
Expense		
6040- Accounting	1,000.00	2,000.00
6150- Legal	0.00	266.00
6250- Treasurers Fees	565.46	565.46
6550-CWCB Principal c150346	0.00	115,447.15
Total Expense	<u>1,565.46</u>	<u>118,278.61</u>
Net Ordinary Income	<u>40,485.98</u>	<u>-72,451.76</u>
Net Income	<u><u>40,485.98</u></u>	<u><u>-72,451.76</u></u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual- General Fund
January through February 2023

	Jan - Feb 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5200- Property Taxes	44,138.74	1,761,246.00	-1,717,107.26	2.5%
5210- Specific Ownership Taxes	22,553.80	120,000.00	-97,446.20	18.8%
5610-Misc Income	0.00	1,000.00	-1,000.00	0.0%
5820- Investment Income	7,035.48	5,000.00	2,035.48	140.7%
Total Income	73,728.02	1,887,246.00	-1,813,517.98	3.9%
Gross Profit	73,728.02	1,887,246.00	-1,813,517.98	3.9%
Expense				
6020-Payroll Expenses	18,554.87	130,000.00	-111,445.13	14.3%
6040- Accounting	4,750.00	31,500.00	-26,750.00	15.1%
6041- Audit	0.00	30,000.00	-30,000.00	0.0%
6050- Contract Labor	0.00	10,000.00	-10,000.00	0.0%
6060- Directors Fee	0.00	8,000.00	-8,000.00	0.0%
6080- Education	1,127.45	20,000.00	-18,872.55	5.6%
6099- Election	995.36	30,000.00	-29,004.64	3.3%
6100- Engineering	3,074.50	40,000.00	-36,925.50	7.7%
6130- Insurance	4,385.75	30,000.00	-25,614.25	14.6%
6150- Legal	2,508.01	25,000.00	-22,491.99	10.0%
6180- Misc. Expenses	99.59	10,000.00	-9,900.41	1.0%
6200- Office Expense	5,444.67	40,000.00	-34,555.33	13.6%
6220- Permits	20,746.77	30,000.00	-9,253.23	69.2%
6225-Rent	0.00	5,000.00	-5,000.00	0.0%
6230- Repairs and Maint	15,303.78	205,000.00	-189,696.22	7.5%
6250- Treasurers Fees	662.08	45,000.00	-44,337.92	1.5%
6260- Utilities	172.36	2,000.00	-1,827.64	8.6%
6270- Vehicle	0.00	5,000.00	-5,000.00	0.0%
6300- Bank Service Charges	0.00	2,000.00	-2,000.00	0.0%
7300- Capital Projects	0.00	75,000.00	-75,000.00	0.0%
Total Expense	77,825.19	773,500.00	-695,674.81	10.1%
Net Ordinary Income	-4,097.17	1,113,746.00	-1,117,843.17	-0.4%
Other Income/Expense				
Other Expense				
8000- Transfers to Other Funds	0.00	700,000.00	-700,000.00	0.0%
Total Other Expense	0.00	700,000.00	-700,000.00	0.0%
Net Other Income	0.00	-700,000.00	700,000.00	0.0%
Net Income	-4,097.17	413,746.00	-417,843.17	-1.0%

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Debt Service
January through February 2023

