



ROXBOROUGH WATER AND SANITATION DISTRICT

The Roxborough Water & Sanitation District and Plum Valley Heights Subdistrict of the Roxborough Water & Sanitation District Regular Board meeting will be held in the Community Room at the West Metro Fire Station #15 located at 6222 N Roxborough Park Rd, Littleton, CO 80125. This meeting can also be accessed via video conference at **ZOOM Meeting ID 874 5981 8759; Password: 694389**

Date: Wednesday, July 20, 2022

Time 8:00 am

Board of Directors

Dave Bane, President
Ken Maas, Vice President
Keith Lehmann, Secretary
Christine Thomas, Treasurer
John Kim, Assistant Secretary

Term Expiration

5/2023
5/2023
5/2025
5/2025
5/2025

- I. Call to Order as the Roxborough Water And Sanitation District (RWSD) Board of Directors regular meeting/Declaration of Quorum/Disclosure of Conflicts of Interest
- II. Public Comment/Public Comment on items not on Agenda
- III. **CONVENE AS THE BOARD OF THE PLUM VALLEY HEIGHTS (PVH) SUBDISTRICT OF THE RWSD**
- IV. Consent Agenda
 - a. Approve the Minutes of the Regular Meeting of the PVH Subdistrict which is contained in and is part of the Minutes of the Roxborough Water & Sanitation District Minutes for the Regular Meeting on June 15, 2022.
- V. Staff Reports
 - a. General Manager's Report
 - b. Financial Reports
- VI. **Board Action Items:**
 - a. **Approve the 2021 Audit as presented by The Adams Group at the June 15, 2022, Board Meeting**

ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND RECONVENE AS THE RWSD BOARD

- VII. Consent Agenda
 - a. Approve the Minutes of the Regular Meeting of the RWSD on June 15, 2020.
 - b. Ratify Payrolls for June 30 and July 15, 2022
 - c. Ratify Payments since June 16, 2022:
 - d. Approve Payments of Claims:
 - e. Approve Pay App #5 for the WTP HSP Serving DWSD in the amount of \$87,219.10
 - f. Approve Pay App #3 for the Rampart Range Road Transmission Main Replacement in the amount of \$322,618.79
- VIII. Staff Reports
 - a. General Manager's Report
 - b. Legal Counsel Report
 - c. Operation Director's Report
 - d. Engineering Report/Water Use Graphs
 - e. Financial Report
- IX. **Board Action Items:**
 - a. **Approve the 2021 Audit as presented by The Adams Group at the June 15, 2022, Board Meeting**
 - b. **Approve the 2022 Emergency Interconnect Agreement with Denver Water**
- X. **Adjourn**

FINANCIAL PVH:

Ted Snailum of TWS Financial presented the April 2022 Financial Recap for Plum Valley Heights. Upon a motion from Director Lehmann, second by Director Thomas, and a unanimous vote, the Board approved the financial report for Plum Valley Heights.

ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND RECONVENE AS THE ROXBOROUGH WATER AND SANITATION DISTRICT BOARD:

Upon a motion by Director Thomas, second by Director Lehmann, and a unanimous vote, the Board adjourned as the Subdistrict Board and reconvened as the Roxborough Water and Sanitation District Board

CONSENT AGENDA:

Upon a motion from Director Lehmann, second by Director Thomas, and a unanimous vote, the Board approved the Consent Agenda which consisted of:

- a. Approved the Minutes of the Regular Meeting of the RWSD on May 18, 2020.
- b. Ratified Payrolls for May 31 and June 15, 2022
- c. Ratified Payments since May 18, 2022: 101567-101584, 101586-101589, 101591-101600, 101603-101604, 101606-101615, 101618, 101621, 101623.
- d. Approved Payments of Claims: 101585, 101590, 101601-101602, 101605, 101616-101617, 101619-101620, 101622, 101624-101639.
- e. Approved Moltz Construction Change Order #A.2 for \$242,558.07 and 76 days for work related to the sodium hypochlorite generator and the Waterton Road access.
- f. Approved Pay App #4 for the WTP HSP Serving DWSD in the amount of \$112,295.98

GENERAL MANAGER’S REPORT:

Ms. Biggs provided the General Manager’s Report. A copy of Ms. Biggs’ report is attached to these minutes.

LEGAL COUNSEL REPORT:

Mr. Pogue provided an update on changes to the residential assessment rate approved by the General Assembly.

OPERATIONS:

Mr. Marcum provided the Operations Report, and a copy is attached to these minutes.

ENGINEERING:

Mr. Goetz, of TST Infrastructure, provided the engineering status report to the Board. A copy of Mr. Goetz’s report is attached to these minutes.

FINANCIAL RWSD:

Ted Snailum, of TWS Financial, presented the April 2022 RWSD Financial Statements to the Board. Upon a motion by Director Maas, second by Director Thomas, and unanimous vote by the Board, the financial report was approved.

BOARD ACTION ITEMS:

I. Board Action Items:

- a. **Consider James Kapp Appeal of SDC Increase:** Mr. Kapp presented his appeal of the new System Development Charge that went into effect on March 25, 2022. Ms. Biggs explained that the March rate hearing is an annual event with advance public notice on the website, and the updated Schedule of Fees, Rates, and Charges was posted on the website a week before the new rates became effective. Director Maas made a motion to deny the request by James Kapp to reduce his System Development Charge to the 2021 Charge. The motion was seconded by Director Thomas and unanimously approval by the Board.

- b. **Consider Steve Ketchum Appeal of Availability of Service Charges:** Ms. Biggs presented Mr. Ketchum’s appeal of the Availability of Service Charges for the four residential lots on Roxborough Park Road. Availability of Service Charges pay a portion of the cost of the infrastructure that will serve the properties and reserves the water taps. Director Maas made a motion to deny the request by

Steve Ketchum to waive future Availability of Service Charges. The motion was seconded by Director Lehmann and unanimously approval by the Board.

ADJOURN:

Upon a motion by Director Thomas, second by Director Bane, and unanimous vote, the meeting was adjourned at 10:25 a.m.

Secretary of the meeting: _____



ROXBOROUGH WATER AND SANITATION DISTRICT

General Manager's Report

Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District

July 20, 2022

Valley View Christian Church:

- The Chatfield East Property Owners Association Board is having their water rights attorney review the proposed easement for the water line.
- We still don't have the proposed final alignment that would allow TST to develop a cost estimate for design, so we can determine if the remaining \$6,364.75 is adequate or if additional funds will be required.

Titan Road Industrial Park:

- Engineer for the condominium project requested a variance from the District's Rules and Regulations related to separation of the water service line from the stormwater line. The District's Rules implement Colorado Department of Public Health and Environment drinking water regulations, so the request was denied.

McMakin Property:

- There is an updated submittal packet to Douglas County that seems to indicate the developer is planning 18 equivalent residential units (EQRs), which is inconsistent with the Inclusion Agreement for the property and the Will Serve letter that has been provided.

Centennial WSD Connections:

- RWSD has 3 separate master-meter connections to the Centennial WSD distribution system to serve Chatfield East, Chatfield Acres, and Titan Road Industrial Park. One of the meters does not seem to be reading consistently and will be repaired or replaced. We were able to work with Centennial WSD to estimate flow through that meter based on our data for the household meters.

**Roxborough Water and Sanitation - PVH
Financial Recap
May 31, 2022**

General Fund

1. Property taxes collected for the month total \$124,273
2. Specific ownership taxes collected for the month total \$ 3,506
3. Paid \$ 1000 for monthly accounting fees.



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- X. **Adjourn**

Progress Estimate

Contractor's Application

| For (Contract): WTP High Service Pump Addition Servicing DWS/D | | | | | | | | | | Application Number: 5 | | 5 | | | | | | | |
|--|--|---------------|-------|----------------------|---------------------|---------------------------------|-----------------------------|--------------------------------|----------------------------|-----------------------------|---------------------------------|----------------------------------|-------------|--|--|--------------------|---------------------------|---------------|---------------------|
| Application Period: 5-31-22 to 6-30-22 | | | | | | | | | | Application Date: 6/30/2022 | | | | | | | | | |
| A | | | | B | | C | | D | | (C + D) | | E | | F | | G | | | |
| Item | | | | Contract Information | | | | Work Completed | | | | Stored Materials (Not in C or D) | | Total Completed and Stored This Period (D + E) | Total Completed and Stored to Date (C + D + E) | % (F / B) | Balance to Finish (B - F) | | |
| Item No. | Description | Item Quantity | Units | Unit Price | Bid Item Value (\$) | Quantity Installed Prev. Period | Quantity Value Prev. Period | Quantity Installed This Period | Quantity Value This Period | Total Estimated Quantity | Value of Work Installed to Date | From Prev Period | This Period | Total Stored Materials | | | | | |
| 1 | 015000 Mobilization and Equipment | 1 | LS | 8,440.00 | \$8,440.00 | 1 | \$8,440.00 | | | 1 | \$8,440.00 | | | | | | \$8,440.00 | 100.0% | |
| 2 | 015000 Pre-Construction and Engineering Management | 1 | LS | 8,550.00 | \$8,550.00 | 1 | \$8,550.00 | | | 1 | \$8,550.00 | | | | | | \$8,550.00 | 100.0% | |
| 3 | 015000 Project Management and Supervision | 1 | LS | 8,920.00 | \$8,920.00 | 0.9 | \$8,028.00 | | | 0.9 | \$8,028.00 | | | | | | \$8,028.00 | 90.0% | \$892.00 |
| 4 | 015000 General Requirements and Safety | 1 | LS | 8,285.00 | \$8,285.00 | 1 | \$8,285.00 | | | 1 | \$8,285.00 | | | | | | \$8,285.00 | 100.0% | |
| 5 | 015000 Bonds and Insurance | 1 | LS | 7,190.00 | \$7,190.00 | 1 | \$7,190.00 | | | 1 | \$7,190.00 | | | | | | \$7,190.00 | 100.0% | |
| 6 | 024100 Pipe Demolition | 1 | LS | 5,376.00 | \$5,376.00 | 1 | \$5,376.00 | | | 1 | \$5,376.00 | | | | | | \$5,376.00 | 100.0% | |
| 7 | 024100 Scaffold, GPR, Pick Points for Demolition/ Install | 1 | LS | 5,837.00 | \$5,837.00 | 1 | \$5,837.00 | | | 1 | \$5,837.00 | | | | | | \$5,837.00 | 100.0% | |
| 8 | 024100 P3 - 2x4 Protective Stud Wall, plywood sheeting, w/3 access doors | 1 | LS | 3,210.00 | \$3,210.00 | 1 | \$3,210.00 | | | 1 | \$3,210.00 | | | | | | \$3,210.00 | 100.0% | |
| 9 | 024100 Remove/ Relocate HSP0605-Piping, Valves and Instruments | 1 | LS | 4,495.00 | \$4,495.00 | 1 | \$4,495.00 | | | 1 | \$4,495.00 | | | | | | \$4,495.00 | 100.0% | |
| 10 | 024100 Relocate Pump HSP0605 WTG sub | 1 | LS | 6,821.00 | \$6,821.00 | | | 1 | \$6,821.00 | | \$6,821.00 | | | | | \$6,821.00 | \$6,821.00 | 100.0% | |
| 11 | 033000 Concrete Pipe Support @ 24" Tee P8 | 1 | LS | 1,199.00 | \$1,199.00 | 1 | \$1,199.00 | | | 1 | \$1,199.00 | | | | | | \$1,199.00 | 100.0% | |
| 12 | 033000 Equipment Pad Concrete (mci)- Electric Eq. Pads E2.0 | 1 | LS | 737.00 | \$737.00 | 1 | \$737.00 | | | 1 | \$737.00 | | | | | | \$737.00 | 100.0% | |
| 13 | 221123 Pipe and Conduit Paint / Pipe 1D | 1 | LS | 14,718.00 | \$14,718.00 | 0.9 | \$13,246.20 | | | 0.9 | \$13,246.20 | | | | | | \$13,246.20 | 90.0% | \$1,471.80 |
| 14 | 260000 Electrical, Instrumentation and Control - See Electrical SOV | 1 | LS | 175,320.00 | \$175,320.00 | 0.814510626 | \$142,800.00 | | | 0.814510626 | \$142,800.00 | | | | | | \$142,800.00 | 81.5% | \$32,520.00 |
| 15 | 400506 Drawing P6 Modification Notes and ARV/Pump Drains | 1 | LS | 6,434.00 | \$6,434.00 | 1 | \$6,434.00 | | | 1 | \$6,434.00 | | | | | | \$6,434.00 | 100.0% | |
| 16 | 400507 Supply Steel Pipe Support Package | 1 | LS | 13,474.00 | \$13,474.00 | 1 | \$13,474.00 | | | 1 | \$13,474.00 | | | | | | \$13,474.00 | 100.0% | |
| 17 | 400507 Install Pipe Supports | 1 | LS | 4,935.00 | \$4,935.00 | 1 | \$4,935.00 | | | 1 | \$4,935.00 | | | | | | \$4,935.00 | 100.0% | |
| 18 | 400556 Valve Procurement | 1 | LS | 85,479.00 | \$85,479.00 | 0.75 | \$64,109.25 | | | 0.75 | \$64,109.25 | | | | | | \$64,109.25 | 75.0% | \$21,369.75 |
| 19 | 402323 Supply Steel Pipe Package | 1 | LS | 70,886.00 | \$70,886.00 | 1 | \$70,886.00 | | | 1 | \$70,886.00 | | | | | | \$70,886.00 | 100.0% | |
| 20 | 402323 Install Steel Pipe, Valves and Fittings | 1 | LS | 33,839.00 | \$33,839.00 | 1 | \$33,839.00 | | | 1 | \$33,839.00 | | | | | | \$33,839.00 | 100.0% | |
| 21 | | | | | | | | | | | | | | | | | | | |
| 22 | | | | | | | | | | | | | | | | | | | |
| | Totals w/o Change Orders | | | | \$474,145.00 | | \$411,070.45 | | \$6,821.00 | | \$417,891.45 | | | | | \$6,821.00 | \$417,891.45 | 88.1% | \$56,253.55 |
| | Original Contract Change Orders | | | | | | | | | | | | | | | | | | |
| | Change Order No. 1 Additional Steel Pipe | 1 | LS | 45,424.00 | \$45,424.00 | 1 | \$45,424.00 | | | 1 | \$45,424.00 | | | | | | \$45,424.00 | 100.0% | |
| | Change Order 2 Additional Caps | 1 | LS | 3,739.22 | \$3,739.22 | 1 | \$3,739.22 | | | 1 | \$3,739.22 | | | | | | \$3,739.22 | 100.0% | |
| | Totals Original Contract Change Orders | | | | \$49,163.22 | | \$49,163.22 | | | | \$49,163.22 | | | | | | \$49,163.22 | 100.0% | |
| | Change Orders A | | | | | | | | | | | | | | | | | | |
| | Change Order No. A.1 Bathroom Addition | 1 | LS | 96,780.00 | \$96,780.00 | | | | | | | | | | | | | | |
| | CO A.1 General Conditions | | | | \$12,960.00 | 0.73182404 | \$9,484.44 | 0.16817596 | \$2,179.56 | 0.9 | \$11,664.00 | | | | | \$2,179.56 | \$11,664.00 | 90.0% | |
| | CO A.1 OHP, Labor Burden and B&I | | | | \$14,064.00 | 0.3 | \$4,219.20 | 0.7 | \$9,844.80 | 1 | \$14,064.00 | | | | | \$9,844.80 | \$14,064.00 | 100.0% | |
| | CO A.1 HM Door, Frame and Hardware | | | | \$2,816.00 | 0.4999857 | \$1,407.96 | | | 0.4999857 | \$1,407.96 | | | | | | \$1,407.96 | 50.0% | |
| | CO A.1 Drywall, Insulation, Base (concrete curb), Signage | | | | \$5,498.00 | 0.5 | \$2,749.00 | 0.5 | \$2,749.00 | 1 | \$5,498.00 | | | | | \$2,749.00 | \$5,498.00 | 100.0% | |
| | CO A.1 Framing Materials and Labor | | | | \$8,119.00 | 1 | \$8,119.00 | | | 1 | \$8,119.00 | | | | | | \$8,119.00 | 100.0% | |
| | CO A.1 Paint | | | | \$960.00 | | | 1 | \$960.00 | 1 | \$960.00 | | | | | \$960.00 | \$960.00 | 100.0% | |
| | CO A.1 Accessories and Vanity | | | | \$2,714.00 | | | 0.2 | \$542.80 | 0.2 | \$542.80 | | | | | \$542.80 | \$542.80 | 20.0% | |
| | CO A.1 Plumbing | | | | \$31,571.00 | 0.8 | \$25,256.80 | 0.8 | \$25,256.80 | 0.8 | \$25,256.80 | | | | | \$25,256.80 | \$25,256.80 | 80.0% | |
| | CO A.1 HVAC | | | | \$4,696.00 | 0.75 | \$3,522.00 | 0.25 | \$1,174.00 | 1 | \$4,696.00 | | | | | \$1,174.00 | \$4,696.00 | 100.0% | |
| | CO A.1 Fire Protection | | | | \$8,220.00 | | | | | | | | | | | | | | |
| | CO A.1 Electrical | | | | \$5,162.00 | 0.406819 | \$2,100.00 | 0.593181 | \$3,062.00 | 1 | \$5,162.00 | | | | | \$3,062.00 | \$5,162.00 | 100.0% | |
| | Totals A.1 Bathroom Addition | | | | \$96,780.00 | | \$31,601.60 | | \$45,768.96 | | \$77,370.56 | | | | | \$45,768.96 | \$77,370.56 | 79.9% | \$19,409.44 |
| | Change Orders A.2 | | | | | | | | | | | | | | | | | | |
| | Change Order No. A.2 Sodium Hypo Piping | 1 | LS | 16,822.00 | \$16,822.00 | | | | | | | | | | | | | | |
| | CO A.2 General Conditions | | | | \$4,845.00 | 1 | \$4,845.00 | | | 1 | \$4,845.00 | | | | | | \$4,845.00 | 100.0% | |
| | CO A.2 PVC Labor and Material | | | | \$10,591.00 | 0.75 | \$7,943.25 | | | 0.75 | \$7,943.25 | | | | | | \$7,943.25 | 75.0% | |
| | CO A.2 Procure Circuit Breaker | | | | \$1,386.00 | 1 | \$1,386.00 | | | 1 | \$1,386.00 | | | | | | \$1,386.00 | 100.0% | |
| | Totals A.2 Hypo Piping | | | | \$16,822.00 | | \$14,174.25 | | | | \$14,174.25 | | | | | | \$14,174.25 | 84.3% | \$2,647.75 |
| | Change Order A.2 Sodium Hypo Electrical | 1 | LS | 15,284.00 | \$15,284.00 | | | | | | | | | | | | | | |
| | CO A.2 Sodium Hypo MC1 | | | | \$2,391.00 | | | 1 | \$2,391.00 | 1 | \$2,391.00 | | | | | \$2,391.00 | \$2,391.00 | 100.0% | |
| | CO A.2 Sodium Hypo SVE | | | | \$12,893.00 | | | | | | | | | | | | | | |
| | Totals A.2 Hypo Electrical | | | | \$15,284.00 | | | | | | \$2,391.00 | | | | | \$2,391.00 | \$2,391.00 | 15.6% | \$12,893.00 |
| | Change Order A.2 Waterton Access | 1 | LS | 210,452.07 | \$210,452.07 | | | | | | | | | | | | | | |
| | CO A.2 Waterton Access GCs, Burden, OHP and Ins. | | | | \$82,054.07 | | | 0.15 | \$12,308.11 | 0.15 | \$12,308.11 | | | | | \$12,308.11 | \$12,308.11 | 15.0% | |
| | CO A.2 Waterton Access Demolition | | | | \$4,452.00 | | | | | | | | | | | | | | |
| | CO A.2 Waterton Access Excavation and Backfill | | | | \$36,326.00 | | | | | | | | | | | | | | |
| | CO A.2 Waterton Access Seeding / GESC | | | | \$3,873.00 | | | 0.3 | \$1,161.90 | 0.3 | \$1,161.90 | | | | | \$1,161.90 | \$1,161.90 | 30.0% | |
| | CO A.2 Waterton Access Electrical | | | | \$31,675.00 | | | | | | | | | | | | | | |
| | CO A.2 Waterton Access Asphalt Paving | | | | \$17,396.00 | | | | | | | | | | | | | | |
| | CO A.2 Waterton Access Concrete | | | | \$34,676.00 | | | | | | | | | | | | | | |
| | Totals A.2 Waterton Access | | | | \$210,452.07 | | | | \$13,470.01 | | \$13,470.01 | | | | | \$13,470.01 | \$13,470.01 | 6.4% | \$196,982.06 |

Progress Estimate

Contractor's Application

| For (Contract): WTP High Service Pump Addition Servicing DWSD | | | | | | | | | | Application Number: 5 | | | | | 5 | | | | | | |
|---|---|---------------|-------|----------------------|---------------------|---------------------------------|-----------------------------|--------------------------------|----------------------------|-----------------------------|---------------------------------|------------------|----------------------------------|------------------------|---------------------|--|--|--------------------|---------------------------|--------------|---------------------|
| Application Period: 5-31-22 to 6-30-22 | | | | | | | | | | Application Date: 6/30/2022 | | | | | | | | | | | |
| A | | | | B | | C | | | D | | (C + D) | | E | | | F | | G | | | |
| Item | | | | Contract Information | | | | Work Completed | | | | | Stored Materials (Not in C or D) | | | Total Completed and Stored This Period (D + E) | Total Completed and Stored to Date (C + D + E) | % (F / B) | Balance to Finish (B - F) | | |
| Item No. | Description | Item Quantity | Units | Unit Price | Bid Item Value (\$) | Quantity Installed Prev. Period | Quantity Value Prev. Period | Quantity Installed This Period | Quantity Value This Period | Total Estimated Quantity | Value of Work Installed to Date | From Prev Period | This Period | Total Stored Materials | | | | | | | |
| Totals Change Orders A.2 | | | | | \$242,558.07 | | | \$14,174.25 | | \$15,861.01 | | | | | \$30,035.26 | | | \$15,861.01 | \$30,035.26 | 12.4% | \$212,522.81 |
| Totals Change Orders A | | | | | \$339,338.07 | | | \$45,775.85 | | \$61,629.97 | | | | | \$107,405.82 | | | \$61,629.97 | \$107,405.82 | 31.7% | \$231,932.25 |
| Change Orders B | | | | | | | | | | | | | | | | | | | | | |
| Change Order No. B.1 Office Addition | | | | | | | | | | | | | | | | | | | | | |
| | CO B.1 General Conditions | | | | \$20,636.00 | 0.775344 | \$16,000.00 | 0.124656 | \$2,572.40 | 0.9 | \$18,572.40 | | | | \$2,572.40 | | | \$18,572.40 | | 90.0% | |
| | CO B.1 Demolition/ Remove/ Replace Ceiling Grid | | | | \$2,112.00 | 0.3 | \$633.60 | 0.7 | \$1,478.40 | 1 | \$2,112.00 | | | | \$1,478.40 | | | \$2,112.00 | | 100.0% | |
| | CO B.1 Storefront | | | | \$11,854.00 | | | 1 | \$11,854.00 | 1 | \$11,854.00 | | | | \$11,854.00 | | | \$11,854.00 | | 100.0% | |
| | CO B.1 Framing Drywall Materials and Labor | | | | \$5,261.00 | 0.5 | \$2,630.50 | 0.5 | \$2,630.50 | 1 | \$5,261.00 | | | | \$2,630.50 | | | \$5,261.00 | | 100.0% | |
| | CO B.1 Base and Carpet Tile | | | | \$2,878.00 | | | 1 | \$2,878.00 | 1 | \$2,878.00 | | | | \$2,878.00 | | | \$2,878.00 | | 100.0% | |
| | CO B.1 Paint | | | | \$420.00 | | | 1 | \$420.00 | 1 | \$420.00 | | | | \$420.00 | | | \$420.00 | | 100.0% | |
| | CO B.1 Signage | | | | \$200.00 | | | | | | | | | | | | | | | | |
| | CO B.1 HVAC | | | | \$2,195.00 | 0.5 | \$1,097.50 | | \$1,097.50 | 0.5 | \$1,097.50 | | | | | | | \$1,097.50 | | 50.0% | |
| | CO B.1 Electrical | | | | \$4,179.00 | 0.3350083 | \$1,400.00 | 0.3649917 | \$1,525.30 | 0.7 | \$2,925.30 | | | | \$1,525.30 | | | \$2,925.30 | | 70.0% | |
| Totals Change Orders B | | | | | \$49,735.00 | | | \$21,761.60 | | \$23,358.60 | | | | | \$45,120.20 | | | \$23,358.60 | \$45,120.20 | 90.7% | \$4,614.80 |
| Totals with Change Orders | | | | | \$912,381.29 | | | \$527,771.12 | | \$91,809.57 | | | | | \$619,580.69 | | | \$91,809.57 | \$619,580.69 | 67.9% | \$292,800.60 |

Contractor's Application for Payment No. 3

| | | |
|---|--|--|
| | Application Period: June 2022 | Application Date: 6/28/2022 |
| To (Owner): Roxborough Water and Sanitation District | From (Contractor): American West Construction, LLC. | Via (Engineer): TST Infrastructure, LLC. |
| Project: Rampart Range Road Transmission Main Replacement | Contract: Rampart Range Road Transmission Main Replacement | |
| Owner's Project No.: | Contractor's Project No.: 2205 | Engineer's Project No.: 001.379.02 |

Application For Payment Change Order Summary

| Approved Change Orders | | | 1. ORIGINAL CONTRACT PRICE..... | \$ 2,856,515.50 |
|--------------------------------|-------------|------------|--|-----------------|
| Number | Additions | Deductions | 2. Net change by Change Orders..... | \$ 44,760.00 |
| CO #1 | \$44,760.00 | | 3. Current Contract Price (Line 1 ± 2)..... | \$ 2,901,275.50 |
| | | | 4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)..... | |
| | | | | \$ 379,858.73 |
| | | | 5. RETAINAGE: | |
| | | | a. 5% X \$215,887.73 Work Completed..... | \$ 10,794.39 |
| | | | b. 5% X \$163,971.00 Stored Material..... | \$ 8,198.55 |
| | | | c. Total Retainage (Line 5.a + Line 5.b)..... | \$ 18,992.94 |
| | | | 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... | \$ 360,865.79 |
| | | | 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... | \$ 38,247.00 |
| | | | 8. AMOUNT DUE THIS APPLICATION..... | \$ 322,618.79 |
| TOTALS | \$44,760.00 | | 9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... | |
| NET CHANGE BY CHANGE ORDERS | \$44,760.00 | | | \$ 2,540,409.71 |

