

RECORD OF PROCEEDINGS

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH WATER
AND SANITATION DISTRICT AND THE BOARD OF DIRECTORS OF THE PLUM VALLEY HEIGHTS SUBDISTRICT
OF ROXBOROUGH WATER AND SANITATION DISTRICT HELD
March 15, 2023**

A regular meeting of the Board of Directors of the Roxborough Water and Sanitation District and the Board of Directors of the Plum Valley Heights Subdistrict was held on March 15, 2023, at 8:00 a.m. The meeting was conducted in person and via Zoom meeting. Notice of the meeting and the Zoom ID and Password were duly posted at the District's Administrative Offices and on the District's website, as required by State law.

ATTENDANCE:

<u>Directors:</u>	Dave Bane	President	
	Ken Maas	Vice President	
	Keith Lehmann	Secretary	
	Christine Thomas	Treasurer	
	John Kim	Assistant Secretary	
<u>Consultants:</u>	Bill Goetz/Christy Kline, TST Infrastructure, LLC		
	Ted Snailum, TWS Financial		
	Alan Pogue, Icenogle Seaver Pogue, PC (via zoom)		
<u>RWSD Staff:</u>	Barbara Biggs	<u>Residents:</u>	Stephen Throneberry (via zoom)
	Mike Marcum		Jim Gulliford
	Lisa Hoover		Loren McFall
	Lucie Taylor		Fran Santagata
	Dorice Vidger		

CALL TO ORDER:

The meeting of the Roxborough Water and Sanitation District (RWSD) Board of Directors was called to order at 8:00 a.m. by Director Bane, it was established that a quorum was in attendance and there were no conflicts of interest to disclose.

PUBLIC HEARING ON RATES AND CHARGES

Director Bane opened the public hearing on rates at 8:01 a.m. Ms. Biggs provided the rate presentation and addressed questions from the Board of Directors. Following the presentation, public comments and questions were addressed.

PLUM VALLEY HEIGHTS SUBDISTRICT:

Upon a motion by Director Lehmann, second by Director Maas, and unanimous vote, the Board convened as the Board of the Plum Valley Heights (PVH) Subdistrict of Roxborough Water and Sanitation District.

CONSENT AGENDA:

Upon a motion by Director Lehmann, second by Director Thomas, and unanimous vote, the Board approved the Consent Agenda which consisted of the minutes of the Regular Meeting of the PVH Subdistrict which are contained in and part of the Minutes of the Roxborough Water & Sanitation District Minutes for the Regular Meeting on February 15, 2023.

GENERAL MANAGER'S REPORT:

Ms. Biggs provided a report on recent activities in the Plum Valley Heights Subdistrict. A copy of Ms. Biggs' report is attached to these minutes.

FINANCIAL PVH:

Ted Snailum of TWS Financial presented the January 2023 Financial Recap for Plum Valley Heights. Upon a motion from Director Lehmann, second by Director Thomas, and unanimous vote, the Board approved the January 2023 financial reports for Plum Valley Heights.

BOARD ACTION ITEMS:

Consideration of Resolution No. 23-03-01 Approving and Adopting Changes to the District’s Water and Wastewater Service Rates and Charges - Upon a motion by Director Lehmann, second by Director Thomas, and unanimous vote, the Board approved Resolution No 23-03-01.

ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND RECONVENE AS THE ROXBOROUGH WATER AND SANITATION DISTRICT BOARD:

Upon a motion by Director Lehman, second by Director Thomas, and unanimous vote, the Board adjourned as the Subdistrict Board and reconvened as the RWSD Board.

