

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH WATER AND SANITATION DISTRICT HELD March 20, 2013

A regular meeting of the Board of Directors of the Roxborough Water and Sanitation District was held on Wednesday, March 20, 2013 at 8:00 a.m. at the Roxborough Water and Sanitation District's offices located at, 6222 N. Roxborough Park Road, Littleton, Colorado 80125. Notice of the meeting was duly posted in at least three locations within the boundaries of the District, as required by State law.

Attendance: **Directors:** Dave Bane
 Tim Moore
 John Dillon
 Consultants: Ted Snailum, TWS Financial, Inc.
 Alan Pogue, Esq. Icenogle, Seaver, Pogue
 Bill Goetz, TST Infrastructure, LLC
 RWSD Employees: Larry Moore
 Vickie Nolen
 Mike Marcum
 Cindy Taylor
 Joanne Cleveland
 Guest: Esty Atlas, Hughes and Stuart
 Lisa Hoover, GIS Consultant
 Jason Lampitt, Resident

Call to Order: The meeting was called to order by Dave Bane, President of the Board. It was also established that a quorum was in attendance and there are no conflicts of interest disclosed.

Absent: There was a motion by Tim Moore and a second by John Dillon and vote to approve the excused absence of Dave Thomas and Dave Heldt.

PUBLIC COMMENT:
 There was no public comment.

CONSENT AGENDA: Upon a motion by Director Moore and second by Director Dillon, the Board approved the Consent Agenda, which consisted of:

1. Ratify Payroll for February 28, 2013 and March 15, 2013
2. Approve Payment of Claims- checks #54095-54114
3. Ratify Payments since February 28, 2013 – checks #54035-54094
4. Approve Minutes of the February 20, 2013 Meeting

Jason Lampitt: Jason Lampitt a resident at 7332 Pine Hills Way presented to the Board his appeal of the levied fine in the amount of \$1,000 regarding an illegal water connection on his irrigation system. Mr. Lampitt informed the Board that he was not aware of the illegal water connection so he did not feel he should have to pay the \$1,000 fine. Mr. Lampitt thinks the original owner of the home had the illegal connection installed. After much discussion the Board upon a motion by Director Dillon, a second by Director Moore and a unanimous vote agreed with Mr. Lampitt's concurrence that he would not pay the fine but would pay the estimated water cost of approximately \$1,000.00. Mr. Lampitt will pay \$55.00 per month for eighteen months.

GENERAL MANAGER'S REPORT:

LSI Retail II and Land Securities Investment: Mr. Moore informed the Board that Deborah Early with Alan

Pogue's office attended the first creditor's meeting and nothing notable occurred as it was mainly the appointed trustee developing an understanding as to Alan Fishman's business and holdings. The District is the fifth largest creditor. Mr. Pogue's office will continue to monitor the bankruptcy process.

Emergency Interconnect with Denver Water: Mr. Moore informed the Board that we have received the executed Easements for Little People's Landing and Alan Fishman's properties. Sterling Ranch Easements are not expected until the end of this week. We have also received the License Agreements with Denver Water.

CWCB Loan: Mr. Moore informed the Board that the loan request is now going through the legislative process and no one expects any controversy regarding the Senate Bill that our loan is a part of.

Chatfield Reallocation: Mr. Moore updated the Board regarding RWSD's share of the reallocation project. Since we did not receive any interest from the upstream users we will now issue a letter to all of the downstream users.

Webcam for WTP: Director Heldt had suggested that we look into obtaining a webcam and mount it on the existing WTP to allow customers to check in on the construction progress of the new WTP. Bill Goetz also thought this could double for security purposes during construction. The Board concurred with this idea and instructed staff to research purchasing a webcam for this purpose.

LEGAL ISSUES: Alan Pogue gave the status report to the Board.

OPERATIONS: Mike Marcum gave the Board an overview of work done in the District, at the Plants, and in the Field. The GIS presentation will be deferred until the April Board Meeting where we expect to have a full board.

ENGINEERING: Mr. Goetz presented the engineering status report and discussed the rainfall/water treatment report.

FINANCIAL: Mr. Snailum presented the February 2013 Financial Statement to the Board. Upon a motion by Director Moore, second by Director Dillon and unanimous vote the Board accepted the February 2013 Financial Statement.

ADMINISTRATIVE:

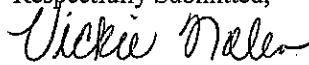
Monthly Customer Summary: Ms. Taylor reviewed the Monthly Customer Summary with the Board. Since we have started the rebate program, January 1, 2008, we have rebated \$58,080.11.

ACTION ITEMS:

- 2013 Rates:** The Board upon a motion by Director Moore, second by Director Dillon and unanimous vote agreed to make changes to the Pre-Paid portion of the System Development Charge as follows:
- The 2013 System Development Charge increased from \$37,158 to \$37,342. This minor increase is a result of the calculation worksheet used to determine the System Development Charge. The Pre-paid portion of this System Development Charge will be based on the original amount paid between 1972 and 1980. Therefore there will be three different credit amounts in the range of \$5,000.00. Bill Goetz will develop a scheduled based on the criteria approved by the Board.
 - These changes became effective on February 25, 2013.
 - Bill Goetz, TST Infrastructure, will analyze the existing commercial rates for both Water and Sewer. He will provide a report with recommendations for the Board's consideration at its April Board Meeting.

ADJOURN: Being no further business, a motion was made by John Dillon and seconded by Tim Moore to adjourn the meeting at 9:40 a.m. The motion passed.

Respectfully Submitted,



Secretary for the Meeting