



ROXBOROUGH WATER AND SANITATION DISTRICT

The Roxborough Water & Sanitation District and Plum Valley Heights Subdistrict of the Roxborough Water & Sanitation District Regular Board meeting will be held in the Community Room at the West Metro Fire Station #15 located at 6222 N Roxborough Park Rd, Littleton, CO 80125. This meeting can also be accessed via video conference at **ZOOM Meeting ID 874 5981 8759; Password: 694389**

Date: Wednesday, May 18, 2022

Time 8:00 am

Board of Directors

Keith Lehmann
Ken Maas
Dave Bane
Christine Thomas
John Kim

Term Expiration

5/2025
5/2023
5/2023
5/2025
5/2025

- I. Call to Order/Declaration of Quorum/Disclosure of Conflicts of Interest
- II. Swearing In of Board Directors and election of Officers
- III. Public Comment/Public Comment on items not on Agenda

- IV. **CONVENE AS THE BOARD OF THE PLUM VALLEY HEIGHTS (PVH) SUBDISTRICT OF THE RWSD**
- V. Consent Agenda
 - a. Approve the Minutes of the Regular Meeting of the PVH Subdistrict which is contained in and is part of the Minutes of the Roxborough Water & Sanitation District Minutes for the Regular Meeting on April 20, 2022.
- VI. Staff Reports
 - a. General Manager's Report
 - b. Financial Reports

ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND CONVENE AS THE RWSD BOARD

- VII. Consent Agenda
 - a. Approve the Minutes of the Regular Meeting of the RWSD on April 20, 2022.
 - b. Ratify Payrolls for April 30 and May 15, 2022
 - c. Ratify Payments since April 20, 2022:
 - d. Approve Payments of Claims:
 - e. Approve Moltz Construction Change Order #2 for Steel Caps on the Pipe for the WTP High Zone Pump Project adding \$3,739.22 and no additional time.
 - f. Approve Pay App #3 for the WTP HSP Serving DWSD in the amount of \$103,443.55
 - g. Approve Pay App #2 for the Rampart Range Road Transmission Main Replacement in the amount of \$19,090.25

- VIII. Staff Reports
 - a. General Manager's Report
 - b. Legal Counsel Report
 - c. Operation Director's Report
 - d. Engineering Report/Water Use Graphs
 - e. Financial Report

- IX. **Board Action Items:**
 - a. **Consider Award of the Roxborough Lift Station Pump Replacement to Velocity Constructors, Inc.**

- X. **Adjourn**

General Manager's Report
Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District
May 18, 2022

Valley View Christian Church:

- Representatives of the Church met with two acting members of the Chatfield East Property Owners Association Board this week to discuss a potential alignment for the service line in the horse trail in POA open space. There was a suggestion that the Church reimburse the POA for the costs homeowners incurred to get the water infrastructure in place. While the Church is exempt from property taxes, they will incur over \$1 million in costs to extend the water line and will pay System Development Charges.

Titan Road Industrial Park:

- We have reached agreement with the owner of the condominium project on Lot 4a regarding the water line and easement but still need to sign off on final plans.

McMakin Property:

- The property is under contract, but we have no information on the planned development. There continue to be issues with the Chatfield East Property Owners Association over access to the 40-acre parcel.

**Roxborough Water and Sanitation - PVH
Financial Recap
March 31, 2022**

General Fund

1. Property taxes collected for the month total \$ 133,910
2. Specific ownership taxes collected for the month total \$ 2,891
3. Paid debt service in the amount of \$ 115,447 to CWCB



ROXBOROUGH WATER AND SANITATION DISTRICT

The Roxborough Water & Sanitation District and Plum Valley Heights Subdistrict of the Roxborough Water & Sanitation District Regular Board meeting will be held in the Community Room at the West Metro Fire Station #15 located at 6222 N Roxborough Park Rd, Littleton, CO 80125. This meeting can also be accessed via video conference at **ZOOM Meeting ID 874 5981 8759; Password: 694389**

Date: Wednesday, May 18, 2022

Time 8:00 am

Board of Directors

Keith Lehmann
Ken Maas
Dave Bane
Christine Thomas
John Kim

Term Expiration

5/2025
5/2023
5/2023
5/2025
5/2025

- I. Call to Order/Declaration of Quorum/Disclosure of Conflicts of Interest
- II. Swearing In of Board Directors and election of Officers
- III. Public Comment/Public Comment on items not on Agenda

- IV. **CONVENE AS THE BOARD OF THE PLUM VALLEY HEIGHTS (PVH) SUBDISTRICT OF THE RWSD**
- V. Consent Agenda
 - a. Approve the Minutes of the Regular Meeting of the PVH Subdistrict which is contained in and is part of the Minutes of the Roxborough Water & Sanitation District Minutes for the Regular Meeting on April 20, 2022.
- VI. Staff Reports
 - a. General Manager's Report
 - b. Financial Reports

ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND CONVENE AS THE RWSD BOARD

- VII. Consent Agenda
 - a. Approve the Minutes of the Regular Meeting of the RWSD on April 20, 2022.
 - b. Ratify Payrolls for April 30 and May 15, 2022
 - c. Ratify Payments since April 20, 2022:
 - d. Approve Payments of Claims:
 - e. Approve Moltz Construction Change Order #2 for Steel Caps on the Pipe for the WTP High Zone Pump Project adding \$3,739.22 and no additional time.
 - f. Approve Pay App #3 for the WTP HSP Serving DWSD in the amount of \$103,443.55
 - g. Approve Pay App #2 for the Rampart Range Road Transmission Main Replacement in the amount of \$19,090.25

- VIII. Staff Reports
 - a. General Manager's Report
 - b. Legal Counsel Report
 - c. Operation Director's Report
 - d. Engineering Report/Water Use Graphs
 - e. Financial Report

- IX. **Board Action Items:**
 - a. **Consider Award of the Roxborough Lift Station Pump Replacement to Velocity Constructors, Inc.**

- X. **Adjourn**

RECORD OF PROCEEDINGS

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH WATER AND SANITATION DISTRICT AND THE
BOARD OF DIRECTORS OF THE PLUM VALLEY HEIGHTS SUBDISTRICT OF ROXBOROUGH WATER AND SANITATION
DISTRICT HELD
April 20, 2022**

A regular meeting of the Board of Directors of the Roxborough Water and Sanitation District and the Board of Directors of the Plum Valley Heights Subdistrict was held on April 20, 2022, at 8:00 a.m. The meeting was conducted in person in the Community Room at West Metro Fire, 6222 N. Roxborough Park Drive, and via Zoom meeting. Notice of the meeting and the Zoom ID and Password were duly posted at the District's Administrative Offices and on the District's website, as required by State law.

ATTENDANCE: Directors: Keith Lehmann President
Ken Maas Vice President
Dave Bane Secretary
Christine Thomas Treasurer
Stephen Throneberry Assistant Secretary (via Zoom)

Consultants: Bill Goetz, TST Infrastructure, LLC
Alan Pogue, Icenogle Seaver Pogue, PC
Ted Snailum, TWS Financial

RWSD Staff: Barbara Biggs
Mike Marcum
Lisa Hoover
Lucie Taylor
Dorice Vidger

CALL TO ORDER:

The meeting was called to order at 8:00 a.m. by Director Lehmann, and public comment was opened on items not on the agenda. It was also established that a quorum was in attendance and there were no conflicts of interest to disclose.

PLUM VALLEY HEIGHTS SUBDISTRICT:

Upon a motion by Director Thomas, second by Director Throneberry, and a unanimous vote, the Board convened as the Board of the Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District.

CONSENT AGENDA:

Upon a motion by Director Thomas, second by Director Throneberry, and a unanimous vote, the Board approved the Consent Agenda which consisted of:

- A. Approved the Minutes of the Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District which are contained in and part of the Roxborough Water and Sanitation District Minutes for the March 16, 2022, Regular Meeting.

GENERAL MANAGER'S REPORT:

Ms. Biggs provided a report on recent activities in the Plum Valley Heights Subdistrict. A copy of Ms. Biggs' report is attached to these minutes.

FINANCIAL PVH:

Ted Snailum of TWS Financial presented the February 2022 Financial Recap for Plum Valley Heights. Upon a motion from Director Thomas, second by Director Throneberry, and a unanimous vote, the Board approved the financial report for Plum Valley Heights.

ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND CONVENE AS THE ROXBOROUGH WATER AND SANITATION DISTRICT BOARD:

Upon a motion by Director Thomas, second by Director Throneberry, and a unanimous vote, the Board adjourned as the Subdistrict Board and reconvened as the Roxborough Water and Sanitation District Board

CONSENT AGENDA:

Upon a motion from Director Thomas, second by Director Throneberry, and a unanimous vote, the Board approved the Consent Agenda which consisted of:

- a. Approved the Minutes of the Regular Meeting of the RWSD on March 16, 2022.
- b. Ratified Payrolls for March 31 and April 15, 2022
- c. Ratified Payments since March 16, 2022: 101398-101463, 101470, 101471, 101474, 101475, 101478.
- d. Approved Payments of Claims: 101464-101469, 101472, 101473, 101476, 101477, 101479-101494.
- e. Approved Pay App #2 for the WTP HSP Serving DWSD in the amount of \$105,667.86
- f. Approved Pay App #1 for the Rampart Range Road Transmission Main Replacement in the amount of \$19,156.75
- g. Approved Change Order #1 for the Rampart Range Transmission Main Replacement Project adding \$44,760.00 and 1 day to Milestone 2, Substantial Completion, and date of Final Payment

GENERAL MANAGER’S REPORT:

Ms. Biggs provided the General Manager’s Report. A copy of Ms. Biggs’ report is attached to these minutes.

LEGAL COUNSEL REPORT:

Mr. Pogue provided an update on the 2022 General Assembly and bills under consideration.

OPERATIONS:

Mr. Marcum provided the Operations Report, and a copy is attached to these minutes.

ENGINEERING:

Mr. Goetz, of TST Infrastructure, provided the engineering status report to the Board. A copy of Mr. Goetz’s report is attached to these minutes.

FINANCIAL RWSD:

Ted Snailum, of TWS Financial, presented the February 2022 RWSD Financial Statements to the Board. Upon a motion by Director Thomas, second by Director Throneberry, and unanimous vote by the Board, the financial report was approved.

BOARD ACTION ITEMS:

I. Board Action Items:

- a. **Public Hearing on Petition for Inclusion from Roxborough Water and Sanitation District.**
Director Lehman opened the public hearing at 9:12 a.m. Hearing no public testimony, Director Lehman closed the public hearing at 9:13 a.m.
- b. **Consideration and Approval of the Petition for Inclusion from Roxborough Water and Sanitation District.** Upon a motion from Director Bane, second by Director Thomas, and a unanimous vote, the Board approved Resolution 04-2022-01 approving the Inclusion of the Roxborough Water Treatment Plant into the District.

II. Executive Sessions:

- a. **Executive session pursuant to Section 24-6-402(4)(a), C.R.S., to discuss the transfer or sale of real, personal, or other property interests.** Upon a motion by Director Maas, second by Director Throneberry, and unanimous vote, the Board entered executive session to provide guidance related to the sale of property interests at 9:19 a.m. Upon a motion by Director Thomas, second by Director Bane, and unanimous vote, the Board adjourned the executive session at 9:55 a.m. No action was taken in executive session.

- b. **Pursuant to C.R.S. 24-6-402(4)(f)(I) to discuss Personnel Matters.** Upon a motion by Director Thomas, second by Director Throneberry, and unanimous vote, the Board entered executive session to discuss personnel matters at 10:09 a.m. Upon a motion by Director Thomas, second by Director Bane, and unanimous vote, the Board adjourned the executive session at 10:25 a.m. No action was taken in executive session.

ADJOURN:

Upon a motion by Director Bane, second by Director Thomas, and unanimous vote, the meeting was adjourned at 10:26 a.m.

Secretary of the meeting: _____



Change Order No. 2

Date of Issuance: May 18, 2022	Effective Date: May 18, 2022
Owner: Roxborough Water and Sanitation District	Owner's Contract No.: N/A
Contractor: Moltz Construction Inc.	Contractor's Project No.:
Engineer: TST Infrastructure, LLC	Engineer's Project No.: 001.383.02
Project: RWSD WTP High Service Pump Addition Serving DWSD	Contract Name: RWSD WTP High Service Pump Addition Serving DWSD

The Contract is modified as follows upon execution of this Change Order:

Description:

1. WCD No. 4: Provide two (2) new 24" steel Victaulic caps with a minimum 3/8" wall thickness. Add \$3,739.22, Add 0 days

Total Change Order No. 2: Add \$3,739.22, Add 0 days

Attachments: *Work Change Directive No. 4*

Change Order No. 2

CHANGE IN CONTRACT PRICE

WTP High Service Pump Serving DWSD (Original Contract)

Original Contract Price:	\$ <u>474,145.00</u>
Increase from previously approved Change Order No. <u>1</u> :	\$ <u>45,424.00</u>
Contract Price prior to this Change Order:	\$ <u>519,569.00</u>
Increase of Change Order No. <u>2</u> :	\$ <u>3,739.22</u>

Contract Price incorporating this Change Order:	\$ <u>523,308.22</u>
---	----------------------

50% RWSD/DWSD Change Orders (Change Order A)

Original Change Order <u>N/A</u> Price:	\$ <u>N/A</u>
Increase from previously approved Change Order No. <u>A.1</u> :	\$ <u>96,780.00</u>
Contract Price prior to this Change Order:	\$ <u>96,780.00</u>
Increase of Change Order No. <u>N/A</u> :	\$ <u>N/A</u>

Contract Price incorporating this Change Order:	\$ <u>96,780.00</u>
---	---------------------

100% RWSD Change Orders (Change Order B)

Original Change Order <u>N/A</u> Price:	\$ <u>N/A</u>
Increase from previously approved Change Orders No. <u>B.1</u> :	\$ <u>49,735.00</u>
Contract Price prior to this Change Order:	\$ <u>49,735.00</u>
Increase of Change Order No. <u>N/A</u> :	\$ <u>N/A</u>

Contract Price incorporating this Change Order:	\$ <u>49,735.00</u>
---	---------------------

Current Contract Price incorporating this(these) Change Order(s):	\$ <u>669,823.22</u>
---	----------------------

Change Order No. 2

CHANGE IN CONTRACT TIMES

WTP High Service Pump Serving DWSD (Original Contract)

Original Contract Times:

Substantial Completion: 210 days (May 16, 2022)Final Completion: 240 days (June 15, 2022)Increase from previously approved Change Orders No. N/A to No. N/A :Substantial Completion: N/AFinal Completion: N/A

Contract Times prior to this Change Order:

Substantial Completion: 210 days (May 16, 2022)Final Completion: 240 days (June 15, 2022)Increase of Change Order No. 2:Substantial Completion: 0 daysFinal Completion: 0 days

Contract Times incorporating WTP High Service Pump Serving DWSD Change Orders:	
Substantial Completion:	<u>210 days (May 16, 2022)</u>
Final Completion:	<u>240 days (June 15, 2022)</u>

50% RWSD/DWSD Change Orders (Change Order A)

Original Change Order N/A Contract Times:Substantial Completion: N/AFinal Completion: N/AIncrease from previously approved Change Order No. A.1Substantial Completion: July 15, 2022Final Completion: August 14, 2022

Contract Times prior to this Change Order:

Substantial Completion: July 15, 2022Final Completion: August 14, 2022Increase of Change Order No. N/A:Substantial Completion: N/AFinal Completion: N/A

Contract Times for 50% RWSD/DWSD Change Orders Change Order A:	
Substantial Completion:	<u>July 15, 2022</u>
Final Completion:	<u>August 14, 2022</u>





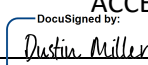
Change Order No. 2

100% RWSD Change Orders (Change Order B)

Original Change Order N/A Contract Times:
 Substantial Completion: N/A
 Final Completion: N/A
 Increase from previously approved Change Order No. B.1
 Substantial Completion: July 15, 2022
 Final Completion: August 14, 2022
 Contract Times prior to this Change Order:
 Substantial Completion: July 15, 2022
 Final Completion: August 14, 2022
 Increase of Change Order No. N/A:
 Substantial Completion: N/A
 Final Completion: N/A

Contract Times for 100% RWSD Change Orders Change Order B:	
Substantial Completion:	<u>July 15, 2022</u>
Final Completion:	<u>August 14, 2022</u>

Current Contract Times incorporating Change Order(s):	
WTP High Service Pump Serving DWSD (Original Contract)	
Substantial Completion:	<u>210 days (May 16, 2022)</u>
Final Completion:	<u>240 days (June 15, 2022)</u>
50% RWSD/DWSD Change Orders (Change Order A)	
Substantial Completion:	<u>July 15, 2022</u>
Final Completion:	<u>August 14, 2022</u>
100% RWSD Change Orders (Change Order B)	
Substantial Completion:	<u>July 15, 2022</u>
Final Completion:	<u>August 14, 2022</u>

<p>RECOMMENDED:</p> <p>By: <u></u></p> <p><small>DocuSigned by: Mike Cotto</small></p> <p>AB318E877B24A9</p> <p>Engineer (if required)</p> <p>Title: <u>Principal</u></p> <p>Date: <u>May 11, 2022 3:48:00 PM MDT</u></p>	<p>ACCEPTED:</p> <p>By: <u></u></p> <p><small>DocuSigned by: Mike Cotto</small></p> <p>1A885CA1E781E1</p> <p>Owner (Authorized Signature)</p> <p>Title: <u>Director of Operations</u></p> <p>Date: <u>May 11, 2022 3:50:15 PM MDT</u></p>	<p>ACCEPTED:</p> <p>By: <u></u></p> <p><small>DocuSigned by: Dustin Miller</small></p> <p>C10E9A5FEE5144E</p> <p>Contractor (Authorized Signature)</p> <p>Title: <u>Superintendent</u></p> <p>Date: <u>May 11, 2022 3:06:30 PM MDT</u></p>
---	---	--

Approved by Funding Agency (if applicable)

By: _____ Date: _____

Title: _____



Work Change Directive No. 4

Date of Issuance:	Effective Date:
Owner: Roxborough Water and Sanitation District	Owner's Contract No.: N/A
Contractor: Moltz Construction Inc.	Contractor's Project No.:
Engineer: TST Infrastructure, LLC	Engineer's Project No.: 001.383.02
Project: RWSD WTP High Service Pump Addition	Contract Name: RWSD WTP High Service Pump Addition

Contractor is directed to proceed promptly with the following change(s):

Description:
Provide two (2) new 24" steel Victaulic caps with a minimum 3/8" wall thickness.

