



ROXBOROUGH WATER AND SANITATION DISTRICT

The Roxborough Water & Sanitation District and Plum Valley Heights Subdistrict of the Roxborough Water & Sanitation District Regular Board meeting will be held in the Community Room at the West Metro Fire Station #15 located at 6222 N Roxborough Park Rd, Littleton, CO 80125

This meeting can also be accessed via video conference at **ZOOM Meeting ID 874 5981 8759**
Password: 694389

Date: Wednesday, October 20, 2021
Time 8:00 am

Board of Directors

Keith Lehmann
Ken Maas
Dave Bane
Christine Thomas
Stephen Throneberry

Term Expiration

5/2022
5/2023
5/2023
5/2022
5/2022

- I. Call to Order/Declaration of Quorum/Disclosure of Conflicts of Interest
- II. Public Comment on items not on Agenda

CONVENE AS THE BOARD OF THE PLUM VALLEY HEIGHTS (PVH) SUBDISTRICT OF THE RWSD

- III. Consent Agenda
 - a. Approve the Minutes of the Special Meeting of the PVH Subdistrict which is contained in and is part of the Minutes of the Roxborough Water & Sanitation District Minutes for the Regular Meeting on September 22, 2021.
- IV. Staff Reports
 - a. General Manager's Report
 - b. Financial Reports
- V. **Board Action Items**
 - a. **Resolution 2021-10-01 Certifying Delinquent Accounts to Douglas County Treasurer**

ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND CONVENE AS THE RWSD BOARD

- VI. Consent Agenda
 - a. Approve the Minutes of the Special Meeting of the RWSD on September 22, 2021.
 - b. Ratify Payrolls for September 30, 2021, and October 15, 2021
 - c. Ratify Payments since September 22, 2021: Checks
 - d. Approve Payments of Claims: Checks
 - e. Approve Change Order #3 for Brannan Construction (Rock Wren Water and Sewer Line) to add \$139,633.93 and 2 days to Milestone 2, 2 days to Milestone 3, 13 days to Substantial Completion, and 19 days to Final Payment
 - f. Approve Pay App #5 Brannan Construction (Rock Wren Water and Sewer Line) in the amount of \$152,367.41
 - g. Approve Change Order #1 for Redline Construction (Emergency Containment Basin) to add \$74,536.42 and 30 days
 - h. Approve Pay App #3 Redline Construction (Emergency Containment Basin) in the amount of \$154,593.38
- VII. Staff Reports
 - a. General Manager's Report
 - b. Legal Counsel Report
 - c. Operation Director's Report
 - d. Engineering Report/Water Use Graphs
 - e. Financial Report

VIII. Board Action Items:

VIII. Board Action Items

- a. **Set Budget Hearing for 2022 Budget**
- b. **Resolution 2021-10-01 Certifying Delinquent Accounts to Douglas County Treasurer**
- c. **Executive Session to discuss Personnel Matter**

IX. Adjourn

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
ROXBOROUGH WATER AND SANITATION DISTRICT AND THE
BOARD OF DIRECTORS OF THE
PLUM VALLEY HEIGHTS SUB-DISTRICT OF
ROXBOROUGH WATER AND SANITATION DISTRICT
HELD
September 22, 2021

A special meeting of the Board of Directors of the Roxborough Water and Sanitation District and the Board of Directors of the Plum Valley Heights Subdistrict was held on September 22, 2021, at 8:00 a.m. The meeting was conducted in person in the Community Room at West Metro Fire, 6222 N. Roxborough Park Drive, and via Zoom Meeting. Notice of the meeting and the Zoom ID and Password were duly posted at the District's Administrative Offices and on the District's website, as required by State law.

ATTENDANCE: Directors: Keith Lehmann President
Ken Maas Vice President
Christine Thomas Treasurer
Stephen Throneberry Assistant Secretary

Excused Absence: Dave Bane

Consultants: Michael Gerstner, TST Infrastructure, LLC
Deborah Early, Icenogle Seaver Pogue, PC
Natalie Haas, TWS Financial

RWSD Employees: Barbara Biggs Public Attendees: Kelly Hale, Rampart 55 LLC
Mike Marcum
Lisa Hoover
Lucie Taylor

CALL TO ORDER: The meeting was called to order at 8:03 a.m. by Director Lehmann. It was also established that a quorum was in attendance and there were no conflicts of interest to disclose.

PLUM VALLEY HEIGHTS SUBDISTRICT:

Upon a motion by Director Thomas, second by Director Maas and a unanimous vote, the Board convened as the Board of the Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District.

CONSENT AGENDA:

Upon a motion by Director Thomas, second by Director Maas and a unanimous vote, the Board approved the Consent Agenda which consisted of:

- A. Approve the Minutes of the Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District which are contained in and part of the Roxborough Water and Sanitation District Minutes for the August 18, 2021, Regular Meeting.

GENERAL MANAGER'S REPORT:

Ms. Biggs provided a report on recent activities in the Plum Valley Heights Subdistrict. A copy of Ms. Biggs' report is attached to these minutes.

FINANCIAL PVH:

Ms. Biggs, on behalf on TWS Financial, presented the July 31, 2021, Financial Recap for Plum Valley Heights. Upon a motion from Director Thomas, second by Director Throneberry, and a unanimous vote, the Board approved the financial report for Plum Valley Heights.

BOARD ACTION ITEMS:

- A. **Approval of the Inclusion Agreement with Valley View Christian Church, 11004 Wildfield Lane, Littleton CO 80125.** Ms. Biggs indicated that Valley View Christian Church had no comments on the Inclusion Agreement and

executed the Inclusion Agreement. Upon a motion by Director Throneberry, second by Director Thomas and a unanimous vote, the Board approved the Inclusion Agreement with Valley View Christian Church.

ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND CONVENE AS THE ROXBOROUGH WATER AND SANITATION DISTRICT BOARD:

Upon a motion by Director Throneberry, second by Director Thomas, and a unanimous vote, the Board adjourned as the Subdistrict Board and reconvened as the Roxborough Water and Sanitation District Board.

CONSENT AGENDA:

Upon a motion from Director Throneberry, second by Director Thomas and a unanimous vote, the Board approved the Consent Agenda which consisted of:

- A. Approval of the Minutes of the Regular Meeting of the RWSD on August 18, 2021
- B. Ratify Payrolls for August 31, and September 15, 2021
- C. Ratify Payments since September 22, 2021: Checks 100832-100890
- D. Approve Payments of Claims: Checks 100891-100906
- E. Approve Pay App #4 Brannan Construction (Rock Wren Water/Sewer) in the amount of \$131,804.11
- F. Approve Pay App #2 Redline Construction (Emergency Containment) in the amount of \$146,856.75
- G. Ratify the Appointment of Larry D. Moore to represent RWSD on the Colorado Special District Property & Liability Insurance Pool Board of Directors.

GENERAL MANAGER'S REPORT:

Ms. Biggs provided the General Manager's Report. A copy of Ms. Biggs' report is attached to these minutes.

LEGAL COUNSEL REPORT:

Deborah Early deferred the legal report to the Board Action items.

OPERATIONS:

Mr. Marcum provided the Operations Report, and a copy is attached to these minutes.

ENGINEERING:

Mr. Gerstner gave the engineering status report to the Board. A copy of Mr. Gerstner's report is attached to these minutes.

FINANCIAL RWSD:

Ms. Biggs, on behalf of TWS Financial, presented the July 31, 2021, RWSD Financial Statements to the Board. Upon a motion by Director Throneberry, second by Director Thomas, and unanimous vote by the Board, the financial report was approved.

BOARD ACTION ITEMS:

- A. **Public Hearing on Inclusion of Rampart 55 LLC Property for 28 Residential Equivalents:** Director Lehman requested a motion to open the Public Hearing, and upon a motion by Director Throneberry, second by Director Thomas, and a unanimous vote, the Board opened the public hearing. Kelly Hale stated her presence was to listen in and hear the board comments. There being no further public comment, upon a motion by Director Throneberry, second by Director Thomas, and a unanimous vote, the Board closed the public hearing.
- B. **Resolution 2021-09-01 Approving the Inclusion of Rampart 55 LLC Property:** Upon motion by Director Throneberry, second by Director Maas, and unanimous vote by the Board, Resolution 2021-09-01 approving the inclusion of Inclusion of Rampart 55 LLC Property was approved.
- C. **Approval of the Inclusion Agreement with Rampart 55 LLC:** Upon motion Director Throneberry, second by Director Maas, and unanimous vote by the Board, the Inclusion Agreement of Rampart 55 LLC Property was approved, subject to final review by Ms. Biggs and Legal Counsel of any comments received from Rampart 55, LLC.
- D. **Approval of the Inclusion Agreement with Valley View Christian Church:** Upon motion Director Throneberry, second by Director Maas, and unanimous vote by the Board, the Inclusion Agreement with Valley View Christian Church was approved.
- E. **Approval of the 1st Amendment to the High Zone Pump Agreement with Dominion Water and Sanitation District:** Upon motion Director Throneberry, second by Director Maas, and unanimous vote by the Board, the 1st Amendment to the High Zone Pump Agreement with Dominion Water and Sanitation was approved.
- F. **Consider award of the Water Treatment Plant High Service Pump for Service to DWSD contract:** Upon motion Director Throneberry, second by Director Maas, and unanimous vote by the Board, Moltz Construction Inc, was awarded the Water Treatment Plant High Service Pump for Service to DWSD contract.

ADJOURN:

Upon a motion by Director Throneberry, second by Director Thomas, the Board voted to adjourn the regular meeting of the Board of Directors. Meeting adjourned at 9:20 a.m.

Secretary of the meeting: _____

General Manager's Report
Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District
October 20, 2021

Valley View Christian Church:

- Inclusion Agreement approved at September meeting has been executed.
- We provided the Church with a scope and fee for design of the water service line. I have not heard back from them. Fee estimate to complete design and engineering is \$55,000, which is due in advance. Any funds not spent will be returned to them.

Titan Road Industrial Park:

- Nothing new on any of the proposed developments.
- The plan by Castle Rock and Dominion to construct regional wastewater infrastructure is still under consideration by the County.

Chatfield East/Acres:

- Completed annual valve maintenance and the system is working well.
- We have submitted a proposal to Centennial Water and Sanitation District to replace all or a portion of the Aurora water used to serve the neighborhoods with Meadow Ditch water. Negotiations ongoing.

**Roxborough Water and Sanitation - PVH
Financial Recap
August 31, 2021**

General Fund

1. Property taxes collected for the month total \$ 6,424
2. Specific ownership taxes collected for the month total \$ 3,801
3. Accounting expenses \$ 1000

RESOLUTION NO. 2021-10-01

**RESOLUTION OF THE BOARD OF DIRECTORS OF
ROXBOROUGH WATER AND SANITATION DISTRICT**

WHEREAS, pursuant to Section 32-1-1001(1)(j)(I), C.R.S., Roxborough Water and Sanitation District (the “District”) is authorized to assess fees, rates, tolls, penalties, or charges (collectively, “fees”) for services, programs or facilities furnished by the District, and until paid, such fees constitute a perpetual lien on and against the property served, which lien may be foreclosed in the same manner as provided by the laws of this state for the foreclosure of mechanics’ liens; and

WHEREAS, pursuant to Section 32-1-1006(1)(h), C.R.S., the District is also authorized to assess availability of service or facility charges when water, sewer, or both water and sewer lines are installed and ready for connection within one hundred feet of any property line of the residential lot or residential lot equivalent to be assessed, but to one or both of which line or lines the particular lot or lot equivalent to be assessed is not connected; and

WHEREAS, the District imposes water and sewer service charges, availability of service charges, and system development charges on property located within its boundaries, and additionally imposes fees to include certain properties into the District for purposes of providing water service to said properties; and

WHEREAS, Section 32-1-1101(1)(e), C.R.S. authorizes the Board of Directors (the “Board”) of the District, in addition to any other means provided by law, to elect, by resolution, at a public meeting held after receipt of notice by the affected parties, including the property owner, to have certain delinquent fees, rates, tolls, penalties, charges, or assessments made or levied solely for water, sewer, or water and sewer services, certified to the Jefferson and/or Douglas County Treasurer (the “County Treasurer”) to be collected and paid over by the County Treasurer in the same manner as taxes are authorized to be collected and paid; and

WHEREAS, Section 32-1-1101(1)(e), C.R.S. further provides that any such fee, rate, toll, penalty, charge, or assessment to be certified to the County Treasurer shall total at least one hundred fifty dollars (\$150.00) per account and shall be at least six (6) months delinquent; and

WHEREAS, on October _____, 2021, the District sent, by U.S. Mail and certified U.S. Mail, a Notice of Public Meeting to Certify Delinquent Fees to the affected parties indicating the District’s intent to certify the delinquent fees at the Board’s regular meeting scheduled for October 20, 2021, at 8:00 a.m.; and

WHEREAS, the Board has reviewed the delinquent accounts listed in Exhibit A attached hereto and incorporated herein by reference, and desires to adopt this Resolution to certify the delinquent fees listed therein to the County Treasurer for collection.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
ROXBOROUGH WATER AND SANITATION DISTRICT AS FOLLOWS:**

1. The Board hereby elects to certify the delinquent fees listed in Exhibit A to the County Treasurer to be collected and paid over by the County Treasurer in the same manner as taxes are authorized to be collected and paid over pursuant to Section 39-10-107, C.R.S. **The amount of this certification does not include the County Treasurer's collection fee, penalties, or other applicable fees.**

2. Until paid, the certification of delinquent fees set forth in Exhibit A shall constitute a lien on and against the applicable property served, which lien may be foreclosed in the same manner as provided by the laws of this state for the foreclosure of mechanics' liens.

3. The Board hereby authorizes and directs District staff and legal counsel to take all necessary steps to effect the certification of the delinquent fees listed in Exhibit A. In the event an account is paid in full to the District prior to submission of the certified delinquent fees to the County Treasurer, the Board authorizes District legal counsel to remove the delinquent account from the list set forth in Exhibit A.

4. This Resolution shall take effect on the date and at the time of its adoption and shall be recorded in the Douglas and/or Jefferson County Clerk and Recorder's office against the affected property listed in Exhibit A. Upon receipt of payment by the District of any delinquent fees listed in Exhibit A, District legal counsel is authorized to execute and record a "Release of Lien" against the applicable property for which payment was received.

(Remainder of Page Left Intentionally Blank.)

ADOPTED AND APPROVED THIS 20th DAY OF OCTOBER, 2021.

**ROXBOROUGH WATER & SANITATION
DISTRICT**

By: Keith Lehmann
Its: President

EXHIBIT A**LIST OF ACCOUNTS TO BE CERTIFIED TO DOUGLAS COUNTY TREASURER
BY ROXBOROUGH WATER AND SANITATION DISTRICT**

County Account Number	State Parcel Number	Property Owner	Property Address	Amount Certified
R0423219	2355-013-01-009	JOSEPH F CROWLEY & MELISSA S CROWLEY	7420 BISON PL LITTLETON, CO 80125	\$1,059.89
R0422927	2355-013-06-014	VAN ROMERO	9798 MARMOT RIDGE CIR LITTLETON, CO 80125	\$699.90
R0408921	2355-024-04-002	BARRY R KOOSER & BRENDA L BLANCHARD KOOSER	7201 EAGLE ROCK DR LITTLETON, CO 80125	\$321.40
R0422619	2355-012-06-133	STEPHEN T EFRAMO & MELISSA A EFRAMO	7586 BROWN BEAR WAY LITTLETON, CO 80125	\$170.60
R0423257	2355-012-09-081	MAYSOON SAWAGED	9578 FOX DEN DR LITTLETON, CO 80125	\$172.72
R0336293	2355-012-01-028	NICHOLAS M HEYL	9861 FAIRWOOD ST LITTLETON, CO 80125	\$421.10
R0392007	2355-021-12-007	MATTHEW E RODAK & KELLY C RODAK	7823 CANVASBACK CIR LITTLETON, CO 80125	\$153.68
R0487045	2227-351-01-057	SANJAY ARYAL & KANCHANA ARYAL	8741 HUNTERS HILL LN LITTLETON, CO 80125	\$301.90
R0490978	2355-012-11-066	BLACK DIAMOND HOMES AT ROXBOROUGH LLC	9769 S CRYSTAL LAKE DR LITTLETON, CO 80125	\$223.50
R0339190	2355-021-02-051	JUAN E VEGA	7545 JARED WAY LITTLETON, CO 80125	\$547.18

R0336006	2355-012-04-008	JESUS BARBA	7917 ELMWOOD ST LITTLETON, CO 80125	\$173.20
R0336029	2355-012-03-016	CHRISTOPHER D KOLLODGE	9832 GARWOOD ST LITTLETON, CO 80125	\$167.30
R0336064	2355-012-02-032	DONALD EUGENE COBB & JOHNNIE PATRICK COBB	9859 GARWOOD ST LITTLETON, CO 80125	\$980.97
R0423256	2355-012-09-080	WILLIAM SPICER	9574 FOX DEN DR LITTLETON, CO 80125	\$314.90
R0423014	2355-013-05-090	KENDRA BELL	9575 MARMOT RIDGE CIR LITTLETON, CO 80125	\$309.94
R0387498	2355-141-01-032	JOSE D CASTILLO & MARY O CASTILLO	5870 RAIN DANCE TRL LITTLETON, CO 80125	\$223.50
R0278141	2229-291-03-010	ATS REAL PROPERTIES INC & MNTA PROPERTIES LLC	9641 TITAN PARK CIR LITTLETON, CO 80125	\$1,661.81
R0000756	2229-200-01-007	THOMAS M EGGLE TRUST	7345 W PINEVIEW DR LITTLETON, CO 80125	\$2,432.67
R0004116	2229-200-03-006	JEFFREY G DANKO & MARY J DANKO	7216 LAKESIDE DR LITTLETON, CO 80125	\$2,650.92



ROXBOROUGH WATER AND SANITATION DISTRICT

The Roxborough Water & Sanitation District and Plum Valley Heights Subdistrict of the Roxborough Water & Sanitation District Regular Board meeting will be held in the Community Room at the West Metro Fire Station #15 located at 6222 N Roxborough Park Rd, Littleton, CO 80125

This meeting can also be accessed via video conference at **ZOOM Meeting ID 874 5981 8759**
Password: 694389

Date: Wednesday, October 20, 2021
Time 8:00 am

Board of Directors

Keith Lehmann
Ken Maas
Dave Bane
Christine Thomas
Stephen Throneberry

Term Expiration

5/2022
5/2023
5/2023
5/2022
5/2022

- I. Call to Order/Declaration of Quorum/Disclosure of Conflicts of Interest
- II. Public Comment on items not on Agenda

CONVENE AS THE BOARD OF THE PLUM VALLEY HEIGHTS (PVH) SUBDISTRICT OF THE RWSD

- III. Consent Agenda
 - a. Approve the Minutes of the Special Meeting of the PVH Subdistrict which is contained in and is part of the Minutes of the Roxborough Water & Sanitation District Minutes for the Regular Meeting on September 22, 2021.
- IV. Staff Reports
 - a. General Manager's Report
 - b. Financial Reports
- V. **Board Action Items**
 - a. **Resolution 2021-10-01 Certifying Delinquent Accounts to Douglas County Treasurer**

ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND CONVENE AS THE RWSD BOARD

- VI. Consent Agenda
 - a. Approve the Minutes of the Special Meeting of the RWSD on September 22, 2021.
 - b. Ratify Payrolls for September 30, 2021, and October 15, 2021
 - c. Ratify Payments since September 22, 2021: Checks
 - d. Approve Payments of Claims: Checks
 - e. Approve Change Order #3 for Brannan Construction (Rock Wren Water and Sewer Line) to add \$139,633.93 and 2 days to Milestone 2, 2 days to Milestone 3, 13 days to Substantial Completion, and 19 days to Final Payment
 - f. Approve Pay App #5 Brannan Construction (Rock Wren Water and Sewer Line) in the amount of \$152,367.41
 - g. Approve Change Order #1 for Redline Construction (Emergency Containment Basin) to add \$74,536.42 and 30 days
 - h. Approve Pay App #3 Redline Construction (Emergency Containment Basin) in the amount of \$154,593.38
- VII. Staff Reports
 - a. General Manager's Report
 - b. Legal Counsel Report
 - c. Operation Director's Report
 - d. Engineering Report/Water Use Graphs
 - e. Financial Report

VIII. Board Action Items:

VIII. Board Action Items

- a. **Set Budget Hearing for 2022 Budget**
- b. **Resolution 2021-10-01 Certifying Delinquent Accounts to Douglas County Treasurer**
- c. **Executive Session to discuss Personnel Matter**

IX. Adjourn



Change Order No. 03

Date of Issuance: 10/20/2021	Effective Date:	10/20/2021
Owner: Roxborough Water and Sanitation District	Owner's Contract No.:	N/A
Contractor: Brannan Construction Company	Contractor's Project No.:	21008
Engineer: TST Infrastructure, LLC	Engineer's Project No.:	001.367.02
Project: Rock Wren Water and Sewer Replacement	Contract Name:	Rock Wren Water and Sewer Replacement

The Contract is modified as follows upon execution of this Change Order:

Description:

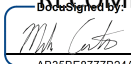

- | | |
|--|--|
| <p>1. Water service line for 11249 Rock Wren was not located in street, Brannan Construction Company used Global Underground to horizontally drill a 2" HDPE sleeve for a 3/4" copper service line, from the street to the curb stop, under existing utilities and landscape juniper bush, causing additional time and cost. See attached Work Change Directive No. 3 and Brannan Change Order No. 5 Request.</p> | <p>Add \$5,336.10
Add 2 days to Milestone 2, Milestone 3, Substantial Completion, and Final Payment</p> |
| <p>2. Hawks Nest Trail and Roxborough Drive North were damaged during the construction project due to the existing poor subgrade and thin asphalt sections, caused by heavy equipment traveling over the roads. Brannan Construction Company removed asphalt in Hawks Nest Trail and Roxborough Drive North, scarified and re-compacted soft subgrade, replaced with 3" of asphalt and patched other sections damaged asphalt. Price includes traffic control and striping. See attached Work Change Directive No. 4 and Brannan Change Order No. 6 Request.</p> | <p>Add \$128,227.78
Add 0 days</p> |
| <p>3. Place Straw Erosion Control Blankets with 6" wire staples for mulching of any revegetation areas. Area for control blankets is 2583 SY at \$2.35 per SY. See attached Work Change Directive No. 5.</p> | <p>Add \$6,070.05
Add 11 days to Substantial Completion and,
Add 17 days to Final Payment</p> |
| <p>Total Change Order No. 3:</p> | <p>Add \$139,633.93
Add 2 days to Milestone 2
Add 2 days to Milestone 3
Add 13 days to Substantial Completion
Add 19 days to Final Payment</p> |

Attachments:

- Work Change Directive No. 03, 8/03/2021 w/ Brannan Construction Company CO No. 5, 8/02/2021
- Work Change Directive No. 04, 8/20/2021 w/ Brannan Construction Company CO No. 6, 10/11/2021
- Work Change Directive No. 05, 9/17/2021



CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>393,552.56</u>	Original Contract Times: Milestone 1: <u>May 26, 2021</u> Milestone 2: <u>July 3, 2021</u> Milestone 3: <u>July 10, 2021</u> Substantial Completion: <u>July 13, 2021</u> Ready for Final Payment: <u>August 12, 2021</u> days or dates
Increase from previously approved Change Orders No. <u>01</u> to No. <u>02</u> : \$ <u>308,116.67</u>	Increase from previously approved Change Orders No. <u>01</u> to No. <u>02</u> : Milestone 1: <u>2 days</u> Milestone 2: <u>42 days</u> Milestone 3: <u>56 days</u> Substantial Completion: <u>56 days</u> Ready for Final Payment: <u>56 days</u> days
Contract Price prior to this Change Order: \$ <u>701,669.23</u>	Contract Times prior to this Change Order: Milestone 1: <u>May 28, 2021</u> Milestone 2: <u>August 14, 2021</u> Milestone 3: <u>September 4, 2021</u> Substantial Completion: <u>September 7, 2021</u> Ready for Final Payment: <u>October 7, 2021</u> days or dates
Increase of this Change Order: \$ <u>139,633.93</u>	Increase of this Change Order: Milestone 1: <u>0 days</u> Milestone 2: <u>2 days</u> Milestone 3: <u>2 days</u> Substantial Completion: <u>13 days</u> Ready for Final Payment: <u>19 days</u> days or dates
Contract Price incorporating this Change Order: \$ <u>841,303.16</u>	Contract Times with all approved Change Orders: Milestone 1: <u>May 28, 2021</u> Milestone 2: <u>August 16, 2021</u> Milestone 3: <u>September 6, 2021</u> Substantial Completion: <u>September 20, 2021</u> Ready for Final Payment: <u>October 26, 2021</u> days or dates

<p>RECOMMENDED:</p> <p>By: <u></u> <small>DocuSigned by: AB35BE8777B24A9</small> Title: <u>Principal</u> Date: <u>October 13, 2021 8:24:20 AM</u></p>	<p>ACCEPTED:</p> <p>By: <u></u> <small>DocuSigned by: 324C65AD99F7477</small> Title: <u>General Manager</u> Date: <u>October 13, 2021 8:19:21 AM</u></p>	<p>ACCEPTED:</p> <p>By: <u></u> <small>DocuSigned by: F37068D8C46B42F</small> Title: <u>Project Manager</u> Date: <u>October 12, 2021 2:41:32 PM</u></p>
--	---	---

Approved by Funding Agency (if applicable)