CONSENT AGENDA:

Upon a motion from Director Lehmann, second by Director Thomas, and unanimous vote, the Board approved the Consent Agenda which consisted of:

I. Consent Agenda

- a. Approved the Minutes of the Regular Meeting of the RWSD Board on February 15, 2023.
- b. Ratified Payrolls for February 28 and March 15
- c. Ratified Payments since February 15, 2023: Checks – 102334-102353, 102355-102368, 102372,102373, 102376-102382, 102387-102390, 102393
- d. Approved Payments of Claims: Checks – 10233, 102354, 102370, 102371, 102374, 102375, 102383, 102385, 102376, 102391, 102392
- e. Approved Change Order #4 for the WTP HSP Service DWSD in the amount of \$0.00 and 133 days to substantial completion and 169 days to final completion
- f. Approved Change Order #A.4 for the WTP HSP Serving DWSD in the amount of \$0.00 and 82 days
- g. Approved Pay App #13 for the WTP HSP Serving DWSD in the amount of \$121,689.80
- h. Approved Pay App #5 for the Pump 201 Addition to Roxborough Lift Station in the amount of \$8,183.10
- i. Approved Pay App #10 for the Rampart Range Road Transmission Main Replacement Project in the amount of \$77,239.86

GENERAL MANAGER’S REPORT:

Ms. Biggs provided the General Manager’s Report. A copy of Ms. Biggs’ report is attached to these minutes.

LEGAL COUNSEL REPORT:

Mr. Pogue reported that ballots for the Board of Director election will be mailed between April 10th and 17th. Votes are required to be received by 7:00 p.m. on May 2, 2023. Vote tabulation will occur on May 2, 2023, and unofficial results will be available by 9 p.m. and will be communicated to the General Manager, all candidates, and the current Board of Directors. The official results will not be available until for approximately 2 weeks and will be posted on the RWSD website.

OPERATIONS:

Ms. Marcum provided the Operations Report. A copy of Mr. Marcum’s report is attached to these minutes.

ENGINEERING:

Mr. Goetz, of TST Infrastructure, provided the engineering status report to the Board. A copy of Mr. Goetz’ report is attached to these minutes.

FINANCIAL RWSD:

Ted Snailum, of TWS Financial, presented the January 2023 RWSD Financial Statements to the Board. Upon a motion by Director Thomas, second by Director Lehman, and unanimous vote, the January 2023 financial reports were approved.

BOARD ACTION ITEMS:

- a. **Consideration of Resolution No. 23-03-01 Approving and Adopting Changes to the District's Water and Wastewater Service Rates and Charges** - Upon a motion by Director Lehmann, second by Director Maas, and unanimous vote, the Board approved Resolution No. 23-03-01.
- a. **First Amendment to the Purchase and Sale Agreement with the Town of Castle Rock** - Upon a motion by Director Lehmann, second by Director Thomas, and unanimous vote, the Board approved the First Amendment to the Purchase and Sale Agreement with the Town of Castle Rock.
- b. **Rampart Range Road Transmission Main Replacement Project Change Order #6 adding \$49,866.11** - Upon a motion by Director Lehmann, second by Director Thomas, and unanimous vote, the Board approved Rampart Range Road Transmission Main Replacement Project Change Order #6 adding \$49,866.11.

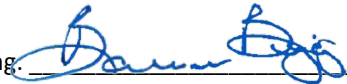
EXECUTIVE SESSION:

Upon a motion by Director Lehman, second by Director Thomas, and unanimous vote, the Board entered executive session at 10:33 a.m. pursuant to Section 24-6-402(4)(b), C.R.S. to receive legal advice from general counsel related to operation of the District's water system and water supply. Upon a motion by Director Lehman, Second by Director Thomas, and unanimous vote, the Board adjourned the executive session at 11:05 a.m. No action was taken during the executive session.

ADJOURN:

Upon a motion by Director Lehman, second by Director Thomas, and unanimous vote, the meeting was adjourned at 11:05 a.m.

Secretary of the meeting.





ROXBOROUGH WATER AND SANITATION DISTRICT

General Manager's Report

Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District

March 15, 2023

Valley View Christian Church:

- I believe we have reached agreement with the Property Owners Association over the permanent and temporary construction easements.
- TST has prepared a Preliminary Design Report for the project. We'll be scheduling a meeting with the church representatives to discuss.
- We reached out to two property owners regarding the connection to the water main. The Koppels understood the project and agreed to provide a temporary construction easement. The Kelly and Robert Buszkiewicz have requested an on-site meeting to discuss the project and the impact to their property.
- The Church has provided another \$50,000 to fund the continued design and engineering.

Titan Road Industrial Park:

- Construction has commenced. TST will provide inspection services funded by the property developer.