Attachments: N/A

Purpose for Work Change Directive:

Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to:

- Non-agreement on pricing of proposed change.
- Necessity to proceed for schedule or other Project reasons.

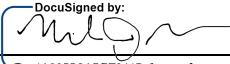
Estimated Change in Contract Price and Contract Times (non-binding, preliminary):


Contract Price	\$ TBD	[increase] [decrease].
Contract Time	TBD	[increase] [decrease].

Basis of estimated change in Contract Price:

- Lump Sum
- Unit Price
- Cost of the Work
- Other

RECOMMENDED:
 By: 
 Engineer (Authorized Signature)

AUTHORIZED BY:
 By: 
 Owner (Authorized Signature)

RECEIVED:
 By: 
 Contractor (Authorized Signature)

Title: Principal Title: Director of Operations Title: Superintendent

Date: March 9, 2022 | 11:33:22 AM DST Date: March 9, 2022 | 11:55:01 AM MST Date: March 9, 2022 | 11:56:29 AM MST

Approved by Funding Agency (if applicable)

By: _____ Date: _____
 Title: _____



8807 County Road 175
 P.O. Box 729
 Salida, CO 81201
 Job Phone: 720-402-9623
 Fax: 719-539-7695

Moltz Construction Inc. Change Order Request

Moltz Construction Inc.	COR	6		DATE	
Field Order or Work Order	WCD	4	ROUTING	SENT	DATE RECEIVED
OWNER: Roxborough Water and Sanitation District			Contractor/	April 24, 2022	
PROJECT: RWSD WTP High Service Pump Addition Serving DWSD			Engineer/ Contractor		
Initiated By: RWSD					

CONTRACTOR REQUEST / REASON FOR CHANGE

WCD #4

- 1 2 each New 24" Victaulic Caps minimum 3/8" wall thickness
- 2 1 each New 24" Victaulic Cap minimum 3/8" wall thickness from CO#1 (credited and now ordered back)
- 3 Freight for above
- 4
- 5

The supporting data enclosed herein is complete and accurate for the plan modifications shown. This price and /or time adjustment is the entire adjustment being requested by the Contractor for the Owner Requested Modifications.

Contract Amount will be adjusted by the following amount:

- This is a no cost or no time change
- Have submitted quotation for performing change
- Other: _____

	<u>Costs</u> <u>(Dollars)</u>	<u>Time</u> <u>(Days)</u>
<input checked="" type="checkbox"/> Add	\$3,739.22	_____
<input type="checkbox"/> Deduct	_____	_____

By: Dustin Miller

Date: April 24, 2022

OWNER ACTION

- Approved
- Not Approved

By:

Date:

PROJECT: RWSW WTP High Service Pump Addition

Moltz Construction Inc. # 06

Field Order or Work Order # 4

Date Prepared: April 24, 2022

Description of Change: WCD #4

Reference Documents: COPR #6

DESCRIPTION	Unit	Qty	LABOR		MATERIAL		EQUIPMENT / OTHER		SUBCONTRACTOR		TOTAL
			Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	
2 each New 24" Victaulic Caps minimum 3/8" wall thickness	ls	2			1350.00	\$2,700.00					\$2,700.00
1 each New 24" Victaulic Cap minimum 3/8" wall thickness from CO#1 (credited \$1000 and now ordered back) \$350 NO CHARGE TO OWNER	ls	1									NO CHARGE
Freight for above	ls	1					494.00	\$494.00			\$494.00
	ls	1									
	ls	1									
	ls	1									
	ls	1									
	ls	1									
	ls	1									
	ls										
	ls										
	ls										
	ls										
SUBTOTALS						\$2,700.00		\$494.00			\$3,194.00

LABOR BURDEN	38%	
MARKUP (L,M,O)	15%	\$479.10
SUBTOTAL		\$3,673.10
MARKUP(SUBS)	5%	
SUBTOTAL		\$3,673.10
BOND & INSURANCE	1.80%	\$66.12
NET CHANGE to CONTRACT		\$3,739.22

Dustin Miller

From: Don Proffitt <dproffitt@midamericapipe.com>
Sent: Wednesday, April 6, 2022 9:25 AM
To: Dustin Miller
Cc: Joe Herndon; Dewey Zivalich
Subject: RE: 2602 - adder quote

Dustin,
\$494
Thanks!

Respectfully,
Don Proffitt
Project Manager

 **Mid America Pipe**
Fabricating & Supply, LLC.
2674 NW Hwy 102
Scammon, KS 66773
(620) 827-6121 Phone
(620) 827-6125 Fax
Email: dproffitt@midamericapipe.com
Note: Our office is closed on Fridays

From: Dustin Miller <dustin.miller@moltzconstruction.com>
Sent: Wednesday, April 6, 2022 10:12 AM
To: Don Proffitt <dproffitt@midamericapipe.com>
Cc: Joe Herndon <Joe.Herndon@moltzconstruction.com>; Dewey Zivalich <Dewey@moltzconstruction.com>
Subject: RE: 2602 - adder quote

Thank you Don!
Did you know what the freight \$ will be?
Then I can wrap up the Change Order.
Thanks,



Dustin Miller | Project Manager
Phone: 719.539.7319 | Cell: 720-862-5635
8807 C.R. 175 | PO Box 729 | Salida, CO | 81201
Moltz // A Graham Group Company

From: Don Proffitt <dproffitt@midamericapipe.com>
Sent: Wednesday, April 6, 2022 9:02 AM
To: Dustin Miller <dustin.miller@moltzconstruction.com>; Dewey Zivalich <Dewey@moltzconstruction.com>
Subject: RE: 2602 - adder quote
Importance: High

Hi Dustin,
The caps are shipping out on FedEx
freight today.

Cc: Dustin Miller <dustin.miller@moltzconstruction.com>

Subject: RE: 2602 - adder quote

Hello Don,

Please proceed with the fabrication of the three 24-inch dished heads.

Attached is the work change directive signed by the Owner authorizing us to proceed.

Thanks,

Dewey

Moltz Construction

720-334-1828

From: Don Proffitt <dproffitt@midamericapipe.com>

Sent: Wednesday, March 9, 2022 2:13 PM

To: Dewey Zivalich <Dewey@moltzconstruction.com>

Cc: Dustin Miller <dustin.miller@moltzconstruction.com>

Subject: RE: 2602 - adder quote

Importance: High

Dewey,

That's okay.

So for (2) 24" DH it will be \$3,050 (plus freight)

The (2) 24" DH are \$1,350 each.

So (2) will be \$2,700 and the one added back in will be +\$350

since you are not taking the -\$1,000 credit from before.

NOTE: (this will also include back in the (1) 24" DH that was previously deleted with the -\$1,000 credit returned back to MAP)

Current lead time for the

It will be approximately 4-6 weeks to ship due to material lead time.

Thanks!

Respectfully,

Don Proffitt

Project Manager



Mid America Pipe

Fabricating & Supply, LLC.

2674 NW Hwy 102

Scammon, KS 66773

(620) 827-6121 Phone

(620) 827-6125 Fax

Email: dproffitt@midamericapipe.com

Note: Our office is closed on Fridays

From: Dewey Zivalich <Dewey@moltzconstruction.com>

Sent: Wednesday, March 9, 2022 12:35 PM

To: Don Proffitt <dproffitt@midamericapipe.com>

Cc: Dustin Miller <dustin.miller@moltzconstruction.com>

Subject: FW: 2602 - adder quote

Don,

Contractor's Application for Payment No. 3

	Application Period: 3-31-22 to 4-29-22	Application Date: 4/1/2022
To (Owner): Roxborough Water and Sanitation District	From (Contractor): Moltz Construction Inc.	Via (Engineer): TST Infrastructure, LLC
Project: WTP High Service Pump Addition Serving DWSD	Contract: WTP High Service Pump Addition Serving DWSD	
Owner's Contract No.: n/a	Contractor's Project No.:	Engineer's Project No.: 001.383.02

Application For Payment Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
No. 1	\$45,424.00	
No. 2 (Pending)	\$3,739.22	
No. A.1	\$96,780.00	
No. B.1	\$49,735.00	
TOTALS		
	\$195,678.22	
NET CHANGE BY CHANGE ORDERS		
		\$195,678.22

1. ORIGINAL CONTRACT PRICE.....	\$ 474,145.00
2. Net change by Change Orders.....	\$ 195,678.22
3. Current Contract Price (Line 1 ± 2).....	\$ 669,823.22
4. TOTAL COMPLETED AND STORED TO DATE	
(Column F total on Progress Estimates).....	\$ 409,564.82
5. RETAINAGE:	
a. 5% X \$409,564.82 Work Completed.....	\$ 20,478.24
b. 5% X _____ Stored Material.....	\$ _____
c. Total Retainage (Line 5.a + Line 5.b).....	\$ 20,478.24
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 389,086.58
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 285,643.03
8. AMOUNT DUE THIS APPLICATION.....	\$ 103,443.55
9. BALANCE TO FINISH, PLUS RETAINAGE	
(Column G total on Progress Estimates + Line 5.c above).....	\$ 280,736.64

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

DocuSigned by:
 Dustin Miller

By: Dustin Miller ACEA815E75144E... Date: May 11, 2022 | 3:07:29

Payment of: \$ 103,443.55
(Line 8 or other - attach explanation of the other amount)

is recommended by: May 11, 2022 | 3:49:24 PM MD
AB35BE8777B24A9... (Date)

Payment of: \$ 103,443.55
(Line 8 or other - attach explanation of the other amount)

is approved by: May 11, 2022 | 3:52:41 PM MD
1A8855CAD7E241B... (Owner) (Date)

Approved by: _____
PM MDT Funding or Financing Entity (if applicable) (Date)

Progress Estimate

Contractor's Application

For (Contract): WTP High Service Pump Addition Servicing DWSD						Application Number: 3						3						
Application Period: 3-31-22 to 4-29-22						Application Date: 4/28/2022												
A				B		C			D		(C + D)		E			F		G
Item No.	Description	Contract Information			Work Completed						Stored Materials (Not in C or D)			Total Completed and Stored This Period (D + E)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)	
		Item Quantity	Units	Unit Price	Bid Item Value (\$)	Quantity Installed Prev. Period	Quantity Value Prev. Period	Quantity Installed This Period	Quantity Value This Period	Total Estimated Quantity	Value of Work Installed to Date	From Prev Period	This Period					Total Stored Materials
1	015000 Mobilization and Equipment	1	LS	8,440.00	\$8,440.00	1	\$8,440.00			1	\$8,440.00							
2	015000 Pre-Construction and Engineering Management	1	LS	8,550.00	\$8,550.00	1	\$8,550.00			1	\$8,550.00						\$8,550.00	
3	015000 Project Management and Supervision	1	LS	8,920.00	\$8,920.00	0.5	\$4,460.00	0.25	\$2,230.00	0.75	\$6,690.00			\$2,230.00	\$6,690.00	75.0%	\$2,230.00	
4	015000 General Requirements and Safety	1	LS	8,285.00	\$8,285.00	1	\$8,285.00			1	\$8,285.00						\$8,285.00	
5	015000 Bonds and Insurance	1	LS	7,190.00	\$7,190.00	1	\$7,190.00			1	\$7,190.00						\$7,190.00	
6	024100 Pipe Demolition	1	LS	5,376.00	\$5,376.00	1	\$5,376.00			1	\$5,376.00						\$5,376.00	
7	024100 Scaffold, GPR, Pick Points for Demolition/ Install	1	LS	5,837.00	\$5,837.00	1	\$5,837.00			1	\$5,837.00						\$5,837.00	
8	024100 P3 - 2x4 Protective Stud Wall, plywood sheeting, w/3 access doors	1	LS	3,210.00	\$3,210.00	1	\$3,210.00			1	\$3,210.00						\$3,210.00	
9	024100 Remove/ Relocate HSP0605-Piping, Valves and Instruments	1	LS	4,495.00	\$4,495.00			1	\$4,495.00	1	\$4,495.00			\$4,495.00	\$4,495.00	100.0%		
10	024100 Relocate Pump HSPS0605 WTG sub	1	LS	6,821.00	\$6,821.00												\$6,821.00	
11	033000 Concrete Pipe Support @ 24" Tee P8	1	LS	1,199.00	\$1,199.00	1	\$1,199.00			1	\$1,199.00						\$1,199.00	
12	033000 Equipment Pad Concrete (mci)- Electric Eq. Pads E2.0	1	LS	737.00	\$737.00			1	\$737.00	1	\$737.00			\$737.00	\$737.00	100.0%		
13	221123 Pipe and Conduit Paint / Pipe ID	1	LS	14,718.00	\$14,718.00			0.9	\$13,246.20	0.9	\$13,246.20			\$13,246.20	\$13,246.20	90.0%	\$1,471.80	
14	260000 Electrical, Instrumentation and Control - See Electrical SOV	1	LS	175,320.00	\$175,320.00	0.193360736	\$33,900.00	0.20191649	\$35,400.00	0.395277226	\$69,300.00			\$35,400.00	\$69,300.00	39.5%	\$106,020.00	
15	400506 Drawing P6 Modification Notes and ARV/Pump Drains	1	LS	6,434.00	\$6,434.00			0.75	\$4,825.50	0.75	\$4,825.50			\$4,825.50	\$4,825.50	75.0%	\$1,608.50	
16	400507 Supply Steel Pipe Support Package	1	LS	13,474.00	\$13,474.00	1	\$13,474.00			1	\$13,474.00						\$13,474.00	
17	400507 Install Pipe Supports	1	LS	4,935.00	\$4,935.00	0.5	\$2,467.50	0.25	\$1,233.75	0.75	\$3,701.25			\$1,233.75	\$3,701.25	75.0%	\$1,233.75	
18	400556 Valve Procurement	1	LS	85,479.00	\$85,479.00	0.5	\$42,739.50	0.25	\$21,369.75	0.75	\$64,109.25			\$21,369.75	\$64,109.25	75.0%	\$21,369.75	
19	402323 Supply Steel Pipe Package	1	LS	70,886.00	\$70,886.00	1	\$70,886.00			1	\$70,886.00						\$70,886.00	
20	402323 Install Steel Pipe, Valves and Fittings	1	LS	33,839.00	\$33,839.00	0.9	\$30,455.10	0.1	\$3,383.90	1	\$33,839.00			\$3,383.90	\$33,839.00	100.0%		
21																		
22																		
1	Totals w/o Change Orders				\$474,145.00		\$246,469.10		\$86,921.10		\$333,390.20			\$86,921.10	\$333,390.20	70.3%	\$140,754.80	
	Original Contract Change Orders																	
2	Change Order No. 1 Additional Steel Pipe	1	LS	45,424.00	\$45,424.00	0.9	\$40,881.60	0.1	\$4,542.40	1	\$45,424.00			\$4,542.40	\$45,424.00	100.0%		
	Change Order 2 Additional Caps	1	LS	3,739.22	\$3,739.22			1	\$3,739.22	1	\$3,739.22			\$3,739.22	\$3,739.22	100.0%		
	Totals Original Contract Change Orders				\$49,163.22		\$40,881.60		\$8,281.62		\$49,163.22			\$8,281.62	\$49,163.22	100.0%		
	Change Orders A																	
3	Change Order No. A.1 Bathroom Addition	1	LS	96,780.00	\$96,780.00													
	CO A.1 General Conditions				\$12,960.00	0.56006944	\$7,258.50	0.1717546	\$2,225.94	0.73182404	\$9,484.44			\$2,225.94	\$9,484.44	73.2%		
	CO A.1 HM Door, Frame and Hardware				\$2,816.00			0.4999857	\$1,407.96	0.4999857	\$1,407.96			\$1,407.96	\$1,407.96	50.0%		
	COA.1 Framing Materials and Labor				\$8,119.00			1	\$8,119.00	1	\$8,119.00			\$8,119.00	\$8,119.00	100.0%		
	Totals Change Orders A				\$96,780.00		\$7,258.50		\$11,752.90		\$19,011.40			\$11,752.90	\$19,011.40	19.6%	\$77,768.60	
	Change Orders B																	
4	Change Order No. B.1 Office Addition	1	LS	49,735.00	\$49,735.00													
	CO B.1 General Conditions				\$11,990.00	0.50606088	\$6,067.67	0.1611618	\$1,932.33	0.66722268	\$8,000.00			\$1,932.33	\$8,000.00	66.7%		
	COA.1 Framing Materials and Labor				\$5,261.00													
	Totals Change Orders B				\$49,735.00		\$6,067.67		\$1,932.33		\$8,000.00			\$1,932.33	\$8,000.00	16.1%	\$41,735.00	
	Totals with Change Orders				\$669,823.22		\$300,676.87		\$108,887.95		\$409,564.82			\$108,887.95	\$409,564.82		\$260,258.40	

