



Roxborough

Water & Sanitation District

The Roxborough Water & Sanitation District and Plum Valley Heights Subdistrict of the Roxborough Water & Sanitation District Regular Board meeting will be held in the Community Room at the West Metro Fire Station #15 located at 6222 N Roxborough Park Rd, Littleton, CO 80125

This meeting can also be accessed via video conference at **ZOOM Meeting ID: 878 7526 3896 Password: 784798**

Date: Wednesday, February 21, 2024

Time 8:00 am

Board of Directors

Christine Thomas, President
Dave Bane, Vice President
John Kim, Treasurer
Keith Lehman, Secretary
Loren McFall, Assistant Secretary

Term Expiration

5/2025
5/2027
5/2025
5/2025
5/2027

- I. Call to Order as the Roxborough Water and Sanitation District (RWSD) Board of Directors regular meeting.
- II. Declaration of Quorum/Disclosure of Conflicts of Interest
- III. Public Comment on items not on Agenda

CONVENE AS THE BOARD OF THE PLUM VALLEY HEIGHTS (PVH) SUBDISTRICT OF THE RWSD

- IV. Consent Agenda
 - a. Approve the Minutes of the Regular Meeting of the PVH Subdistrict which are contained in and part of the Minutes of the Roxborough Water & Sanitation District Minutes for the Regular Meeting on January 17, 2024.
- V. Staff Reports
 - a. General Manager's Report
 - b. Financial Report
- VI. **Board Action Items**

ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND CONVENE AS THE RWSD BOARD

- VII. Consent Agenda
 - a. Approve the Minutes of the Regular Meeting of the RWSD Board on January 17, 2024.
 - b. Ratify Payrolls for January 31 and February 15
 - c. Ratify Payments since January 17, 2024: Checks –
 - d. Approve Payments of Claims: Checks –
 - e. Approve Pay App #1 from Studio 7 North for the VVCC Waterline Project in the amount of \$58,206.53.
- VIII. Staff Reports
 - a. General Manager's Report
 - b. Legal Counsel Report
 - c. Director of Operations Report
 - d. Engineering Report / Water Use Graphs
 - e. Financial Report
- IX. **Board Action Items:**
 - a. **Approve shortlist of contractors for Rampart Pump Station Relocation CM/GC Project**
 - b. **Approve selected contractor for O-Line CM/GC Project**
 - c. **Approve selected contractor for Pump Station Improvements CM/GC Project**
- X. **Adjourn**

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH WATER AND SANITATION DISTRICT AND THE
BOARD OF DIRECTORS OF THE PLUM VALLEY HEIGHTS SUBDISTRICT OF ROXBOROUGH WATER AND SANITATION
DISTRICT HELD
January 17, 2024**

ATTENDANCE:	<u>Directors:</u>	Christine Thomas	President
		Dave Bane	Vice President
		Keith Lehmann	Secretary
		John Kim	Treasurer (via zoom)
		Loren McFall	Assistant Secretary
	<u>Consultants:</u>	Michael Gerstner, TST Infrastructure, LLC	
		Ted Snailum, TWS Financial	
		Alan Pogue, Icenogle, Seaver and Pogue, PC	
	<u>RWSD Staff:</u>	Mike Marcum	<u>Public:</u> Steve Throneberry (via zoom)
		Mitchell Stroehlein	Larry Galvin
		Lisa Hoover	Richard Bell
		Lucie Taylor	
		Dorice Vidger	

Ted Snailum of TWS Financial presented the November 2023 Financial Recap for Plum Valley Heights. Upon a motion from Director Lehman, second by Director Bane, and unanimous vote, the Board approved the November 2023 financial reports for Plum Valley Heights.

ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND RECONVENE AS THE ROXBOROUGH WATER AND SANITATION DISTRICT BOARD:

Upon a motion by Director Lehmann second by Director Bane, and unanimous vote, the Board adjourned as the Subdistrict Board and reconvened as the Roxborough Water and Sanitation District Board (RWSD).

CONSENT AGENDA:

Upon a motion from Director Bane, second by Director Lehmann, and unanimous vote, the Board approved the Consent Agenda which consisted of:

- a. Approved the Minutes of the Regular Meeting of the RWSD Board on December 20, 2023.
- b. Ratified Payrolls for December 31 and January 15
- c. Ratified Payments since December 20, 2023: Checks – 103138-103140, 103142-103185, 103187-103189, 103191, 103193-103195, 103199, 103201, 103204-103206.
- d. Approved Payments of Claims: Checks – 103141, 103186, 103190, 103192, 103196-103198, 103200, 103202-103203, 103207-103211.

GENERAL MANAGER'S REPORT:

Mr. Marcum provided the General Manager's Report. A copy of Mr. Marcum's report is attached to these minutes.

LEGAL COUNSEL REPORT:

There was no legal report.

OPERATIONS:

Mr. Stroehlein provided the Operations Report, and a copy is attached to these minutes.

ENGINEERING:

Mr. Gerstner, of TST Infrastructure, provided the engineering status report to the Board. A copy of TST's report is attached to these minutes.

FINANCIAL RWSD:

Ted Snailum, of TWS Financial, presented the November 2023 RWSD Financial Statements to the Board. Upon a motion by Director Lehmann, second by Director Bane, and unanimous vote by the Board, the November 2023 financial reports were approved.

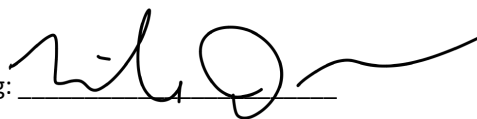
BOARD ACTION ITEMS:

- a. **Shortlist of contractors for Pump Station Improvements CM/GC Project.** Upon a motion from Director Bane, second by Director Lehmann, and unanimous vote the Board approved the Shortlist of Contractors for Pump Station Improvements CM/GC Project.
- b. **Shortlist of contractors for O-Line CM/GC Project** Upon a motion by Director Lehmann, second by Director Bane, and unanimous vote, the Board approved the Shortlist of contractors for the O-Line CM/GC Project.

ADJOURN:

Upon a motion by Director Lehmann, second by Director Bane, and unanimous vote, the meeting was adjourned at 9:23 a.m.

Secretary of the meeting:





ROXBOROUGH WATER AND SANITATION DISTRICT

GENERAL MANAGER'S REPORT

Plum Valley Heights Subdistrict

Of

Roxborough Water and Sanitation District

February 21, 2024

Valley View Christian Church

- Contract documents with Studio 7 North have been executed. We were contacted by the pastor at the church to request we amend the temporary construction easements staging area. We updated the legal description and granted his request. Construction has begun, Mitch will fill you in with the details.
- I was contacted by a resident named Mike McKesson who has properties at 10300 & 11002 Wildfield Ln., which is the same street the church, inquiring about the project. He recently spoke to the county once activity started and learned it was a waterline and now wants to participate. He wants a 1-1/2" tap and claims he will help loop the system. This could be beneficial for the church as a looped system could eliminate the need to keep their fire pump.

Titan Road Industrial Park

- No updates to report in TRIP.

Plum Valley Heights

- Nothing to report in PVH.

McMakin Property

- Nothing new to report.

**Roxborough Water and Sanitation - PVH
Financial Recap
December 31, 2023**

General Fund

1. Property taxes collected for the month total \$ 0
2. Specific ownership taxes collected for the month total \$ 3,677
3. Paid \$ 1000 for monthly accounting fees.
4. Paid \$ 217 for monthly legal fees.



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ROXBOROUGH WATER AND SANITATION DISTRICT

General Manager's Report

February 21, 2024

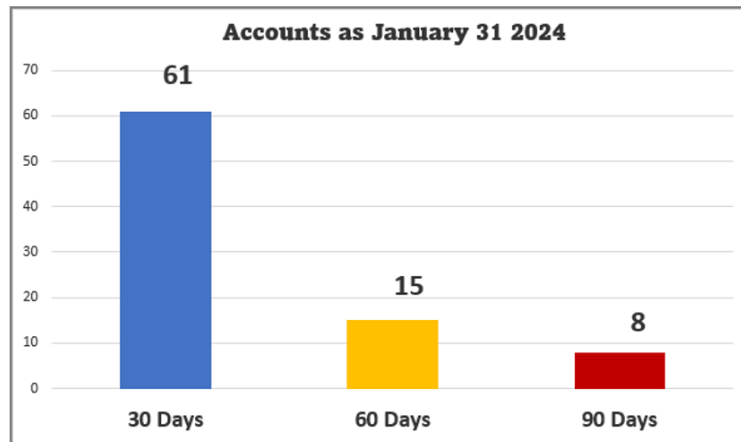
Information Only

General Information:

Past Due Accounts:

- As of January 31st, we had 8 accounts with a 90 day past due balance of \$3,043, compared to 8 accounts with a 90 day past due balance of \$3,316 as of December 31st.
- We posted 9 customers in January. 1 account was shut off and then paid, so service was restored.

Delinquent Accounts



**Total Amount
Past Due 30 days
\$9,783**

**Total Amount
Past Due 60 days
\$3,249**

**Total Amount
Past Due 90 days
\$3,043**

Dominion Water and Sanitation District/Sterling Ranch:

- Chemical addition at Dominions Titan Road Lift Station commenced on 11/9. RWSD continues to gather data. Their slug flow injection method appears not to be working, they continue to monitor.
- There were an additional **27** Certificates of Occupancy (CO) issued in Sterling Ranch in January bringing the total number of COs that have been issued in Sterling Ranch to **2,452**. The monthly Wastewater Conveyance Charge for December was **\$49,040**.
- Year to date development summary:



ROXBOROUGH WATER AND SANITATION DISTRICT

General Manager's Report



- Through January there has been a total of **2,525** building permits issued. Sterling Ranch exceeded 2,500 connections which triggered a Capital Improvements payment of \$1,000,000.



Projects:

- American West will be required to address settling in the Village Circle East/West intersection as warranty work. Following a meeting with Douglas County the County has pushed this work to spring.



ROXBOROUGH WATER AND SANITATION DISTRICT

General Manager's Report

- The Haberers are yet to sign the easements needed for the Rampart Pump Station Relocation, Alan had another follow – up meeting with their attorney to attempt to explain the language. Berkeley Homes has agreed to work with us on a temporary construction easement along their property for the waterline installation. The CM/CG informational conference has been completed; 5 contractors have turned in statements of qualifications.
- O-Line RFPs have been requested from the 2 companies that were approved on the short list. Interviews have been conducted and we'll ask you to approve the selected contractor as recommended in the action items. DWSD is responsible for 60% of all costs associated with this project.
- The pump station rehab project RFP's have been requested from the 3 shortlist contractors, interviews have been conducted and we have a recommendation to bring to the board in the action items for 1 contractor to do the work.
- I have been contacted by a few developers in the past couple weeks inquiring about water availability, most of the properties with inquiries do not have water or sewer close. Properties include the Colorado Rush properties on Titan and Roxborough Park Rd, some outliers on Moore Rd and Titan Rd as well as the ARS property on the dirt road.
- Still working with Ravenna on the new 8 lot project and the 4-lot golf course project. We have submitted comments to the county on the 8-lot project and are currently working on their sewer alignment. We have attended 2 meetings for the 4-lot project and have provided multiple comments regarding the surrounding infrastructure. Currently it looks like they will need to relocate both sewer and water lines in the area to make their concept work.

Public Outreach/Opportunities:

- The 2024 Garden in a Box is getting ready to start, generally the coupons get used up fast.
- Ramparts Turf Replacement project was very successful this year. Most of the work is done but there will be one more small claim for some spring seeding in 2024 that I will submit for them.

Water Plant

The water treatment plant has been running well for this time of year. In January, the plant was operational for **13** days with an average plant production of **1.7** MGD and a max day of **2.7** MGD.