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

DocuSigned by:
Jon Miklya
9633D45C38824C3

Contractor Signature

By: *J. Miklya (AWC LLC.)*

Date: 6/28/2022

Payment of: \$ 322,618.79
(Line 8 or other - attach explanation of the other amount)

is recommended by: *[Signature]* July 13, 2022 | 1:15:01 PM MDT
AD35BE8777924A9... (Engineer) (Date)

Payment of: \$ 322,618.79
(Line 8 or other - attach explanation of the other amount)

is approved by: *[Signature]* July 13, 2022 | 1:24:34 PM MDT
1A8B55CAD7E241B... (Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

Progress Estimate

Contractor's Application

| For (Contract): Rampart Range Road Transmission Main Replacement | | | | | Application Number: 3 | | | | | | | | | | | | | |
|---|--|----------------------|-------|--------------|-----------------------------|---------------------------------|-----------------------------|--------------------------------|----------------------------------|--------------------------|---------------------------------|--|--|------------|---------------------------|-------------------|-------------|------------------------|
| Application Period: June 2022 | | | | | Application Date: 6/28/2022 | | | | | | | | | | | | | |
| A | | B | | | C | | D | | E | | F | | G | | | | | |
| Item | | Contract Information | | | Work Completed | | | | Stored Materials (Not in C or D) | | | Total Completed and Stored to Date (C + D + E) | Total Completed and Stored to Date (C + D + E) | % (F / B) | Balance to Finish (B - F) | | | |
| Bid Item No. | Description | Item Quantity | Units | Unit Price | Bid Item Value (\$) | Quantity Installed Prev. Period | Quantity Value Prev. Period | Quantity Installed This Period | Quantity Value This Period | Total Estimated Quantity | Value of Work Installed to Date | | | | | From Prev. Period | This Period | Total Stored Materials |
| BASE BID - | | | | | | | | | | | | | | | | | | |
| RAMPART RANGE ROAD TRANSMISSION MAIN REPLACEMENT (BASE BID): | | | | | | | | | | | | | | | | | | |
| GENERAL (\$485,715) | | | | | | | | | | | | | | | | | | |
| 1 | Performance & Payment Bonds | 1 | LS | \$20,000.00 | \$20,000.00 | 1.00 | \$20,000.00 | | | | \$20,000.00 | | | | | \$20,000.00 | 100.0% | \$20,000.00 |
| 2 | Insurance | 1 | LS | \$20,000.00 | \$20,000.00 | | | | | | | | | | | | | |
| 3 | Submittals | 1 | LS | \$950.00 | \$950.00 | 1.00 | \$950.00 | | | | \$950.00 | | | | | \$950.00 | 100.0% | \$20,000.00 |
| 4 | Grading, Erosion, & Sediment Control Permit | 1 | LS | \$6,900.00 | \$6,900.00 | 0.043478 | \$300.00 | 0.051739 | \$357.00 | | \$657.00 | | | | | \$357.00 | 9.5% | \$6,243.00 |
| 5 | Right-Of-Way Permit | 1 | LS | \$150,000.00 | \$150,000.00 | 0.001333 | \$200.00 | 0.024460 | \$3,969.00 | | \$4,169.00 | | | | | \$3,969.00 | 2.8% | \$145,831.00 |
| 6 | Other Permits | 1 | LS | \$3,200.00 | \$3,200.00 | | | 0.798438 | \$2,555.00 | | \$2,555.00 | | | | | \$2,555.00 | 79.8% | \$645.00 |
| 7 | Contractor Mobilization and Staging | 1 | LS | \$75,000.00 | \$75,000.00 | | | 1.00 | \$75,000.00 | | \$75,000.00 | | | | | \$75,000.00 | 100.0% | |
| 8 | Traffic Control | 3,805 | LF | \$50.00 | \$190,250.00 | 285.00 | \$14,250.00 | 275.00 | \$13,750.00 | | \$28,000.00 | | | | | \$13,750.00 | 14.7% | \$162,250.00 |
| 9 | Construction Survey | 3,805 | LF | \$2.00 | \$7,610.00 | 280.00 | \$560.00 | 1,320.00 | \$2,640.00 | | \$3,200.00 | | | | | \$2,640.00 | 42.0% | \$4,410.00 |
| 10 | As-Built Survey | 3,805 | LF | \$1.00 | \$3,805.00 | | | | | | | | | | | \$3,805.00 | | \$3,805.00 |
| 11 | Utility Potholing | 16 | HR | \$500.00 | \$8,000.00 | 8.00 | \$4,000.00 | 6.00 | \$3,000.00 | | \$7,000.00 | | | | | \$3,000.00 | 87.5% | \$1,000.00 |
| WATER LINE REPLACEMENT (\$546,205) | | | | | | | | | | | | | | | | | | |
| 12 | 24" PVC Waterline (0'-8" Deep) | 35 | LF | \$390.00 | \$13,650.00 | | | 20.00 | \$7,800.00 | | \$7,800.00 | | | | | \$7,800.00 | 57.1% | \$5,850.00 |
| 13 | 24" PVC Waterline (Additional 0'-8" Feet of Trench Depth) | 15 | LF | \$250.00 | \$3,750.00 | | | | | | | | | | | | | \$3,750.00 |
| 14 | 24" Ductile Iron Bends & Fittings | 14 | EA | \$4,300.00 | \$60,200.00 | | | 1.00 | \$4,300.00 | | \$4,300.00 | | | | | \$4,300.00 | 7.1% | \$55,900.00 |
| 15 | 24" Butterfly Valves | 11 | EA | \$11,000.00 | \$121,000.00 | | | 1.00 | \$11,000.00 | | \$11,000.00 | | | | | \$11,000.00 | 9.1% | \$110,000.00 |
| 16 | 24" Watermain Connection | 1 | LS | \$9,700.00 | \$9,700.00 | | | | | | | | | | | | | \$9,700.00 |
| 17 | 18" PVC Waterline (0'-8" Deep) | 10 | LF | \$290.00 | \$2,900.00 | | | | | | | | \$2,152.00 | \$2,152.00 | | \$2,152.00 | 74.2% | \$748.00 |
| 18 | 18" Ductile Iron Bends & Fittings | 6 | EA | \$2,800.00 | \$16,800.00 | | | | | | | | | | | | | \$16,800.00 |
| 19 | 18" Butterfly Valves | 2 | EA | \$7,000.00 | \$14,000.00 | | | | | | | | | | | | | \$14,000.00 |
| 20 | 18" Watermain Connection | 2 | LS | \$9,700.00 | \$19,400.00 | | | | | | | | | | | | | \$19,400.00 |
| 21 | 14" DIP Waterline (0'-8" Deep) | 5 | LF | \$260.00 | \$1,300.00 | | | 5.00 | \$1,300.00 | | \$1,300.00 | | | | | \$1,300.00 | 100.0% | |
| 22 | 14" Ductile Iron Bends & Fittings | 2 | EA | \$1,700.00 | \$3,400.00 | | | 2.00 | \$3,400.00 | | \$3,400.00 | | | | | \$3,400.00 | 100.0% | |
| 23 | 14" Watermain Connection | 1 | LS | \$9,700.00 | \$9,700.00 | | | 1.00 | \$9,700.00 | | \$9,700.00 | | | | | \$9,700.00 | 100.00% | |
| 24 | 12" PVC Waterline (0'-8" Deep) | 70 | LF | \$180.00 | \$12,600.00 | | | | | | | | \$5,710.00 | \$5,710.00 | | \$5,710.00 | 45.3% | \$6,890.00 |
| 25 | 12" PVC Waterline (Additional 0'-8" Feet of Trench Depth) | 70 | LF | \$50.00 | \$3,500.00 | | | | | | | | | | | | | \$3,500.00 |
| 26 | 12" Ductile Iron Bends & Fittings | 17 | EA | \$980.00 | \$16,660.00 | | | | | | | | | | | | | \$16,660.00 |
| 27 | 12" Waterline Lowering | 3 | LS | \$4,900.00 | \$14,700.00 | | | | | | | | | | | | | \$14,700.00 |
| 28 | 10" PVC Waterline (0'-8" Deep) | 125 | LF | \$240.00 | \$30,000.00 | | | | | | | | \$6,548.00 | \$6,548.00 | | \$6,548.00 | 21.8% | \$23,452.00 |
| 29 | 10" PVC Waterline (Additional 0'-8" Feet Depth) | 15 | LF | \$50.00 | \$750.00 | | | | | | | | | | | | | \$750.00 |
| 30 | 10" Ductile Iron Bends & Fittings | 6 | EA | \$590.00 | \$3,540.00 | | | | | | | | | | | | | \$3,540.00 |
| 31 | 10" Gate Valves | 1 | EA | \$3,600.00 | \$3,600.00 | | | | | | | | | | | | | \$3,600.00 |
| 32 | 10" Watermain Connection | 1 | LS | \$9,700.00 | \$9,700.00 | | | | | | | | | | | | | \$9,700.00 |
| 33 | 8" PVC Waterline (0'-8" Deep) | 120 | LF | \$150.00 | \$18,000.00 | | | | | | | | \$3,974.00 | \$3,974.00 | | \$3,974.00 | 22.1% | \$14,026.00 |
| 34 | 8" Ductile Iron Bends & Fittings | 4 | EA | \$690.00 | \$2,760.00 | | | | | | | | | | | | | \$2,760.00 |
| 35 | 8" Gate Valves | 2 | EA | \$2,800.00 | \$5,600.00 | | | | | | | | | | | | | \$5,600.00 |
| 36 | 8" Watermain Connection | 2 | LS | \$9,700.00 | \$19,400.00 | | | | | | | | | | | | | \$19,400.00 |
| 37 | Remove & Dispose of Existing 12" & 14" Asbestos Cement (AC) Pipe | 360 | LF | \$100.00 | \$36,000.00 | | | 30.00 | \$3,000.00 | | \$3,000.00 | | | | | \$3,000.00 | 8.3% | \$33,000.00 |
| 38 | Abandon Existing 10" DIP (In Place) | 55 | LF | \$35.00 | \$1,925.00 | | | | | | | | | | | | | \$1,925.00 |
| 39 | Air Vac MH & Assembly | 2 | EA | \$26,000.00 | \$52,000.00 | | | | | | | | | | | | | \$52,000.00 |
| 40 | Valve Marker Posts | 3 | EA | \$540.00 | \$1,620.00 | | | | | | | | | | | | | \$1,620.00 |
| 41 | Water Trench Over-Excavation | 3,805 | LF | \$10.00 | \$38,050.00 | | | | | | | | | | | | | \$38,050.00 |
| ASPHALT AND FLATWORK (\$708,630.50) | | | | | | | | | | | | | | | | | | |
| 42 | Remove & Dispose of Asphalt | 3,275 | SY | \$24.00 | \$78,600.00 | | | 710.00 | \$17,040.00 | | \$17,040.00 | | | | | \$17,040.00 | 21.7% | \$61,560.00 |
| 43 | Asphalt Surface Replacement (11") | 36,025 | SY | \$9.50 | \$342,237.50 | | | | | | | | | | | | | \$342,237.50 |
| 44 | Mill & Overlay (2" Deep) | 3,789 | SY | \$31.00 | \$117,759.00 | | | | | | | | | | | | | \$117,759.00 |
| 45 | Glass Grid Replacement (Provisional Item) | 3,532 | SY | \$15.25 | \$53,863.00 | | | | | | | | | | | | | \$53,863.00 |
| 46 | Pavement Marking Paint | 3,805 | SF | \$2.00 | \$7,610.00 | | | | | | | | | | | | | \$7,610.00 |
| 47 | Thermoplastic Pavement Marking | 250 | SF | \$17.50 | \$4,375.00 | | | | | | | | | | | | | \$4,375.00 |
| 48 | Concrete Curb & Gutter Removal | 95 | LF | \$18.00 | \$1,710.00 | | | | | | | | | | | | | \$1,710.00 |
| 49 | Concrete Drainage Pan Removal | 317 | SY | \$18.00 | \$5,706.00 | | | | | | | | | | | | | \$5,706.00 |
| 50 | Concrete Sidewalk Removal | 487 | SY | \$18.00 | \$8,766.00 | | | | | | | | | | | | | \$8,766.00 |
| 51 | Concrete Curb & Gutter Replacement | 95 | LF | \$2.00 | \$3,900.00 | | | | | | | | | | | | | \$3,900.00 |
| 52 | Concrete Drainage Pan Replacement | 317 | SY | \$140.00 | \$44,380.00 | | | | | | | | | | | | | \$44,380.00 |
| 53 | Concrete Sidewalk Replacement | 487 | SY | \$82.00 | \$39,934.00 | | | | | | | | | | | | | \$39,934.00 |
| GRADING, EROSION, AND SEDIMENT CONTROL (\$62,150) | | | | | | | | | | | | | | | | | | |
| 54 | Vehicle Tracking Pad | 2 | EA | \$2,900.00 | \$5,800.00 | | | 2.00 | \$5,800.00 | | \$5,800.00 | | | | | \$5,800.00 | 100.0% | |
| 55 | Construction Fence | 2,025 | LF | \$2.00 | \$4,050.00 | | | 2,075.00 | \$4,150.00 | | \$4,150.00 | | | | | \$4,150.00 | 102.5% | (\$100.00) |

Progress Estimate

Contractor's Application

| For (Contract): Rampart Range Road Transmission Main Replacement | | | | | | | | | | Application Number: 3 | | | | | | | | |
|--|--|----------------------|-------|-------------|---------------------|---------------------------------|-----------------------------|--------------------------------|----------------------------------|-----------------------------|---------------------------------|--|--|--------------|---------------------------|-----------------------|-----------------------|------------------------|
| Application Period: June 2022 | | | | | | | | | | Application Date: 6/28/2022 | | | | | | | | |
| A | | | | B | | C | | D | | (C + D) | | E | | | F | | G | |
| Bid Item No. | Item Description | Contract Information | | | Work Completed | | | | Stored Materials (Not in C or D) | | | Total Completed and Stored This Period (D + E) | Total Completed and Stored to Date (C + D + E) | % (F / B) | Balance to Finish (B - F) | | | |
| | | Item Quantity | Units | Unit Price | Bid Item Value (\$) | Quantity Installed Prev. Period | Quantity Value Prev. Period | Quantity Installed This Period | Quantity Value This Period | Total Estimated Quantity | Value of Work Installed to Date | | | | | From Prev. Period | This Period | Total Stored Materials |
| 56 | Curb Snek | 21 | EA | \$150.00 | \$3,150.00 | | | | | | | | | | | | \$3,150.00 | |
| 57 | Concrete Washout Area | 1 | EA | \$3,200.00 | \$3,200.00 | | | | | | | | | | | | \$3,200.00 | |
| 58 | Sediment Control Log | 1,260 | LF | \$2.50 | \$3,150.00 | | | 799.00 | \$1,997.50 | | | | | \$1,997.50 | \$1,997.50 | 63.4% | \$1,152.50 | |
| 59 | Erosion Control Blanket | 1.4 | AC | \$12,000.00 | \$16,800.00 | | | | | | | | | | | | \$16,800.00 | |
| 60 | Additional GESC BMP's | 1 | LS | \$26,000.00 | \$26,000.00 | | | | | | | | | | | | \$26,000.00 | |
| PROVISIONAL ITEMS (\$21,975) | | | | | | | | | | | | | | | | | | |
| 61 | Trench Stabilization Rock (Provisional Item) | 100 | CY | \$80.00 | \$8,000.00 | | | | | | | | | | | | \$8,000.00 | |
| 62 | Rock Excavation - Rock Teeth/Ripper (Provisional Item) | 300 | CY | \$42.00 | \$12,600.00 | | | | | | | | | | | | \$12,600.00 | |
| 63 | Rock Excavation - Pneumatic Chiseling (Provisional Item) | 25 | CY | \$55.00 | \$1,375.00 | | | | | | | | | | | | \$1,375.00 | |
| BASE BID SUBTOTAL: | | | | | | | | | | | | | | | | | \$1,824,675.50 | |
| BID ALTERNATE A: | | | | | | | | | | | | | | | | | | |
| WATERLINE REPLACEMENT (\$985,650) | | | | | | | | | | | | | | | | | | |
| 1 | 24" DIP Waterline (0'-8" Deep) | 3,350 | LF | \$285.00 | \$954,750.00 | | | | | | | | \$145,587.00 | \$145,587.00 | \$145,587.00 | \$145,587.00 | 15.2% | \$809,163.00 |
| 2 | 24" DIP Waterline (Additional 0'-8" Feet Depth) | 240 | LF | \$35.00 | \$8,400.00 | | | | | | | | | | | | \$8,400.00 | |
| 3 | 18" DIP Waterline (0'-8" Deep) | 90 | LF | \$250.00 | \$22,500.00 | | | | | | | | | | | | \$22,500.00 | |
| CATHODIC PROTECTION (\$46,190) | | | | | | | | | | | | | | | | | | |
| 4 | 32 lb. Anodes for Bonded DIP | 32 | EA | \$830.00 | \$26,560.00 | | | 2.00 | \$1,660.00 | | | | | \$1,660.00 | \$1,660.00 | 6.3% | \$24,900.00 | |
| 5 | 9 lb. Anodes for DIP Fittings on PVC Pipe | 7 | EA | \$510.00 | \$3,570.00 | | | | | | | | | | | | \$3,570.00 | |
| 6 | Reference Electrode/Coupon | 2 | EA | \$430.00 | \$860.00 | | | 1.00 | \$430.00 | | | | | \$430.00 | \$430.00 | 50.0% | \$430.00 | |
| 7 | Cathodic Protection (Pipe Joint Bonding) | 3,440 | LF | \$2.50 | \$8,600.00 | | | | | | | | | | | | \$8,600.00 | |
| 8 | Cathodic Protection (Test/Monitoring Stations) | 8 | EA | \$825.00 | \$6,600.00 | | | | | | | | | | | | \$6,600.00 | |
| BID ALTERNATE "A" SUBTOTAL: | | | | | | | | | | | | | | | | | \$1,031,840.00 | |
| RAMPART RANGE ORIGINAL CONTRACT TOTALS: | | | | | | | | | | | | | | | | | \$2,856,515.50 | |
| | | | | | | | | | | | | | | | | | \$40,260.00 | |
| | | | | | | | | | | | | | | | | | \$172,848.50 | |
| | | | | | | | | | | | | | | | | | 7.37% | |
| | | | | | | | | | | | | | | | | | \$210,553.50 | |
| | | | | | | | | | | | | | | | | | \$163,971.00 | |
| | | | | | | | | | | | | | | | | | \$163,971.00 | |
| | | | | | | | | | | | | | | | | | \$336,819.50 | |
| | | | | | | | | | | | | | | | | | \$377,079.50 | |
| | | | | | | | | | | | | | | | | | 13.20% | |
| | | | | | | | | | | | | | | | | | \$2,479,436.00 | |
| CHANGE ORDERS/WORK CHANGE DIRECTIVES: | | | | | | | | | | | | | | | | | | |
| <i>COI: Item 1 Change Order #01A/WCD #01: Butterfly Valves</i> | | | | | | | | | | | | | | | | | | |
| | | 13 | EA | \$2,779.23 | \$36,130.00 | | | 1.00 | \$2,779.23 | | | | | \$2,779.23 | \$2,779.23 | 7.7% | \$33,350.77 | |
| <i>COI: Item 2.1 Change Order #01B/WCD #02A: Pavement Marking Mobilization</i> | | | | | | | | | | | | | | | | | | |
| | | 1 | EA | \$3,080.00 | \$3,080.00 | | | | | | | | | | | | \$3,080.00 | |
| <i>COI: Item 2.2 Change Order #01B/WCD #02B: Paint Temp. Crosswalk</i> | | | | | | | | | | | | | | | | | | |
| | | 260 | SF | \$8.00 | \$2,080.00 | | | | | | | | | | | | \$2,080.00 | |
| <i>COI: Item 2.3 Change Order #01B/WCD #02C: Paint Turn Arrows</i> | | | | | | | | | | | | | | | | | | |
| | | 36 | SF | \$17.50 | \$630.00 | | | | | | | | | | | | \$630.00 | |
| <i>COI: Item 2.4 Change Order #01B/WCD #02D: Remove Pavement Markings</i> | | | | | | | | | | | | | | | | | | |
| | | 296 | SF | \$3.50 | \$1,036.00 | | | | | | | | | | | | \$1,036.00 | |
| <i>COI: Item 3 Change Order #01C/WCD #03: Seed Mix Change (RVMD Mix)</i> | | | | | | | | | | | | | | | | | | |
| | | 1.32 | AC | \$340.15 | \$449.00 | | | | | | | | | | | | \$449.00 | |
| <i>COI: Item 4 Change Order #01D/WCD #04: Air Vac Opening Size Change</i> | | | | | | | | | | | | | | | | | | |
| | | 1 | EA | \$1,355.00 | \$1,355.00 | | | | | | | | | | | | \$1,355.00 | |
| CHANGE ORDERS/WCD'S SUBTOTAL: | | | | | | | | | | | | | | | | | \$41,980.77 | |
| RAMPART RANGE CONTRACT TOTALS: | | | | | | | | | | | | | | | | | \$2,901,275.50 | |
| | | | | | | | | | | | | | | | | | \$40,260.00 | |
| | | | | | | | | | | | | | | | | | \$175,627.73 | |
| | | | | | | | | | | | | | | | | | 7.35% | |
| | | | | | | | | | | | | | | | | | \$213,332.73 | |
| | | | | | | | | | | | | | | | | | \$210,553.50 | |
| | | | | | | | | | | | | | | | | | \$163,971.00 | |
| | | | | | | | | | | | | | | | | | \$163,971.00 | |
| | | | | | | | | | | | | | | | | | \$339,598.73 | |
| | | | | | | | | | | | | | | | | | \$379,858.73 | |
| | | | | | | | | | | | | | | | | | 13.09% | |
| | | | | | | | | | | | | | | | | | \$2,521,416.77 | |
| Retention (To Date): | | | | | | | | | | | | | | | | \$18,992.94 | | |
| Balance to Finish + Retention (To Date): | | | | | | | | | | | | | | | | \$2,540,409.71 | | |



ROXBOROUGH WATER AND SANITATION DISTRICT

General Manager's Report July 20, 2022

Information Only

Cyber Insurance Coverage:

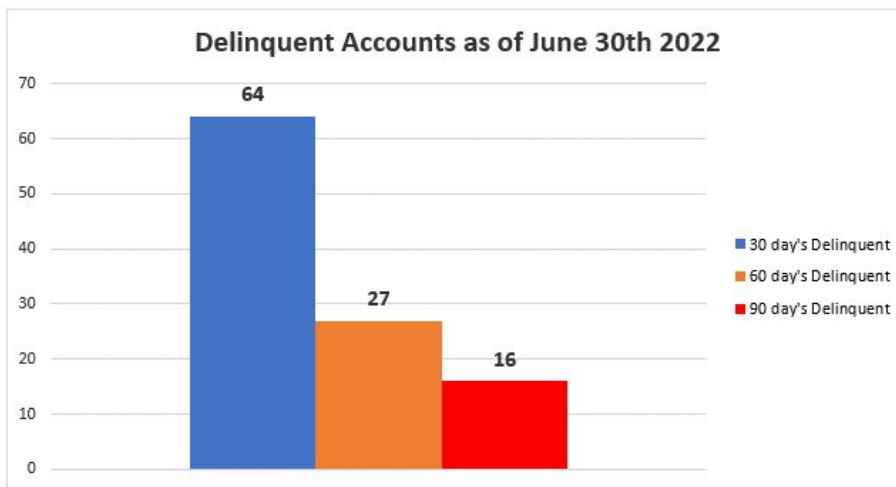
- In 2021 the District completed a cybersecurity audit with NetDiligence through the Colorado Special District's Property & Liability Pool's (CSD Pool) eRisk Hub service. The audit was partially funded through a scholarship provided by CSD Pool, and successful completion of the audit resulted in an increase in cyber insurance coverage to \$1 million.
- To maintain that \$1 million coverage, the District was required to prepare a report to the Board on steps taken to address any issues found in the audit. That report is attached.

Past Due Accounts:

- As of June 30, we had 16 accounts with a past due balance of \$4,944, compared to 17 accounts with a past due balance of \$9,133 as of May 31. Essentially back nearly to pre-pandemic levels.
- We had 6 accounts on the shut off list, but after notices and follow up phone calls all but one paid. The one that didn't pay was a rental property. The owner pays the water and sewer bill and then bills the tenant. Tenant had paid owner, but owner hadn't paid RWSD. We turned the water back on immediately.
- All payment agreements for past-due water and sewer bills are current except one. The one customer that is not making payments on his payment agreement has also failed to keep up with his current monthly bills, so we will certify his past due account to the County this Fall.



Delinquent Accounts



Total Amount
Past Due 30 days
\$10,068

Total Amount
Past Due 60 days
\$3,720

Total Amount
Past Due 90 days
\$4,944

June 2022

Dominion Water and Sanitation District/Sterling Ranch:

- Day-to-day operations going well.
- The agreement with Dominion and Sterling Ranch to provide temporary service to Filing 4 through August 30, 2022. Due to supply chain issues, Dominion won't have all of the components for the yard piping installed until late September, so I have extended the temporary service through September 30, 2022.
- We continue to get odor complaints regarding the Dominion force main and connection to the RWSD system. We have had to more than double the chemical addition at the Roxborough Lift Station to control odors downstream at the Transition Vault and have informed Dominion that we will start invoicing them for the incremental increase in cost. Unfortunately, chemical addition at the Lift Station doesn't address odors from the splitter structure at the site, so we have installed a temporary cover on that facility to address odors at the Lift Station and in Ravenna. Longer-term when Dominion builds a wastewater treatment plant at the site, the splitter structure will need to be modified and it will be covered, air will be captured, and routed through the biofilter.



