

RECORD OF PROCEEDINGS

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH WATER AND SANITATION DISTRICT AND THE
BOARD OF DIRECTORS OF THE PLUM VALLEY HEIGHTS SUBDISTRICT OF ROXBOROUGH WATER AND SANITATION
DISTRICT HELD
August 17, 2022**

A regular meeting of the Board of Directors of the Roxborough Water and Sanitation District and the Board of Directors of the Plum Valley Heights Subdistrict was held on August 17, 2022, at 8:00 a.m. The meeting was conducted in person in the Community Room at West Metro Fire, 6222 N. Roxborough Park Drive, and via Zoom meeting. Notice of the meeting and the Zoom ID and Password were duly posted at the District's Administrative Offices and on the District's website, as required by State law.

ATTENDANCE: Directors: Dave Bane President
 Ken Maas Vice President
 Christine Thomas Treasurer
 John Kim Assistant Secretary

Consultants: Bill Goetz, TST Infrastructure, LLC
 Ted Snailum, TWS Financial
 Alan Pogue, Icenogle Seaver Pogue, PC

RWSD Staff: Barbara Biggs Residents: Stephen Throneberry (via Zoom)
 Mike Marcum
 Lisa Hoover
 Lucie Taylor

CALL TO ORDER:

The meeting was called to order at 8:01 a.m. by Director Bane, it was also established that a quorum was in attendance and there were no conflicts of interest to disclose. Upon a motion from Director Thomas, second by Director Kim, and unanimous vote, Director Lehmann was excused.

PLUM VALLEY HEIGHTS SUBDISTRICT:

Upon a motion by Director Thomas, second by Director Kim, and a unanimous vote, the Board convened as the Board of the Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District.

CONSENT AGENDA:

Upon a motion by Director Thomas, second by Director Kim, and a unanimous vote, the Board approved the Consent Agenda which consisted of:

- A. Approved the Minutes of the Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District which are contained in and part of the Roxborough Water and Sanitation District Minutes for the July 20, 2022, Regular Meeting.

GENERAL MANAGER'S REPORT:

Ms. Biggs provided a report on recent activities in the Plum Valley Heights Subdistrict. A copy of Ms. Biggs' report is attached to these minutes.

FINANCIAL PVH:

Ted Snailum of TWS Financial presented the June 2022 Financial Recap for Plum Valley Heights. Upon a motion from Director Thomas, second by Director Kim, and a unanimous vote, the Board approved the financial report for Plum Valley Heights.

ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND RECONVENE AS THE ROXBOROUGH WATER AND SANITATION DISTRICT BOARD:

Upon a motion by Director Thomas, second by Director Kim, and a unanimous vote, the Board adjourned as the Subdistrict Board and reconvened as the Roxborough Water and Sanitation District Board (RWSD).

CONSENT AGENDA:

Upon a motion from Director Thomas, second by Director Kim, and a unanimous vote, the Board approved the Consent Agenda which consisted of:

- a. Approved the Minutes of the Regular Meeting of the RWSD on July 20, 2020.
- b. Ratified Payrolls for July 31 and August 15, 2022
- c. Ratified Payments since July 20, 2022: 101752-101799, 101803-101819, 101822, 101825-101829
- d. Approved Payments of Claims: 101800, 101801, 101802,101820, 101821, 101823, 101824, 101830
- e. Approved Pay App #6 for the WTP HSP Serving DWSD in the amount of \$62,751.82
- f. Approved Change Order #2 for Rampart Range Road Transmission Main Replacement to add \$22,728.00 and 36 days.
- g. Approved Pay App #4 for the Rampart Range Road Transmission Main Replacement in the amount of \$668,129.22

GENERAL MANAGER'S REPORT:

Ms. Biggs provided the General Manager's Report. A copy of Ms. Biggs' report is attached to these minutes.

LEGAL COUNSEL REPORT:

Mr. Pogue provided an overview of the Legislative Summary and how Senate Bill 22-238 could impact RWSD. He will provide further details at the September board meeting on the potential impact the Bill could have to RWSD's mill levy.

OPERATIONS:

Mr. Marcum provided the Operations Report, and a copy is attached to these minutes.

ENGINEERING:

Mr. Goetz, of TST Infrastructure, provided the engineering status report to the Board. A copy of Mr. Goetz's report is attached to these minutes.

FINANCIAL RWSD:

Ted Snailum, of TWS Financial, presented the June 2022 RWSD Financial Statements to the Board. Upon a motion by Director Thomas, second by Director Kim, and unanimous vote by the Board, the financial report was approved.

ADJOURN:

Upon a motion by Director Kim, second by Director Thomas, and a unanimous vote, the meeting was adjourned at 9:06 a.m.

Secretary of the meeting: Barbara Biggs



ROXBOROUGH WATER AND SANITATION DISTRICT

General Manager's Report

Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District

August 17, 2022

Valley View Christian Church:

- I received a draft easement from the Property Owners Association (POA) late Wednesday afternoon. The POA and their attorney have proposed changes to the District's standard easement most of which are unacceptable to the District. We have provided a response.
- We still don't have the proposed final alignment that would allow TST to develop a cost estimate for design, so we can determine if the remaining \$6,364.75 is adequate or if additional funds will be required.