Fiber has been run into the plant and delivery orders have been placed. Next steps are for Lumen to land the circuits to the delivery point and have our SCADA integrators pick them up and land them to our fire walls. Ultimately, we will have two 100 mb circuits, one for the SCADA networks and one for the admin network.

The new fence at the plant is almost complete. This fence will provide security for the new overflow pond, stormwater pond, and the septic system.

The leach field for the septic system has been overloaded. In January, a soil treatment was applied to the leach field to help water soak in better. Operators have also reduced the flow to the leach field. After three monthly inspections, if there is not enough improvement, the county may get involved. We have been looking at options to connect to Sterling Ranch's sewer earlier than expected.

The new valve actuators have been delivered to the plant. We are scheduling installation.

HDR has submitted the ACH pilot study application to CDPHE. The application has been approved and we are ordering chemicals.

January production was **23** million gallons of treated water, **6.4** million gallons of that was for Sterling Ranch.

Lift Stations

The lift stations are running smoothly.

The new pump from RLS has been ordered by submitting a PO to Water Technology Group last month. This pump has a 6–8-month lead time.

February's Operations Report

We have begun dosing our new chemical combination at RLS. We are yet to get any good data at the Transition Vault due to multiple issues. The first issue was due to odor logger failure and the second issue was a leak sprung in the Calcium Nitrate tank causing a large chemical overdose. The leak was repaired by the operators. An odor logger is currently logging in the transition vault. Operators are making weekly adjustments to the chemical dose. The logger is set to be pulled at the end of February and should yield good data.

A new chemical tank has been ordered. Delivery should be mid-March. We will schedule installation.

DWSD odor control systems have been started up and monitoring has begun. They attempted a slug method to treat the H₂S in their force main. After shocking the system with a pH of 12, they shut off the chemical. After a couple days, the pH returned to normal. Now, they are steadily increasing the dose while trying to hit their target H₂S levels and PH levels. Our logger has been placed in the O-Line. We will download the data at the end of the month.

Work on the new generator is going slow. The weather has not helped. Phase one of the project will include running the duct bank from the building to the pad, pouring the pad, and setting the generator.

January saw **26** million gallons of sewage pumped to Littleton-Englewood. Approximately **5.1** million was conveyed for Sterling Ranch.

Field

The field had **113** locates for the month of January.

Infrastructure for the new meter network is installed. A meeting to find out progress on the billing and customer side of the network is being set up. The new meters and endpoints have arrived. Badger was notified that we will not be purchasing products from them moving forward. Any warranty claims moving forward with Badger will get issued credits to our account which can be used against monthly service fees for the meters that are installed and still working.

Our leak monitoring trail continues, no leaks have been found yet. We performed a "blind" simulation. That is where we simulate a leak without telling them to prove the effectiveness of the system.

West Metro Fire was inspecting fire hydrants and found several hydrants that had issues. Most of the issues were hydrants that were too low. C&L has been raising those hydrants. Some just needed to be turned to face the street. Field operators have been fixing those hydrants.

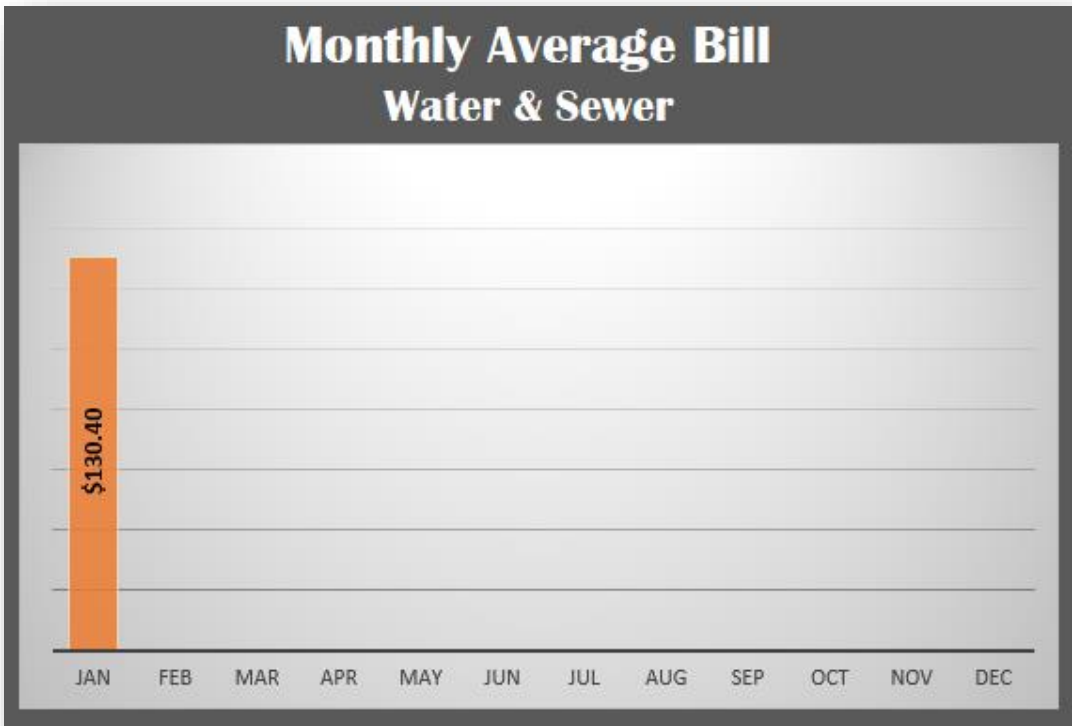
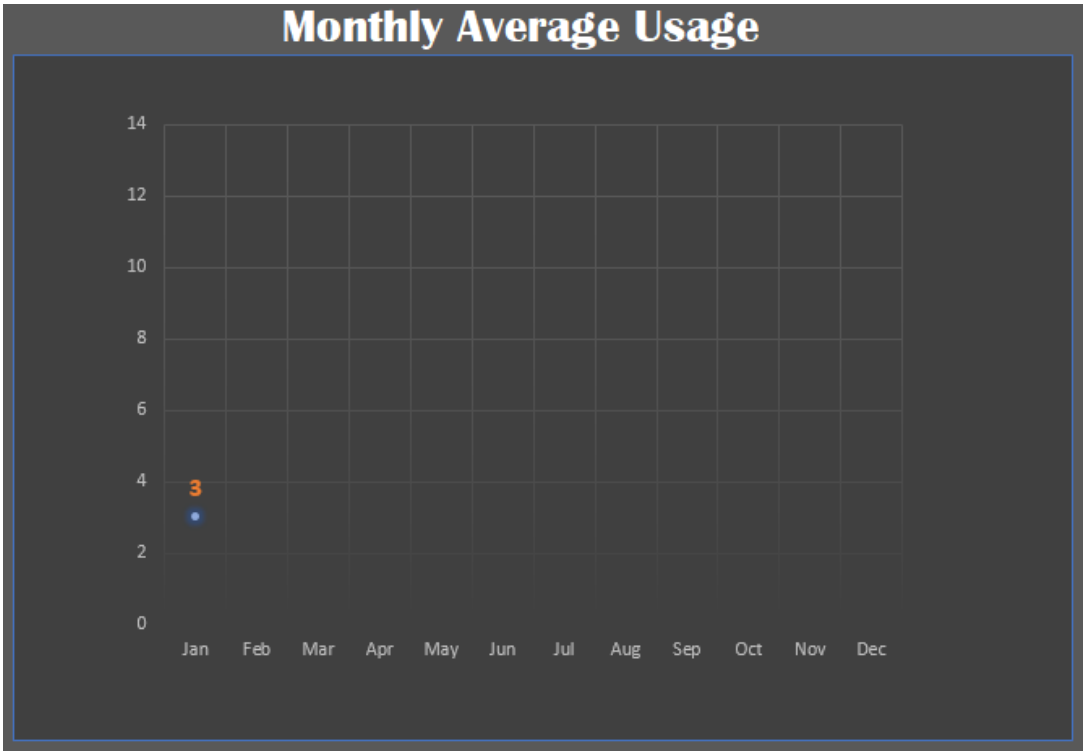
February's Operations Report

Studio 7 North has starting their GESC work for the Valley View Waterline. Construction has begun.

We held interviews with potential contractors for the CM/GC, Pump Station project.

We held interviews with potential contractors for the CM/GC, O-Line project.

Monthly Averages



MEMORANDUM

TO: Roxborough Water and Sanitation District
Board of Directors

FROM: TST Infrastructure, LLC
Michael Gerstner

SUBJECT: Engineering Status Report

DATE: February 14, 2024

I. DEVELOPMENT PROJECTS

Berkeley Homes – Construction of water and sewer lines has not started, and no projected start date has been received from the developer. (No Change)

Valley View Christian Church – The contractor has obtained permits and is preparing for the waterline connection.

McDonald's – A fourth drawing submittal was reviewed and comments returned.

Valvoline Instant Oil Change – Plans have been approved. (No Change)

Christian Brothers Automotive – Plans have been approved. (No Change)

Ravenna Maintenance Facility – Coordination with the developers' engineer has occurred to develop sewer flow rates to serve the facility.

II. RAMPART WATER LINE REPLACEMENT

The contractor was directed by Douglas County to wait until Spring to address asphalt warranty work. (No Change)

III. RAMPART PUMP STATION RELOCATION

Development of an agreement with the landowner is in progress. 30% design is in progress and nearing completion.

CM/GC Statements of Qualifications (SOQ) were received on February 8th. A total of five contractors submitted SOQs including:

- Aslan Construction, Inc.
- Glacier Construction Co., Inc.
- J.R. Filanc Construction Company, Inc

Memorandum
February 14, 2024
Page 2

- Moltz Construction, Inc.
- Redline Pipeline LLC

The SOQs were evaluated and scored. A recommendation for a shortlist of contractors to proceed to Request for Proposal will be presented to the Board for consideration.

IV. TRANSITION VAULT DRAINAGE IMPROVEMENTS

CDOT installation of curb to divert roadway drainage away from the site is complete. A plan has been developed for cleanup of the existing site. (No Change)

V. REPLACE O-LINE O-2 TO O-5

60% design drawings are in progress. The Site Application was submitted to Chatfield Watershed Authority for approval. Following Chatfield Watershed Authority approval, the site application will be submitted to the state health department for approval.

CM/GC proposals were received on February 7th from the short-listed contractors. The short-listed contractors were interviewed and the proposals were scored. A recommendation for the selected contractor for award of the CM/GC contract will be presented to the Board for consideration.

VI. WATER PUMP STATION UPGRADES

60% design drawings are in progress. CM/GC proposals were received on February 7th from the short-listed contractors. The short-listed contractors were interviewed and the proposals were scored. A recommendation for the selected contractor for award of the CM/GC contract will be presented to the Board for consideration.

VII. LIFT STATION GENERATOR

The contractor has completed rough grading and imported base material for the generator pad. Conduit has been installed and waiting Douglas County inspection. Phase 1 work was estimated to be completed by the end of February, but due to

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snow in February, has been delayed by about two weeks.