	Jan - Feb 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5200- Property Taxes	14,234.75	567,412.00	-553,177.25	2.5%
5210- Specific Ownership Taxes	8,971.14	80,000.00	-71,028.86	11.2%
5820- Investment Income	3,566.92	30,000.00	-26,433.08	11.9%
Total Income	<u>26,772.81</u>	<u>677,412.00</u>	<u>-650,639.19</u>	<u>4.0%</u>
Gross Profit	26,772.81	677,412.00	-650,639.19	4.0%
Expense				
6250- Treasurers Fees	213.52	15,000.00	-14,786.48	1.4%
6420-Loan Administrative Fees	38,400.00	76,800.00	-38,400.00	50.0%
6500- CWRPDA -PVH D15a356	116,617.50	233,236.00	-116,618.50	50.0%
6550-CWCB Principal c150346	0.00	483,231.00	-483,231.00	0.0%
6551- CWCB Interest c150346	0.00	493,412.00	-493,412.00	0.0%
7100-Principal Payments-W05A105	272,500.00	545,000.00	-272,500.00	50.0%
7150-Ravenna CWCB	82,425.19	82,425.00	0.19	100.0%
7200- Interest Payments	41,103.19	61,956.00	-20,852.81	66.3%
Total Expense	<u>551,259.40</u>	<u>1,991,060.00</u>	<u>-1,439,800.60</u>	<u>27.7%</u>
Net Ordinary Income	-524,486.59	-1,313,648.00	789,161.41	39.9%
Other Income/Expense				
Other Income				
6900- Transfers In	26,780.12	160,000.00	-133,219.88	16.7%
6902- Transfers In WTP	187,141.92	1,092,000.00	-904,858.08	17.1%
Total Other Income	<u>213,922.04</u>	<u>1,252,000.00</u>	<u>-1,038,077.96</u>	<u>17.1%</u>
Net Other Income	213,922.04	1,252,000.00	-1,038,077.96	17.1%
Net Income	<u><u>-310,564.55</u></u>	<u><u>-61,648.00</u></u>	<u><u>-248,916.55</u></u>	<u><u>503.8%</u></u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Water Treatment
January through February 2023

	Jan - Feb 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5010- Service Charges	453,576.32	3,200,000.00	-2,746,423.68	14.2%
5100-Availability Charges	20,228.12	120,000.00	-99,771.88	16.9%
5211- Dominion WTP Operations	102,148.44	500,000.00	-397,851.56	20.4%
5310-Permit Fees	1,650.00	1,200.00	450.00	137.5%
5400-Rental Income	0.00	7,200.00	-7,200.00	0.0%
5410-Hydrant Water	5,230.00	40,000.00	-34,770.00	13.1%
5510-Potable Irrigation Water	2,189.50	40,000.00	-37,810.50	5.5%
5511-Irrigation Water	14,734.26	250,000.00	-235,265.74	5.9%
5601-Late Fees, Penalties,	7,218.78			
5610- Miscellaneous Income	464.31	70,000.00	-69,535.69	0.7%
5611-Inclusion fees-NWDC	13,244.67	50,000.00	-36,755.33	26.5%
5620- Dominion Dist. Operations	32,699.18	200,000.00	-167,300.82	16.3%
5640- Dominion Treated Water Us	11,569.26	100,000.00	-88,430.74	11.6%
5650 Dominion Exp Reimbursement	330,472.64			
5660- Ravenna Reimbursement	14,397.08			
5700- Sys. Development Charge	270.00	275,000.00	-274,730.00	0.1%
5705 Ravenna SDC	50,148.39	250,000.00	-199,851.61	20.1%
5710- Capital Surcharge	23,768.46	80,000.00	-56,231.54	29.7%
5715- Capital Surcharge WTP Sup	187,141.92	1,036,808.00	-849,666.08	18.0%
5820- Investment Income	63,574.74	50,000.00	13,574.74	127.1%
5850 - Reimbursed Exp Other	17,821.50	20,000.00	-2,178.50	89.1%
Ravenna Bond Proceeds	0.00	3,196,997.00	-3,196,997.00	0.0%
WCC Water Line Project	0.00	1,205,000.00	-1,205,000.00	0.0%
Total Income	<u>1,352,547.57</u>	<u>10,692,205.00</u>	<u>-9,339,657.43</u>	<u>12.6%</u>
Gross Profit	1,352,547.57	10,692,205.00	-9,339,657.43	12.6%
Expense				
6020-Payroll Expenses	99,121.39	725,000.00	-625,878.61	13.7%
6040- Accounting	4,750.00	32,500.00	-27,750.00	14.6%
6050- Contract Labor	0.00	15,000.00	-15,000.00	0.0%
6065- Dominion expenses	0.00	20,000.00	-20,000.00	0.0%
6080- Education	1,256.75	25,000.00	-23,743.25	5.0%
6100- Engineering	3,740.00	175,000.00	-171,260.00	2.1%
6110-Conservation Rebates	0.00	0.00	0.00	0.0%
6115- GPS/GIS	0.00	25,000.00	-25,000.00	0.0%
6130- Insurance	4,385.75	25,000.00	-20,614.25	17.5%
6140- Lab & Test Fees	1,433.00	15,000.00	-13,567.00	9.6%
6150- Legal	1,985.38	37,500.00	-35,514.62	5.3%
6170 - Meter Expenses	306.00	0.00	306.00	100.0%
6180- Misc. Expenses	267.24	10,000.00	-9,732.76	2.7%
6200- Office Expense	173.93	20,000.00	-19,826.07	0.9%
6210-Operating Supplies	1,823.25	175,000.00	-173,176.75	1.0%
6220- Permits	0.00	3,000.00	-3,000.00	0.0%
6230- Repairs and Maint	13,293.89	250,000.00	-236,706.11	5.3%
6240- Safety Equipment	1,146.98	5,000.00	-3,853.02	22.9%
6260- Utilities	27,801.06	230,000.00	-202,198.94	12.1%
6270- Vehicle	84.36	5,000.00	-4,915.64	1.7%
6280- Water Costs	0.00	50,000.00	-50,000.00	0.0%
7300- Capital Projects	89,764.81	1,140,000.00	-1,050,235.19	7.9%
Total Expense	<u>251,333.79</u>	<u>2,983,000.00</u>	<u>-2,731,666.21</u>	<u>8.4%</u>
Net Ordinary Income	1,101,213.78	7,709,205.00	-6,607,991.22	14.3%
Other Income/Expense				
Other Income				
6900- Transfers In	0.00	500,000.00	-500,000.00	0.0%
Total Other Income	0.00	500,000.00	-500,000.00	0.0%
Other Expense				
8000- Transfers to Other Funds	20,228.12	120,000.00	-99,771.88	16.9%
8002- Transfers Water Supply SV	187,141.92	1,036,808.00	-849,666.08	18.0%
8100- Transfer to Other Funds	0.00	0.00	0.00	0.0%