Titan Road Industrial Park:

- Spoke with the owner of the condominium property. The SDCs have been paid for 2 EQRs on the site; they may need to upsize the water tap to 1-1/2", which is 4 EQRs, so additional SDCs will be due. They are submitting their plans to Douglas County, and I reminded them to make sure all RWSD comments have been addressed prior to submission.

McMakin Property:

- Nothing new to report.

Centennial WSD Connections:

- RWSD continues to work with Centennial WSD to resolve confusion with the meter reads at the 3 master meters that serve Chatfield East, Chatfield Acres, and Titan Road Industrial Park.

**Roxborough Water and Sanitation - PVH
Financial Recap
June 30, 2022**

General Fund

1. Property taxes collected for the month total \$ 43,916
2. Specific ownership taxes collected for the month total \$ 3,506
3. Paid \$ 1000 for monthly accounting fees.



ROXBOROUGH WATER AND SANITATION DISTRICT

General Manager's Report August 17, 2022

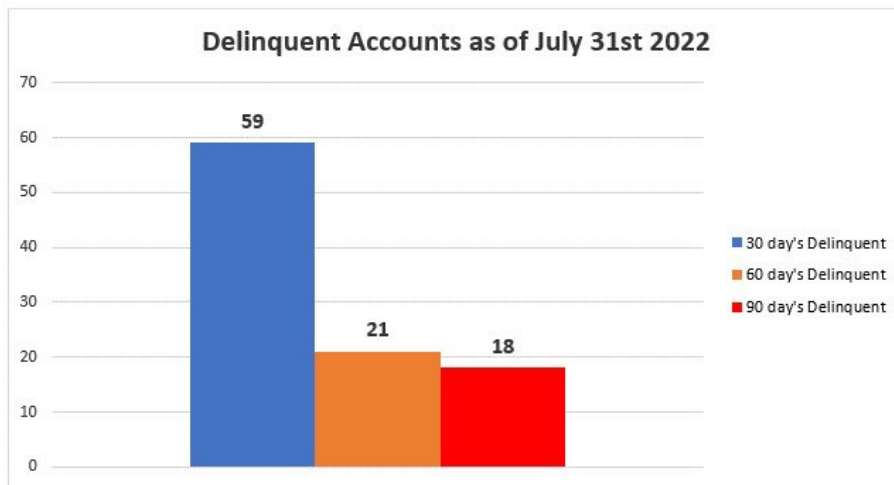
Information Only

Past Due Accounts:

- As of July 31, we had 18 accounts with a past due balance of \$6,806, compared to 16 accounts with a past due balance of \$4,944 as of June 30.
- We had 16 accounts on the shut off list for July, but after notices and follow up phone calls no one's service was interrupted.
- All payment agreements for past-due water and sewer bills are current except one. The one customer that is not making payments on his payment agreement has also failed to keep up with his current monthly bills, so we will certify his past due account to the County this Fall.



Delinquent Accounts



Total Amount
Past Due 30 days
\$9,746

Total Amount
Past Due 60 days
\$4,010

Total Amount
Past Due 90 days
\$6,806

July 2022



ROXBOROUGH WATER AND SANITATION DISTRICT

Dominion Water and Sanitation District/Sterling Ranch:

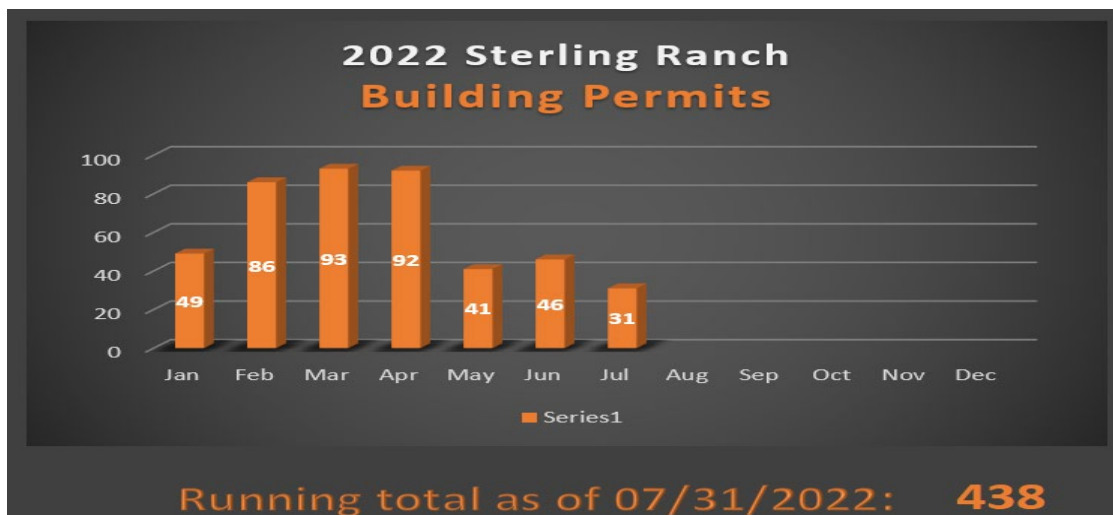
- Day-to-day operations going well.
- The agreement with Dominion and Sterling Ranch to provide temporary service to Filing 4 through August 30, 2022. Due to supply chain issues, Dominion won't have all the components for the yard piping installed until late November, so I have extended the temporary service through November 30, 2022. There may be limited construction use of the temporary interconnect that we will monitor closely.
- Increased chemical addition at the Roxborough Lift Station and maintenance of the biofilter at the Transition Vault seem to have solved the downstream odor issues. Hopefully changes made at the Lift Station and O-Line manholes are helping with the odor issues in Ravenna.
- There were an additional 34 Certificates of Occupancy (CO) issued in Sterling Ranch in July bringing the total number of COs that have been issued in Sterling Ranch to 1,613 for a monthly Wastewater Operations Charge of \$32,260.
- Year to date development summary:



- Under the Purchase and Sale Agreement for the Wastewater Treatment Plant, RWSD tracks new building permits issued in Sterling Ranch. Dominion is invoiced \$300 for each residential equivalent building permit in the prior year.



ROXBOROUGH WATER AND SANITATION DISTRICT



Projects:

- Work at the water treatment plant including the high-zone pump serving Dominion, restroom and office addition, and new entrance is proceeding well.
- The change order for Phase 2 of the backwash pond conversion should be ready for approval next month.
- On Monday, a hauling contractor working for America West hit a CORE power line at the staging area for the Rampart Range Road Transmission Main Replacement Project interrupting power to 4,000 residents including both schools (on the first day of school). A truck was damaged, but luckily no one was injured. During a follow up inspection of the staging area, we found that additional safety measures could be taken to try to improve awareness of the power lines. We have met with the contractor and all suggested changes have been implemented.
- We are closely monitoring the expanded traffic control necessary for the next phase of the Rampart Transmission Main replacement project with Douglas County to make sure no adjustments are needed now that school is back in session.

Public Outreach/Opportunities:

- We continue to do weekly updates on the transmission main replacement project on the website.
- I participated on a panel presentation to the General Assembly's Interim Water Resources and Agriculture Committee on August 4 to discuss the need for more scientific study of per- and poly-fluorinated chemicals.
- Two day per week watering limitations go into effect May 1 through October 1. Below is the report on recent watering violations that will update monthly.



ROXBOROUGH WATER AND SANITATION DISTRICT





ICENOGL SEAVR POGUE

MEMORANDUM

TO: Board of Directors, Managers, and other District Representatives

FROM: Icenogle Seaver Pogue, P.C.

DATE: July 22, 2022

RE: Summary of 2022 Legislation

INTRODUCTION

The Second Regular Session of the Seventy-Third General Assembly of the State of Colorado (the “General Assembly”) convened on January 12, 2022 and adjourned on May 11, 2022. This memorandum summarizes certain bills enacted into law in 2022 that may impact special districts, either directly or indirectly. The Colorado Revised Statutes (“C.R.S.”) should be consulted for the complete statutory requirements of the legislation discussed herein.

SPECIAL DISTRICTS

Concerning Special District Director Retirement Benefits

HB 22-1087

House Bill (“HB”) 22-1087 excludes a special district director who began his or her service on or after July 1, 2022 from becoming eligible for membership in the Public Employees’ Retirement Association due to the director’s service as a director. HB 22-1087 took effect on March 24, 2022.

Dissolution of Special Districts

HB 22-1097

Current law allows for municipalities and regional service authorities to file an application for dissolution with a special district’s board of directors. HB 22-1079 expands current law to allow for the board of county commissioners to file with a special district’s board of directors an application for dissolution of the special district if the special district is wholly located in the boundaries of one county. If the special district is located within two or more counties, the board of county commissioners of each county may jointly file the application. After receiving the application, the board of directors are to promptly and in good faith, take the necessary steps to dissolve the district. In addition, HB 22-1079 allows for a board of county commissioners and a special district that is wholly within the county’s boundaries and that has no financial obligations or outstanding debt to mutually consent to dissolution of the special district via court order dissolving the special district without an election. Finally, if more than eighty-five percent (85%) of the special district lies within one or more municipalities, the governing bodies of all such

municipalities also must consent to dissolution via court order without an election. HB 22-1097 will take effect on August 9, 2022, assuming no referendum petition is filed.

TAXATION

Correction Property Tax Disclosure Info

SB 22-164

Senate Bill 22-164 corrects an incorrect statutory reference in the current law by substituting county assessor with county treasurer as the entity that issues property tax certificates. No other changes were made other than correcting the proper entity. Senate Bill 22-164 took effect on May 6, 2022.