VIII. LIFT STATION P-203 PUMP REPLACEMENT

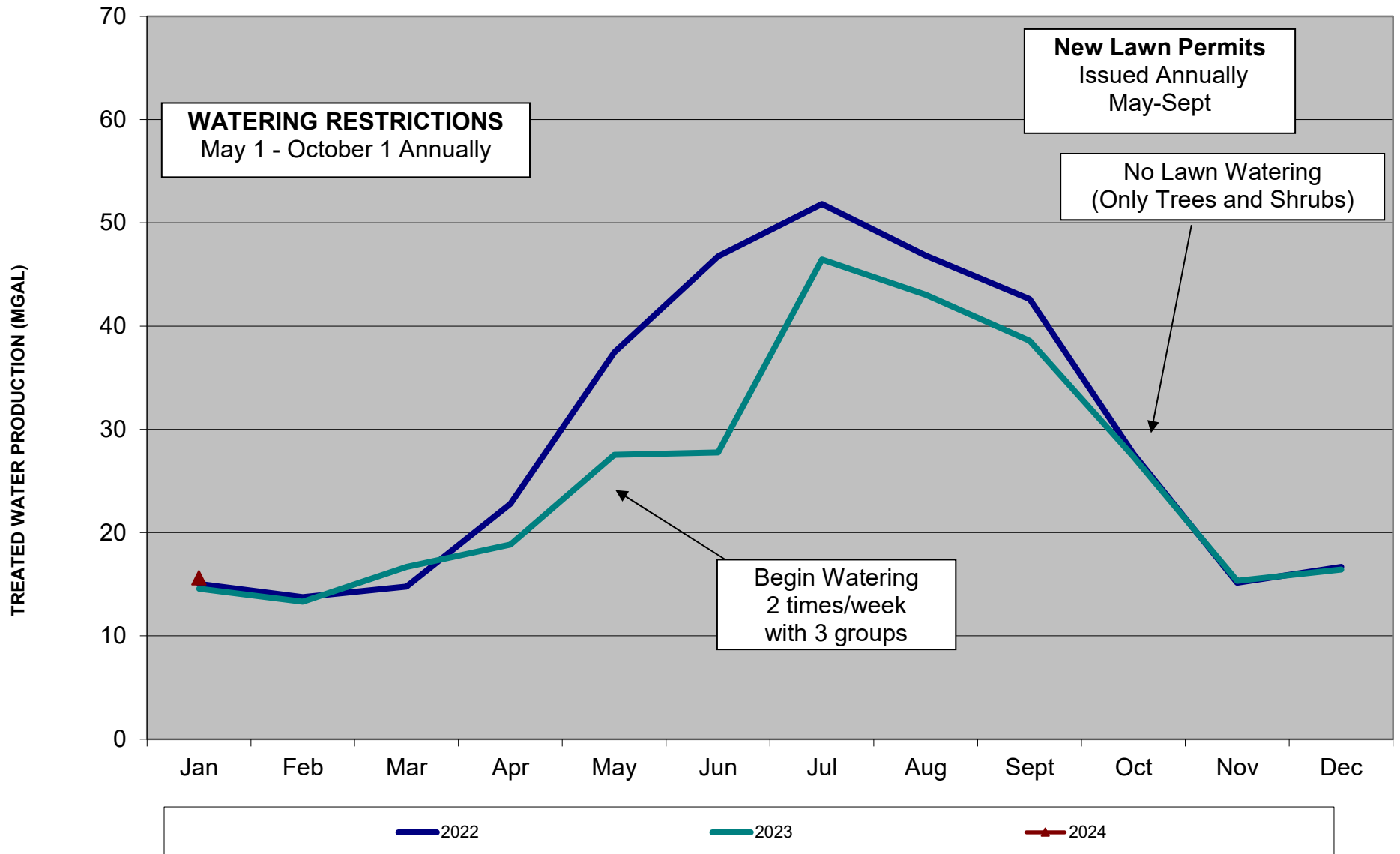
The new pump first submittal was reviewed and returned. The pump second submittal was received and is under review.

The design drawings for pump replacement are in progress. The state health department design approval package is in progress.

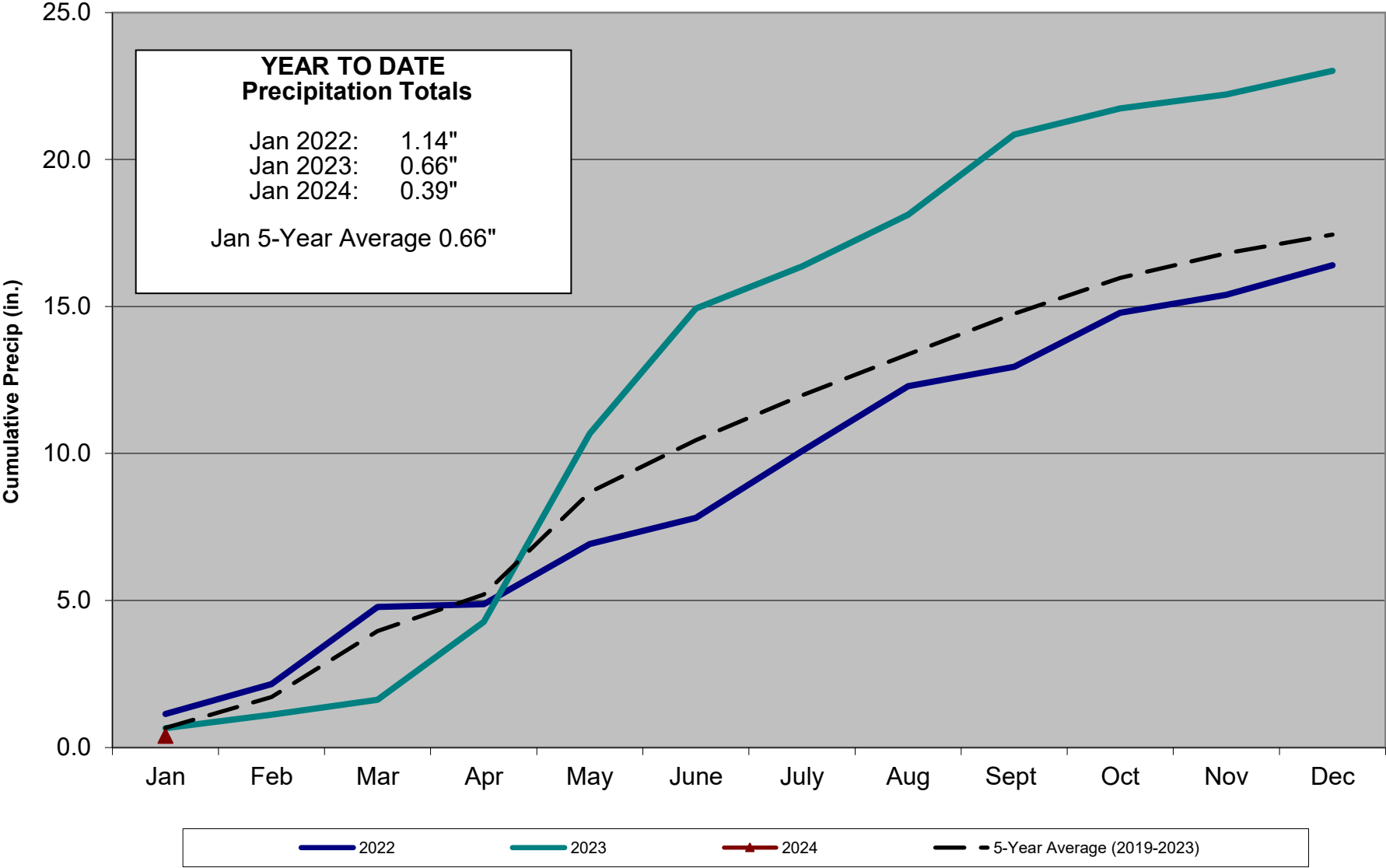
VIII. GIS

District mapping was updated to include 2023 sewer lining and 2023 sewer inspections. (No Change)