McMakin Property:

- Nothing new to report.

**Roxborough Water and Sanitation - PVH
Financial Recap
January 31, 2023**

General Fund

1. Property taxes collected for the month total \$ 0
2. Specific ownership taxes collected for the month total \$ 2,864
3. Paid \$ 1000 for monthly accounting fees.
4. Paid \$ 266 for monthly legal fees.
5. Paid \$ 115,447 for CWCB debt service



ROXBOROUGH WATER AND SANITATION DISTRICT

General Manager’s Report March 15, 2023

Information Only

Annual Report on Cybersecurity:

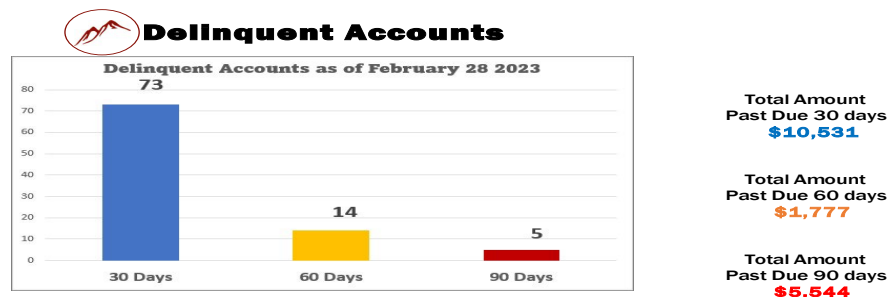
- The CSD Pool requires an annual report to the Board of Directors on our cybersecurity efforts.
 - The District does not now, nor has it ever, stored customer Personal Identifiable Information on our system.
 - All issues identified in the NetDiligence Quiet Audit cyber assessment have been addressed.
 - In the past 12 months, the District has replaced all firewalls, patched all identified vulnerabilities, and continued to implement additional cybersecurity enhancements.

Lockheed Martin Mercury Discharge:

- Attached to this report are two letters that have been sent to Lockheed Martin regarding a discharge of mercury to the sanitary sewer system.
 - In June and September of 2022 Lockheed Martin was found to be in Significant Noncompliance of its industrial waste permit issued by South Platte Renew due to the discharge of mercury.
 - Roxborough was notified of the issue in January 2023.
 - Under Lockheed’s Inclusion Agreement they are prohibited from any discharge that negatively impacts RWSD’s system.
 - We are concerned there could be contamination that has settled in the lift stations or pipelines. We are requiring Lockheed to clean the wet wells at both lift stations and associated pipelines and properly dispose of the material.
 - South Platte Renew has agreed to sample the sludge in both lift stations.

Past Due Accounts:

- As of February 28, we had 5 accounts with a past due balance of \$5,544, compared to 6 accounts with a past due balance of \$5,020 as of January 31.
- We had 14 properties on the shut off list last week, and 4 were shut off. Two paid and had service restored the same day, and the other 2 remain shut off. One property appears to be vacant and the status of the other is unclear. We have no contact information for either property owner so no way to contact them directly.



February 2023



ROXBOROUGH WATER AND SANITATION DISTRICT

Dominion Water and Sanitation District/Sterling Ranch:

- We continue to provide temporary service to Sterling Ranch Filing 4. Sterling Ranch Development Co. has been cooperating on the limitations on construction water.
- Dominion continues to provide updates on their addition of chemical feed at the Titan Road lift station for odor control, but we continue to get odor complaints. Currently there seems to be a delay in obtaining permits from the County. Dominion still expects to have a chemical feed system in place by the second quarter of 2023.
- There were an additional 29 Certificates of Occupancy (CO) issued in Sterling Ranch in January bringing the total number of COs that have been issued in Sterling Ranch to 1,937 for a monthly Wastewater Operations Charge of \$38,740.
- Year to date development summary:



- The next \$1M Capital Improvements fee is due from Dominion when they reach 2,000 EQRs. This will bring the total Capital Improvement funds paid to date to \$3M of the \$5M required under the Wastewater Conveyance Agreement. Dominion was assessed 50% of the cost of the 2022 lift station pump replacement project against this fund as a wastewater capacity improvement and will be assessed 50% of the cost to replace the emergency backup generator at the lift station planned for 2023.
- Under the Wastewater Conveyance Agreement, Dominion has a Capital Asset Lease Payment due by March 31 of each year based on the number of EQRs connected to the system as of December 31 of the previous year. The March 2023 invoice is \$200,000 based on 1,875 EQRs on 12/31/2022.
- Under the Purchase and Sale Agreement for the Wastewater Treatment Plant, RWSD tracks new building permits issued in Sterling Ranch. Dominion is invoiced \$300 for each residential equivalent building permit in the prior year.