2023 and 2024 Property Tax

SB 22-238

Senate Bill (“SB”) 22-238 reduces certain property tax assessment rates and taxable valuations for the 2023 and 2024 tax years and requires that the state government reimburse local governments for a portion of the resulting property tax revenue reductions. The impact of SB 22-238 on a special district will depend on (i) the type of special district, (ii) the district’s existing authority to adjust its mill levy to account for the changes set forth in SB 22-238, and (iii) the county where the special district is located. Below is an illustration of the changes set forth in SB 22-238:

Defined Terms For Purposes of this Illustration:

- Adjusted Actual Value =
 - Non-residential = Actual Value – (lesser of \$30,000 OR amount necessary to reduce assessed valuation to \$1,000)¹
 - Residential = Actual Value – (lesser of \$15,000 OR amount necessary to reduce assessed valuation to \$1,000)
- Assessed Valuation = Assessment rate * Actual Value (or Adjusted Actual Value, if applicable)
- Additional State Revenue = lesser of \$240M or total amount of state revenues exceeding TABOR limits which must be refunded to taxpayers (including projected refunding amounts for state fiscal year commencing July 1, 2022 and then for property tax year commencing January 1, 2023)

Taxable Category	Tax Year 2022	SB 22-238 Rate	Tax Year
Nonresidential (Lodging)	29%	27.9% of Non-Residential Adjusted Actual Value	2023
		29% of the Actual Value	2024 and thereafter

¹ The bill directs assessors to apply assessment rates to the actual value of residential property, less \$15,000, and to the actual value of certain nonresidential property, less \$30,000, so long as these subtractions do not cause the valuation for assessment of the property to fall below \$1,000.

Nonresidential (Agriculture or Renewable Energy)	26.4% ²	26.4% of Actual Value 29% of Actual Value	2022, 2023, and 2024 2025 and thereafter
Nonresidential (Improved Commercial)	N/A (this is a new taxable category)	27.9% of Nonresidential Adjusted Actual Value 29% of Actual Value	2023 2024 and thereafter
Nonresidential – Other (non-specified ³)	29%	27.9% of Actual Value 29% of Actual Value	2023 2024 and thereafter
Residential (Multifamily)	6.8% ⁴	6.765% of Residential Adjusted Actual Value ⁵ 6.8% of Actual Value 7.15 of Actual Value	2023 2024 2025 and thereafter
Residential (Other)	6.95%	6.765% of Residential Adjusted Actual Value ⁶ % calculated per Section 39-1-104.4 (% necessary to equal local government property tax reductions of \$700M in 2023 and 2024) ⁷ 7.15% of Actual Value	2023 2024 2025

The following excerpts are from the SB 22-238 Revised Fiscal Note, dated May 5, 2022 (“Fiscal Note”):

- The bill requires each county treasurer calculate the 2023 property tax revenue reduction to local governments in their county, other than school districts, as a result of the changes to property tax assessment in the bill. Calculations are submitted to the property tax administrator, who may request additional information to verify their accuracy. Upon receipt of the correct amount for each county, the state treasurer will reimburse local governments as follows:
 - For municipalities, water districts, fire protection districts, sanitation districts, and library districts in counties with over 300,000 people:
 - for jurisdictions where total assessed values for property taxation grew

² This rate was historically 29% but was decreased to 26.4% by SB 21-293.

³ Applies to all other nonresidential property not specified in §§ 39-1-104(1), (1.8)(a), and (1.8)(b)(I), C.R.S. (i.e., all nonresidential other than lodging, agriculture or renewable energy, and improved commercial)

⁴ This rate was 7.15% but was decreased to 6.8% for tax year 2022 by SB 21-293.

⁵ §39-1-104.3, C.R.S.

⁶ §39-1-104.3, C.R.S.

⁷ On or before March 31, 2024, the State Property Tax Administrator must provide a report to the legislature with the required calculation equaling \$700M.

- by at least 10 percent between 2022 and 2023, 90 percent of the revenue reduction; and
 - for jurisdictions where total assessed values for property taxation grew by less than 10 percent between 2022 and 2023, 100 percent of the revenue reduction; and
- For county government and special districts other than water districts, fire protection districts, sanitation districts, and library districts in counties with over 300,000 people, 65 percent of the revenue reduction.
- Nine counties are projected to have populations over 300,000, including: Adams; Arapahoe; Boulder; Denver; Douglas; El Paso; Jefferson; Larimer; and Weld.

This bill took effect on May 16, 2022.

Modifications to Severance Tax

HB 22-1391

The State imposes a severance tax on nonrenewable natural resources that are removed from land including metallic minerals, molybdenum, oil, gas, and coal. The majority of all severance tax collections is from oil and gas production. Current law allows a credit against the severance tax on oil and gas equal to 87.5% of all ad valorem taxes paid to local governments, including special districts, on oil and gas leaseholds and lands, except those imposed on equipment and facilities used for production, transportation, and storage and those paid on stripper wells. Because the credit is a function of property taxes paid, there is generally at least a one-year lag between when production actually occurs and the when the credit is claimed. To address this issue, HB 22-1391 modifies the ad valorem credit allowed on the State’s severance tax on oil and gas. Effective January 1, 2025, the ad valorem tax credit will be calculated on a per-well basis using the following formula:

$$0.7656 \times \text{Gross Income}^8 \times \text{Total Mill Levy}^9$$

In 2021, the Governor signed SB 21-281 into law which requires new metropolitan districts organized on or after July 1, 2021, to pay the State an amount equivalent to the total oil and gas severance tax credits associated with property taxes collected from oil and gas. The impact of the revised severance tax credit calculation on metropolitan districts required to pay the State for oil and gas severance tax credits is still being evaluated.