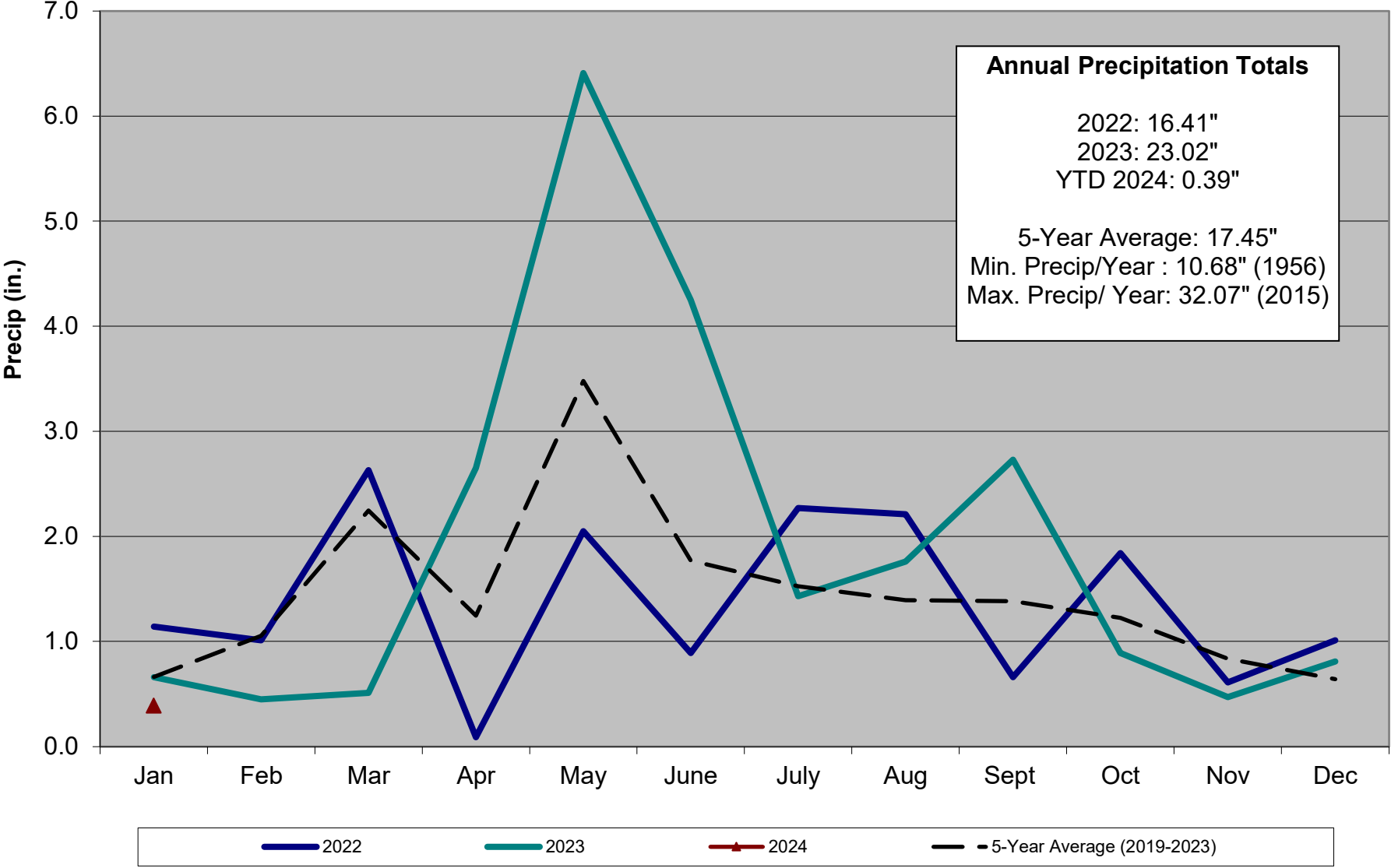
ROXBOROUGH WATER AND SANITATION DISTRICT TREATED WATER PRODUCTION 2022-2024



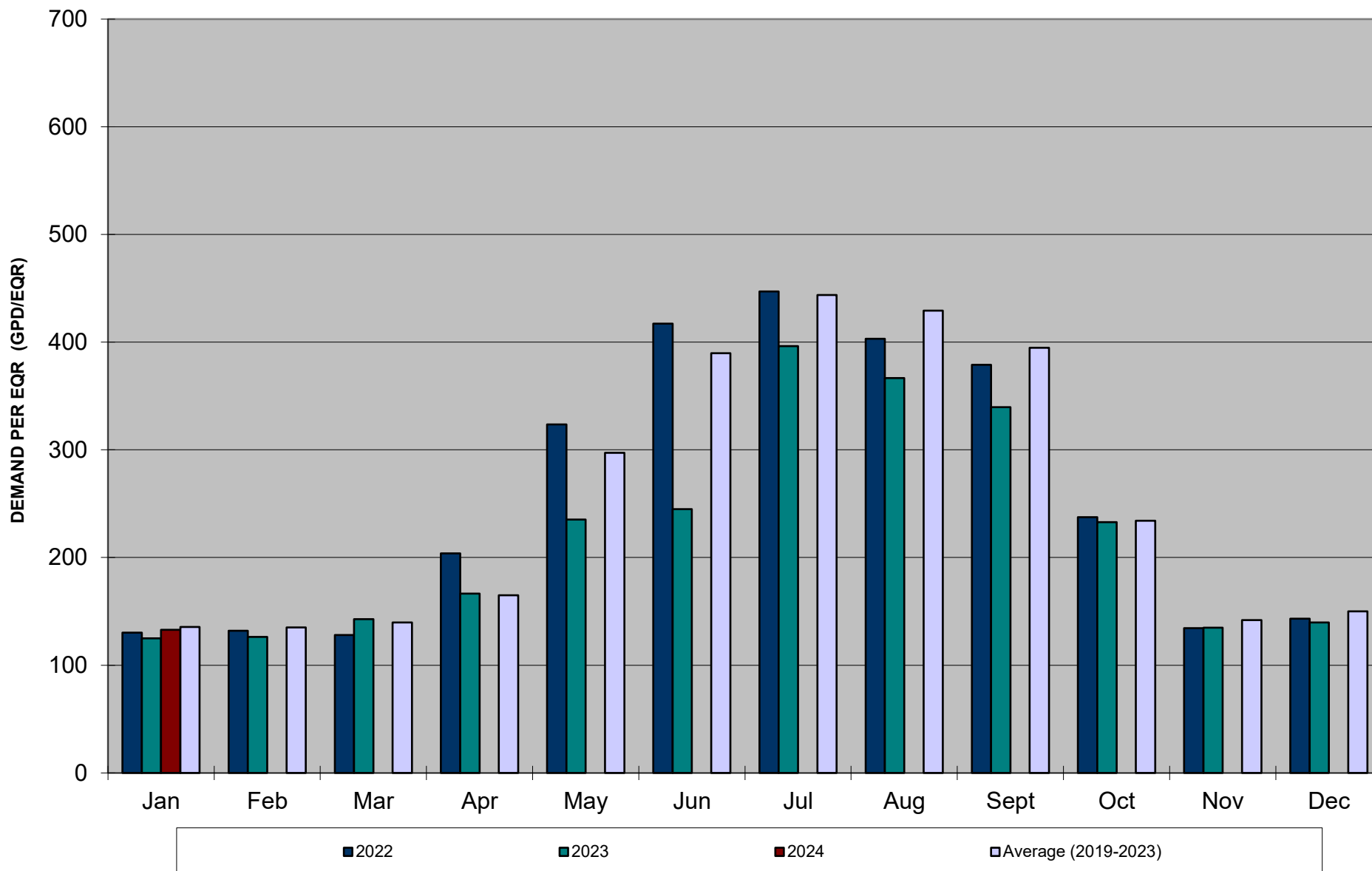
ROXBOROUGH WATER AND SANITATION DISTRICT CUMULATIVE PRECIPITATION 2022-2024



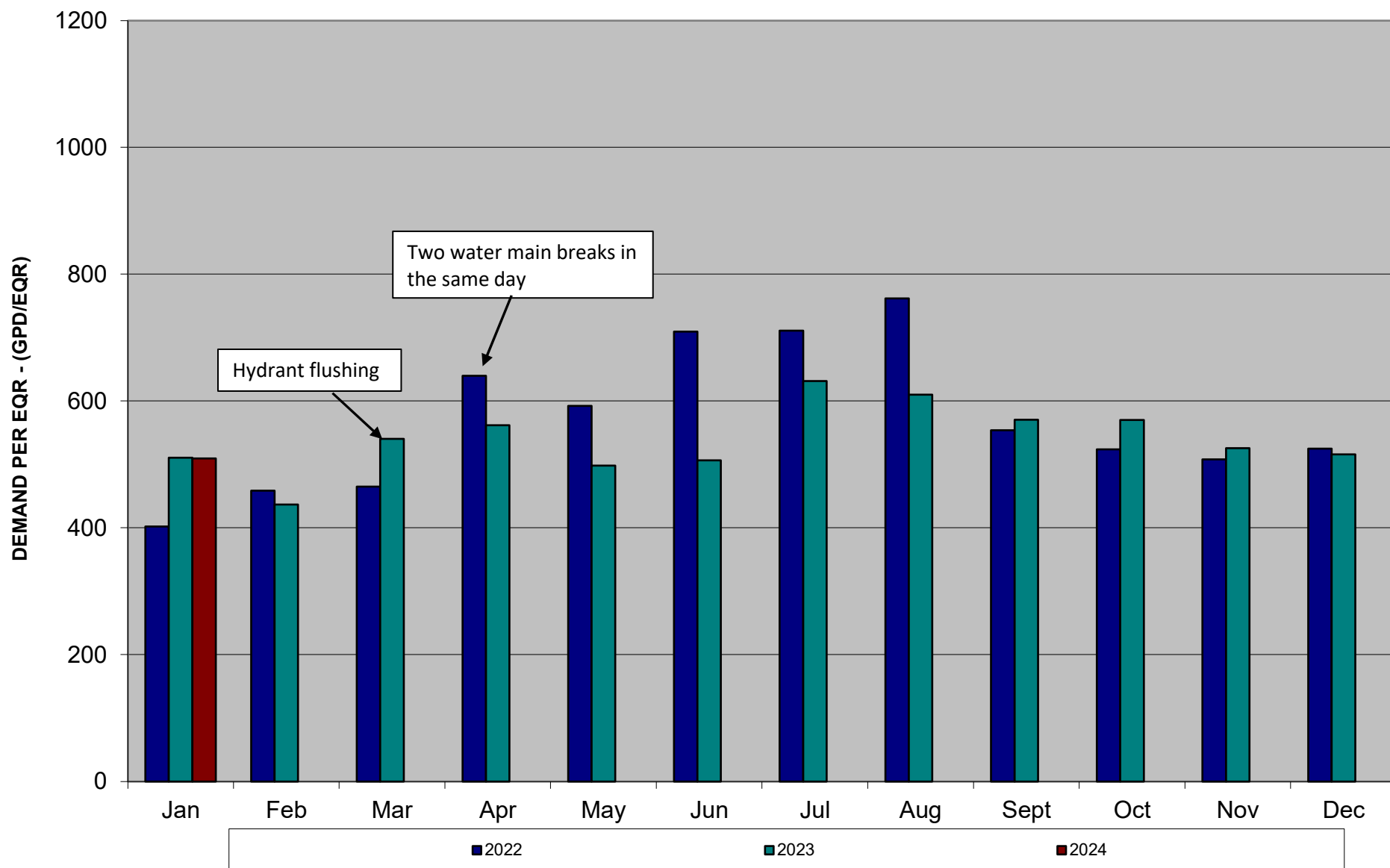
ROXBOROUGH WATER AND SANITATION DISTRICT
PRECIPITATION
2022-2024



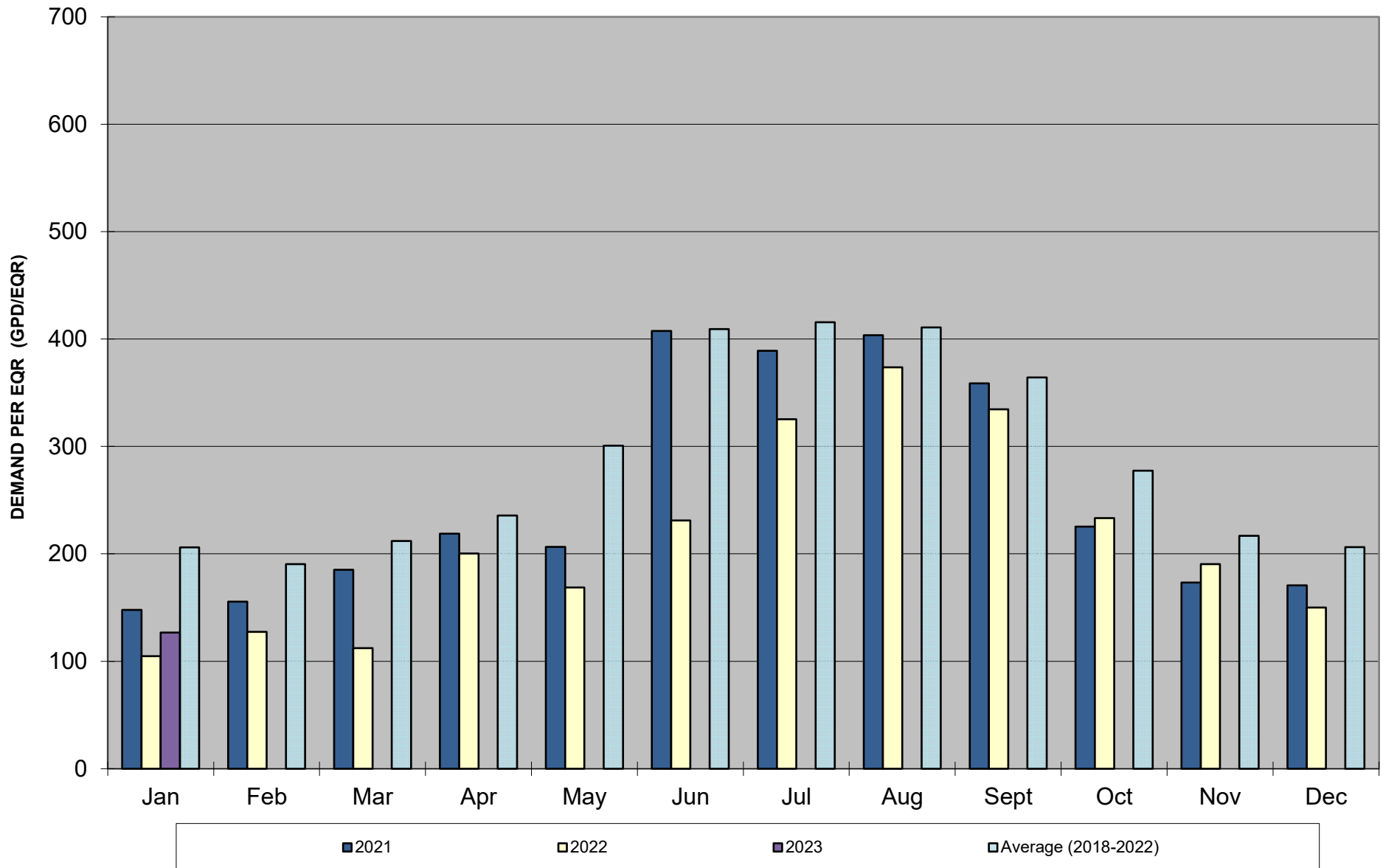
ROXBOROUGH WATER AND SANITATION DISTRICT AVERAGE DEMAND PER EQR



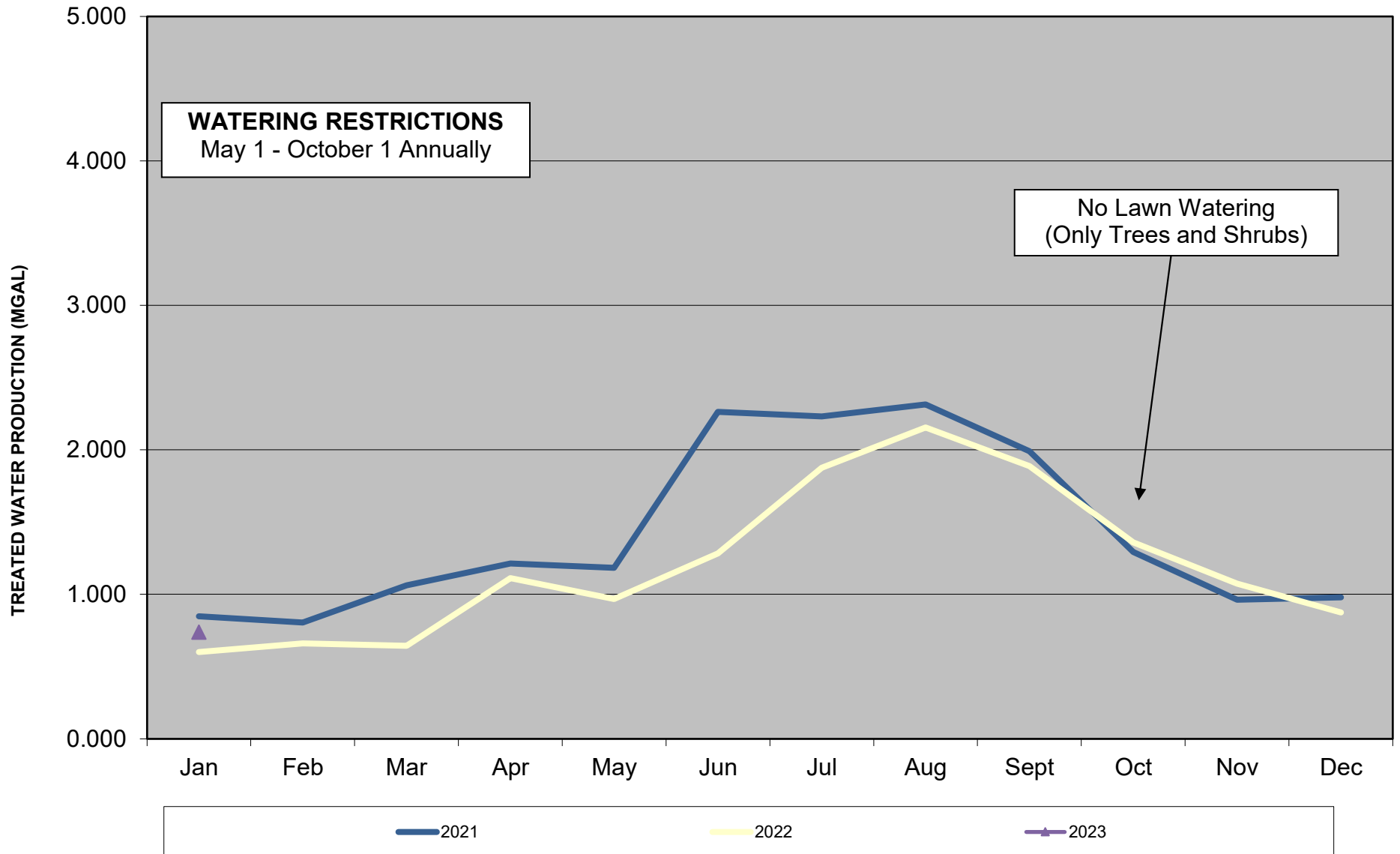
ROXBOROUGH WATER AND SANITATION DISTRICT MAX DAY DEMAND PER EQR



ROXBOROUGH NW DOUGLAS COUNTY AVERAGE DEMAND PER EQR



ROXBOROUGH NW DOUGLAS COUNTY TREATED WATER PRODUCTION 2022-2024



**Roxborough Water and Sanitation
Financial Recap
December 31, 2023**

General Fund

1. Property taxes collected for the month total \$ 1,267
2. Specific ownership taxes collected for the month total \$ 13,256

Debt Service Fund

1. Property taxes collected for the month total \$ 480
2. Specific ownership taxes collected for the month total \$ 4,271
3. Transfers in for Debt Surcharge in the amount \$ 93,885
4. Paid debt service for water supply loan in the amount of \$ 976,649

Water Fund Treatment

1. Service charges billed for the month were \$ 225,660
2. Dominion WTP Operations income of \$ 57,833 for the month.
3. Irrigation Water \$ 8,447 for the month.
4. Collected \$ 93,885 in capital surcharges for the WTP
5. System Development charges \$ 74,353
6. Ravenna monthly SDC totaled \$ 22,563

Water Fund -Distribution

1. Water Costs for the month \$ 90,327
2. Repairs expense in the amount of \$ 61,195 includes C&L Water Solutions in the amount of \$ 44,989
3. Capital Expense includes \$ 36,618 to Groove Toyota

Sewer Fund

1. Service charges for the month totaled \$ 165,458
2. Lockheed Martin service charges totaled \$ 31,503 for the month.
3. Dominion Sewer Conveyance income of \$ 48,500
4. Paid Littleton Semi-annual fees in the amount of \$ 567,486
5. Capital Projects includes \$ 36,618 to Groove Toyota

Capital Fund

1. Paid \$ 2,060 for Valley View Project
2. Paid \$ 3,462 for Dominion System Improvement
3. Paid \$ 11,612 for O-Line Improvements
4. Paid \$ 27,328 for Ravenna Pump Station

Interest Income Recap

1. Interest Income for the month - \$ 161,066
2. Interest income January – December 2023 -\$ 1,435,361
3. Wells Fargo rate 12/31/23- 5.22581%
4. Colotrust rate 12/31/23 - 5.566 %

**ROXBOROUGH WATER & SANITATION DISTRICT
FINANCIAL STATEMENTS**

December 31, 2023

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**Roxborough Water and Sanitation District
Balance Sheet by Class**

As of December 31, 2023

	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	5-Capital Fund	6-Water- Distribution	7-Plum Valley Heights	TOTAL
ASSETS								
Current Assets								
Checking/Savings								
1105 Wells Fargo Checking	368,770.63	6,214,448.67	33,765,500.82	2,157,019.58	999,672.41	-28,896,478.97	-1,535,021.35	13,073,911.79
1111- WF Bond Redemption	0.00	1,663,115.10	0.00	0.00	0.00	0.00	0.00	1,663,115.10
1125-Wells Fargo Savings	0.00	0.00	0.00	0.00	0.00	0.00	2,034,717.92	2,034,717.92
1139 -WF Ravenna	0.00	0.00	3,196,997.18	0.00	0.00	0.00	0.00	3,196,997.18
1150-Investment in Colotrust	2,936,112.45	-601,248.26	5,937,789.14	10,600,882.50	0.00	0.00	0.00	18,873,535.83