Date: 28-Apr-22 Application No. 3 PROJECT: Roxborough WTP HSPS Addition Serving DWSD Sun Valley Electric Inc. <div style="text-align: center;">SCHEDULE OF VALUES Current Work Period</div>														
A	B	C	D	E	F	G	H	I	J	K	L	M	N	
ITEM	DESCRIPTION OF WORK	UNITS	U/M	UNIT PRICE	SCHEDULED VALUE	PREVIOUS APPLICATION (TOTAL PRIOR MONTH)	CURRENT PERIOD WORK			TOTAL JOB TO DATE (G+J=)	TOTAL STORED MATERIAL NOT IN WORK	% COMPLETED (K/F=)	BALANCE TO FINISH (F-N=)	
							CURRENT PERIOD WORK IN PLACE	CURRENT PERIOD STORED MATERIAL	TOTAL CURRENT PERIOD WORK					
	Base Contract												\$248,520.00	
1	Mobilization	1	LS	\$2,500.00	\$2,500.00	\$1,000.00	\$1,500.00	\$0.00	\$1,500.00	\$2,500.00	\$0.00	100.00%	\$0.00	
2	Submittals / O&M	1	LS	\$16,000.00	\$16,000.00	\$14,000.00	\$0.00	\$0.00	\$0.00	\$14,000.00	\$0.00	87.50%	\$2,000.00	
3	Provide and Install new Control Wiring	1	LS	\$7,500.00	\$7,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$0.00	33.33%	\$5,000.00	
4	Procurement/Installation of Electrical Equipment	1	LS	\$88,000.00	\$88,000.00	\$10,000.00	\$22,000.00	\$0.00	\$22,000.00	\$32,000.00	\$0.00	36.36%	\$56,000.00	
5	Power Conduit and Conductor Installation	1	LS	\$30,200.00	\$30,200.00	\$5,500.00	\$11,300.00	\$0.00	\$11,300.00	\$16,800.00	\$0.00	0.00%	\$30,720.00	
6	Short Circuit/Coordination Study	1	LS	\$3,000.00	\$3,000.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	50.00%	\$1,500.00	
7	Programming/ PLC Modifications	1	LS	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$8,000.00	
8	Start-up/ Testing	1	LS	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,000.00	
												54.69%		
TOTAL:					\$159,200.00	\$159,200.00	\$34,500.00	\$34,800.00	\$0.00	\$34,800.00	\$69,300.00	\$0.00	43.53%	\$89,900.00

Contractor's Application for Payment No. 2

	Application Period: March 2022	Application Date: 4/29/2022
To (Owner): Roxborough Water and Sanitation District	From (Contractor): American West Construction, LLC.	Via (Engineer): TST Infrastructure, LLC.
Project: Rampart Range Road Transmission Main Replacement	Contract: Rampart Range Road Transmission Main Replacement	
Owner's Project No.:	Contractor's Project No.: 2205	Engineer's Project No.: 001.379.02

Application For Payment Change Order Summary

Approved Change Orders	Number	Additions	Deductions		
	CO #1	\$44,760.00			
TOTALS		\$44,760.00			
NET CHANGE BY CHANGE ORDERS			\$44,760.00		

1. ORIGINAL CONTRACT PRICE.....					\$ <u>\$2,856,515.50</u>
2. Net change by Change Orders.....					\$ <u>\$44,760.00</u>
3. Current Contract Price (Line 1 ± 2).....					\$ <u>\$2,901,275.50</u>
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....					\$ <u>\$40,260.00</u>
5. RETAINAGE:					
a. 5% X <u>\$40,260.00</u> Work Completed.....					\$ <u>\$2,013.00</u>
b. 5% X _____ Stored Material.....					\$ _____
c. Total Retainage (Line 5.a + Line 5.b).....					\$ <u>\$2,013.00</u>
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....					\$ <u>\$38,247.00</u>
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....					\$ <u>\$19,156.75</u>
8. AMOUNT DUE THIS APPLICATION.....					\$ <u>\$19,090.25</u>
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....					\$ <u>\$2,863,028.50</u>


Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;


(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

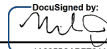
DocuSigned by:

 Contractor Signature Jon Miklyja

By: J. Miklyja (AWC LLC.) Date: 4/29/2022

Payment of: \$ 19,090.25
 (Line 8 or other - attach explanation of the other amount)

is recommended by:  May 12, 2022 | 1:19:01 PM MDT
 (Engineer) (Date)

Payment of: \$ 19,090.25
 (Line 8 or other - attach explanation of the other amount)

is approved by:  May 12, 2022 | 1:39:44 PM MDT
 (Owner) (Date)

Approved by: _____
 Funding or Financing Entity (if applicable) (Date)

Progress Estimate

Contractor's Application

For (Contract): Rampart Range Road Transmission Main Replacement										Application Number: 2									
Application Period: April 2022										Application Date: 4/29/2022									
A				B		C		D		(C + D)		E			F		G		
Item				Contract Information		Quantity Installed		Work Completed		Value of Work		Stored Materials (Not in C or D)			Total Completed and Stored This Period (D + E)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B + F)	
Bid Item No.	Description	Item Quantity	Units	Unit Price	Bid Item Value (\$)	Quantity Installed Prev. Period	Quantity Value Prev. Period	Quantity Installed This Period	Quantity Value This Period	Total Estimated Quantity	Value of Work Installed to Date	From Prev. Period	This Period	Total Stored Materials					
GRADING, EROSION, AND SEDIMENT CONTROL (\$62,150)																			
54	Vehicle Tracking Pad	2	EA	\$2,900.00	\$5,800.00													\$5,800.00	
55	Construction Fence	2,025	LF	\$2.00	\$4,050.00													\$4,050.00	
56	Curb Sock	21	EA	\$150.00	\$3,150.00													\$3,150.00	
57	Concrete Washout Area	1	EA	\$3,200.00	\$3,200.00													\$3,200.00	
58	Sediment Control Log	1,260	LF	\$2.50	\$3,150.00													\$3,150.00	
59	Erosion Control Blanket	1.4	AC	\$12,000.00	\$16,800.00													\$16,800.00	
60	Additional GESC BMP's	1	LS	\$26,000.00	\$26,000.00													\$26,000.00	
																		\$62,150.00	
PROVISIONAL ITEMS (\$21,975)																			
61	Trench Stabilization Rock [Provisional Item]	100	CY	\$80.00	\$8,000.00													\$8,000.00	
62	Rock Excavation - Rock Teeth/Ripper [Provisional Item]	300	CY	\$42.00	\$12,600.00													\$12,600.00	
63	Rock Excavation - Pneumatic Chiseling [Provisional Item]	25	CY	\$55.00	\$1,375.00													\$1,375.00	
																		\$21,975.00	
	BASE BID SUBTOTAL:				\$1,824,675.50													\$1,784,415.50	
BID ALTERNATE A:																			
WATERLINE REPLACEMENT (\$985,650)																			
1	24" DIP Waterline (0'-8" Deep)	3,350	LF	\$285.00	\$954,750.00													\$954,750.00	
2	24" DIP Waterline (Additional 0'-8" Feet Depth)	240	LF	\$35.00	\$8,400.00													\$8,400.00	
3	18" DIP Waterline (0'-8" Deep)	90	LF	\$250.00	\$22,500.00													\$22,500.00	
																		\$985,650.00	
CATHODIC PROTECTION (\$46,190)																			
4	32 lb. Anodes for Bonded DIP	32	EA	\$830.00	\$26,560.00													\$26,560.00	
5	9 lb. Anodes for DIP Fittings on PVC Pipe	7	EA	\$510.00	\$3,570.00													\$3,570.00	
6	Reference Electrode/Coupon	2	EA	\$430.00	\$860.00													\$860.00	
7	Cathodic Protection (Pipe Joint Bonding)	3,440	LF	\$2.50	\$8,600.00													\$8,600.00	
8	Cathodic Protection (Test/Monitoring Stations)	8	EA	\$825.00	\$6,600.00													\$6,600.00	
																		\$46,190.00	
	BID ALTERNATE "A" SUBTOTAL:				\$1,031,840.00													\$1,031,840.00	
	RAMPART RANGE ORIGINAL CONTRACT TOTALS:				\$2,856,515.50		\$20,165.00		\$20,095.00	1.41%	\$40,260.00				\$40,260.00	\$40,260.00	1.41%	\$2,816,255.50	
CHANGE ORDERS/WORK CHANGE DIRECTIVES:																			
COI: Item 1	Change Order #01A/WCD #01: Butterfly Valves	13	EA	\$2,779.23	\$36,130.00													\$36,130.00	
COI: Item 2.1	Change Order #01B/WCD #02A: Pavement Marking Mobilization	1	EA	\$3,080.00	\$3,080.00													\$3,080.00	
COI: Item 2.2	Change Order #01B/WCD #02B: Paint Temp. Crosswalk	260	SF	\$8.00	\$2,080.00													\$2,080.00	
COI: Item 2.3	Change Order #01B/WCD #02C: Paint Turn Arrows	36	SF	\$17.50	\$630.00													\$630.00	
COI: Item 2.4	Change Order #01B/WCD #02D: Remove Pavement Markings	296	SF	\$3.50	\$1,036.00													\$1,036.00	
COI: Item 3	Change Order #01C/WCD #03: Seal Mix Change (RVMD Mix)	1.32	AC	\$340.15	\$449.00													\$449.00	
COI: Item 4	Change Order #01D/WCD #04: Air-Vac Opening Size Change	1	EA	\$1,355.00	\$1,355.00													\$1,355.00	
																		\$44,760.00	
	CHANGE ORDERS/WCD'S SUBTOTAL:				\$44,760.00													\$44,760.00	
	RAMPART RANGE CONTRACT TOTALS:				\$2,901,275.50		\$20,165.00		\$20,095.00	1.39%	\$40,260.00				\$40,260.00	\$40,260.00		\$2,861,015.50	
																		Retention (To Date): \$2,013.00	
																		Balance to Finish + Retention (To Date): \$2,863,028.50	



ROXBOROUGH WATER AND SANITATION DISTRICT

General Manager's Report May 18, 2022

Information Only

2022 General Assembly:

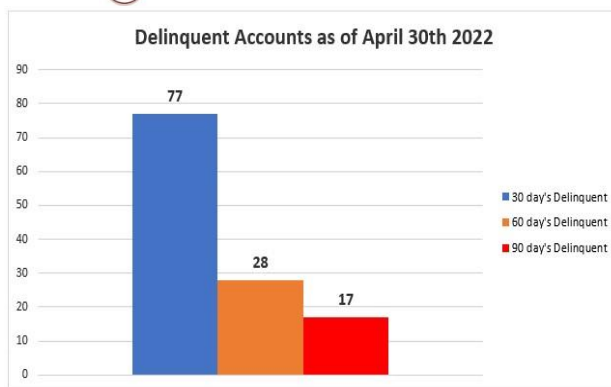
- The General Assembly adjourned Wednesday, 5/11.
- HB22-1345 dealing with PFAS in consumer products passed.
- HB22-1322 concerning water quality regulation and impacts to disproportionately impacted communities passed.
- HB22-1358 to eliminate childhood exposure to lead in drinking water passed. The bill was amended to no longer require water filters and now requires schools and childcare centers to test drinking water for lead and replace fixtures and/or service lines if the level is greater than 5 ppb.
- HB22-1363 concerning increased accountability for special districts was postponed indefinitely by the Senate State, Veterans & Military Affairs Committee.

Past Due Accounts:

- As of April 30, we had 17 accounts with a past due balance of \$9,441, compared to 17 accounts with a past due balance of \$10,970 as of March 31.
- We had 4 customers on the shut off list for April.
- All payment agreements for past-due water and sewer bills are current except one.



Delinquent Accounts



Total Amount
Past Due 30 days
\$10,380

Total Amount
Past Due 60 days
\$4,664

Total Amount
Past Due 90 days
\$9,441

April 2022



ROXBOROUGH WATER AND SANITATION DISTRICT

Dominion Water and Sanitation District/Sterling Ranch:

- Day-to-day operations going well. Dominion took over utility locates in Sterling Ranch on May 1. We billed Dominion \$7,482.65 for utility locates in April.
- The License Agreement from Dominion for the south entrance to the Water Treatment Plant was finalized and signed on May 11. We are still waiting for documentation of the Aurora License Agreement and an easement from Sterling Ranch Development Co.
- Odor complaints have died down, and Dominion is proceeding with a project to evaluate chemical odor control at the Titan Road Lift Station. I expect odor complaints to pick up as we head into warmer weather. RWSD is doing everything we can to control odors on our system, but there's only so much we can do to mitigate odors coming from the Dominion system.
- There were an additional 39 Certificates of Occupancy (CO) issued in Sterling Ranch in April bringing the total number of COs that have been issued in Sterling Ranch to 1,508 for a monthly Wastewater Operations Charge of \$30,160.
- Dominion paid the 2022 Capital Asset Lease Payment of \$200,000 due in March.
- Year to date development summary:



- Under the Purchase and Sale Agreement for the Wastewater Treatment Plant, RWSD tracks new building permits issued in Sterling Ranch. Dominion is invoiced \$300 for each residential equivalent building permit in the prior year. In March Dominion paid \$162,900 for 2021.



ROXBOROUGH WATER AND SANITATION DISTRICT



Projects:

- Addition of the high zone pump at the water treatment plant is progressing well. More on the project in Mike's Operations Report.
- Work on the addition of another office and restroom at the plant is getting started.
- Phase 2 of the backwash pond conversion to an emergency containment basin at the plant will commence later this summer.
- America West will start mobilizing in late May for the Rampart Road Transmission Main replacement project. They have submitted multiple letters from suppliers of pipe, asphalt, and concrete concerning cost increases because of the Russia/Ukraine war and increasing oil and fuel costs that are inconsistent with the contract for the project. We are working with TST on a response to require appropriate documentation of the original bid and additional costs as well as performance commitments from the contractor.

Public Outreach:

- Flushing went extremely well this year with no incidents or complaints.
- We had two water main breaks on Friday April 22. One on Roxborough Park Drive that resulted in approximately 100 homes without water for almost 18 hours. The second break on Westside Court affected 7 homes and wasn't repaired until late Saturday afternoon. We posted notices on roxwater.org, Facebook, and Twitter. We are working with our after-hours emergency call service to implement the ability to push notifications out to customers.
- Bill stuffer on the Rampart Range Road Transmission Main Project was included in April statements. We are looking at a service that can provide a dedicated website with project updates.
- Annual Water Quality Report will be distributed with May statements. Note that we have worked to make the Report easier to read, but much of the information included in the Report is mandated.



Water Plant

The water treatment plant has been running smoothly. In April, the plant was operational for **19** days with an average plant production of **1.4** MGD and a max day of **2.5** MGD. The operators have begun working the summer schedule and flows are increasing rapidly with the lack of moisture.

Work continues on the WTP High Zone Pump Addition project. The temporary VFD has been delivered, we have worked with the electrical engineers to order a comparable VFD to combat the long lead times that were associated with the original one that was specified. Pipe installation is complete, and the new pump is installed, Water Technology Group must return to finalize the installation by grouting the base and setting the motor.

We have proceeded with the change order proposal from Moltz for the southern parking lot addition and outside electrical work associated with the new south entrance to the plant. We are awaiting pricing from them for the Backwash Pond Phase 2 project.

April production was **26** million gallons of treated water, **7.6** million gallons of that was for Sterling Ranch.

Lift Stations

The lift stations are running smoothly.

The blower at the Transition Vault is finally reinstalled and operational. We will put the odor loggers back into the vault and complete the hydrogen sulfide testing that was put on hold when it failed. This is to ensure our chemical dosing at the lift station is being fully effective.

Work on the infiltration study continues; all electrical cabinets, radio antennas and solar panels are installed. The flow meters have arrived, and installation has begun; this work should be completed mid-May. We will install the portable flow meters in remote locations and start gathering data once spring runoff occurs.