ROXBOROUGH WATER AND SANITATION DISTRICT

Projects:

- The sewer lining project in the Park has resulted in complaints from a homeowner regarding oil and hydraulic fluid spills. The contractor is addressing the issues to the best of their ability, and we have asked that they be more careful going forward.
- The permanent VFD for Dominion's high-zone pump was delivered and installed. Dominion has asked to be allowed to pay for the project rather than finance it for 5 years. The District will include a project management fee in the costs.
- South entrance gate to the water treatment plant is complete and it is operational; and work is ongoing the conversion of the backwash pond to an emergency containment basin.
- The Rampart Range Road Transmission Main Replacement Project is complete, and restoration of the staging area began this week.
- The District's risk and resilience analysis completed under the American Water Infrastructure Act identified the need to implement added security at all water tanks and pump stations. Due to repeated issues with trespassing at the Zone 1 Tank site, we will be installing fencing around both tanks, the pump station building, and the access to the site from Blue Mesa Way. The District has an easement from RVMD for the site that allows the District to install fencing, but RVMD is objecting to the extent of the fence. The purpose of the fence is to protect both tanks and the pump station building, which determined the extent. We are proposing a 6-foot wrought iron fence to try to avoid complaints about aesthetics and are working through the RVMD issues.

Public Outreach/Opportunities:

- We submitted a request to Senator John Hickenlooper for Congressionally Directed Spending for upgrades to the distribution system pump stations. This is a \$5+ million project that includes replacing pumps and associated electrical equipment that have reached the end of its useful life and the addition of an emergency backup generator at the Zone 3 Tank. Many thanks to Commissioner Lora Thomas for writing a letter of support for our request.
- We are working on getting bios for all 10 candidates for the Board for the May election. So far, we've received 7 of the 10. All bios will be posted on the District's website.
- We are once again participating in Resource Central's Garden in a Box program to encourage residents to replace turf with water-efficient landscaping. All of our \$25 coupons were taken within 2 days of the start of this year's program.
- Toby Tasei won the contest to rename the quarterly newsletter. It will now be called Roxborough Water – Water Matters. We'll have a presentation in April on the updated newsletter and new logo.



ROXBOROUGH WATER AND SANITATION DISTRICT

January 31, 2023

Jordan Waters, ASP
Environmental Safety and Health Engineer
Lockheed Martin Space
P.O. Box 179
Denver, Colorado 80201

Via E-Mail: jordan.e.waters@lmco.com

Dear Ms. Waters,

This letter is in response to your telephone call to me on January 17, 2023, regarding mercury contamination found at Lockheed Martin's Waterton Campus served by Roxborough Water and Sanitation District (RWSD or District).

It is the District's understanding that mercury was detected at the Lockheed Martin compliance monitoring location near RWSD's Waterton Lift Station. The Waterton Lift Station collects wastewater flow from the Waterton Campus and conveys it to South Platte Renew for Treatment. From the Waterton Lift Station, Lockheed Martin's wastewater is pumped to the Roxborough Lift Station and subsequently through a 7-mile force main to the District's Transition Vault located near S. Platte Canyon Road and State Hwy. C-470. Given that mercury was detected at both the Lockheed Martin compliance sampling location and at the South Platte Renew wastewater reclamation facility, it can be assumed that the mercury was conveyed through RWSD's entire wastewater conveyance system.