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Water Treatment
 January through February 2023

	<u>Jan - Feb 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
8150- Transfer to Capital Fund	0.00	3,565,000.00	-3,565,000.00	0.0%
9000 -Depreciation Expense	330,000.00			
Total Other Expense	<u>537,370.04</u>	<u>4,721,808.00</u>	<u>-4,184,437.96</u>	<u>11.4%</u>
Net Other Income	<u>-537,370.04</u>	<u>-4,221,808.00</u>	<u>3,684,437.96</u>	<u>12.7%</u>
Net Income	<u><u>563,843.74</u></u>	<u><u>3,487,397.00</u></u>	<u><u>-2,923,553.26</u></u>	<u><u>16.2%</u></u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Water Distribution
 January through February 2023

	<u>Jan - Feb 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Expense				
6020-Payroll Expenses	60,310.46	360,000.00	-299,689.54	16.8%
6040- Accounting	4,750.00	32,500.00	-27,750.00	14.6%
6050- Contract Labor	2,797.98	40,000.00	-37,202.02	7.0%
6065- Dominion expenses	0.00	60,000.00	-60,000.00	0.0%
6080- Education	2,667.75	25,000.00	-22,332.25	10.7%
6100- Engineering	38,137.00	200,000.00	-161,863.00	19.1%
6110-Conservation Rebates	50.00	25,000.00	-24,950.00	0.2%
6115- GPS/GIS	7,492.50	25,000.00	-17,507.50	30.0%
6130- Insurance	4,385.75	25,000.00	-20,614.25	17.5%
6140- Lab & Test Fees	628.00	10,000.00	-9,372.00	6.3%
6150- Legal	4,095.88	37,500.00	-33,404.12	10.9%
6170 - Meter Expenses	3,079.10	125,000.00	-121,920.90	2.5%
6180- Misc. Expenses	78.93	10,000.00	-9,921.07	0.8%
6200- Office Expense	2,069.22	20,000.00	-17,930.78	10.3%
6220- Permits	4,760.00	5,000.00	-240.00	95.2%
6230- Repairs and Maint	8,064.69	225,000.00	-216,935.31	3.6%
6240- Safety Equipment	387.69	2,000.00	-1,612.31	19.4%
6260- Utilities	5,340.03	75,000.00	-69,659.97	7.1%
6270- Vehicle	3,600.45	5,000.00	-1,399.55	72.0%
6280- Water Costs	127,689.54	2,000,000.00	-1,872,310.46	6.4%
7290- Water Rights	790.50	2,500.00	-1,709.50	31.6%
7300- Capital Projects	126,062.84	3,555,000.00	-3,428,937.16	3.5%
Total Expense	407,238.31	6,864,500.00	-6,457,261.69	5.9%
Net Ordinary Income	-407,238.31	-6,864,500.00	6,457,261.69	5.9%
Net Income	-407,238.31	-6,864,500.00	6,457,261.69	5.9%