By: _____ Date: _____

Title: _____

Contractor's Application for Payment No. 5

	Application Period: 8/21/2021 through 10/12/2021	Application Date: 10/12/2021
To (Owner): Roxborough Water and Sanitation District	From (Contractor): Brannan Construction Company	Via (Engineer): TST Infrastructure, LLC
Project: Rock Wren Water and Sewer Replacement	Contract: Rock Wren Water and Sewer Replacement	
Owner's Contract No.: n/a	Contractor's Project No.:	Engineer's Project No.: 001.367.02

Application For Payment Change Order Summary

Approved Change Orders	Number	Additions	Deductions
	CO #1	\$16,961.25	
	CO #2	\$291,155.42	
	CO #3 (Pending)	\$139,633.93	
TOTALS		\$447,750.60	
NET CHANGE BY CHANGE ORDERS		\$447,750.60	

1. ORIGINAL CONTRACT PRICE.....	\$ 393,552.56
2. Net change by Change Orders.....	\$ 447,750.60
3. Current Contract Price (Line 1 ± 2).....	\$ 841,303.16
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$ 813,825.97
5. RETAINAGE:	
a. 5% X \$813,825.97 Work Completed.....	\$ 40,691.30
b. 5% X _____ Stored Material.....	\$ _____
c. Total Retainage (Line 5.a + Line 5.b).....	\$ 40,691.30
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 773,134.67
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 620,767.26
8. AMOUNT DUE THIS APPLICATION.....	\$ 152,367.41
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$ 68,168.49

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature **Brannan Construction Co.**

By:	Date: 12-Oct-21
-----	-----------------

Payment of: \$ 152,367.41
(Line 8 or other - attach explanation of the other amount)

is recommended by: October 13, 2021 | 8:23:42
DocuSigned by: AB35BE8777B24A9... (Engineer) (Date)

Payment of: \$ 152,367.41
(Line 8 or other - attach explanation of the other amount)

is approved by: October 13, 2021 | 8:18:00
DocuSigned by: 324C6FAD95F8471... (Owner) (Date)

Approved by: _____ (Date)
 Funding or Financing Entity (if applicable) (Date)

Progress Estimate

Contractor's Application

For (Contract): Rock Wren Water and Sewer Replacement										Application Number		5		5					
Application Period: 8/21/2021 through 10/12/2021										Application Date:		10/12/2021							
A				B		C		D		(C + D)		E			F		G		
Item				Contract Information				Work Completed				Stored Materials (Not in C or D)			Total Completed and Stored This Period (D + E)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)	
Item No.	Description	Item Quantity	Units	Unit Price	Bid Item Value (\$)	Quantity Installed Prev. Period	Quantity Value Prev. Period	Quantity Installed This Period	Quantity Value This Period	Total Estimated Quantity	Value of Work Installed to Date	From Prev Period	This Period	Total Stored Materials	Total Completed and Stored This Period (D + E)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)	
General Items																			
1	Performance and Payment Bonds	1	LS	\$ 4,211.15	\$4,211.15	1	\$4,211.15			1	\$4,211.15					\$4,211.15	100.0%		
2	Insurance	1	LS	\$ 139.60	\$139.60	1	\$139.60			1	\$139.60					\$139.60	100.0%		
3	Submittals	1	LS	\$ 129.86	\$129.86	1	\$129.86			1	\$129.86					\$129.86	100.0%		
4	Grading, Erosion, and Sediment Control Permit	1	LS	\$ 383.89	\$383.89	0.69	\$265.00	0.31	\$118.89	1.000	\$383.89				\$118.89	\$383.89	100.0%		
5	Right-of-Way Permit	1	LS	\$ 697.99	\$697.99	0.72	\$500.00	0.28	\$197.99	1	\$697.99				\$197.99	\$697.99	100.0%		
6	Other Permits	1	LS	\$ 348.99	\$348.99													\$348.99	
7	Contractor Mobilization and Staging	1	LS	\$ 15,261.92	\$15,261.92	0.5	\$7,630.96	0.5	\$7,630.96	1	\$15,261.92				\$7,630.96	\$15,261.92	100.0%		
8	Temporary Residential Parking Area Preparation	1	LS	\$ 16,271.58	\$16,271.58	1	\$16,271.58			1	\$16,271.58					\$16,271.58	100.0%		
9	Temporary Residential Parking Area Demolition	1	LS	\$ 7,565.26	\$7,565.26	1	\$7,565.26			1	\$7,565.26					\$7,565.26	100.0%		
10	Temporary Homeowner Access from Temporary Parking to Rock Wren	1	LS	\$ 1,197.87	\$1,197.87	1	\$1,197.87			1	\$1,197.87					\$1,197.87	100.0%		
11	Traffic Control	1	LS	\$ 22,075.81	\$22,075.81	1	\$22,075.81			1	\$22,075.81					\$22,075.81	100.0%		
12	Construction Survey	597	LF	\$ 10.88	\$6,495.36	597	\$6,495.36			597	\$6,495.36					\$6,495.36	100.0%		
13	As-Built Survey	597	LF	\$ 10.60	\$6,328.20			597	\$6,328.20		\$6,328.20				\$6,328.20	\$6,328.20	100.0%		
Temporary Water Line Installation																			
14	3-inch Temporary Water System Piping	9	EA	\$ 2,088.92	\$18,800.28	9	\$18,800.28			9	\$18,800.28					\$18,800.28	100.0%		
15	Water Service Line Connection to Temporary Water Line	9	EA	\$ 746.35	\$6,717.15	9	\$6,717.15			9	\$6,717.15					\$6,717.15	100.0%		
Sewer Line Replacement																			
16	8-inch PVC Sewer Line, 0 to 12 Feet Deep	297	LF	\$ 66.70	\$19,809.90	297	\$19,809.90			297	\$19,809.90					\$19,809.90	100.0%		
17	Additional 0 to 4 Feet of Trench Depth - 8-inch Sewer Line	297	LF	\$ 10.91	\$3,240.27	297	\$3,240.27			297	\$3,240.27					\$3,240.27	100.0%		
18	Additional 4 or More Feet of Trench Depth - 8-inch Sewer Line	297	LF	\$ 10.91	\$3,240.27	297	\$3,240.27			297	\$3,240.27					\$3,240.27	100.0%		
19	6-inch PVC Sewer Line	45	LF	\$ 96.61	\$4,347.45	45	\$4,347.45			45	\$4,347.45					\$4,347.45	100.0%		
20	6-inch Cleanout	2	EA	\$ 1,057.99	\$2,115.98	2	\$2,115.98			2	\$2,115.98					\$2,115.98	100.0%		
21	Manhole MH-AB-2A with Cast-in-Place Base	1	EA	\$ 9,924.58	\$9,924.58	1	\$9,924.58			1	\$9,924.58					\$9,924.58	100.0%		
22	4-foot Diameter Manhole	3	EA	\$ 8,429.24	\$25,287.72	3	\$25,287.72			3	\$25,287.72					\$25,287.72	100.0%		
23	Remove Existing 4-foot Diameter Manhole	1	EA	\$ 2,403.23	\$2,403.23	1	\$2,403.23			1	\$2,403.23					\$2,403.23	100.0%		
24	Flow Fill Existing Sewer Main	300	LF	\$ 16.61	\$4,983.00	300	\$4,983.00			300	\$4,983.00					\$4,983.00	100.0%		
25	Service Line Reconnection to New 6" and 8" Sanitary Sewer	9	EA	\$ 1,759.33	\$15,833.97	9	\$15,833.97			9	\$15,833.97					\$15,833.97	100.0%		
26	Video Inspection of Sewer Line,	342	LF	\$ 9.84	\$3,365.28	342	\$3,365.28			342	\$3,365.28					\$3,365.28	100.0%		
Water Line Replacement																			
27	8-inch DIP Water Line, 0 to 8 Feet Deep,	300	LF	\$ 77.15	\$23,145.00	300	\$23,145.00			300	\$23,145.00					\$23,145.00	100.0%		
28	8-inch DIP Bends	2	EA	\$ 693.88	\$1,387.76	2	\$1,387.76			2	\$1,387.76					\$1,387.76	100.0%		
29	8-inch Gate Valves	3	EA	\$ 2,131.86	\$6,395.58	3	\$6,395.58			3	\$6,395.58					\$6,395.58	100.0%		
30	8-inch Water Main Connection	1	LS	\$ 6,469.90	\$6,469.90	1	\$6,469.90			1	\$6,469.90					\$6,469.90	100.0%		
31	Remove and Dispose of Existing 4" Asbestos Cement (AC) Pipe	300	LF	\$ 33.71	\$10,113.00	282	\$9,506.22			282	\$9,506.22					\$9,506.22	94.0%	\$606.78	
32	Fire Hydrant Assembly	1	EA	\$ 9,511.04	\$9,511.04	1	\$9,511.04			1	\$9,511.04					\$9,511.04	100.0%		
33	2" Blowoff Assembly	1	EA	\$ 3,552.93	\$3,552.93	1	\$3,552.93			1	\$3,552.93					\$3,552.93	100.0%		
34	Water Service Line Connection to New 8" Water Main	9	EA	\$ 1,230.24	\$11,072.16	9	\$11,072.16			9	\$11,072.16					\$11,072.16	100.0%		
Asphalt and Flatwork																			
35	Install Temporary Gravel Access Road - Sewer	572	SY	\$ 15.42	\$ 8,820.24	572	\$8,820.24			572	\$8,820.24					\$8,820.24	100.0%		
36	Install Temporary Gravel Access Road - Water	564	SY	\$ 15.53	\$ 8,758.92	564	\$8,758.92			564	\$8,758.92					\$8,758.92	100.0%		
37	Remove and Dispose of Asphalt	1371	SY	\$ 10.41	\$14,272.11	1371	\$14,272.11			1371	\$14,272.11					\$14,272.11	100.0%		
38	Asphalt Surface Replacement 5" Deep	6855	SYI	\$ 6.23	\$42,706.65	6855	\$42,706.65			6855	\$42,706.65					\$42,706.65	100.0%		
Grading, Erosion, and Sediment Control																			
39	Vehicle Tracking Pad	1	EA	\$ 3,863.27	\$ 3,863.27	1	\$3,863.27			1	\$3,863.27					\$3,863.27	100.0%		
40	Construction Fence	1155	LF	\$ 1.95	\$ 2,252.25	1025	\$1,998.75			1025	\$1,998.75					\$1,998.75	88.7%	\$253.50	
41	Silt Fence	1155	LF	\$ 1.43	\$ 1,651.65	1151	\$1,637.33			1151	\$1,637.33					\$1,637.33	97.9%	\$34.32	
42	Sediment Control Log	427	LF	\$ 3.05	\$ 1,302.35	270	\$823.50			270	\$823.50					\$823.50	63.2%	\$478.85	
43	Seeding and Mulching	0.68	AC	\$ 2,363.40	\$ 1,607.11			0.68	\$1,607.11		\$1,607.11				\$1,607.11	\$1,607.11	100.0%		
44	Site and Landscape Restoration	1	LS	\$ 3,246.45	\$ 3,246.45			1	\$3,246.45		\$3,246.45				\$3,246.45	\$3,246.45	100.0%		
45	Additional GESB BMPs	1	LS	\$ 6,492.88	\$ 6,492.88	0.75	\$4,869.66	0.25	\$1,623.22	1	\$6,492.88				\$1,623.22	\$6,492.88	100.0%		
Provisional Items																			
46	Trench Stabilization Rock - Provisional Item	25	CY	\$ 89.49	\$ 2,237.25													\$2,237.25	
47	Road Base - Provisional Item	150	CY	\$ 26.44	\$ 3,966.00													\$3,966.00	
48	Export Unsuitable Material	50	CY	\$ 63.68	\$ 3,184.00													\$3,184.00	
49	Import Backfill Material	50	CY	\$ 89.09	\$ 4,454.50													\$4,454.50	
50	Rock Excavation	100	CY	\$ 119.13	\$ 11,913.00													\$11,913.00	
Change Orders																			
CO #1, Item #1	WCD #1 - Temp Water Service Line Connections	1	LS	\$ 16,961.25	\$ 16,961.25	1	\$16,961.25			1	\$16,961.25					\$16,961.25	100.0%		
CO #2, Item #1	Brannan CO #2 Request - Soil Conditions	1	LS	\$ 275,258.02	\$ 275,258.02	1	\$275,258.02			1	\$275,258.02					\$275,258.02	100.0%		
CO #2, Item #2	Brannan CO#3 Request WCD #2 - Temp Asphalt Repair	1	LS	\$ 2,924.78	\$ 2,924.78	1	\$2,924.78			1	\$2,924.78					\$2,924.78	100.0%		
CO #2, Item #3	Brannan CO #4 Request - Flashfill Encountered	1	LS	\$ 12,972.62	\$ 12,972.62	1	\$12,972.62			1	\$12,972.62					\$12,972.62	100.0%		
CO #3, Item #1	Brannan CO #5 Request - WCD#3 2in Sleeve HDD	1	LS	\$ 5,336.10	\$ 5,336.10			1	\$5,336.10		\$5,336.10				\$5,336.10	\$5,336.10	100.0%		
CO #3, Item #2	Brannan CO #6 Request WCD #4 Mill Remove & Replace Asphalt	1	LS	\$ 128,227.78	\$ 128,227.78			1	\$128,227.78		\$128,227.78				\$128,227.78	\$128,227.78	100.0%		
CO #3, Item #3	Brannan WCD #5 Place Straw Erosion Control Blankets	1	LS	\$ 6,070.05	\$ 6,070.05			1	\$6,070.05		\$6,070.05				\$6,070.05	\$6,070.05	100.0%		
Totals					\$841,303.16			\$653,439.22	\$160,386.75		\$813,825.97				\$160,386.75	\$813,825.97	96.7%	\$27,477.19	



Change Order No. 01

Date of Issuance: 10/20/2021	Effective Date: 10/20/2021
Owner: Roxborough Water and Sanitation District	Owner's Contract No.: N/A
Contractor: Redline Pipeline, LLC	Contractor's Project No.: 2106
Engineer: TST Infrastructure, LLC	Engineer's Project No.: 001.384.02
Project: Water Treatment Plant Backwash Pond – Phase 1	Contract Name: Water Treatment Plant Backwash Pond – Phase 1

The Contract is modified as follows upon execution of this Change Order:

Description:

1. Redline to proceed with Bid Alternate A. Work includes installation of approximately 410 feet of 18" RCP, 2 new manholes and connect to an existing 4' manhole as shown by the Construction Drawings. Original Bid Alternate A price was \$72,607.00, due to lead time for PVC pipe, material was changed to RCP for an additional \$2,803.42. Douglas County did not require flowfill between pipe and storm sewer so deduct of \$874.00 was given. Add \$74,536.42 Add 30 days

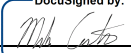
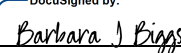
Total Change Order No. 1: Add \$74,536.42
Add 30 days

Attachments:

Work Change Directive No. 01 dated 9/10/2021
Redline Change Order Summary dated 9/29/2021



CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>674,600.00</u>	Original Contract Times: Substantial Completion: <u>10/12/2021</u> Ready for Final Payment: <u>11/11/2021</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: \$ <u>N/A</u>	[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: Substantial Completion: <u>N/A</u> Ready for Final Payment: <u>N/A</u> days
Contract Price prior to this Change Order: \$ <u>674,600.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>10/12/2021</u> Ready for Final Payment: <u>11/11/2021</u> days or dates
Increase of this Change Order: \$ <u>74,536.42</u>	Increase of this Change Order: Substantial Completion: <u>30 days</u> Ready for Final Payment: <u>30 days</u> days or dates
Contract Price incorporating this Change Order: \$ <u>749,136.42</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>11/11/2021</u> Ready for Final Payment: <u>12/11/2021</u> days or dates

<p>RECOMMENDED:</p> <p>DocuSigned by:  AB38E6A77799449 By: _____ Title: <u>Principal</u> Date: <u>October 13, 2021 8:25:29 AM MD</u> Engineer (if required)</p>	<p>ACCEPTED:</p> <p>DocuSigned by:  3340FEAD898411 By: _____ Title: <u>General Manager</u> Date: <u>October 13, 2021 8:23:18 AM MD</u> Owner (Authorized Signature)</p>	<p>ACCEPTED:</p> <p>DocuSigned by:  3340FEAD898411 By: _____ Title: <u>PM</u> Date: <u>October 12, 2021 3:09:51 PM MD</u> Contractor (Authorized Signature)</p>
---	---	---

Approved by Funding Agency (if applicable)

By: _____ Date: _____
 Title: _____

Progress Estimate

Contractor's Application

For (Contract): Water Treatment Plant Backwash Pond Phase 1					Application Number: 3					3								
Application Period: 9/1/21 through 9/30/21					Application Date: 9/29/2021													
A				B	C			D		(C + D)		E			F	G		
Item		Contract Information			Work Completed					Stored Materials (Not in C or D)			Total Completed and Stored This Period (D + E)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)		
Bid Item No.	Description	Item Quantity	Units	Unit Price	Bid Item Value (\$)	Quantity Installed Prev. Period	Quantity Value Prev. Period	Quantity Installed This Period	Quantity Value This Period	Total Estimated Quantity	Value of Work Installed to Date	From Prev Period					This Period	Total Stored Materials
1000	GESC Items Intital	1	LS	\$3,739.47	\$3,739.47	1	\$3,739.47			1.00	\$3,739.47				\$3,739.47	100.0%		
1200	GESC Item Interim	1	LS	\$4,328.07	\$4,328.07												\$4,328.07	
1300	GESC Item Final (Seeding & Revegetation)	1	LS	\$27,577.49	\$27,577.49												\$27,577.49	
3000	Dewatering Pipe	1	LS	\$25,892.70	\$25,892.70			1.000	\$25,892.70	1.00	\$25,892.70				\$25,892.70	\$25,892.70	100.0%	
4010	Demolition	1	LS	\$33,174.13	\$33,174.13	1	\$33,174.13			1.00	\$33,174.13					\$33,174.13	100.0%	
4210	Gravel Slope Cover	1	LS	\$61,425.00	\$61,425.00												\$61,425.00	
4220	Gravel Road	1	LS	\$26,512.00	\$26,512.00												\$26,512.00	
4230	Rip Rap	1	LS	\$2,677.50	\$2,677.50			1.00	\$2,677.50	1.00	\$2,677.50				\$2,677.50	\$2,677.50	100.0%	
4240	Liner Installation	1	LS	\$79,945.00	\$79,945.00												\$79,945.00	
4250	Clear / Grub / Strip	1	LS	\$23,661.00	\$23,661.00	1	\$23,661.00			1.00	\$23,661.00					\$23,661.00	100.0%	
4260	Rough Grading	1	LS	\$62,434.12	\$62,434.12	1	\$62,434.12			1.00	\$62,434.12					\$62,434.12	100.0%	
4270	Fine Grading	1	LS	\$20,811.38	\$20,811.38												\$20,811.38	
4400	Decanter Items	1	LS	\$9,249.33	\$9,249.33												\$9,249.33	
4610	Asphalt Paving	1	LS	\$22,726.89	\$22,726.89												\$22,726.89	
4620	CIP Sump, Det C14	1	LS	\$1,497.83	\$1,497.83												\$1,497.83	
4630	Concrete side slope	1	LS	\$75,443.50	\$75,443.50												\$75,443.50	
5100	A. Overflow Line	1	LS	\$21,413.70	\$21,413.70	1	\$21,413.70			1.00	\$21,413.70					\$21,413.70	100.0%	
6000	B. Backwash Return Line	1	LS	\$20,552.42	\$20,552.42	1	\$20,552.42			1.00	\$20,552.42					\$20,552.42	100.0%	
8000	C. Pond Drain Line	1	LS	\$22,517.74	\$22,517.74	1	\$22,517.74			1.00	\$22,517.74					\$22,517.74	100.0%	
9000	D. Decant Line	1	LS	\$26,499.05	\$26,499.05												\$26,499.05	
10000	E. Backwash Line	1	LS	\$18,379.31	\$18,379.31	1	\$18,379.31			1.00	\$18,379.31					\$18,379.31	100.0%	
11000	F. 4" Sludge Pump Waste	1	LS	\$28,354.23	\$28,354.23			1.00	\$28,354.23	1.00	\$28,354.23				\$28,354.23	\$28,354.23	100.0%	
12000	G. 04" Sludge Dewatering	1	LS	\$31,269.02	\$31,269.02			1.00	\$31,269.02	1.00	\$31,269.02				\$31,269.02	\$31,269.02	100.0%	
13000	Mobilization	1	LS	\$24,519.12	\$24,519.12	1	\$24,519.12			1.00	\$24,519.12				\$24,519.12	\$24,519.12	100.0%	
Change Orders																		
CO #01 (Pending)																		
Item 1:	Bid Alternate A	1	LS	\$74,536.42	\$74,536.42			1.00	\$74,536.42	1.00	\$74,536.42				\$74,536.42	\$74,536.42	100.0%	
Totals					\$749,136.42		\$230,391.01		\$162,729.87		\$393,120.88				\$162,729.87	\$393,120.88	52.5%	\$356,015.54

**General Manager's Report
Roxborough Water and Sanitation District
October 20, 2021**

Information Only

General Matters

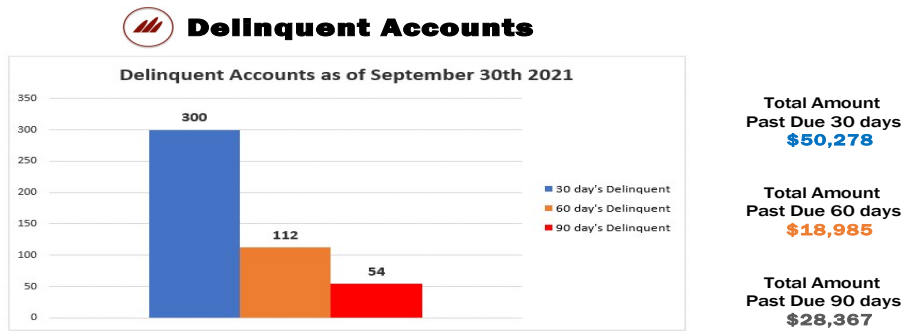
- Draft 2022 budget for the District and Subdistrict were included in your packets for this meeting on October 15, 2021, along with my Budget Summary. The Public Hearing on the 2022 budget will be held at the November 17 meeting.
- I will be on vacation from October 21 till November 1 with very limited cell service. Mike Marcum will be Acting General Manager while I'm away.
- If the Board agrees, we will make a reservation for a holiday lunch for the Board, senior staff, and partners at Arrowhead Golf Club on Wednesday December 15.

Cyber Security:

- New redundant servers at the water treatment plant and the wastewater lift station will be installed before year end.
- We will be moving all Admin files to a secure cloud-based file service beginning January 1, 2022.
- New, redundant servers at the office will house the District's domain server and ADG billing system.
- All servers will continue to be backed up to the cloud and with physical, air-gapped hard drives.

Past Due Accounts:

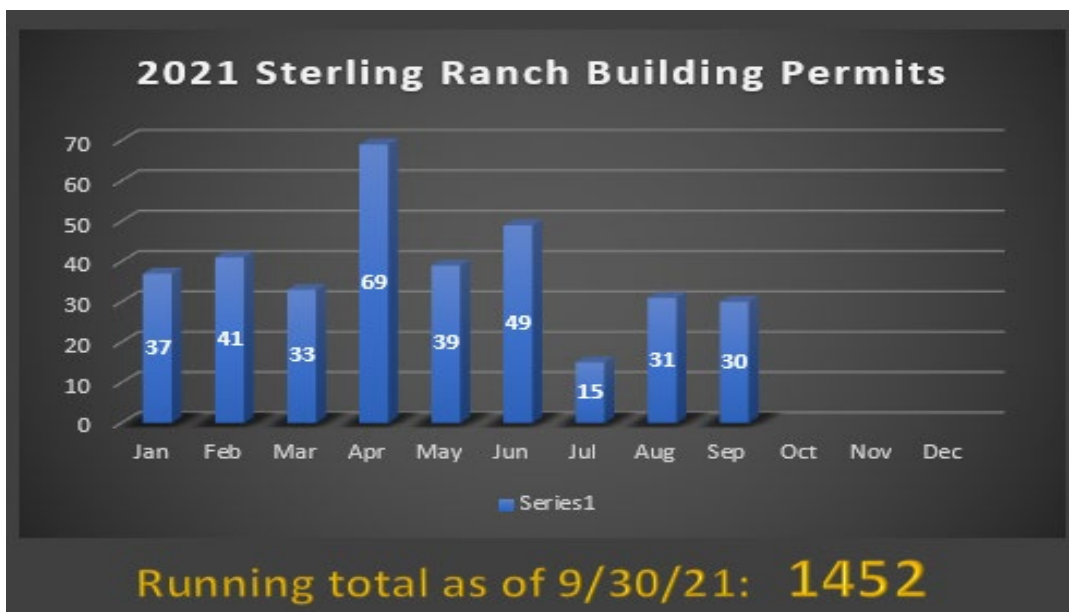
- As of September 30, we had 54 accounts with a past due balance of \$28,367, compared to 26 accounts with a total past due balance of \$19,515 as of August 31.
- We had one shut off in September, but service was turned back on the same day when payment was received.
- All payment agreements for past-due water and sewer bills are current except one. I believe the one resident that is not paying starts a new job this month, so I'm working with him to at least pay his current bills. An anonymous donor paid \$1,000 of his past due balance, so the District wrote off another \$1,000.