Pursuant to Section III.12 of the Inclusion Agreement for Lockheed Martin Property dated March 7, 2003, Lockheed Martin agreed that its wastewater service lines would not have any detrimental impact on the District's wastewater system including lift stations. The detection of mercury at the Lockheed Martin compliance monitoring point and at South Platte Renew indicates mercury from the Lockheed Martin site reached the District's wastewater system. RWSD is concerned that mercury could still be present in the wet well at the Waterton Lift Station, the Roxborough Lift Station, the force main, the Transition Vault, or the downstream gravity interceptor since all these facilities represent locations where mercury could have settled. To avoid any issue with future mercury discharges to South Platte Renew from any of these facilities, the District requires Lockheed Martin take the following steps, the specific terms of which will be set forth in a license agreement to be entered into between the parties:

1. Clean the wet wells at the Waterton Lift Station where mercury could have settled and test the material removed. Based on the analytical results, dispose of the material removed from the lift station wet well in conformance with all state and federal regulations.

6222 N. Roxborough Park Rd. Littleton, CO 80125 FAX (303) 933-3649 Phone (303) 979-7286

www.roxwater.org



ROXBOROUGH WATER AND SANITATION DISTRICT

2. Mechanically clean or “pig” the force mains and associated piping from the Waterton Lift Station to the Roxborough Lift Station and sample the material removed from the force mains. A minimum of three (3) passes will be required to ensure the pipelines are clean. Based on the analytical results, dispose of the material in conformance with all state and federal regulations. Force main cleaning will be done in conformance with District Standard Operating Procedures and will require water augmentation; Lockheed Martin will be responsible for the cost of water used in the cleaning process.
3. Clean the wet wells at the Roxborough Lift Station where mercury could have settled and test the material removed. Based on the analytical results, dispose of the material removed from the lift station wet well in conformance with all state and federal regulations.
4. Based on the analytical results from the two lift stations and the force main between them, RWSD will evaluate whether it will require the force main from the Roxborough Lift Station, the Transition Vault, and the downstream gravity interceptor to be cleaned and sampled.

Please coordinate with me and Mike Marcum, RWSD Director of Operations, on this work to ensure there is no residual mercury present in RWSD’s wastewater conveyance system. The District will be happy to meet with representatives of Lockheed Martin to address any of the remediation steps set forth in this letter.

Yours truly,

Barbara J. Biggs
General Manager

cc: RWSD Board of Directors
Mike Marcum, RWSD Director of Operations
Alan Pogue, Icenogle Seaver Pogue, P.C.
Bill Goetz, TST Infrastructure LLC
Michael Gerstner, TST Infrastructure LLC



ROXBOROUGH WATER AND SANITATION DISTRICT

March 8, 2023

Jordan Waters, ASP
Environmental Safety and Health Engineer
Lockheed Martin Space
P.O. Box 179
Denver, Colorado 80201

Via E-Mail: jordan.e.waters@lmco.com

Dear Ms. Waters,

Thank you for your response of March 6. Unfortunately, there seems to be a misunderstanding of Roxborough WSD's concerns.

While your letter focused on the potential discharge of mercury from the South Platte Renew treatment facility, RWSD's concerns are related directly to our facilities immediately downstream of Lockheed's Waterton Campus. Lockheed Martin is the only discharge to RWSD's Waterton Lift Station, and the compliance monitoring point immediately upstream of the lift station has documented mercury contamination at concentrations significant enough to have resulted in two quarters of Significant Noncompliance under pretreatment and industrial waste controls.

Once the mercury was discharged to the Waterton Lift Station it was very likely conveyed to the Roxborough Lift Station, and there is a significant risk of residual mercury contamination in the wet wells of these lift stations and the associated piping. There are no other industrial connections to Roxborough's system. Therefore, the requirements to clean, sample and dispose of material from Roxborough's system pursuant to Section III.12 of the Inclusion Agreement as set forth in my letter of January 31, 2023, must still be addressed.

Yours truly,

Barbara J. Biggs
General Manager

cc: RWSD Board of Directors
Mike Marcum, RWSD Director of Operations
Alan Pogue, Icenogle Seaver Pogue, P.C.
Bill Goetz, TST Infrastructure LLC
Michael Gerstner, TST Infrastructure LLC

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Water Plant

The water treatment plant has been running smoothly. In February, the plant was operational for **12** days with an average plant production of **1.7** MGD and a max day of **2.0** MGD.