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Sewer Fund
 January through February 2023

	Jan - Feb 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5010- Service Charges	315,429.96	1,800,000.00	-1,484,570.04	17.5%
5011- Service Charge Ravenna	0.00	300,000.00	-300,000.00	0.0%
5100-Availability Charges	6,552.00	40,000.00	-33,448.00	16.4%
5101- Service Charges LMA	59,459.11	300,000.00	-240,540.89	19.8%
5310-Permit Fees	1,650.00	33,000.00	-31,350.00	5.0%
5601-Late Fees, Penalties,	3,354.37			
5610- Miscellaneous Income	-712.55	20,000.00	-20,712.55	-3.6%
5625- Dominion Sewer Conveyance	76,900.00	360,000.00	-283,100.00	21.4%
5650 Dominion Exp Reimbursement	0.00	50,000.00	-50,000.00	0.0%
5670-Dominion Cap Lease O-Line	0.00	200,000.00	-200,000.00	0.0%
5700- Sys. Development Charge	27,426.00	200,000.00	-172,574.00	13.7%
5710- Capital Surcharge	26,524.68	160,000.00	-133,475.32	16.6%
5820- Investment Income	70,282.57	55,000.00	15,282.57	127.8%
Total Income	586,866.14	3,518,000.00	-2,931,133.86	16.7%
Gross Profit	586,866.14	3,518,000.00	-2,931,133.86	16.7%
Expense				
6020-Payroll Expenses	68,736.33	485,000.00	-416,263.67	14.2%
6040- Accounting	4,750.00	31,500.00	-26,750.00	15.1%
6050- Contract Labor	770.52	30,000.00	-29,229.48	2.6%
6080- Education	1,735.75	25,000.00	-23,264.25	6.9%
6100- Engineering	22,275.50	125,000.00	-102,724.50	17.8%
6115- GPS/GIS	3,252.50	25,000.00	-21,747.50	13.0%
6130- Insurance	4,385.75	30,000.00	-25,614.25	14.6%
6140- Lab & Test Fees	0.00	1,000.00	-1,000.00	0.0%
6150- Legal	1,985.38	15,000.00	-13,014.62	13.2%
6180- Misc. Expenses	2,667.82	1,000.00	1,667.82	266.8%
6185- Littleton Service Fees	0.00	1,100,000.00	-1,100,000.00	0.0%
6200- Office Expense	4,035.85	15,000.00	-10,964.15	26.9%
6210-Operating Supplies	15,607.88	100,000.00	-84,392.12	15.6%
6220- Permits	4,250.00	1,000.00	3,250.00	425.0%
6230- Repairs and Maint	12,092.14	150,000.00	-137,907.86	8.1%
6240- Safety Equipment	151.14	2,000.00	-1,848.86	7.6%
6260- Utilities	13,256.67	100,000.00	-86,743.33	13.3%
6270- Vehicle	3,312.67	2,000.00	1,312.67	165.6%
6300- Bank Service Charges	0.00	3,000.00	-3,000.00	0.0%
7300- Capital Projects	10,773.16	2,280,000.00	-2,269,226.84	0.5%
Total Expense	174,039.06	4,521,500.00	-4,347,460.94	3.8%
Net Ordinary Income	412,827.08	-1,003,500.00	1,416,327.08	-41.1%
Other Income/Expense				
Other Income				
6900- Transfers In	0.00	200,000.00	-200,000.00	0.0%
Total Other Income	0.00	200,000.00	-200,000.00	0.0%
Other Expense				
8000- Transfers to Other Funds	6,552.00	40,000.00	-33,448.00	16.4%
9000 -Depreciation Expense	138,000.00			
Total Other Expense	144,552.00	40,000.00	104,552.00	361.4%
Net Other Income	-144,552.00	160,000.00	-304,552.00	-90.3%
Net Income	268,275.08	-843,500.00	1,111,775.08	-31.8%

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Capital Fund
January through February 2023