September 2021

Dominion Water and Sanitation District/Sterling Ranch:

- Day-to-day operations going well.
- Service to Sterling Ranch Filing 4 parks and landscaping through the PVH water line has commenced. Dominion will be billed for the water treatment and Sterling Ranch will be billed for the cost of conveying the water through RWSD’s system to the temporary connection at \$1.25/1,000 gallons.
- Work on the high-zone pump should commence in November.
- As of September 30, 2021, a total of 1,296 Certificates of Occupancy (CO) had been issued in Sterling Ranch. Dominion’s next Capital Lease Payment of \$200,000 is due when 1,500 COs have been issued, which is likely to occur in early 2022.
- Year to date development summary:

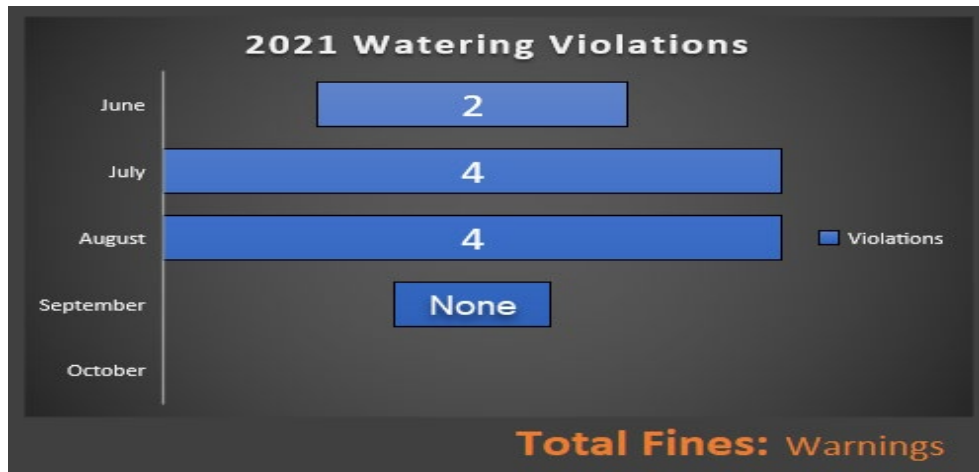


Projects:

- Rock Wren water and sewer line replacement project is complete except for some minor asphalt repair by a subcontractor. We went door-to-door to make sure residents were satisfied with their driveway and landscape repairs.
- Phase 1 of conversion of the old backwash pond to emergency containment basin is nearly complete. Phase 2 has been included in the 2022 Capital Projects budget.
- Nothing new on relocation of the Rampart pump station to Denver Water property.
- Design work continues for the Rampart transmission line replacement. Scheduling a meeting with Douglas County to review plans prior to formal submittal.

Public Outreach:

- Social media campaign using Colorado WaterWise “Live Like You Love It” materials on efficient water use.
- I’ve been asked to testify on cyber attacks before Congress on November 4.
- Watering violations ended for the year October 1:





ROXBOROUGH WATER AND SANITATION DISTRICT

October 15, 2021

Members of the Board of Directors

Keith Lehman, Board President

Ken Maas, Vice President

Dave Bane, Secretary

Christine Thomas, Treasurer

Stephen Throneberry, Assistant Secretary

GENERAL MANAGER'S BUDGET MESSAGE

I am pleased to present the Roxborough Water and Sanitation District (District or RWSD) draft budget for 2022. A public hearing on the budget will be held on November 17, 2021, at 8:00 a.m. in the RWSD offices at 6222 N. Roxborough Park Road, Littleton, CO. This budget message provides background information, a comparison of the 2022 budget with the 2021, a summary of key accomplishments and challenges in 2021, and outlines the District's priorities and challenges for 2022.

As a special district and a water and wastewater utility, RWSD's costs and planning efforts revolve around our mission of providing high-quality, reliable water to our residents and safe, reliable wastewater collection to protect public health and the environment. Consistent with the District's mission, it is critical that the District provide quality water, reliable wastewater collection, and excellent customer service to our residents in a cost-efficient manner that includes reliability, resiliency, and sustainability.

The underlying objective of the draft 2022 budget is to continue to build on our past success while planning for the challenges of the future.

BUDGET PROCESS, FORMAT AND BASIS

Management and staff worked with our accountant, TWS Financial, to prepare the District's budget guided by the Board's policy direction. The general presentation format is to show the actual history of the last year (in this case 2020 actual), the current year adopted budget (2021), year-to-date financials and year-end estimates, and projected budget for the coming year (2022).

The draft 2022 budget has the same fund structure as the Adopted 2021 budget:



ROXBOROUGH WATER AND SANITATION DISTRICT

- Property Tax Summary Information
- General Fund
- Debt Service Fund
- Capital Projects Fund
- Sewer Fund
- Water Fund
 - Water Fund – Distribution (Expenditures)
 - Water Fund – Treatment (Expenditures)

PLUM VALLEY HEIGHTS SUBDISTRICT (Subdistrict) OF ROXBOROUGH WATER AND SANITATION DISTRICT

The District develops a separate budget for the Subdistrict, but we are only using the Debt Service Fund to track the outstanding debt to the Colorado Water Conservation Board, for the water supply to serve the Subdistrict, and the Colorado Water Resources and Power Development Authority, for NWDC Project construction costs, and miscellaneous expenses such as legal and engineering related only to the Subdistrict. All administrative and operating expenses for the Subdistrict are included in the District's budget.

We are limited to collecting no more than \$450,000 in property taxes to service the debt in the Subdistrict Debt Service Fund. The Assessed Value for the Subdistrict did not change significantly for 2021, so only a slight adjustment to the Debt Service Mill Levy will be needed.

2021 ACCOMPLISHMENTS AND CHALLENGES

Over the decades the District weathered bankruptcy, secured a permanent water supply, regionalized wastewater service, and charted a path for expansion of the District's service area and collaboration with nearby districts. It is the District's goal to continue to build on this legacy of success while also putting in place a more formalized process of documentation of operations and a more robust public outreach program.

Thankfully there were less challenges in 2021 than 2020. While we continued precautions because of the coronavirus pandemic, I'm pleased to report that we have not had a single staff person become infected.

One significant challenge for 2021 was the water and sewer line replacement project on Rock Wren. Quite honestly, the contractor did not perform as expected, but there were completely unforeseen issues that also arose. Rock was encountered that simply could not be excavated normally, soil conditions impacted trench stability, and a large piece of flow fill from a previous water line repair was encountered. The project was estimated to take 2 months, and ended up taking over 4-1/2 months, and there was more damage to roads and resident landscaping that we had hoped. All of this resulted in significant change orders that more than tripled project costs from the contractor's bid. However, even with those cost overruns, the District was able to delay other projects and stay within the capital projects budget for the year.



ROXBOROUGH WATER AND SANITATION DISTRICT

The financial impact of the August 2020 cyberattack was not as significant as it could have been. In 2021 we implemented several new cybersecurity procedures, completed a cybersecurity audit, and have implemented upgrades to our systems to separate water, wastewater and administrative servers with fully redundant, air-gapped backups. After several attempts to penetrate our on-site e-mail server, we migrated e-mail to an on-line server, and with the adoption of the 2022 budget we will complete the migration of all admin files to a cloud-based file server. The District also joined WaterISAC, an association of water and wastewater utilities focused specifically on cybersecurity for our industry. This membership provides twice weekly cybersecurity briefings and monthly webinars.

In 2021 we implemented a new agreement for temporary and permanent capacity in the District's wastewater conveyance system with the Dominion Water and Sanitation District (DWSD). That agreement provides DWSD and its residents with certainty to plan effectively for permanent wastewater facilities and allows RWSD to gain value from currently unused and excess capacity in parts of our wastewater system. Under the terms of the agreement DWSD leases capacity in the RWSD system based on the number of residential equivalents served, pays monthly for wastewater services, and is committed to provide \$5,000,000 for capital improvements for the District's wastewater conveyance system. In 2022 that will include a significant contribution to replace and upsize a wastewater pump that has reached the end of its useful life.

In 2021 we completed Phase 1 of the conversion of the backwash pond that served the old water treatment plant to an emergency containment basin for the new plant. Phase 2 of this project will be completed in 2022. In late 2021 we initiated a project to add an additional high-service pump to the water treatment plant capable of pumping treated water to DWSD's high-zone tank. This project will be paid for 100% by DWSD.

In 2021, we amended the Operations Agreement with DWSD to eliminate operation of Dominion's wastewater collection or treatment system, except for utility locates for the collection system within Sterling Ranch. While this change reduced some RWSD revenues from DWSD, it also eliminated significant liability for operation of a wastewater system not designed, constructed, or owned by the District.

The District continued a more active public outreach program in 2021. Because of the pandemic, we had to cancel the annual open house at the water treatment plant for the second year, but we continued the General Manager's blog on the website (Barb's Blog) and followed up directly with residents expressing concerns with the District on social media. In 2021 the District joined Colorado WaterWise, which provides professional outreach materials related to efficient water use and water conservation that can be branded with the District's name and logo and used in social media posts, blog posts, and bill stuffers.

We completed the Risk & Resiliency Analysis required by the American Water Infrastructure Act (AWIA) by the June 30, 2021, deadline, and we have incorporated the conclusions of that Analysis in the 10-year Capital Improvement Plan (CIP). AWIA also requires that we update our Emergency Response Plan by December 31, and that is in progress.



ROXBOROUGH WATER AND SANITATION DISTRICT

2022 PRIORITIES AND CHALLENGES

With completion of the 2020 Master Plan, in 2022 we will continue to focus on implementing the identified capital projects, including identifying financing alternatives.

Capital projects planned in 2022 include:

- Development of a comprehensive plan to address aging wastewater infrastructure in Roxborough Park, the oldest portion of our service area. All sewer line inspections will be reviewed and ranked, and the pipelines rated very poor and poor will be prioritized for repair/rehabilitation. Whenever possible, trenchless methods will be used.
- Implementation of a robust sewer flow monitoring system to track and address infiltration and inflow into the system, which will also focus our efforts to repair/rehabilitate aging sewer lines.
- Replace of the District's water transmission line in Rampart Road to meet demands and fire flow needs.
- Relocation of the irrigation water pump station.

The new Wastewater Conveyance Agreement (sometimes referred to as the "O-Line Agreement) with Dominion Water and Sanitation District (DWSD) includes several capital improvement projects that will be completed with contributions from DWSD, but must be planned, designed, and constructed by RWSD continuing in 2022. In 2021 we completed installation of a structural, corrosion resistant line in the impacted reaches of the O-Line pipeline and all manholes to address impacts from the DWSD connection.

To avoid unanticipated/unbudgeted water line replacement or repair projects, we have budgeted for \$1.2M in the water distribution fund. Because of the sewer rehabilitation project in Roxborough Park, the District is allocating the historic \$1.2M/year for unanticipated sewer line replacement and repair projects between unanticipated projects and the planned rehabilitation projects. Any unused funds budgeted for water and sewer line repair/replacement in 2022 will roll over into fixed asset replacement reserves. Reserve fund balances will be evaluated annually to maintain a balance between controlling rates and planning for future needs.

Overall, operating expenses are stable from 2021 to 2022. The District reduced payroll expenses slightly by not replacing a part-time staff person in the office, but we are expecting a 4% increase in health insurance costs. Similarly, we expect a 10% increase in property and liability insurance costs. The number of capital projects planned for 2022 increased, but DWSD will share in the costs for capital projects at the water treatment plant and in the wastewater conveyance system.

2020 – 2021 BUDGET COMPARISON

Property Taxes Summary: The District's assessed value is projected to increase again for 2022, which will result in an increase in General Fund property tax revenues. I propose to keep the General Fund Mill Levy at the current 6.208 and transfer revenues not needed for operations to reserves. For 2022, the 2.9 Debt Service Mill Levy will remain unchanged.



ROXBOROUGH WATER AND SANITATION DISTRICT

General Fund: The General Fund budget will decrease 4% from \$626,500 to \$601,000 for 2022 primarily because we have reduced office staff, completed the project to replace/upgrade servers, and moved to cloud-based e-mail and file servers.

Debt Service Fund: As stated previously, the debt service mill levy will remain unchanged.

Capital Projects Fund: The Capital Projects fund will be used to track projects either partially or entirely funded by DWSD under the terms of the Wastewater Conveyance Agreement or the Water Treatment Agreement.

Sewer Fund: Sewer fund revenues will decrease slightly (0.4%) in 2022 because the District is no longer operating DWSD's wastewater collection or treatment systems. Sewer fund expenses are expected to decrease 11% for 2022 versus 2021 because we are accounting for capital projects on the wastewater conveyance system funded in whole or in part by DWSD in the Capital Projects Budget.

Water Fund: Water fund revenues are projected to increase 14% in 2022 because of DWSD capital contributions for a portion of the costs of capital projects at the water treatment plant. Water fund expenses will decrease \$1.4 million, or approximately 12%, because capital projects funded with contributions from DWSD are accounted for in the Capital Projects budget. One significant capital project at the plant has been delayed several years in the CIP because we implemented a cost-effective, low-tech solution in 2020 that has adequate capacity projected to last several years.

The District's goal in preparing this draft budget was to be careful stewards of the ratepayers' dollars while maintaining the District's strong financial position and our ability to provide reliable, cost-efficient service.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Barbara Biggs", is written over a horizontal line.

Barbara Biggs
General Manager

**Roxborough Water and Sanitation District
Proposed Budget 2022**

10/15/2021 12:31

Roxborough Water & Sanitation District
Property Tax Summary Information
For the Years Ended and Ending December 31

ACTUAL 2020	ESTIMATED 2021	Proposed 2022
----------------	-------------------	------------------

ASSESSED VALUATION

Douglas County

Residential	\$ 138,827,040	\$ 141,595,540	\$ 153,225,240
Commercial	\$ 14,960,120	\$ 14,984,870	\$ 16,632,050
Agricultural	\$ 40,540	\$ 43,460	\$ 41,000
Natural Resources	\$ 440	\$ 440	\$ 440
State Assessed	\$ 63,200	\$ 37,500	\$ 47,900
Vacant Land	\$ 14,888,750	\$ 23,920,240	\$ 13,262,560
Personal Property	<u>\$ 4,366,360</u>	<u>\$ 4,664,740</u>	<u>\$ 5,093,820</u>
	173,146,450	185,246,790	188,303,010

Adjustments - New Growth
Certified Assessed Value

-	-	-
<u>\$ 173,146,450</u>	<u>\$ 185,246,790</u>	<u>\$ 188,303,010</u>

ASSESSED VALUATION

Jefferson County

Commercial	\$ 536,865	\$ 793,763	\$ 1,243,104
Industrial	\$ 41,521,889	\$ 61,390,715	\$ 96,143,375
Vacant	\$ 1,208,318	\$ 1,786,516	\$ 2,797,844
State Assessed	<u>\$ 36,426</u>	<u>\$ 53,856</u>	<u>\$ 84,344</u>
	43,303,498	64,024,850	100,268,667

Adjustments
Certified Assessed Value

-	-	-
<u>\$ 43,303,498</u>	<u>\$ 64,024,850</u>	<u>\$ 100,268,667</u>

MILL LEVY

General	6.208	6.208	6.208
Debt Service	3.06	2.9	2.9
Temporary Mill Levy Reduction (pursuant to C.R.S.39-5-121)	-	-	-
Refund and Abatements	-	-	-
Total Mill Levy	<u>9.268</u>	<u>9.108</u>	<u>9.108</u>

PROPERTY TAXES

General	\$ 1,343,721	\$ 1,547,478	\$ 1,791,453
Debt Services	662,337	722,888	836,858
Temporary Mill Levy Reduction	-	-	-
Refund and Abatement	-	-	-
Levied Property Taxes	<u>\$ 2,006,058</u>	<u>\$ 2,270,366</u>	<u>\$ 2,628,311</u>

PROPERTY TAXES

General	\$ 1,343,721	\$ 1,547,478	\$ 1,791,453
Debt Service	662,337	722,888	836,858
	<u>\$ 2,006,058</u>	<u>\$ 2,270,366</u>	<u>\$ 2,628,311</u>

Roxborough Water & Sanitation District
General Fund
Forecasted 2022 Budget as Projected
With 2020 Actual and 2021 Estimated
For the Years Ended and Ending December 31

	ACTUAL 2020	Budget 2021	ESTIMATED 2021	Proposed 2022	As of 7/31/2021	As of 7/31/2020
BEGINNING FUNDS AVAILABLE	\$ 951,899	\$ 1,104,786	\$ 1,104,786	\$ 1,720,110	1,104,786	1,372,182
REVENUE						
Property Taxes	1,398,230	1,485,396	1,485,396	1,791,453	1,428,500	1,332,182
Specific Ownership Taxes	118,580	100,000	100,000	120,000	75,311	65,328
Investment Income	8,150	7,500	750	750	528	6,727
Miscellaneous Income	-	1,000	200,000	1,000	200,000	183
Total Revenue	1,524,960	1,593,896	1,786,146	1,913,203	1,704,339	1,404,420
TRANSFERS IN						
Capital Projects Fund	-	-	-	-	-	-
Total Transfers In	-	-	-	-	-	-
Total Funds Available	2,476,859	2,698,682	2,890,932	3,633,313	2,809,125	2,776,602
EXPENDITURES						
Payroll/Taxes/Benefits	131,021	125,000	114,975	110,000	67,069	68,948
Accounting/Audit	26,125	30,000	28,500	30,000	16,625	14,250
Audit	30,000	30,000	30,000	30,000	28,000	30,000
Capital Outlay	12,646	12,000	-	12,000	0	12,646
Contract Labor	1,773	15,000	2,266	20,000	1,322	
Director's Fees		8,000	-	8,000		
Education	5,348	30,000	9,759	30,000	5,693	3,164
Election Expense	22,653	-	22,529	30,000		22,529
Engineering	38,823	50,000	14,691	50,000	8,570	27,403
Insurance	23,677	12,500	25,167	30,000	14,681	13,895
Legal Fees	15,842	30,000	21,197	30,000	12,365	10,406
Miscellaneous Expense	211,187	20,000	27,382	20,000	15,973	5,391
Office Expense	43,645	40,000	41,470	40,000	24,191	30,517
Permits/Dues/Subscriptions	11,076	15,000	20,623	5,000	12,030	6,139
Rent	2,694	3,000	4,618	5,000	2,694	2,694
Repairs & Maintenance	72,113	175,000	65,559	100,000	38,243	49,566
Treasurers' Fees	20,958	20,000	36,735	20,000	21,429	19,976
Utilities	1,337	5,000	4,538	5,000	2,647	2,818
Vehicle Expense	1,155	6,000	809	6,000	472	658
Total Expenditures	672,073	626,500	470,822	581,000	272,004	321,000
TRANSFERS OUT						
Capital Projects Fund		-	-	-		
PVH Subdistrict		-	-			
Water Fund	500,000	500,000	500,000	500,000	-	-
Sewer Fund	200,000	200,000	200,000	200,000	-	-
Total Transfers Out	700,000	700,000	700,000	700,000	-	-
Total Expenditures and Transfers Out Requiring Appropriation	1,372,073	1,326,500	1,170,822	1,281,000	272,004	321,000
ENDING FUND BALANCE	\$ 1,104,786	\$ 1,372,182	\$ 1,720,110	\$ 2,352,313	\$ 2,537,121	#####
EMERGENCY RESERVE	\$ -	\$ 18,795	\$ 14,125	\$ 17,430	\$ 8,160	\$ 9,630

This financial information should be read only in connection with the accompanying accountant's report and summary of significant assumptions

Roxborough Water & Sanitation District
Debt Service Fund
Forecasted 2022 Budget as Projected
With 2020 Actual and 2021 Estimated
For the Years Ended and Ending December 31

	Actual 2020	Budget 2021	Estimated 2021	Projected 2022	As of 7/31/2021	As of 7/31/2020
BEGINNING FUNDS AVAILABLE	\$ 6,136,517	\$ 6,555,502	\$ 6,555,502	\$ 6,893,239	6,555,502	6,837,653
REVENUE						
Property Taxes	688,643	693,887	722,888	836,858	704,125	688,643
Specific Ownership Taxes	58,449	80,000	60,000	80,000	37,122	58,449
Investment Income	20,658	30,000	1,000	30,000	641	20,658
Total Revenue	767,750	803,887	783,888	946,858	741,888	767,750
TRANSFERS IN						
Water Fund- Avail Service	156,604	120,000	120,000	120,000	117,790	156,604
Water Supply Fund	1,087,917	1,092,000	1,092,000	1,092,000	635,793	1,087,917
Ravenna CWCB Loan						
Sewer Fund - Avail Service	53,881	40,000	45,000	40,000	40,511	53,881
Total Transfers In	1,298,402	1,252,000	1,257,000	1,252,000	794,094	1,298,402
Total Funds Available	8,202,669	8,611,389	8,596,390	9,092,097	8,091,484	8,903,805
EXPENDITURES						
Treasurer's Fees	10,330	15,000	15,000	15,000	10,562	10,330
Loan Administrative Fee	76,800	76,800	76,800	76,800	76,800	76,800
Principal W05A105 -CWRPDA	505,000	520,000	520,000	535,000	520,000	505,000
Interest W05A105- CWRPDA	44,431	32,283	32,283	74,783	32,283	44,431
Ravenna CWCB	33,963	82,425	82,425	82,425	82,425	33,963
Principal D15A356-PVH-CWRPDA	231,631	228,827	228,827	231,031	228,827	231,631
Interest D15A356-PVH-CWRPDA	59,811	74,186	74,186	72,886	74,186	59,811
Principal CT2015-176 PVH-CWCB	49,778	51,296	51,296	52,861	51,296	49,778
Interest CT2015-176 PVH-CWCB	65,669	64,151	64,151	62,586	64,151	65,669
Principal C150346-CWCB	439,020	410,201	453,288	468,020		439,020
Interest C150346- CWCB	537,623	637,027	523,355	508,623		537,623
Less PVH Loans	(406,889)	(418,460)	(418,460)	(419,364)	(418,460)	(406,889)
Total Expenditures	1,647,167	1,773,736	1,703,151	1,760,651	722,070	1,647,167
TRANSFERS OUT						
Capital Project	-	-	-	-	-	-
Total Transfers Out	0	0	-	0	0	0
Total Expenditures and Transfers Out Requiring Appropriation	1,647,167	1,773,736	1,703,151	1,760,651	722,070	1,647,167
ENDING FUNDS AVAILABLE	\$ 6,555,502	\$ 6,837,653	\$ 6,893,239	\$ 7,331,446	\$ 7,369,414	\$ 7,256,638

This financial information should be read only in connection with the accompanying accountant's report and summary of significant assumptions

**Roxborough Water & Sanitation District
Capital Projects Fund
Forecasted 2022 Budget as Projected
With 2020 Actual and 2021 Estimated
For the Years Ended and Ending December 31**

	ACTUAL 2020	Budget 2021	ESTIMATED 2021	Projected 2022	As of 7/31/2021	As of 7/31/2020
BEGINNING FUNDS AVAILABLE	\$ 546,589	\$ 543,316	\$ 543,316	\$ 2,543,316	\$ 2,543,316	\$ 2,336,116
REVENUE						
Transfer from Sewer Fund				352,800		
Transfer from Water Fund Ravenna Phase 3/4				1,800,000		
System Capacity Improvements- Misc		2,000,000	2,000,000		0	
Investment Income		0		0		
Total Revenue	0	2,000,000	2,000,000	2,152,800	0	0
TRANSFERS IN						
General Fund						
Debt Service Fund						
Sewer Fund						
Water Fund		0				
Total Transfers In	0	0	0	0	0	0
Total Funds Available	546,589	2,543,316	2,543,316	4,696,116	2,543,316	2,336,116
EXPENDITURES						
Water Treatment-Dominion Pump				1,800,000		
Ravenna Phase II	3,273		0	0	0	3,273
Ravenna Phase 3/4						
System Cap. Improvements-DWSD WW Conv	0	1,000,000		560,000	0	0
Total Expenditures	3,273	1,000,000	0	2,360,000	0	3,273
TRANSFERS OUT						
Debt Service Fund	0			0	0	0
General Fund	0			0	0	0
Total Transfers Out	0		0	0	0	0
Total Expenditures and Transfers Out Requiring Appropriation	3,273	1,000,000	0	2,360,000	0	3,273
ENDING FUNDS AVAILABLE	\$ 543,316	\$ 1,543,316	\$ 2,543,316	\$ 2,336,116	\$ 2,543,316	\$ 2,332,843

Roxborough Water & Sanitation District
Water Fund
Forecasted 2022 Budget as Projected
With 2020 Actual and 2021 Estimated
For the Years Ended and Ending December 31