The original High Zone Pump contract VFD has finally arrived and has been installed. There will be some start-up activity that will occur after the programming that is currently being completed.

Work on Backwash Pond Phase 2 continues. Moltz is working on duct back and electrical to the pond and irrigation system for the landscaping around it. The Victaulic fittings that hold the process piping together are expected to ship on 3/23.

Moltz continues work on the parking lot. Electrical has been run to gate and it is operational. Minor items remaining are fine grading, vegetation, and striping.

Staff has started installing the post alum injection. The catwalk extension has been ordered and the concrete core drill has been completed for the chemical lines. Chemical pumps arrived and will begin install on those soon and the catwalk should arrive in 3-4 weeks.

February production was **20** million gallons of treated water, **7.1** million gallons of that was for Sterling Ranch.

Lift Stations

The lift stations are running smoothly.

The follow-up meeting with CDOT, Jefferson County, Mile High Flood District, TST and RWSD went great. CDOT stepped up to the plate and admitted some design busts specifically related to some missing curb and gutter. The missing curb and gutter would have diverted storm water into a storm drain and to a storm water pond on the south side of C-470 rather than our site. We expect design to begin immediately and hopefully construct in a couple months. CDOT requested a strongly worded letter from the District with potential implications due to failure to help move this process along quicker.

We have requested a quote from Split Rail Fence to add some additional gates at the Roxborough Lift Station. This will separate the lift station from Dominion's WWTP, timing is right with their upcoming demolition of those facilities and future construction.

Velocity has provided all close out documentation, so the Pump 201 project is complete.

February saw **22** million gallons of sewage pumped to Littleton-Englewood. Approximately **4.2** million was conveyed for Sterling Ranch.

Field

The field had **194** locates for the month of February.