ROXBOROUGH WATER AND SANITATION DISTRICT

- There were an additional 44 Certificates of Occupancy (CO) issued in Sterling Ranch in May bringing the total number of COs that have been issued in Sterling Ranch to 1,579 for a monthly Wastewater Operations Charge of \$31,580.
- Year to date development summary:



- Under the Purchase and Sale Agreement for the Wastewater Treatment Plant, RWSD tracks new building permits issued in Sterling Ranch. Dominion is invoiced \$300 for each residential equivalent building permit in the prior year.



Projects:

- Work at the water treatment plant including the high-zone pump serving Dominion, restroom and office addition, and new entrance is proceeding well.

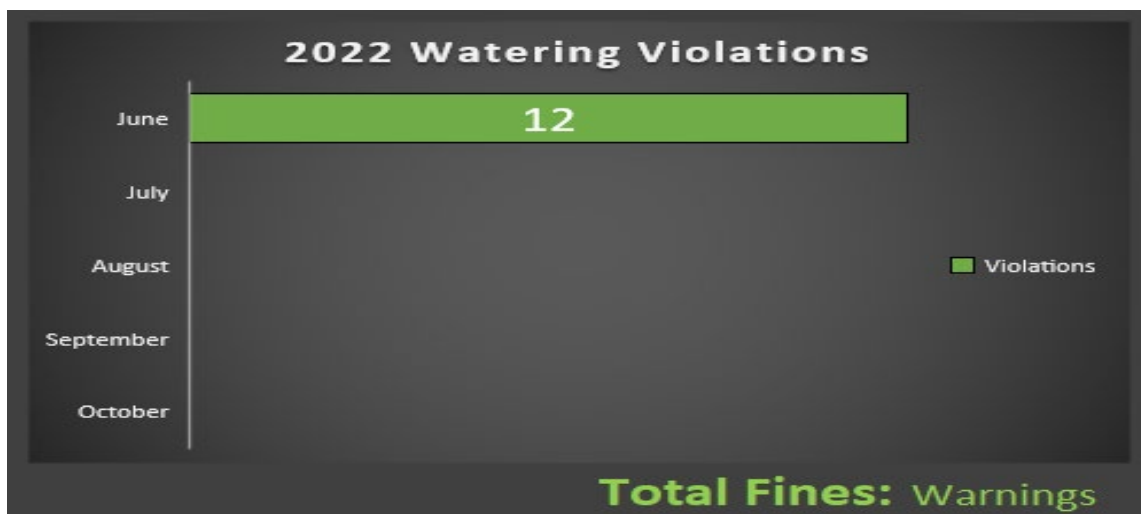


ROXBOROUGH WATER AND SANITATION DISTRICT

- We will have a change order for Moltz to complete Phase 2 of the conversion of the backwash pond to an emergency containment basin next month.
- America West has established their staging area for the Rampart Range Road transmission main replacement project. Here's a link to the weekly updates with a map of the work area on the website: <https://www.roxwater.org/rampart-range-road-transmission-main-replacement/>

Public Outreach/Opportunities:

- With all the media attention on per- and poly-fluorinated chemicals (PFAS) recently, I gathered data from Denver Water and Aurora and did a blog post that is attached to this report and available on the website.
- In May I was re-elected Chairperson of the Colorado Water Conservation Board's (CWCB) Metro Roundtable. There are 9 Roundtables around the state – one for each river basin plus the metro region. This will be my seventh year as Chair.
- On June 30 I attended a meeting of the CWCB's Interbasin Compact Commission with other Roundtable chairs and CWCB members for the roll out of the draft of Colorado's updated Water Plan. I have a hard copy of the plan in my office (autographed by CWCB Director Becky Mitchell) if you'd like to take a look. The draft is available at www.engagecwcb.org and will be out for public comment until September 30, 2022.
- If residents google Roxborough Water to pay their water/sewer bills, often the first URL that comes up is for an on-line bill paying service called DOXO.com. If they don't look closely, it looks like it is RWSD, and we've had some residents lose payments or be assessed late fees after using the site. We have no relationship with DOXO and no way to track payments made through their service. The bill stuffer that will be included in July statements is attached.
- Two day per week watering limitations go into effect May 1 through October 1. Below is the report on recent watering violations that will update monthly. Given the number of 1st violations, which are warnings with no fine, we're also including the watering schedule in the July bill stuffer.



Memorandum

TO: Board of Directors

FROM: Barbara Biggs, General Manager

SUBJ: Cyber Risk Assessment Implementation

DATE: July 15, 2022

In 2021 following the cyberattack the previous year, Roxborough Water and Sanitation District (RWSD or District) received a scholarship from the Colorado Special District Property and Liability Insurance Pool (CSD Pool) to complete a comprehensive, third-party cyber risk assessment. The overall grade for the District's cyber security was a B+, with the conclusion that the security the District had implemented was acceptable. With the completion of this assessment, the District's cyber insurance coverage increased from \$200,000 to \$1,000,000.

The cyber risk assessment did identify some areas for improvement in the District security, and this memorandum will summarize the District's response to those recommended improvements. The presentation of this report to the Board of Directors will satisfy the CSD Pool's requirements to maintain the higher cyber insurance coverage.

I. Security Organization, Personnel Security

While the District was rated "Best in Class" for the Security Team, since the assessment was completed, the District has adopted and is implementing policies consistent with the recommendations of the National Institute of Standards and Technology (NIST). In addition, the District has joined WaterISAC, a cybersecurity association of water and wastewater utilities and the Cyber and Infrastructure Security Agency (CISA) within the Department of Homeland Security and receives twice-weekly security bulletins and attends monthly cybersecurity webinars. The District has entered into a service agreement with ConnectWise for cybersecurity management with their ConnectWise SIEM (formerly Perch) product for network intrusion detection and BitDefender for intrusion prevention. The District has also completed its migration to Microsoft365 and is implementing the cybersecurity training available from Mimecast, the spam filter included with or subscription to Microsoft365.

II. Vendor Security Management

The cyber risk assessment determined the District's vendor security management as "baseline" and included several recommendations for improvements. Because the District seldom adds new vendors with cyber interfaces with District operations, developing a full vendor security management program was not a good use of limited resources. Instead, the District formally implemented a program to request vendor cyber security policies and cyber security insurance coverage, and worked with one vendor,

American Data Group or ADG the billing software company, to upgrade its database to the more secure MySQL8.

III. Encryption-Related Capabilities

The cyber security assessment rated the District's encryption-related capabilities as "strong." Some of the recommendations concerned encryption of personal identifying information (PII) and other sensitive data. The District stores no PII on any device or network except for personnel records that are stored on a separate, password protected drive. In addition, the District is in the process of migrating all administrative files, to a secure, encrypted cloud-based file server. The security protocols for the cloud-based file server, Egnyte, were requested and reviewed with the cyber security assessment contractor, NetDiligence.

IV. Technical Compensating/Contributing Controls

The District was rated "strong" in this category. Since the assessment was completed, the District has completed the total separation of the water, wastewater, and administrative servers. Both water and wastewater operations have fully redundant servers with monthly backups to the cloud and external hard drives stored off-site. The District is in the process of adding separate workstations at the water treatment plant for internet access to allow the process-control SCADA computers to be completely walled off from the internet. Multi-factor authentication for remote operations has proven challenging, and alternatives are still being considered; however, all chemical set points have been locked and can only be changed by the Operator in Responsible Charge. Implementation of ConnectWise SIEM (Perch) with BitDefender significantly enhances the vulnerability scanning and remediation capabilities. The District's NIST policies discussed above include a policy on user activity logs that are backed up and reviewed.

V. System and Network Operations

The District was rated "strong" in this area. One specific recommendation was that the District upgrade its anti-virus software from WebRootAV to WebRoot End Point Protection, and that has been implemented. The District is still evaluating the value of a formal change management process although the IT administrator and consultant maintain a record of all changes implemented, and mobile device management tools are being evaluated.

VI. Business Continuity and Disaster Recovery.

NetDiligence determined aspects of the District efforts in this area were both "strong" and "baseline." The analysis recommended the District undertake a business impact analysis in the near-term. Given the 2020 cyberattack, the District's understanding of the business impact is detailed. The report accurately states that billing system recovery from the 2020 attack was challenging. Rather than dedicate limited resources to test recovery scenarios, staff has instead gone to significant lengths to ensure multiple redundant backups to ensure all data would be easily recovered in the event of another attack. The administrative, water operations, and wastewater operations servers have been segregated. All servers are backed up continuously (full and incremental) using Acronis for both on-site and cloud-based backups. In addition, external hard drive

physical backups of all servers are completed monthly and stored in secure, off-site locations. Both water and wastewater operations have fully redundant SCADA servers with no internet access. The District also maintains extensive power backup including 30–45-minute UPS devices, and the office, water treatment plant, and wastewater lift station have backup generators on site that are routinely maintained. Finally, the District incorporated cybersecurity in the updated Emergency Response Plan completed in late 2021.

VII. Incident Response Procedures & Functions

The District was rated “strong” in this area. As noted in the report, the District included cyber incident response in the 2018 Emergency Response Plan (ERP), and the ERP was updated in late 2021. The updated ERP was incorporated into the District’s GIS system and is available on all iPads and other electronic devices so that staff has easy access in the event of an emergency. The District has assigned specific roles to the System Security Officer (Lisa Hoover) for first-level response, with escalation to the Director of Operations and General Manager as appropriate. Adding intrusion detection and protection through ConnectWise-SIEM (Perch) and BitDefender provides continuous monitoring of the network specifically addressing the recommendation in the report that the District implement intrusion detection/protection. NetDiligence identified next-generation firewall replacement as an essential need, and twelve new firewalls have been purchased and will be installed before the end of July. Acquisition of the new firewalls includes 3 years of support from the vendor, which will ensure any necessary patches are addressed in a timely manner. Note that supply-chain issues delayed completion of the firewall replacement project.

VIII. Privacy

The District was rated “strong” in this category, and no recommendations were made for improvement. It should be noted that the District maintains no personally identifiable information on customers on our network; on-line payments with credit cards are made through a third-party vendor, Point&Pay, that does not store credit card numbers. The only personally identifiable information stored on the District’s servers is employee records, which are stored on a separate, password-protected drive accessible to only the Director of Administration and General Manager.

IX. System Scan

The NetDiligence Cyber Risk Assessment included an external scan of the District system. There are five risk levels identified for the scans with emphasis on any results with a risk of 3 or higher. RWSD has no level 4 or 5 findings, which the report notes are excellent and very few client scans have neither level 4 nor 5 findings. A total of 5 level 3 findings were identified, which appears much lower than average, and the District believes these findings will be addressed by installation of the 12 new firewalls.



ROXBOROUGH WATER AND SANITATION DISTRICT

Keeping the Water Safe to Drink

Our number one priority is providing safe, reliable, great tasting water to the community. Which is why I am sharing with you what we are doing to monitor for emerging contaminants such as PFAS.

There's been a lot of media attention lately on PFAS chemicals being detected in drinking water. PFAS is an abbreviation for per- and polyfluoroalkyl substances which are manmade chemicals used in metal plating and a wide variety of consumer products including fire-suppressing foam, carpets, paints, polishes, and waxes. Nationwide PFAS is being detected in source waters near manufacturing plants using PFAS in their processes. Here in Colorado, communities near military bases and airports have been seriously impacted by the presence of PFAS chemicals in their water supplies.

The Roxborough community's water supply is mountain snow melt diverted from the South Platte River. Roxborough Water and Sanitation District is fortunate to have excellent source water and working relationship with both Denver Water and the City of Aurora which use the same source. Both entities continue to monitor and share their PFAS data with us.

Denver Water samples the South Platte River above Chatfield Reservoir quarterly for Total PFCs and Total PFCs-Narrative Constituents. Throughout 2020-2021 all their samples came back below the detection limit as measured in parts per trillion (or nanograms/liter or ng/L). The City of Aurora (Aurora) provided data for one of their water treatment plants that sources water from Rampart Reservoir, located in the Roxborough area, for 12 different PFAS chemicals, and all but one were below the detection limit, with one chemical (Perfluorohexanoic acid PFHxA) just slightly above the detection limit at 0.48 parts per trillion (or ng/L). There is currently no Lifetime Health Advisory for PFHxA. The "detection limit" is the lowest level a laboratory can consistently analyze. There were no reportable levels of PFAS in the source water.

The U.S. Environmental Protection Agency (EPA) recently released new Final Lifetime Health Advisories for two PFAS chemicals, Hexafluoropropylene oxide dimer acid (GenX) of 10 parts per trillion (ng/L) and Perfluorobutanesulfonic acid (PFBS) of 2,000 parts per trillion (ng/L). Aurora analyzed for both chemicals and results were below detection. The EPA also released Interim Lifetime Health Advisories for Perfluorooctanesulfonic acid (PFOA) of 0.004 parts per trillion (ng/L) and Perfluorooctanesulfonic acid (PFOS) of 0.020 parts per trillion (ng/L). Aurora also sampled for both chemicals and results were below detection. **One part per trillion can be visualized by thinking of a single drop of food coloring in 18 million gallons of water or a single second out of 32,000 years.**

Continuing to monitor for PFAS, we have signed up to participate in a rigorous sampling program to be implemented by the Water Quality Control Division of the Colorado Department of Public Health and Environment. In early July, contractors working for the state will come out to the District's Larry D. Moore Water Treatment Plant and sample both the raw water entering the plant and the finished drinking water. We should have the results of that sampling by mid to late-August and will do an updated post to share the results. Beginning in 2023, Roxborough's water will be sampled for 29 per- and polyfluoroalkyl substances (PFAS) under

6222 N. Roxborough Park Rd. Littleton, CO 80125 FAX (303) 933-3649 Phone (303) 979-7286

www.roxwater.org



ROXBOROUGH WATER AND SANITATION DISTRICT

EPA's Unregulated Contaminants Monitoring Rules (UCMR 5), and those results will be included in future Water Quality Reports.

While we monitor for emerging contaminants, the water in Roxborough continues to be safe to drink. You can review the current Water Quality Report on this website by clicking [here](#).

RWSD Watering Schedule

“○” Circle

Saturday & Wednesday

All residential homes West of Rampart Range Road from Chatfield Farms, Chatfield Farms Estates to Blue Mesa, including Farms Estates.

“◇” Diamond

Sunday & Thursday

All residential homes East of Rampart Range Road including all of Arrowhead Shores and Pulte Homes, including Plum Valley Heights, Chatfield East, Chatfield Estates, & Chatfield Acres.

“□” Square

Friday & Tuesday

All residential homes West of the Hogback (Rox Park). All Homeowner's Association and Common Areas, Businesses (Rox Marketplace, Rox Elementary School, etc.), including Ravenna & Titan Industrial Park.

Monday

ONLY by permit. Hand watering only.

Remember the Seasonal Watering Schedule is in effect through October 1st



ROXBOROUGH WATER
AND SANITATION DISTRICT

www.roxwater.org

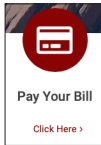
DON'T USE DOXO.COM TO PAY YOUR WATER BILL

Often when residents google Roxborough Water to pay their water bill, one of the first URL that displays is <https://www.doxo.com/info/roxborough-water-sanitaion-co>.

DOXO.com inappropriately uses Roxborough Water's name in on-line solicitations that result in residents being duped into believing they are paying Roxborough Water directly for their water bill.

Do not use DOXO.com to pay your water bill.

Roxborough Water has no relationship with DOXO, and no ability to track payments made through DOXO.com.



Roxborough Water has a secure on-line bill paying service, this service is Point & Pay. To access Point & Pay to pay your water bill, go to roxwater.org and select the "Pay your Bill" button.

Don't be fooled again. Don't use DOXO to pay your water bill.



Water Plant

The water treatment plant has been running smoothly. In June, the plant was operational for **30** days with an average plant production of **2.1** MGD and a max day of **3.3** MGD.

Work continues on the WTP High Zone Pump Addition project only minor items remain on the original contract; substantial completion has been reached. Remaining items include punch list and swapping out the permanent VFD when it arrives.

Work continues on the office and bathroom addition; the office is nearly complete, waiting on some final electrical work around it and then getting the CO from Douglas County. The bathroom is nearly complete also, getting the final plumbing fixtures hooked up to be complete.

The Sodium Hypochlorite generator is scheduled to be delivered any day now; once that occurs, we will have a scheduled shutdown for the tie-in. Moltz has also been given direction to proceed with Backwash Pond Phase 2, they are setting up GESC measures and submittals are beginning to come in.

June production was **63** million gallons of treated water, **17.4** million gallons of that was for Sterling Ranch.

Lift Stations

The lift stations are running smoothly.

We have held our pre-construction meeting with Velocity for the pump replacement project. Parts have begun to arrive, including the pump and fittings. Velocity will mobilize around the last week of July.

Preliminary design continues at the Transition Vault for the drainage project. Next steps are to get some survey data to go with the preliminary design concepts TST has come up with.

June saw **22** million gallons of sewage pumped to Littleton-Englewood. Approximately **3.7** million was conveyed for Sterling Ranch.



Field

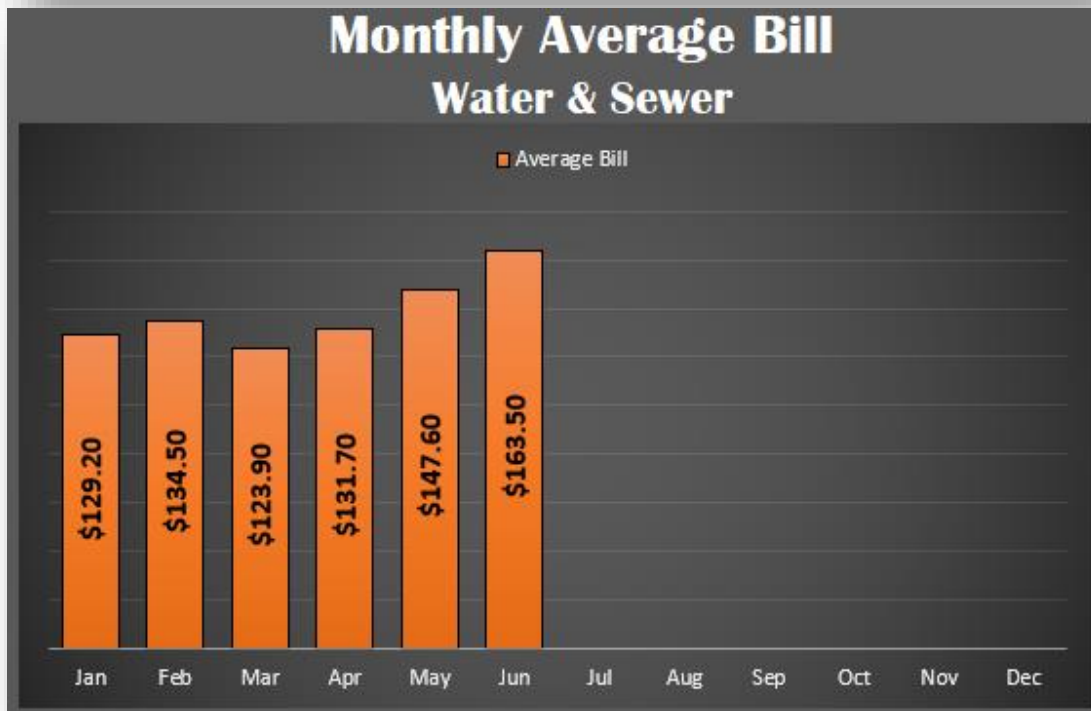
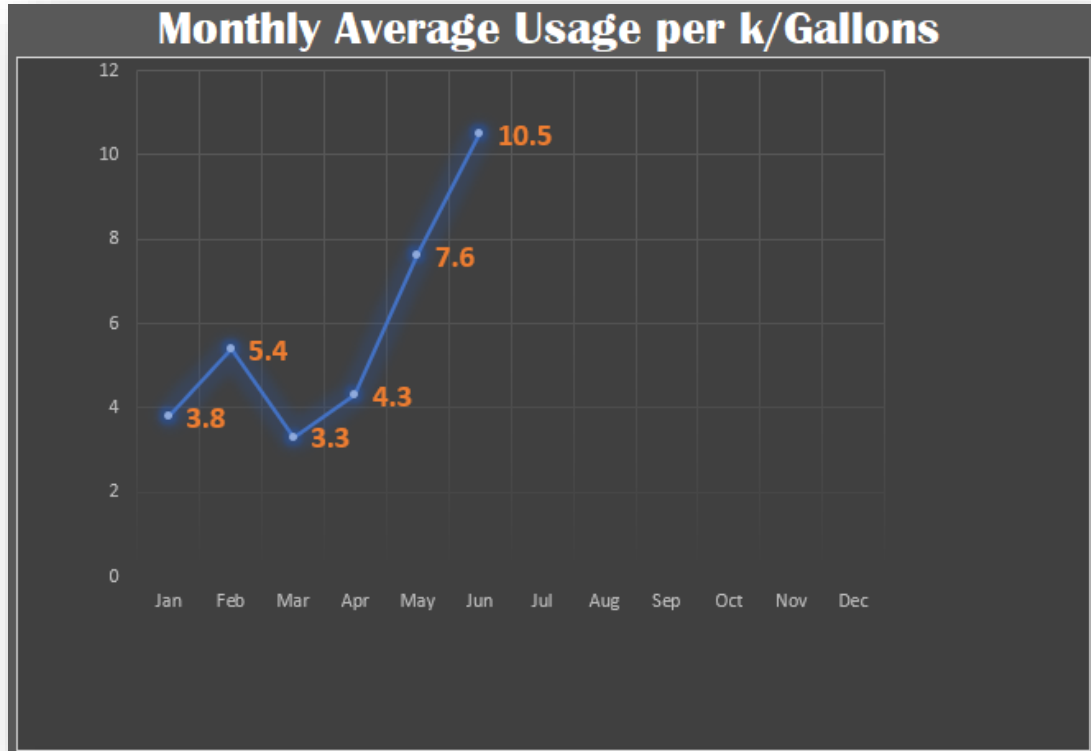
The field had **196** locates for the month of June.

Our endpoint replacement continues to keep the field guys busy, they have replaced over **431** endpoints already. We have received the final delivery of end points, so we have the inventory to finish.

Installation has begun on the Rampart Transmission Main project, the first tie-in is complete, and pipe is being laid to the north. There will be a change order to remove some abandoned AC pipe that is in our trench line, we believe there is about 500 feet. This pipe was believed to be much farther east outside the limits of construction per as-built drawings.



Monthly Averages



MEMORANDUM

TO: Roxborough Water and Sanitation District
Board of Directors

FROM: TST Infrastructure, LLC
Bill Goetz

SUBJECT: Engineering Status Report

DATE: July 14, 2022

I. DEVELOPMENT PROJECTS

Berkeley Homes – Construction plans have been approved. The geotechnical report has been received and reviewed. Certain modifications to the plans will be required based on the geotechnical report. The required easements have not yet been submitted by the developer. Construction of water and sewer lines is not expected to begin until late 2022 or early 2023 pending relocation of overhead electric lines.

Valley View Church – VVC continues to work on obtaining easements for the pipeline. (No Change).

Sherwin Williams Store – District staff and TST have met with the developer to discuss requirements for water and sewer. Revised drawings have not been received. (No Change)

Titan Road Vehicle Storage (Luxury Condominiums) – Revised plans have been received from the developer and review comments have been returned to the developer.

II. WATER TREATMENT PLANT OVERFLOW POND (PHASE 2)

A price for the Phase 2 work has been received from Moltz Construction. Moltz continues to work on requested pricing adjustments.

Memorandum
July 14, 2022
Page 2

III. RAMPART WATER LINE REPLACEMENT

Installation of pipeline is in progress. To date, approximately 700 lf of 24” pipeline has been installed.

IV. RAMPART PUMP STATION RELOCATION

Survey of the potential site on the south side of Roxborough Park Road has been completed and TST is reviewing the feasibility of the site.

V. WTP HIGH ZONE PUMP FOR DWSD

The new pump and piping have been installed and the pump is operational using the temporary VFD. Delivery of the permanent VFD is expected this month. The pump is not currently in service pending completion of DWSD’s work on their system, which is not expected to occur until late September.

VI. LIFT STATION PUMP 201 REPLACEMENT

The pump was delivered on July 8. A preconstruction conference with the contractor has been completed and work at the site is expected to begin towards the end of July.

VII. TRANSITION VAULT DRAINAGE IMPROVEMENTS

A conceptual scope and design requirements have been developed and reviewed with District staff. Scheduling of a site survey is in progress.