In addition, HB 22-1391 established a working group consisting of several directors of different departments (including the Office of State Planning and Budgeting, Department of Revenue, Natural Resources, Education and Local Affairs) to develop an implementation plan concerning additional changes to the state severance tax through July 1, 2024. HB 22-1391 takes effect on August 9, 2022, assuming no referendum petition is filed.

⁸ Gross income attributable to the well for the current taxable year.

⁹ Total of all mill levies, fixed not later than December 22 of the preceding calendar year pursuant to Section 39-1-111, C.R.S., by all local governments for property at the well’s location.

ELECTIONS

Ballot Measure Campaign Finance

SB 22-237

SB 22-237 makes changes to the laws governing issue committees and contribution limits under the Fair Campaign Practices Act (“FCPA”). More specifically, SB 22-237 modifies the definition of “major purpose” which is used to determine if an organization has acted as an issue committee and made financial contributions in support or opposition of a ballot issue. SB 22-237 further amends the FCPA by expanding the definition of “earmark” to include an independent expenditure that supports or opposes a candidate, is used for electioneering communication, or is an expenditure greater than \$1,000. Finally, SB 22-237 requires individuals who contribute over \$5,000 in support or opposition of ballot issues to disclose the amount and purpose of the expenditure to the Secretary of State within 48 hours. SB 22-237 took effect on June 7, 2022.

The Vote Without Fear Act

HB 22-1086

Subject to certain exceptions, HB 22-1086 makes it illegal for any person to openly carry a firearm within a polling location, within 100 feet of a drop box, or within 100 feet of any building in which a polling location is located. This prohibition applies to the day of an election, as well as during the time when voting is permitted for any election. Additionally, HB 22-1086 requires that the designated election official visibly place a sign notifying persons of the 100 foot no open carry zone for firearms. HB 22-1086 also extends this prohibition to a central count facility during any ongoing election administration activity. Finally, HB 22-1086 makes clear that a person who violates the prohibition is guilty of a misdemeanor and upon conviction is subject to a fine, imprisonment in county jail, or both. HB 22-1086 took effect on March 30, 2022.

Public Official Reporting Requirements Modification

HB 22-1156

HB 22-1156 modifies the deadline for political candidates to file a campaign expenditure report to 35 days instead of the current 30-day deadline. In addition, HB 22-1156 also exempts candidates seeking reelection from filing an additional disclosure statement if the incumbent has filed an annual report as required by Section 24-6-202(2), C.R.S. HB 22-1156 will take effect on August 9, 2022, provided no referendum petition is filed.

EMPLOYMENT

Workers’ Compensation Injury Notices

HB 22-1112

HB 22-1112 extends the timeframe for an employee to notify their employer about an on-the-job injury from 4 days to 10 days and updates the public signage regarding workers’ compensation that must be displayed. HB 22-1112 will take effect on August 9, 2022, provided no referendum petition is filed.

MISCELLANEOUS

Resources for Volunteer Firefighters

SB 22-002

SB 22-002 allows for the economic support of local fire departments, including fire protection districts and metropolitan districts that provides fire protection, through reimbursements, a grant program, and a health benefit trust. The funds provided are to be used for wildland fire suppression activity reimbursements, including replacement equipment costs and volunteer firefighter compensation, as well as to fund the replacement or disposal of equipment and a behavioral benefits trust for firefighters. SB 22-002 took effect on June 3, 2022.

State Entity Authority for Public-Private Partnerships

SB 22-130

SB 22-130 allows certain state public entities¹⁰ to enter into public-private partnerships with private partners to develop or operate a “public project”¹¹ subject to oversight and approval by the Department of Personnel and Administration. “Private partners” as defined in SB 22-130 includes “local governments” but does not further define this term.¹² Various other sections of Title 24 include special districts within the definition of “local governments.” Therefore, it is arguable that special districts fall within the scope of the definition “local governments” as used in SB 22-1130. This may allow for greater coordination between special districts and state public entities but will also add additional administrative barriers and state oversight to coordinated public projects. This bill took effect on May 26, 2022.

Municipal Bond Supervision Advisory Board

SB 22-142

In 1991, the Colorado Municipal Bond Supervision Advisory Board was created to provide expertise and advice to the State’s Securities Commissioner regarding the State’s regulation and oversight of municipal bonds issuance. SB 22-142 repeals the Municipal Bond Supervision Advisory Board, effective August 9, 2022, assuming no referendum petition is filed.

¹⁰ “State public entity” means any department, agency, or subdivision of the executive branch of state government; except that state public entity does not include certain state entities that already have specific statutory authority to enter into public private partnerships. *See* C.R.S. § 24-94-102(10).