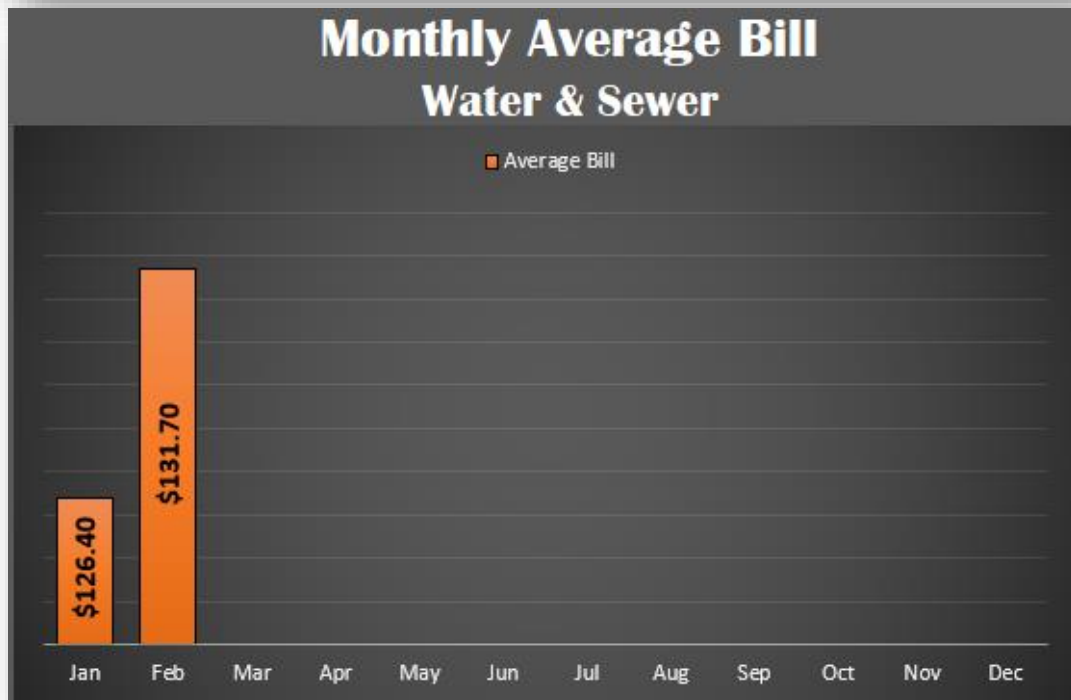
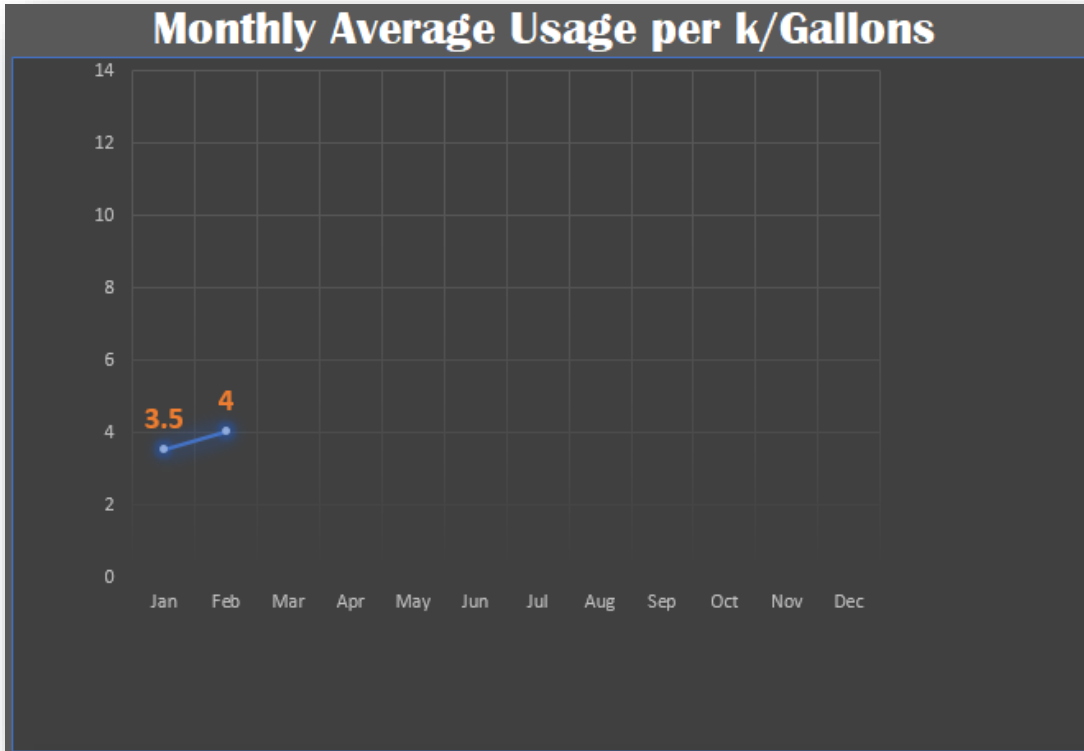
The guys continue to be busy in Ravenna and Rampart Range Road working closely with the boring contractors installing the new gas lines. They have done a great job keeping up with locates and protecting our assets. They have identified some buried manholes in Ravenna that we are working with Goeff Collins, Ravenna Operation's Manager, to resolve. All costs associated with raising the manholes will be at their cost.

The sewer lining project is underway in the park, they are making good progress and are about 70% complete. Once complete we will have lined about 19,500 linear feet of sewer lines in the park. This will greatly help our infiltration issues resulting from the old clay pipe and greatly extend the life of the pipe.

The operators are installing a water quality analyzer at the Zone 4 Pump Station, this will help us monitor water quality from SCADA and respond to issues quicker. They are completing all the plumbing and installation related to it; there will be minimal costs for programming and electrical.

We are awaiting a quote from Browns Hill for the camera / radio network installation at the remote locations throughout the District. This was identified as a risk after completing our AWIA (American Water Infrastructure Act) assessment last year as required. The assessment identifies potential risks or vulnerabilities related to our infrastructure, water quality, safety, etc. The new system will have cameras at all the tanks and pump stations that will feed back to SCADA and have alarms that the operators can get at on their tablets or desk top and view live feeds remotely. We are also adding a wrought iron fence around the Zone 1 tanks as a result of the assessment and are waiting on a quote for that as well. Due to its high visibility and neighbors, we chose wrought iron to match the WTP's fence.