1155- Colotrust Bond Fund	0.00	0.00	383,857.39	532,831.41	0.00	0.00	0.00	916,688.80
1160 -System Develop Colo Trust	0.00	0.00	0.00	1,054,765.67	0.00	0.00	0.00	1,054,765.67
Total Checking/Savings	3,304,883.08	7,276,315.51	43,284,144.53	14,345,499.16	999,672.41	-28,896,478.97	499,696.57	40,813,732.29
Other Current Assets								
1300-A/R Service	0.00	0.00	435,908.70	248,303.67	0.00	0.00	0.00	684,212.37
1310-A/R Availability	0.00	0.00	4,308.80	1,518.40	0.00	0.00	0.00	5,827.20
1350- A/R Taxes	1,576,131.00	675,485.00	0.00	0.00	0.00	0.00	447,966.00	2,699,582.00
1356-Due From NWDC Inclusion	0.00	0.00	5,519.15	0.00	0.00	0.00	0.00	5,519.15
1366 Due Club at Ravenna	0.00	0.00	143,098.41	0.00	0.00	0.00	0.00	143,098.41
1370- Due From Others	0.00	0.00	37,685.47	0.00	0.00	0.00	0.00	37,685.47
1400- Prepaid Insurance	28,333.55	0.00	28,333.55	28,333.55	0.00	28,335.35	0.00	113,336.00
Total Other Current Assets	1,604,464.55	675,485.00	654,854.08	278,155.62	0.00	28,335.35	447,966.00	3,689,260.60
Total Current Assets	4,909,347.63	7,951,800.51	43,938,998.61	14,623,654.78	999,672.41	-28,868,143.62	947,662.57	44,502,992.89
Fixed Assets								
1500- Capital Assets	0.00	0.00	107,616,944.32	33,796,082.45	0.00	0.00	0.00	141,413,026.77
1550- Accumulated Depreciation	0.00	0.00	-20,974,750.00	-16,653,535.00	0.00	0.00	0.00	-37,628,285.00
Total Fixed Assets	0.00	0.00	86,642,194.32	17,142,547.45	0.00	0.00	0.00	103,784,741.77
TOTAL ASSETS	4,909,347.63	7,951,800.51	130,581,192.93	31,766,202.23	999,672.41	-28,868,143.62	947,662.57	148,287,734.66
LIABILITIES & EQUITY								
Liabilities								
Current Liabilities								
Accounts Payable								
2000- Accounts Payable	21,649.22	0.00	26,941.19	114,788.47	38,661.99	200,792.29	1,217.00	404,050.16
Total Accounts Payable	21,649.22	0.00	26,941.19	114,788.47	38,661.99	200,792.29	1,217.00	404,050.16
Other Current Liabilities								
2015 Accrued Vac/ Sick Leave	-0.23	0.00	44,294.38	36,309.38	0.00	30,120.97	0.00	110,724.50
2052 - Deferred Rental Income	0.00	0.00	14,599.98	0.00	0.00	0.00	0.00	14,599.98
2055- Ravenna Costs Advanced	0.00	0.00	3,196,997.18	0.00	0.00	0.00	0.00	3,196,997.18
2060 - Deferred Taxes	1,576,131.00	675,485.00	0.00	0.00	0.00	0.00	447,966.00	2,699,582.00
Accrued Payroll	1,349.65	0.00	7,425.41	5,594.22	0.00	4,704.93	0.00	19,074.21
Deferred Income	0.00	0.00	0.00	2,925,032.00	0.00	0.00	0.00	2,925,032.00
Total Other Current Liabilities	1,577,480.42	675,485.00	3,263,316.95	2,966,935.60	0.00	34,825.90	447,966.00	8,966,009.87
Total Current Liabilities	1,599,129.64	675,485.00	3,290,258.14	3,081,724.07	38,661.99	235,618.19	449,183.00	9,370,060.03
Total Liabilities	1,599,129.64	675,485.00	3,290,258.14	3,081,724.07	38,661.99	235,618.19	449,183.00	9,370,060.03
Equity								
3900 -Retained Earnings	2,490,596.83	6,956,088.50	121,661,417.72	29,001,894.28	1,084.08	-24,783,116.90	428,329.08	135,756,293.59
Net Income	819,621.16	320,227.01	5,629,517.07	-317,416.12	959,926.34	-4,320,644.91	70,150.49	3,161,381.04
Total Equity	3,310,217.99	7,276,315.51	127,290,934.79	28,684,478.16	961,010.42	-29,103,761.81	498,479.57	138,917,674.63
TOTAL LIABILITIES & EQUITY	4,909,347.63	7,951,800.51	130,581,192.93	31,766,202.23	999,672.41	-28,868,143.62	947,662.57	148,287,734.66