¹¹ “Public project” means any construction, alteration, repair, demolition, or improvement of any *state-owned* land, building, structure, facility, asset, or other public improvement suitable for and intended for use in the promotion of the public health, welfare, or safety, and any maintenance programs for the upkeep of such projects. The definition specifically includes but is not limited to a project to civic, child care, utility, telecommunication, cultural, recreational, or educational facilities or services. C.R.S. § 24-94-102(9) (emphasis added).

¹² “Private Partner” means any natural person, corporation, general partnership, limited liability company, limited partnership, joint venture, business trust, public benefit corporation, nonprofit entity, *local government*, other private business entity, or any combination thereof. C.R.S. § 24-94-102(6) (emphasis added).

SB 22-169 permits the custodian of public records to deny inspection of records containing data or information that reveals the specific location or could be used to determine the specific location of (i) a plant species as a Colorado plant of greatest conservation need in Colorado's state wildlife action plan; (ii) an individual animal or a group of animals; or an individual animal's or group of animal's breeding or nesting habitat. SB 22-169 will take effect on August 9, 2022, assuming no referendum petition is filed.

**Homeowners Associations Prohibited from Regulating Use of Public Rights-of-way
HB 22-1139**

Section 38-33.3-106.5 of the Colorado Common Interest Ownership Act ("CCIOA") prohibits homeowners' associations from adopting certain rules and regulations that are contrary to public policy. HB 22-1139 amends this section of CCIOA and provides that an association shall not prohibit the use of a public right-of-way in accordance with a local government's ordinance, resolution, rule, franchise, license, or charter regarding use of the public right-of-way. HB 22-1139 also prohibits an association from requiring that a public right-of-way be used in a certain manner. Because many metropolitan districts provide covenant enforcement services for associations, covenants should be reviewed for any provisions that may violate HB22-1139. HB 22-1139 will take effect on August 9, 2022, assuming no referendum petition is filed.

Local Firefighter Safety Resources

HB 22-1194 makes a transfer of \$5 million to the Local Firefighter Safety and Disease Prevention Fund. The transfer allows the department to purchase protective equipment, fund training, and reimburse local governments, including fire protection districts and metropolitan districts that provides fire protection, and volunteer firefighters for the cost of protective equipment and training. There is no requirement for a grant application nor a peer review process for funds to be distributed. In the event that the Department of Public Safety ("DPS") is unable to spend all of the funds, the department may use funds for any currently authorized purpose of the firefighter safety grant program. HB 22-1194 took effect on March 1, 2022.

State Grants Investments Local Affordable Housing

HB 22-1304 creates two housing-related grant programs in the Department of Local Affairs ("DOLA"): the Local Investments in Transformational Affordable Housing Grant Program ("LITAH") and Infrastructure and Strong Communities Grant Program ("ISC").

The LITAH program provides grants to certain governmental entities (including special districts) or nonprofit organizations for affordable housing initiatives. These initiatives include the development and integration of infrastructure tied to an affordable housing development inclusive of funding for capital constructive and infrastructure design. DOLA must establish policies and procedures for the LITAH program by September 1, 2022.

The ISC program requires that the Division of Local Government within DOLA, the Colorado Energy Office, and the Department of Transportation develop a list of sustainable land use practices and provide grants to local governments for investments in infill infrastructure projects that support affordable housing. HB 22-1304 took effect on June 1, 2022.

Towing Carrier Nonconsensual Tows

HB 22-1314

HB 22-1314 generally imposes limitations and obligations on towing companies and owners of private property that must be followed prior to the nonconsensual towing of a vehicle from private property. Because HB 22-1314 applies to private property there is likely no impact on most special districts. However, private property is not defined for purposes of HB 22-1314 and some special districts may be providing covenant enforcement on property that is privately owned, as such, special districts that are or may in the future engage in towing are encouraged to discuss this bill and other legal considerations related to towing with legal counsel. HB 22-1314 goes into effect on August 9, 2022, assuming no referendum petition is filed.



Water Plant

The water treatment plant has been running smoothly. In July, the plant was operational for **31** days with an average plant production of **2.2** MGD and a max day of **3.2** MGD.

Only minor items remain on the original High Zone Pump contract. We are still awaiting the arrival of the permanent VFD and there are a couple punch list items left.

The bathroom and office change order has not progressed much since last month. We are still waiting for some electrical pieces and need to address some comments from the fire inspection.

The Sodium Hypochlorite generator is installed, the plumbing and electrical are complete we are waiting on some programming and start up to occur from the manufacturer so we can start using it.

Backwash Pond Phase 2 has begun, GESG measures are in place, and we are mainly waiting on parts to arrive. The conduit for the electrical to the southern gate, in the duct bank is installed. They are waiting on permits so it can be inspected before and after pouring the concrete.

July production was **68** million gallons of treated water, **17.4** million gallons of that was for Sterling Ranch.

Lift Stations

The lift stations are running smoothly.

Velocity has mobilized and begun work for the pump replacement project. Parts have arrived, P201 has been relocated into P203 position and demolition is beginning on the old P201 pump pad.

Preliminary design continues at the Transition Vault for the drainage project. Survey was completed last Friday; design will continue once that is reviewed.