We have opened bids for the new pump installation at Roxborough Lift Station; Velocity Construction was the low bidder at \$120K. RWSD placed the order on the pump, pipe, fittings,



breaker, VFD and Harmonic Filter for this project due to supply chain issues and long lead time items.

April saw **22** million gallons of sewage pumped to Littleton-Englewood. Approximately **3.7** million was conveyed for Sterling Ranch.

Field

The field remains busy for April with over **785** locates, most of them were in Sterling Ranch, **194** were in Roxborough. As of May 1, DWSD has contracted Aztec to take over the utility locates in Sterling Ranch.

Fire Hydrant flushing has been completed in all Roxborough (including Roxborough Park and Ravenna), Northwest Douglas County (including Titan Toad Industrial Park) and Sterling Ranch. Flushing conditions were very satisfactory this year and very little discoloration was observed.

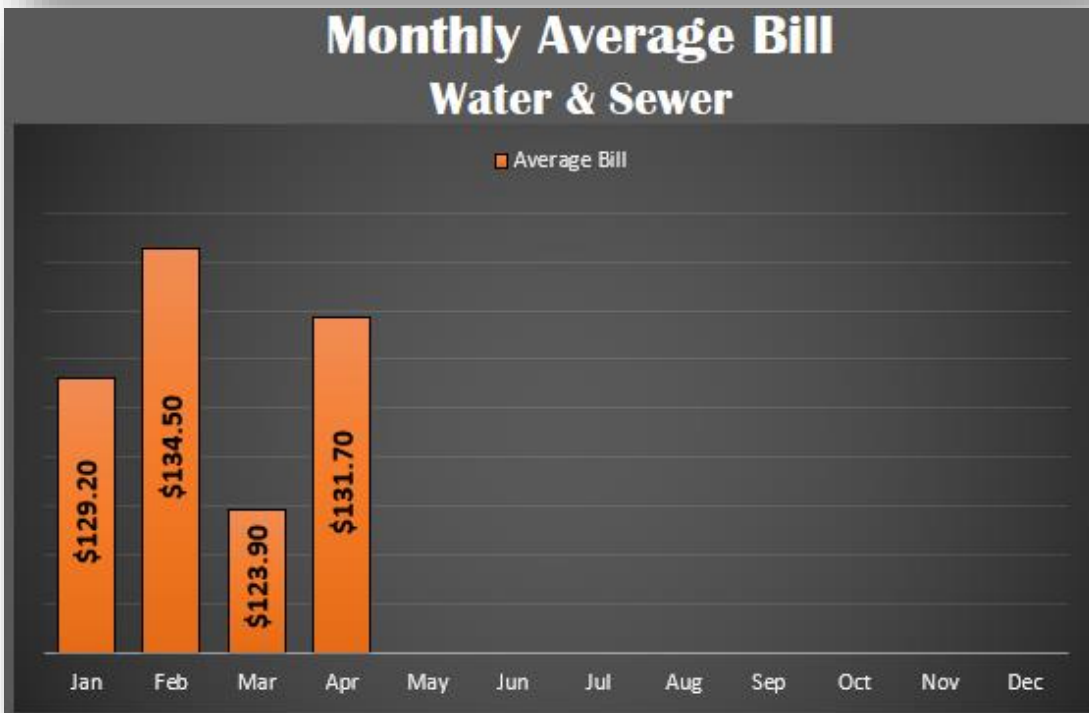
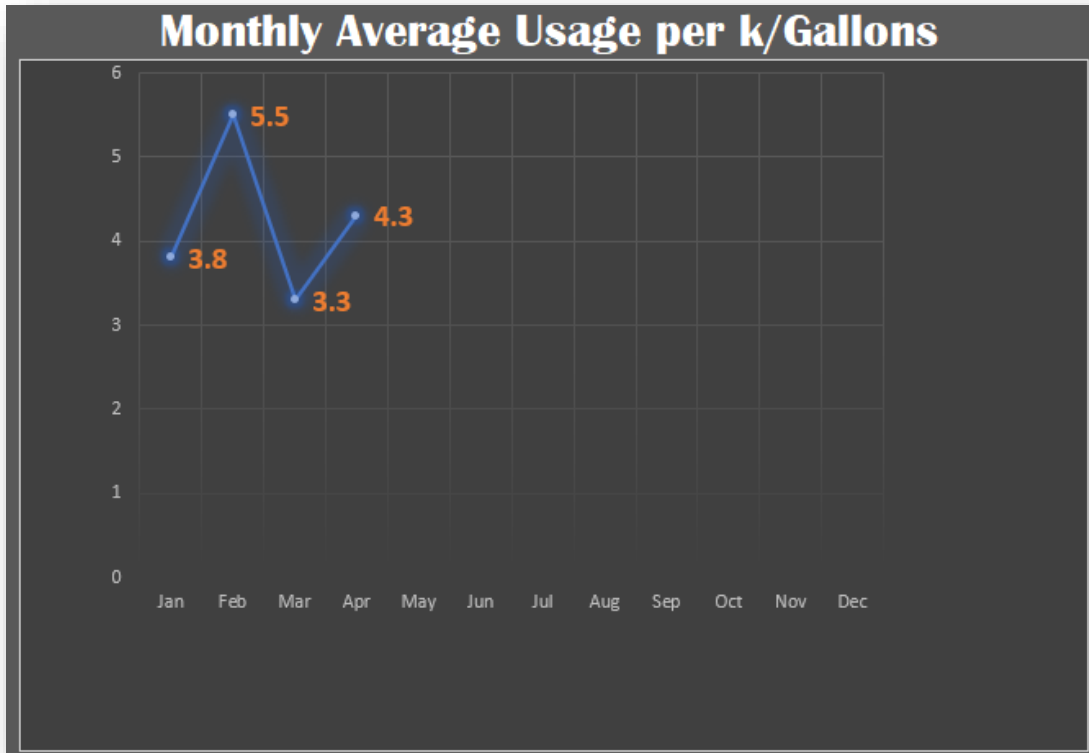
Our endpoint replacement project has begun, we have over 500 endpoints that have been delivered and are expecting about 350 more. These will need to be replaced by the end of the year before the CDMA (3G) technology expires and is no longer supported.

We have posted job opportunities for summer helpers on our website and have also put out Facebook and Twitter alerts.

Project coordination continues with American West on the Rampart Transmission Line Replacement Project. Pipe and valve delivery is expected late June, we have pre-construction meetings set up with both Xcel Energy and Douglas County prior to starting work. We have received several notices from American West on price increases that are going to affect the project including pipe, asphalt, and concrete. We are working on a solution with the contractor to handle those costs.



Monthly Averages



MEMORANDUM

TO: Roxborough Water and Sanitation District
Board of Directors

FROM: TST Infrastructure, LLC
Bill Goetz

SUBJECT: Engineering Status Report

DATE: May 11, 2022

I. DEVELOPMENT PROJECTS

Berkeley Homes – Construction plans have been approved. The geotechnical report has been received and reviewed. Certain modifications to the plans will be required based on the geotechnical report. The required easements have not yet been submitted by the developer. Relocation of existing electrical lines is required prior to construction of water and sewer lines.

Valley View Church – VVC was unable to obtain easements for the pipeline alignment as originally planned. Alternative alignments have been discussed, and VVC is working to obtain easements for an alternate route. (No Change).

Sherwin Williams Store – District staff and TST have met with the developer to discuss requirements for water and sewer. Revised drawings have not been received. (No Change)

Titan Road Vehicle Storage – The developer requested clarification of easement requirements and the requested information has been provided. (No Change)

II. WATER TREATMENT PLANT OVERFLOW POND (PHASE 2)

Design is complete and a price for the Phase 2 work has been requested from Moltz Construction.

Memorandum
May 11, 2022
Page 2

III. RAMPART WATER LINE REPLACEMENT

Review of most of the required submittals has been completed. The valve supplier for the project has been changed and delivery of valves is no longer expected to impact the construction schedule. The contractor now advises that pipe delivery is expected on or about June 23.

IV. RAMPART PUMP STATION RELOCATION

Discussions with the landowner regarding potential pump station locations continue.

V. WTP HIGH ZONE PUMP FOR DWSD

The new pump and piping have been installed. Delivery of the new VFD remains an issue and alternate equipment and suppliers are being considered. A rental VFD has been delivered and will be placed in service until the permanent VFD is received. Startup of the new pump is tentatively scheduled for June 6.

VI. LIFT STATION PUMP 201 REPLACEMENT

The new pump has been ordered and the pump submittal has been approved. Delivery of the pump is tentatively scheduled for July. Other items including a new hoist and a harmonic filter have been preordered to reduce potential schedule impacts. Bids were received on May 5, 2022, with Velocity Constructors as the low bidder. Award of a contract will be requested at the board meeting.

VII. SEWER FLOW MEASURING STATIONS

A combination of permanent and portable flow measuring devices are planned to monitor Inflow and Infiltration in the sewer system. Boring for electric lines at the permanent metering sites has been completed. Installation of metering equipment is pending receipt of equipment wiring.

Memorandum
May 11, 2022
Page 3

VIII. RATE EVALUATION

The rate report has been completed and forwarded to district staff for review.

IX. GIS

The latest IT pipes data showing condition of existing sewer lines is being added to the GIS. A new map has been added for tracking meter replacements.

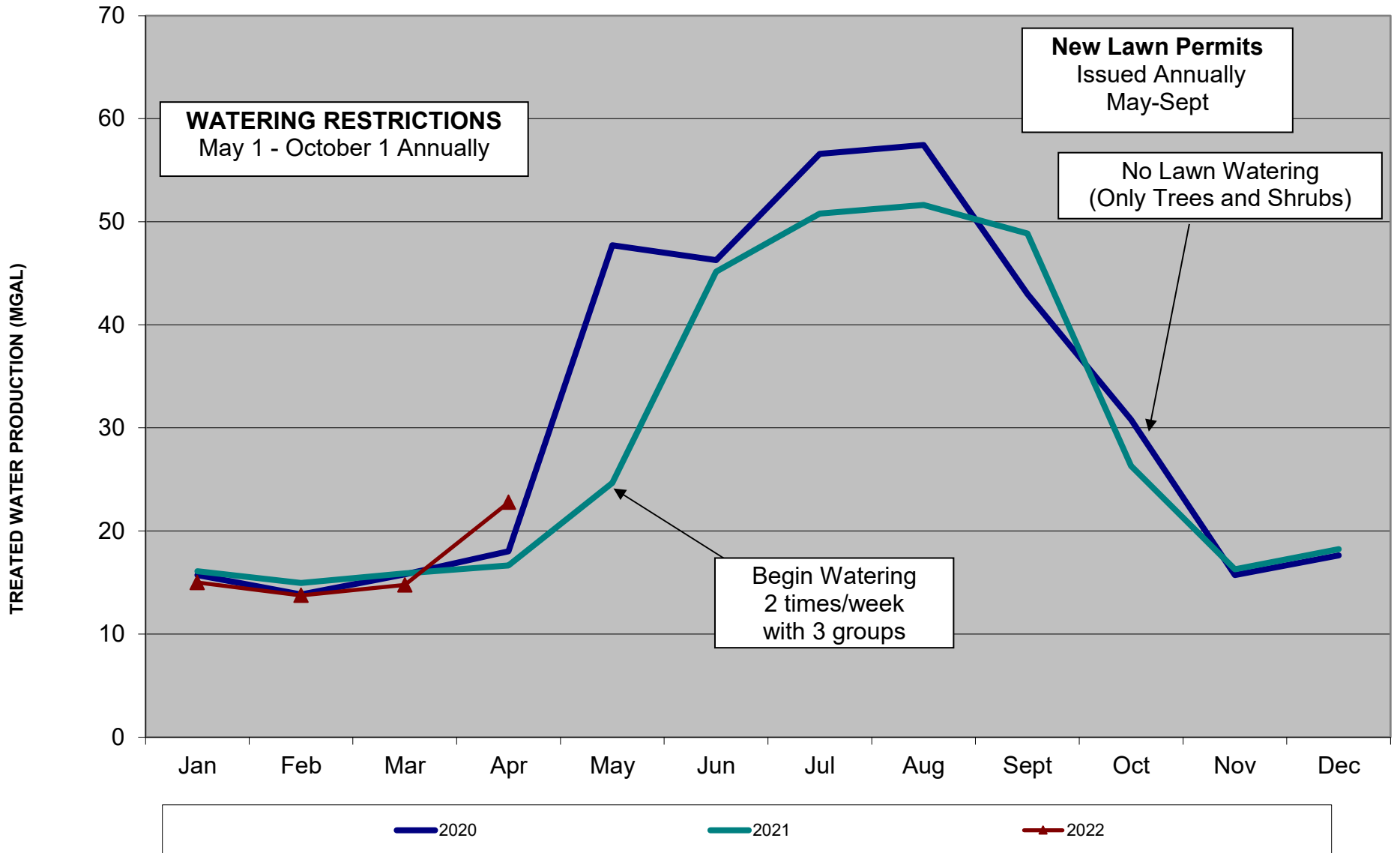
X. DISTRIBUTION SYSTEM ISOLATION VALVES

The location of existing isolation valves in Roxborough Park is under review by TST and District staff. The review is intended to identify opportunities for improved control of the distribution system.

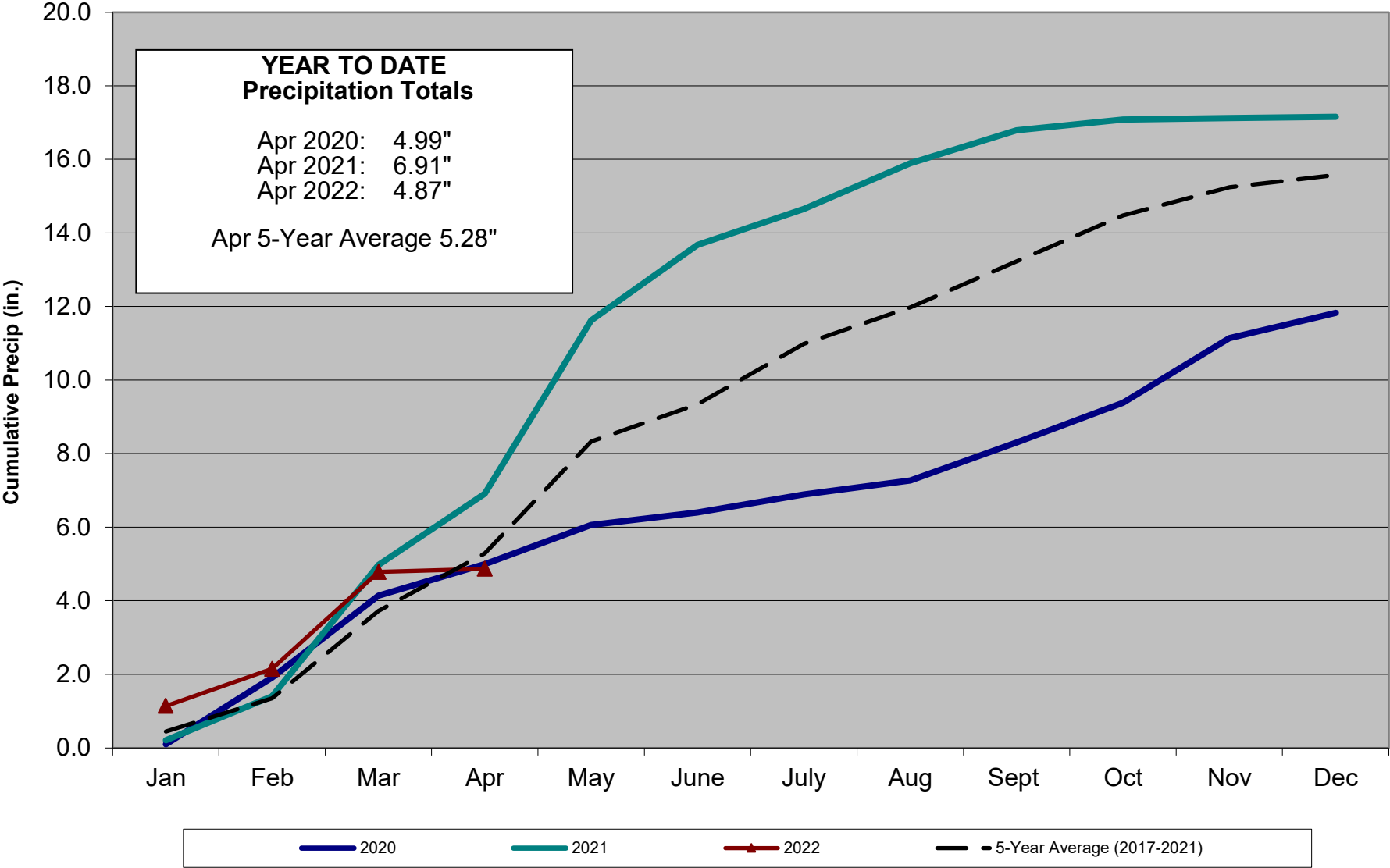
XI. SEWER LINING PROJECT

A GIS map has been prepared to show defect locations and to assist in coordination of repairs with Roxborough Park Foundation planned paving projects.