Roxborough Water and Sanitation District
Profit & Loss by Class

December 2023

	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	5-Capital Fund	6-Water- Distribution	7-Plum Valley Heights	TOTAL
Ordinary Income/Expense								
Income								
5010- Service Charges	0.00	0.00	225,660.38	165,458.21	0.00	0.00	0.00	391,118.59
5100-Availability Charges	0.00	0.00	-168.38	-71.25	0.00	0.00	0.00	-239.63
5101- Service Charges LMA	0.00	0.00	0.00	31,503.02	0.00	0.00	0.00	31,503.02
5200- Property Taxes	1,267.22	408.25	0.00	0.00	0.00	0.00	0.00	1,675.47
5210- Specific Ownership Taxes	13,255.82	4,270.56	0.00	0.00	0.00	0.00	3,677.05	21,203.43
5211- Dominion WTP Operations	0.00	0.00	57,833.66	0.00	0.00	0.00	0.00	57,833.66
5410-Hydrant Water	0.00	0.00	926.00	0.00	0.00	0.00	0.00	926.00
5510-Potable Irrigation Water	0.00	0.00	1,755.00	0.00	0.00	0.00	0.00	1,755.00
5511-Irrigation Water	0.00	0.00	6,692.13	0.00	0.00	0.00	0.00	6,692.13
5601-Late Fees, Penalties,	0.00	0.00	3,701.59	1,743.11	0.00	0.00	0.00	5,444.70
5610- Miscellaneous Income	0.00	0.00	3,421.35	3,421.35	0.00	0.00	0.00	6,842.70
5611-Inclusion fees-NWDC	0.00	0.00	5,682.04	0.00	0.00	0.00	0.00	5,682.04
5620- Dominion Dist. Operations	0.00	0.00	16,898.26	0.00	0.00	0.00	0.00	16,898.26
5625- Dominion Sewer Conveyance	0.00	0.00	0.00	48,500.00	0.00	0.00	0.00	48,500.00
5640- Dominion Treated Water Us	0.00	0.00	7,748.75	0.00	0.00	0.00	0.00	7,748.75
5650 Dominion Exp Reimbursement	0.00	0.00	19,078.49	0.00	0.00	0.00	0.00	19,078.49
5700- Sys. Development Charge	0.00	0.00	74,353.00	33,860.00	0.00	0.00	0.00	108,213.00
5705 Ravenna SDC	0.00	0.00	22,563.33	0.00	0.00	0.00	0.00	22,563.33
5710- Capital Surcharge	0.00	0.00	11,936.20	13,277.28	0.00	0.00	0.00	25,213.48
5715- Capital Surcharge WTP Sup	0.00	0.00	93,884.99	0.00	0.00	0.00	0.00	93,884.99
5820- Investment Income	17,995.75	28,423.75	48,389.30	64,392.72	0.00	0.00	1,864.72	161,066.24
5850 - Reimbursed Exp Other	0.00	0.00	7,559.85	0.00	0.00	0.00	0.00	7,559.85
Total Income	32,518.79	33,102.56	607,915.94	362,084.44	0.00	0.00	5,541.77	1,041,163.50
Gross Profit	32,518.79	33,102.56	607,915.94	362,084.44	0.00	0.00	5,541.77	1,041,163.50
Expense								
6020-Payroll Expenses	6,975.58	0.00	70,410.24	41,692.00	0.00	36,861.84	0.00	155,939.66
6040- Accounting	2,375.00	0.00	2,375.00	2,375.00	0.00	2,375.00	1,000.00	10,500.00
6050- Contract Labor	0.00	0.00	0.00	5,810.20	0.00	5,810.19	0.00	11,620.39
6080- Education	618.75	0.00	618.75	618.75	0.00	958.75	0.00	2,815.00
6100- Engineering	270.00	0.00	3,999.40	9,558.55	0.00	973.75	0.00	14,801.70
6115- GPS/GIS	0.00	0.00	0.00	3,050.00	0.00	480.00	0.00	3,530.00
6130- Insurance	2,577.00	0.00	2,184.00	2,544.00	0.00	2,544.00	0.00	9,849.00
6140- Lab & Test Fees	0.00	0.00	947.00	0.00	0.00	264.00	0.00	1,211.00
6150- Legal	1,139.75	0.00	0.00	1,795.75	0.00	2,279.50	217.00	5,432.00
6170 - Meter Expenses	0.00	0.00	105.77	0.00	0.00	0.00	0.00	105.77
6180- Misc. Expenses	2,694.02	0.00	657.37	2,038.23	0.00	1,931.30	0.00	7,320.92
6185- Littleton Service Fees	0.00	0.00	0.00	567,485.66	0.00	0.00	0.00	567,485.66
6200- Office Expense	10,302.19	0.00	661.49	4,571.05	0.00	4,709.58	0.00	20,244.31
6210-Operating Supplies	0.00	0.00	1,806.50	0.00	0.00	0.00	0.00	1,806.50
6220- Permits	1,237.50	0.00	1,781.93	470.00	0.00	1,200.00	0.00	4,689.43
6230- Repairs and Maint	21,913.84	0.00	19,440.78	19,909.33	0.00	61,195.47	0.00	122,459.42
6240- Safety Equipment	0.00	0.00	305.69	203.22	0.00	203.21	0.00	712.12
6250- Treasurers Fees	19.01	6.12	0.00	0.00	0.00	0.00	0.00	25.13
6260- Utilities	98.85	0.00	23,153.35	17,478.13	0.00	33,368.76	0.00	74,099.09
6270- Vehicle	49.15	0.00	1,525.97	929.09	0.00	1,072.05	0.00	3,576.26
6280- Water Costs	0.00	0.00	0.00	0.00	0.00	90,327.44	0.00	90,327.44
6550-CWCB Principal c150346	0.00	483,230.52	0.00	0.00	0.00	0.00	0.00	483,230.52
6551- CWCB Interest c150346	0.00	493,412.12	0.00	0.00	0.00	0.00	0.00	493,412.12
7300- Capital Projects	0.00	0.00	854.99	42,438.36	0.00	104,153.74	0.00	147,447.09
7308- O-Line Capacity Improve.	0.00	0.00	0.00	0.00	11,612.45	0.00	0.00	11,612.45
7311- Dominion System Improve.	0.00	0.00	0.00	0.00	3,462.04	0.00	0.00	3,462.04
7312- Ravenna Pump Station	0.00	0.00	0.00	0.00	27,327.50	0.00	0.00	27,327.50
7313 - Valley View Project	0.00	0.00	0.00	0.00	2,060.00	0.00	0.00	2,060.00
Total Expense	50,270.64	976,648.76	130,828.23	722,967.32	44,461.99	350,708.58	1,217.00	2,277,102.52
Net Ordinary Income	-17,751.85	-943,546.20	477,087.71	-360,882.88	-44,461.99	-350,708.58	4,324.77	-1,235,939.02
Other Income/Expense								
Other Income								

No assurance is provided on these financial statements

Roxborough Water and Sanitation District
Profit & Loss by Class
December 2023

	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	5-Capital Fund	6-Water- Distribution	7-Plum Valley Heights	TOTAL
6900- Transfers In	0.00	0.00	500,000.00	200,000.00	0.00	0.00	0.00	700,000.00
6902- Transfers In WTP	0.00	93,884.99	0.00	0.00	0.00	0.00	0.00	93,884.99
Total Other Income	0.00	93,884.99	500,000.00	200,000.00	0.00	0.00	0.00	793,884.99
Other Expense								
8000- Transfers to Other Funds	700,000.00	0.00	0.00	0.00	0.00	0.00	0.00	700,000.00
8002- Transfers Water Supply SV	0.00	0.00	93,884.99	0.00	0.00	0.00	0.00	93,884.99
9000 -Depreciation Expense	0.00	0.00	165,000.00	69,000.00	0.00	0.00	0.00	234,000.00
Total Other Expense	700,000.00	0.00	258,884.99	69,000.00	0.00	0.00	0.00	1,027,884.99
Net Other Income	-700,000.00	93,884.99	241,115.01	131,000.00	0.00	0.00	0.00	-234,000.00
Net Income	-717,751.85	-849,661.21	718,202.72	-229,882.88	-44,461.99	-350,708.58	4,324.77	-1,469,939.02

Roxborough Water and Sanitation District
Profit & Loss by Class
January through December 2023

	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	5-Capital Fund	6-Water- Distribution	7-Plum Valley Heights	TOTAL
Ordinary Income/Expense								
Income								
5010- Service Charges	0.00	0.00	3,523,596.91	1,966,236.38	0.00	0.00	0.00	5,489,833.29
5011- Service Charge Ravenna	0.00	0.00	109,386.73	0.00	0.00	0.00	0.00	109,386.73
5100-Availability Charges	0.00	0.00	81,518.44	26,570.25	0.00	0.00	0.00	108,088.69
5101- Service Charges LMA	0.00	0.00	0.00	394,214.84	0.00	0.00	0.00	394,214.84
5200- Property Taxes	1,761,866.45	567,626.41	0.00	0.00	0.00	0.00	450,377.65	2,779,870.51
5210- Specific Ownership Taxes	147,161.74	49,115.46	0.00	0.00	0.00	0.00	41,921.53	238,198.73
5211- Dominion WTP Operations	0.00	0.00	673,725.60	0.00	0.00	0.00	0.00	673,725.60
5310-Permit Fees	0.00	0.00	7,100.00	6,600.00	0.00	0.00	0.00	13,700.00
5410-Hydrant Water	0.00	0.00	53,671.50	0.00	0.00	0.00	0.00	53,671.50
5510-Potable Irrigation Water	0.00	0.00	43,520.60	0.00	0.00	0.00	0.00	43,520.60
5511-Irrigation Water	0.00	0.00	293,920.82	0.00	0.00	0.00	0.00	293,920.82
5601-Late Fees, Penalties,	0.00	0.00	46,485.34	18,880.36	0.00	0.00	0.00	65,365.70
5610- Miscellaneous Income	0.00	0.00	2,297,739.23	3,261.86	0.00	0.00	0.00	2,301,001.09
5611-Inclusion fees-NWDC	0.00	0.00	75,686.15	0.00	0.00	0.00	0.00	75,686.15
5620- Dominion Dist. Operations	0.00	0.00	201,133.11	0.00	0.00	0.00	0.00	201,133.11
5625- Dominion Sewer Conveyance	0.00	0.00	0.00	518,060.00	0.00	0.00	0.00	518,060.00
5640- Dominion Treated Water Us	0.00	0.00	169,202.30	0.00	0.00	0.00	0.00	169,202.30
5650 Dominion Exp Reimbursement	0.00	0.00	1,772,712.96	0.00	0.00	0.00	0.00	1,772,712.96
5680- Ravenna Reimbursement	0.00	0.00	40,873.61	0.00	0.00	0.00	0.00	40,873.61
5700- Sys. Development Charge	0.00	0.00	283,902.00	117,656.00	0.00	0.00	0.00	401,558.00
5705 Ravenna SDC	0.00	0.00	291,463.37	0.00	0.00	0.00	0.00	291,463.37
5710- Capital Surcharge	0.00	0.00	142,942.38	160,732.26	0.00	0.00	0.00	303,674.64
5715- Capital Surcharge WTP Sup	0.00	0.00	1,124,767.23	0.00	0.00	0.00	0.00	1,124,767.23
5820- Investment Income	143,425.17	164,329.34	473,803.09	634,786.07	0.00	0.00	19,017.45	1,435,361.12
5850 - Reimbursed Exp Other	0.00	0.00	194,454.38	0.00	659,951.00	0.00	0.00	854,405.38
Total Income	2,052,453.36	781,071.21	11,901,605.75	3,846,998.02	659,951.00	0.00	511,316.63	19,753,395.97
Gross Profit	2,052,453.36	781,071.21	11,901,605.75	3,846,998.02	659,951.00	0.00	511,316.63	19,753,395.97
Expense								
6020-Payroll Expenses	110,208.87	0.00	657,071.96	448,147.48	13,321.00	373,121.68	0.00	1,601,870.99
6040- Accounting	28,500.00	0.00	28,500.00	28,500.00	0.00	28,500.00	12,000.00	126,000.00
6041- Audit	30,531.44	0.00	0.00	0.00	0.00	0.00	0.00	30,531.44
6050- Contract Labor	995.00	0.00	1,118.75	32,997.96	0.00	35,025.46	0.00	70,137.17
6065- Dominion expenses	0.00	0.00	0.00	737.98	0.00	0.00	0.00	737.98
6080- Education	9,770.13	0.00	9,898.79	11,019.48	0.00	20,297.00	0.00	50,985.40
6099- Election	28,470.02	0.00	0.00	0.00	0.00	0.00	0.00	28,470.02
6100- Engineering	15,376.20	0.00	24,613.10	113,787.64	0.00	151,993.44	0.00	305,770.38
6110-Conservation Rebates	0.00	0.00	0.00	0.00	0.00	21,670.22	0.00	21,670.22
6115- GPS/GIS	0.00	0.00	0.00	12,272.50	0.00	17,472.50	0.00	29,745.00
6130- Insurance	29,392.41	0.00	28,861.75	29,718.92	0.00	29,568.92	0.00	117,542.00
6140- Lab & Test Fees	0.00	0.00	6,390.00	1,120.00	0.00	5,953.00	0.00	13,463.00
6150- Legal	16,841.06	0.00	14,704.68	16,664.43	0.00	23,056.18	2,163.20	73,429.55
6170 - Meter Expenses	0.00	0.00	411.77	0.00	0.00	37,933.21	0.00	38,344.98
6180- Misc. Expenses	8,285.98	0.00	7,379.97	5,471.25	0.00	3,024.62	0.00	24,161.82
6185- Littleton Service Fees	0.00	0.00	0.00	1,142,655.30	0.00	0.00	0.00	1,142,655.30
6200- Office Expense	48,069.28	0.00	7,191.17	22,743.68	0.00	21,788.45	0.00	99,792.58
6210-Operating Supplies	2,901.74	0.00	77,118.00	76,656.33	0.00	0.00	0.00	156,676.07
6220- Permits	27,356.27	0.00	5,221.93	6,347.90	0.00	8,713.00	0.00	47,639.10
6225-Rent	2,693.52	0.00	0.00	0.00	0.00	0.00	0.00	2,693.52
6230- Repairs and Maint	107,865.88	0.00	200,024.19	197,690.75	0.00	290,366.35	0.00	795,947.17
6240- Safety Equipment	0.00	0.00	3,052.27	550.65	0.00	1,064.27	0.00	4,667.19
6250- Treasurers Fees	26,418.01	8,511.19	0.00	0.00	0.00	0.00	6,734.91	41,664.11
6260- Utilities	1,471.43	0.00	219,985.33	114,692.17	0.00	104,853.78	0.00	441,002.71
6270- Vehicle	1,355.85	0.00	7,237.51	11,828.75	0.00	13,200.12	0.00	33,622.23
6280- Water Costs	0.00	0.00	0.00	0.00	0.00	1,705,579.57	0.00	1,705,579.57
6420-Loan Administrative Fees	0.00	38,400.00	0.00	0.00	0.00	0.00	0.00	38,400.00
6500- CWRPDA -PVH D15a356	0.00	233,235.00	0.00	0.00	0.00	0.00	304,820.88	538,055.88
6550-CWCB Principal c150346	0.00	483,230.52	0.00	0.00	0.00	0.00	115,447.15	598,677.67
6551- CWCB Interest c150346	0.00	493,412.12	0.00	0.00	0.00	0.00	0.00	493,412.12
7100-Principal Payments-W05A105	0.00	544,010.25	0.00	0.00	0.00	0.00	0.00	544,010.25