Memorandum
July 14, 2022
Page 3

VIII. GIS

The latest IT pipes data showing condition of existing sewer lines is being added to the GIS. A new map has been added for tracking meter replacements. (No Change)

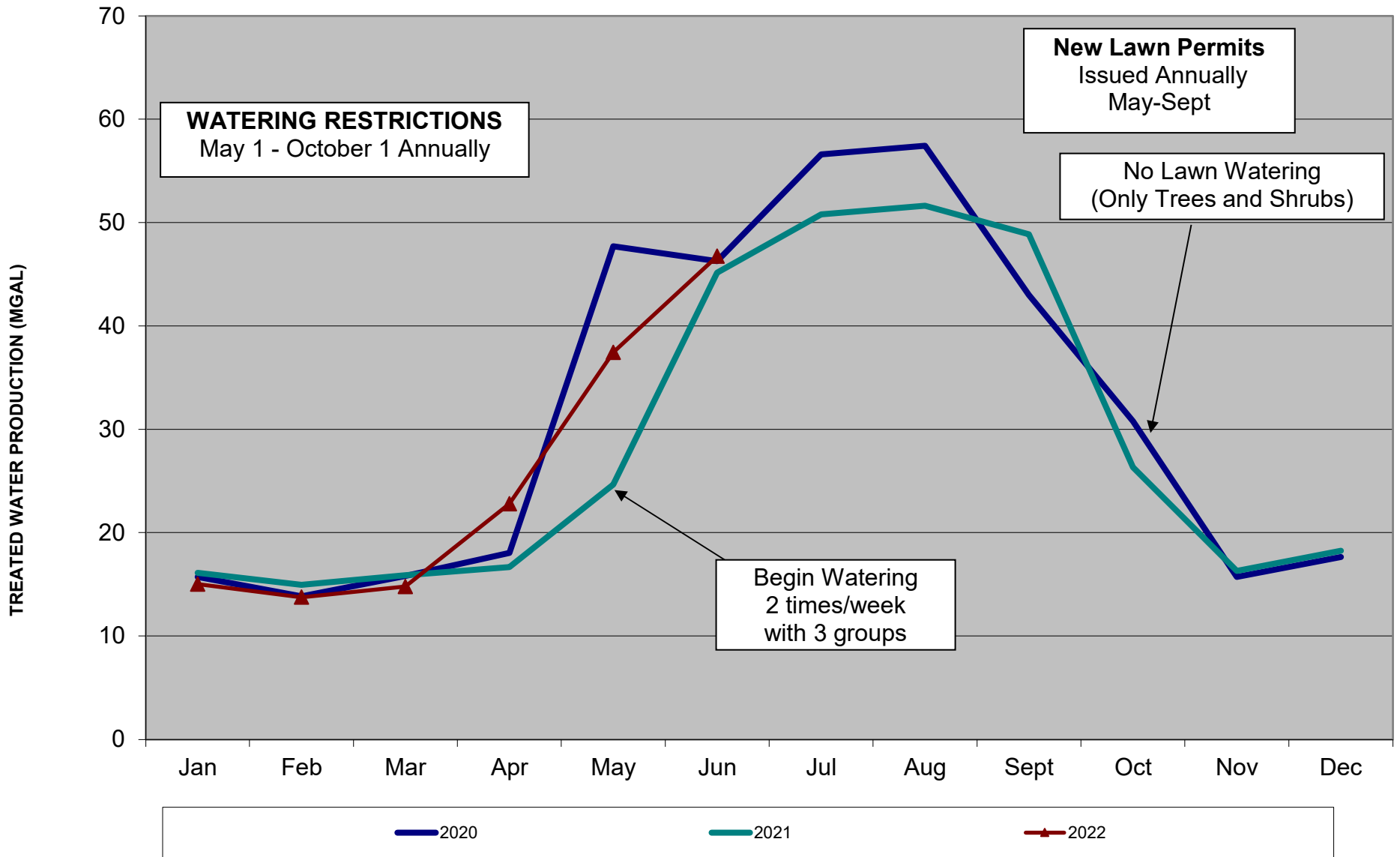
IX. DISTRIBUTION SYSTEM ISOLATION VALVES

A list of required materials has been developed and materials have been ordered.

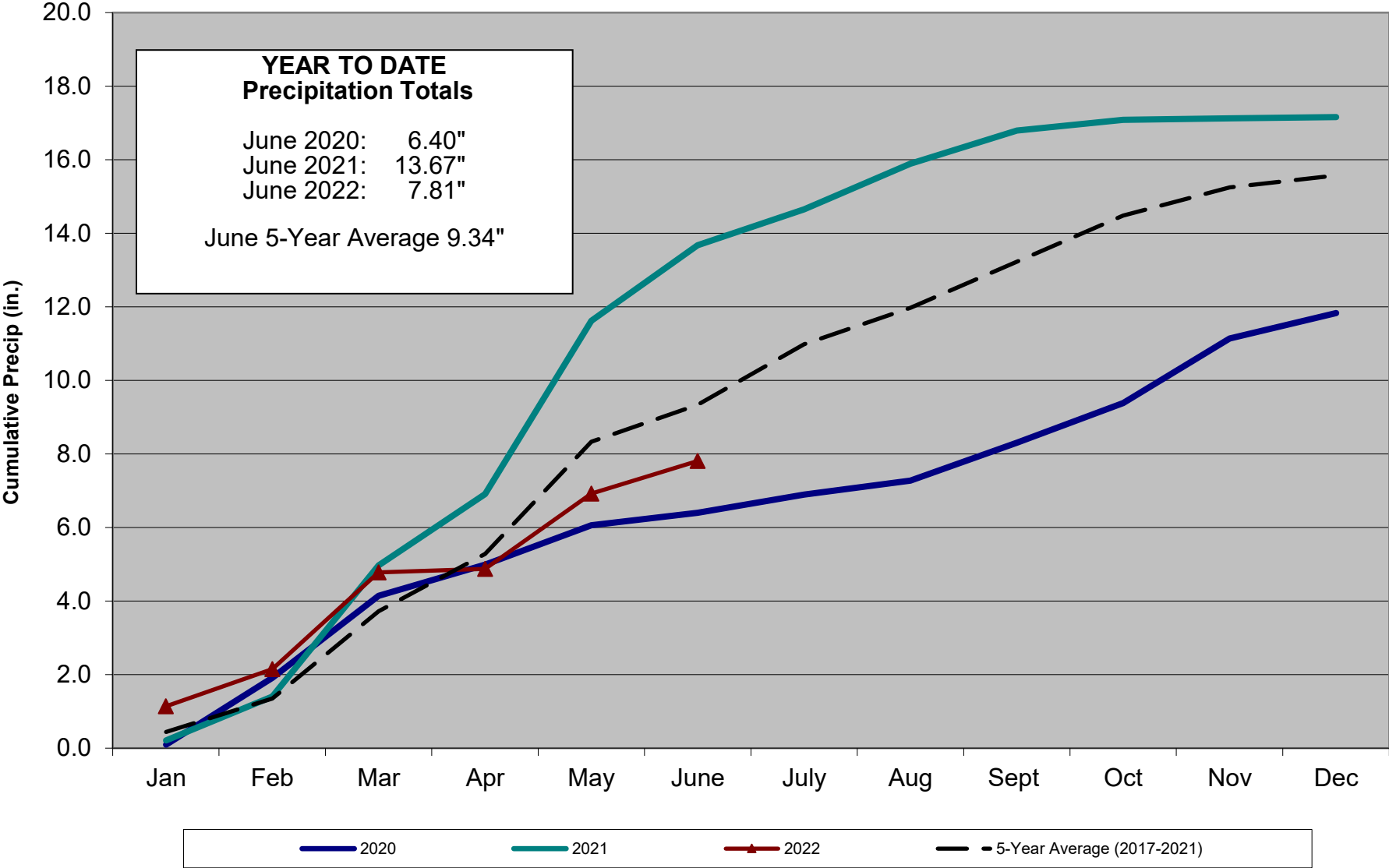
X. SEWER LINING PROJECT

A GIS map has been prepared to show defect locations and to assist in coordination of repairs with Roxborough Park Foundation planned paving projects. The Foundation has recently advised the District that no paving will be performed in 2022, and that both inbound and outbound lanes on Roxborough Drive will be paved in 2023. Update of the map to reflect paving changes is in progress.

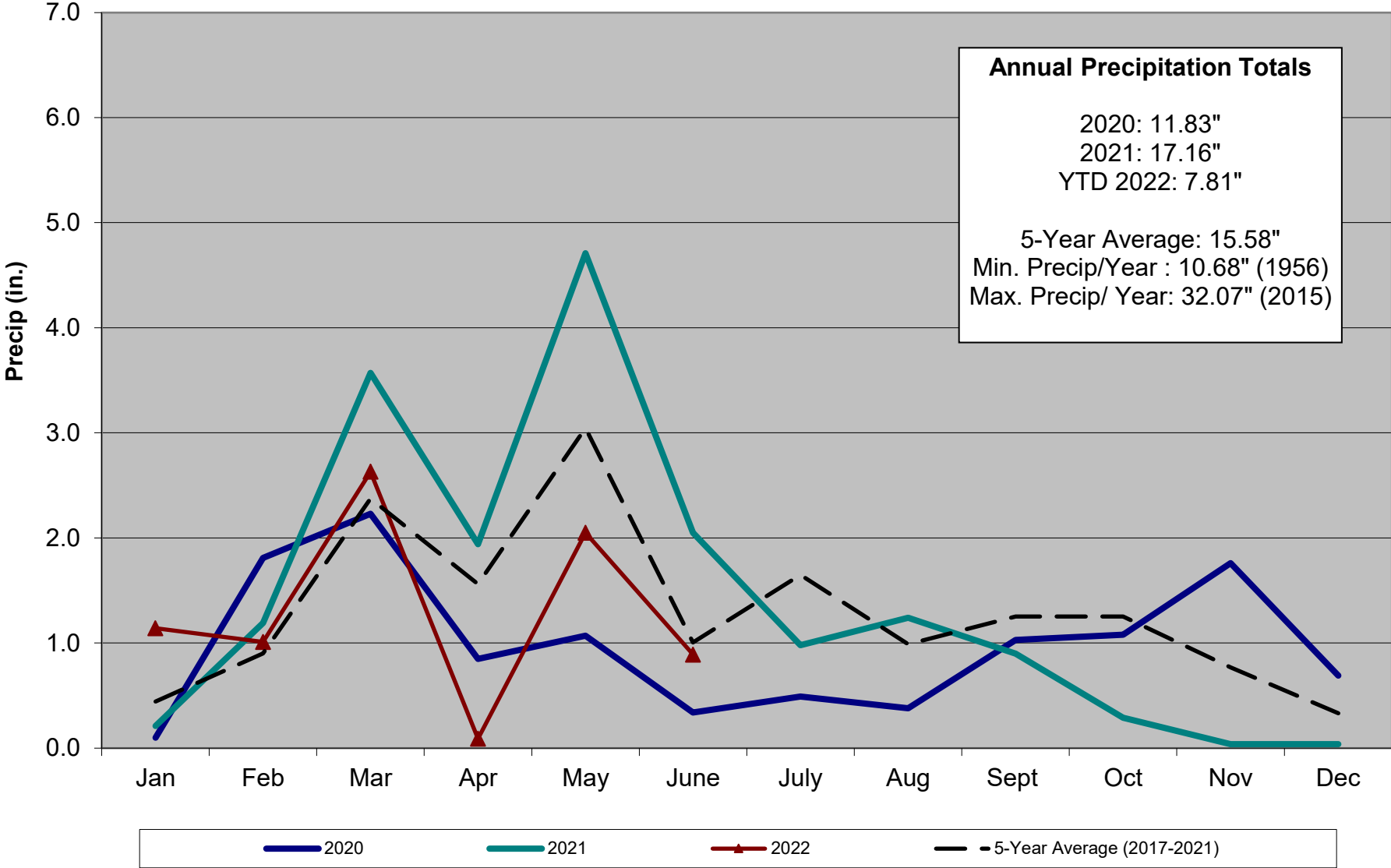
ROXBOROUGH WATER AND SANITATION DISTRICT TREATED WATER PRODUCTION 2020-2022



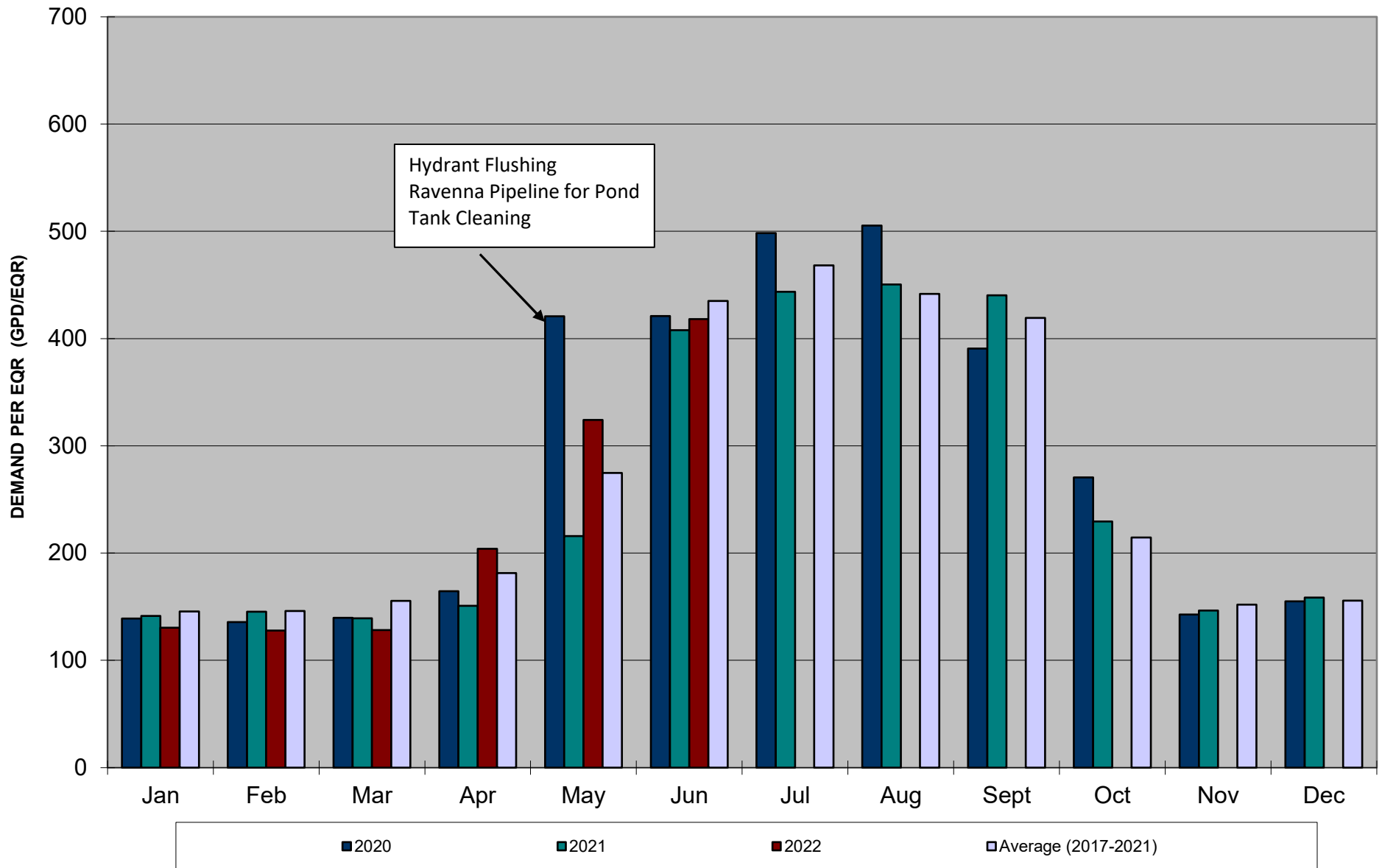
ROXBOROUGH WATER AND SANITATION DISTRICT CUMULATIVE PRECIPITATION 2020-2022



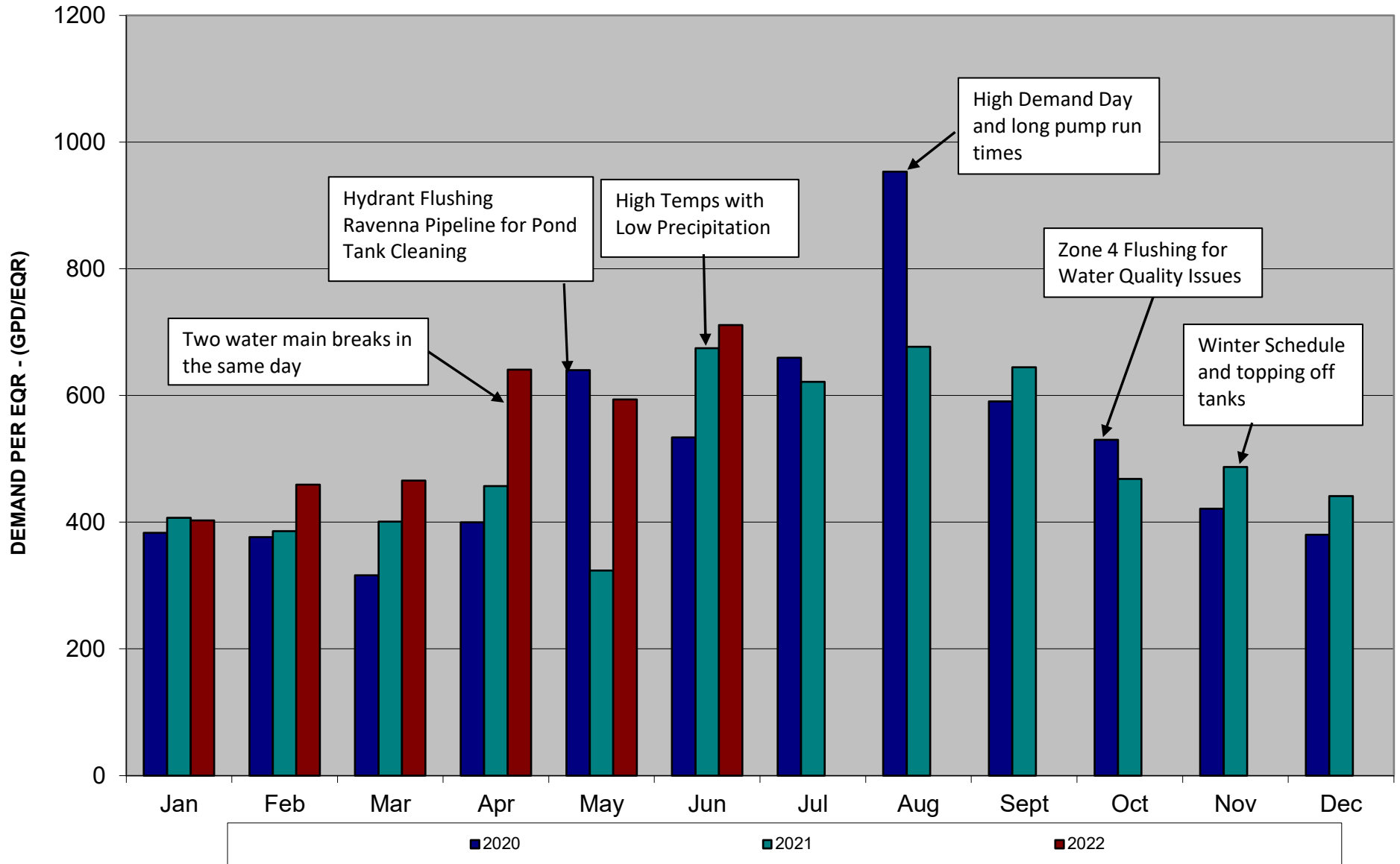
ROXBOROUGH WATER AND SANITATION DISTRICT PRECIPITATION 2019-2022



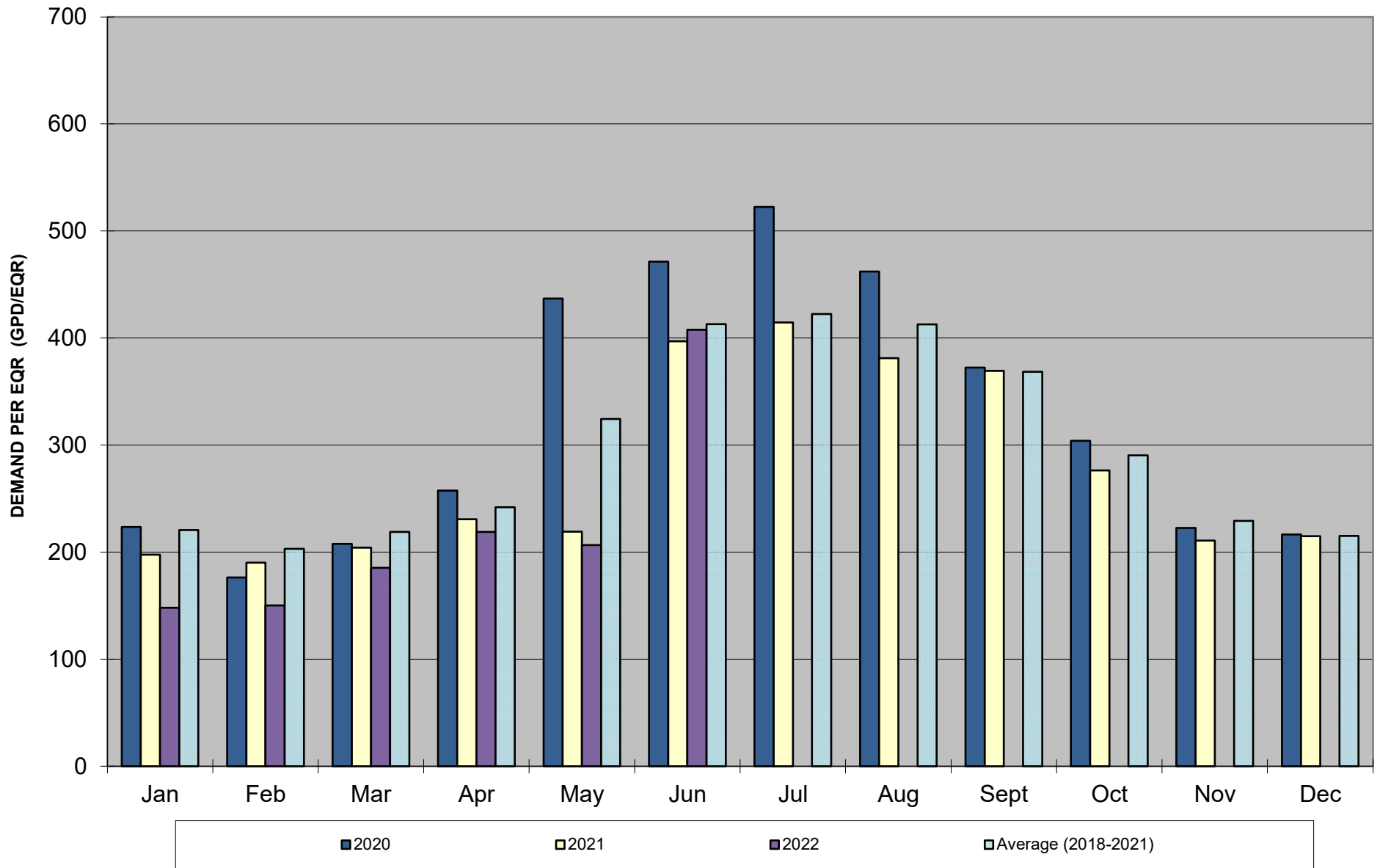
ROXBOROUGH WATER AND SANITATION DISTRICT AVERAGE DEMAND PER EQR



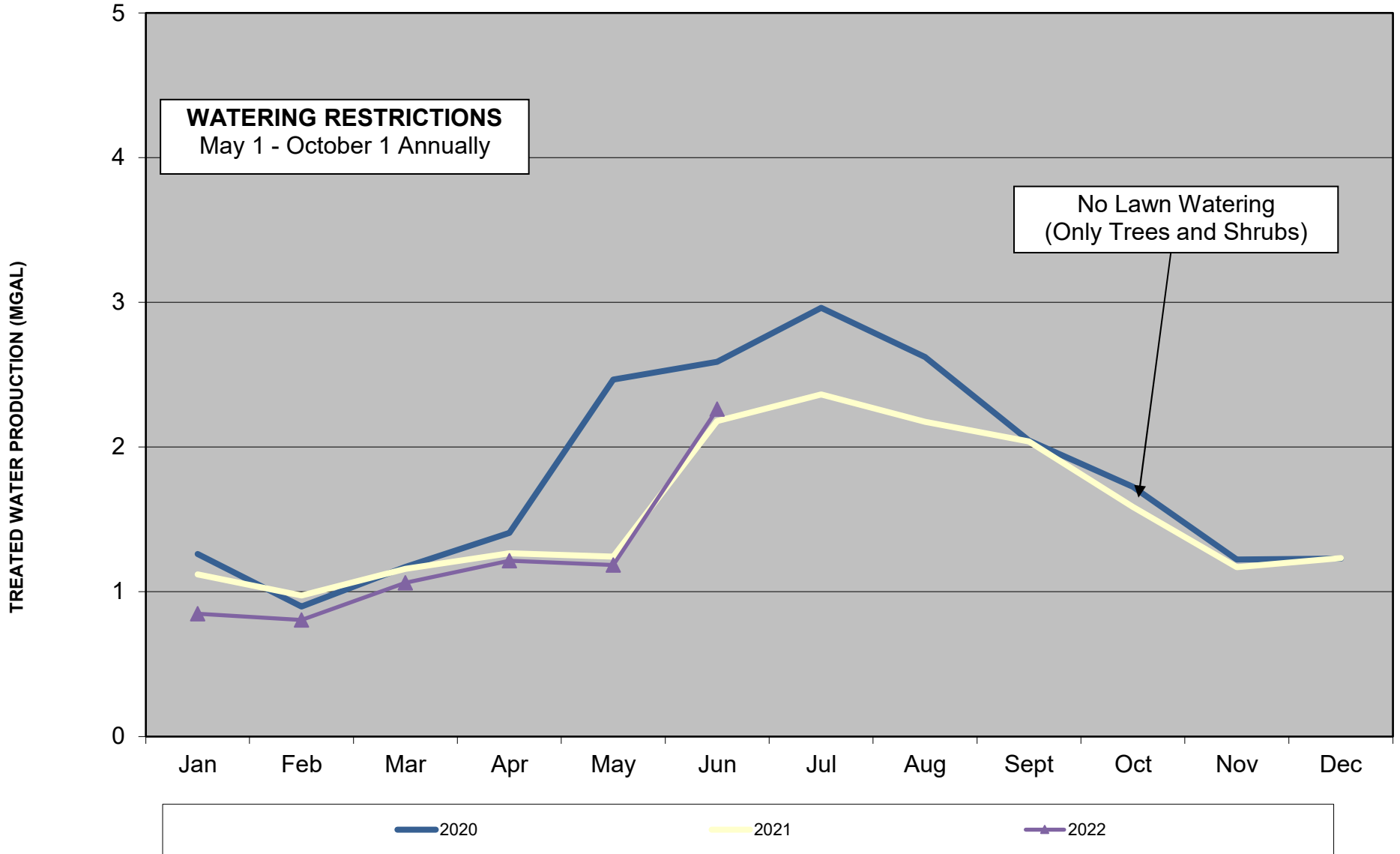
ROXBOROUGH WATER AND SANITATION DISTRICT MAX DAY DEMAND PER EQR



ROXBOROUGH NW DOUGLAS COUNTY AVERAGE DEMAND PER EQR



ROXBOROUGH NW DOUGLAS COUNTY TREATED WATER PRODUCTION 2020-2022



**Roxborough Water and Sanitation
Financial Recap
May 31, 2022**

General Fund

1. Property taxes collected for the month total \$ 776,923
2. Specific ownership taxes collected for the month total \$ 12,068
3. Paid \$ 3,253 for election expenses