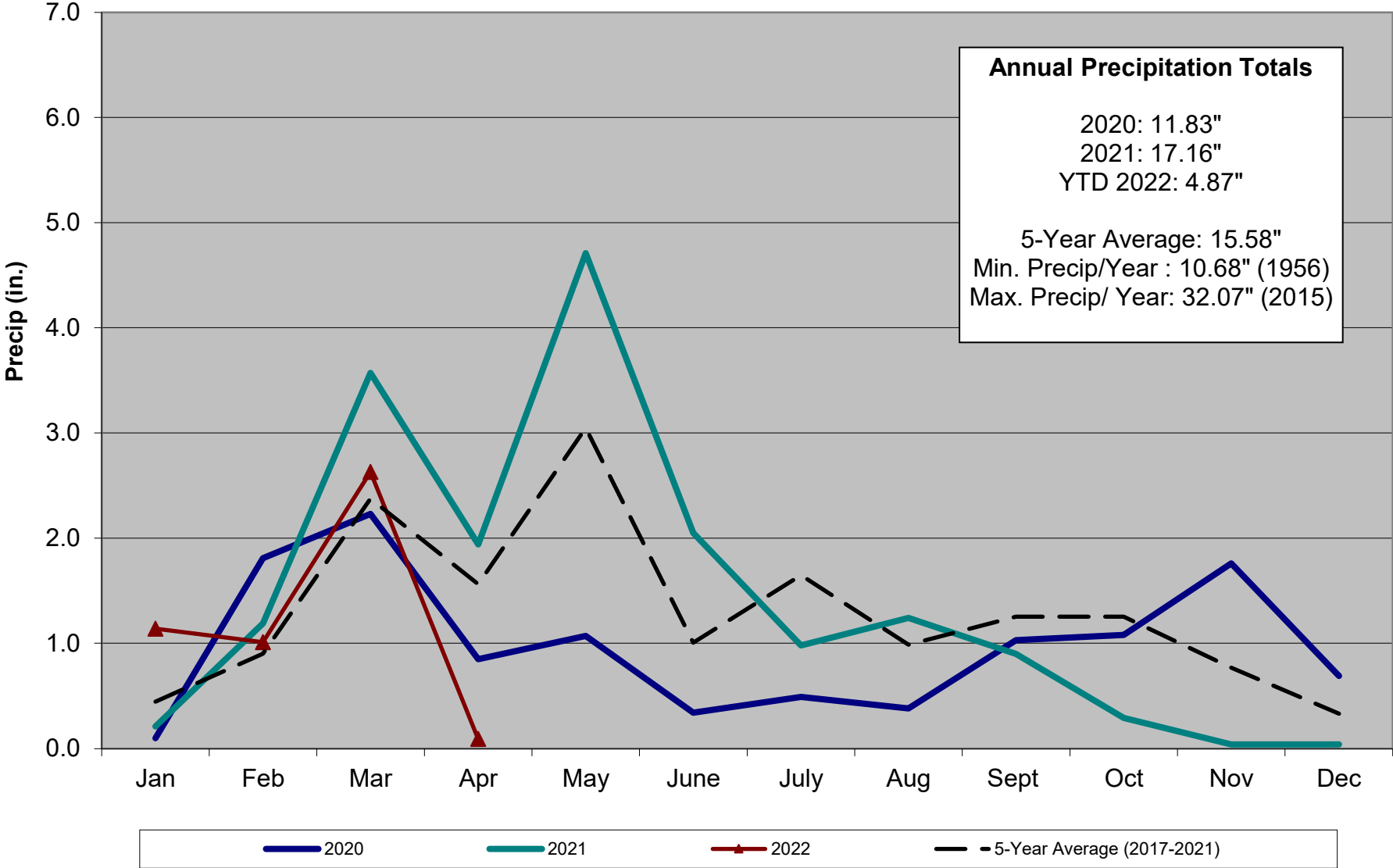
ROXBOROUGH WATER AND SANITATION DISTRICT TREATED WATER PRODUCTION 2020-2022



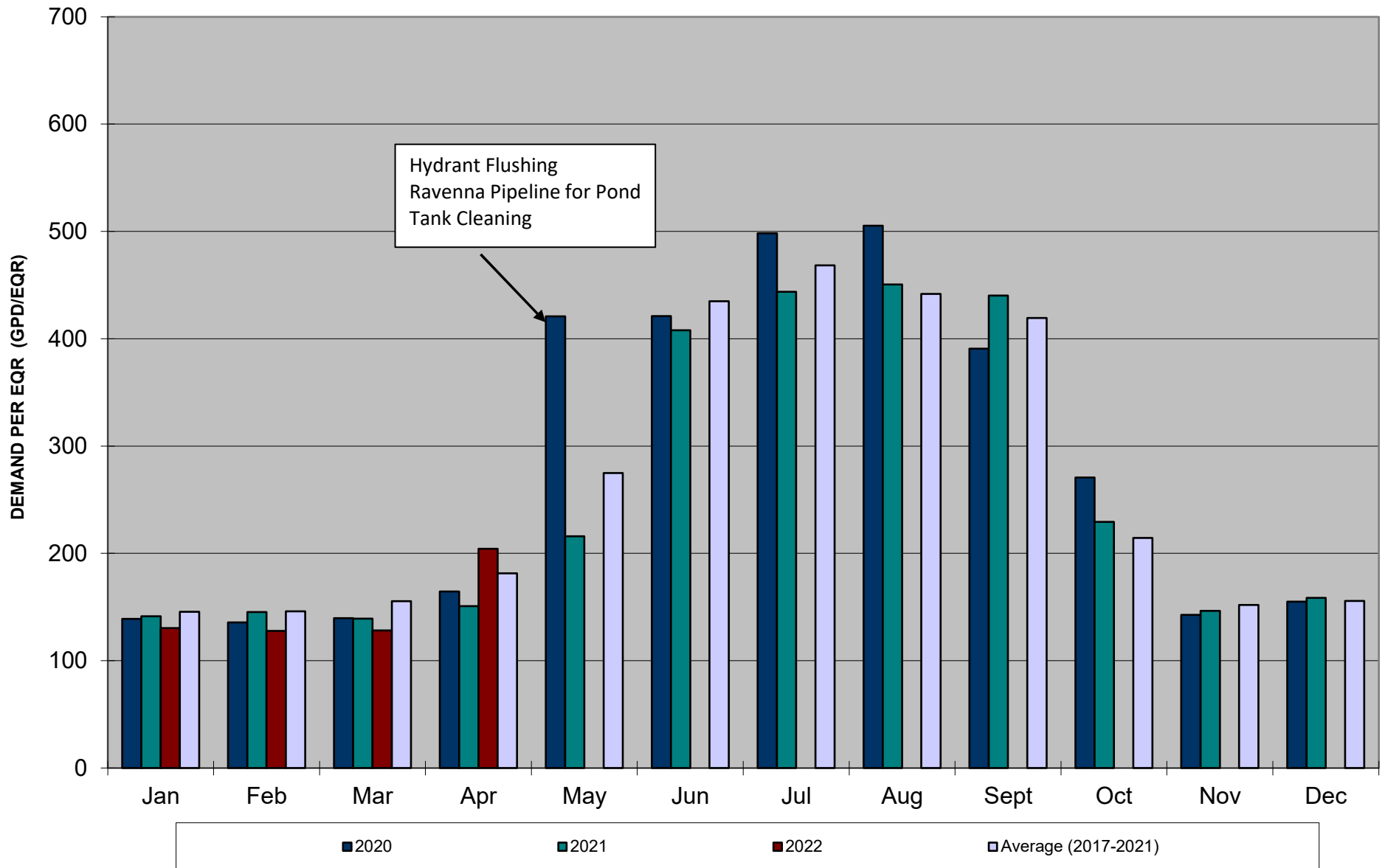
ROXBOROUGH WATER AND SANITATION DISTRICT CUMULATIVE PRECIPITATION 2020-2022



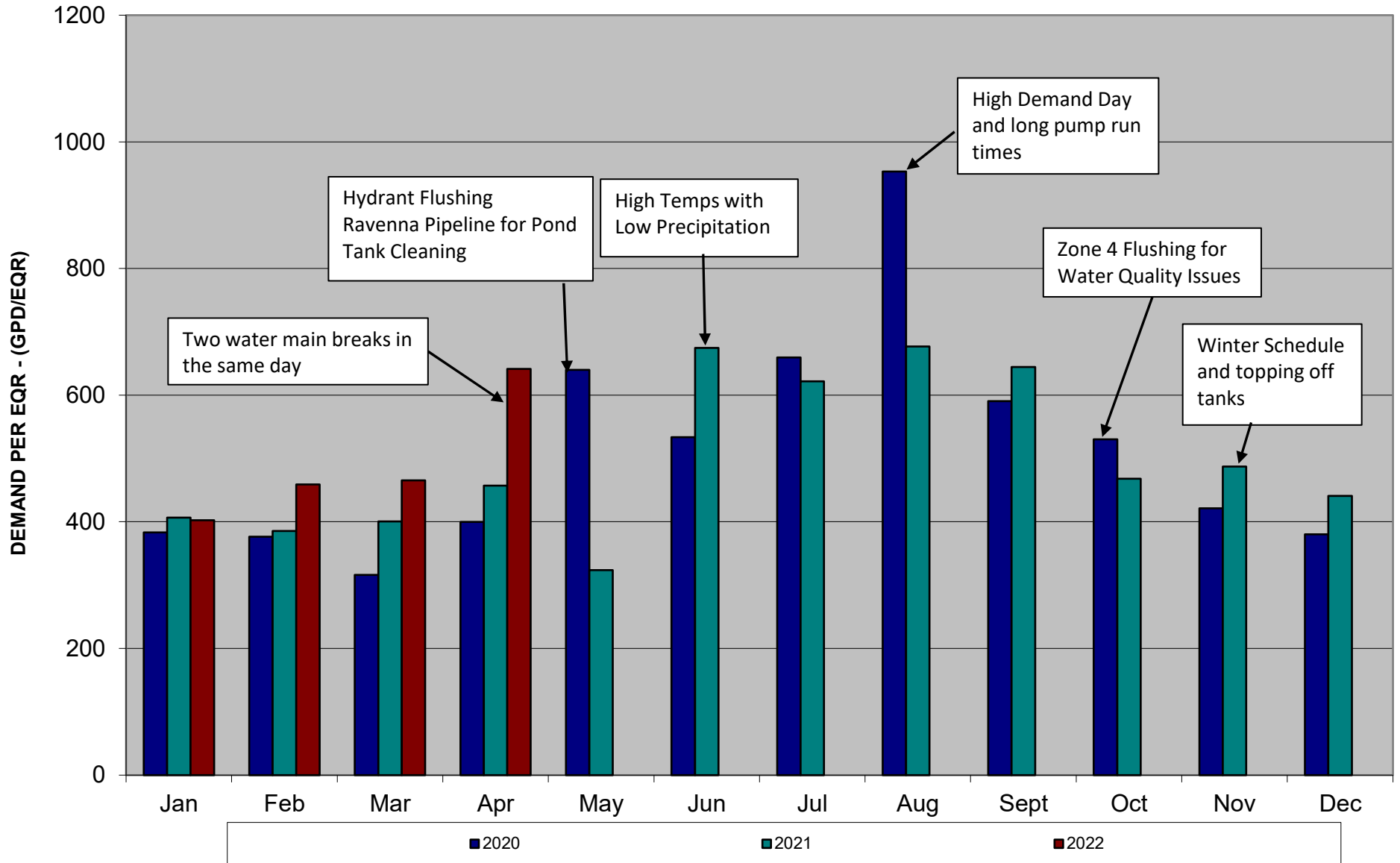
ROXBOROUGH WATER AND SANITATION DISTRICT PRECIPITATION 2019-2022



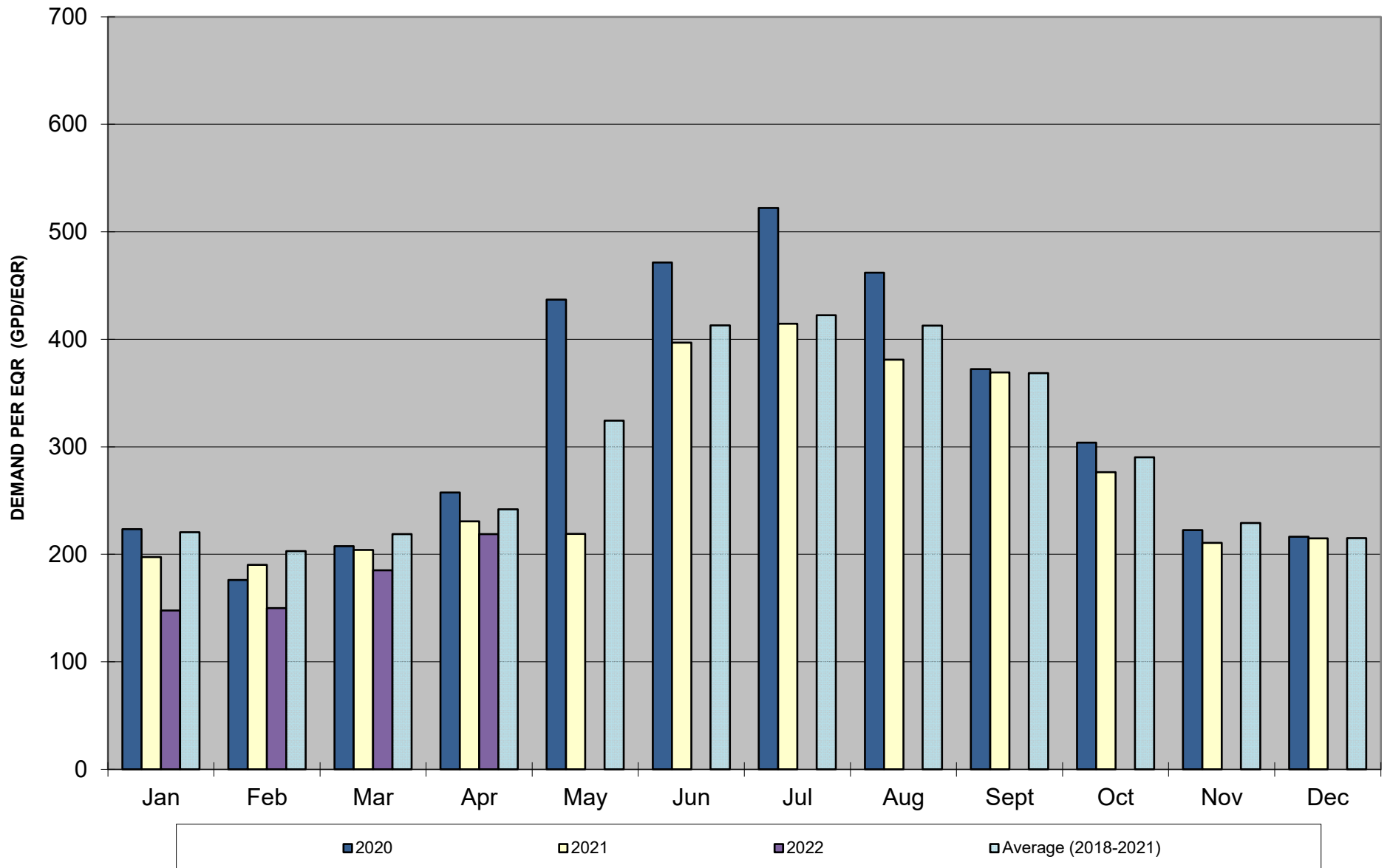
ROXBOROUGH WATER AND SANITATION DISTRICT AVERAGE DEMAND PER EQR



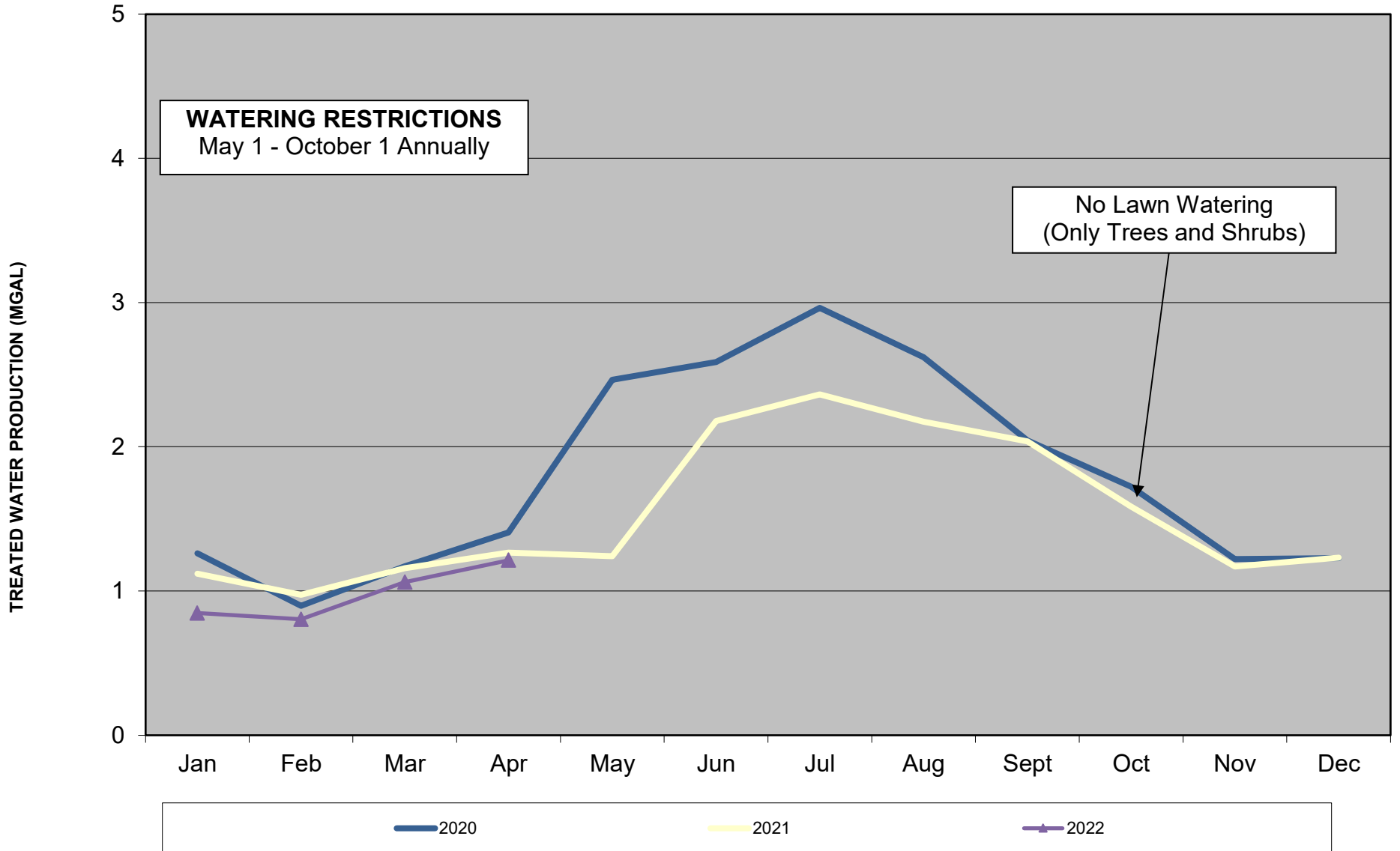
ROXBOROUGH WATER AND SANITATION DISTRICT MAX DAY DEMAND PER EQR



ROXBOROUGH NW DOUGLAS COUNTY AVERAGE DEMAND PER EQR



ROXBOROUGH NW DOUGLAS COUNTY TREATED WATER PRODUCTION 2020-2022



**Roxborough Water and Sanitation
Financial Recap
March 31, 2022**

General Fund

1. Property taxes collected for the month total \$ 440,247
2. Specific ownership taxes collected for the month total \$ 10,791
3. Paid \$ 10,000 to South Metro water for membership
4. Repairs includes \$ 3,682 to Browns Hill Engineering for IT Support.

Debt Service Fund

1. Property taxes collected for the month total \$ 217,003
2. Specific ownership taxes collected for the month total \$ 5,319
3. Transfers in for Debt Surcharge in the amount \$ 93,004
4. Paid \$ 82,425 debt service for Ravenna CWCB loan

Water Fund Treatment

1. Service charges billed for the month were \$ 214,714
2. Dominion WTP Operations income of \$ 50,679 for the month.
3. Collected \$ 93,004 in capital surcharges for the WTP
4. SDC collected for the month \$ 96,267
5. Ravenna monthly SDC totaled \$ 20,698
6. Capital Project Expense includes \$ 179,975 to Moltz Construction, \$ 42,977 to Redline Pipeline, \$ 58,165 to Split Rail Fence, and \$ 10,835 to TST.

Water Fund -Distribution

1. Water Costs for the month \$ 95,307
2. Capital Outlay for the month includes \$ 31,097 to TST.
3. Meter expense of \$ 21,056 paid to Badger Meter.

Sewer Fund

1. Service charges for the month totaled \$ 149,879
2. Lockheed Martin service charges totaled \$ 27,989 for the month.
3. SDC Collected for the month \$ 64,303
4. Capital Outlay includes \$ 7,532 to TST

Capital Fund

1. Paid \$ 15,725 for WTP – Pump
2. Paid \$ 14,690 for Dominion System Improvements

ROXBOROUGH WATER & SANITATION DISTRICT
FINANCIAL STATEMENTS

March 31, 2022

TABLE OF CONTENTS

	PAGE
Financial Statements.....	3
Supplemental Information.....	13

Roxborough Water and Sanitation District Balance Sheet by Class

As of March 31, 2022

	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	5-Capital Fund	6-Water- Distribution	7-Plum Valley Heights	TOTAL
ASSETS								
Current Assets								
Checking/Savings								
1105-Checking	-885,814.72	4,488,877.92	21,664,599.27	3,933,006.98	505,796.35	-18,525,465.41	-787,222.68	10,393,777.71
1111- WF Bond Redemption	0.00	1,663,115.10	0.00	0.00	0.00	0.00	0.00	1,663,115.10
1125-Wells Fargo Savings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1139 -WF Ravenna	0.00	0.00	3,196,997.18	0.00	0.00	0.00	0.00	3,196,997.18
1150-Investment in Colotrust	2,912,368.80	314,474.89	5,561,998.90	7,772,062.03	0.00	0.00	0.00	16,560,904.62
1155- Colotrust Bond Fund	0.00	0.00	358,245.00	497,279.07	0.00	0.00	0.00	855,524.07
1160 -System Develop Colo Trust	0.00	0.00	984,387.77	0.00	0.00	0.00	0.00	984,387.77
Total Checking/Savings	2,026,554.08	6,466,467.91	31,766,228.12	12,202,348.08	505,796.35	-18,525,465.41	423,695.81	34,865,524.94
Other Current Assets								
1300-A/R Service	0.00	0.00	561,724.06	247,758.03	0.00	0.00	0.00	809,482.09
1310-A/R Availability	0.00	0.00	13,673.60	4,814.92	0.00	0.00	0.00	18,488.52
1350- A/R Taxes	1,790,437.00	836,383.00	0.00	0.00	0.00	0.00	0.00	3,078,249.00
1356-Due From NWDC Inclusion	0.00	0.00	6,508.86	0.00	0.00	0.00	0.00	6,508.86
1370- Due From Others	0.00	0.00	13,135.11	0.00	0.00	0.00	0.00	13,135.11
1390- Due from Dominion	0.00	0.00	35,853.74	0.00	0.00	0.00	0.00	35,853.74
1399- Due from Arrowhead	0.00	0.00	140.00	0.00	0.00	0.00	0.00	140.00
1400- Prepaid Insurance	16,242.75	0.00	16,242.75	0.00	0.00	16,242.75	0.00	64,977.20
Total Other Current Assets	1,806,679.75	836,383.00	647,278.12	268,821.90	0.00	16,242.75	451,429.00	4,026,834.52
Total Current Assets	3,833,233.83	7,302,850.91	32,413,506.24	12,471,169.98	505,796.35	-18,509,222.66	875,024.81	38,892,359.46
Fixed Assets								
1500- Capital Assets	0.00	0.00	81,842,883.32	16,037,324.43	0.00	0.00	0.00	97,880,207.75
Total Fixed Assets	0.00	0.00	81,842,883.32	16,037,324.43	0.00	0.00	0.00	97,880,207.75
TOTAL ASSETS	3,833,233.83	7,302,850.91	114,256,389.56	28,508,494.41	505,796.35	-18,509,222.66	875,024.81	136,772,567.21
LIABILITIES & EQUITY								
Current Liabilities								
Accounts Payable								
2000- Accounts Payable	13,052.81	0.00	28,540.40	25,429.33	30,415.19	147,106.60	1,054.00	245,598.33
Total Accounts Payable	13,052.81	0.00	28,540.40	25,429.33	30,415.19	147,106.60	1,054.00	245,598.33
Other Current Liabilities								
2015 Accrued Vac/ Sick Leave	20,712.05	0.00	27,961.27	26,925.67	0.00	27,961.27	0.00	103,560.26
2052 - Deferred Rental Income	0.00	0.00	14,599.98	0.00	0.00	0.00	0.00	14,599.98
2055- Ravenna Costs Advanced	0.00	0.00	3,196,997.18	0.00	0.00	0.00	0.00	3,196,997.18
2060 - Deferred Taxes	1,790,437.00	836,383.00	0.00	0.00	0.00	0.00	0.00	3,078,249.00
Deferred Income	0.00	0.00	2,000,000.00	0.00	0.00	0.00	0.00	2,000,000.00
Total Other Current Liabilities	1,811,149.05	836,383.00	3,239,558.43	2,026,925.67	0.00	27,961.27	451,429.00	8,393,406.42
Total Current Liabilities	1,824,201.86	836,383.00	3,268,098.83	2,052,355.00	30,415.19	175,067.87	452,483.00	8,639,004.75
Total Liabilities	1,824,201.86	836,383.00	3,268,098.83	2,052,355.00	30,415.19	175,067.87	452,483.00	8,639,004.75
Equity								
3900 -Retained Earnings	1,703,569.08	6,461,468.82	110,860,069.09	25,987,888.99	543,315.63	-18,091,768.63	372,134.20	127,836,677.18