	Actual 2020	Budget 2021	Estimated 2021	Projected 2022	As of 7/31/2021	As of 7/31/2020
BEGINNING FUNDS AVAILABLE	\$ 10,267,784	\$ 11,207,162	\$ 11,207,162	\$ 9,876,083	\$ 11,207,162	
REVENUE						
Service Charges	3,992,814	3,200,000	3,200,000	3,200,000	2,003,969	2,093,605
Permit Fees	10,725	1,200	30,000	1,200	28,875	0
Hydrant Water	75,788	40,000	40,000	40,000	14,362	34,988
Miscellaneous Income	123,646	70,000	70,000	70,000	48,702	54,691
Potable Irrigation Water	60,816	40,000	50,000	40,000	42,736	21,433
Irrigation Rnw Water	457,724	250,000	300,000	250,000	171,575	236,875
Availability Charges	156,604	120,000	120,000	120,000	98,147	117,821
Rental Income		7,200	7,200	7,200		
Investment Income	46,716	50,000	3,000	50,000	2,511	41,491
System Development Charge	666,477	275,000	400,000	275,000	376,855	268,776
Ravenna SDC	291,096	250,000	250,000	250,000	180,657	189,032
Ravenna Reimbursements		225,000	-	0		181,082
Inclusion Fees		50,000	100,000	100,000		45,915
Expense Reimbursements Other	11,220	20,000	40,000	20,000	32,578	12,625
Dominion WTP Operations	575,816	500,000	575,000	500,000	328,829	350,224
Dominion Distribution Operations	279,714	225,000	200,000	200,000	150,695	158,923
Dominion Treated Water Usage	37,205	84,000	84,000	100,000	70,105	
Dominion Reimbursement Capital	192,091	125,000	125,000	0	115,130	57,102
Cap Surcharges- Water Supply	1,087,917	1,036,808	1,080,000	1,036,808	640,893	635,793
Capital - Surcharges	137,107	80,000	139,721	80,000	81,504	80,240
Total Operating Revenue	8,203,476	6,649,208	6,813,921	6,340,208	4,388,123	4,580,616
Transfers other Funds	-					
General Fund	500,000	500,000	500,000	500,000	0	0
Total Transfers In	500,000	500,000	500,000	500,000	0	0
Total Funds Available	18,971,260	18,356,370	18,521,083	16,716,291	15,595,285	4,580,616
Expenditures						
Payroll/Taxes/Benefits	954,036	990,000	1,110,000	990,000	518,180	469,851
Accounting	52,250	65,000	58,500	65,000	33,250	29,500
Contract Labor	35,261	55,000	40,000	55,000	17,220	16,268
Dominion	4,472	80,000	30,000	80,000	4,296	11,347
Education	15,208	50,000	40,000	50,000	12,067	17,555
Engineering	344,083	200,000	300,000	250,000	184,846	151,407
GIS and Asset Management	20,240	100,000	75,000	25,000	0	59,545
Conservation Rebates	600	2,500	2,500	2,500	250	1,300
Insurance	47,025	35,000	36,000	40,000	29,362	18,892
Lab & Test Fees	31,168	22,000	25,000	29,000	7,113	13,744
Legal Fees	34,548	75,000	50,000	75,000	21,467	26,640
Meter Expense	53,983	125,000	125,000	125,000	21,789	37,374
Miscellaneous Expense	24,980	20,000	14,000	20,000	2,715	(1,142)
Office Expense	29,750	40,000	27,000	40,000	9,609	10,057
Operating Supplies/Chemicals	103,771	124,000	150,000	124,000	38,789	81,028
Permits/Dues/Subscriptions	6,506	8,000	6,000	8,000	840	4,625
Repairs & Maintenance	456,111	450,000	450,000	450,000	154,837	146,681
Safety Equipment/Uniform	2,474	7,000	4,000	7,000	1,118	887
Utilities	223,057	225,000	220,000	225,000	121,879	122,680
Tap Fees Centennial	10,870	50,000	450,000	50,000	10,870	274,400
Vehicle Expense	13,636	22,000	35,000	22,000	6,768	22,947
Water Cost	2,224,412	1,600,000	1,597,000	1,600,000	955,573	842,821
Water Rights- Meadow Ditch	37,748	75,000	100,000	100,000	11,167	64,782
Capital Outlay	1,093,388	7,200,000	2,500,000	5,685,000	521,108	162,185
Total Expenditures	5,819,577	11,620,500	7,445,000	10,117,500	2,685,113	2,585,374
Transfers Out						
Transfer to Capital Fund				1,800,000		
Transfers Out	700,000	-	-	-		
Water Supply fund	1,087,917	1,036,808	1,080,000	1,036,808	640,893	635,793
Debt Service Fund	156,604	100,000	120,000	120,000	98,147	117,821
Total Transfers Out	1,944,521	1,136,808	1,200,000	2,956,808	739,040	753,614
Total Expenditures and Transfers Out	7,764,098	12,757,308	8,645,000	13,074,308	3,424,153	3,338,988
REQUIRING APPROPRIATION	7,764,098	12,757,308	8,645,000	13,074,308	3,424,153	3,338,988
ENDING FUND BALANCE	\$ 11,207,162	\$ 5,599,062	\$ 9,876,083	3,641,983		

This financial information should be read only in connection with the accompanying accountant's report and summary of significant assumptions.

**Roxborough Water & Sanitation District
Sewer Fund**

**Forecasted 2022 Budget as Projected
With 2020 Actual and 2021 Estimated
For the Years Ended and Ending December 31**

	Actual 2020	Budget 2021	Estimated 2021	projected 2022	As of 7/31/2021	As of 7/31/2020
BEGINNING FUNDS AVAILABLE	\$ 8,482,491	\$ 9,443,023	\$ 9,443,023	\$ 9,929,566	2716884	2716884
REVENUE						
Service Charges	1,698,940	1,600,000	1,600,000	1,600,000	1,020,389	984,786
Service Charges - LMA	289,101	300,000	280,000	300,000	176,048	169,052
Dominion Capital Lease O-Line	150,000	120,000	-	200,000		
Permit Fees	20,625	5,000	50,000	5,000	38,735	
Miscellaneous Income	17,484	30,000	40,000	30,000	16,083	15,200
Availability Charges	53,881	40,000	40,000	40,000	32,923	40,551
Investment Income	55,334	50,000	4,000	50,000	3,021	49,102
System Development Charge	487,760	50,000	500,000	50,000	452,493	42,908
Dominion WWTP Operations		20,000	20,000	0		
Dominion Sewer Conveyance	124,474	240,000	240,000	240,000	160,480	
Dominion Collection Operations		70,000	83,170	0		48,516
Dominion Reimbursements	949	50,000	850,000	50,000	747,263	
Capital - Surcharges	148,637	100,000	120,000	100,000	88,789	86,698
Total Operating Revenue	3,047,185	2,675,000	3,827,170	2,665,000	2,736,224	1,436,813
Transfers In						
Water Fund	-					
General Fund	200,000	200,000	200,000	200,000	0	0
Total Transfers In	200,000	200,000	200,000	200,000	0	0
Total Funds Available	11,729,676	12,318,023	13,470,193	12,794,566	5,453,108	4,153,697
Expenditures						
Payroll/Taxes/Benefits	336,029	325,000	392,410	325,000	228,906	178,375
Accounting	26,125	30,000	28,500	30,000	16,625	16,625
Contract Labor	35,261	40,000	27,252	40,000	15,897	19,039
Education	7,411	30,000	9,466	30,000	5,522	4,681
Engineering	125,128	100,000	112,653	100,000	65,714	56,964
GIS- Asset Management	2,725	25,000	-	50,000		2,725
Insurance	23,202	12,500	25,167	28,000	14,681	11,531
Dominion Expense	9,098	50,000	-	50,000		
Lab & Test Fees	1,579	1,000	180	1,000	105	15
Legal Fees	17,448	35,000	18,075	35,000	10,544	16,807
Littleton Service Fees	921,915	950,000	845,301	950,000	493,092	477,139
Miscellaneous Expense	2,409	8,000	4,438	8,000	2,589	1,445
Office Expense	21,646	20,000	12,235	20,000	7,137	9,433
Operating Supplies/Chemicals	45,343	80,000	14,760	80,000	8,610	24,218
Permits/Dues/Subscriptions	2,100	3,000	991	3,000	578	1,095
Repairs & Maintenance	144,310	200,000	51,950	200,000	30,304	39,149
Safety Equipment/Uniform	1,260	2,000	1,716	2,000	1,001	954
Utilities	86,552	110,000	145,322	110,000	84,771	44,721
Vehicle Expense	5,911	8,000	7,263	8,000	4,237	772
Capital Outlay	417,320	2,000,000	1,802,948	2,000,000	1,430,781	136,050
Total Expenditures	2,232,772	4,029,500	3,500,627	4,070,000	2,421,094	1,041,738
Transfers Out						
Operating Reserve		-	-			
Transfer to Capital Fund		-	-	352,800		
Debt Service Fund	53,881	40,000	40,000	40,000	32,923	40,551
Total Transfers Out	53,881	40,000	40,000	392,800	32,923	40,551
Total Expenditures and Transfers Out	2,286,653	4,069,500	3,540,627	4,110,000		
ENDING FUND BALANCE	\$ 9,443,023	\$ 8,248,523	\$ 9,929,566	\$ 8,684,566		

This financial information should be read only in connection with the accompanying accountant's report and summary of significant assumptions

Roxborough Water & Sanitation District
Water Fund-Distribution
Forecasted 2022 Budget as Projected
With 2020 Actual and 2021 Estimated
For the Years Ended and Ending December 31

Actual	Budget	Estimated	Projected	As of
2020	2021	2021	2022	7/31/2021

Expenditures	Actual	Budget	Estimated	Projected	As of
	2020	2021	2021	2022	7/31/2021
Payroll/Taxes/Benefits	338,303	330,000	535,000	330,000	201,409
Accounting	26,125	32,500	28,500	32,500	16,625
Contract Labor	35,261	40,000	40,000	40,000	15,898
Dominion	4,282	60,000	30,000	60,000	4,296
Education	7,367	25,000	24,000	25,000	6,488
Engineering	230,575	100,000	200,000	150,000	132,322
GIS & Asset Management	20,240	50,000	75,000	25,000	
Conservation Rebates	600	2,500	2,500	2,500	250
Insurance	23,823	17,500	18,000	20,000	14,681
Lab & Test Fees	15,429	14,000	15,000	14,000	4,916
Legal Fees	22,958	37,500	37,500	37,500	11,458
Meter Expense	53,983	125,000	125,000	125,000	21,789
Miscellaneous Expense	4,761	10,000	7,000	10,000	1,161
Office Expense	23,029	20,000	13,500	20,000	7,137
Operating Supplies/Chemicals	2,690	4,000	4,000	4,000	
Permits/Dues/Subscriptions	5,799	5,000	5,000	5,000	840
Repairs & Maintenance	253,554	200,000	200,000	200,000	70,758
Safety Equipment/Uniform	1,269	2,000	2,000	2,000	1,118
Utilities	72,543	75,000	70,000	75,000	29,199
Tap Fees Centennial		-	-	0	
Vehicle Expense	6,836	11,000	25,000	11,000	4,222
Water Cost	2,220,598	1,552,000	1,552,000	1,552,000	955,573
Water Rights-Meadow Ditch	34,060	75,000	75,000	100,000	11,167
Capital Outlay	210,236	6,400,000	302,246	5,185,000	302,246
Total Expenditures	3,614,321	9,188,000	3,386,246	8,025,500	1,813,553

**Plum Valley Heights Subdistrict of Roxborough
Water and Sanitation District
Proposed Budget 2022**

Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District
Property Tax Summary Information
For the Years Ended and Ending December 31

	ACTUAL 2020	ESTIMATED 2021	PROPOSED 2022
ASSESSSED VALUATION			
Douglas County			
Residential	\$ 9,570,480	\$ 9,574,690	\$ 11,174,580
Commercial	\$ 1,795,670	\$ 1,701,000	\$ 2,276,490
Industrial	\$ 5,733,780	\$ 5,981,800	\$ 6,535,130
Exempt	\$ 269,610	\$ 269,610	\$ 268,980
Agriculture	\$ 800	\$ 800	\$ 1,500
Vacant Land	\$ 1,082,810	\$ 1,082,820	\$ 1,561,690
Personal Property	\$ 904,660	\$ 641,340	\$ 656,830
	<u>19,088,200</u>	<u>18,982,450</u>	<u>22,206,220</u>
Adjustments - New Growth		-	-
Certified Assessed Value	<u>\$ 19,088,200</u>	<u>\$ 18,982,450</u>	<u>\$ 22,206,220</u>
ASSESSSED VALUATION			
Estimated Tax - debt service	\$ 514,236	\$ 446,088	\$ 430,801
Estimated Tax - General	19,088	\$ 22,206	\$ 22,206
Adjustments	-	-	-
Certified Assessed Value	<u>\$ 533,324</u>	<u>\$ 468,294</u>	<u>\$ 453,007</u>
MILL LEVY			
Debt Service	26.94	23.5	19.4
General Mill Levy	<u>1</u>	<u>1</u>	<u>1</u>
Total Mill Levy	<u>27.94</u>	<u>24.5</u>	<u>20.4</u>

This financial information should be read only in connection with the accompanying accountant's report and summary of significant assumptions

Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District
Debt Service Fund
Adopted 2022 Budget
With 2020 Actual and 2021 Estimated
For the Years Ended and Ending December 31

	Actual	Estimated	Proposed
	2020	2021	2022
BEGINNING FUNDS AVAILABLE	251,002	303,134	380,163
REVENUE			
Investment Income	49	85	85
CWCB Loan Proceeds	2,386	4,125	
Misc	11,971		
Specific Ownership	40,966	50,000	50,000
Property Taxes	462,133	466,224	453,007
Total Revenue	<u>517,505</u>	<u>520,434</u>	<u>503,092</u>
Total Transfers In	<u>0</u>	<u>0</u>	<u>0</u>
Total Funds Available	<u>768,507</u>	<u>823,568</u>	<u>883,255</u>
EXPENDITURES			
Costs Returned To Douglas County	0	0	0
Treasurer Fees	11,000	9,000	9,000
Capital Outlay	6,932	0	0
Accounting	11,000	12,000	12,000
Education		1,000	1,000
Engineering	0	2,500	2,500
Legal	1,607	445	1,000
CWRPDA Debt Service	319,387	303,013	303,917
CWCB Debt Service	115,447	115,447	115,447
Total Expenditures	<u>465,373</u>	<u>443,405</u>	<u>444,864</u>
Total Exp. Requiring Appropriations	<u>465,373</u>	<u>443,405</u>	<u>444,864</u>
Ending Fund Balance	<u>303,134</u>	<u>380,163</u>	<u>438,391</u>

This financial information should be read only in connection with the accompanying accountant's report and summary of significant assumptions

Water Plant

The water treatment plant has been running smoothly. In September, the plant was operational for **30** days with an average plant production of **2.2** MGD and a max day of **3.0** MGD.

Construction on the Emergency Overflow Pond project continues. The liner has been installed and the base course has also been installed on top of it. Redline will next perform fine grading and surface preparation for the concrete apron and asphalt. Bid alternate A has been change ordered into the project to complete the waste line into the pond, that work has been completed. Remaining items include revegetation and tree planting.

Construction on Waterton Rd. is in full force, construction on the southern access to the WTP has begun. Curb and gutter have been poured and electrical conduits for the new gate have been installed. We have had the gate contractors and access control guys out to begin getting us bids for that work.

We have gathered a comprehensive set of data for HDR to start their filter evaluation at the treatment plant. After an initial review of the data, they have come to the treatment plant and spent a whole day jar testing. They subsequently concluded the Actiflo chemistry was the culprit for the short filter runs as the carryover of the coagulant was blinding the filters. They concluded that our pretreatment chemical Alum is the cause of the issues and have recommended switching coagulants to a chemical called PACL (Polyaluminum Chloride) which outperformed everything in the jar testing. We are evaluating their recommendation and waiting for their final report.

September production was **65** million gallons of treated water, **17.5** million gallons of that was for Sterling Ranch.

Lift Stations

The lift stations are running smoothly. We received the inspection report back from Water Technology Group for pump 203, the inspection recommends complete pump replacement as the repair costs are beyond economical value. We are evaluating our next steps and options for replacement.

September saw **21** million gallons of sewage pumped to Littleton-Englewood. Approximately **3.1** million was conveyed for Sterling Ranch.

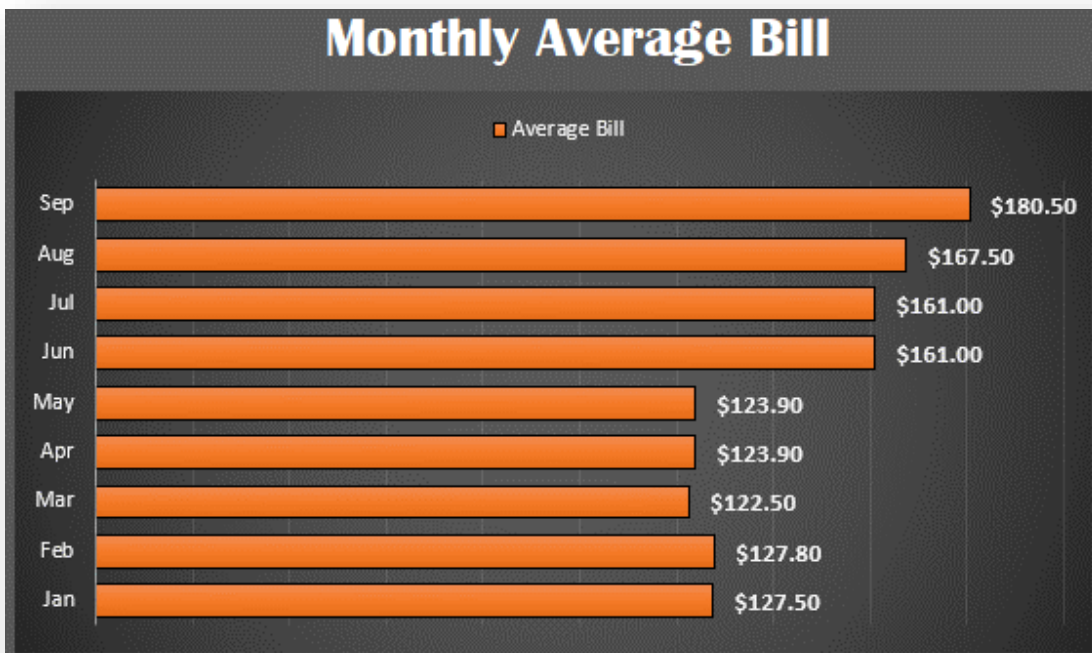
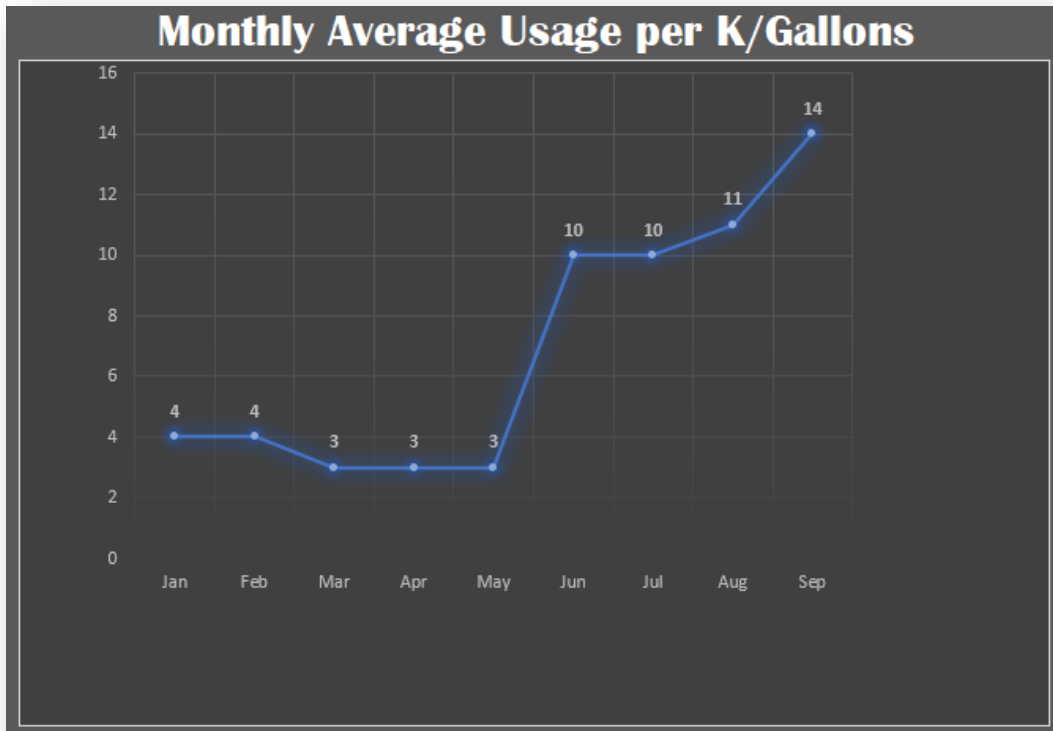
Field

The field remains busy for September with over **530** locates, most of them were in Sterling Ranch, **163** were in Roxborough.

Brannan has received substantial completion on the Rock Wren project and only punch list items remain. Site restoration has gone very slowly but we are keeping on them to get everything completed.

Our annual CCTV inspections and cleaning of the sewer lines has been completed. Upon receipt of the reports a careful review of the lines will be conducted, and a comprehensive list of repairs will be compiled for next year. This year focused on the sewer lines in Roxborough Park which is mostly clay pipe, our intent is to carefully select good candidates for trenchless repair to extend their life and avoid excavations similar to Rock Wren.

Monthly Averages



MEMORANDUM

TO: Roxborough Water and Sanitation District
Board of Directors

FROM: TST Infrastructure, LLC
Michael Gerstner

SUBJECT: Engineering Status Report

DATE: October 14, 2021

I. DEVELOPMENT PROJECTS

North Loop Water Relocation – Relocations of the North Loop Waterline to eliminate conflicts with new electrical boxes have been completed. Punchlist items remain. (No Change)

Berkeley Homes/ Southdowns at Rox Park – TST provided review comments on the water and sewer pipelines. TST Addressed questions from the developer's engineer.

Valley View Church – TST provided estimate to complete design to serve Valley View Church

II. WATER TREATMENT PLANT OVERFLOW POND

Base course for the pond liner is in completed and the concrete at the pond bottom is being placed.

III. ROCK WREN SEWER REPLACEMENT

Installation of water and sewer lines is complete, and the new pipelines are in service. Paving of Rock Wren, Hawk's Nest, and Roxborough Drive has been completed. Restoration of areas impacted by construction is complete and includes both contractor work areas and private improvements. Asphalt adjustments around valve boxes is in progress. Contractor is in progress of obtaining closeout documents.

Memorandum
October 14, 2021
Page 2

IV. RAMPART WATER LINE REPLACEMENT

Drawings are complete and ready for submittal to Douglas County. TST is coordinating a review meeting prior to Douglas County review of the drawings.

V. RAMPART PUMP STATION RELOCATION

A meeting with Denver Water was held on July 22 to continue discussions regarding an easement on Denver Water property. Denver requested that RWSD provide permanent service to meet potable water requirements at Foothills WTP. Denver also requested that RWSD provide additional detail on the pump station site requirements. Updated conceptual layouts have been provided to Denver Water and we are awaiting a response. (No Change)

VI. WTP HIGH ZONE PUMP FOR DWSD

Contracts are in progress with Notice to Proceed anticipated the week of October 18th. The contractor has started to provide submittals for review.

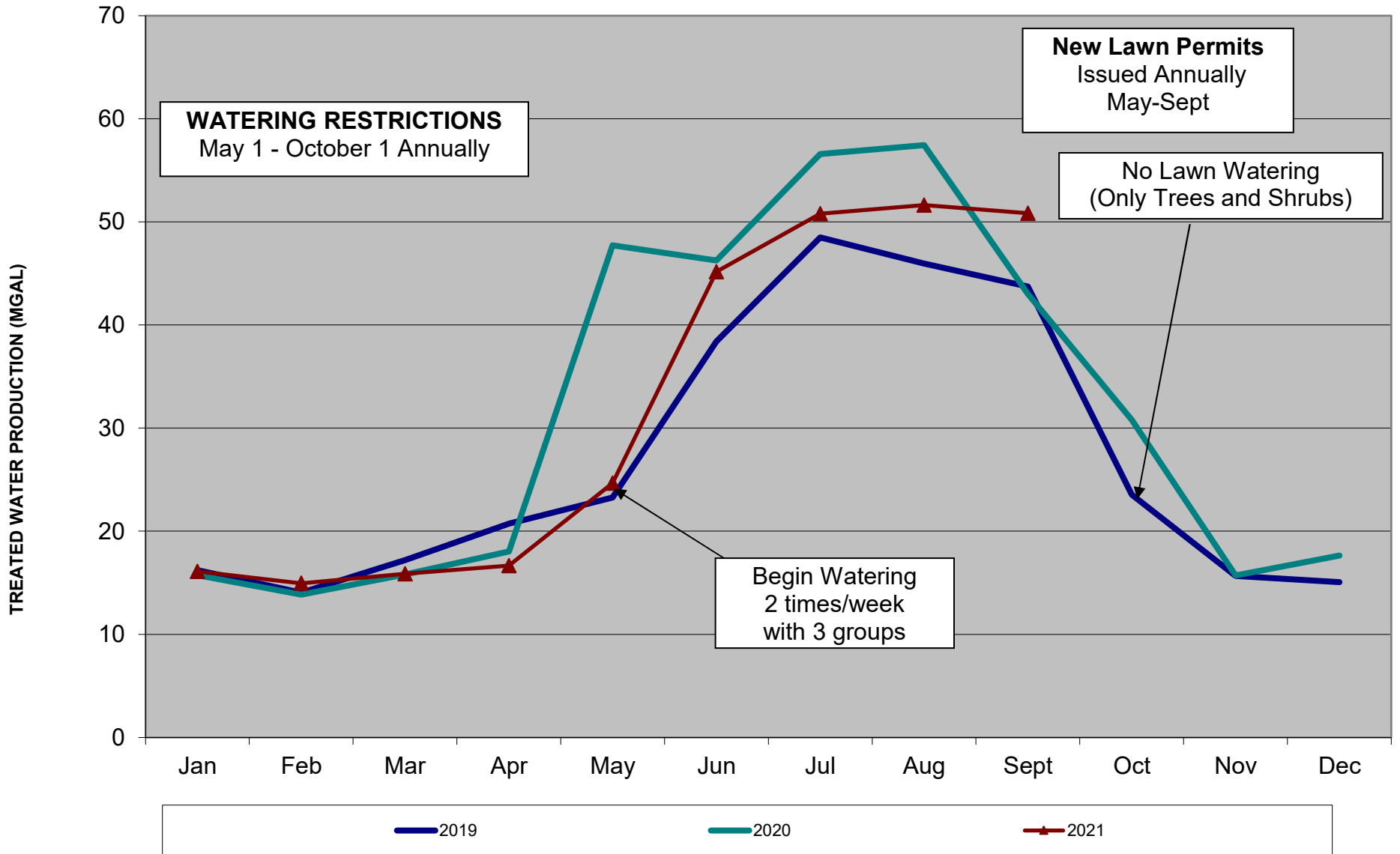
VII. PERMANENT SEWER FLOW MEASURING STATIONS

TST provided information for flow measurement options and locations. TST is obtaining references on proposed equipment.