Debt Service Fund

1. Property taxes collected for the month total \$ 382,955
2. Specific ownership taxes collected for the month total \$ 5,948
3. Transfers in for Debt Surcharge in the amount \$ 93,158

Water Fund Treatment

1. Service charges billed for the month were \$ 334,803
2. Dominion WTP Operations income of \$ 51,074 for the month.
3. Collected \$ 93,158 in capital surcharges for the WTP
4. SDC collected for the month \$ 39,795
5. Ravenna monthly SDC totaled \$ 21,210
6. Operating Expenses includes \$ 14,072 to DPC Industries
7. Capital Project Expense includes \$ 13,456 to TST Engineering

Water Fund -Distribution

1. Water Costs for the month \$ 191,740
2. Capital Outlay for the month includes \$ 15,230 to Ten Point Sales, \$ 8,334 to VFC, and \$ 24,602 to TST

Sewer Fund

1. Service charges for the month totaled \$ 158,496
2. Lockheed Martin service charges totaled \$ 33,135 for the month.
3. SDC Collected for the month \$ 34,500

Capital Fund

1. Paid \$ 12,982 for WTP – Pump
2. Paid \$ 15,217 for Dominion System Improvements

ROXBOROUGH WATER & SANITATION DISTRICT
FINANCIAL STATEMENTS

May 31, 2022

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Roxborough Water and Sanitation District Balance Sheet by Class

As of May 31, 2022

| ASSETS | 1-General Fund | 2-Debt Service | 3-Water-Treatment | 4-Sewer | 5-Capital Fund | 6-Water-Distribution | 7-Plum Valley Heights | TOTAL |
|---------------------------------------|---------------------|---------------------|-----------------------|----------------------|-------------------|-----------------------|-----------------------|-----------------------|
| Current Assets | | | | | | | | |
| Checking/Savings | | | | | | | | |
| 1105-Checking | 488,472.05 | 4,706,946.59 | 20,683,465.38 | 4,373,311.09 | 237,799.61 | -19,026,890.77 | -789,276.68 | 10,673,827.27 |
| 1111-WF Bond Redemption | 0.00 | 1,663,115.10 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,663,115.10 |
| 1125-Wells Fargo Savings | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,377,034.83 | 1,377,034.83 |
| 1139-WF Ravenna | 0.00 | 0.00 | 3,196,997.18 | 0.00 | 0.00 | 0.00 | 0.00 | 3,196,997.18 |
| 1150-Investment in Colotrust | 2,270,695.16 | 736,867.62 | 7,069,068.09 | 7,780,455.41 | 0.00 | 0.00 | 0.00 | 17,857,086.28 |
| 1155-Colotrust Bond Fund | 0.00 | 0.00 | 358,509.52 | 497,646.31 | 0.00 | 0.00 | 0.00 | 856,156.83 |
| 1160-System Develop Colo Trust | 0.00 | 0.00 | 985,114.77 | 0.00 | 0.00 | 0.00 | 0.00 | 985,114.77 |
| Total Checking/Savings | 2,759,167.21 | 7,106,929.31 | 32,293,154.94 | 12,651,412.81 | 237,799.61 | -19,026,890.77 | 587,758.15 | 36,609,331.26 |
| Other Current Assets | | | | | | | | |
| 1300-A/R Service | 0.00 | 0.00 | 884,959.23 | 320,338.03 | 0.00 | 0.00 | 0.00 | 1,205,297.26 |
| 1310-A/R Availability | 0.00 | 0.00 | 18,189.04 | 6,741.54 | 0.00 | 0.00 | 0.00 | 24,930.58 |
| 1350-A/R Taxes | 1,790,437.00 | 836,383.00 | 0.00 | 0.00 | 0.00 | 0.00 | 451,429.00 | 3,078,249.00 |
| 1356-Due From NWDC Inclusion | 0.00 | 0.00 | 6,880.76 | 0.00 | 0.00 | 0.00 | 0.00 | 6,880.76 |
| 1370-Due From Others | 0.00 | 0.00 | 9,867.69 | 0.00 | 0.00 | 0.00 | 0.00 | 9,867.69 |
| 1390-Due From Dominion | 0.00 | 0.00 | 47,598.57 | 0.00 | 0.00 | 0.00 | 0.00 | 47,598.57 |
| 1399-Due From Arrowhead | 0.00 | 0.00 | 140.00 | 0.00 | 0.00 | 0.00 | 0.00 | 140.00 |
| 1400- Prepaid Insurance | 12,512.75 | 0.00 | 12,512.75 | 0.00 | 0.00 | 12,512.75 | 0.00 | 50,057.20 |
| Total Other Current Assets | 1,802,949.75 | 836,383.00 | 980,148.04 | 339,598.52 | 0.00 | 12,512.75 | 451,429.00 | 4,423,021.06 |
| Total Current Assets | 4,562,116.96 | 7,943,312.31 | 33,273,302.98 | 12,991,011.33 | 237,799.61 | -19,014,378.02 | 1,039,187.15 | 41,032,352.32 |
| Fixed Assets | | | | | | | | |
| 1500- Capital Assets | 0.00 | 0.00 | 81,512,863.32 | 15,899,324.43 | 0.00 | 0.00 | 0.00 | 97,412,207.75 |
| Total Fixed Assets | 0.00 | 0.00 | 81,512,863.32 | 15,899,324.43 | 0.00 | 0.00 | 0.00 | 97,412,207.75 |
| TOTAL ASSETS | 4,562,116.96 | 7,943,312.31 | 114,786,166.30 | 28,890,335.76 | 237,799.61 | -19,014,378.02 | 1,039,187.15 | 138,444,560.07 |
| LIABILITIES & EQUITY | | | | | | | | |
| Current Liabilities | | | | | | | | |
| Accounts Payable | 7,603.09 | 0.00 | 17,286.13 | 20,669.23 | 28,198.28 | 233,913.04 | 1,000.00 | 308,669.77 |
| 2000- Accounts Payable | 7,603.09 | 0.00 | 17,286.13 | 20,669.23 | 28,198.28 | 233,913.04 | 1,000.00 | 308,669.77 |
| Other Current Liabilities | | | | | | | | |
| 2015 Accrued Vac/ Sick Leave | 20,712.05 | 0.00 | 27,961.27 | 26,925.67 | 0.00 | 27,961.27 | 0.00 | 103,560.26 |
| 2052 - Deferred Rental Income | 0.00 | 0.00 | 14,599.98 | 0.00 | 0.00 | 0.00 | 0.00 | 14,599.98 |
| 2055- Ravenna Costs Advanced | 0.00 | 0.00 | 3,196,997.18 | 0.00 | 0.00 | 0.00 | 0.00 | 3,196,997.18 |
| 2060 - Deferred Taxes | 1,790,437.00 | 836,383.00 | 0.00 | 0.00 | 0.00 | 0.00 | 451,429.00 | 3,078,249.00 |
| Deferred Income | 0.00 | 0.00 | 0.00 | 2,000,000.00 | 0.00 | 0.00 | 0.00 | 2,000,000.00 |
| Total Other Current Liabilities | 1,811,149.05 | 836,383.00 | 3,239,558.43 | 2,026,925.67 | 0.00 | 27,961.27 | 451,429.00 | 6,393,406.42 |
| Total Current Liabilities | 1,818,752.14 | 836,383.00 | 3,256,844.56 | 2,047,594.90 | 28,198.28 | 261,874.31 | 452,429.00 | 8,702,076.19 |
| Total Liabilities | 1,818,752.14 | 836,383.00 | 3,256,844.56 | 2,047,594.90 | 28,198.28 | 261,874.31 | 452,429.00 | 8,702,076.19 |
| Equity | | | | | | | | |
| 3900- Retained Earnings | 1,703,569.08 | 6,461,468.82 | 110,860,069.09 | 25,985,513.99 | 543,315.63 | -18,091,768.63 | 372,134.20 | 127,834,302.18 |
| Net Income | 1,039,795.74 | 645,460.49 | 669,272.65 | 857,226.87 | -333,714.30 | -1,184,483.70 | 214,623.95 | 1,908,181.70 |
| Total Equity | 2,743,364.82 | 7,106,929.31 | 111,529,341.74 | 26,842,740.86 | 209,601.33 | -19,276,252.33 | 586,758.15 | 129,742,483.88 |
| TOTAL LIABILITIES & EQUITY | 4,562,116.96 | 7,943,312.31 | 114,786,166.30 | 28,890,335.76 | 237,799.61 | -19,014,378.02 | 1,039,187.15 | 138,444,560.07 |

**Roxborough Water and Sanitation District
Profit & Loss by Class**

May 2022

| | 1-General Fund | 2-Debt Service | 3-Water-Treatment | 4-Sewer | 5-Capital Fund | 6-Water- Distribution | 7-Plum Valley Heights | TOTAL |
|----------------------------------|----------------|----------------|-------------------|------------|----------------|-----------------------|-----------------------|--------------|
| Ordinary Income/Expense | | | | | | | | |
| Income | | | | | | | | |
| 5010- Service Charges | 0.00 | 0.00 | 334,803.01 | 158,495.71 | 0.00 | 0.00 | 0.00 | 493,298.72 |
| 5100-Availability Charges | 0.00 | 0.00 | 326.26 | 136.50 | 0.00 | 0.00 | 0.00 | 462.76 |
| 5101- Service Charges LMA | 0.00 | 0.00 | 0.00 | 33,134.82 | 0.00 | 0.00 | 0.00 | 33,134.82 |
| 5200- Property Taxes | 776,922.92 | 382,954.92 | 0.00 | 0.00 | 0.00 | 0.00 | 124,272.66 | 1,284,150.50 |
| 5210- Specific Ownership Taxes | 12,057.59 | 5,948.26 | 0.00 | 0.00 | 0.00 | 0.00 | 3,506.14 | 21,521.99 |
| 5211- Dominion WTP Operations | 0.00 | 0.00 | 51,074.22 | 0.00 | 0.00 | 0.00 | 0.00 | 51,074.22 |
| 5310-Permit Fees | 0.00 | 0.00 | 1,650.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,300.00 |
| 5410-Hydrant Water | 0.00 | 0.00 | 6,611.25 | 0.00 | 0.00 | 0.00 | 0.00 | 6,611.25 |
| 5510-Potable Irrigation Water | 0.00 | 0.00 | 12,159.25 | 0.00 | 0.00 | 0.00 | 0.00 | 12,159.25 |
| 5511-Irrigation Water | 0.00 | 0.00 | 38,484.79 | 0.00 | 0.00 | 0.00 | 0.00 | 38,484.79 |
| 5601-Late Fees, Penalties, | 0.00 | 0.00 | 3,633.04 | 1,676.96 | 0.00 | 0.00 | 0.00 | 5,310.00 |
| 5610- Miscellaneous Income | 0.00 | 0.00 | 470.03 | 460.00 | 0.00 | 0.00 | 0.00 | 930.03 |
| 5611-Inclusion fees-NWDC | 0.00 | 0.00 | 5,622.10 | 0.00 | 0.00 | 0.00 | 0.00 | 5,622.10 |
| 5620- Dominion Dist. Operations | 0.00 | 0.00 | 16,349.59 | 0.00 | 0.00 | 0.00 | 0.00 | 16,349.59 |
| 5625- Dominion Sewer Conveyance | 0.00 | 0.00 | 0.00 | 30,700.00 | 0.00 | 0.00 | 0.00 | 30,700.00 |
| 5640- Dominion Treated Water Us | 0.00 | 0.00 | 11,223.87 | 0.00 | 0.00 | 0.00 | 0.00 | 11,223.87 |
| 5650- Dominion Exp Reimbursement | 0.00 | 0.00 | 15,434.66 | 0.00 | 0.00 | 0.00 | 0.00 | 15,434.66 |
| 5700- Sys. Development Charge | 0.00 | 0.00 | 39,795.00 | 34,500.00 | 0.00 | 0.00 | 0.00 | 74,295.00 |
| 5705 Ravenna SDC | 0.00 | 0.00 | 21,209.99 | 0.00 | 0.00 | 0.00 | 0.00 | 21,209.99 |
| 5710- Capital Surcharge | 0.00 | 0.00 | 11,835.94 | 13,408.86 | 0.00 | 0.00 | 0.00 | 25,244.80 |
| 5715- Capital Surcharge WTP Sup | 0.00 | 0.00 | 93,158.33 | 0.00 | 0.00 | 0.00 | 0.00 | 93,158.33 |
| 5820- Investment Income | 1,057.09 | 250.37 | 5,499.70 | 5,691.13 | 0.00 | 0.00 | 182.10 | 12,680.39 |
| 5850 - Reimbursed Exp Other | 0.00 | 0.00 | 1,925.85 | 0.00 | 0.00 | 0.00 | 0.00 | 1,925.85 |
| Total Income | 790,047.60 | 389,153.55 | 671,266.88 | 279,853.98 | 0.00 | 0.00 | 127,960.90 | 2,258,282.91 |
| Gross Profit | 790,047.60 | 389,153.55 | 671,266.88 | 279,853.98 | 0.00 | 0.00 | 127,960.90 | 2,258,282.91 |
| Expense | | | | | | | | |
| 6020-Payroll Expenses | 9,367.58 | 0.00 | 50,053.27 | 33,797.38 | 0.00 | 30,850.76 | 0.00 | 124,068.99 |
| 6040- Accounting | 2,375.00 | 0.00 | 2,375.00 | 2,375.00 | 0.00 | 2,375.00 | 0.00 | 10,500.00 |
| 6050- Contract Labor | 0.00 | 0.00 | 0.00 | 3,106.39 | 0.00 | 3,106.40 | 1,000.00 | 6,212.79 |
| 6080- Education | 1,028.26 | 0.00 | 1,403.27 | 7,153.27 | 0.00 | 1,381.55 | 0.00 | 10,966.35 |
| 6099- Election | 3,252.51 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,252.51 |
| 6100- Engineering | 1,082.70 | 0.00 | 562.50 | 2,221.25 | 0.00 | 16,798.75 | 0.00 | 20,665.20 |
| 6110-Conservation Rebates | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 100.00 | 0.00 | 100.00 |
| 6115- GPS/GIS | 0.00 | 0.00 | 0.00 | 300.00 | 0.00 | 900.00 | 0.00 | 1,200.00 |
| 6130- Insurance | 1,865.00 | 0.00 | 1,865.00 | 1,865.00 | 0.00 | 1,865.00 | 0.00 | 7,460.00 |
| 6140- Lab & Test Fees | 0.00 | 0.00 | 1,186.50 | 0.00 | 0.00 | 666.00 | 0.00 | 1,852.50 |
| 6150- Legal | 892.88 | 0.00 | 892.88 | 892.88 | 0.00 | 1,048.88 | 0.00 | 3,727.52 |
| 6170 - Meter Expenses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,773.96 | 0.00 | 2,773.96 |
| 6180- Misc. Expenses | 363.65 | 0.00 | 468.20 | 73.04 | 0.00 | 73.04 | 0.00 | 977.93 |
| 6200- Office Expense | 2,621.86 | 0.00 | 1,740.62 | 0.00 | 0.00 | 146.35 | 0.00 | 4,508.83 |
| 6210-Operating Supplies | 0.00 | 0.00 | 15,242.20 | 0.00 | 0.00 | 0.00 | 0.00 | 15,242.20 |
| 6220- Permits | -355.00 | 0.00 | 347.40 | 500.00 | 0.00 | 727.00 | 0.00 | 1,219.40 |
| 6230- Repairs and Maint | 4,755.77 | 0.00 | 10,368.72 | 2,363.50 | 0.00 | 8,434.45 | 0.00 | 25,922.44 |
| 6240- Safety Equipment | 0.00 | 0.00 | -1,993.10 | -1,973.11 | 0.00 | -1,973.10 | 0.00 | -5,939.31 |
| 6250- Treasurers Fees | 11,643.70 | 5,739.32 | 0.00 | 0.00 | 0.00 | 0.00 | 1,842.53 | 19,225.55 |
| 6260- Utilities | 95.21 | 0.00 | 14,281.91 | 7,459.61 | 0.00 | 5,977.36 | 0.00 | 27,814.09 |
| 6270- Vehicle | 0.00 | 0.00 | 227.89 | 177.89 | 0.00 | 177.90 | 0.00 | 583.68 |
| 6280- Water Costs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 191,739.79 | 0.00 | 191,739.79 |
| 6300- Bank Service Charges | 207.81 | 0.00 | 207.81 | 415.61 | 0.00 | 0.00 | 96.91 | 928.14 |
| 7300- Capital Projects | 0.00 | 0.00 | 13,455.75 | 14,880.10 | 0.00 | 48,165.45 | 0.00 | 76,501.30 |
| 7310 - WTP- Dominion Pump | 0.00 | 0.00 | 0.00 | 0.00 | 12,961.53 | 0.00 | 0.00 | 12,961.53 |
| 7311- Dominion System Improve. | 0.00 | 0.00 | 0.00 | 0.00 | 15,216.70 | 0.00 | 0.00 | 15,216.70 |
| Total Expense | 39,196.93 | 5,739.32 | 112,685.82 | 75,607.81 | 28,198.23 | 315,334.54 | 2,939.44 | 579,702.09 |
| Net Ordinary Income | 750,850.67 | 383,414.23 | 558,581.06 | 204,246.17 | -28,198.23 | -315,334.54 | 125,021.46 | 1,678,580.82 |
| Other Income/Expense | | | | | | | | |
| 6900- Transfers In | 0.00 | 462.76 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 462.76 |

No assurance is provided on these financial statements

**Roxborough Water and Sanitation District
Profit & Loss by Class**

May 2022

| | 1-General Fund | 2-Debt Service | 3-Water-Treatment | 4-Sewer | 5-Capital Fund | 6-Water- Distribution | 7-Plum Valley Heights | TOTAL |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------|-----------------------|---------------------|
| 6902- Transfers in WTP | 0.00 | 93,158.33 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 93,158.33 |
| Total Other Income | 0.00 | 93,621.09 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 93,621.09 |
| Other Expense | | | | | | | | |
| 8000- Transfers to Other Funds | 0.00 | 0.00 | 326.26 | 136.50 | 0.00 | 0.00 | 0.00 | 462.76 |
| 8002- Transfers Water Supply SV | 0.00 | 0.00 | 93,158.33 | 0.00 | 0.00 | 0.00 | 0.00 | 93,158.33 |
| 9000 -Depreciation Expense | 0.00 | 0.00 | 165,000.00 | 69,000.00 | 0.00 | 0.00 | 0.00 | 234,000.00 |
| Total Other Expense | 0.00 | 0.00 | 258,484.59 | 69,136.50 | 0.00 | 0.00 | 0.00 | 327,621.09 |
| Net Other Income | 0.00 | 93,621.09 | -258,484.59 | -69,136.50 | 0.00 | 0.00 | 0.00 | -234,000.00 |
| Net Income | 750,850.67 | 477,035.32 | 300,096.47 | 135,109.67 | -28,198.23 | -315,334.54 | 125,021.46 | 1,444,580.82 |

**Roxborough Water and Sanitation District
Profit & Loss by Class**

January through May 2022

| | 1-General Fund | 2-Debt Service | 3-Water-Treatment | 4-Sewer | 5-Capital Fund | 6-Water- Distribution | 7-Plum Valley Heights | TOTAL |
|---------------------------------|---------------------|-------------------|---------------------|---------------------|----------------|-----------------------|-----------------------|---------------------|
| Ordinary Income/Expense | | | | | | | | |
| Income | | | | | | | | |
| 5010- Service Charges | 0.00 | 0.00 | 1,229,986.78 | 764,841.67 | 0.00 | 0.00 | 0.00 | 1,994,828.45 |
| 5011- Service Charge Ravenna | 0.00 | 0.00 | 37,006.56 | 0.00 | 0.00 | 0.00 | 0.00 | 37,006.56 |
| 5100-Availability Charges | 0.00 | 0.00 | 49,644.05 | 16,460.19 | 0.00 | 0.00 | 0.00 | 66,104.24 |
| 5101- Service Charges LIMA | 0.00 | 0.00 | 0.00 | 142,044.32 | 0.00 | 0.00 | 0.00 | 142,044.32 |
| 5200- Property Taxes | 1,306,957.77 | 644,215.65 | 0.00 | 0.00 | 0.00 | 0.00 | 324,222.49 | 2,275,395.91 |
| 5210- Specific Ownership Taxes | 56,380.38 | 27,790.60 | 0.00 | 0.00 | 0.00 | 0.00 | 16,183.88 | 100,354.86 |
| 5211- Dominion WTP Operations | 0.00 | 0.00 | 254,186.34 | 12,375.00 | 0.00 | 0.00 | 0.00 | 247,561.34 |
| 5310-Permit Fees | 0.00 | 0.00 | 25,674.75 | 0.00 | 0.00 | 0.00 | 0.00 | 25,674.75 |
| 5410-Hydrant Water | 0.00 | 0.00 | 19,869.30 | 0.00 | 0.00 | 0.00 | 0.00 | 19,869.30 |
| 5510-Potable Irrigation Water | 0.00 | 0.00 | 85,338.18 | 0.00 | 0.00 | 0.00 | 0.00 | 85,338.18 |
| 5511-Irrigation Water | 0.00 | 0.00 | 12,229.73 | 5,635.27 | 0.00 | 0.00 | 0.00 | 17,865.00 |
| 5601-Late Fees, Penalties, | 0.00 | 0.00 | 24,306.87 | 491.10 | 0.00 | 0.00 | 0.00 | 24,797.97 |
| 5610- Miscellaneous Income | 0.00 | 0.00 | 26,881.15 | 0.00 | 0.00 | 0.00 | 0.00 | 26,881.15 |
| 5611-Inclusion Fees-NWDC | 0.00 | 0.00 | 90,585.92 | 0.00 | 0.00 | 0.00 | 0.00 | 90,585.92 |
| 5620- Dominion Dist. Operations | 0.00 | 0.00 | 0.00 | 147,460.00 | 0.00 | 0.00 | 0.00 | 147,460.00 |
| 5625- Dominion Sewer Conveyance | 0.00 | 0.00 | 39,132.32 | 0.00 | 0.00 | 0.00 | 0.00 | 39,132.32 |
| 5640- Dominion Treated Water Us | 0.00 | 0.00 | 140,340.43 | 170,269.44 | 0.00 | 0.00 | 0.00 | 310,609.87 |
| 5650 Dominion Exp Reimbursement | 0.00 | 0.00 | 0.00 | 200,000.00 | 0.00 | 0.00 | 0.00 | 200,000.00 |
| 5670-Dominion Cap Lease O-Line | 0.00 | 0.00 | 208,181.00 | 169,325.00 | 0.00 | 0.00 | 0.00 | 377,506.00 |
| 5700- Sys. Development Charge | 0.00 | 0.00 | 124,177.36 | 0.00 | 0.00 | 0.00 | 0.00 | 124,177.36 |
| 5705 Ravenna SDC | 0.00 | 0.00 | 59,094.45 | 65,651.56 | 0.00 | 0.00 | 0.00 | 124,746.01 |
| 5710- Capital Surcharge | 0.00 | 0.00 | 464,800.19 | 0.00 | 0.00 | 0.00 | 0.00 | 464,800.19 |
| 5715- Capital Surcharge WTP Sup | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5820- Investment Income | 3,012.08 | 509.43 | 10,513.69 | 12,283.68 | 0.00 | 0.00 | 613.92 | 26,932.80 |
| 5850 - Reimbursed Exp Other | 0.00 | 0.00 | 7,260.71 | 0.00 | 0.00 | 0.00 | 0.00 | 7,260.71 |
| Total Income | 1,366,350.23 | 672,515.68 | 2,921,584.78 | 1,706,838.23 | 0.00 | 0.00 | 341,020.29 | 7,008,309.21 |
| Gross Profit | 1,366,350.23 | 672,515.68 | 2,921,584.78 | 1,706,838.23 | 0.00 | 0.00 | 341,020.29 | 7,008,309.21 |
| Expense | | | | | | | | |
| 6020-Payroll Expenses | 46,320.88 | 0.00 | 237,351.76 | 162,308.75 | 0.00 | 138,501.78 | 0.00 | 584,481.17 |
| 6040- Accounting | 11,875.00 | 0.00 | 11,875.00 | 9,500.00 | 0.00 | 9,500.00 | 5,000.00 | 47,750.00 |
| 6050- Contract Labor | 5,310.00 | 0.00 | 0.00 | 11,566.24 | 0.00 | 14,571.62 | 0.00 | 31,447.86 |
| 6080- Education | 3,455.48 | 0.00 | 3,917.18 | 12,017.38 | 0.00 | 2,987.82 | 0.00 | 22,377.86 |
| 6099- Election | 27,303.40 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 27,303.40 |
| 6100- Engineering | 7,330.98 | 0.00 | 63,842.20 | 55,919.84 | 0.00 | 100,421.12 | 0.00 | 227,514.14 |
| 6110-Conservation Rebates | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 375.00 | 0.00 | 375.00 |
| 6115- GPS/GIS | 0.00 | 0.00 | 0.00 | 9,252.50 | 0.00 | 9,202.50 | 0.00 | 18,455.00 |
| 6130- Insurance | 9,319.50 | 0.00 | 9,319.50 | 9,319.50 | 0.00 | 9,319.50 | 0.00 | 37,278.00 |
| 6140- Lab & Test Fees | 0.00 | 0.00 | 3,723.50 | 0.00 | 0.00 | 2,921.00 | 0.00 | 6,644.50 |
| 6150- Legal | 12,185.17 | 0.00 | 5,352.67 | 5,029.16 | 0.00 | 8,564.16 | 907.00 | 32,038.16 |
| 6170 - Meter Expenses | 2,712.59 | 0.00 | 1,842.24 | 141.68 | 0.00 | 96.32 | 0.00 | 4,792.83 |
| 6180- Misc. Expenses | 0.00 | 0.00 | 0.00 | 54,350.16 | 0.00 | 4,215.45 | 0.00 | 54,350.16 |
| 6185- Littleton Service Fees | 13,335.30 | 0.00 | 2,455.15 | 11,821.70 | 0.00 | 4,215.45 | 0.00 | 24,521.66 |
| 6200- Office Expense | 19,498.52 | 0.00 | 57,999.50 | 500.00 | 0.00 | 3,127.00 | 0.00 | 69,821.20 |
| 6210-Operating Supplies | 21,009.42 | 0.00 | 747.22 | 0.00 | 0.00 | 0.00 | 0.00 | 23,872.74 |
| 6220- Permits | 2,693.52 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,693.52 |
| 6225-Rent | 0.00 | 0.00 | 48,795.66 | 36,621.83 | 0.00 | 40,642.46 | 0.00 | 147,069.37 |
| 6230- Repairs and Maint | 0.00 | 0.00 | -1,270.03 | -1,190.82 | 0.00 | -1,292.79 | 0.00 | -3,753.64 |
| 6240- Safety Equipment | 19,594.23 | 9,658.24 | 100,518.29 | 31,468.00 | 0.00 | 19,409.08 | 0.00 | 152,125.76 |
| 6250- Treasurers Fees | 730.39 | 0.00 | 1,207.20 | 672.51 | 0.00 | 669.04 | 0.00 | 3,602.30 |
| 6260- Utilities | 1,053.55 | 0.00 | 0.00 | 0.00 | 0.00 | 528,269.25 | 0.00 | 528,269.25 |
| 6270- Vehicle | 0.00 | 0.00 | 868.97 | 1,338.02 | 0.00 | 399.91 | 200.42 | 3,676.29 |
| 6280- Water Costs | 868.97 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 868.97 |
| 6300-Bank Service Charges | 0.00 | 38,400.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 38,400.00 |
| 6420-Loan Administrative Fees | 0.00 | 115,515.50 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 115,515.50 |
| 6500- CWRPDA Debt Service | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6550-CWCB Debt Service | 0.00 | 267,500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 267,500.00 |
| 7100-Principal Payments | 0.00 | 82,425.19 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 82,425.19 |
| 7150-Ravenna CWCB | 0.00 | 44,460.69 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 44,460.69 |
| 7200- Interest Payments | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