July saw **22** million gallons of sewage pumped to Littleton-Englewood. Approximately **3.7** million was conveyed for Sterling Ranch.

Field

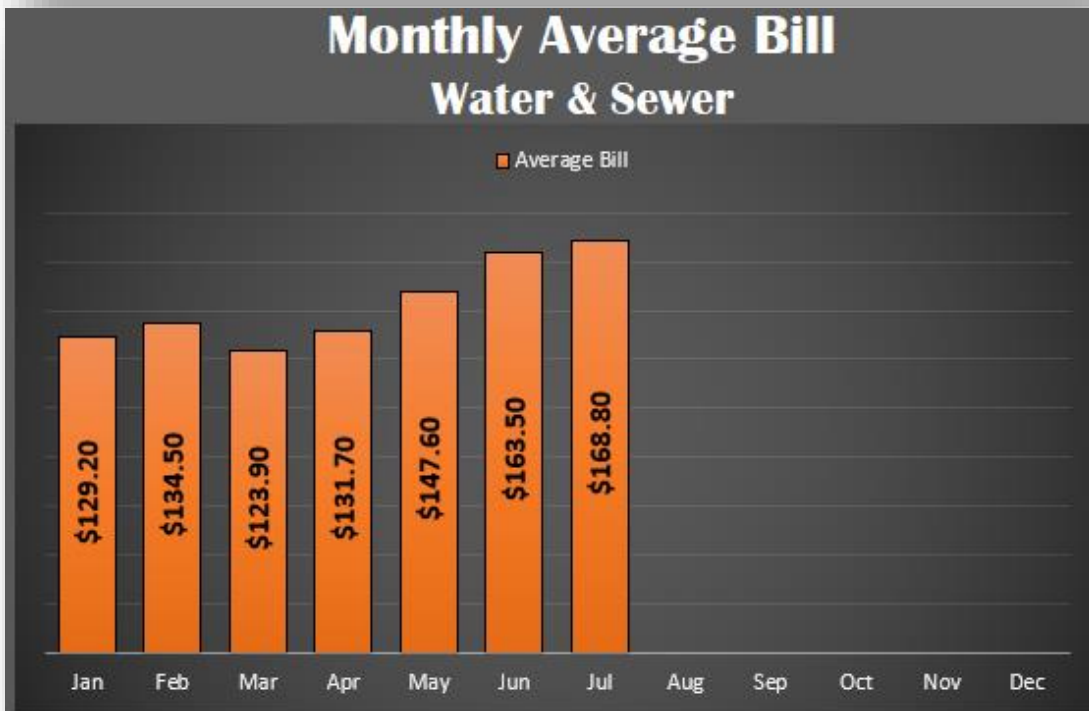
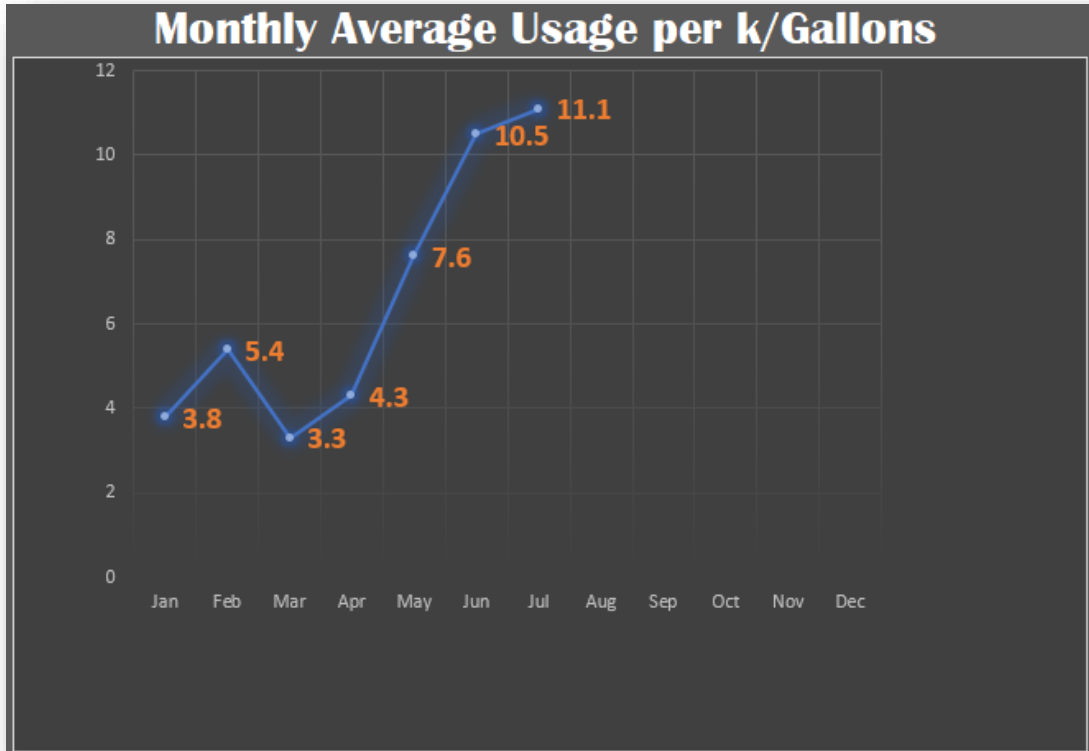
The field had **208** locates for the month of July.