Net Income	305,462.89	4,999.09	128,221.64	468,250.42	-67,934.47	-592,521.90	50,407.61	296,885.28
Total Equity	2,009,031.97	6,466,467.91	110,988,290.73	26,456,139.41	475,381.16	-18,684,290.53	422,541.81	128,133,562.46
TOTAL LIABILITIES & EQUITY	3,833,233.83	7,302,850.91	114,256,389.56	28,508,494.41	505,796.35	-18,509,222.66	875,024.81	136,772,567.21

Roxborough Water and Sanitation District
Profit & Loss -General Fund
March 2022

	<u>Mar 22</u>	<u>Jan - Mar 22</u>
Ordinary Income/Expense		
Income		
5200- Property Taxes	440,246.76	462,431.69
5210- Specific Ownership Taxes	10,791.32	32,060.83
5820- Investment Income	540.44	873.59
Total Income	<u>451,578.52</u>	<u>495,366.11</u>
Gross Profit	451,578.52	495,366.11
Expense		
6020-Payroll Expenses	8,525.26	25,641.79
6040- Accounting	2,375.00	7,125.00
6050- Contract Labor	3,817.50	5,310.00
6080- Education	390.00	2,080.35
6099- Election	7,071.66	8,608.56
6100- Engineering	2,158.17	4,700.33
6130- Insurance	1,865.00	5,589.50
6150- Legal	1,484.95	10,592.28
6170 - Meter Expenses	0.00	1,451.59
6180- Misc. Expenses	198.08	1,309.94
6200- Office Expense	4,869.17	9,451.81
6220- Permits	11,233.00	19,498.52
6230- Repairs and Maint	4,732.27	11,228.06
6250- Treasurers Fees	6,603.70	6,936.47
6260- Utilities	160.59	357.13
6270- Vehicle	975.20	975.20
6300- Bank Service Charges	261.25	443.69
7300- Capital Projects	0.00	68,603.00
Total Expense	<u>56,720.80</u>	<u>189,903.22</u>
Net Ordinary Income	<u>394,857.72</u>	<u>305,462.89</u>
Net Income	<u><u>394,857.72</u></u>	<u><u>305,462.89</u></u>

Roxborough Water and Sanitation District
Profit & Loss -Debt Service
March 2022

	<u>Mar 22</u>	<u>Jan - Mar 22</u>
Ordinary Income/Expense		
Income		
5200- Property Taxes	217,003.07	227,938.31
5210- Specific Ownership Taxes	5,319.18	15,803.19
5820- Investment Income	64.22	142.29
Total Income	<u>222,386.47</u>	<u>243,883.79</u>
Gross Profit	222,386.47	243,883.79
Expense		
6250- Treasurers Fees	3,255.04	3,419.08
6420-Loan Administrative Fees	0.00	38,400.00
6500- CWRPDA Debt Service	0.00	115,515.50
7100-Principal Payments	0.00	267,500.00
7150-Ravenna CWCB	82,425.19	82,425.19
7200- Interest Payments	0.00	44,460.69
Total Expense	<u>85,680.23</u>	<u>551,720.46</u>
Net Ordinary Income	136,706.24	-307,836.67
Other Income/Expense		
Other Income		
6900- Transfers In	288.77	34,227.98
6902- Transfers In WTP	93,003.76	278,607.78
Total Other Income	<u>93,292.53</u>	<u>312,835.76</u>
Net Other Income	93,292.53	312,835.76
Net Income	<u><u>229,998.77</u></u>	<u><u>4,999.09</u></u>

Roxborough Water and Sanitation District
Profit & Loss -Water Treatment
March 2022

	Mar 22	Jan - Mar 22
Ordinary Income/Expense		
Income		
5010- Service Charges	214,714.26	654,611.38
5011- Service Charge Ravenna	0.00	26,656.78
5100-Availability Charges	162.43	25,826.37
5211- Dominion WTP Operations	50,679.30	152,037.90
5310-Permit Fees	4,125.00	7,425.00
5410-Hydrant Water	2,199.75	9,430.75
5510-Potable Irrigation Water	1,655.50	5,326.90
5511-Irrigation Water	5,961.42	17,884.26
5601-Late Fees, Penalties,	0.00	3,841.20
5610- Miscellaneous Income	16,890.68	16,298.89
5611-Inclusion fees-NWDC	1,911.00	14,405.86
5620- Dominion Dist. Operations	19,295.58	57,886.74
5640- Dominion Treated Water Us	6,786.25	19,577.33
5650 Dominion Exp Reimbursement	35,853.74	92,741.86
5700- Sys. Development Charge	96,267.00	96,537.00
5705 Ravenna SDC	20,698.33	72,202.85
5710- Capital Surcharge	11,818.44	35,408.03
5715- Capital Surcharge WTP Sup	93,003.76	278,607.78
5820- Investment Income	1,505.60	2,452.98
5850 - Reimbursed Exp Other	0.00	1,062.38
Total Income	583,528.04	1,590,222.24
Gross Profit	583,528.04	1,590,222.24
Expense		
6020-Payroll Expenses	42,388.12	125,731.94
6040- Accounting	2,375.00	7,125.00
6080- Education	390.00	1,719.04
6100- Engineering	22,420.20	62,601.55
6130- Insurance	1,865.00	5,589.50
6140- Lab & Test Fees	103.00	2,508.00
6150- Legal	1,106.95	3,499.28
6180- Misc. Expenses	798.39	1,025.52
6200- Office Expense	124.51	388.55
6210-Operating Supplies	17,820.81	42,667.23
6220- Permits	274.82	399.82
6230- Repairs and Maint	15,014.40	26,949.62
6240- Safety Equipment	360.75	611.36
6260- Utilities	43,839.71	67,859.45
6270- Vehicle	886.48	886.48
6300- Bank Service Charges	261.25	443.69
7300- Capital Projects	257,089.50	312,560.42
Total Expense	407,118.89	662,566.45
Net Ordinary Income	176,409.15	927,655.79
Other Income/Expense		
Other Expense		
8000- Transfers to Other Funds	162.43	25,826.37
8002- Transfers Water Supply SV	93,003.76	278,607.78
9000 -Depreciation Expense	165,000.00	495,000.00
Total Other Expense	258,166.19	799,434.15
Net Other Income	-258,166.19	-799,434.15
Net Income	-81,757.04	128,221.64

Roxborough Water and Sanitation District
Profit & Loss -Water Distribution
March 2022

	<u>Mar 22</u>	<u>Jan - Mar 22</u>
Ordinary Income/Expense		
Expense		
6020-Payroll Expenses	26,687.96	76,499.02
6040- Accounting	0.00	4,750.00
6050- Contract Labor	2,731.78	8,753.83
6080- Education	482.50	1,149.38
6100- Engineering	19,420.63	71,192.37
6110-Conservation Rebates	100.00	175.00
6115- GPS/GIS	525.00	4,540.00
6130- Insurance	1,865.00	5,589.50
6140- Lab & Test Fees	484.00	1,949.00
6150- Legal	1,465.95	4,721.27
6170 - Meter Expenses	21,056.00	44,288.00
6180- Misc. Expenses	-119.71	23.28
6200- Office Expense	961.22	3,759.89
6220- Permits	0.00	2,400.00
6230- Repairs and Maint	18,211.04	25,605.19
6240- Safety Equipment	119.33	507.84
6260- Utilities	5,068.84	9,283.87
6270- Vehicle	225.01	285.39
6280- Water Costs	95,307.32	226,982.73
6300- Bank Service Charges	0.00	182.44
7290- Water Rights	0.00	265.50
7300- Capital Projects	31,097.50	99,618.40
Total Expense	<u>225,689.37</u>	<u>592,521.90</u>
Net Ordinary Income	<u>-225,689.37</u>	<u>-592,521.90</u>
Net Income	<u><u>-225,689.37</u></u>	<u><u>-592,521.90</u></u>