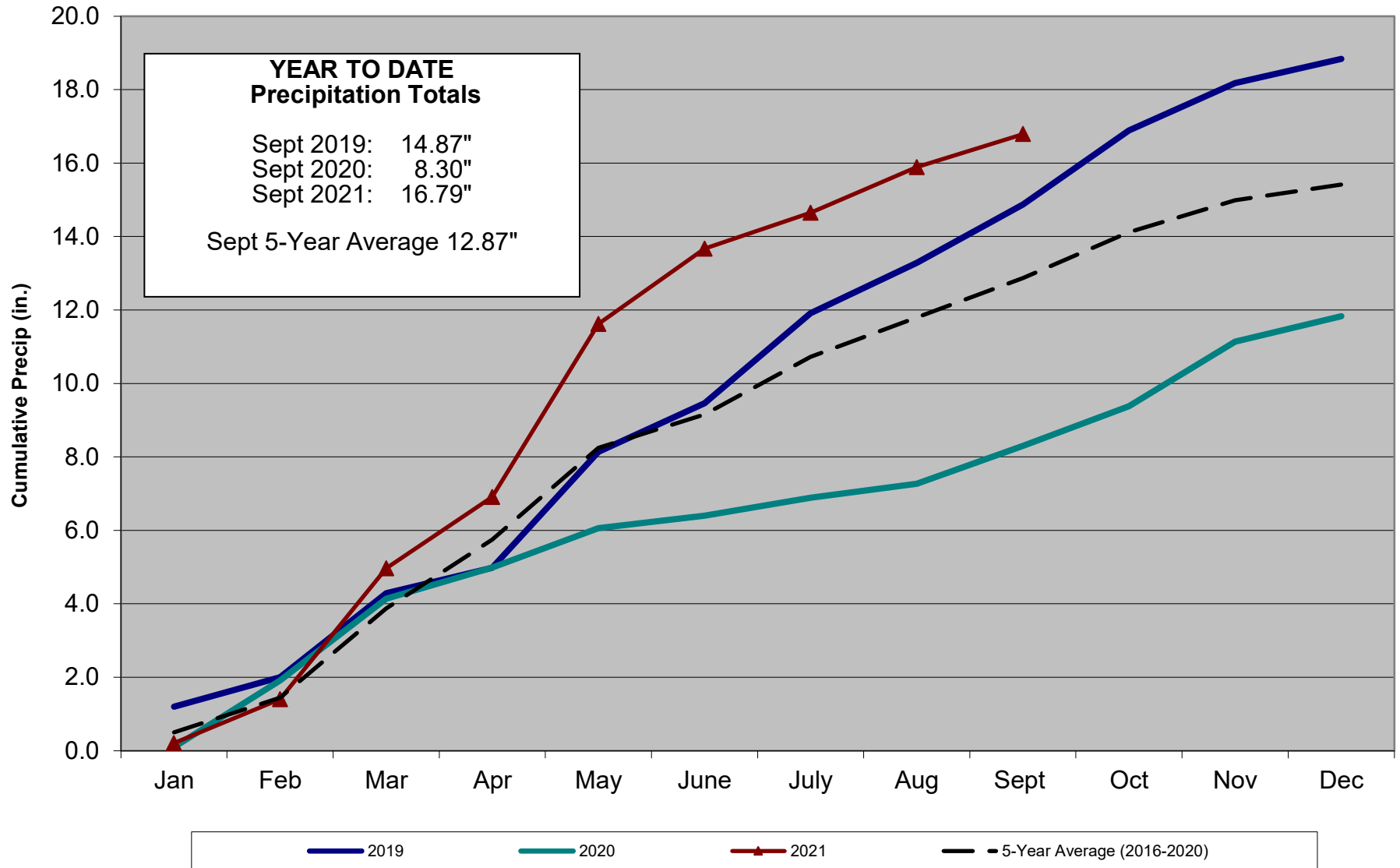
VIII. GIS

Work by District staff and TST continues on modifications and data updates requested by the operations staff.

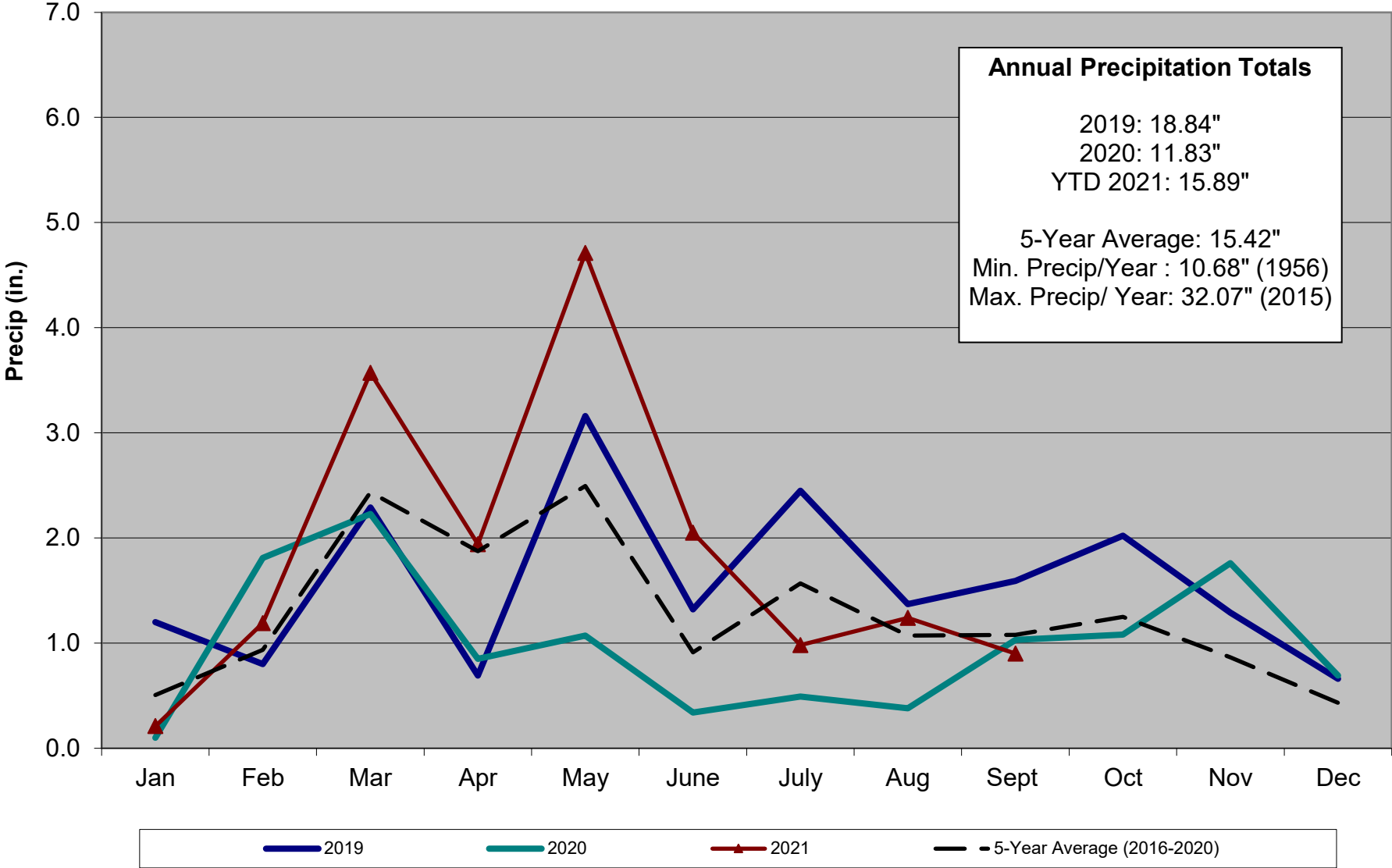
ROXBOROUGH WATER AND SANITATION DISTRICT TREATED WATER PRODUCTION 2019-2021



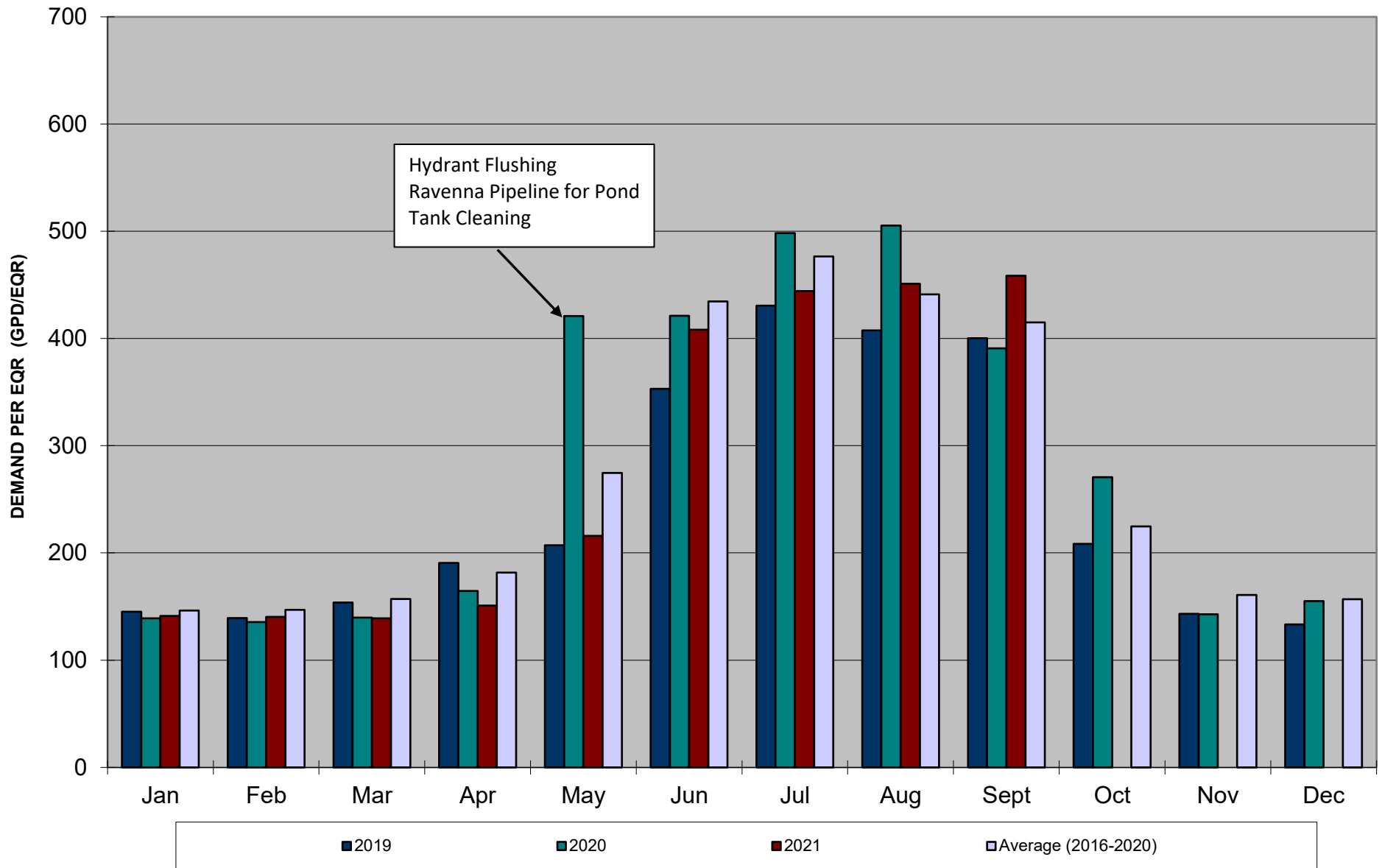
ROXBOROUGH WATER AND SANITATION DISTRICT CUMULATIVE PRECIPITATION 2019-2021



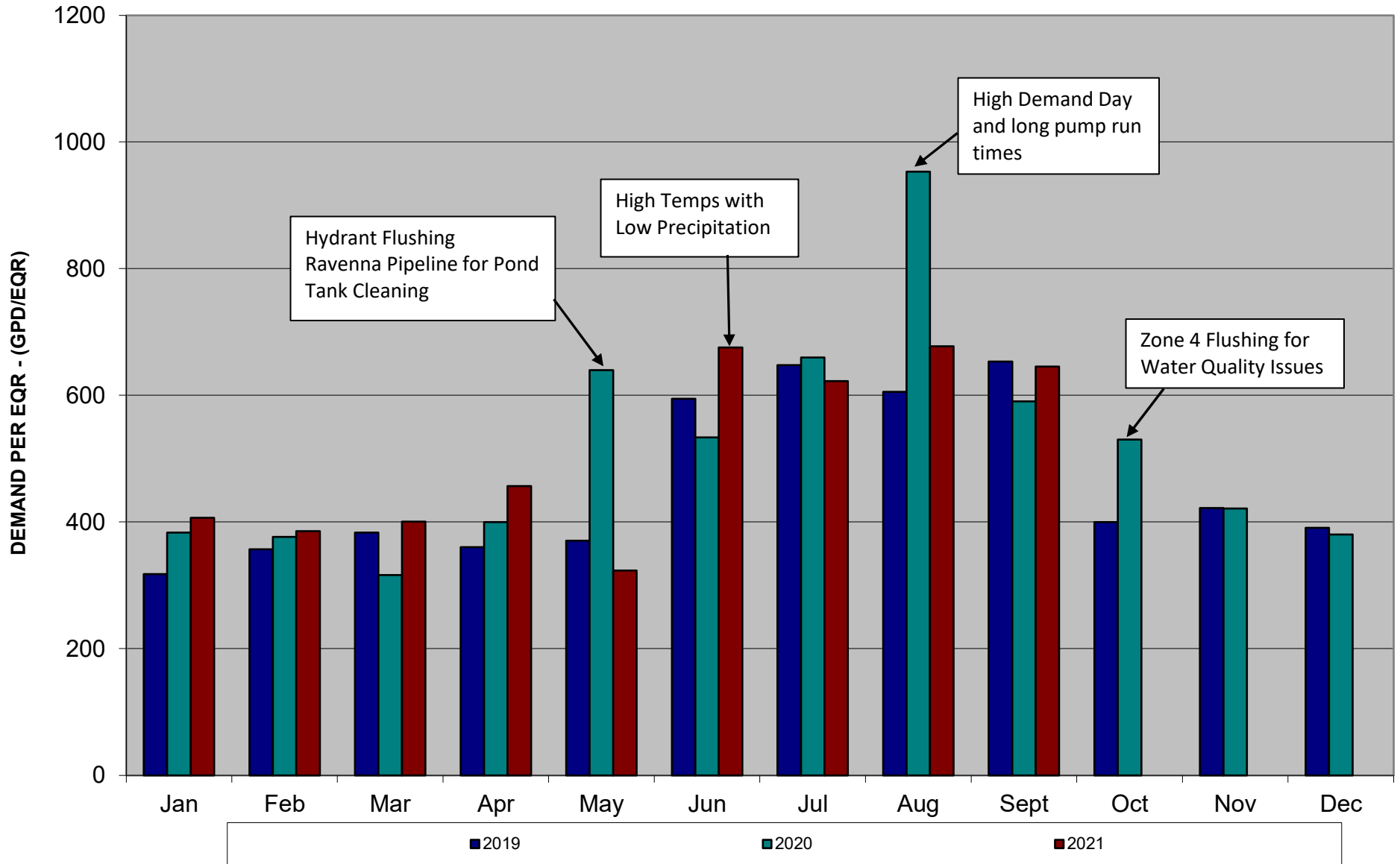
ROXBOROUGH WATER AND SANITATION DISTRICT PRECIPITATION 2019-2021



ROXBOROUGH WATER AND SANITATION DISTRICT AVERAGE DEMAND PER EQR



ROXBOROUGH WATER AND SANITATION DISTRICT MAX DAY DEMAND PER EQR



ROXBOROUGH WATER AND SANITATION DISTRICT

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Treated Water (MGAL)													
2001	12.896	10.732	13.139	17.682	23.775	37.211	41.464	36.026	33.660	24.197	16.317	13.590	280.689
2002	14.409	14.251	15.708	25.837	33.774	39.489	43.253	43.149	30.955	21.896	15.952	16.320	314.993
2003	15.157	13.559	15.844	15.366	21.246	25.025	38.569	36.880	32.821	33.034	15.953	15.172	278.626
2004	16.325	18.678	18.572	17.037	28.880	30.671	35.891	34.793	31.867	20.521	16.185	16.416	285.836
2005	18.124	17.565	20.281	20.659	33.636	41.766	57.879	44.463	39.982	25.387	19.938	22.416	362.096
2006	22.572	20.843	23.554	30.521	42.801	52.357	46.739	36.853	31.626	21.832	17.937	19.279	366.914
2007	16.837	16.078	19.097	21.937	27.827	49.368	54.417	44.990	41.003	27.691	20.124	23.633	363.002
2008	24.863	19.657	21.177	22.647	34.898	50.196	59.399	49.686	39.732	26.950	19.315	19.137	387.657
2009	17.791	16.890	20.429	19.083	31.869	34.293	45.513	45.163	35.948	20.794	16.268	18.680	322.721
2010	17.154	15.961	17.846	19.833	29.844	44.996	46.537	44.574	45.438	27.670	16.509	16.754	343.116
2011	16.890	15.668	17.660	21.667	27.871	45.243	38.987	45.797	37.233	26.631	18.220	17.045	328.912
2012	17.067	15.387	19.091	26.665	38.380	49.632	46.971	48.559	38.515	21.575	17.493	18.015	357.350
2013	17.634	15.747	17.663	17.631	29.037	48.638	47.571	44.696	32.089	21.222	17.433	17.644	327.005
2014	17.883	15.681	17.168	18.034	29.090	39.059	41.554	35.570	29.096	20.198	17.274	16.284	296.891
2015	16.514	13.524	16.946	18.601	18.821	29.142	38.685	42.303	42.508	25.801	15.304	15.727	293.876
2016	15.439	14.821	15.669	15.570	22.839	41.632	51.517	47.624	43.165	29.837	19.570	17.578	335.261
2017	16.585	15.380	19.054	23.910	24.366	47.026	52.854	45.557	44.612	20.430	16.998	17.087	343.859
2018	16.279	14.552	16.912	18.778	32.877	49.804	48.665	46.999	45.804	22.200	16.198	17.017	346.085
2019	16.213	14.056	17.199	20.718	23.271	38.396	48.501	45.953	43.731	23.543	15.657	15.058	322.296

Monthly EQRs (Connected)

2001	1967	1967	2060	2060	2154	2154	2196	2196	2288	2288	2343	2343
2002	2427	2427	2489	2489	2548	2548	2605	2605	2659	2659	2692	2692
2003	2730	2730	2771	2771	2792	2792	2805	2805	2832	2832	2848	2848
2004	2869	2869	2881	2881	2906	2906	2936	2936	2946	2946	2958	2958
2005	2996	2996	3018	3018	3037	3037	3065	3065	3098	3098	3114	3114
2006	3121	3121	3145	3145	3167	3167	3181	3199	3208	3217	3222	3227
2007	3234	3237	3244	3248	3252	3258	3263	3267	3271	3280	3291	3296
2008	3305	3317	3320	3322	3324	3327	3331	3333	3335	3340	3341	3342
2009	3343	3345	3348	3351	3351	3351	3352	3352	3357	3359	3359	3360
2010	3361	3361	3361	3365	3367	3368	3370	3372	3372	3373	3378	3378
2011	3379	3381	3381	3383	3383	3383	3383	3383	3383	3383	3383	3383
2012	3389	3389	3390	3390	3390	3390	3390	3390	3390	3390	3390	3390
2013	3390	3390	3390	3395	3395	3395	3399	3399	3399	3399	3399	3399
2014	3399	3399	3399	3399	3399	3400	3402	3402	3403	3405	3406	3406
2015	3406	3408	3408	3410	3411	3413	3415	3416	3418	3419	3420	3421
2016	3421	3423	3424	3424	3425	3425	3426	3426	3429	3430	3434	3435
2017	3441	3443	3446	3452	3458	3460	3463	3465	3469	3470	3557	3562

ROXBOROUGH WATER AND SANITATION DISTRICT

2018	3569	3570	3574	3576	3579	3582	3583	3587	3589	3596	3601	3603
2019	3603	3603	3608	3622	3624	3626	3634	3638	3642	3644	3645	3646

Treated Water (GPD/EQR)													AVG GPD/EQR
2001	211.49	194.86	205.75	286.12	356.05	575.84	609.08	529.20	490.38	341.15	232.14	187.11	351.60
2002	191.51	209.71	203.58	346.02	427.58	516.60	535.61	534.32	388.05	265.63	197.52	195.56	334.31
2003	179.10	177.38	184.44	184.84	245.47	298.77	443.55	424.13	386.31	376.28	186.72	171.85	271.57
2004	183.55	224.49	207.95	197.12	320.58	351.81	394.34	382.27	360.57	224.70	182.39	179.02	267.40
2005	195.14	209.39	216.77	228.18	357.27	458.41	609.16	467.96	430.19	264.34	213.42	232.21	323.54
2006	233.30	238.51	241.59	323.49	435.96	551.07	473.97	371.62	328.62	218.92	185.57	192.72	316.28
2007	167.94	177.39	189.90	225.13	276.03	505.10	537.97	444.23	417.84	272.33	203.83	231.30	304.08
2008	242.67	204.35	205.76	227.24	338.67	502.92	575.23	480.88	397.12	260.29	192.71	184.72	317.71
2009	171.67	180.33	196.83	189.82	306.78	341.12	438.00	434.63	356.95	199.69	161.44	179.34	263.05
2010	164.64	169.60	171.28	196.46	285.93	445.33	445.46	426.41	449.17	264.63	162.91	159.99	278.48
2011	161.24	165.50	168.49	213.49	265.76	445.79	371.75	436.69	366.86	253.94	179.53	162.53	265.96
2012	162.45	156.56	181.66	262.19	365.21	488.02	446.96	462.07	378.71	205.30	172.01	171.42	287.71
2013	167.80	165.90	168.07	173.11	275.90	477.55	451.47	424.19	314.69	201.41	170.96	167.45	263.21
2014	169.72	164.76	162.93	176.86	276.08	382.93	394.02	337.28	285.00	191.35	169.05	154.22	238.68
2015	156.40	141.73	160.40	181.83	177.99	284.62	365.42	399.48	414.55	243.43	149.16	148.30	235.28
2016	145.58	149.30	147.62	151.58	215.11	405.18	485.07	448.41	419.61	280.61	189.96	165.07	266.93
2017	155.48	159.54	178.36	230.88	227.30	453.04	492.34	424.12	428.67	189.92	159.29	154.74	271.14
2018	147.14	145.58	152.64	175.04	296.33	463.47	438.14	422.66	425.41	199.15	149.94	152.36	263.99
2019	145.16	139.33	153.77	190.67	207.14	352.97	430.53	407.46	400.25	208.41	143.18	133.23	242.68

Notes:

1. Daily units = Connected monthly EQRs / # of days per month
2. Note: Data obtained from District WTP data sheet, and from RWSD

ROXBOROUGH WATER AND SANITATION DISTRICT

Jan Feb Mar Apr May Jun Jul Aug Sept Oct Nov Dec

Treated Water (MGAL)

2019	16.213	14.056	17.199	20.718	23.271	38.396	48.501	45.953	43.731	23.543	15.657	15.058
2020	15.727	13.854	15.8	18.034	47.714	46.262	56.584	57.45	42.99	30.793	15.716	17.639
2021	16.104	14.961	15.881	16.662	24.664	45.153	50.783	51.634	50.835			
Increase/Decrease	2.4%	8.0%	0.5%	-7.6%	-48.3%	-2.4%	-10.3%	-10.1%	18.2%	-100.0%	-100.0%	-100.0%

Monthly EQRs (Connected)

2019	3603	3603	3608	3622	3624	3626	3634	3638	3642	3644	3645	3646
2020	3648	3649	3651	3656	3657	3662	3663	3667	3667	3671	3671	3672
2021	3677	3678	3682	3682	3685	3687	3688	3693	3696			
Increase/Decrease	0.8%	0.8%	0.8%	0.7%	0.8%	0.7%	0.7%	0.7%	0.8%	-100.0%	-100.0%	-100.0%

*EQR increase for Sept/20-Oct/20 per verbal information from Cindy due to ADG issues

Water Savings

Increase/Decrease*	1.6%	7.2%	-0.3%	-8.3%	-49.1%	-3.1%	-11.0%	-10.8%	17.4%	0.0%	0.0%	0.0%
--------------------	------	------	-------	-------	--------	-------	--------	--------	-------	------	------	------

(From Projected) * Change in treated water - Change in monthly units

Treated Water (GPD/EQR)

2019	145.16	139.33	153.77	190.67	207.14	352.97	430.53	407.46	400.25	208.41	143.18	133.23
2020	139.07	135.59	139.60	164.42	420.88	421.10	498.30	505.38	390.78	270.59	142.70	154.96
2021	141.28	140.27	139.13	150.84	215.91	408.22	444.19	451.02	458.47	#DIV/0!	#DIV/0!	#DIV/0!
Increase/Decrease	1.6%	3.5%	-0.3%	-8.3%	-48.7%	-3.1%	-10.9%	-10.8%	17.3%	#DIV/0!	#DIV/0!	#DIV/0!