**Roxborough Water and Sanitation District
Profit & Loss by Class**

January through May 2022

| | 1-General Fund | 2-Debt Service | 3-Water-Treatment | 4-Sewer | 5-Capital Fund | 6-Water- Distribution | 7-Plum Valley Heights | TOTAL |
|---------------------------------|---------------------|---------------------|----------------------|---------------------|--------------------|-----------------------|-----------------------|----------------------|
| 7290- Water Rights | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 265.50 | 0.00 | 265.50 |
| 7300- Capital Projects | 120,506.00 | 0.00 | 364,321.88 | 73,000.96 | 0.00 | 202,239.47 | 0.00 | 760,068.31 |
| 7310 - WTP- Dominion Pump | 0.00 | 0.00 | 0.00 | 0.00 | 260,280.93 | 0.00 | 0.00 | 260,280.93 |
| 7311- Dominion System Improve. | 0.00 | 0.00 | 0.00 | 0.00 | 73,433.37 | 0.00 | 0.00 | 73,433.37 |
| Total Expense | 325,102.90 | 557,959.62 | 914,319.48 | 488,151.17 | 333,714.30 | 1,184,483.70 | 126,396.34 | 3,930,127.51 |
| Net Ordinary Income | 1,041,247.33 | 114,556.06 | 2,007,265.30 | 1,218,687.06 | -333,714.30 | -1,184,483.70 | 214,623.95 | 3,078,181.70 |
| Other Income/Expense | | | | | | | | |
| Other Income | 0.00 | 66,104.24 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 66,104.24 |
| 6900- Transfers In | 0.00 | 464,800.19 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 464,800.19 |
| 6902- Transfers In WTP | 0.00 | 530,904.43 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 530,904.43 |
| Total Other Income | 0.00 | 1,061,808.86 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,061,808.86 |
| Other Expense | | | | | | | | |
| 8000- Transfers to Other Funds | 0.00 | 0.00 | 49,644.05 | 16,460.19 | 0.00 | 0.00 | 0.00 | 66,104.24 |
| 8002- Transfers Water Supply SV | 0.00 | 0.00 | 464,800.19 | 0.00 | 0.00 | 0.00 | 0.00 | 464,800.19 |
| 9000 -Depreciation Expense | 0.00 | 0.00 | 825,000.00 | 345,000.00 | 0.00 | 0.00 | 0.00 | 1,170,000.00 |
| Total Other Expense | 0.00 | 0.00 | 1,339,444.24 | 361,460.19 | 0.00 | 0.00 | 0.00 | 1,700,904.43 |
| Net Other Income | 0.00 | 530,904.43 | -1,339,444.24 | -361,460.19 | 0.00 | 0.00 | 0.00 | -1,170,000.00 |
| Net Income | 1,041,247.33 | 645,460.49 | 667,821.06 | 857,226.87 | -333,714.30 | -1,184,483.70 | 214,623.95 | 1,908,181.70 |

Roxborough Water and Sanitation District
Profit & Loss -General Fund
May 2022

| | <u>May 22</u> | <u>Jan - May 22</u> |
|--------------------------------|--------------------------|----------------------------|
| Ordinary Income/Expense | | |
| Income | | |
| 5200- Property Taxes | 776,922.92 | 1,306,957.77 |
| 5210- Specific Ownership Taxes | 12,067.59 | 56,380.38 |
| 5820- Investment Income | 1,057.09 | 3,012.08 |
| Total Income | <u>790,047.60</u> | <u>1,366,350.23</u> |
| Gross Profit | 790,047.60 | 1,366,350.23 |
| Expense | | |
| 6020-Payroll Expenses | 9,367.58 | 46,320.88 |
| 6040- Accounting | 2,375.00 | 11,875.00 |
| 6050- Contract Labor | 0.00 | 5,310.00 |
| 6080- Education | 1,028.26 | 3,455.48 |
| 6099- Election | 3,252.51 | 27,303.40 |
| 6100- Engineering | 1,082.70 | 7,330.98 |
| 6130- Insurance | 1,865.00 | 9,319.50 |
| 6150- Legal | 892.88 | 12,185.17 |
| 6170 - Meter Expenses | 0.00 | 1,451.59 |
| 6180- Misc. Expenses | 363.65 | 2,712.59 |
| 6200- Office Expense | 2,621.86 | 13,335.30 |
| 6220- Permits | -355.00 | 19,498.52 |
| 6225-Rent | 0.00 | 2,693.52 |
| 6230- Repairs and Maint | 4,755.77 | 21,009.42 |
| 6250- Treasurers Fees | 11,643.70 | 19,594.23 |
| 6260- Utilities | 95.21 | 730.39 |
| 6270- Vehicle | 0.00 | 1,053.55 |
| 6300- Bank Service Charges | 207.81 | 868.97 |
| 7300- Capital Projects | 0.00 | 120,506.00 |
| Total Expense | <u>39,196.93</u> | <u>326,554.49</u> |
| Net Ordinary Income | <u>750,850.67</u> | <u>1,039,795.74</u> |
| Net Income | <u><u>750,850.67</u></u> | <u><u>1,039,795.74</u></u> |

Roxborough Water and Sanitation District
Profit & Loss -Debt Service
May 2022

| | <u>May 22</u> | <u>Jan - May 22</u> |
|--------------------------------|--------------------------|--------------------------|
| Ordinary Income/Expense | | |
| Income | | |
| 5200- Property Taxes | 382,954.92 | 644,215.65 |
| 5210- Specific Ownership Taxes | 5,948.26 | 27,790.60 |
| 5820- Investment Income | 250.37 | 509.43 |
| Total Income | <u>389,153.55</u> | <u>672,515.68</u> |
| Gross Profit | 389,153.55 | 672,515.68 |
| Expense | | |
| 6250- Treasurers Fees | 5,739.32 | 9,658.24 |
| 6420-Loan Administrative Fees | 0.00 | 38,400.00 |
| 6500- CWRPDA Debt Service | 0.00 | 115,515.50 |
| 7100-Principal Payments | 0.00 | 267,500.00 |
| 7150-Ravenna CWCB | 0.00 | 82,425.19 |
| 7200- Interest Payments | 0.00 | 44,460.69 |
| Total Expense | <u>5,739.32</u> | <u>557,959.62</u> |
| Net Ordinary Income | 383,414.23 | 114,556.06 |
| Other Income/Expense | | |
| Other Income | | |
| 6900- Transfers In | 462.76 | 66,104.24 |
| 6902- Transfers In WTP | 93,158.33 | 464,800.19 |
| Total Other Income | <u>93,621.09</u> | <u>530,904.43</u> |
| Net Other Income | 93,621.09 | 530,904.43 |
| Net Income | <u><u>477,035.32</u></u> | <u><u>645,460.49</u></u> |

Roxborough Water and Sanitation District
Profit & Loss -Water Treatment
May 2022

| | May 22 | Jan - May 22 |
|---------------------------------|-------------|---------------|
| Ordinary Income/Expense | | |
| Income | | |
| 5010- Service Charges | 334,803.01 | 1,229,986.78 |
| 5011- Service Charge Ravenna | 0.00 | 37,006.56 |
| 5100-Availability Charges | 326.26 | 49,644.05 |
| 5211- Dominion WTP Operations | 51,074.22 | 254,186.34 |
| 5310-Permit Fees | 1,650.00 | 12,375.00 |
| 5410-Hydrant Water | 6,611.25 | 25,674.75 |
| 5510-Potable Irrigation Water | 12,159.25 | 19,869.30 |
| 5511-Irrigation Water | 38,484.79 | 85,338.18 |
| 5601-Late Fees, Penalties, | 3,633.04 | 12,229.73 |
| 5610- Miscellaneous Income | 470.03 | 24,306.87 |
| 5611-Inclusion fees-NWDC | 5,622.10 | 26,881.15 |
| 5620- Dominion Dist. Operations | 16,349.59 | 90,585.92 |
| 5640- Dominion Treated Water Us | 11,223.87 | 39,132.32 |
| 5650 Dominion Exp Reimbursement | 15,434.66 | 140,340.43 |
| 5700- Sys. Development Charge | 39,795.00 | 208,181.00 |
| 5705 Ravenna SDC | 21,209.99 | 124,177.36 |
| 5710- Capital Surcharge | 11,835.94 | 59,094.45 |
| 5715- Capital Surcharge WTP Sup | 93,158.33 | 464,800.19 |
| 5820- Investment Income | 5,499.70 | 10,513.69 |
| 5850 - Reimbursed Exp Other | 1,925.85 | 7,260.71 |
| Total Income | 671,266.88 | 2,921,584.78 |
| Gross Profit | 671,266.88 | 2,921,584.78 |
| Expense | | |
| 6020-Payroll Expenses | 50,053.27 | 237,351.76 |
| 6040- Accounting | 2,375.00 | 11,875.00 |
| 6080- Education | 1,403.27 | 3,917.18 |
| 6100- Engineering | 562.50 | 63,842.20 |
| 6130- Insurance | 1,865.00 | 9,319.50 |
| 6140- Lab & Test Fees | 1,186.50 | 3,723.50 |
| 6150- Legal | 892.88 | 5,352.67 |
| 6180- Misc. Expenses | 468.20 | 1,842.24 |
| 6200- Office Expense | 1,740.62 | 2,455.15 |
| 6210-Operating Supplies | 15,242.20 | 57,999.50 |
| 6220- Permits | 347.40 | 747.22 |
| 6230- Repairs and Maint | 10,368.72 | 48,795.66 |
| 6240- Safety Equipment | -1,993.10 | -1,270.03 |
| 6260- Utilities | 14,281.91 | 100,518.29 |
| 6270- Vehicle | 227.89 | 1,207.20 |
| 6300- Bank Service Charges | 207.81 | 868.97 |
| 7300- Capital Projects | 13,455.75 | 364,321.88 |
| Total Expense | 112,685.82 | 912,867.89 |
| Net Ordinary Income | 558,581.06 | 2,008,716.89 |
| Other Income/Expense | | |
| Other Expense | | |
| 8000- Transfers to Other Funds | 326.26 | 49,644.05 |
| 8002- Transfers Water Supply SV | 93,158.33 | 464,800.19 |
| 9000 -Depreciation Expense | 165,000.00 | 825,000.00 |
| Total Other Expense | 258,484.59 | 1,339,444.24 |
| Net Other Income | -258,484.59 | -1,339,444.24 |
| Net Income | 300,096.47 | 669,272.65 |

Roxborough Water and Sanitation District
Profit & Loss -Water Distribution
May 2022

| | <u>May 22</u> | <u>Jan - May 22</u> |
|--------------------------------|---------------------------|-----------------------------|
| Ordinary Income/Expense | | |
| Expense | | |
| 6020-Payroll Expenses | 30,850.76 | 138,501.78 |
| 6040- Accounting | 2,375.00 | 9,500.00 |
| 6050- Contract Labor | 3,106.40 | 14,571.62 |
| 6080- Education | 1,381.55 | 2,987.82 |
| 6100- Engineering | 16,798.75 | 100,421.12 |
| 6110-Conservation Rebates | 100.00 | 375.00 |
| 6115- GPS/GIS | 900.00 | 9,202.50 |
| 6130- Insurance | 1,865.00 | 9,319.50 |
| 6140- Lab & Test Fees | 666.00 | 2,921.00 |
| 6150- Legal | 1,048.88 | 8,564.16 |
| 6170 - Meter Expenses | 2,773.96 | 90,078.51 |
| 6180- Misc. Expenses | 73.04 | 96.32 |
| 6200- Office Expense | 146.35 | 4,215.45 |
| 6220- Permits | 727.00 | 3,127.00 |
| 6230- Repairs and Maint | 8,434.45 | 40,642.46 |
| 6240- Safety Equipment | -1,973.10 | -1,292.79 |
| 6260- Utilities | 5,977.36 | 19,409.08 |
| 6270- Vehicle | 177.90 | 669.04 |
| 6280- Water Costs | 191,739.79 | 528,269.25 |
| 6300- Bank Service Charges | 0.00 | 399.91 |
| 7290- Water Rights | 0.00 | 265.50 |
| 7300- Capital Projects | 48,165.45 | 202,239.47 |
| Total Expense | <u>315,334.54</u> | <u>1,184,483.70</u> |
| Net Ordinary Income | <u>-315,334.54</u> | <u>-1,184,483.70</u> |
| Net Income | <u><u>-315,334.54</u></u> | <u><u>-1,184,483.70</u></u> |

Roxborough Water and Sanitation District
Profit & Loss -Sewer Fund
May 2022

| | <u>May 22</u> | <u>Jan - May 22</u> |
|---------------------------------|--------------------------|--------------------------|
| Ordinary Income/Expense | | |
| Income | | |
| 5010- Service Charges | 158,495.71 | 764,841.67 |
| 5100-Availability Charges | 136.50 | 16,460.19 |
| 5101- Service Charges LMA | 33,134.82 | 142,044.32 |
| 5310-Permit Fees | 1,650.00 | 12,375.00 |
| 5601-Late Fees, Penalties, | 1,676.96 | 5,635.27 |
| 5610- Miscellaneous Income | 460.00 | 491.10 |
| 5625- Dominion Sewer Conveyance | 30,700.00 | 147,460.00 |
| 5650 Dominion Exp Reimbursement | 0.00 | 170,269.44 |
| 5670-Dominion Cap Lease O-Line | 0.00 | 200,000.00 |
| 5700- Sys. Development Charge | 34,500.00 | 169,326.00 |
| 5710- Capital Surcharge | 13,408.86 | 65,651.56 |
| 5820- Investment Income | 5,691.13 | 12,283.68 |
| Total Income | <u>279,853.98</u> | <u>1,706,838.23</u> |
| Gross Profit | 279,853.98 | 1,706,838.23 |
| Expense | | |
| 6020-Payroll Expenses | 33,797.38 | 162,306.75 |
| 6040- Accounting | 2,375.00 | 9,500.00 |
| 6050- Contract Labor | 3,106.39 | 11,566.24 |
| 6080- Education | 7,153.27 | 12,017.38 |
| 6100- Engineering | 2,221.25 | 55,919.84 |
| 6115- GPS/GIS | 300.00 | 9,252.50 |
| 6130- Insurance | 1,865.00 | 9,319.50 |
| 6140- Lab & Test Fees | 0.00 | 0.00 |
| 6150- Legal | 892.88 | 5,029.16 |
| 6180- Misc. Expenses | 73.04 | 141.68 |
| 6185- Littleton Service Fees | 0.00 | 54,350.16 |
| 6200- Office Expense | 0.00 | 4,515.76 |
| 6210-Operating Supplies | 0.00 | 11,821.70 |
| 6220- Permits | 500.00 | 500.00 |
| 6230- Repairs and Maint | 2,363.50 | 36,621.83 |
| 6240- Safety Equipment | -1,973.11 | -1,190.82 |
| 6260- Utilities | 7,459.61 | 31,468.00 |
| 6270- Vehicle | 177.89 | 672.51 |
| 6300- Bank Service Charges | 415.61 | 1,338.02 |
| 7300- Capital Projects | 14,880.10 | 73,000.96 |
| Total Expense | <u>75,607.81</u> | <u>488,151.17</u> |
| Net Ordinary Income | 204,246.17 | 1,218,687.06 |
| Other Income/Expense | | |
| Other Expense | | |
| 8000- Transfers to Other Funds | 136.50 | 16,460.19 |
| 9000 -Depreciation Expense | 69,000.00 | 345,000.00 |
| Total Other Expense | <u>69,136.50</u> | <u>361,460.19</u> |
| Net Other Income | <u>-69,136.50</u> | <u>-361,460.19</u> |
| Net Income | <u><u>135,109.67</u></u> | <u><u>857,226.87</u></u> |

Roxborough Water and Sanitation District
Profit & Loss -Capital Fund
May 2022

| | May 22 | Jan - May 22 |
|--------------------------------|------------|--------------|
| Ordinary Income/Expense | | |
| Expense | | |
| 7310 - WTP- Dominion Pump | 12,981.53 | 260,280.93 |
| 7311- Dominion System Improve. | 15,216.70 | 73,433.37 |
| Total Expense | 28,198.23 | 333,714.30 |
| Net Ordinary Income | -28,198.23 | -333,714.30 |
| Net Income | -28,198.23 | -333,714.30 |

Roxborough Water and Sanitation District
Profit & Loss -PVH
May 2022

| | <u>May 22</u> | <u>Jan - May 22</u> |
|---------------------------------------|--------------------------|--------------------------|
| Ordinary Income/Expense | | |
| Income | | |
| 5200- Property Taxes | 124,272.66 | 324,222.49 |
| 5210- Specific Ownership Taxes | 3,506.14 | 16,183.88 |
| 5820- Investment Income | 182.10 | 613.92 |
| Total Income | <u>127,960.90</u> | <u>341,020.29</u> |
| Gross Profit | 127,960.90 | 341,020.29 |
| Expense | | |
| 6040- Accounting | 1,000.00 | 5,000.00 |
| 6150- Legal | 0.00 | 907.00 |
| 6250- Treasurers Fees | 1,842.53 | 4,841.77 |
| 6300- Bank Service Charges | 96.91 | 200.42 |
| 6550-CWCB Debt Service | 0.00 | 115,447.15 |
| Total Expense | <u>2,939.44</u> | <u>126,396.34</u> |
| Net Ordinary Income | <u>125,021.46</u> | <u>214,623.95</u> |
| Net Income | <u><u>125,021.46</u></u> | <u><u>214,623.95</u></u> |

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual- General Fund
January through May 2022

| | Jan - May 22 | Budget | \$ Over Budget | % of Budget |
|--------------------------------|----------------------------|--------------------------|--------------------------|----------------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 5200- Property Taxes | 1,306,957.77 | 1,790,437.00 | -483,479.23 | 73.0% |
| 5210- Specific Ownership Taxes | 56,380.38 | 120,000.00 | -63,619.62 | 47.0% |
| 5610- Misc Income | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| 5820- Investment Income | 3,012.08 | 750.00 | 2,262.08 | 401.6% |
| Total Income | <u>1,366,350.23</u> | <u>1,912,187.00</u> | <u>-545,836.77</u> | <u>71.5%</u> |
| Gross Profit | 1,366,350.23 | 1,912,187.00 | -545,836.77 | 71.5% |
| Expense | | | | |
| 6020- Payroll Expenses | 46,320.88 | 110,000.00 | -63,679.12 | 42.1% |
| 6040- Accounting | 11,875.00 | 30,000.00 | -18,125.00 | 39.6% |
| 6041- Audit | 0.00 | 30,000.00 | -30,000.00 | 0.0% |
| 6050- Contract Labor | 5,310.00 | 20,000.00 | -14,690.00 | 26.6% |
| 6060- Directors Fee | 0.00 | 8,000.00 | -8,000.00 | 0.0% |
| 6080- Education | 3,455.48 | 30,000.00 | -26,544.52 | 11.5% |
| 6099- Election | 27,303.40 | 30,000.00 | -2,696.60 | 91.0% |
| 6100- Engineering | 7,330.98 | 50,000.00 | -42,669.02 | 14.7% |
| 6130- Insurance | 9,319.50 | 30,000.00 | -20,680.50 | 31.1% |
| 6150- Legal | 12,185.17 | 30,000.00 | -17,814.83 | 40.6% |
| 6180- Misc. Expenses | 2,712.59 | 20,000.00 | -17,287.41 | 13.6% |
| 6200- Office Expense | 13,335.30 | 40,000.00 | -26,664.70 | 33.3% |
| 6220- Permits | 19,498.52 | 5,000.00 | 14,498.52 | 390.0% |
| 6225- Rent | 2,693.52 | | | |
| 6230- Repairs and Maint | 21,009.42 | 100,000.00 | -78,990.58 | 21.0% |
| 6250- Treasurers Fees | 19,594.23 | 20,000.00 | -405.77 | 98.0% |
| 6260- Utilities | 730.39 | 5,000.00 | -4,269.61 | 14.6% |
| 6270- Vehicle | 1,053.55 | 6,000.00 | -4,946.45 | 17.6% |
| 6300- Bank Service Charges | 868.97 | | | |
| 7300- Capital Projects | 120,506.00 | 12,000.00 | 108,506.00 | 1,004.2% |
| Total Expense | <u>325,102.90</u> | <u>576,000.00</u> | <u>-250,897.10</u> | <u>56.4%</u> |
| Net Ordinary Income | 1,041,247.33 | 1,336,187.00 | -294,939.67 | 77.9% |
| Other Income/Expense | | | | |
| Other Expense | | | | |
| 8100- Transfer to Other Funds | 0.00 | 700,000.00 | -700,000.00 | 0.0% |
| Total Other Expense | 0.00 | 700,000.00 | -700,000.00 | 0.0% |
| Net Other Income | 0.00 | -700,000.00 | 700,000.00 | 0.0% |
| Net Income | <u><u>1,041,247.33</u></u> | <u><u>636,187.00</u></u> | <u><u>405,060.33</u></u> | <u><u>163.7%</u></u> |

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Debt Service
 January through May 2022

| | Jan - May 22 | Budget | \$ Over Budget | % of Budget |
|---------------------------------------|-------------------|-------------------|-------------------|---------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 5200- Property Taxes | 644,215.65 | 836,383.00 | -192,167.35 | 77.0% |
| 5210- Specific Ownership Taxes | 27,790.60 | 80,000.00 | -52,209.40 | 34.7% |
| 5820- Investment Income | 509.43 | 30,000.00 | -29,490.57 | 1.7% |
| Total Income | 672,515.68 | 946,383.00 | -273,867.32 | 71.1% |
| Gross Profit | 672,515.68 | 946,383.00 | -273,867.32 | 71.1% |
| Expense | | | | |
| 6250- Treasurers Fees | 9,658.24 | 15,000.00 | -5,341.76 | 64.4% |
| 6420-Loan Administrative Fees | 38,400.00 | 76,800.00 | -38,400.00 | 50.0% |
| 6500- CWRPDA Debt Service | 115,515.50 | 231,031.00 | -115,515.50 | 50.0% |
| 6550-CWCB Debt Service | 0.00 | 520,881.00 | -520,881.00 | 0.0% |
| 7100-Principal Payments | 267,500.00 | 535,000.00 | -267,500.00 | 50.0% |
| 7150-Ravenna CWCB | 82,425.19 | 82,425.00 | 0.19 | 100.0% |
| 7200- Interest Payments | 44,460.69 | 299,514.00 | -255,053.31 | 14.8% |
| Total Expense | 557,959.62 | 1,760,651.00 | -1,202,691.38 | 31.7% |
| Net Ordinary Income | 114,556.06 | -814,268.00 | 928,824.06 | -14.1% |
| Other Income/Expense | | | | |
| Other Income | | | | |
| 6900- Transfers In | 66,104.24 | 160,000.00 | -93,895.76 | 41.3% |
| 6902- Transfers In WTP | 464,800.19 | 1,092,000.00 | -627,199.81 | 42.6% |
| Total Other Income | 530,904.43 | 1,252,000.00 | -721,095.57 | 42.4% |
| Net Other Income | 530,904.43 | 1,252,000.00 | -721,095.57 | 42.4% |
| Net Income | 645,460.49 | 437,732.00 | 207,728.49 | 147.5% |