Roxborough Water and Sanitation District
Profit & Loss -Sewer Fund
March 2022

	Mar 22	Jan - Mar 22
Ordinary Income/Expense		
Income		
5010- Service Charges	149,878.59	448,620.11
5100-Availability Charges	126.34	8,401.61
5101- Service Charges LMA	27,989.21	79,668.15
5310-Permit Fees	4,125.00	7,425.00
5601-Late Fees, Penalties,	0.00	1,738.80
5610- Miscellaneous Income	-10.70	-125.55
5625- Dominion Sewer Conveyance	29,380.00	86,600.00
5650 Dominion Exp Reimbursement	0.00	170,269.44
5700- Sys. Development Charge	64,303.00	102,171.00
5710- Capital Surcharge	13,121.99	39,090.40
5820- Investment Income	2,389.02	3,523.06
Total Income	<u>291,302.45</u>	<u>947,382.02</u>
Gross Profit	291,302.45	947,382.02
Expense		
6020-Payroll Expenses	30,365.73	89,381.08
6040- Accounting	2,375.00	7,125.00
6050- Contract Labor	2,731.78	5,748.46
6080- Education	2,818.40	4,467.23
6100- Engineering	14,090.88	44,809.44
6115- GPS/GIS	300.00	8,352.50
6130- Insurance	1,865.00	5,589.50
6140- Lab & Test Fees	0.00	0.00
6150- Legal	1,130.95	3,451.27
6180- Misc. Expenses	68.64	68.64
6185- Littleton Service Fees	0.00	54,350.16
6200- Office Expense	961.19	4,178.69
6210-Operating Supplies	9,752.50	-879.50
6230- Repairs and Maint	7,113.51	16,322.24
6240- Safety Equipment	119.34	507.83
6260- Utilities	15,067.68	16,510.99
6270- Vehicle	225.01	256.90
6300- Bank Service Charges	522.50	704.94
7300- Capital Projects	8,350.00	2,784.62
Total Expense	<u>97,858.11</u>	<u>263,729.99</u>
Net Ordinary Income	193,444.34	683,652.03
Other Income/Expense		
Other Expense		
8000- Transfers to Other Funds	126.34	8,401.61
9000 -Depreciation Expense	69,000.00	207,000.00
Total Other Expense	<u>69,126.34</u>	<u>215,401.61</u>
Net Other Income	-69,126.34	-215,401.61
Net Income	<u><u>124,318.00</u></u>	<u><u>468,250.42</u></u>

Roxborough Water and Sanitation District
Profit & Loss -Capital Fund
March 2022

	<u>Mar 22</u>	<u>Jan - Mar 22</u>
Ordinary Income/Expense		
Expense		
7310 - WTP- Dominion Pump	15,725.20	33,513.85
7311- Dominion System Improve.	14,690.00	34,420.62
Total Expense	<u>30,415.20</u>	<u>67,934.47</u>
Net Ordinary Income	<u>-30,415.20</u>	<u>-67,934.47</u>
Net Income	<u><u>-30,415.20</u></u>	<u><u>-67,934.47</u></u>

Roxborough Water and Sanitation District
Profit & Loss -PVH
March 2022

	<u>Mar 22</u>	<u>Jan - Mar 22</u>
Ordinary Income/Expense		
Income		
5200- Property Taxes	133,909.87	162,822.27
5210- Specific Ownership Taxes	2,890.89	9,300.41
5820- Investment Income	159.22	431.82
Total Income	<u>136,959.98</u>	<u>172,554.50</u>
Gross Profit	136,959.98	172,554.50
Expense		
6040- Accounting	1,000.00	3,000.00
6150- Legal	54.00	907.00
6250- Treasurers Fees	2,008.64	2,442.33
6300- Bank Service Charges	176.64	350.41
6550-CWCB Debt Service	115,447.15	115,447.15
Total Expense	<u>118,686.43</u>	<u>122,146.89</u>
Net Ordinary Income	<u>18,273.55</u>	<u>50,407.61</u>
Net Income	<u><u>18,273.55</u></u>	<u><u>50,407.61</u></u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual- General Fund
January through March 2022

	Jan - Mar 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5200- Property Taxes	462,431.69	1,790,437.00	-1,328,005.31	25.8%
5210- Specific Ownership Taxes	32,060.83	120,000.00	-87,939.17	26.7%
5610- Misc Income	0.00	1,000.00	-1,000.00	0.0%
5820- Investment Income	873.59	750.00	123.59	116.5%
Total Income	<u>495,366.11</u>	<u>1,912,187.00</u>	<u>-1,416,820.89</u>	<u>25.9%</u>
Gross Profit	495,366.11	1,912,187.00	-1,416,820.89	25.9%
Expense				
6020- Payroll Expenses	25,641.79	110,000.00	-84,358.21	23.3%
6040- Accounting	7,125.00	30,000.00	-22,875.00	23.8%
6041- Audit	0.00	30,000.00	-30,000.00	0.0%
6050- Contract Labor	5,310.00	20,000.00	-14,690.00	26.6%
6060- Directors Fee	0.00	8,000.00	-8,000.00	0.0%
6080- Education	2,080.35	30,000.00	-27,919.65	6.9%
6099- Election	8,608.56	30,000.00	-21,391.44	28.7%
6100- Engineering	4,700.33	50,000.00	-45,299.67	9.4%
6130- Insurance	5,589.50	30,000.00	-24,410.50	18.6%
6150- Legal	10,592.28	30,000.00	-19,407.72	35.3%
6170 - Meter Expenses	1,451.59			
6180- Misc. Expenses	1,309.94	20,000.00	-18,690.06	6.5%
6200- Office Expense	9,451.81	40,000.00	-30,548.19	23.6%
6220- Permits	19,498.52	5,000.00	14,498.52	390.0%
6230- Repairs and Maint	11,228.06	100,000.00	-88,771.94	11.2%
6250- Treasurers Fees	6,936.47	20,000.00	-13,063.53	34.7%
6260- Utilities	357.13	5,000.00	-4,642.87	7.1%
6270- Vehicle	975.20	6,000.00	-5,024.80	16.3%
6300- Bank Service Charges	443.69			
7300- Capital Projects	68,603.00	12,000.00	56,603.00	571.7%
Total Expense	<u>189,903.22</u>	<u>576,000.00</u>	<u>-386,096.78</u>	<u>33.0%</u>
Net Ordinary Income	305,462.89	1,336,187.00	-1,030,724.11	22.9%
Other Income/Expense				
Other Expense				
8100- Transfer to Other Funds	0.00	700,000.00	-700,000.00	0.0%
Total Other Expense	0.00	700,000.00	-700,000.00	0.0%
Net Other Income	0.00	-700,000.00	700,000.00	0.0%
Net Income	<u><u>305,462.89</u></u>	<u><u>636,187.00</u></u>	<u><u>-330,724.11</u></u>	<u><u>48.0%</u></u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Debt Service
January through March 2022

	Jan - Mar 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5200- Property Taxes	227,938.31	836,383.00	-608,444.69	27.3%
5210- Specific Ownership Taxes	15,803.19	80,000.00	-64,196.81	19.8%
5820- Investment Income	142.29	30,000.00	-29,857.71	0.5%
Total Income	<u>243,883.79</u>	<u>946,383.00</u>	<u>-702,499.21</u>	<u>25.8%</u>
Gross Profit	243,883.79	946,383.00	-702,499.21	25.8%
Expense				
6250- Treasurers Fees	3,419.08	15,000.00	-11,580.92	22.8%
6420-Loan Administrative Fees	38,400.00	76,800.00	-38,400.00	50.0%
6500- CWRPDA Debt Service	115,515.50	231,031.00	-115,515.50	50.0%
6550-CWCB Debt Service	0.00	520,881.00	-520,881.00	0.0%
7100-Principal Payments	267,500.00	535,000.00	-267,500.00	50.0%
7150-Ravenna CWCB	82,425.19	82,425.00	0.19	100.0%
7200- Interest Payments	44,460.69	299,514.00	-255,053.31	14.8%
Total Expense	<u>551,720.46</u>	<u>1,760,651.00</u>	<u>-1,208,930.54</u>	<u>31.3%</u>
Net Ordinary Income	-307,836.67	-814,268.00	506,431.33	37.8%
Other Income/Expense				
Other Income				
6900- Transfers In	34,227.98	160,000.00	-125,772.02	21.4%
6902- Transfers In WTP	278,607.78	1,092,000.00	-813,392.22	25.5%
Total Other Income	<u>312,835.76</u>	<u>1,252,000.00</u>	<u>-939,164.24</u>	<u>25.0%</u>
Net Other Income	<u>312,835.76</u>	<u>1,252,000.00</u>	<u>-939,164.24</u>	<u>25.0%</u>
Net Income	<u><u>4,999.09</u></u>	<u><u>437,732.00</u></u>	<u><u>-432,732.91</u></u>	<u><u>1.1%</u></u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Water Treatment
January through March 2022

	Jan - Mar 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5010- Service Charges	654,611.38	3,200,000.00	-2,545,388.62	20.5%
5011- Service Charge Ravenna	26,656.78			
5100-Availability Charges	25,826.37	120,000.00	-94,173.63	21.5%
5211- Dominion WTP Operations	152,037.90	500,000.00	-347,962.10	30.4%
5310-Permit Fees	7,425.00	1,200.00	6,225.00	618.8%
5400-Rental Income	0.00	7,200.00	-7,200.00	0.0%
5410-Hydrant Water	9,430.75	40,000.00	-30,569.25	23.6%
5510-Potable Irrigation Water	5,326.90	40,000.00	-34,673.10	13.3%
5511-Irrigation Water	17,884.26	250,000.00	-232,115.74	7.2%
5601-Late Fees, Penalties,	3,841.20			
5610- Miscellaneous Income	16,298.89	70,000.00	-53,701.11	23.3%
5611-Inclusion fees-NWDC	14,405.86	100,000.00	-85,594.14	14.4%
5620- Dominion Dist. Operations	57,886.74	200,000.00	-142,113.26	28.9%
5640- Dominion Treated Water Us	19,577.33	100,000.00	-80,422.67	19.6%
5650 Dominion Exp Reimbursement	92,741.86			
5700- Sys. Development Charge	96,537.00	275,000.00	-178,463.00	35.1%
5705 Ravenna SDC	72,202.85	250,000.00	-177,797.15	28.9%
5710- Capital Surcharge	35,408.03	80,000.00	-44,591.97	44.3%
5715- Capital Surcharge WTP Sup	278,607.78	1,036,808.00	-758,200.22	26.9%
5820- Investment Income	2,452.98	50,000.00	-47,547.02	4.9%
5850 - Reimbursed Exp Other	1,062.38	20,000.00	-18,937.62	5.3%
Total Income	1,590,222.24	6,340,208.00	-4,749,985.76	25.1%
Gross Profit	1,590,222.24	6,340,208.00	-4,749,985.76	25.1%
Expense				
6020-Payroll Expenses	125,731.94	660,000.00	-534,268.06	19.1%
6040- Accounting	7,125.00	32,500.00	-25,375.00	21.9%
6050- Contract Labor	0.00	15,000.00	-15,000.00	0.0%
6065- Dominion expenses	0.00	20,000.00	-20,000.00	0.0%
6080- Education	1,719.04	25,000.00	-23,280.96	6.9%
6100- Engineering	62,601.55	100,000.00	-37,398.45	62.6%
6130- Insurance	5,589.50	20,000.00	-14,410.50	27.9%
6140- Lab & Test Fees	2,508.00	15,000.00	-12,492.00	16.7%
6150- Legal	3,499.28	37,500.00	-34,000.72	9.3%
6180- Misc. Expenses	1,025.52	10,000.00	-8,974.48	10.3%
6200- Office Expense	388.55	20,000.00	-19,611.45	1.9%
6210-Operating Supplies	42,667.23	120,000.00	-77,332.77	35.6%
6220- Permits	399.82	3,000.00	-2,600.18	13.3%
6230- Repairs and Maint	26,949.62	250,000.00	-223,050.38	10.8%
6240- Safety Equipment	611.36	5,000.00	-4,388.64	12.2%
6260- Utilities	67,859.45	150,000.00	-82,140.55	45.2%
6270- Vehicle	886.48	11,000.00	-10,113.52	8.1%
6280- Water Costs	0.00	48,000.00	-48,000.00	0.0%
6300- Bank Service Charges	443.69			
7300- Capital Projects	312,560.42	50,000.00	262,560.42	625.1%
7302- Water Taps Centennial	0.00	50,000.00	-50,000.00	0.0%
Total Expense	662,566.45	1,642,000.00	-979,433.55	40.4%
Net Ordinary Income	927,655.79	4,698,208.00	-3,770,552.21	19.7%
Other Income/Expense				
Other Income				
6900- Transfers In	0.00	500,000.00	-500,000.00	0.0%
Total Other Income	0.00	500,000.00	-500,000.00	0.0%
Other Expense				
8000- Transfers to Other Funds	25,826.37	1,800,000.00	-1,774,173.63	1.4%
8002- Transfers Water Supply SV	278,607.78	1,036,808.00	-758,200.22	26.9%
8100- Transfer to Other Funds	0.00	120,000.00	-120,000.00	0.0%
9000 -Depreciation Expense	495,000.00			

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Water Treatment
January through March 2022

	Jan - Mar 22	Budget	\$ Over Budget	% of Budget
Total Other Expense	799,434.15	2,956,808.00	-2,157,373.85	27.0%
Net Other Income	-799,434.15	-2,456,808.00	1,657,373.85	32.5%
Net Income	128,221.64	2,241,400.00	-2,113,178.36	5.7%

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Water Distribution
January through March 2022

	Jan - Mar 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
6020-Payroll Expenses	76,499.02	330,000.00	-253,500.98	23.2%
6040- Accounting	4,750.00	32,500.00	-27,750.00	14.6%
6050- Contract Labor	8,753.83	40,000.00	-31,246.17	21.9%
6065- Dominion expenses	0.00	60,000.00	-60,000.00	0.0%
6080- Education	1,149.38	25,000.00	-23,850.62	4.6%
6100- Engineering	71,192.37	150,000.00	-78,807.63	47.5%
6110-Conservation Rebates	175.00	2,500.00	-2,325.00	7.0%
6115- GPS/GIS	4,540.00	25,000.00	-20,460.00	18.2%
6130- Insurance	5,589.50	20,000.00	-14,410.50	27.9%
6140- Lab & Test Fees	1,949.00	14,000.00	-12,051.00	13.9%
6150- Legal	4,721.27	37,500.00	-32,778.73	12.6%
6170 - Meter Expenses	44,288.00	125,000.00	-80,712.00	35.4%
6180- Misc. Expenses	23.28	10,000.00	-9,976.72	0.2%
6200- Office Expense	3,759.89	20,000.00	-16,240.11	18.8%
6210-Operating Supplies	0.00	4,000.00	-4,000.00	0.0%
6220- Permits	2,400.00	5,000.00	-2,600.00	48.0%
6230- Repairs and Maint	25,605.19	200,000.00	-174,394.81	12.8%
6240- Safety Equipment	507.84	2,000.00	-1,492.16	25.4%
6260- Utilities	9,283.87	70,000.00	-60,716.13	13.3%
6270- Vehicle	285.39	11,000.00	-10,714.61	2.6%
6280- Water Costs	226,982.73	1,552,000.00	-1,325,017.27	14.6%
6300- Bank Service Charges	182.44			
7290- Water Rights	265.50	100,000.00	-99,734.50	0.3%
7300- Capital Projects	99,618.40	5,185,000.00	-5,085,381.60	1.9%
Total Expense	592,521.90	8,020,500.00	-7,427,978.10	7.4%
Net Ordinary Income	-592,521.90	-8,020,500.00	7,427,978.10	7.4%
Net Income	-592,521.90	-8,020,500.00	7,427,978.10	7.4%

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Sewer Fund
January through March 2022