Roxborough Water and Sanitation District
Profit & Loss by Class
January through December 2023

	1-General Fund	2-Debt Service	3-Water-Treatment	4-Sewer	5-Capital Fund	6-Water- Distribution	7-Plum Valley Heights	TOTAL
7150-Ravenna CWCB	0.00	82,425.19	0.00	0.00	0.00	0.00	0.00	82,425.19
7200- Interest Payments	0.00	115,296.13	0.00	0.00	0.00	0.00	0.00	115,296.13
7290- Water Rights	0.00	0.00	0.00	0.00	0.00	84,133.35	0.00	84,133.35
7300- Capital Projects	36,329.11	0.00	336,931.28	1,236,240.72	-65,497.50	1,337,293.54	0.00	2,881,297.15
7301-Capital DWSD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7308- O-Line Capacity Improve.	0.00	0.00	0.00	0.00	147,377.32	6,036.25	0.00	153,413.57
7310 - WTP- Dominion Pump	0.00	0.00	0.00	0.00	888,367.22	0.00	0.00	888,367.22
7311- Dominion System Improve.	0.00	0.00	90.56	0.00	135,158.57	0.00	0.00	135,249.13
7312- Ravenna Pump Station	0.00	0.00	0.00	0.00	104,903.30	0.00	0.00	104,903.30
7313 - Valley View Project	0.00	0.00	0.00	0.00	115,159.75	0.00	0.00	115,159.75
7330- RLS Generator	0.00	0.00	0.00	0.00	311,235.00	0.00	0.00	311,235.00
Total Expense	532,832.20	1,998,520.40	1,635,803.01	3,509,843.89	1,650,024.66	4,320,644.91	441,166.14	14,088,835.21
Net Ordinary Income	1,519,621.16	-1,217,449.19	10,265,802.74	337,154.13	-990,073.66	-4,320,644.91	70,150.49	5,664,560.76
Other Income/Expense								
Other Income								
6900- Transfers In	0.00	108,088.69	500,000.00	200,000.00	1,950,000.00	0.00	0.00	2,758,088.69
6901- Transfer In PVH Debt	0.00	304,820.28	0.00	0.00	0.00	0.00	0.00	304,820.28
6902- Transfers In WTP	0.00	1,124,767.23	0.00	0.00	0.00	0.00	0.00	1,124,767.23
Total Other Income	0.00	1,537,676.20	500,000.00	200,000.00	1,950,000.00	0.00	0.00	4,187,676.20
Other Expense								
8000- Transfers to Other Funds	700,000.00	0.00	2,031,518.44	26,570.25	0.00	0.00	0.00	2,758,088.69
8002- Transfers Water Supply SV	0.00	0.00	1,124,767.23	0.00	0.00	0.00	0.00	1,124,767.23
9000 -Depreciation Expense	0.00	0.00	1,980,000.00	828,000.00	0.00	0.00	0.00	2,808,000.00
Total Other Expense	700,000.00	0.00	5,136,285.67	854,570.25	0.00	0.00	0.00	6,690,855.92
Net Other Income	-700,000.00	1,537,676.20	-4,636,285.67	-654,570.25	1,950,000.00	0.00	0.00	-2,503,179.72
Net Income	819,621.16	320,227.01	5,629,517.07	-317,416.12	959,926.34	-4,320,644.91	70,150.49	3,181,381.04

Roxborough Water and Sanitation District
Profit & Loss -General Fund
December 2023

	Dec 23	Jan - Dec 23
Ordinary Income/Expense		
Income		
5200- Property Taxes	1,267.22	1,761,866.45
5210- Specific Ownership Taxes	13,255.82	147,161.74
5820- Investment Income	17,995.75	143,425.17
Total Income	<u>32,518.79</u>	<u>2,052,453.36</u>
Gross Profit	32,518.79	2,052,453.36
Expense		
6020-Payroll Expenses	6,975.58	110,208.87
6040- Accounting	2,375.00	28,500.00
6041- Audit	0.00	30,531.44
6050- Contract Labor	0.00	995.00
6080- Education	618.75	9,770.13
6099- Election	0.00	28,470.02
6100- Engineering	270.00	15,376.20
6130- Insurance	2,577.00	29,392.41
6150- Legal	1,139.75	16,841.06
6180- Misc. Expenses	2,694.02	8,285.98
6200- Office Expense	10,302.19	48,069.28
6210-Operating Supplies	0.00	2,901.74
6220- Permits	1,237.50	27,356.27
6225-Rent	0.00	2,693.52
6230- Repairs and Maint	21,913.84	107,865.88
6250- Treasurers Fees	19.01	26,418.01
6260- Utilities	98.85	1,471.43
6270- Vehicle	49.15	1,355.85
7300- Capital Projects	0.00	36,329.11
Total Expense	<u>50,270.64</u>	<u>532,832.20</u>
Net Ordinary Income	-17,751.85	1,519,621.16
Other Income/Expense		
Other Expense		
8000- Transfers to Other Funds	700,000.00	700,000.00
Total Other Expense	<u>700,000.00</u>	<u>700,000.00</u>
Net Other Income	-700,000.00	-700,000.00
Net Income	<u><u>-717,751.85</u></u>	<u><u>819,621.16</u></u>

Roxborough Water and Sanitation District
Profit & Loss -Debt Service
December 2023

	Dec 23	Jan - Dec 23
Ordinary Income/Expense		
Income		
5200- Property Taxes	408.25	567,626.41
5210- Specific Ownership Taxes	4,270.56	49,115.46
5820- Investment Income	28,423.75	164,329.34
Total Income	33,102.56	781,071.21
Gross Profit	33,102.56	781,071.21
Expense		
6250- Treasurers Fees	6.12	8,511.19
6420-Loan Administrative Fees	0.00	38,400.00
6500- CWRPDA -PVH D15a356	0.00	233,235.00
6550-CWCB Principal c150346	483,230.52	483,230.52
6551- CWCB Interest c150346	493,412.12	493,412.12
7100-Principal Payments-W05A105	0.00	544,010.25
7150-Ravenna CWCB	0.00	82,425.19
7200- Interest Payments	0.00	115,296.13
Total Expense	976,648.76	1,998,520.40
Net Ordinary Income	-943,546.20	-1,217,449.19
Other Income/Expense		
Other Income		
6900- Transfers In	0.00	108,088.69
6901- Transfer In PVH Debt	0.00	304,820.28
6902- Transfers In WTP	93,884.99	1,124,767.23
Total Other Income	93,884.99	1,537,676.20
Net Other Income	93,884.99	1,537,676.20
Net Income	-849,661.21	320,227.01

Roxborough Water and Sanitation District
Profit & Loss -Water Treatment
December 2023

	Dec 23	Jan - Dec 23
Ordinary Income/Expense		
Income		
5010- Service Charges	225,660.38	3,523,596.91
5011- Service Charge Ravenna	0.00	109,386.73
5100-Availability Charges	-168.38	81,518.44
5211- Dominion WTP Operations	57,833.66	673,725.60
5310-Permit Fees	0.00	7,100.00
5410-Hydrant Water	926.00	53,671.50
5510-Potable Irrigation Water	1,755.00	43,520.60
5511-Irrigation Water	6,692.13	293,920.82
5601-Late Fees, Penalties,	3,701.59	46,485.34
5610- Miscellaneous Income	3,421.35	2,297,739.23
5611-Inclusion fees-NWDC	5,682.04	75,686.15
5620- Dominion Dist. Operations	16,898.26	201,133.11
5640- Dominion Treated Water Us	7,748.75	169,202.30
5650 Dominion Exp Reimbursement	19,078.49	1,772,712.96
5660- Ravenna Reimbursement	0.00	40,873.61
5700- Sys. Development Charge	74,353.00	283,902.00
5705 Ravenna SDC	22,563.33	291,463.37
5710- Capital Surcharge	11,936.20	142,942.38
5715- Capital Surcharge WTP Sup	93,884.99	1,124,767.23
5820- Investment Income	48,389.30	473,803.09
5850 - Reimbursed Exp Other	7,559.85	194,454.38
Total Income	607,915.94	11,901,605.75
Gross Profit	607,915.94	11,901,605.75
Expense		
6020-Payroll Expenses	70,410.24	657,071.96
6040- Accounting	2,375.00	28,500.00
6050- Contract Labor	0.00	1,118.75
6080- Education	618.75	9,898.79
6100- Engineering	3,999.40	24,613.10
6130- Insurance	2,184.00	28,861.75
6140- Lab & Test Fees	947.00	6,390.00
6150- Legal	0.00	14,704.68
6170 - Meter Expenses	105.77	411.77
6180- Misc. Expenses	657.37	7,379.97
6200- Office Expense	661.49	7,191.17
6210-Operating Supplies	1,806.50	77,118.00
6220- Permits	1,781.93	5,221.93
6230- Repairs and Maint	19,440.78	200,024.19
6240- Safety Equipment	305.69	3,052.27
6260- Utilities	23,153.35	219,985.33
6270- Vehicle	1,525.97	7,237.51
7300- Capital Projects	854.99	336,931.28
7311- Dominion System Improve.	0.00	90.56
Total Expense	130,828.23	1,635,803.01
Net Ordinary Income	477,087.71	10,265,802.74
Other Income/Expense		
Other Income		
6900- Transfers In	500,000.00	500,000.00
Total Other Income	500,000.00	500,000.00
Other Expense		
8000- Transfers to Other Funds	0.00	2,031,518.44
8002- Transfers Water Supply SV	93,884.99	1,124,767.23
9000 -Depreciation Expense	165,000.00	1,980,000.00
Total Other Expense	258,884.99	5,136,285.67
Net Other Income	241,115.01	-4,636,285.67