Notes:

1. Daily units = Connected monthly EQRs / # of days per month
2. Note: Data obtained from District WTP data sheet, and from RWSD

ROXBOROUGH WATER AND SANITATION DISTRICT

Jan Feb Mar Apr May Jun Jul Aug Sept Oct Nov Dec

Max Day Treated Water (MGD)

2001	0.629	0.682	0.774	1.300	1.510	2.112	1.911	2.069	1.635	1.191	0.879	0.762
2002	0.740	1.183	1.105	1.507	1.663	1.908	1.805	2.028	1.782	1.334	0.795	0.870
2003	0.852	0.721	0.757	0.651	1.185	1.269	1.914	1.761	1.518	1.563	0.666	0.594
2004	0.803	1.065	1.387	1.224	1.686	1.763	1.980	1.959	1.645	1.062	0.760	0.875
2005	0.839	1.113	1.046	0.945	1.952	1.912	2.466	2.502	2.294	1.439	0.914	0.963
2006	1.038	0.942	1.006	1.774	2.195	2.462	2.028	1.813	1.465	1.237	1.375	1.093
2007	0.872	0.765	1.345	1.263	1.459	2.289	2.183	2.030	2.057	1.664	1.396	1.406
2008	1.057	1.177	1.417	1.473	1.816	2.313	2.901	2.865	1.857	1.728	1.428	0.936
2009	1.247	0.861	1.041	1.524	1.762	2.207	2.184	2.026	1.902	1.575	1.008	1.107
2010	1.089	1.224	1.062	1.231	1.674	2.854	2.202	2.092	2.2	1.849	1.027	1.14
2011	0.793	1.017	1.632	1.325	1.685	2.126	1.975	2.119	1.926	2.423	1.217	1.277
2012	1.330	1.326	1.070	1.822	1.781	2.181	2.130	2.219	2.262	1.132	1.221	1.224
2013	1.069	1.125	0.992	1.306	1.724	2.193	2.211	1.920	1.735	1.216	0.930	1.187
2014	0.957	1.091	0.822	1.201	1.928	2.018	1.967	2.023	1.618	1.317	1.081	1.247
2015	1.078	0.845	1.656	1.185	1.098	1.787	2.499	2.018	1.973	1.318	0.931	1.152
2016	1.274	1.147	1.176	1.342	1.802	2.053	2.293	2.147	2.374	1.384	1.394	1.127
2017	1.124	1.181	1.244	1.727	1.640	2.337	2.829	3.069	2.240	1.664	1.268	1.591
2018	1.264	1.355	1.249	1.975	1.979	2.413	2.302	2.517	2.033	1.429	0.983	1.321
2019	1.145	1.286	1.382	1.305	1.342	2.156	2.354	2.202	2.379	1.457	1.538	1.425

Monthly EQRs (Connected)

2001	1967	1967	2060	2060	2154	2154	2196	2196	2288	2288	2343	2343
2002	2427	2427	2489	2489	2548	2548	2605	2605	2659	2659	2692	2692
2003	2730	2730	2771	2771	2792	2792	2805	2805	2832	2832	2848	2848
2004	2869	2869	2881	2881	2906	2906	2936	2936	2946	2946	2958	2958
2005	2996	2996	3018	3018	3037	3037	3065	3065	3098	3098	3114	3114
2006	3121	3121	3145	3145	3167	3167	3181	3199	3208	3217	3222	3227
2007	3234	3237	3244	3248	3252	3258	3263	3267	3271	3280	3291	3296
2008	3305	3317	3320	3322	3324	3327	3331	3333	3335	3340	3341	3342
2009	3343	3345	3348	3351	3351	3351	3352	3352	3357	3359	3359	3360
2010	3361	3361	3361	3365	3367	3368	3370	3372	3372	3373	3378	3378
2011	3379	3381	3381	3383	3383	3383	3383	3383	3383	3383	3383	3383
2012	3389	3389	3390	3390	3390	3390	3390	3390	3390	3390	3390	3390
2013	3390	3390	3390	3395	3395	3395	3399	3399	3399	3399	3399	3399
2014	3399	3399	3399	3399	3399	3400	3402	3402	3403	3405	3406	3406
2015	3406	3408	3408	3410	3411	3413	3415	3416	3418	3419	3420	3421
2016	3421	3423	3424	3424	3425	3425	3426	3426	3429	3430	3434	3435
2017	3441	3443	3446	3452	3458	3460	3463	3465	3469	3470	3557	3562

ROXBOROUGH WATER AND SANITATION DISTRICT

2018	3569	3570	3574	3576	3579	3582	3583	3587	3589	3596	3601	3603
2019	3603	3603	3608	3622	3624	3626	3634	3638	3642	3644	3645	3646

Max Day Treated Water (GPD/EQR)													AVG GPD/EQR
2001	319.78	346.72	375.73	631.07	701.02	980.50	870.22	942.17	714.60	520.54	375.16	325.22	591.89
2002	304.90	487.43	443.95	605.46	652.67	748.82	692.90	778.50	670.18	501.69	295.32	323.18	542.08
2003	312.09	264.10	273.19	234.93	424.43	454.51	682.35	627.81	536.02	551.91	233.85	208.57	400.31
2004	279.89	371.21	481.43	424.85	580.18	606.68	674.39	667.23	558.38	360.49	256.93	295.81	463.12
2005	280.04	371.50	346.59	313.12	642.74	629.57	804.57	816.31	740.48	464.49	293.51	309.25	501.01
2006	332.59	301.83	319.87	564.07	693.08	777.39	637.54	566.74	456.67	384.52	426.75	338.70	483.31
2007	269.64	236.33	414.61	388.85	448.65	702.58	669.02	621.37	628.86	507.32	424.19	426.58	478.17
2008	319.82	354.84	426.81	443.41	546.33	695.22	870.91	859.59	556.82	517.37	427.42	280.07	524.88
2009	373.02	257.40	310.93	454.79	525.81	658.61	651.55	604.42	566.58	468.89	300.09	329.46	458.46
2010	324.01	364.18	315.98	365.82	497.18	847.39	653.41	620.40	652.43	548.18	304.03	337.48	485.87
2011	234.68	300.80	482.70	391.66	498.08	628.44	583.80	626.37	569.32	716.23	359.74	377.48	480.78
2012	392.45	391.27	315.63	537.46	525.37	643.36	628.32	654.57	667.26	333.92	360.18	361.06	484.24
2013	315.34	331.86	292.63	384.68	507.81	645.95	650.49	564.87	510.44	357.75	273.61	349.22	432.05
2014	281.55	320.98	241.84	353.34	567.23	593.53	578.19	594.65	475.46	386.78	317.38	366.12	423.09
2015	316.50	247.95	485.92	347.51	321.90	523.59	731.77	590.75	577.24	385.49	272.22	336.74	428.13
2016	372.41	335.09	343.46	391.94	526.13	599.42	669.29	626.68	692.33	403.50	405.94	328.09	474.52
2017	326.65	343.01	361.00	500.29	474.26	675.43	816.92	885.71	645.72	479.54	356.48	446.66	525.97
2018	354.16	379.55	349.47	552.29	552.95	673.65	642.48	701.70	566.45	397.39	272.98	366.64	484.14
2019	317.79	356.92	383.04	360.30	370.31	594.59	647.77	605.28	653.21	399.84	421.95	390.84	458.49

Notes:

1. Daily units = Connected monthly EQRs / # of days per month
2. Note: Data obtained from District WTP data sheet, and from RWSD

ROXBOROUGH WATER AND SANITATION DISTRICT

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Max Day Treated Water (MGD)												
2019	1.145	1.286	1.382	1.305	1.342	2.156	2.354	2.202	2.379	1.457	1.538	1.425
2020	1.398	1.373	1.154	1.461	2.340	1.954	2.416	3.495	2.165	1.946	1.546	1.396
2021	1.495	1.418	1.475	1.682	1.192	2.490	2.295	2.502	2.385			
Increase/ Decrease	6.9%	3.3%	27.8%	15.1%	-49.1%	27.4%	-5.0%	-28.4%	10.2%	-100.0%	-100.0%	-100.0%

Monthly EQRs (Connected)												
2019	3603	3603	3608	3622	3624	3626	3634	3638	3642	3644	3645	3646
2020	3648	3649	3651	3656	3657	3662	3663	3667	3667	3671	3671	3672
2021	3677	3678	3682	3682	3685	3687	3688	3693	3696			
Increase/Decrease	0.8%	0.8%	0.8%	0.7%	0.8%	0.7%	0.7%	0.7%	0.8%	-100.0%	-100.0%	-100.0%

*EQR increase for Sept/20-Oct/20 per verbal information from Cindy due to ADG issues

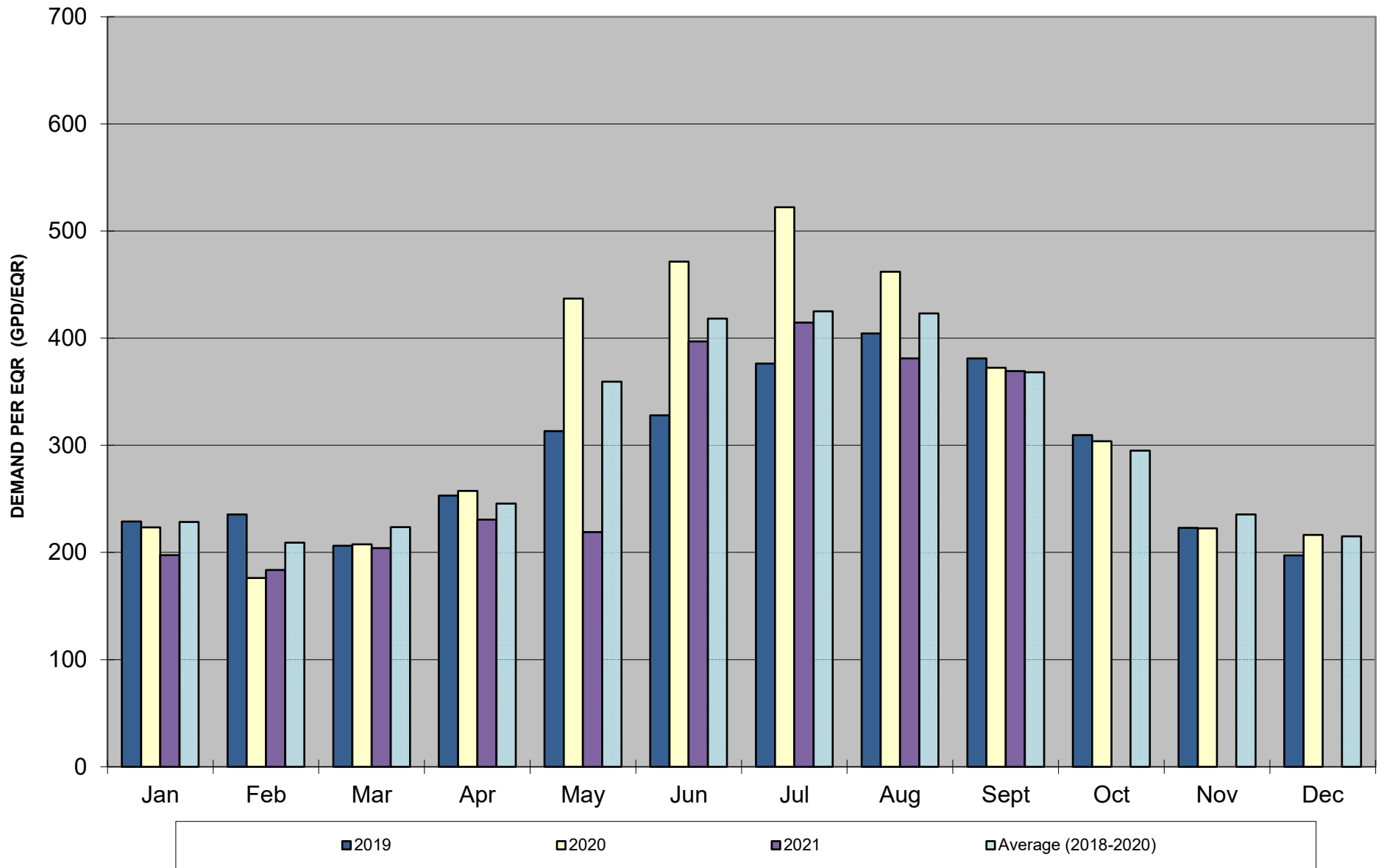
Max Day Treated Water (GPD/EQR)

2019	317.79	356.92	383.04	360.30	370.31	594.59	647.77	605.28	653.21	399.84	421.95	390.84
2020	383.22	376.27	316.08	399.62	639.87	533.59	659.57	953.10	590.40	530.10	421.14	380.17
2021	406.58	385.54	400.60	456.82	323.47	675.35	622.29	677.50	645.29	#DIV/0!	#DIV/0!	#DIV/0!
Increase/ Decrease	6.1%	2.5%	26.7%	14.3%	-49.4%	26.6%	-5.7%	-28.9%	9.3%	#DIV/0!	#DIV/0!	#DIV/0!

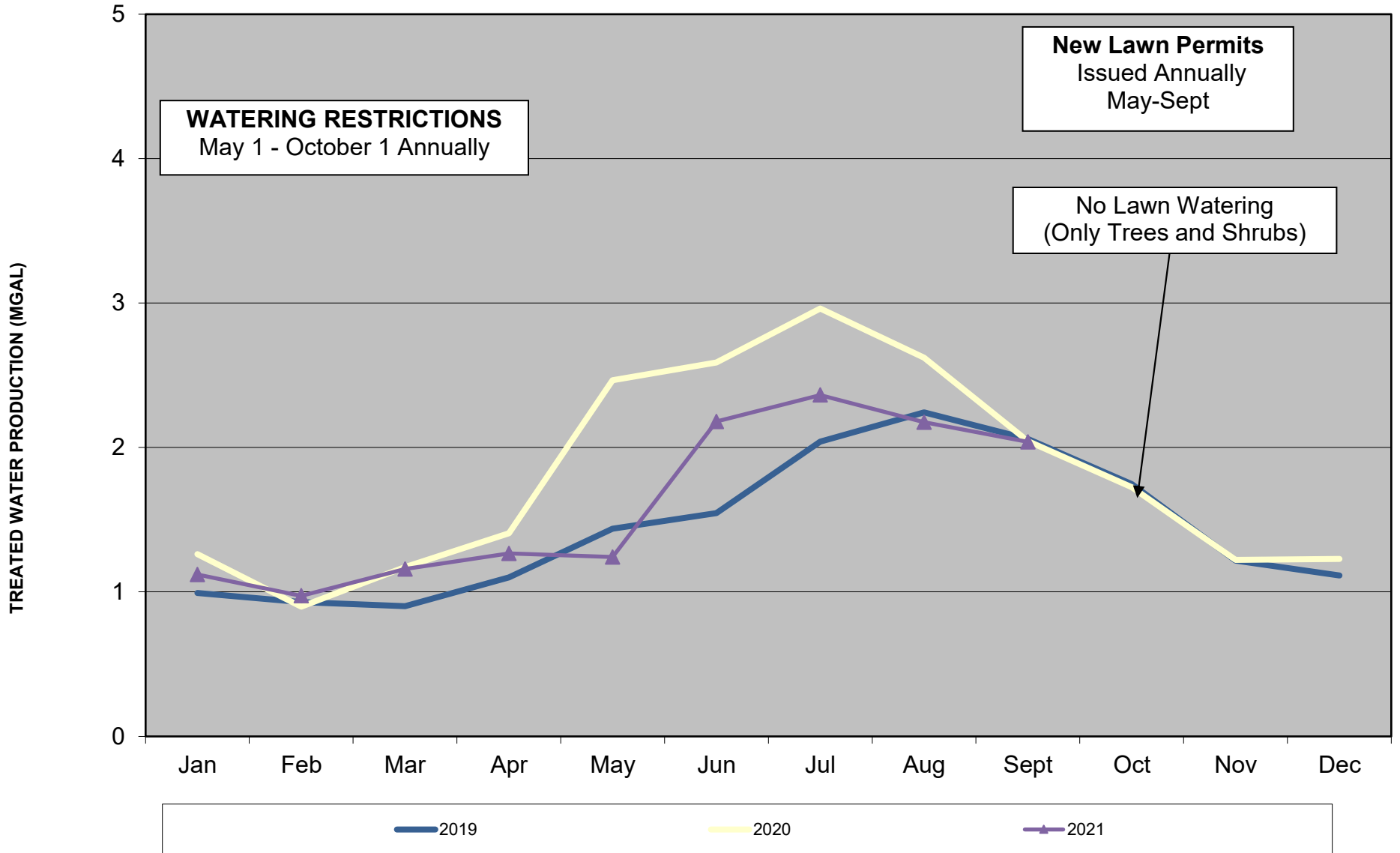
Notes:

1. Daily units = Connected monthly EQRs / # of days per month
2. Note: Data obtained from District WTP data sheet, and from RWSD

ROXBOROUGH NW DOUGLAS COUNTY AVERAGE DEMAND PER EQR



ROXBOROUGH NW DOUGLAS COUNTY TREATED WATER PRODUCTION 2019-2021



ROXBOROUGH NW DOUGLAS COUNTY

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Treated Water (MGAL)													
2018	0.873	0.731	0.979	0.848	1.282	1.748	1.541	1.674	1.433	1.162	1.087	1.005	14.363
2019	0.993	0.93	0.902	1.101	1.437	1.545	2.041	2.244	2.058	1.746	1.217	1.113	17.327
2020	1.261	0.898	1.171	1.406	2.465	2.588	2.963	2.621	2.044	1.724	1.222	1.228	21.591
Average	1.042	0.853	1.017	1.118	1.728	1.960	2.182	2.180	1.845	1.544	1.175	1.115	

Monthly EQRs (Connected)													
2018	121	121	123	125	126	128	132	134	136	138	139	140	
2019	140	141	141	145	148	157	175	179	180	182	182	182	
2020	182	182	182	182	182	183	183	183	183	183	183	183	

													AVE GPD/EQR
Treated Water (GPD/EQR)													
2018	232.74	215.76	256.75	226.13	328.21	455.21	376.59	402.99	351.23	271.62	260.67	231.57	300.79
2019	228.80	235.56	206.36	253.10	313.21	328.03	376.22	404.40	381.11	309.46	222.89	197.27	288.03
2020	223.50	176.22	207.55	257.51	436.90	471.40	522.30	462.01	372.31	303.90	222.59	216.46	322.72
Average	228.35	209.18	223.55	245.58	359.44	418.21	425.04	423.13	368.22	294.99	235.38	215.10	

- Notes:
 1. Daily units = Connected monthly EQRs / # of days per month
 2. Note: Data obtained from District WTP data sheet, and from RWSD

ROXBOROUGH NW DOUGLAS COUNTY

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Treated Water (MGAL)												
2019	0.993	0.93	0.902	1.101	1.437	1.545	2.041	2.244	2.058	1.746	1.217	1.113
2020	1.261	0.898	1.171	1.406	2.465	2.588	2.963	2.621	2.044	1.724	1.222	1.228
2021	1.120	0.974	1.158	1.266	1.242	2.179	2.364	2.174	2.038			
Increase/Decrease	-11.2%	8.5%	-1.1%	-10.0%	-49.6%	-15.8%	-20.2%	-17.1%	-0.3%	-100.0%	-100.0%	-100.0%

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Monthly EQRs (Connected)												
2019	140	141	141	145	148	157	175	179	180	182	182	182
2020	182	182	182	182	182	183	183	183	183	183	183	183
2021	183	183	183	183	183	183	184	184	184			
Increase/Decrease	0.5%	0.5%	0.5%	0.5%	0.5%	0.0%	0.5%	0.5%	0.5%	-100.0%	-100.0%	-100.0%

Water Savings												
Increase/Decrease*	-11.7%	8.0%	-1.6%	-10.5%	-50.1%	-15.8%	-20.7%	-17.6%	-0.8%	0.0%	0.0%	0.0%
(From Projected) * Change in treated water - Change in monthly units												

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Treated Water (GPD/EQR)												
2019	228.80	235.56	206.36	253.10	313.21	328.03	376.22	404.40	381.11	309.46	222.89	197.27
2020	223.50	176.22	207.55	257.51	436.90	471.40	522.30	462.01	372.31	303.90	222.59	216.46
2021	197.43	183.53	204.12	230.60	218.93	396.90	414.45	381.14	369.20	#DIV/0!	#DIV/0!	#DIV/0!
Increase/Decrease	-11.7%	4.1%	-1.7%	-10.5%	-49.9%	-15.8%	-20.6%	-17.5%	-0.8%	#DIV/0!	#DIV/0!	#DIV/0!

- Notes:
 1. Daily units = Connected monthly EQRs / # of days per month
 2. Note: Data obtained from District WTP data sheet, and from RWSD

**Roxborough Water and Sanitation
Financial Recap
August 31, 2021**

General Fund

1. Property taxes collected for the month total \$ 17946
2. Specific ownership taxes collected for the month total \$ 13838
3. Repairs includes \$ 4456 to Browns Hill Engineering for IT Support

Debt Service Fund

1. Property taxes collected for the month total \$ 8,846
2. Specific ownership taxes collected for the month total \$ 6,821
3. Transfers in for Debt Surcharge in the amount \$ 92,321

Water Fund Treatment

1. Service charges billed for the month were \$ 410,275
2. Dominion WTP Operations income of \$ 50,679 for the month.
3. Collected \$ 92,321 in capital surcharges for the WTP
4. SDC collected for the month \$ 89,735
5. Ravenna monthly SDC totaled \$ 18,953
6. Capital Project Expense includes \$ 72,015 to Redline Pipeline

Water Fund -Distribution

1. Water Costs for the month \$ 291,773
2. Engineering expenses for the month \$ 18,309
3. Capital Outlay includes \$ 186,084 to Brannan Construction.

