

**Roxborough Water and Sanitation District  
General Manager's Report  
August 19, 2020**

**Information only**

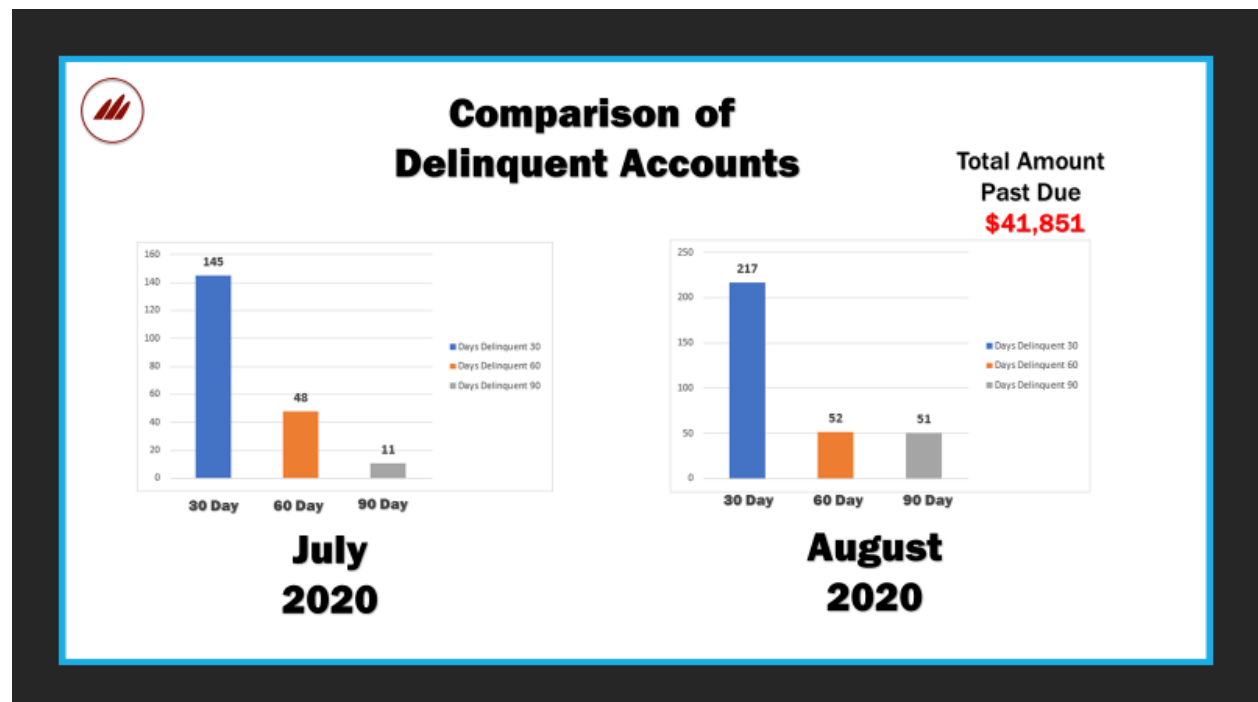
**General Update:**

- I've attached a list of breakout sessions available through the virtual SDA Conference highlighting those I think might be of most interest to Board members. Please let Cindy know if you want to be registered for the virtual event.
- I've attached an explanation of the District's rates and charges. This has also been posted on the District's website ([www.roxwater.org](http://www.roxwater.org)).

**Information only**

**Operations During COVID-19 Pandemic:**

- No staff illnesses have been reported.
- As of August 4, 2020, there were 51 accounts 90 days or more past due, compared to 11 in July, with total monthly charges past due of \$41,851, up from \$15,550 in June.
  - Total amount due includes invoices for Availability of Service Charges that are not technically past due until the end of the quarter.
  - Cindy and I have started the process of reaching out to customers with high balances to develop repayment plans.



**Information only****Dominion/Sterling Ranch:**

- Overall operations going well.
- Construction of the relocated 12" water line near Rampart and Waterton should be complete by the Board meeting. Sterling Ranch is developing a proposal to address electrical switch boxes in the easement for the water line.
- Preconstruction meeting on the Douglas County/Mile High Flood District Project east of Rampart near Village Circle East held on August 12. All District comments have been addressed.
- We hope to be able to present final terms for temporary and permanent capacity in the District's Wastewater Conveyance System at the Board meeting.
- The District has 2 water lines in easements provided by Sterling Ranch – the 12" water line to Plum Valley Heights and the 24" transmission line from the water treatment plant to the Zone 1 tank. Sterling Ranch is obligated under both easements to relocate these lines if there are conflicts with their development. Sterling Ranch is developing a proposal to avoid relocation of the water line to Plum Valley Heights for Roxborough consideration and has directed their engineers to design the relocation of the 24" transmission line.

**Information only****Ravenna:**

- Nothing new to report this month.

**Information only****Water Irrigation:**

- Nothing new to report this month.

**Information only****Public Outreach:**

- Posted detailed explanation of rates and charges on the website.
- Completed a blog post on Operations staff as essential workers during the pandemic and added a "Thank an Operator" option on the website.
- Planning a blog post on lead and copper sampling and profiling individual Operations staff.