	Jan - Feb 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
6805-Ravenna Phase 3/4 Expense	0.00	2,360,000.00	-2,360,000.00	0.0%
7301-Capital DWSD	0.00			
7308- O-Line Capacity Improve.	18,603.30			
7310 - WTP- Dominion Pump	115,391.16			
7311- Dominion System Improve.	54,585.25	250,000.00	-195,414.75	21.8%
7312- Ravenna Pump Station	701.90			
7313 - Valley View Project	25,119.80	1,205,000.00	-1,179,880.20	2.1%
Total Expense	214,401.41	3,815,000.00	-3,600,598.59	5.6%
Net Ordinary Income	-214,401.41	-3,815,000.00	3,600,598.59	5.6%
Other Income/Expense				
Other Income				
6900- Transfers In	0.00	3,565,000.00	-3,565,000.00	0.0%
Total Other Income	0.00	3,565,000.00	-3,565,000.00	0.0%
Net Other Income	0.00	3,565,000.00	-3,565,000.00	0.0%
Net Income	-214,401.41	-250,000.00	35,598.59	85.8%

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-PVH
 January through February 2023

	Jan - Feb 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5200- Property Taxes	37,696.25	450,300.00	-412,603.75	8.4%
5210- Specific Ownership Taxes	6,264.18	50,000.00	-43,735.82	12.5%
5820- Investment Income	1,866.42	1,000.00	866.42	186.6%
Total Income	<u>45,826.85</u>	<u>501,300.00</u>	<u>-455,473.15</u>	<u>9.1%</u>
Gross Profit	45,826.85	501,300.00	-455,473.15	9.1%
Expense				
6040- Accounting	2,000.00	12,000.00	-10,000.00	16.7%
6080- Education	0.00	1,000.00	-1,000.00	0.0%
6100- Engineering	0.00	2,500.00	-2,500.00	0.0%
6150- Legal	266.00	2,500.00	-2,234.00	10.6%
6250- Treasurers Fees	565.46	9,000.00	-8,434.54	6.3%
6500- CWRPDA -PVH D15a356	0.00	303,013.00	-303,013.00	0.0%
6550-CWCB Principal c150346	115,447.15	115,447.00	0.15	100.0%
Total Expense	<u>118,278.61</u>	<u>445,460.00</u>	<u>-327,181.39</u>	<u>26.6%</u>
Net Ordinary Income	<u>-72,451.76</u>	<u>55,840.00</u>	<u>-128,291.76</u>	<u>-129.7%</u>
Net Income	<u>-72,451.76</u>	<u>55,840.00</u>	<u>-128,291.76</u>	<u>-129.7%</u>

SUPPLEMENTAL INFORMATION

Roxborough Water & Sanitation District
February 28, 2023

Long Term Obligations

CWCB- 2014 Loan	\$ 15,118,912
CT2015-176 CWCB-PVH Water Supply	\$ 1,944,671
2015 CWRPDA- PVH Infrastructure	\$ 3,412,651
2019-2250 CWCB- Ravenna	\$ 1,351,660
2005 CWRPDA Loan Payable	<u>\$ 2,067,500</u>

TOTAL LONG TERM LIABILITIES

\$ 24,895,394

Cash and Reserves Balances

The board of directors has directed the authority to designate a portion of the cash on hand as operating and capital reserves for both the Water and Sewer Funds. The operating reserves will be in an amount equal to 25% of the budgeted annual expenditures for each fund. These funds will be used to fund any operational expenses in excess of operating cash on hand. The capital reserves will be funded in an amount equal to 20% of the budgeted annual expenditures for the water fund and 10 % of the budgeted annual expenditures for the sewer fund. These funds will be used to fund capital improvements on existing capital assets and acquisitions of new capital assets. The balance in these funds as of February 28, 2023 is as follows:

	General Fund	Debt Service Water Fund	Debt Service Sewer Fund	Capital Projects Fund	Water Fund	Sewer Fund	PVH	Total
Operating Reserve	\$ -	\$ -	\$ -	\$ (187,274)	\$ 3,000,000	\$ 1,000,000		\$ 3,812,726
Capital Reserve	-	-	-	-	156,607	552,055		\$ 708,662
Operating Cash	<u>2,470,309</u>	<u>130,470</u>	<u>6,515,054</u>	<u>-</u>	<u>8,379,139</u>	<u>11,143,152</u>	<u>356,877</u>	<u>\$ 28,995,001</u>
Total Cash on Hand	<u>\$ 2,470,309</u>	<u>\$ 130,470</u>	<u>\$ 6,515,054</u>	<u>\$ (187,274)</u>	<u>\$ 11,535,746</u>	<u>\$ 12,695,207</u>	<u>\$ 356,877</u>	<u>\$ 33,516,389</u>