	Jan - Mar 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5010- Service Charges	448,620.11	1,600,000.00	-1,151,379.89	28.0%
5100-Availability Charges	8,401.61	40,000.00	-31,598.39	21.0%
5101- Service Charges LMA	79,668.15	300,000.00	-220,331.85	26.6%
5310-Permit Fees	7,425.00	5,000.00	2,425.00	148.5%
5601-Late Fees, Penalties,	1,738.80			
5610- Miscellaneous Income	-125.55	30,000.00	-30,125.55	-0.4%
5625- Dominion Sewer Conveyance	86,600.00	240,000.00	-153,400.00	36.1%
5650 Dominion Exp Reimbursement	170,269.44	50,000.00	120,269.44	340.5%
5670-Dominion Cap Lease O-Line	0.00	200,000.00	-200,000.00	0.0%
5700- Sys. Development Charge	102,171.00	50,000.00	52,171.00	204.3%
5710- Capital Surcharge	39,090.40	100,000.00	-60,909.60	39.1%
5820- Investment Income	3,523.06	50,000.00	-46,476.94	7.0%
Total Income	947,382.02	2,665,000.00	-1,717,617.98	35.5%
Gross Profit	947,382.02	2,665,000.00	-1,717,617.98	35.5%
Expense				
6020-Payroll Expenses	89,381.08	325,000.00	-235,618.92	27.5%
6040- Accounting	7,125.00	30,000.00	-22,875.00	23.8%
6050- Contract Labor	5,748.46	40,000.00	-34,251.54	14.4%
6065- Dominion expenses	0.00	50,000.00	-50,000.00	0.0%
6080- Education	4,467.23	30,000.00	-25,532.77	14.9%
6100- Engineering	44,809.44	100,000.00	-55,190.56	44.8%
6110-Conservation Rebates	0.00	0.00	0.00	0.0%
6115- GPS/GIS	8,352.50	50,000.00	-41,647.50	16.7%
6130- Insurance	5,589.50	28,000.00	-22,410.50	20.0%
6140- Lab & Test Fees	0.00	1,000.00	-1,000.00	0.0%
6150- Legal	3,451.27	35,000.00	-31,548.73	9.9%
6180- Misc. Expenses	68.64	8,000.00	-7,931.36	0.9%
6185- Littleton Service Fees	54,350.16	950,000.00	-895,649.84	5.7%
6200- Office Expense	4,178.69	20,000.00	-15,821.31	20.9%
6210-Operating Supplies	-879.50	80,000.00	-80,879.50	-1.1%
6220- Permits	0.00	3,000.00	-3,000.00	0.0%
6230- Repairs and Maint	16,322.24	200,000.00	-183,677.76	8.2%
6240- Safety Equipment	507.83	2,000.00	-1,492.17	25.4%
6260- Utilities	16,510.99	110,000.00	-93,489.01	15.0%
6270- Vehicle	256.90	8,000.00	-7,743.10	3.2%
6300- Bank Service Charges	704.94			
7300- Capital Projects	2,784.62	2,000,000.00	-1,997,215.38	0.1%
Total Expense	263,729.99	4,070,000.00	-3,806,270.01	6.5%
Net Ordinary Income	683,652.03	-1,405,000.00	2,088,652.03	-48.7%
Other Income/Expense				
Other Income				
6900- Transfers In	0.00	200,000.00	-200,000.00	0.0%
Total Other Income	0.00	200,000.00	-200,000.00	0.0%
Other Expense				
8000- Transfers to Other Funds	8,401.61	600,000.00	-591,598.39	1.4%
9000 -Depreciation Expense	207,000.00			
Total Other Expense	215,401.61	600,000.00	-384,598.39	35.9%
Net Other Income	-215,401.61	-400,000.00	184,598.39	53.9%
Net Income	468,250.42	-1,805,000.00	2,273,250.42	-25.9%

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Capital Fund
January through March 2022

	<u>Jan - Mar 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Expense				
7310 - WTP- Dominion Pump	33,513.85	1,800,000.00	-1,766,486.15	1.9%
7311- Dominion System Improve.	34,420.62	560,000.00	-525,579.38	6.1%
Total Expense	<u>67,934.47</u>	<u>2,360,000.00</u>	<u>-2,292,065.53</u>	<u>2.9%</u>
Net Ordinary Income	-67,934.47	-2,360,000.00	2,292,065.53	2.9%
Other Income/Expense				
Other Expense				
8000- Transfers to Other Funds	0.00	2,360,000.00	-2,360,000.00	0.0%
Total Other Expense	<u>0.00</u>	<u>2,360,000.00</u>	<u>-2,360,000.00</u>	<u>0.0%</u>
Net Other Income	<u>0.00</u>	<u>-2,360,000.00</u>	<u>2,360,000.00</u>	<u>0.0%</u>
Net Income	<u><u>-67,934.47</u></u>	<u><u>-4,720,000.00</u></u>	<u><u>4,652,065.53</u></u>	<u><u>1.4%</u></u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-PVH
January through March 2022

	<u>Jan - Mar 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
5200- Property Taxes	162,822.27	451,429.00	-288,606.73	36.1%
5210- Specific Ownership Taxes	9,300.41	50,000.00	-40,699.59	18.6%
5820- Investment Income	431.82	85.00	346.82	508.0%
Total Income	<u>172,554.50</u>	<u>501,514.00</u>	<u>-328,959.50</u>	<u>34.4%</u>
Gross Profit	172,554.50	501,514.00	-328,959.50	34.4%
Expense				
6040- Accounting	3,000.00	12,000.00	-9,000.00	25.0%
6080- Education	0.00	1,000.00	-1,000.00	0.0%
6100- Engineering	0.00	2,500.00	-2,500.00	0.0%
6150- Legal	907.00	1,000.00	-93.00	90.7%
6250- Treasurers Fees	2,442.33	9,000.00	-6,557.67	27.1%
6300- Bank Service Charges	350.41			
6500- CWRPDA Debt Service	0.00	303,917.00	-303,917.00	0.0%
6550-CWCB Debt Service	115,447.15	115,447.00	0.15	100.0%
Total Expense	<u>122,146.89</u>	<u>444,864.00</u>	<u>-322,717.11</u>	<u>27.5%</u>
Net Ordinary Income	<u>50,407.61</u>	<u>56,650.00</u>	<u>-6,242.39</u>	<u>89.0%</u>
Net Income	<u><u>50,407.61</u></u>	<u><u>56,650.00</u></u>	<u><u>-6,242.39</u></u>	<u><u>89.0%</u></u>

SUPPLEMENTAL INFORMATION

Roxborough Water & Sanitation District
March 31, 2022

Long Term Obligations

CWCB- 2014 Loan	\$ 15,649,931
CT2015-176 CWCB-PVH Water Supply	\$ 1,999,144
2015 CWRPDA- PVH Infrastructure	\$ 3,711,785
2019-2250 CWCB- Ravenna	\$ 1,390,290
2005 CWRPDA Loan Payable	<u>\$ 2,607,500</u>
TOTAL LONG TERM LIABILITIES	\$ 25,358,650

Cash and Reserves Balances

The board of directors has directed the authority to designate a portion of the cash on hand as operating and capital reserves for both the Water and Sewer Funds. The operating reserves will be in an amount equal to 25% of the budgeted annual expenditures for each fund. These funds will be used to fund any operational expenses in excess of operating cash on hand. The capital reserves will be funded in an amount equal to 20% of the budgeted annual expenditures for the water fund and 10 % of the budgeted annual expenditures for the sewer fund. These funds will be used to fund capital improvements on existing capital assets and acquisitions of new capital assets. The balance in these funds as of March 31, 2022 is as follows:

	General Fund	Debt Service		Capital Projects Fund	Water		Sewer		Total
		Water Fund	Sewer Fund		Fund	Fund	Fund	Fund	
Operating Reserve	\$ -	\$ -	\$ -	\$ 505,796	\$ 3,000,000	\$ 1,000,000	\$ -	\$ -	\$ 4,505,796
Capital Reserve	-	-	-	-	1,129,803	403,874	-	-	\$ 1,533,677
Operating Cash	<u>2,026,554</u>	<u>865,319</u>	<u>5,601,149</u>	<u>-</u>	<u>9,110,960</u>	<u>10,798,474</u>	<u>423,596</u>	<u>\$ -</u>	<u>\$ 28,826,052</u>
Total Cash on Hand	<u>\$ 2,026,554</u>	<u>\$ 865,319</u>	<u>\$ 5,601,149</u>	<u>\$ 505,796</u>	<u>\$ 13,240,763</u>	<u>\$ 12,202,348</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 34,865,525</u>

**Roxborough Water and Sanitation
Distribution of Cash in Bank- Water Fund
2022**

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Cash Funds Available												
Cash in Bank - Water Fund	13,409,310	13,441,371	13,240,763									
Total Funds Available	13,409,310	13,441,371	13,240,763	0	0	0	0	0	0	0	0	0
Distribution of Available Funds												
Operating Reserve	3,000,000	3,000,000	3,000,000									
25% of Budgeted Expenditures	982,330	1,167,991	1,129,803									
Capital Reserve	9,426,980	9,273,380	9,110,960									
Operating Cash	13,409,310	13,441,371	13,240,763	0	0	0	0	0	0	0	0	0
Total Cash	13,409,310	13,441,371	13,240,763	0	0	0	0	0	0	0	0	0
Capital Reserve												
Beginning Reserve Balance	791,983	982,330	1,167,991									
Additions to Reserve	250,000	250,000	250,000									
Use of Reserves	59,653	64,339	288,188									
Ending Reserve Balance	982,330	1,167,991	1,129,803	0	0	0	0	0	0	0	0	0

**Roxborough Water and Sanitation
Distribution of Cash in Bank- Sewer Fund**

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Cash Funds Available												
Cash in Bank - Sewer Fund	10,981,406	11,770,546	12,202,348									
Total Funds Available	10,981,406	11,770,546	12,202,348									
Distribution of Available Funds												
Operating Reserve	1,000,000	1,000,000	1,000,000									
25% of Budgeted Expenditures	401,129	398,292	403,874									
Capital Reserve												
Operating Cash	9,580,277	10,372,254	10,798,474									
Total Available Funds	10,981,406	11,770,546	12,202,348	0	0	0	0	0	0	0	0	0
Capital Reserve												
Beginning Reserve Balance	227,224	227,224	227,224									
Additions to Reserve	185,000	185,000	185,000									
Use of Reserves	-11,095	-13,932	-8,350									
Ending Reserve Balance	401,129	398,292	403,874	0	0	0	0	0	0	0	0	0

No Assurance is provided on these Financial Statements

Roxborough Water and Sanitation
Distribution of Cash in Bank - Debt Service
2022

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Cash Funds Available - Water Treatment Plant												
Beginning Cash Balance	913,470	913,470	854,451									
Surcharge Collected	92,664	92,940	93,004									
Availability of Service Trans.	34,553	0	289									
Payment of Debt	313,918	151,959	82,425									
Ending Cash Balance	726,769	854,451	865,319	0	0	0	0	0	0	0	0	0
Cash Funds Available - Sewer Debt Service												
Operating Cash	5,552,617	5,382,018	5,601,149									
Total	6,279,386	6,236,469	6,466,468	0	0	0	0	0	0	0	0	0

No Assurance is provided on these Financial Statements

Roxborough Water & Sanitation District
 Property Tax Schedule
 2021

SUMMARY - DOUGLAS & JEFFERSON COUNTIES

	2021										2022		
	Property Taxes	Delinquent Tax, Rebates and Abatements	Specific Ownership Taxes	Interest	Treasurer's Fees	HB 1006 Tax	HB 1006 Treasurer's Fee	Total Amount Received	Percentage of Levied Taxes Received		Total Amount Received	Percentage of Levied Taxes Received	
									Monthly	Y-T-D		Monthly	Y-T-D
January	\$ 202		\$ 13,650		\$ 2		\$ 13,854	0.01%	0.01%	\$ 13,854	0.49%	0.49%	
February	\$ 32,919		\$ 18,104		\$ (494)		\$ 50,529	1.58%	1.59%	\$ 50,529	2.74%	3.23%	
March	\$ 657,250		\$ 16,111		\$ (9,859)		\$ 663,502	31.55%	33.13%	\$ 663,502	35.96%	39.19%	
April							\$ -	0.00%	33.13%	\$ -	0.00%	39.19%	
May							\$ -	0.00%	33.13%	\$ -	0.00%	39.19%	
June							\$ -	0.00%	33.13%	\$ -	0.00%	39.19%	
July							\$ -	0.00%	33.13%	\$ -	0.00%	39.19%	
August							\$ -	0.00%	33.13%	\$ -	0.00%	39.19%	
September							\$ -	0.00%	33.13%	\$ -	0.00%	39.19%	
October							\$ -	0.00%	33.13%	\$ -	0.00%	39.19%	
November							\$ -	0.00%	33.13%	\$ -	0.00%	39.19%	
December							\$ -	0.00%	33.13%	\$ -	0.00%	39.19%	
TOTAL	\$ 690,371	\$ -	\$ 47,865	\$ -	\$ (10,351)	\$ -	\$ 727,885	33.13%	33.13%	\$ 727,885	39.19%	39.19%	

No Assurance is provided on these Financial Statements
 18

MEMORANDUM

TO: Roxborough Water and Sanitation District Board of Directors

CC: TST Infrastructure, LLC File

FROM: TST Infrastructure, LLC

SUBJECT: Roxborough Lift Station Pump P-201 Replacement Project
Contract Award Recommendation

DATE: May 10, 2022

Bids for the Roxborough Lift Station Pump P-201 Replacement Project were received by TST Infrastructure, LLC on May 5, 2022. A total of 2 bids were received, with prices ranging from \$120,613.00 to \$135,600.00. The apparent low bidder was Velocity Constructors Inc. with a bid price of \$120,613.00. Please reference the attached Bid Tabulation for more information regarding the bid results.

TST Infrastructure, LLC reviewed Velocity Constructors Inc.'s bid submittal for completeness and contacted the references included in the bid packet. The bid submittal was found to be complete, and the results of the reference checks were positive. Refer to the attached Summary of Reference Check comments memorandum for additional details.

Based on the above, Velocity Constructors Inc. is recommended for award of the Roxborough Lift Station Pump P-201 Replacement Project. Should the Roxborough Water and Sanitation District Board of Directors approve award of this contract to Velocity Constructors Inc., the Notice of Award shall be signed by the District and sent to Velocity.

Attachments: Bid Tabulation, dated May 5, 2022
Summary of Reference Check Comments, dated May 10, 2022

Roxborough Water and Sanitation District
 Roxborough Lift Station Pump P-201 Replacement
 Bid Tabulation
 5/5/2022

			Base Bid Only		
			Velocity Constructors Inc.	Glacier Construction Co., Inc.	Engineer's Estimate
Description	Quantity	Units	Bid Price	Bid Price	Bid Price
BASE BID Lump Sum Price	1	LS	\$ 120,613.00	\$ 135,600.00	\$ 260,000.00
TOTAL Lump Sum Price	1	LS	\$ 120,613.00	\$ 135,600.00	\$ 260,000.00

MEMORANDUM

TO: Roxborough Water and Sanitation District Board of Directors

CC: TST Infrastructure, LLC File

FROM: TST Infrastructure, LLC

SUBJECT: Roxborough Lift Station Pump P-201 Replacement
Summary of Reference Check Comments

DATE: May 10, 2022

The following is a summary of comments from the references listed in Velocity Constructors, Inc.'s (Velocity) Bid Documents submitted on May 5, 2022 for the Roxborough Lift Station Pump P-201 Project.

1. Smoky Hill Pump Station Improvements – Completed in November 2021
 - a. City of Aurora (Owner) – Dean Bedford (Principal Engineer) – (720) 859-4342

Dean indicated that he has worked with Velocity on 3 projects in 5 to 6 years. He said they are constantly improving and a go to Contractor for the City of Aurora. Dean said Velocity had their best interest in mind and were good team players. The project was completed on schedule. Velocity would bring solutions when difficult situations occurred. Communication between Velocity was good. He said he would 100% work with them in the future.
2. Porteous Lift Station – Completed in April 2022
 - a. City of Aurora (Owner) – Daniel Pershing (City Project Manager) – (303) 739-7646

Daniel stated that Velocity was the sub-contractor for this project. The project started in the pandemic and recently finished. They were many delays caused by the developer, but Velocity never caused any delay for the project. Velocity was flexible through all the changes by the developer. If something came up, they were open to shifting the crew around. Daniel worked with Patrick and Trieu. Daniel said it was great communication with Velocity and anytime Daniel called that Velocity would answer. The Contractor Superintendent was on site whenever they were scheduled to do work. Daniel said he would work with Velocity 100% again.
 - b. MSK Consulting (Engineer) – David Takeda (Engineer of Record) – (303) 903-0918

David said that Velocity was the process piping sub-contractor. The project included a submersible pump. The project lasted approximately 18 months because the developer would start and stop the project. The project was not completed on time because of the developer caused delays. David stated that Velocity was very easy to work with for the project and met expectations. He said there were no change orders related to Velocity. David said the communication was good and the Contractor Superintendent was on site when there was work to do. David stated that if something needed to adjust, they did it and had a “We will get it done attitude” throughout the project. David said he would work with Velocity again.

3. Canyons Lift Station – Completed in September 2019

- a. MSK Consulting, LLC (Engineer) – Dave Takeda (Project Manager) – (303) 903-0918

David said he has worked with Velocity several times and felt they did good work. Their Project Manager Dan Herrington was good to work with. Time extension Change Orders were a little contentious between the Owner, Shea Homes, due to the condition of the road to the work site, but all was worked out in the end. Communication was good among all involved. David said he would work with Velocity again, and they are one of his preferred contractors.

4. Bonding Agent – Lockton Companies, LLC (Underwritten by Western Surety Company) – Susan Latterulo – (303) 414-6276

Susan informed me that no one has ever filed a claim on a bond held by Velocity Constructors. Also, the bond limit listed in the bid documents is well below the bonding limits for Velocity Constructors. Velocity Constructors has a bond limit of 20 million dollars for a single project, and a 40 million dollar aggregate limit.

5. Insurance Agent – Holmes Murphy - Colorado – Nick Brown – (720) 622-9110

Nick said that there are no current insurance claims against Velocity Constructors, Inc. When asked if there have been any past insurance claims, Nick said nothing to do with construction work, only with automobile.