Sewer Fund

1. Service charges for the month totaled \$ 149,550
2. Lockheed Martin service charges totaled \$ 24,546 for the month.
3. SDC Collected for the month \$ 54,836
4. Capital Outlay includes \$ 186,084 to Brannon and \$ 42,465 to TST

ROXBOROUGH WATER & SANITATION DISTRICT
FINANCIAL STATEMENTS

August 31, 2021

TABLE OF CONTENTS

	PAGE
Financial Statements.....	3
Supplemental Information.....	13

**Roxborough Water and Sanitation District
Balance Sheet by Class**

As of August 31, 2021

	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	5-Capital Fund	6-Water- Distribution	7-Plum Valley Heights	Unclassified	TOTAL
ASSETS									
Current Assets									
Checking/Savings	164,683.11	3,387,175.69	19,027,402.72	1,597,926.34	543,315.63	-16,179,159.01	-395,402.62	0.00	8,145,941.86
1105-Checking	0.00	1,653,115.10	0.00	0.00	0.00	0.00	0.00	0.00	1,653,115.10
1111- WF Bond Redemption	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1125-Wells Fargo Savings	0.00	0.00	3,186,997.18	0.00	0.00	0.00	1,018,854.54	0.00	1,018,854.54
1139-WF Ravena	0.00	0.00	5,359,509.00	7,769,582.77	0.00	0.00	0.00	0.00	3,196,997.18
1150-Investment in Colortrust	2,365,264.87	1,685,472.11	358,066.10	497,058.53	0.00	0.00	0.00	0.00	17,378,828.75
1155- Colortrust Bond Fund	0.00	0.00	983,951.23	0.00	0.00	0.00	0.00	0.00	855,144.63
1160 -System Develop Colo Trust	0.00	0.00	29,125,946.23	9,863,567.64	543,315.63	-16,179,159.01	623,451.92	0.00	983,951.23
Total Checking/Savings	2,529,947.98	6,735,762.90	29,125,946.23	9,863,567.64	543,315.63	-16,179,159.01	623,451.92	0.00	33,242,693.29
Other Current Assets									
1300-A/R Service	0.00	0.00	894,627.99	269,259.85	0.00	0.00	0.00	0.00	1,153,887.84
1310-A/R Availability	0.00	0.00	15,972.36	5,134.83	0.00	0.00	0.00	0.00	21,107.19
1350-A/R Taxes	1,485,396.00	693,887.00	0.00	0.00	0.00	0.00	465,070.00	0.00	2,644,353.00
1356-Due From NWDC Inclusion	0.00	0.00	7,041.07	0.00	0.00	0.00	0.00	0.00	7,041.07
1370- Due From Others	0.00	0.00	37,898.29	0.00	0.00	0.00	0.00	0.00	37,898.29
1390- Due from Dominion	0.00	0.00	52,778.44	623,687.04	0.00	0.00	0.00	0.00	676,465.48
1396- Due from PA13	0.00	0.00	1,670.76	0.00	0.00	0.00	0.00	0.00	1,670.76
1399- Due From Arrowhead	0.00	0.00	140.00	0.00	0.00	0.00	0.00	0.00	140.00
1400- Prepaid Insurance	9,165.75	0.00	9,185.75	9,185.75	0.00	0.00	0.00	0.00	96,743.00
Total Other Current Assets	1,494,561.75	693,887.00	1,009,314.66	907,267.47	0.00	9,185.75	465,070.00	0.00	4,579,306.63
Total Current Assets	4,024,529.73	7,429,649.90	30,135,260.89	10,770,835.11	543,315.63	-16,169,973.26	1,088,521.92	0.00	37,822,139.92
Fixed Assets									
1500- Capital Assets	0.00	0.00	82,938,571.32	16,542,243.89	0.00	0.00	0.00	0.00	99,480,815.21
Total Fixed Assets	0.00	0.00	82,938,571.32	16,542,243.89	0.00	0.00	0.00	0.00	99,480,815.21
TOTAL ASSETS	4,024,529.73	7,429,649.90	113,073,832.21	27,313,079.00	543,315.63	-16,169,973.26	1,088,521.92	0.00	137,302,955.13
LIABILITIES & EQUITY									
Current Liabilities									
Accounts Payable	10,029.58	0.00	36,778.50	51,924.08	0.00	324,246.27	1,059.98	0.00	424,038.41
2000- Accounts Payable	10,029.58	0.00	36,778.50	51,924.08	0.00	324,246.27	1,059.98	0.00	424,038.41
Total Accounts Payable	10,029.58	0.00	36,778.50	51,924.08	0.00	324,246.27	1,059.98	0.00	424,038.41
Other Current Liabilities									
2015 Accrued Vac/ Sick Leave	0.00	0.00	40,206.68	40,206.68	0.00	0.00	0.00	0.00	80,413.36
2052 - Deferred Rental Income	0.00	0.00	19,465.65	0.00	0.00	0.00	0.00	0.00	19,465.65
2055- Ravenna Costs Advanced	0.00	0.00	3,186,997.18	0.00	0.00	0.00	0.00	0.00	3,186,997.18
2060 - Deferred Taxes	1,485,396.00	693,887.00	0.00	0.00	0.00	0.00	465,070.00	0.00	2,644,353.00
Deferred Income	0.00	0.00	0.00	1,000,000.00	0.00	0.00	0.00	0.00	1,000,000.00
Total Other Current Liabilities	1,485,396.00	693,887.00	3,256,670.51	1,040,206.68	0.00	0.00	465,070.00	0.00	6,941,230.19
Total Current Liabilities	1,495,425.58	693,887.00	3,293,449.01	1,092,130.76	0.00	324,246.27	1,524,129.98	0.00	7,365,268.60
Total Liabilities	1,495,425.58	693,887.00	3,293,449.01	1,092,130.76	0.00	324,246.27	1,524,129.98	0.00	7,365,268.60
Equity									
3900 -Retained Earnings	1,094,248.68	6,102,365.64	107,755,563.72	26,516,894.60	543,315.63	-14,100,161.89	301,597.90	0.00	128,213,824.28
Net Income	1,434,855.47	633,937.26	2,024,619.48	-295,946.36	0.00	-2,394,057.64	320,794.04	0.00	1,720,862.25
Total Equity	2,529,104.15	6,735,762.90	109,780,383.20	26,220,948.24	543,315.63	-16,494,219.53	622,391.94	0.00	129,937,686.53
TOTAL LIABILITIES & EQUITY	4,024,529.73	7,429,649.90	113,073,832.21	27,313,079.00	543,315.63	-16,169,973.26	1,088,521.92	0.00	137,302,955.13

Roxborough Water and Sanitation District
Profit & Loss -General Fund
August 2021

	<u>Aug 21</u>	<u>Jan - Aug 21</u>
Ordinary Income/Expense		
Income		
5200- Property Taxes	17,945.62	1,446,445.72
5210- Specific Ownership Taxes	13,838.34	89,148.95
5820- Investment Income	52.06	579.60
5860- Insurance Claim	0.00	200,000.00
Total Income	<u>31,836.02</u>	<u>1,736,174.27</u>
Gross Profit	31,836.02	1,736,174.27
Expense		
6020-Payroll Expenses	7,861.92	74,931.31
6040- Accounting	2,375.00	19,000.00
6041- Audit	0.00	28,000.00
6050- Contract Labor	0.00	1,321.80
6053- Data Recovery	0.00	11,596.50
6080- Education	441.50	6,134.36
6100- Engineering	4,841.95	13,412.05
6130- Insurance	1,865.00	14,680.50
6140- Lab & Test Fees	0.00	27.00
6150- Legal	2,812.63	15,178.00
6180- Misc. Expenses	799.43	2,616.91
6200- Office Expense	4,403.24	28,593.77
6210-Operating Supplies	0.00	1,652.91
6220- Permits	0.00	12,029.72
6225-Rent	0.00	2,693.52
6230- Repairs and Maint	5,210.27	43,453.54
6250- Treasurers Fees	267.68	21,696.25
6260- Utilities	102.46	2,749.07
6270- Vehicle	0.00	472.32
6300- Bank Service Charges	200.34	1,079.27
Total Expense	<u>31,181.42</u>	<u>301,318.80</u>
Net Ordinary Income	<u>654.60</u>	<u>1,434,855.47</u>
Net Income	<u><u>654.60</u></u>	<u><u>1,434,855.47</u></u>

Roxborough Water and Sanitation District
Profit & Loss -Debt Service
August 2021

	<u>Aug 21</u>	<u>Jan - Aug 21</u>
Ordinary Income/Expense		
Income		
5200- Property Taxes	8,845.62	712,971.00
5210- Specific Ownership Taxes	6,821.09	43,942.63
5820- Investment Income	37.25	678.06
Total Income	<u>15,703.96</u>	<u>757,591.69</u>
Gross Profit	15,703.96	757,591.69
Expense		
6250- Treasurers Fees	131.94	10,694.37
6420-Loan Administrative Fees	0.00	76,800.00
7100-Principal Payments	0.00	685,709.95
7150-Ravenna CWCB	0.00	82,425.19
7200- Interest Payments	0.00	133,526.14
Total Expense	<u>131.94</u>	<u>989,155.65</u>
Net Ordinary Income	15,572.02	-231,563.96
Other Income/Expense		
Other Income		
6900- Transfers In	676.80	131,747.32
6902- Transfers In WTP	92,320.97	733,213.90
Total Other Income	<u>92,997.77</u>	<u>864,961.22</u>
Net Other Income	92,997.77	864,961.22
Net Income	<u><u>108,569.79</u></u>	<u><u>633,397.26</u></u>

Roxborough Water and Sanitation District
Profit & Loss -Water Treatment
August 2021

	Aug 21	Jan - Aug 21
Ordinary Income/Expense		
Income		
5010- Service Charges	410,275.48	2,339,955.80
5011- Service Charge Ravenna	0.00	74,289.44
5100-Availability Charges	487.29	98,634.42
5211- Dominion WTP Operations	50,679.30	379,507.89
5310-Permit Fees	3,300.00	32,175.00
5410-Hydrant Water	746.25	15,107.75
5510-Potable Irrigation Water	16,245.30	58,981.50
5511-Irrigation Water	84,113.56	255,688.71
5601-Late Fees, Penalties,	1,372.91	7,828.06
5610- Miscellaneous Income	1,974.97	323.62
5611-Inclusion fees-NWDC	5,631.67	49,529.46
5620- Dominion Dist. Operations	19,295.58	169,990.89
5640- Dominion Treated Water Us	19,699.26	89,804.59
5650 Dominion Exp Reimbursement	52,778.44	167,908.81
5700- Sys. Development Charge	89,735.00	466,590.00
5705 Ravenna SDC	18,953.13	199,609.75
5710- Capital Surcharge	11,736.63	93,240.86
5715- Capital Surcharge WTP Sup	92,320.97	733,213.90
5820- Investment Income	153.96	2,665.20
5850 - Reimbursed Exp Other	2,495.93	35,074.29
Total Income	<u>881,995.63</u>	<u>5,270,119.94</u>
Gross Profit	881,995.63	5,270,119.94
Expense		
6020-Payroll Expenses	35,225.60	351,996.42
6040- Accounting	2,375.00	19,000.00
6050- Contract Labor	0.00	1,321.80
6080- Education	303.00	5,882.44
6100- Engineering	6,534.43	59,058.28
6130- Insurance	1,865.00	14,680.50
6140- Lab & Test Fees	545.00	2,742.00
6150- Legal	1,896.63	11,905.49
6180- Misc. Expenses	535.76	1,578.49
6200- Office Expense	239.00	2,711.06
6210-Operating Supplies	16,460.60	55,249.80
6220- Permits	0.00	0.00
6230- Repairs and Maint	21,688.79	105,768.00
6240- Safety Equipment	0.00	-1,786.87
6260- Utilities	13,346.05	106,026.37
6270- Vehicle	17.97	2,563.77
6300- Bank Service Charges	200.34	2,498.16
7300- Capital Projects	84,494.37	303,356.98
7301-Capital DWSD	17,226.95	38,029.45
7302- Water Taps Centennial	0.00	10,870.00
Total Expense	<u>202,954.49</u>	<u>1,093,452.14</u>
Net Ordinary Income	679,041.14	4,176,667.80
Other Income/Expense		
Other Expense		
8000- Transfers to Other Funds	487.29	98,634.42
8002- Transfers Water Supply SV	92,320.97	733,213.90
9000 -Depreciation Expense	165,000.00	1,320,000.00
Total Other Expense	<u>257,808.26</u>	<u>2,151,848.32</u>
Net Other Income	-257,808.26	-2,151,848.32
Net Income	<u><u>421,232.88</u></u>	<u><u>2,024,819.48</u></u>

Roxborough Water and Sanitation District
Profit & Loss -Water Distribution
August 2021

	<u>Aug 21</u>	<u>Jan - Aug 21</u>
Ordinary Income/Expense		
Expense		
6020-Payroll Expenses	24,108.72	225,517.95
6040- Accounting	2,375.00	19,000.00
6050- Contract Labor	2,750.55	18,648.24
6065- Dominion expenses	0.00	4,296.00
6080- Education	1,544.53	8,032.20
6100- Engineering	21,080.32	153,402.01
6110-Conservation Rebates	75.00	325.00
6115- GPS/GIS	6,465.00	6,465.00
6130- Insurance	1,865.00	14,680.50
6140- Lab & Test Fees	978.00	5,894.00
6150- Legal	2,637.75	14,095.57
6170 - Meter Expenses	1,414.21	23,202.77
6180- Misc. Expenses	43.33	220.18
6200- Office Expense	2,217.59	9,354.96
6220- Permits	2,230.00	3,069.88
6230- Repairs and Maint	5,539.80	76,297.71
6240- Safety Equipment	0.00	1,117.53
6260- Utilities	9,815.18	39,014.11
6270- Vehicle	90.71	4,312.89
6280- Water Costs	291,772.65	1,247,346.08
6300- Bank Service Charges	200.35	1,184.62
7290- Water Rights	847.50	12,014.47
7300- Capital Projects	204,320.14	506,565.97
Total Expense	<u>582,371.33</u>	<u>2,394,057.64</u>
Net Ordinary Income	<u>-582,371.33</u>	<u>-2,394,057.64</u>
Net Income	<u><u>-582,371.33</u></u>	<u><u>-2,394,057.64</u></u>

Roxborough Water and Sanitation District
Profit & Loss -Sewer Fund
August 2021

	Aug 21	Jan - Aug 21
Ordinary Income/Expense		
Income		
5010- Service Charges	149,550.47	1,169,939.36
5100-Availability Charges	189.51	33,112.90
5101- Service Charges LMA	24,546.04	200,593.64
5310-Permit Fees	3,300.00	42,035.00
5601-Late Fees, Penalties,	487.09	2,914.64
5610- Miscellaneous Income	610.40	14,265.70
5625- Dominion Sewer Conveyance	25,120.00	185,600.00
5650 Dominion Exp Reimbursement	120.00	747,382.89
5670-Dominion Cap Lease O-Line	0.00	0.00
5700- Sys. Development Charge	54,836.00	507,329.00
5710- Capital Surcharge	12,781.40	101,569.90
5820- Investment Income	184.33	3,205.19
Total Income	<u>271,725.24</u>	<u>3,007,948.22</u>
Gross Profit	271,725.24	3,007,948.22
Expense		
6020-Payroll Expenses	28,346.09	257,252.25
6040- Accounting	2,375.00	19,000.00
6050- Contract Labor	2,750.55	18,647.73
6065- Dominion expenses	0.00	0.00
6080- Education	1,768.04	7,290.16
6100- Engineering	5,095.00	70,809.00
6115- GPS/GIS	92.50	92.50
6130- Insurance	1,865.00	14,680.50
6140- Lab & Test Fees	0.00	105.00
6150- Legal	1,896.63	12,440.99
6180- Misc. Expenses	43.31	334.65
6185- Littleton Service Fees	0.00	493,091.80
6200- Office Expense	2,217.56	9,354.81
6210-Operating Supplies	10,499.39	19,108.96
6220- Permits	2,000.00	2,577.50
6230- Repairs and Maint	339.20	30,642.74
6240- Safety Equipment	0.00	1,000.76
6260- Utilities	7,455.81	92,226.57
6270- Vehicle	90.72	4,327.54
6300- Bank Service Charges	200.34	2,498.15
7300- Capital Projects	232,518.58	1,663,300.07
Total Expense	<u>299,553.72</u>	<u>2,718,781.68</u>
Net Ordinary Income	-27,828.48	289,166.54
Other Income/Expense		
Other Expense		
8000- Transfers to Other Funds	189.51	33,112.90
9000 -Depreciation Expense	69,000.00	552,000.00
Total Other Expense	<u>69,189.51</u>	<u>585,112.90</u>
Net Other Income	-69,189.51	-585,112.90
Net Income	<u><u>-97,017.99</u></u>	<u><u>-295,946.36</u></u>

Roxborough Water and Sanitation District
Profit & Loss-PVH
August 2021

	<u>Aug 21</u>	<u>Jan - Aug 21</u>
Ordinary Income/Expense		
Income		
5200- Property Taxes	6,427.49	457,224.06
5210- Specific Ownership Taxes	3,800.53	30,386.69
5820- Investment Income	8.63	55.19
Total Income	<u>10,236.65</u>	<u>487,665.94</u>
Gross Profit	10,236.65	487,665.94
Expense		
6040- Accounting	1,000.00	8,000.00
6150- Legal	59.98	504.98
6250- Treasurers Fees	96.41	6,860.48
6500- CWRPDA Debt Service	0.00	151,506.44
Total Expense	<u>1,156.39</u>	<u>166,871.90</u>
Net Ordinary Income	<u>9,080.26</u>	<u>320,794.04</u>
Net Income	<u><u>9,080.26</u></u>	<u><u>320,794.04</u></u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual- General Fund
January through August 2021

	Jan - Aug 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5200- Property Taxes	1,446,445.72	1,485,396.00	-38,950.28	97.4%
5210- Specific Ownership Taxes	89,148.95	100,000.00	-10,851.05	89.1%
5610- Misc Income	0.00	1,000.00	-1,000.00	0.0%
5820- Investment Income	579.60	7,500.00	-6,920.40	7.7%
5860- Insurance Claim	200,000.00			
Total Income	<u>1,736,174.27</u>	<u>1,593,896.00</u>	<u>142,278.27</u>	<u>108.9%</u>
Gross Profit	1,736,174.27	1,593,896.00	142,278.27	108.9%
Expense				
6020- Payroll Expenses	74,931.31	125,000.00	-50,068.69	59.9%
6040- Accounting	19,000.00	30,000.00	-11,000.00	63.3%
6041- Audit	28,000.00	30,000.00	-2,000.00	93.3%
6050- Contract Labor	1,321.80	15,000.00	-13,678.20	8.8%
6053- Data Recovery	11,596.50			
6060- Directors Fee	0.00	8,000.00	-8,000.00	0.0%
6080- Education	6,134.36	30,000.00	-23,865.64	20.4%
6100- Engineering	13,412.05	50,000.00	-36,587.95	26.8%
6130- Insurance	14,680.50	12,500.00	2,180.50	117.4%
6140- Lab & Test Fees	27.00			
6150- Legal	15,178.00	30,000.00	-14,822.00	50.6%
6180- Misc. Expenses	2,616.91	20,000.00	-17,383.09	13.1%
6200- Office Expense	28,593.77	40,000.00	-11,406.23	71.5%
6210- Operating Supplies	1,652.91			
6220- Permits	12,029.72	15,000.00	-2,970.28	80.2%
6225- Rent	2,693.52	3,000.00	-306.48	89.8%
6230- Repairs and Maint	43,453.54	175,000.00	-131,546.46	24.8%
6250- Treasurers Fees	21,696.25	20,000.00	1,696.25	108.5%
6260- Utilities	2,749.07	5,000.00	-2,250.93	55.0%
6270- Vehicle	472.32	6,000.00	-5,527.68	7.9%
6300- Bank Service Charges	1,079.27			
7300- Capital Projects	0.00	12,000.00	-12,000.00	0.0%
Total Expense	<u>301,318.80</u>	<u>626,500.00</u>	<u>-325,181.20</u>	<u>48.1%</u>
Net Ordinary Income	1,434,855.47	967,396.00	467,459.47	148.3%
Other Income/Expense				
Other Expense				
8000- Transfers to Other Funds	0.00	700,000.00	-700,000.00	0.0%
Total Other Expense	<u>0.00</u>	<u>700,000.00</u>	<u>-700,000.00</u>	<u>0.0%</u>
Net Other Income	<u>0.00</u>	<u>-700,000.00</u>	<u>700,000.00</u>	<u>0.0%</u>
Net Income	<u><u>1,434,855.47</u></u>	<u><u>267,396.00</u></u>	<u><u>1,167,459.47</u></u>	<u><u>536.6%</u></u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Debt Service
January through August 2021

	Jan - Aug 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5200- Property Taxes	712,971.00	693,887.00	19,084.00	102.8%
5210- Specific Ownership Taxes	43,942.63	80,000.00	-36,057.37	54.9%
5820- Investment Income	678.06	30,000.00	-29,321.94	2.3%
Total Income	<u>757,591.69</u>	<u>803,887.00</u>	<u>-46,295.31</u>	<u>94.2%</u>
Gross Profit	757,591.69	803,887.00	-46,295.31	94.2%
Expense				
6250- Treasurers Fees	10,694.37	15,000.00	-4,305.63	71.3%
6420-Loan Administrative Fees	76,800.00	76,800.00	0.00	100.0%
6550-CWCB Debt Service	0.00	0.00	0.00	0.0%
7100-Principal Payments	685,709.95	930,201.00	-244,491.05	73.7%
7150-Ravenna CWCB	82,425.19	82,425.00	0.19	100.0%
7200- Interest Payments	133,526.14	669,310.00	-535,783.86	19.9%
Total Expense	<u>989,155.65</u>	<u>1,773,736.00</u>	<u>-784,580.35</u>	<u>55.8%</u>
Net Ordinary Income	-231,563.96	-969,849.00	738,285.04	23.9%
Other Income/Expense				
Other Income				
6900- Transfers In	131,747.32	160,000.00	-28,252.68	82.3%
6902- Transfers In WTP	733,213.90	1,092,000.00	-358,786.10	67.1%
6903- Ravenna Loan Surcharge	0.00	82,425.00	-82,425.00	0.0%
Total Other Income	<u>864,961.22</u>	<u>1,334,425.00</u>	<u>-469,463.78</u>	<u>64.8%</u>
Net Other Income	864,961.22	1,334,425.00	-469,463.78	64.8%
Net Income	<u><u>633,397.26</u></u>	<u><u>364,576.00</u></u>	<u><u>268,821.26</u></u>	<u><u>173.7%</u></u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Water Treatment
January through August 2021

	Jan - Aug 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5010- Service Charges	2,339,955.80	3,200,000.00	-860,044.20	73.1%
5011- Service Charge Ravenna	74,289.44			
5100-Availabilty Charges	98,634.42	120,000.00	-21,365.58	82.2%
5211- Dominion WTP Operations	379,507.89	500,000.00	-120,492.11	75.9%
5310-Permit Fees	32,175.00	1,200.00	30,975.00	2,681.3%
5400-Rental Income	0.00	7,200.00	-7,200.00	0.0%
5410-Hydrant Water	15,107.75	40,000.00	-24,892.25	37.8%
5510-Potable Irrigation Water	58,981.50	40,000.00	18,981.50	147.5%
5511-Irrigation Water	255,688.71	250,000.00	5,688.71	102.3%
5601-Late Fees, Penalties,	7,828.06			
5610- Miscellaneous Income	323.62	70,000.00	-69,676.38	0.5%
5611-Inclusion fees-NWDC	49,529.46	50,000.00	-470.54	99.1%
5620- Dominion Dist. Operations	169,990.89	225,000.00	-55,009.11	75.6%
5640- Dominion Treated Water Us	89,804.59	84,000.00	5,804.59	106.9%
5650 Dominion Exp Reimbursement	167,908.81	125,000.00	42,908.81	134.3%
5660- Ravenna Reimbursement	0.00	225,000.00	-225,000.00	0.0%
5700- Sys. Development Charge	466,590.00	275,000.00	191,590.00	169.7%
5705 Ravenna SDC	199,609.75	250,000.00	-50,390.25	79.8%
5710- Capital Surcharge	93,240.86	80,000.00	13,240.86	116.6%
5715- Capital Surcharge WTP Sup	733,213.90	1,036,808.00	-303,594.10	70.7%
5820- Investment Income	2,665.20	50,000.00	-47,334.80	5.3%
5850 - Reimbursed Exp Other	35,074.29	20,000.00	15,074.29	175.4%
Total Income	<u>5,270,119.94</u>	<u>6,649,208.00</u>	<u>-1,379,088.06</u>	<u>79.3%</u>
Gross Profit	5,270,119.94	6,649,208.00	-1,379,088.06	79.3%
Expense				
6020-Payroll Expenses	351,996.42	660,000.00	-308,003.58	53.3%
6040- Accounting	19,000.00	32,500.00	-13,500.00	58.5%
6050- Contract Labor	1,321.80	15,000.00	-13,678.20	8.8%
6065- Dominion expenses	0.00	20,000.00	-20,000.00	0.0%
6080- Education	5,882.44	25,000.00	-19,117.56	23.5%
6100- Engineering	59,058.28	100,000.00	-40,941.72	59.1%
6115- GPS/GIS	0.00	50,000.00	-50,000.00	0.0%
6130- Insurance	14,680.50	17,500.00	-2,819.50	83.9%
6140- Lab & Test Fees	2,742.00	8,000.00	-5,258.00	34.3%
6150- Legal	11,905.49	37,500.00	-25,594.51	31.7%
6180- Misc. Expenses	1,578.49	10,000.00	-8,421.51	15.8%
6200- Office Expense	2,711.06	20,000.00	-17,288.94	13.6%
6210-Operating Supplies	55,249.80	120,000.00	-64,750.20	46.0%
6220- Permits	0.00	3,000.00	-3,000.00	0.0%
6230- Repairs and Maint	105,768.00	250,000.00	-144,232.00	42.3%
6240- Safety Equipment	-1,786.87	5,000.00	-6,786.87	-35.7%
6260- Utilities	106,026.37	150,000.00	-43,973.63	70.7%
6270- Vehicle	2,563.77	11,000.00	-8,436.23	23.3%
6280- Water Costs	0.00	48,000.00	-48,000.00	0.0%
6300- Bank Service Charges	2,498.16			
7300- Capital Projects	303,356.98	800,000.00	-496,643.02	37.9%
7301-Capital DWSD	38,029.45			
7302- Water Taps Centennial	10,870.00	50,000.00	-39,130.00	21.7%
Total Expense	<u>1,093,452.14</u>	<u>2,432,500.00</u>	<u>-1,339,047.86</u>	<u>45.0%</u>
Net Ordinary Income	4,176,667.80	4,216,708.00	-40,040.20	99.1%
Other Income/Expense				
Other Income				
6900- Transfers In	0.00	500,000.00	-500,000.00	0.0%
Total Other Income	0.00	500,000.00	-500,000.00	0.0%
Other Expense				
8000- Transfers to Other Funds	98,634.42	120,000.00	-21,365.58	82.2%
8002- Transfers Water Supply SV	733,213.90	1,080,000.00	-346,786.10	67.9%

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Water Treatment
January through August 2021

	<u>Jan - Aug 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
9000 -Depreciation Expense	1,320,000.00			
Total Other Expense	2,151,848.32	1,200,000.00	951,848.32	179.3%
Net Other Income	-2,151,848.32	-700,000.00	-1,451,848.32	307.4%
Net Income	<u>2,024,819.48</u>	<u>3,516,708.00</u>	<u>-1,491,888.52</u>	<u>57.6%</u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Water Distribution
January through August 2021