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Water Treatment
 January through May 2022

| | Jan - May 22 | Budget | \$ Over Budget | % of Budget |
|---------------------------------|---------------------|---------------------|----------------------|--------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 5010- Service Charges | 1,229,986.78 | 3,200,000.00 | -1,970,013.22 | 38.4% |
| 5011- Service Charge Ravenna | 37,006.56 | | | |
| 5100-Availability Charges | 49,644.05 | 120,000.00 | -70,355.95 | 41.4% |
| 5211- Dominion WTP Operations | 254,186.34 | 500,000.00 | -245,813.66 | 50.8% |
| 5310-Permit Fees | 12,375.00 | 1,200.00 | 11,175.00 | 1,031.3% |
| 5400-Rental Income | 0.00 | 7,200.00 | -7,200.00 | 0.0% |
| 5410-Hydrant Water | 25,674.75 | 40,000.00 | -14,325.25 | 64.2% |
| 5510-Potable Irrigation Water | 19,869.30 | 40,000.00 | -20,130.70 | 49.7% |
| 5511-Irrigation Water | 85,338.18 | 250,000.00 | -164,661.82 | 34.1% |
| 5601-Late Fees, Penalties, | 12,229.73 | | | |
| 5610- Miscellaneous Income | 24,306.87 | 70,000.00 | -45,693.13 | 34.7% |
| 5611-Inclusion fees-NWDC | 26,881.15 | 100,000.00 | -73,118.85 | 26.9% |
| 5620- Dominion Dist. Operations | 90,585.92 | 200,000.00 | -109,414.08 | 45.3% |
| 5640- Dominion Treated Water Us | 39,132.32 | 100,000.00 | -60,867.68 | 39.1% |
| 5650 Dominion Exp Reimbursement | 140,340.43 | | | |
| 5700- Sys. Development Charge | 208,181.00 | 275,000.00 | -66,819.00 | 75.7% |
| 5705 Ravenna SDC | 124,177.36 | 250,000.00 | -125,822.64 | 49.7% |
| 5710- Capital Surcharge | 59,094.45 | 80,000.00 | -20,905.55 | 73.9% |
| 5715- Capital Surcharge WTP Sup | 464,800.19 | 1,036,808.00 | -572,007.81 | 44.8% |
| 5820- Investment Income | 10,513.69 | 50,000.00 | -39,486.31 | 21.0% |
| 5850 - Reimbursed Exp Other | 7,260.71 | 20,000.00 | -12,739.29 | 36.3% |
| Total Income | 2,921,584.78 | 6,340,208.00 | -3,418,623.22 | 46.1% |
| Gross Profit | 2,921,584.78 | 6,340,208.00 | -3,418,623.22 | 46.1% |
| Expense | | | | |
| 6020-Payroll Expenses | 237,351.76 | 660,000.00 | -422,648.24 | 36.0% |
| 6040- Accounting | 11,875.00 | 32,500.00 | -20,625.00 | 36.5% |
| 6050- Contract Labor | 0.00 | 15,000.00 | -15,000.00 | 0.0% |
| 6065- Dominion expenses | 0.00 | 20,000.00 | -20,000.00 | 0.0% |
| 6080- Education | 3,917.18 | 25,000.00 | -21,082.82 | 15.7% |
| 6100- Engineering | 63,842.20 | 100,000.00 | -36,157.80 | 63.8% |
| 6130- Insurance | 9,319.50 | 20,000.00 | -10,680.50 | 46.6% |
| 6140- Lab & Test Fees | 3,723.50 | 15,000.00 | -11,276.50 | 24.8% |
| 6150- Legal | 5,352.67 | 37,500.00 | -32,147.33 | 14.3% |
| 6170 - Meter Expenses | 1,451.59 | | | |
| 6180- Misc. Expenses | 1,842.24 | 10,000.00 | -8,157.76 | 18.4% |
| 6200- Office Expense | 2,455.15 | 20,000.00 | -17,544.85 | 12.3% |
| 6210-Operating Supplies | 57,999.50 | 120,000.00 | -62,000.50 | 48.3% |
| 6220- Permits | 747.22 | 3,000.00 | -2,252.78 | 24.9% |
| 6230- Repairs and Maint | 48,795.66 | 250,000.00 | -201,204.34 | 19.5% |
| 6240- Safety Equipment | -1,270.03 | 5,000.00 | -6,270.03 | -25.4% |
| 6260- Utilities | 100,518.29 | 150,000.00 | -49,481.71 | 67.0% |
| 6270- Vehicle | 1,207.20 | 11,000.00 | -9,792.80 | 11.0% |
| 6280- Water Costs | 0.00 | 48,000.00 | -48,000.00 | 0.0% |
| 6300- Bank Service Charges | 868.97 | | | |
| 7300- Capital Projects | 364,321.88 | 500,000.00 | -135,678.12 | 72.9% |
| 7302- Water Taps Centennial | 0.00 | 50,000.00 | -50,000.00 | 0.0% |
| Total Expense | 914,319.48 | 2,092,000.00 | -1,177,680.52 | 43.7% |
| Net Ordinary Income | 2,007,265.30 | 4,248,208.00 | -2,240,942.70 | 47.2% |
| Other Income/Expense | | | | |
| Other Income | | | | |
| 6900- Transfers In | 0.00 | 500,000.00 | -500,000.00 | 0.0% |
| Total Other Income | 0.00 | 500,000.00 | -500,000.00 | 0.0% |
| Other Expense | | | | |
| 8000- Transfers to Other Funds | 49,644.05 | 1,800,000.00 | -1,750,355.95 | 2.8% |
| 8002- Transfers Water Supply SV | 464,800.19 | 1,036,808.00 | -572,007.81 | 44.8% |
| 8100- Transfer to Other Funds | 0.00 | 120,000.00 | -120,000.00 | 0.0% |
| 9000 -Depreciation Expense | 825,000.00 | | | |

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Water Treatment
January through May 2022

| | <u>Jan - May 22</u> | <u>Budget</u> | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|----------------------------|---------------------|---------------------|-----------------------|--------------------|
| Total Other Expense | 1,339,444.24 | 2,956,808.00 | -1,617,363.76 | 45.3% |
| Net Other Income | -1,339,444.24 | -2,456,808.00 | 1,117,363.76 | 54.5% |
| Net Income | <u>667,821.06</u> | <u>1,791,400.00</u> | <u>-1,123,578.94</u> | <u>37.3%</u> |

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Water Distribution
January through May 2022

| | <u>Jan - May 22</u> | <u>Budget</u> | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|-----------------------------------|-----------------------------|-----------------------------|----------------------------|---------------------|
| Ordinary Income/Expense | | | | |
| Expense | | | | |
| 6020-Payroll Expenses | 138,501.78 | 330,000.00 | -191,498.22 | 42.0% |
| 6040- Accounting | 9,500.00 | 32,500.00 | -23,000.00 | 29.2% |
| 6050- Contract Labor | 14,571.62 | 40,000.00 | -25,428.38 | 36.4% |
| 6065- Dominion expenses | 0.00 | 60,000.00 | -60,000.00 | 0.0% |
| 6080- Education | 2,987.82 | 25,000.00 | -22,012.18 | 12.0% |
| 6100- Engineering | 100,421.12 | 150,000.00 | -49,578.88 | 66.9% |
| 6110-Conservation Rebates | 375.00 | 2,500.00 | -2,125.00 | 15.0% |
| 6115- GPS/GIS | 9,202.50 | 25,000.00 | -15,797.50 | 36.8% |
| 6130- Insurance | 9,319.50 | 20,000.00 | -10,680.50 | 46.6% |
| 6140- Lab & Test Fees | 2,921.00 | 14,000.00 | -11,079.00 | 20.9% |
| 6150- Legal | 8,564.16 | 37,500.00 | -28,935.84 | 22.8% |
| 6170 - Meter Expenses | 90,078.51 | 125,000.00 | -34,921.49 | 72.1% |
| 6180- Misc. Expenses | 96.32 | 10,000.00 | -9,903.68 | 1.0% |
| 6200- Office Expense | 4,215.45 | 20,000.00 | -15,784.55 | 21.1% |
| 6210-Operating Supplies | 0.00 | 4,000.00 | -4,000.00 | 0.0% |
| 6220- Permits | 3,127.00 | 5,000.00 | -1,873.00 | 62.5% |
| 6230- Repairs and Maint | 40,642.46 | 200,000.00 | -159,357.54 | 20.3% |
| 6240- Safety Equipment | -1,292.79 | 2,000.00 | -3,292.79 | -64.6% |
| 6260- Utilities | 19,409.08 | 70,000.00 | -50,590.92 | 27.7% |
| 6270- Vehicle | 669.04 | 11,000.00 | -10,330.96 | 6.1% |
| 6280- Water Costs | 528,269.25 | 1,552,000.00 | -1,023,730.75 | 34.0% |
| 6300- Bank Service Charges | 399.91 | | | |
| 7290- Water Rights | 265.50 | 100,000.00 | -99,734.50 | 0.3% |
| 7300- Capital Projects | 202,239.47 | 5,185,000.00 | -4,982,760.53 | 3.9% |
| Total Expense | <u>1,184,483.70</u> | <u>8,020,500.00</u> | <u>-6,836,016.30</u> | <u>14.8%</u> |
| Net Ordinary Income | <u>-1,184,483.70</u> | <u>-8,020,500.00</u> | <u>6,836,016.30</u> | <u>14.8%</u> |
| Net Income | <u><u>-1,184,483.70</u></u> | <u><u>-8,020,500.00</u></u> | <u><u>6,836,016.30</u></u> | <u><u>14.8%</u></u> |

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Sewer Fund
January through May 2022

| | Jan - May 22 | Budget | \$ Over Budget | % of Budget |
|---------------------------------|--------------------------|-----------------------------|----------------------------|----------------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 5010- Service Charges | 764,841.67 | 1,600,000.00 | -835,158.33 | 47.8% |
| 5100-Availability Charges | 16,460.19 | 40,000.00 | -23,539.81 | 41.2% |
| 5101- Service Charges LMA | 142,044.32 | 300,000.00 | -157,955.68 | 47.3% |
| 5310-Permit Fees | 12,375.00 | 5,000.00 | 7,375.00 | 247.5% |
| 5601-Late Fees, Penalties, | 5,635.27 | | | |
| 5610- Miscellaneous Income | 491.10 | 30,000.00 | -29,508.90 | 1.6% |
| 5625- Dominion Sewer Conveyance | 147,460.00 | 240,000.00 | -92,540.00 | 61.4% |
| 5650 Dominion Exp Reimbursement | 170,269.44 | 50,000.00 | 120,269.44 | 340.5% |
| 5670-Dominion Cap Lease O-Line | 200,000.00 | 200,000.00 | 0.00 | 100.0% |
| 5700- Sys. Development Charge | 169,326.00 | 50,000.00 | 119,326.00 | 338.7% |
| 5710- Capital Surcharge | 65,651.56 | 100,000.00 | -34,348.44 | 65.7% |
| 5820- Investment Income | 12,283.68 | 50,000.00 | -37,716.32 | 24.6% |
| Total Income | <u>1,706,838.23</u> | <u>2,665,000.00</u> | <u>-958,161.77</u> | <u>64.0%</u> |
| Gross Profit | 1,706,838.23 | 2,665,000.00 | -958,161.77 | 64.0% |
| Expense | | | | |
| 6020-Payroll Expenses | 162,306.75 | 325,000.00 | -162,693.25 | 49.9% |
| 6040- Accounting | 9,500.00 | 30,000.00 | -20,500.00 | 31.7% |
| 6050- Contract Labor | 11,566.24 | 40,000.00 | -28,433.76 | 28.9% |
| 6065- Dominion expenses | 0.00 | 50,000.00 | -50,000.00 | 0.0% |
| 6080- Education | 12,017.38 | 30,000.00 | -17,982.62 | 40.1% |
| 6100- Engineering | 55,919.84 | 100,000.00 | -44,080.16 | 55.9% |
| 6110-Conservation Rebates | 0.00 | 0.00 | 0.00 | 0.0% |
| 6115- GPS/GIS | 9,252.50 | 50,000.00 | -40,747.50 | 18.5% |
| 6130- Insurance | 9,319.50 | 28,000.00 | -18,680.50 | 33.3% |
| 6140- Lab & Test Fees | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| 6150- Legal | 5,029.16 | 35,000.00 | -29,970.84 | 14.4% |
| 6180- Misc. Expenses | 141.68 | 8,000.00 | -7,858.32 | 1.8% |
| 6185- Littleton Service Fees | 54,350.16 | 950,000.00 | -895,649.84 | 5.7% |
| 6200- Office Expense | 4,515.76 | 20,000.00 | -15,484.24 | 22.6% |
| 6210-Operating Supplies | 11,821.70 | 80,000.00 | -68,178.30 | 14.8% |
| 6220- Permits | 500.00 | 3,000.00 | -2,500.00 | 16.7% |
| 6230- Repairs and Maint | 36,621.83 | 200,000.00 | -163,378.17 | 18.3% |
| 6240- Safety Equipment | -1,190.82 | 2,000.00 | -3,190.82 | -59.5% |
| 6260- Utilities | 31,468.00 | 110,000.00 | -78,532.00 | 28.6% |
| 6270- Vehicle | 672.51 | 8,000.00 | -7,327.49 | 8.4% |
| 6300- Bank Service Charges | 1,338.02 | | | |
| 7300- Capital Projects | 73,000.96 | 2,000,000.00 | -1,926,999.04 | 3.7% |
| Total Expense | <u>488,151.17</u> | <u>4,070,000.00</u> | <u>-3,581,848.83</u> | <u>12.0%</u> |
| Net Ordinary Income | 1,218,687.06 | -1,405,000.00 | 2,623,687.06 | -86.7% |
| Other Income/Expense | | | | |
| Other Income | | | | |
| 6900- Transfers In | 0.00 | 200,000.00 | -200,000.00 | 0.0% |
| Total Other Income | 0.00 | 200,000.00 | -200,000.00 | 0.0% |
| Other Expense | | | | |
| 8000- Transfers to Other Funds | 16,460.19 | 600,000.00 | -583,539.81 | 2.7% |
| 9000 -Depreciation Expense | 345,000.00 | | | |
| Total Other Expense | <u>361,460.19</u> | <u>600,000.00</u> | <u>-238,539.81</u> | <u>60.2%</u> |
| Net Other Income | -361,460.19 | -400,000.00 | 38,539.81 | 90.4% |
| Net Income | <u><u>857,226.87</u></u> | <u><u>-1,805,000.00</u></u> | <u><u>2,662,226.87</u></u> | <u><u>-47.5%</u></u> |

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Capital Fund
January through May 2022

| | <u>Jan - May 22</u> | <u>Budget</u> | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|--------------------------------|---------------------------|-----------------------------|----------------------------|--------------------|
| Ordinary Income/Expense | | | | |
| Expense | | | | |
| 7310 - WTP- Dominion Pump | 260,280.93 | 1,800,000.00 | -1,539,719.07 | 14.5% |
| 7311- Dominion System Improve. | 73,433.37 | 560,000.00 | -486,566.63 | 13.1% |
| Total Expense | <u>333,714.30</u> | <u>2,360,000.00</u> | <u>-2,026,285.70</u> | <u>14.1%</u> |
| Net Ordinary Income | -333,714.30 | -2,360,000.00 | 2,026,285.70 | 14.1% |
| Other Income/Expense | | | | |
| Other Expense | | | | |
| 8000- Transfers to Other Funds | 0.00 | 2,360,000.00 | -2,360,000.00 | 0.0% |
| Total Other Expense | <u>0.00</u> | <u>2,360,000.00</u> | <u>-2,360,000.00</u> | <u>0.0%</u> |
| Net Other Income | <u>0.00</u> | <u>-2,360,000.00</u> | <u>2,360,000.00</u> | <u>0.0%</u> |
| Net Income | <u><u>-333,714.30</u></u> | <u><u>-4,720,000.00</u></u> | <u><u>4,386,285.70</u></u> | <u><u>7.1%</u></u> |

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-PVH
January through May 2022

| | <u>Jan - May 22</u> | <u>Budget</u> | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|---------------------------------------|--------------------------|-------------------------|--------------------------|----------------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 5200- Property Taxes | 324,222.49 | 451,429.00 | -127,206.51 | 71.8% |
| 5210- Specific Ownership Taxes | 16,183.88 | 50,000.00 | -33,816.12 | 32.4% |
| 5820- Investment Income | 613.92 | 85.00 | 528.92 | 722.3% |
| Total Income | <u>341,020.29</u> | <u>501,514.00</u> | <u>-160,493.71</u> | <u>68.0%</u> |
| Gross Profit | 341,020.29 | 501,514.00 | -160,493.71 | 68.0% |
| Expense | | | | |
| 6040- Accounting | 5,000.00 | 12,000.00 | -7,000.00 | 41.7% |
| 6080- Education | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| 6100- Engineering | 0.00 | 2,500.00 | -2,500.00 | 0.0% |
| 6150- Legal | 907.00 | 1,000.00 | -93.00 | 90.7% |
| 6250- Treasurers Fees | 4,841.77 | 9,000.00 | -4,158.23 | 53.8% |
| 6300- Bank Service Charges | 200.42 | | | |
| 6500- CWRPDA Debt Service | 0.00 | 303,917.00 | -303,917.00 | 0.0% |
| 6550-CWCB Debt Service | 115,447.15 | 115,447.00 | 0.15 | 100.0% |
| Total Expense | <u>126,396.34</u> | <u>444,864.00</u> | <u>-318,467.66</u> | <u>28.4%</u> |
| Net Ordinary Income | <u>214,623.95</u> | <u>56,650.00</u> | <u>157,973.95</u> | <u>378.9%</u> |
| Net Income | <u><u>214,623.95</u></u> | <u><u>56,650.00</u></u> | <u><u>157,973.95</u></u> | <u><u>378.9%</u></u> |

SUPPLEMENTAL INFORMATION

Roxborough Water & Sanitation District
May 31, 2022

Long Term Obligations

| | |
|----------------------------------|---------------------|
| CWCB- 2014 Loan | \$ 15,649,931 |
| CT2015-176 CWCB-PVH Water Supply | \$ 1,999,144 |
| 2015 CWRPDA- PVH Infrastructure | \$ 3,711,785 |
| 2019-2250 CWCB- Ravenna | \$ 1,390,290 |
| 2005 CWRPDA Loan Payable | <u>\$ 2,607,500</u> |

TOTAL LONG TERM LIABILITIES

\$ 25,358,650

Cash and Reserves Balances

The board of directors has directed the authority to designate a portion of the cash on hand as operating and capital reserves for both the Water and Sewer Funds. The operating reserves will be in an amount equal to 25% of the budgeted annual expenditures for each fund. These funds will be used to fund any operational expenses in excess of operating cash on hand. The capital reserves will be funded in an amount equal to 20% of the budgeted annual expenditures for the water fund and 10 % of the budgeted annual expenditures for the sewer fund. These funds will be used to fund capital improvements on existing capital assets and acquisitions of new capital assets. The balance in these funds as of May 31, 2022 is as follows:

| | General Fund | Debt Service Water Fund | Debt Service Sewer Fund | Capital Projects Fund | Water Fund | Sewer Fund | PVH Fund | Total |
|--------------------|---------------------|-------------------------|-------------------------|-----------------------|----------------------|----------------------|-------------------|----------------------|
| Operating Reserve | \$ - | \$ - | \$ - | \$ 237,800 | \$ 3,000,000 | \$ 1,000,000 | | \$ 4,237,800 |
| Capital Reserve | - | - | - | | 1,475,420 | 397,344 | | \$ 1,872,764 |
| Operating Cash | <u>2,759,167</u> | <u>1,082,925</u> | <u>6,024,004</u> | <u>-</u> | <u>8,790,844</u> | <u>11,254,069</u> | <u>587,758</u> | <u>\$ 30,498,767</u> |
| Total Cash on Hand | <u>\$ 2,759,167</u> | <u>\$ 1,082,925</u> | <u>\$ 6,024,004</u> | <u>\$ 237,800</u> | <u>\$ 13,266,264</u> | <u>\$ 12,651,413</u> | <u>\$ 587,758</u> | <u>\$ 36,609,331</u> |

No Assurance is provided on these Financial Statements

Roxborough Water and Sanitation
Distribution of Cash in Bank- Water Fund
2022

| | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec |
|--|------------|------------|------------|------------|------------|------|------|-----|------|-----|-----|-----|
| Cash Funds Available | | | | | | | | | | | | |
| Cash in Bank - Water Fund | 13,409,310 | 13,441,371 | 13,240,763 | 13,209,372 | 13,266,264 | | | | | | | |
| Total Funds Available | 13,409,310 | 13,441,371 | 13,240,763 | 13,209,372 | 13,266,264 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Distribution of Available Funds | | | | | | | | | | | | |
| Operating Reserve | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 | | | | | | | |
| 25% of Budgeted Expenditures | 982,330 | 1,167,991 | 1,129,803 | 1,287,041 | 1,475,420 | | | | | | | |
| Capital Reserve | 9,426,980 | 9,273,380 | 9,110,960 | 8,922,331 | 8,790,844 | | | | | | | |
| Operating Cash | 13,409,310 | 13,441,371 | 13,240,763 | 13,209,372 | 13,266,264 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Cash | 13,409,310 | 13,441,371 | 13,240,763 | 13,209,372 | 13,266,264 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Reserve | | | | | | | | | | | | |
| Beginning Reserve Balance | 791,983 | 982,330 | 1,167,991 | 1,129,803 | 1,287,041 | | | | | | | |
| Additions to Reserve | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | | | | | | | |
| Use of Reserves | 59,653 | 64,339 | 288,188 | 92,762 | 61,621 | | | | | | | |
| Ending Reserve Balance | 982,330 | 1,167,991 | 1,129,803 | 1,287,041 | 1,475,420 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

No Assurance is provided on these Financial Statements

Roxborough Water and Sanitation
Distribution of Cash in Bank-Sewer Fund

| | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|---------|------|-----|------|-----|-----|-----|
| Cash Funds Available | | | | | | | | | | | | |
| Cash in Bank - Sewer Fund | 10,981,406 | 11,770,546 | 12,202,348 | 12,482,496 | 12,651,413 | | | | | | | |
| Total Funds Available | <u>10,981,406</u> | <u>11,770,546</u> | <u>12,202,348</u> | <u>12,482,496</u> | <u>12,651,413</u> | | | | | | | |
| Distribution of Available Funds | | | | | | | | | | | | |
| Operating Reserve | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | | | | | | | |
| 25% of Budgeted Expenditures | | | | | | | | | | | | |
| Capital Reserve | 401,129 | 398,292 | 403,874 | 356,888 | 397,344 | | | | | | | |
| Operating Cash | <u>9,580,277</u> | <u>10,372,254</u> | <u>10,798,474</u> | <u>11,125,608</u> | <u>11,254,069</u> | | | | | | | |
| Total Available Funds | <u>10,981,406</u> | <u>11,770,546</u> | <u>12,202,348</u> | <u>12,482,496</u> | <u>12,651,413</u> | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Reserve | | | | | | | | | | | | |
| Beginning Reserve Balance | 227,224 | 227,224 | 227,224 | 227,224 | 227,224 | 227,224 | | | | | | |
| Additions to Reserve | 185,000 | 185,000 | 185,000 | 185,000 | 185,000 | 185,000 | | | | | | |
| Use of Reserves | -11,095 | -13,932 | -8,350 | -55,336 | -14,880 | | | | | | | |
| Ending Reserve Balance | <u>401,129</u> | <u>398,292</u> | <u>403,874</u> | <u>356,888</u> | <u>397,344</u> | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

No Assurance is provided on these Financial Statements

Roxborough Water and Sanitation
Distribution of Cash in Bank - Debt Service
2022

| | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec |
|---|-----------|-----------|-----------|-----------|-----------|------|------|-----|------|-----|-----|-----|
| Cash Funds Available - Water Treatment Plant | | | | | | | | | | | | |
| Beginning Cash Balance | 913,470 | 913,470 | 854,451 | 865,319 | 989,767 | | | | | | | |
| Surcharge Collected | 92,664 | 92,940 | 93,004 | 93,034 | 93,158 | | | | | | | |
| Availability of Service Trans. | 34,553 | 0 | 289 | 31,414 | 0 | | | | | | | |
| Payment of Debt | 313,918 | 151,959 | 82,425 | 0 | 0 | | | | | | | |
| Ending Cash Balance | 726,769 | 854,451 | 865,319 | 989,767 | 1,082,925 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Cash Funds Available - Sewer Debt Service | | | | | | | | | | | | |
| Operating Cash | 5,552,617 | 5,382,018 | 5,601,149 | 5,640,127 | 6,024,004 | | | | | | | |
| Total | 6,279,386 | 6,236,469 | 6,466,468 | 6,629,894 | 7,106,929 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

No Assurance is provided on these Financial Statements

Roxborough Water & Sanitation District
Property Tax
Schedule
2022

SUMMARY - DOUGLAS & JEFFERSON COUNTIES

| | 2022 | | | | | | | 2022 | | | | | |
|-----------|----------------|--|--------------------------|----------|------------------|-------------|-------------------------|-----------------------|---|--------|-----------------------|---|---------|
| | Property Taxes | Delinquent Tax, Rebates and Abatements | Specific Ownership Taxes | Interest | Treasurer's Fees | HB 1006 Tax | HB 1006 Treasurer's Fee | Total Amount Received | Percentage of Levied Taxes Received Monthly | Y-T-D | Total Amount Received | Percentage of Levied Taxes Received Monthly | Y-T-D |
| January | \$ 202 | | \$ 13,650 | | \$ 2 | | | \$ 13,854 | 0.01% | 0.01% | \$ 13,854 | 0.49% | 0.49% |
| February | \$ 32,919 | | \$ 18,104 | | \$ (494) | | | \$ 50,529 | 1.58% | 1.59% | \$ 50,529 | 2.74% | 3.23% |
| March | \$ 657,250 | | \$ 16,111 | | \$ (9,859) | | | \$ 663,502 | 31.55% | 33.13% | \$ 663,502 | 35.96% | 39.19% |
| April | \$ 138,053 | | \$ 21,668 | | \$ (2,071) | | | \$ 157,650 | 6.63% | 39.76% | \$ 157,650 | 8.54% | 47.73% |
| May | \$ 1,159,878 | | \$ 18,016 | | \$ (17,383) | | | \$ 1,160,511 | 55.67% | 95.43% | \$ 1,160,511 | 62.90% | 110.63% |
| June | | | | | | | | \$ - | 0.00% | 95.43% | \$ - | 0.00% | 110.63% |
| July | | | | | | | | \$ - | 0.00% | 95.43% | \$ - | 0.00% | 110.63% |
| August | | | | | | | | \$ - | 0.00% | 95.43% | \$ - | 0.00% | 110.63% |
| September | | | | | | | | \$ - | 0.00% | 95.43% | \$ - | 0.00% | 110.63% |
| October | | | | | | | | \$ - | 0.00% | 95.43% | \$ - | 0.00% | 110.63% |
| November | | | | | | | | \$ - | 0.00% | 95.43% | \$ - | 0.00% | 110.63% |
| December | | | | | | | | \$ - | 0.00% | 95.43% | \$ - | 0.00% | 110.63% |
| TOTAL | \$ 1,988,302 | \$ - | \$ 87,549 | \$ - | \$ (29,805) | \$ - | \$ - | \$ 2,046,046 | 95.43% | 95.43% | \$ 2,046,046 | 110.63% | 110.63% |

No Assurance is provided on these Financial Statements
18



ROXBOROUGH WATER AND SANITATION DISTRICT

The Roxborough Water & Sanitation District and Plum Valley Heights Subdistrict of the Roxborough Water & Sanitation District Regular Board meeting will be held in the Community Room at the West Metro Fire Station #15 located at 6222 N Roxborough Park Rd, Littleton, CO 80125. This meeting can also be accessed via video conference at **ZOOM Meeting ID 874 5981 8759; Password: 694389**

Date: Wednesday, July 20, 2022
Time 8:00 am

Board of Directors

Dave Bane, President
Ken Maas, Vice President
Keith Lehmann, Secretary
Christine Thomas, Treasurer
John Kim, Assistant Secretary

Term Expiration

5/2023
5/2023
5/2025
5/2025
5/2025

- I. Call to Order as the Roxborough Water And Sanitation District (RWSD) Board of Directors regular meeting/Declaration of Quorum/Disclosure of Conflicts of Interest
- II. Public Comment/Public Comment on items not on Agenda
- III. **CONVENE AS THE BOARD OF THE PLUM VALLEY HEIGHTS (PVH) SUBDISTRICT OF THE RWSD**
- IV. Consent Agenda
 - a. Approve the Minutes of the Regular Meeting of the PVH Subdistrict which is contained in and is part of the Minutes of the Roxborough Water & Sanitation District Minutes for the Regular Meeting on June 15, 2022.
- V. Staff Reports
 - a. General Manager’s Report
 - b. Financial Reports
- VI. **Board Action Items:**
 - a. **Approve the 2021 Audit as presented by The Adams Group at the June 15, 2022, Board Meeting**

ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND RECONVENE AS THE RWSD BOARD

- VII. Consent Agenda
 - a. Approve the Minutes of the Regular Meeting of the RWSD on June 15, 2020.
 - b. Ratify Payrolls for June 30 and July 15, 2022
 - c. Ratify Payments since June 16, 2022:
 - d. Approve Payments of Claims:
 - e. Approve Pay App #5 for the WTP HSP Serving DWSD in the amount of \$87,219.10
 - f. Approve Pay App #3 for the Rampart Range Road Transmission Main Replacement in the amount of \$322,618.79
- VIII. Staff Reports
 - a. General Manager’s Report
 - b. Legal Counsel Report
 - c. Operation Director’s Report
 - d. Engineering Report/Water Use Graphs
 - e. Financial Report
- IX. **Board Action Items:**
 - a. **Approve the 2021 Audit as presented by The Adams Group at the June 15, 2022, Board Meeting**
 - b. **Approve the 2022 Emergency Interconnect Agreement with Denver Water**
- X. **Adjourn**

**AGREEMENT FOR A TREATED WATER EMERGENCY INTERCONNECTION
AMONG DENVER WATER AND ROXBOROUGH WATER AND SANITATION
DISTRICT**

THIS AGREEMENT is made and entered into as of the _____ day of July, 2022, between the CITY AND COUNTY OF DENVER, acting by and through its BOARD OF WATER COMMISSIONERS ("Denver Water"), a municipal corporation of the State of Colorado, and ROXBOROUGH WATER AND SANITATION DISTRICT ("Roxborough"), a special district duly organized under the laws of the State of Colorado.