No Assurance is provided on these Financial Statements

Roxborough Water and Sanitation
Distribution of Cash in Bank- Water Fund
2023

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Cash Funds Available												
Cash in Bank - Water Fund	11,489,971	11,535,746										
Total Funds Available	11,489,971	11,535,746	0	0	0	0	0	0	0	0	0	0
Distribution of Available Funds												
Operating Reserve 25% of Budgeted Expenditures	3,000,000	3,000,000										
Capital Reserve	122,435	156,607										
Operating Cash	8,367,536	8,379,139										
Total Cash	11,489,971	11,535,746	0	0	0	0	0	0	0	0	0	0
Capital Reserve												
Beginning Reserve Balance	-67,588	122,435										
Additions to Reserve	250,000	250,000										
Use of Reserves	59,977	215,828										
Ending Reserve Balance	122,435	156,607	0	0	0	0	0	0	0	0	0	0

No Assurance is provided on these Financial Statements

Roxborough Water and Sanitation
Distribution of Cash in Bank- Sewer Fund

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Cash Funds Available												
Cash in Bank - Sewer Fund	12,729,205	12,695,207										
Total Funds Available	12,729,205	12,695,207										
Distribution of Available Funds												
Operating Reserve	1,000,000	1,000,000										
25% of Budgeted Expenditures												
Capital Reserve	553,513	552,055										
Operating Cash	11,175,692	11,143,152										
Total Available Funds	12,729,205	12,695,207	0	0	0	0	0	0	0	0	0	0
Capital Reserve												
Beginning Reserve Balance	377,828	377,828										
Additions to Reserve	185,000	185,000										
Use of Reserves	-9,315	-10,773										
Ending Reserve Balance	553,513	552,055	0	0	0	0	0	0	0	0	0	0

No Assurance is provided on these Financial Statements
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**Roxborough Water and Sanitation
Distribution of Cash in Bank - Debt Service
2023**

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Cash Funds Available - Water Treatment Plant												
Beginning Cash Balance	505,534	505,534										
Surcharge Collected	93,585	93,556										
Availability of Service Trans.	26,780	0										
Payment of Debt	82,426	468,620										
Ending Cash Balance	543,473	130,470	0	0	0	0	0	0	0	0	0	0
Cash Funds Available - Sewer Debt Service												
Operating Cash	6,457,734	6,515,054										
Total	7,001,207	6,645,524	0	0	0	0	0	0	0	0	0	0

No Assurance is provided on these Financial Statements

Roxborough Water & Sanitation District
Property Tax Schedule

SUMMARY – DOUGLAS & JEFFERSON COUNTIES

2023

	2023						2023					
	Property Taxes	Delinquent Tax, Rebates and Abatements	Specific Ownership Taxes	Interest	Treasurer's Fees	HB 1006 Treasurer's Fee	Total Amount Received	Percentage of Levied Taxes Received Monthly	Y-T-D	Total Amount Received	Percentage of Levied Taxes Received Monthly	Y-T-D
January	\$ 129		\$ 14,908		2		\$ 15,039	0.00%	0.00%	\$ 15,039	0.53%	0.53%
February	\$ 95,940		\$ 20,017		\$ (1,686)		\$ 114,271	4.60%	4.61%	\$ 114,271	6.19%	6.73%
March								0.00%	4.61%		0.00%	6.73%
April								0.00%	4.61%		0.00%	6.73%
May								0.00%	4.61%		0.00%	6.73%
June								0.00%	4.61%		0.00%	6.73%
July								0.00%	4.61%		0.00%	6.73%
August								0.00%	4.61%		0.00%	6.73%
September								0.00%	4.61%		0.00%	6.73%
October								0.00%	4.61%		0.00%	6.73%
November								0.00%	4.61%		0.00%	6.73%
December								0.00%	4.61%		0.00%	6.73%
TOTAL	\$ 96,069	\$ -	\$ 34,925	\$ -	\$ (1,684)	\$ -	\$ 129,310	4.61%	4.61%	\$ 129,310	6.73%	6.73%

No Assurance is provided on these Financial Statements
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