	<u>Jan - Aug 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Expense				
6020-Payroll Expenses	225,517.95	330,000.00	-104,482.05	68.3%
6040- Accounting	19,000.00	32,500.00	-13,500.00	58.5%
6050- Contract Labor	18,648.24	40,000.00	-21,351.76	46.6%
6065- Dominion expenses	4,296.00	60,000.00	-55,704.00	7.2%
6080- Education	8,032.20	25,000.00	-16,967.80	32.1%
6100- Engineering	153,402.01	100,000.00	53,402.01	153.4%
6110-Conservation Rebates	325.00	2,500.00	-2,175.00	13.0%
6115- GPS/GIS	6,465.00	50,000.00	-43,535.00	12.9%
6130- Insurance	14,680.50	17,500.00	-2,819.50	83.9%
6140- Lab & Test Fees	5,894.00	14,000.00	-8,106.00	42.1%
6150- Legal	14,095.57	37,500.00	-23,404.43	37.6%
6170 - Meter Expenses	23,202.77	125,000.00	-101,797.23	18.6%
6180- Misc. Expenses	220.18	10,000.00	-9,779.82	2.2%
6200- Office Expense	9,354.96	20,000.00	-10,645.04	46.8%
6210-Operating Supplies	0.00	4,000.00	-4,000.00	0.0%
6220- Permits	3,069.88	5,000.00	-1,930.12	61.4%
6230- Repairs and Maint	76,297.71	200,000.00	-123,702.29	38.1%
6240- Safety Equipment	1,117.53	2,000.00	-882.47	55.9%
6260- Utilities	39,014.11	75,000.00	-35,985.89	52.0%
6270- Vehicle	4,312.89	11,000.00	-6,687.11	39.2%
6280- Water Costs	1,247,346.08	1,552,000.00	-304,653.92	80.4%
6300- Bank Service Charges	1,184.62			
7290- Water Rights	12,014.47	75,000.00	-62,985.53	16.0%
7300- Capital Projects	506,565.97	6,400,000.00	-5,893,434.03	7.9%
Total Expense	<u>2,394,057.64</u>	<u>9,188,000.00</u>	<u>-6,793,942.36</u>	<u>26.1%</u>
Net Ordinary Income	<u>-2,394,057.64</u>	<u>-9,188,000.00</u>	<u>6,793,942.36</u>	<u>26.1%</u>
Net Income	<u><u>-2,394,057.64</u></u>	<u><u>-9,188,000.00</u></u>	<u><u>6,793,942.36</u></u>	<u><u>26.1%</u></u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Sewer Fund
January through August 2021

	Jan - Aug 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5010- Service Charges	1,169,939.36	1,600,000.00	-430,060.64	73.1%
5100-Availability Charges	33,112.90	40,000.00	-6,887.10	82.8%
5101- Service Charges LMA	200,593.64	300,000.00	-99,406.36	66.9%
5310-Permit Fees	42,035.00	5,000.00	37,035.00	840.7%
5601-Late Fees, Penalties,	2,914.64			
5610- Miscellaneous Income	14,265.70	30,000.00	-15,734.30	47.6%
5610-Misc Income	0.00	0.00	0.00	0.0%
5625- Dominion Sewer Conveyance	185,600.00	240,000.00	-54,400.00	77.3%
5630-Dominion Collections Opear	0.00	70,000.00	-70,000.00	0.0%
5650 Dominion Exp Reimbursement	747,382.89	50,000.00	697,382.89	1,494.8%
5670-Dominion Cap Lease O-Line	0.00	120,000.00	-120,000.00	0.0%
5700- Sys. Development Charge	507,329.00	50,000.00	457,329.00	1,014.7%
5710- Capital Surcharge	101,569.90	100,000.00	1,569.90	101.6%
5820- Investment Income	3,205.19	50,000.00	-46,794.81	6.4%
Total Income	3,007,948.22	2,655,000.00	352,948.22	113.3%
Gross Profit	3,007,948.22	2,655,000.00	352,948.22	113.3%
Expense				
6020-Payroll Expenses	257,252.25	325,000.00	-67,747.75	79.2%
6040- Accounting	19,000.00	30,000.00	-11,000.00	63.3%
6050- Contract Labor	18,647.73	40,000.00	-21,352.27	46.6%
6065- Dominion expenses	0.00	50,000.00	-50,000.00	0.0%
6080- Education	7,290.16	30,000.00	-22,709.84	24.3%
6100- Engineering	70,809.00	100,000.00	-29,191.00	70.8%
6115- GPS/GIS	92.50	25,000.00	-24,907.50	0.4%
6130- Insurance	14,680.50	12,500.00	2,180.50	117.4%
6140- Lab & Test Fees	105.00	1,000.00	-895.00	10.5%
6150- Legal	12,440.99	35,000.00	-22,559.01	35.5%
6180- Misc. Expenses	334.65	8,000.00	-7,665.35	4.2%
6185- Littleton Service Fees	493,091.80	950,000.00	-456,908.20	51.9%
6200- Office Expense	9,354.81	20,000.00	-10,645.19	46.8%
6210-Operating Supplies	19,108.96	80,000.00	-60,891.04	23.9%
6220- Permits	2,577.50	3,000.00	-422.50	85.9%
6230- Repairs and Maint	30,642.74	200,000.00	-169,357.26	15.3%
6240- Safety Equipment	1,000.76	2,000.00	-999.24	50.0%
6260- Utilities	92,226.57	110,000.00	-17,773.43	83.8%
6270- Vehicle	4,327.54	8,000.00	-3,672.46	54.1%
6300- Bank Service Charges	2,498.15			
7300- Capital Projects	1,663,300.07	2,000,000.00	-336,699.93	83.2%
Total Expense	2,718,781.68	4,029,500.00	-1,310,718.32	67.5%
Net Ordinary Income	289,166.54	-1,374,500.00	1,663,666.54	-21.0%
Other Income/Expense				
Other Income				
6900- Transfers In	0.00	200,000.00	-200,000.00	0.0%
Total Other Income	0.00	200,000.00	-200,000.00	0.0%
Other Expense				
8000- Transfers to Other Funds	33,112.90	40,000.00	-6,887.10	82.8%
8100- Transfer to Other Funds	0.00	0.00	0.00	0.0%
9000 -Depreciation Expense	552,000.00			
Total Other Expense	585,112.90	40,000.00	545,112.90	1,462.8%
Net Other Income	-585,112.90	160,000.00	-745,112.90	-365.7%
Net Income	-295,946.36	-1,214,500.00	918,553.64	24.4%

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-PVH
January through August 2021

	<u>Jan - Aug 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
5200- Property Taxes	457,224.06	465,070.00	-7,845.94	98.3%
5210- Specific Ownership Taxes	30,386.69	50,000.00	-19,613.31	60.8%
5820- Investment Income	55.19	75.00	-19.81	73.6%
Total Income	<u>487,665.94</u>	<u>515,145.00</u>	<u>-27,479.06</u>	<u>94.7%</u>
Gross Profit	487,665.94	515,145.00	-27,479.06	94.7%
Expense				
6040- Accounting	8,000.00	12,000.00	-4,000.00	66.7%
6080- Education	0.00	2,500.00	-2,500.00	0.0%
6100- Engineering	0.00	5,000.00	-5,000.00	0.0%
6150- Legal	504.98	2,500.00	-1,995.02	20.2%
6250- Treasurers Fees	6,860.48	9,000.00	-2,139.52	76.2%
6500- CWRPDA Debt Service	151,506.44	303,013.00	-151,506.56	50.0%
6550-CWCB Debt Service	0.00	115,447.00	-115,447.00	0.0%
Total Expense	<u>166,871.90</u>	<u>449,460.00</u>	<u>-282,588.10</u>	<u>37.1%</u>
Net Ordinary Income	<u>320,794.04</u>	<u>65,685.00</u>	<u>255,109.04</u>	<u>488.4%</u>
Net Income	<u><u>320,794.04</u></u>	<u><u>65,685.00</u></u>	<u><u>255,109.04</u></u>	<u><u>488.4%</u></u>

SUPPLEMENTAL INFORMATION

Roxborough Water & Sanitation District
August 31, 2021

Long Term Obligations

CWCB- 2014 Loan	\$ 16,103,219
CT2015-176 CWCB-PVH Water Supply	\$ 2,052,006
2015 CWRPDA- PVH Infrastructure	\$ 3,827,301
2019-2250 CWCB- Ravenna	\$ 1,427,742
2005 CWRPDA Loan Payable	<u>\$ 2,875,000</u>
TOTAL LONG TERM LIABILITIES	\$ 26,285,268

Cash and Reserves Balances

The board of directors has directed the authority to designate a portion of the cash on hand as operating and capital reserves for both the Water and Sewer Funds. The operating reserves will be in an amount equal to 25% of the budgeted annual expenditures for each fund. These funds will be used to fund any operational expenses in excess of operating cash on hand. The capital reserves will be funded in an amount equal to 20% of the budgeted annual expenditures for the water fund and 10 % of the budgeted annual expenditures for the sewer fund. These funds will be used to fund capital improvements on existing capital assets and acquisitions of new capital assets. The balance in these funds as of August 31, 2021 is as follows:

	General Fund	Debt Service		Capital Projects Fund	Water Fund		Sewer Fund	PVH	Total
		Water Fund	Sewer Fund		Water Fund	Sewer Fund			
Operating Reserve	\$ -	\$ -	\$ -	\$ 543,316	\$ 3,000,000	\$ 1,000,000	\$ 4,543,316		\$ 4,543,316
Capital Reserve	-	-	-	907,008	-	(311,568)	595,440		\$ 595,440
Operating Cash	<u>2,529,948</u>	<u>1,483,651</u>	<u>5,252,112</u>	<u>-</u>	<u>9,039,779</u>	<u>9,175,135</u>	<u>623,452</u>		<u>\$ 28,104,077</u>
Total Cash on Hand	<u>\$ 2,529,948</u>	<u>\$ 1,483,651</u>	<u>\$ 5,252,112</u>	<u>\$ 543,316</u>	<u>\$ 12,946,787</u>	<u>\$ 9,863,567</u>	<u>\$ 623,452</u>		<u>\$ 33,242,833</u>

Roxborough Water and Sanitation
Distribution of Cash in Bank- Water Fund
2021

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Cash Funds Available												
Cash in Bank - Water Fund	12,034,383	12,237,477	12,490,319	12,684,907	12,782,800	12,776,287	12,967,856	12,946,787	0	0	0	0
Total Funds Available	12,034,383	12,237,477	12,490,319	12,684,907	12,782,800	12,776,287	12,967,856	12,946,787	0	0	0	0
Distribution of Available Funds												
Operating Reserve	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	0	0	0	0
25% of Budgeted Expenditures												
Capital Reserve	344,117	487,606	576,509	691,324	821,553	864,996	1,030,346	907,008	0	0	0	0
Operating Cash	8,690,266	8,749,871	8,913,810	8,993,583	8,961,247	8,911,291	8,937,510	9,039,779	0	0	0	0
Total Cash	12,034,383	12,237,477	12,490,319	12,684,907	12,782,800	12,776,287	12,967,856	12,946,787	0	0	0	0
Capital Reserve												
Beginning Reserve Balance	185,948	344,117	487,606	576,509	691,324	821,553	864,996	1,030,346	0	0	0	0
Additions to Reserve	193,675	193,675	193,675	193,675	193,675	193,675	193,675	193,675	0	0	0	0
Use of Reserves	35,506	50,186	104,772	78,860	63,446	150,232	28,325	317,013	0	0	0	0
Ending Reserve Balance	344,117	487,606	576,509	691,324	821,553	864,996	1,030,346	907,008	0	0	0	0

**Roxborough Water and Sanitation
Distribution of Cash in Bank- Sewer Fund**

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Cash Funds Available												
Cash in Bank - Sewer Fund	9,028,954	9,169,321	10,371,854	10,617,604	10,629,845	10,197,972	9,919,822	9,863,567	0	0	0	0
Total Funds Available	9,028,954	9,169,321	10,371,854	10,617,604	10,629,845	10,197,972	9,919,822	9,863,567	0	0	0	0
Distribution of Available Funds												
Operating Reserve	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	0	0	0	0
25% of Budgeted Expenditures												
Capital Reserve	11,046	49,393	123,520	209,355	174,768	-378,536	-264,049	-311,568	0	0	0	0
Operating Cash	8,017,908	8,119,928	9,248,334	9,408,249	9,455,077	9,576,508	9,183,871	9,175,135	0	0	0	0
Total Available Funds	9,028,954	9,169,321	10,371,854	10,617,604	10,629,845	10,197,972	9,919,822	9,863,567	0	0	0	0
Capital Reserve												
Beginning Reserve Balance	0	11,046	49,393	123,520	209,355	174,768	-378,536	-264,049	0	0	0	0
Additions to Reserve	35,000	185,000	185,000	185,000	185,000	185,000	185,000	185,000	0	0	0	0
Use of Reserves	-23,954	-146,653	-110,873	-99,165	-219,587	-738,304	-70,513	-232,519	0	0	0	0
Ending Reserve Balance	11,046	49,393	123,520	209,355	174,768	-378,536	-264,049	-311,568	0	0	0	0

No Assurance is provided on these Financial Statements

Roxborough Water and Sanitation
Distribution of Cash in Bank - Debt Service
2021

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Cash Funds Available - Water Treatment Plant												
Beginning Cash Balance	1,688,617	1,164,065	1,255,500	1,255,500	1,389,612	1,481,308	1,573,250	1,390,653	0	0	0	0
Surcharge Collected	90,965	91,435	91,464	91,448	91,696	91,942	91,942	92,321	0	0	0	0
Availability of Service Trans.	49,341	0	0	42,664	0	0	39,065	677	0	0	0	0
Payment of Debt	664,858	0	0	0	0	0	313,604	0	0	0	0	0
Ending Cash Balance	1,164,065	1,255,500	1,346,964	1,389,612	1,481,308	1,573,250	1,390,653	1,483,651	0	0	0	0

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Cash Funds Available - Sewer Debt Service												
Operating Cash	4,419,084	4,592,644	4,783,384	4,770,445	5,043,251	5,087,269	5,236,539	5,252,112	0	0	0	0
Total	5,583,149	5,848,144	6,130,348	6,160,057	6,524,559	6,660,519	6,627,192	6,735,763	0	0	0	0

No Assurance is provided on these Financial Statements

Roxborough Water & Sanitation District
Property Tax Schedule
2021

SUMMARY - DOUGLAS & JEFFERSON COUNTIES

	2021										2021								
	Delinquent Tax, Rebates and Abatements				Specific Ownership Taxes		Interest		Treasurer's Fees		HB 1006 Treasurer's Tax		HB 1006 Treasurer's Fee		Total Amount Received		Percentage of Levied Taxes Received		
	Property Taxes															Monthly	Y-T-D	Monthly	Y-T-D
January	\$ 4				\$ 15,591		\$ 4								\$ 15,599	0.00%	0.00%	\$ 15,599	0.85%
February	\$ 68,135				\$ 16,390			\$ (1,023)							\$ 83,502	3.27%	3.27%	\$ 83,502	4.53%
March	\$ 392,549				\$ 14,080			\$ (8,580)							\$ 398,049	18.84%	22.11%	\$ 398,049	21.57%
April	\$ 108,445				\$ 19,619			\$ (1,627)							\$ 126,437	5.21%	27.32%	\$ 126,437	6.85%
May	\$ 821,478				\$ 16,852			\$ (12,322)							\$ 826,008	39.43%	66.75%	\$ 826,008	44.77%
June	\$ 119,773				\$ 15,149			\$ (1,786)							\$ 133,136	5.75%	72.50%	\$ 133,136	7.22%
July	\$ 442,825				\$ 15,752			\$ (6,643)							\$ 451,934	21.25%	93.75%	\$ 451,934	24.49%
August	\$ 26,792				\$ 20,659			\$ (400)							\$ 47,051	1.29%	95.04%	\$ 47,051	2.55%
September															\$ -	0.00%	95.04%	\$ -	0.00%
October															\$ -	0.00%	95.04%	\$ -	0.00%
November															\$ -	0.00%	95.04%	\$ -	0.00%
December															\$ -	0.00%	95.04%	\$ -	0.00%
TOTAL	\$ 1,980,001	\$ -	\$ -	\$ -	\$ 134,092	\$ 4	\$ (32,381)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,081,716	95.04%	95.04%	\$ 2,081,716	112.83%

<u>Douglas County</u>	Assessed Value	\$ 175,246,790
	General Mill Levy	6.208
		<u>\$ 1,087,932</u>

<u>Jefferson County</u>	Assessed Value	\$ 64,024,440
	General Mill Levy	6.208
		<u>\$ 397,464</u>

	Debt Mill Levy	2.9000
		<u>\$ 185,671</u>



ROXBOROUGH WATER AND SANITATION DISTRICT

The Roxborough Water & Sanitation District and Plum Valley Heights Subdistrict of the Roxborough Water & Sanitation District Regular Board meeting will be held in the Community Room at the West Metro Fire Station #15 located at 6222 N Roxborough Park Rd, Littleton, CO 80125

This meeting can also be accessed via video conference at **ZOOM Meeting ID 874 5981 8759**
Password: 694389

Date: Wednesday, October 20, 2021
Time 8:00 am

Board of Directors	Term Expiration
Keith Lehmann	5/2022
Ken Maas	5/2023
Dave Bane	5/2023
Christine Thomas	5/2022
Stephen Throneberry	5/2022

- I. Call to Order/Declaration of Quorum/Disclosure of Conflicts of Interest
- II. Public Comment on items not on Agenda

CONVENE AS THE BOARD OF THE PLUM VALLEY HEIGHTS (PVH) SUBDISTRICT OF THE RWSD

- III. Consent Agenda
 - a. Approve the Minutes of the Special Meeting of the PVH Subdistrict which is contained in and is part of the Minutes of the Roxborough Water & Sanitation District Minutes for the Regular Meeting on September 22, 2021.
- IV. Staff Reports
 - a. General Manager's Report
 - b. Financial Reports
- V. **Board Action Items**
 - a. **Resolution 2021-10-01 Certifying Delinquent Accounts to Douglas County Treasurer**

ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND CONVENE AS THE RWSD BOARD

- VI. Consent Agenda
 - a. Approve the Minutes of the Special Meeting of the RWSD on September 22, 2021.
 - b. Ratify Payrolls for September 30, 2021, and October 15, 2021
 - c. Ratify Payments since September 22, 2021: Checks
 - d. Approve Payments of Claims: Checks
 - e. Approve Change Order #3 for Brannan Construction (Rock Wren Water and Sewer Line) to add \$139,633.93 and 2 days to Milestone 2, 2 days to Milestone 3, 13 days to Substantial Completion, and 19 days to Final Payment
 - f. Approve Pay App #5 Brannan Construction (Rock Wren Water and Sewer Line) in the amount of \$152,367.41
 - g. Approve Change Order #1 for Redline Construction (Emergency Containment Basin) to add \$74,536.42 and 30 days
 - h. Approve Pay App #3 Redline Construction (Emergency Containment Basin) in the amount of \$154,593.38
- VII. Staff Reports
 - a. General Manager's Report
 - b. Legal Counsel Report
 - c. Operation Director's Report
 - d. Engineering Report/Water Use Graphs
 - e. Financial Report

VIII. Board Action Items:

VIII. Board Action Items

- a. **Set Budget Hearing for 2022 Budget**
- b. **Resolution 2021-10-01 Certifying Delinquent Accounts to Douglas County Treasurer**
- c. **Executive Session to discuss Personnel Matter**

IX. Adjourn

RESOLUTION NO. 2021-10-01

**RESOLUTION OF THE BOARD OF DIRECTORS OF
ROXBOROUGH WATER AND SANITATION DISTRICT**

WHEREAS, pursuant to Section 32-1-1001(1)(j)(I), C.R.S., Roxborough Water and Sanitation District (the “District”) is authorized to assess fees, rates, tolls, penalties, or charges (collectively, “fees”) for services, programs or facilities furnished by the District, and until paid, such fees constitute a perpetual lien on and against the property served, which lien may be foreclosed in the same manner as provided by the laws of this state for the foreclosure of mechanics’ liens; and

WHEREAS, pursuant to Section 32-1-1006(1)(h), C.R.S., the District is also authorized to assess availability of service or facility charges when water, sewer, or both water and sewer lines are installed and ready for connection within one hundred feet of any property line of the residential lot or residential lot equivalent to be assessed, but to one or both of which line or lines the particular lot or lot equivalent to be assessed is not connected; and

WHEREAS, the District imposes water and sewer service charges, availability of service charges, and system development charges on property located within its boundaries, and additionally imposes fees to include certain properties into the District for purposes of providing water service to said properties; and

WHEREAS, Section 32-1-1101(1)(e), C.R.S. authorizes the Board of Directors (the “Board”) of the District, in addition to any other means provided by law, to elect, by resolution, at a public meeting held after receipt of notice by the affected parties, including the property owner, to have certain delinquent fees, rates, tolls, penalties, charges, or assessments made or levied solely for water, sewer, or water and sewer services, certified to the Jefferson and/or Douglas County Treasurer (the “County Treasurer”) to be collected and paid over by the County Treasurer in the same manner as taxes are authorized to be collected and paid; and

WHEREAS, Section 32-1-1101(1)(e), C.R.S. further provides that any such fee, rate, toll, penalty, charge, or assessment to be certified to the County Treasurer shall total at least one hundred fifty dollars (\$150.00) per account and shall be at least six (6) months delinquent; and

WHEREAS, on October _____, 2021, the District sent, by U.S. Mail and certified U.S. Mail, a Notice of Public Meeting to Certify Delinquent Fees to the affected parties indicating the District’s intent to certify the delinquent fees at the Board’s regular meeting scheduled for October 20, 2021, at 8:00 a.m.; and

WHEREAS, the Board has reviewed the delinquent accounts listed in Exhibit A attached hereto and incorporated herein by reference, and desires to adopt this Resolution to certify the delinquent fees listed therein to the County Treasurer for collection.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
ROXBOROUGH WATER AND SANITATION DISTRICT AS FOLLOWS:**

1. The Board hereby elects to certify the delinquent fees listed in Exhibit A to the County Treasurer to be collected and paid over by the County Treasurer in the same manner as taxes are authorized to be collected and paid over pursuant to Section 39-10-107, C.R.S. **The amount of this certification does not include the County Treasurer's collection fee, penalties, or other applicable fees.**

2. Until paid, the certification of delinquent fees set forth in Exhibit A shall constitute a lien on and against the applicable property served, which lien may be foreclosed in the same manner as provided by the laws of this state for the foreclosure of mechanics' liens.

3. The Board hereby authorizes and directs District staff and legal counsel to take all necessary steps to effect the certification of the delinquent fees listed in Exhibit A. In the event an account is paid in full to the District prior to submission of the certified delinquent fees to the County Treasurer, the Board authorizes District legal counsel to remove the delinquent account from the list set forth in Exhibit A.

4. This Resolution shall take effect on the date and at the time of its adoption and shall be recorded in the Douglas and/or Jefferson County Clerk and Recorder's office against the affected property listed in Exhibit A. Upon receipt of payment by the District of any delinquent fees listed in Exhibit A, District legal counsel is authorized to execute and record a "Release of Lien" against the applicable property for which payment was received.

(Remainder of Page Left Intentionally Blank.)

ADOPTED AND APPROVED THIS 20th DAY OF OCTOBER, 2021.

**ROXBOROUGH WATER & SANITATION
DISTRICT**

By: Keith Lehmann
Its: President

EXHIBIT A

**LIST OF ACCOUNTS TO BE CERTIFIED TO DOUGLAS COUNTY TREASURER
BY ROXBOROUGH WATER AND SANITATION DISTRICT**

County Account Number	State Parcel Number	Property Owner	Property Address	Amount Certified
R0423219	2355-013-01-009	JOSEPH F CROWLEY & MELISSA S CROWLEY	7420 BISON PL LITTLETON, CO 80125	\$1,059.89
R0422927	2355-013-06-014	VAN ROMERO	9798 MARMOT RIDGE CIR LITTLETON, CO 80125	\$699.90
R0408921	2355-024-04-002	BARRY R KOOSER & BRENDA L BLANCHARD KOOSER	7201 EAGLE ROCK DR LITTLETON, CO 80125	\$321.40
R0422619	2355-012-06-133	STEPHEN T EFRAMO & MELISSA A EFRAMO	7586 BROWN BEAR WAY LITTLETON, CO 80125	\$170.60
R0423257	2355-012-09-081	MAYSOON SAWAGED	9578 FOX DEN DR LITTLETON, CO 80125	\$172.72
R0336293	2355-012-01-028	NICHOLAS M HEYL	9861 FAIRWOOD ST LITTLETON, CO 80125	\$421.10
R0392007	2355-021-12-007	MATTHEW E RODAK & KELLY C RODAK	7823 CANVASBACK CIR LITTLETON, CO 80125	\$153.68
R0487045	2227-351-01-057	SANJAY ARYAL & KANCHANA ARYAL	8741 HUNTERS HILL LN LITTLETON, CO 80125	\$301.90
R0490978	2355-012-11-066	BLACK DIAMOND HOMES AT ROXBOROUGH LLC	9769 S CRYSTAL LAKE DR LITTLETON, CO 80125	\$223.50
R0339190	2355-021-02-051	JUAN E VEGA	7545 JARED WAY LITTLETON, CO 80125	\$547.18

R0336006	2355-012-04-008	JESUS BARBA	7917 ELMWOOD ST LITTLETON, CO 80125	\$173.20
R0336029	2355-012-03-016	CHRISTOPHER D KOLLODGE	9832 GARWOOD ST LITTLETON, CO 80125	\$167.30
R0336064	2355-012-02-032	DONALD EUGENE COBB & JOHNNIE PATRICK COBB	9859 GARWOOD ST LITTLETON, CO 80125	\$980.97
R0423256	2355-012-09-080	WILLIAM SPICER	9574 FOX DEN DR LITTLETON, CO 80125	\$314.90
R0423014	2355-013-05-090	KENDRA BELL	9575 MARMOT RIDGE CIR LITTLETON, CO 80125	\$309.94
R0387498	2355-141-01-032	JOSE D CASTILLO & MARY O CASTILLO	5870 RAIN DANCE TRL LITTLETON, CO 80125	\$223.50
R0278141	2229-291-03-010	ATS REAL PROPERTIES INC & MNTA PROPERTIES LLC	9641 TITAN PARK CIR LITTLETON, CO 80125	\$1,661.81
R0000756	2229-200-01-007	THOMAS M EGGLE TRUST	7345 W PINEVIEW DR LITTLETON, CO 80125	\$2,432.67
R0004116	2229-200-03-006	JEFFREY G DANKO & MARY J DANKO	7216 LAKESIDE DR LITTLETON, CO 80125	\$2,650.92