WHEREAS, Denver Water owns and operates a municipal water supply system that provides water supply for inhabitants of the City and County of Denver and by contract to certain areas outside the boundaries of the City and County of Denver;

WHEREAS, Roxborough owns and operates a water supply system that provides water service for inhabitants of Roxborough; and

WHEREAS, Denver Water and Roxborough wish to enter into an interconnection agreement that allows Denver Water's and Roxborough's separate water systems to be connected in such a manner that Denver Water could assist Roxborough in providing water service during an emergency;

NOW THEREFORE, Roxborough and Denver Water agree as follows:

1. Treated Water Interconnections. There are currently 2 locations where Denver Water and Roxborough desire to have interconnections. The approximate location of the interconnections is shown on the map attached hereto as **Exhibit A**. The following details regarding each location are described in **Exhibit B**.:

- Ownership
- Maintenance Responsibility
- Inspections
- Activation procedure
- Responsibility for operation

2. This Agreement may be amended, modified, or changed in whole or in part only by written agreement duly authorized and executed in writing.

3. Use of Interconnections. An interconnection shall only be used in the event of an emergency and if Denver Water is capable of providing water service. An emergency for the purposes of this Agreement is a main break, pump, motor, power or other system failure which causes partial or total inability of Roxborough's system to provide fire

protection or municipal service. A shortage of untreated (raw) water available to Roxborough's system shall not be deemed an emergency. Denver Water, in its sole discretion, shall make the final determination as to whether an emergency exists and whether Denver Water is capable of providing water service. When Roxborough is receiving water through a Denver Water Interconnection, Roxborough shall, where applicable, operate its system in accordance with Denver Water's Engineering Standards and Operating Rules and the Operating Procedures attached as **Exhibit B**. Any water provided herein shall be used for purposes consistent with Denver Water's water right decrees, and within the legal boundaries of Roxborough's service area, together with amendments or expansions of those boundaries, provided that the service area must be within the area that is reasonably integrated with the development of the City and County of Denver.

4. Term. This Agreement shall have a term of five years. At the end of the five-year term, this Agreement shall automatically be extended for additional one-year periods unless terminated in writing by either party at least 60 days prior to such automatic extension. Should Roxborough fail to fully comply with the terms of this Agreement and fail to rectify such non-compliance within thirty (30) calendar days of receipt of written notice of non-compliance from Denver Water, access to Denver Water Interconnections shall be disconnected and this Agreement shall terminate and be of no further force and effect. In the event of termination, Roxborough shall bear all expenses to disconnect its access to Denver Water Interconnections.

5. Ownership and Maintenance.

a. Roxborough shall own the backflow prevention device and the pipes, meter vault and other appurtenances that constitute Denver Water Interconnections as described in **Exhibit B**. Denver Water shall own and maintain its facilities up to the connection to Roxborough's facilities at the Conduit 133 connection near the intersection of Rampart Range Road and West Waterton Road and Conduit 27 connection near Roxborough's treatment plant as shown in **Exhibit A**. Denver Water assumes no responsibility for any facility downstream of the connection point.

b. Denver Water shall calibrate and be responsible for maintaining the meter at Denver Water Interconnection. Roxborough agrees to reimburse Denver Water for any costs incurred in calibration and maintenance of the meter, including repair and replacement determined by Denver Water to be necessary.

c. Denver Water, Roxborough shall make periodic inspections of Denver Water Interconnection to ensure that the facilities are being used in compliance with this Agreement.

6. Request for Activation. In the event of an emergency, as defined herein, Roxborough shall request Denver Water to activate one or both of Denver Water Interconnections to deliver water into Roxborough's system. The request for activation shall be given by telephone during regular business hours to the Chief of Water

Resource Strategy or to Denver Water's Dispatcher after regular business hours. If Denver Water approves a request to activate a Denver Water Interconnection, Denver Water employees shall notify Roxborough's employees the interconnect can be activated. A Denver Water employee must be present when the interconnect is activated. Roxborough shall notify Denver Water when its system has been restored to normal operating conditions. Denver Water's employees will then notify Roxborough employees to deactivate the Interconnection. The valves of Denver Water Interconnections shall be physically locked at all other times. For activation duration longer than 48-hours, Roxborough shall provide an update to Denver Water every 24-hours until normal operating conditions are restored unless otherwise agreed upon by Denver Water.

7. Rate for Emergency Water. Roxborough shall pay Denver Water for all water delivered through the interconnections at Denver Water's then current treated water service rate for customers outside Denver Water's Combined Service Area, and any applicable surcharges, including a west slope charge under the Colorado River Cooperative Agreement. In addition to the volumetric charge, Roxborough shall be assessed the current monthly fixed service charge by meter size when the interconnect is activated. If the activation exceeds one month, a monthly charge shall be assessed for the second month. Roxborough shall report the number of gallons used to Denver Water within 24 hours of completing the operation of Denver Water Interconnection pursuant to this Agreement. Payment for such usage will be made to Denver Water within 15 days of the date on Denver Water's invoice.

8. Commingling of Water. This Agreement provides for the possible commingling of potable water from sources controlled by Roxborough with potable water from sources controlled by Denver Water. Roxborough agrees that it is responsible for maintaining potable water quality in compliance with federal and state drinking water standards in its service area beyond the isolating valves of the Interconnections. In this regard, to the extent it legally may, Roxborough expressly bind itself to indemnify, defend and hold harmless Denver Water, its officers, agents, employees and insurers against any liability, loss, damage, fine, sanction, penalty, demand, action, cause of action or expense (including court costs and attorneys' fees) sustained or brought by any person, firm, corporation or other entity or from a failure of Roxborough to comply with applicable federal or state drinking water standards, in connection with or in any way arising from the commingling of water delivered under this Agreement. Neither of the parties waives any provision of the Colorado Governmental Immunity Act.

9. Backflow Prevention Requirement. If a backflow prevention device is not already installed at interconnect location, a device must be installed meeting the current Denver Water Engineering Standards within two-years of the effective date of this Agreement. The plans must be submitted and approved through the Denver Water plan review process meeting the Engineering Standards and inspected by Denver Water for final sign-off before activation may occur. Regular testing and reporting must comply with Denver Water Engineering Standards and Operating Rules.

10. Water Pressure. Denver Water makes no guarantee concerning the pressure or

flow rate of water delivered through the Interconnections. Roxborough recognizes that significant pressure fluctuations may occur and agrees that Denver Water shall not be responsible for any damage attributable to pressure. Denver Water, at times, may need to remove facilities for maintenance and may not be able to supply water to the Interconnections.

11. Water Treatment. Nothing herein shall be deemed or construed as creating an obligation on Denver Water to separate water delivered under this Agreement from any material added to it in use by Roxborough or their customers or as creating any obligation on Denver Water regarding purification of the total mass after use by Roxborough and their customers. Nothing contained herein shall be deemed as imposing on Roxborough any obligation to purify water after use by Roxborough or its customers, any such obligation, if it exists, arising without respect to anything contained in this Agreement.

12. Dominion over Water. All water delivered by Denver Water under this Agreement shall be on a leasehold basis only for purposes for which Denver Water's water rights have been decreed. Neither Roxborough nor their customers shall have any right to make a succession of uses of water delivered under this Agreement. Upon completion of the primary use, all dominion over the water provided hereunder reverts completely to Denver Water. Except as herein specifically provided, all property rights to the water to be furnished hereunder by Denver Water are reserved in Denver Water. Roxborough is not obligated to create any particular volume of return flow. Roxborough shall keep records of effluent discharge and shall assist Denver Water in accounting for Denver Water's water.

13. Consequence of Loss of Dominion. In the event Denver Water's dominion over the return flows is lost as a result of deliveries hereunder, Denver Water may terminate this Agreement immediately.

14. Indemnification. To the extent it legally may, Roxborough shall indemnify, defend, and hold harmless Denver Water from and against all claims including third party claims, damages, costs, liabilities, and court awards, including expenses, and reasonable attorney fees, to the extent caused by the negligence or any wrongful act, error, or omission of Roxborough, its officers, employees, elected officials or agents related to the emergency delivery of water through an interconnection hereunder. Denver Water shall provide Roxborough with prompt notice of any claim for which it may be liable hereunder.

15. Colorado Governmental Immunity Act. Nothing contained in this Agreement shall be considered or construed to be a waiver, in whole or in part, of any of the protections, immunities, or privileges afforded the Parties pursuant to the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, et seq.

16. Denver Charter. This Agreement is made under and conformable to the provisions of the Article X of the Charter of the City and County of Denver, which controls the operation of the Denver Municipal Water System. Insofar as applicable, the

Charter provisions are incorporated herein and made a part hereof by this reference and shall supersede any apparently conflicting provision otherwise contained in this Agreement.

17. Venue. This Agreement shall be deemed to be performable in the City and County of Denver, Colorado notwithstanding that either party may find it necessary to take steps in furtherance thereof outside of the City and County. Venue for resolution of any dispute resulting in litigation shall be the Colorado District Court for Denver County. This Agreement shall be governed by and construed under the laws of the State of Colorado.

18. Replacement of Previous Agreements. The terms and conditions of this Agreement replace any previous regarding its subject matter. Specifically, this Agreement terminates, replaces and supersedes that Agreement for Treated Water Emergency Interconnections between Denver Water and Roxborough and Sanitation District dated August 8, 2012.

19. No Operating Obligation. Nothing herein shall be deemed or construed as creating any obligation on Denver Water to operate its facilities in any particular manner.

20. Assignment. No assignment by either party of its rights under this contract shall be binding on the other unless the other party shall have assented to such assignment with the same formality as employed in the execution of this Agreement.

21. Waiver. No party shall waive its rights hereunder by failing to exercise its rights; any such failure shall not affect the right of such party to exercise at some future time the rights not previously exercised.

22. Remedies. None of the remedies provided for under this Agreement need to be exhausted or exercised as a prerequisite to either party's pursuit of further relief to which it may be entitled.

23. Notice. Notice for purposes of this Agreement shall be sent to:

If to Roxborough:

Roxborough Water and Sanitation District
Barbara Biggs
General Manager
6222 North Roxborough Park Road
Littleton, CO 80125
barbara@roxwater.org

If to Denver Water:

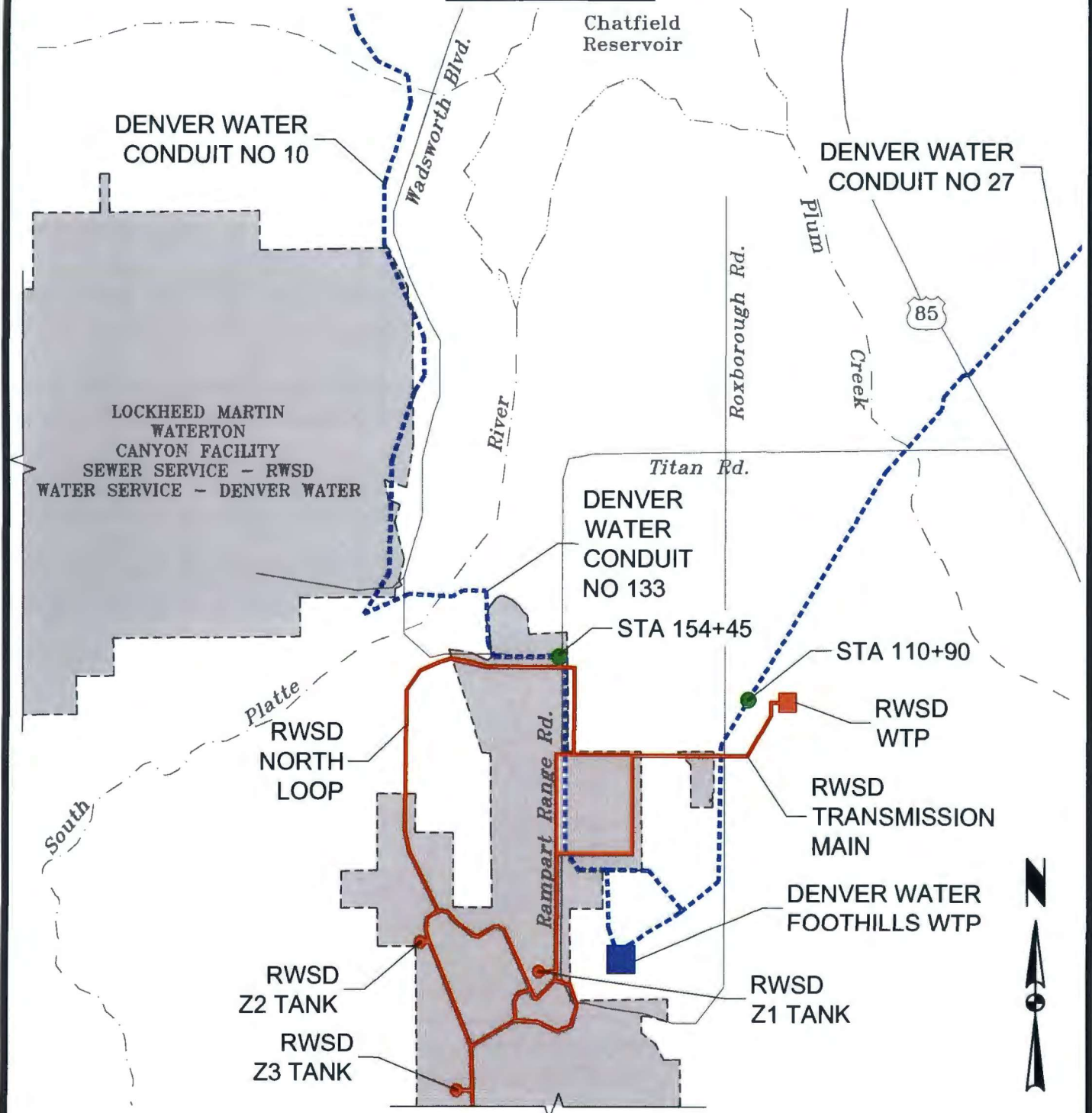
Distributor Relations Manager
Denver Water Department
1600 West 12th Avenue
Denver, Colorado 80204
Julie.Seagren@denverwater.org

24. Entire Agreement. This Agreement constitutes the entire agreement between Denver Water and the Consultant and replaces all prior written or oral agreements and understandings with regard to the subject matter herein. It may be altered, amended, or repealed only by a duly executed written instrument. The terms of this Agreement shall control in the event of any conflict between the terms of the Agreement and any documents or exhibits attached or incorporated into the Agreement.

25. Effective Date. This Agreement shall become effective on the date it is fully signed by Denver Water.

26. Electronic Signatures and Records. ~~Roxborough~~~~The Consultant~~ consents to the use of electronic signatures by Denver Water. The Agreement, and any other documents requiring a signature hereunder, may be signed electronically in the manner specified by Denver Water. The Parties agree not to deny the legal effect or enforceability of the Agreement solely because it is in electronic form or because an electronic record was used in its formation. The Parties agree not to object to the admissibility of the Agreement in the form of an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the ground that it is an electronic record or electronic signature or that it is not in its original form or is not an original.

EXHIBIT A-1



VICINITY MAP
SCALE: 1" = 5,000'

LEDGEND

- RWSD FACILITIES
- - - DENVER WATER FACILITIES
- RWSD DISTRICT BOUNDARY
- CONNECTION LOCATIONS


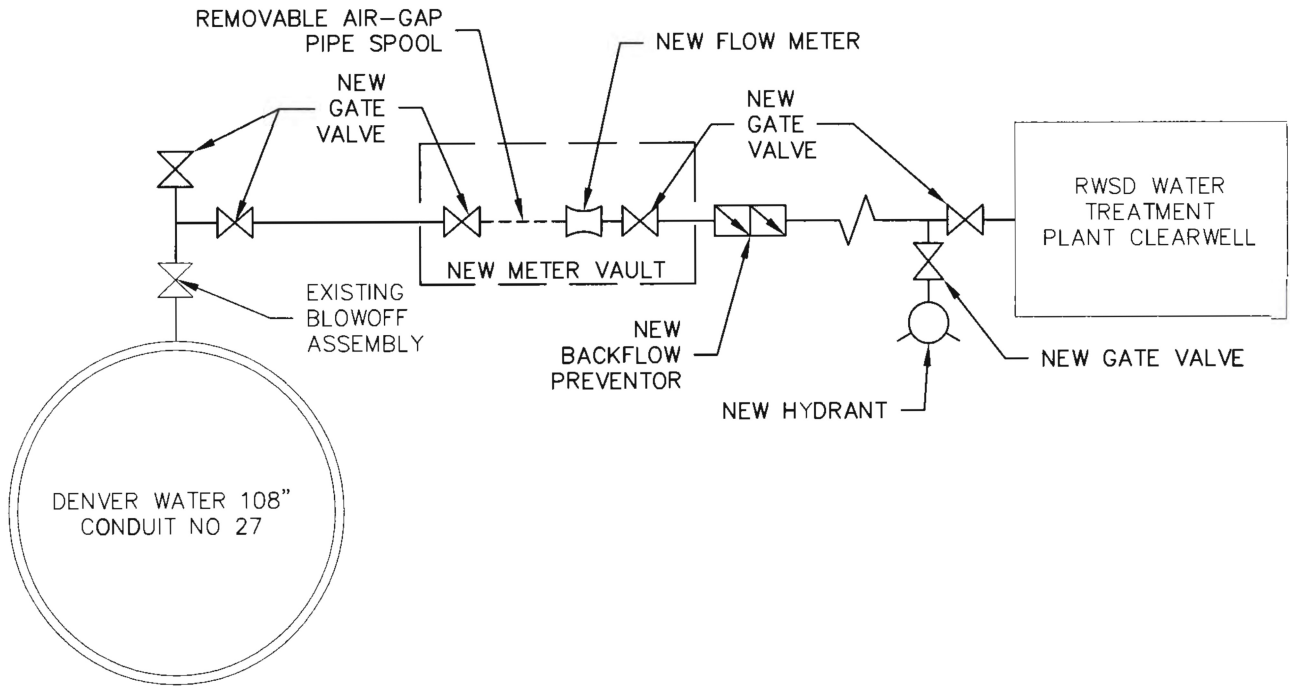
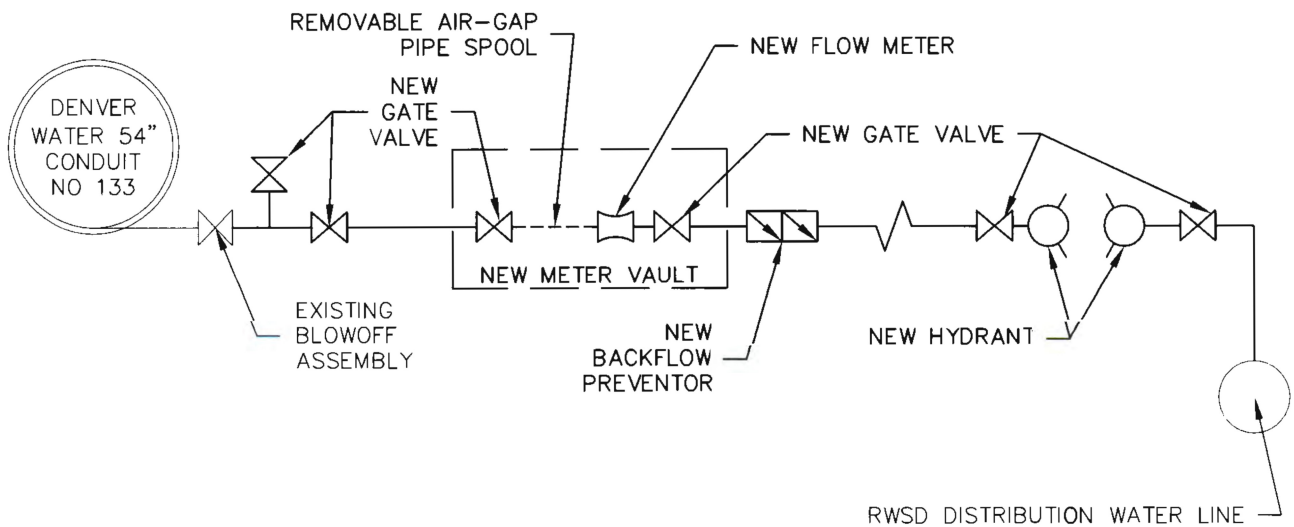
| | |
|--|-----------------------|
| ROXBOROUGH WATER AND SANITATION DISTRICT | |
| DENVER WATER EMERGENCY INTERCONNECT | |
| CONNECTION LOCATIONS | |
|  TST TST INFRASTRUCTURE, LLC Consulting Engineers | JOB NO. 001.236.00 |
| DATE JUNE, 2012 | |

EXHIBIT A-1



CONDUIT NO 27 CONNECTION SCHEMATIC



CONDUIT NO 133 CONNECTION SCHEMATIC

| | |
|--|--|
| ROXBOROUGH WATER AND SANITATION DISTRICT | |
| <p>TST TST INFRASTRUCTURE, LLC Consulting Engineers</p> | DENVER WATER EMERGENCY INTERCONNECT |
| | CONNECTION SCHEMATIC |
| JOB NO. 001.236.00 | DATE JUNE, 2012 |

Exhibit B

Interconnect 1

Information Date: July 1, 2022

Interconnect Name: Denver/Roxborough Interconnect 1 – Conduit 27 at Sta. 110+90

Status: Active

Type: In-line meters, valves, reduced pressure backflow prevention.
One-way flow from Denver Water to Roxborough.

Ownership: Ownership of meter, valves, vaults: Roxborough

Maintenance: Roxborough shall maintain the vault. All maintenance costs shall be solely borne by Roxborough.

Operator: Roxborough

Activation Procedure: Roxborough shall notify the Chief of Water Resource Strategy during business hours or to Denver Water's Dispatcher after hours. Denver Water will unlock the valve on the Interconnect. Roxborough and will be responsible for operating the Interconnect isolation valves.

Roxborough Contacts: Operations Manager, 303-~~870-8837739-7370~~ -
On Call Phone after hours emergency 303-~~979-7286739-6741~~

DW Contacts: Chief of Water Resource Strategy, 303-628-6276
Dispatch, 303-628-6000
After hours emergency, 303-628-6801.

Interconnect 2

Information Date: July 1, 2022

Interconnect Name: Denver/Roxborough Interconnect 2 – Conduit 133 at Sta. 154+45

Status: Active

Type: In-line meters, valves, reduced pressure backflow prevention.
One-way flow from Denver Water to Roxborough.

Ownership: Ownership of meter, valves, vaults: Roxborough

Maintenance: Roxborough shall maintain the vault. All maintenance costs shall be solely borne by Roxborough.

Operator: Roxborough

Activation Procedure: Roxborough shall notify the Chief of Water Resource Strategy during business hours or to Denver Water's Dispatcher after hours. Denver Water will unlock the valve on the Interconnect. Roxborough and will be responsible for operating the Interconnect isolation valves.

Roxborough Contacts: Operations Manager, 303-~~870-8837739-7370~~
On Call Phone after hours emergency 303-~~979-7286739-6741~~

DW Contacts: Chief of Water Resource Strategy, 303-628-6276
Dispatch, 303-628-6000
After hours emergency, 303-628-6801.