Our endpoint replacement continues to keep the field guys busy; they have replaced just over **600** endpoints already. We will continue to push to complete prior to the CDMA contract ending after this year.

Installation on the pipe continues for the Rampart Transmission Line Project, they have over 2300 feet installed already and the first section of pipe has passed all its testing.



Monthly Averages



MEMORANDUM

TO: Roxborough Water and Sanitation District
Board of Directors

FROM: TST Infrastructure, LLC
Bill Goetz

SUBJECT: Engineering Status Report

DATE: August 11, 2022

I. DEVELOPMENT PROJECTS

Berkeley Homes – Construction plans have been approved. The geotechnical report has been received and reviewed. Certain modifications to the plans will be required based on the geotechnical report. The required easements have not yet been submitted by the developer. Construction of water and sewer lines is not expected to begin until late 2022 or early 2023 pending relocation of overhead electric lines.

Valley View Church – VVC continues to work on obtaining easements for the pipeline. VVCC has requested changes to the District’s standard easement documents that are generally unacceptable to the District.

Sherwin Williams Store – District staff and TST have met with the developer to discuss requirements for water and sewer. Revised drawings have not been received. (No Change)

Titan Road Vehicle Storage (Luxury Condominiums) – Revised plans have been received from the developer and review comments have been returned to the developer.

II. RAMPART WATER LINE REPLACEMENT

Installation of pipeline is in progress. To date, approximately 2100 lf of 24” pipeline has been installed. The roadway detour on Rampart Range Road has been shifted to the north to allow for the installation of the remaining 24” pipe.

Memorandum
August 11, 2022
Page 2

III. RAMPART PUMP STATION RELOCATION

TST has confirmed the feasibility of the proposed site on Haberer property near the dam based on system hydraulics. Exhibits have been prepared for discussions with Aurora and Haberer.

IV. WTP HIGH ZONE PUMP FOR DWSD

The new pump and piping have been installed and the pump is operational using the temporary VFD. Delivery of the permanent VFD is now expected by the end of August. The pump is not currently in service pending completion of DWSD's work on their system, which is not expected to occur until late September.

V. WATER TREATMENT PLANT OVERFLOW POND (PHASE 2)

A work change directive has been issued to Moltz to begin work on the project. A change order has not yet been prepared pending confirmation of material pricing.

VI. LIFT STATION PUMP 201 REPLACEMENT

The pump was delivered on July 8. Work at the site has commenced with the relocation of the existing pump 201.

VII. TRANSITION VAULT DRAINAGE IMPROVEMENTS

A conceptual scope and design requirements have been developed and reviewed with District staff. Survey of the site is in progress and we expect to receive final survey information the week of August 15.

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VIII. GIS

The latest IT pipes data showing condition of existing sewer lines is being added to the GIS. A new map has been added for tracking meter replacements. (No Change)

IX. DISTRIBUTION SYSTEM ISOLATION VALVES

Materials have been ordered and verification of the materials received is in progress.

X. SEWER LINING PROJECT

A GIS map has been prepared to show defect locations and to assist in coordination of repairs with Roxborough Park Foundation planned paving projects. The Foundation has recently advised the District that no paving will be performed in 2022, and that both inbound and outbound lanes on Roxborough Drive will be paved in 2023. The map will be updated as repairs which impact the proposed paving are completed.

**Financial Recap
June 30, 2022**

General Fund

1. Property taxes collected for the month total \$ 106,567
2. Specific ownership taxes collected for the month total \$ 12,359
3. Paid \$ 3,577 for election expenses
4. Paid \$ 19,553 for audit expenses

Debt Service Fund

1. Property taxes collected for the month total \$ 52,528
2. Specific ownership taxes collected for the month total \$ 6,092
3. Transfers in for Debt Surcharge in the amount \$ 93,085

Water Fund Treatment

1. Service charges billed for the month were \$ 417,915
2. Dominion WTP Operations income of \$ 51,074 for the month.
3. Collected \$ 93,085 in capital surcharges for the WTP
4. SDC collected for the month \$ 29,686
5. Ravenna monthly SDC totaled \$ 21,118
6. Repairs Expenses includes \$ 22,585 to Water Technology Group
7. Capital Project Expense includes \$ 9,658 to TST Engineering

Water Fund -Distribution

1. Water Costs for the month \$ 264,345
2. Capital Outlay for the month includes \$ 39,546 to TST

Sewer Fund

1. Service charges for the month totaled \$ 158,886
2. Lockheed Martin service charges totaled \$ 31,435 for the month.
3. SDC Collected for the month \$ 70,966
4. Capital Projects includes \$ 104,011 to Browns Hill and \$ 21,618 to American Equipment

Capital Fund

1. Paid \$ 14,473 for WTP – Pump
2. Paid \$ 15,244 for Dominion System Improvements
3. Paid \$ 112,296 to Moltz Construction