Monthly Averages



MEMORANDUM

TO: Roxborough Water and Sanitation District
Board of Directors

FROM: TST Infrastructure, LLC
Bill Goetz

SUBJECT: Engineering Status Report

DATE: March 9, 2023

I. DEVELOPMENT PROJECTS

Berkeley Homes – Construction of water and sewer lines is not expected to begin until late 2022 or early 2023 pending relocation of overhead electric lines. (No Change)

Valley View Church – Legal Descriptions were prepared and provided for incorporation into easement documents. A Preliminary Engineering Report for the project has been prepared and is under review by the District.

Sherwin Williams Store – A third drawing submittal has been reviewed and comments have been sent to the developer.

Titan Road Vehicle Storage (Luxury Condominiums) – Final plans have been signed by the District and construction could start at any time.

McDonald's – A second drawing submittal has been reviewed and comments have been sent to the developer.

Valvoline Instant Oil Change – A second drawing submittal has been received and is under review.

Christian Brothers Automotive - A drawing submittal was received and review comments have been sent to the developer.

Starbuck's - A drawing submittal has been received and is under review.

Memorandum
March 9, 2023
Page 2

II. RAMPART WATER LINE REPLACEMENT

Asphalt is 90% complete and the contractor will return in the spring to complete asphalt mill and overlay. Revegetation is currently scheduled to begin Tuesday, March 14.

III. RAMPART PUMP STATION RELOCATION

Development of an agreement with the landowner is in progress.

IV. WTP HIGH ZONE PUMP FOR DWSD

The permanent VFD has been received, installed, and partially tested. Final testing and adjustment will occur when the associated DWSD work has been completed.

V. WATER TREATMENT PLANT OVERFLOW POND (PHASE 2)

Installation of yard and interior piping continues. Installation of electrical duct bank has been completed.

VI. LIFT STATION PUMP 201 REPLACEMENT

The pump is producing noise that appears to be cavitation and testing was completed. The data is under review.

VII. TRANSITION VAULT DRAINAGE IMPROVEMENTS

CDOT has agreed to design improvements to their facilities to reduce the flow that has impacted the Transition Vault. Design of improvements has been suspended pending review of CDOT's proposed design.

Memorandum
March 9, 2023
Page 3

VIII. GIS

Maps have been prepared to track 2023 sewer system cleaning. Maps will also be updated based on sewer lining pending receipt of information.

IX. REPLACE O-LINE O-2 TO O-5

TST is evaluating route alternatives, trenchless options for replacement and preparing exhibits. Onsite geotechnical investigation was conducted on February 1st and the Geotechnical Report has been received. Work on the Preliminary Engineering Report is in progress.

**Roxborough Water and Sanitation
Financial Recap
January 31, 2023**

General Fund

1. Property taxes collected for the month total \$ 87
2. Specific ownership taxes collected for the month total \$ 9,986
3. Repairs Expense includes \$ 8,841 to Egnyte
4. Permits includes \$ 17,778 to South Metro Water Supply

Debt Service Fund

1. Property taxes collected for the month total \$ 43
2. Specific ownership taxes collected for the month total \$ 4,922
3. Transfers in for Debt Surcharge in the amount \$ 93,585
4. Paid \$ 82,425 for Ravenna Debt

Water Fund Treatment

1. Service charges billed for the month were \$ 221,991
2. Dominion WTP Operations income of \$ 51,074 for the month.
3. Irrigation Water \$ 6,692 for the month.
4. Collected \$ 93,585 in capital surcharges for the WTP
5. Ravenna monthly SDC totaled \$ 28,487

Water Fund -Distribution

1. Water Costs for the month \$ 68,716
2. Capital project costs of \$ 18,817 for the month.

Sewer Fund

1. Service charges for the month totaled \$ 157,790
2. Lockheed Martin service charges totaled \$ 29,609 for the month.
3. Paid \$ 475,824 to for semi-annual Littleton Sewer fees
4. Dominion Sewer Conveyance income of \$ 38,160

Capital Fund

1. Capital Expenses related to Valley View Church \$ 17,107
2. Paid \$ 10,460 for Dominion System Improvements