

RECORD OF PROCEEDINGS

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
ROXBOROUGH WATER AND SANITATION DISTRICT AND THE
BOARD OF DIRECTORS OF THE
PLUM VALLEY HEIGHTS SUB-DISTRICT OF
ROXBOROUGH WATER AND SANITATION DISTRICT
HELD
August 18, 2021**

The regular meeting of the Board of Directors of the Roxborough Water and Sanitation District and the Board of Directors of the Plum Valley Heights Subdistrict was held on August 18, 2021, at 8:00 a.m. The meeting was conducted in person in the Community Room at West Metro Fire, 6222 N. Roxborough Park Drive, and via Zoom Meeting. Notice of the meeting and the Zoom ID and Password were duly posted at the District's Administrative Offices and on the District's website, as required by State law.

ATTENDANCE:

Directors:	Keith Lehmann	President
	Ken Maas	Vice President
	Dave Bane	Secretary
	Christine Thomas	Treasurer
	Stephen Throneberry	Assistant Secretary
Consultants:	Bill Goetz, TST Infrastructure, LLC	
	Alan Pogue, Icenogle Seaver Pogue, PC	
	Ted Snailum, TWS Financial	
RWSD Employees:	Barbara Biggs	Guest Speaker: Lisa Darling
	Mike Marcum	
	Mary Beth Chandler	Public Attendees: Ken Kerntke
	Lisa Hoover	Don Richardson

CALL TO ORDER: The meeting was called to order at 8:00 a.m. by Director Lehmann. It was also established that a quorum was in attendance and there were no conflicts of interest to disclose. Lisa Darling, Executive Director of South Metro Water Supply Authority (SMWSA), gave an update on the SMWSA activities and priorities.

PLUM VALLEY HEIGHTS SUBDISTRICT:

Upon a motion by Director Lehmann, second by Director Thomas and a unanimous vote, the Board convened as the Board of the Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District.

CONSENT AGENDA:

Upon a motion by Director Thomas, second by Director Bane and a unanimous vote, the Board approved the Consent Agenda which consisted of:

- A. Approve the Minutes of the Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District which are contained in and part of the Roxborough Water and Sanitation District Minutes for the July 21, 2021, Regular Meeting.

GENERAL MANAGER'S REPORT:

Ms. Biggs provided a report on recent activities in the Plum Valley Heights Subdistrict. A copy of Ms. Biggs' report is attached to these minutes.

FINANCIAL PVH:

Mr. Snailum presented the June 30, 2021, Financial Recap for Plum Valley Heights. Upon a motion from Director Bane, second by Director Thomas and a unanimous vote, the Board approved the financial report for Plum Valley Heights.

BOARD ACTION ITEMS:

- A. Public Hearing on Inclusion of Valley View Christian Church, 11004 Wildfield Lane, Littleton CO 80125.** Director Lehman opened the Public Hearing on the Inclusion of the Valley View Christian Church. Mr. Richardson and Mr. Kerntke provided public testimony and answered Board member questions as representatives of the Church. The Public Hearing was closed at 8:40 a.m.
- B. Resolution 2021-08-01 Approving the Inclusion of Valley View Christian Church.** Upon a motion from Director Thomas, second by Director Bane, Resolution 2021-08-01 was unanimously approved.

ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND CONVENE AS THE ROXBOROUGH WATER AND SANITATION DISTRICT BOARD:

Upon a motion by Director Bane, second by Director Thomas, and a unanimous vote, the Board adjourned as the Subdistrict Board and reconvened as the Roxborough Water and Sanitation District Board.

CONSENT AGENDA:

Upon a motion from Director Thomas, second by Director Bane and a unanimous vote, the Board approved the Consent Agenda which consisted of:

- A. Approval of the Minutes of the Regular Meeting of the RWSD on June 16, 2021
- B. Ratify Payrolls for July 31, and August 15, 2021
- C. Ratify Payments since July 21, 2021: Checks 100756-100794, 100798-100800
- D. Approve Payments of Claims: Checks 100795-100797, 100801-100831
- E. Approve Pay App #1 Redline Construction (Emergency Containment) in the amount of \$72,014.71

GENERAL MANAGER'S REPORT:

Ms. Biggs provided the General Manager's Report. A copy of Ms. Biggs' report is attached to these minutes.

LEGAL COUNSEL REPORT:

Mr. Pogue provided a report on the 2021 General Assembly.

OPERATIONS:

Mr. Marcum provided the Operations Report, and a copy is attached to these minutes.

ENGINEERING:

Mr. Goetz gave the engineering status report to the Board. A copy of Mr. Goetz' report is attached to these minutes.

FINANCIAL RWSD:

Mr. Snailum presented the June 30, 2021, RWSD Financial Statements to the Board. Upon a motion by Director Thomas, second by Director Throneberry, and unanimous vote by the Board, the financial report was approved.

BOARD ACTION ITEMS:

- A. Public Hearing on Inclusion of Valley View Christian Church:** Director Lehman opened the Public Hearing. There being no further public comment, the Public Hearing was closed.
- B. Resolution 2021-08-01 approving the inclusion of Valley View Christian Church:** Upon motion Director Throneberry, second by Director Thomas, and unanimous vote by the Board, Resolution 2021-08-01 on the inclusion of Valley View Christian Church was approved.
- C. Approve Change Order #2 Brannan Construction in the amount of \$291,155.42, add 42 days to Milestone 2, and 56 days to Milestone 3:** Upon a motion by Director Bane, second by Director Maas, and unanimous vote by the Board, the Brannan Construction Change Order #2 was approved.
- D. Approve Pay App #3 Brannan Construction in the amount of \$372,167.27** Upon a motion by Director Maas, second by Director Throneberry and unanimous vote by the Board, the Brannan Construction Pay App # 3 was approved.

ADJOURN:

Upon a motion by Director Thomas, second by Director Throneberry, the Board voted to adjourn the regular meeting of the Board of Directors. Meeting adjourned at 10:42 a.m.

Secretary of the meeting: _____