Roxborough Water and Sanitation District
Profit & Loss -Water Treatment
December 2023

	<u>Dec 23</u>	<u>Jan - Dec 23</u>
Net Income	<u>718,202.72</u>	<u>5,629,517.07</u>

Roxborough Water and Sanitation District
Profit & Loss -Water Distribution
December 2023

	Dec 23	Jan - Dec 23
Ordinary Income/Expense		
Expense		
6020-Payroll Expenses	36,861.84	373,121.68
6040- Accounting	2,375.00	28,500.00
6050- Contract Labor	5,810.19	35,025.46
6080- Education	958.75	20,297.00
6100- Engineering	973.75	151,993.44
6110-Conservation Rebates	0.00	21,670.22
6115- GPS/GIS	480.00	17,472.50
6130- Insurance	2,544.00	29,568.92
6140- Lab & Test Fees	264.00	5,953.00
6150- Legal	2,279.50	23,056.18
6170 - Meter Expenses	0.00	37,933.21
6180- Misc. Expenses	1,931.30	3,024.62
6200- Office Expense	4,709.58	21,788.45
6220- Permits	1,200.00	8,713.00
6230- Repairs and Maint	61,195.47	290,366.35
6240- Safety Equipment	203.21	1,064.27
6260- Utilities	33,368.76	104,853.78
6270- Vehicle	1,072.05	13,200.12
6280- Water Costs	90,327.44	1,705,579.57
7290- Water Rights	0.00	84,133.35
7300- Capital Projects	104,153.74	1,337,293.54
7308- O-Line Capacity Improve.	0.00	6,036.25
Total Expense	350,708.58	4,320,644.91
Net Ordinary Income	-350,708.58	-4,320,644.91
Net Income	-350,708.58	-4,320,644.91

Roxborough Water and Sanitation District
Profit & Loss -Sewer Fund
December 2023

	Dec 23	Jan - Dec 23
Ordinary Income/Expense		
Income		
5010- Service Charges	165,458.21	1,966,236.38
5100-Availablilty Charges	-71.25	26,570.25
5101- Service Charges LMA	31,503.02	394,214.84
5310-Permit Fees	0.00	6,600.00
5601-Late Fees, Penalties,	1,743.11	18,880.36
5610- Miscellaneous Income	3,421.35	3,261.86
5625- Dominion Sewer Conveyance	48,500.00	518,060.00
5700- Sys. Development Charge	33,860.00	117,656.00
5710- Capital Surcharge	13,277.28	160,732.26
5820- Investment Income	64,392.72	634,786.07
Total Income	362,084.44	3,846,998.02
Gross Profit	362,084.44	3,846,998.02
Expense		
6020-Payroll Expenses	41,692.00	448,147.48
6040- Accounting	2,375.00	28,500.00
6050- Contract Labor	5,810.20	32,997.96
6065- Dominion expenses	0.00	737.98
6080- Education	618.75	11,019.48
6100- Engineering	9,558.55	113,787.64
6115- GPS/GIS	3,050.00	12,272.50
6130- Insurance	2,544.00	29,718.92
6140- Lab & Test Fees	0.00	1,120.00
6150- Legal	1,795.75	16,664.43
6180- Misc. Expenses	2,038.23	5,471.25
6185- Littleton Service Fees	567,485.66	1,142,655.30
6200- Office Expense	4,571.05	22,743.68
6210-Operating Supplies	0.00	76,656.33
6220- Permits	470.00	6,347.90
6230- Repalrs and Maint	19,909.33	197,690.75
6240- Safety Equipment	203.22	550.65
6260- Utilities	17,478.13	114,692.17
6270- Vehicle	929.09	11,828.75
7300- Capital Projects	42,438.36	1,236,240.72
Total Expense	722,967.32	3,509,843.89
Net Ordinary Income	-360,882.88	337,154.13
Other Income/Expense		
Other Income		
6900- Transfers In	200,000.00	200,000.00
Total Other Income	200,000.00	200,000.00
Other Expense		
8000- Transfers to Other Funds	0.00	26,570.25
9000 -Depreciation Expense	69,000.00	828,000.00
Total Other Expense	69,000.00	854,570.25
Net Other Income	131,000.00	-654,570.25
Net Income	-229,882.88	-317,416.12

Roxborough Water and Sanitation District
Profit & Loss -Capital Fund
December 2023

	Dec 23	Jan - Dec 23
Ordinary Income/Expense		
Income		
5850 - Reimbursed Exp Other	0.00	659,951.00
Total Income	0.00	659,951.00
Gross Profit	0.00	659,951.00
Expense		
6020-Payroll Expenses	0.00	13,321.00
7300- Capital Projects	0.00	-65,497.50
7301-Capital DWSD	0.00	0.00
7308- O-Line Capacity Improve.	11,612.45	147,377.32
7310 - WTP- Dominion Pump	0.00	888,367.22
7311- Dominion System Improve.	3,462.04	135,158.57
7312- Ravenna Pump Station	27,327.50	104,903.30
7313 - Valley View Project	2,060.00	115,159.75
7330- RLS Generator	0.00	311,235.00
Total Expense	44,461.99	1,650,024.66
Net Ordinary Income	-44,461.99	-990,073.66
Other Income/Expense		
Other Income		
6900- Transfers In	0.00	1,950,000.00
Total Other Income	0.00	1,950,000.00
Net Other Income	0.00	1,950,000.00
Net Income	-44,461.99	959,926.34

Roxborough Water and Sanitation District
Profit & Loss -PVH
December 2023

	Dec 23	Jan - Dec 23
Ordinary Income/Expense		
Income		
5200- Property Taxes	0.00	450,377.65
5210- Specific Ownership Taxes	3,677.05	41,921.53
5820- Investment Income	1,864.72	19,017.45
Total Income	5,541.77	511,316.63
Gross Profit	5,541.77	511,316.63
Expense		
6040- Accounting	1,000.00	12,000.00
6150- Legal	217.00	2,163.20
6250- Treasurers Fees	0.00	6,734.91
6500- CWRPDA -PVH D15a356	0.00	304,820.88
6550-CWCB Principal c150346	0.00	115,447.15
Total Expense	1,217.00	441,166.14
Net Ordinary Income	4,324.77	70,150.49
Net Income	4,324.77	70,150.49

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual- General Fund
January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5200- Property Taxes	1,761,866.45	1,761,246.00	620.45	100.0%
5210- Specific Ownership Taxes	147,161.74	120,000.00	27,161.74	122.6%
5610- Misc Income	0.00	1,000.00	-1,000.00	0.0%
5820- Investment Income	143,425.17	5,000.00	138,425.17	2,868.5%
Total Income	2,052,453.36	1,887,246.00	165,207.36	108.8%
Gross Profit	2,052,453.36	1,887,246.00	165,207.36	108.8%
Expense				
6020-Payroll Expenses	110,208.87	130,000.00	-19,791.13	84.8%
6040- Accounting	28,500.00	31,500.00	-3,000.00	90.5%
6041- Audit	30,531.44	30,000.00	531.44	101.8%
6050- Contract Labor	995.00	10,000.00	-9,005.00	10.0%
6060- Directors Fee	0.00	8,000.00	-8,000.00	0.0%
6080- Education	9,770.13	20,000.00	-10,229.87	48.9%
6099- Election	28,470.02	30,000.00	-1,529.98	94.9%
6100- Engineering	15,376.20	40,000.00	-24,623.80	38.4%
6130- Insurance	29,392.41	30,000.00	-607.59	98.0%
6150- Legal	16,841.06	25,000.00	-8,158.94	67.4%
6180- Misc. Expenses	8,285.98	10,000.00	-1,714.02	82.9%
6200- Office Expense	48,069.28	40,000.00	8,069.28	120.2%
6210-Operating Supplies	2,901.74			
6220- Permits	27,356.27	30,000.00	-2,643.73	91.2%
6225-Rent	2,693.52	5,000.00	-2,306.48	53.9%
6230- Repairs and Maint	107,865.88	205,000.00	-97,134.12	52.6%
6250- Treasurers Fees	26,418.01	45,000.00	-18,581.99	58.7%
6260- Utilities	1,471.43	2,000.00	-528.57	73.6%
6270- Vehicle	1,355.85	5,000.00	-3,644.15	27.1%
6300- Bank Service Charges	0.00	2,000.00	-2,000.00	0.0%
7300- Capital Projects	36,329.11	75,000.00	-38,670.89	48.4%
Total Expense	532,832.20	773,500.00	-240,667.80	68.9%
Net Ordinary Income	1,519,621.16	1,113,746.00	405,875.16	136.4%
Other Income/Expense				
Other Expense				
8000- Transfers to Other Funds	700,000.00	700,000.00	0.00	100.0%
Total Other Expense	700,000.00	700,000.00	0.00	100.0%
Net Other Income	-700,000.00	-700,000.00	0.00	100.0%
Net Income	819,621.16	413,746.00	405,875.16	198.1%

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Debt Service
January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5200- Property Taxes	567,626.41	567,412.00	214.41	100.0%
5210- Specific Ownership Taxes	49,115.46	80,000.00	-30,884.54	61.4%
5820- Investment Income	164,329.34	30,000.00	134,329.34	547.8%
Total Income	<u>781,071.21</u>	<u>677,412.00</u>	<u>103,659.21</u>	<u>115.3%</u>
Gross Profit	781,071.21	677,412.00	103,659.21	115.3%
Expense				
6250- Treasurers Fees	8,511.19	15,000.00	-6,488.81	56.7%
6420- Loan Administrative Fees	38,400.00	76,800.00	-38,400.00	50.0%
6500- CWRPDA -PVH D15a356	233,235.00	233,236.00	-1.00	100.0%
6550-CWCB Principal c150346	483,230.52	483,231.00	-0.48	100.0%
6551- CWCB Interest c150346	493,412.12	493,412.00	0.12	100.0%
7100-Principal Payments-W05A105	544,010.25	545,000.00	-989.75	99.8%
7150-Ravenna CWCB	82,425.19	82,425.00	0.19	100.0%
7200- Interest Payments	115,296.13	61,956.00	53,340.13	186.1%
Total Expense	<u>1,998,520.40</u>	<u>1,991,060.00</u>	<u>7,460.40</u>	<u>100.4%</u>
Net Ordinary Income	-1,217,449.19	-1,313,648.00	96,198.81	92.7%
Other Income/Expense				
Other Income				
6900- Transfers In	108,088.69	160,000.00	-51,911.31	67.6%
6901- Transfer In PVH Debt	304,820.28			
6902- Transfers In WTP	1,124,767.23	1,092,000.00	32,767.23	103.0%
Total Other Income	<u>1,537,676.20</u>	<u>1,252,000.00</u>	<u>285,676.20</u>	<u>122.8%</u>
Net Other Income	<u>1,537,676.20</u>	<u>1,252,000.00</u>	<u>285,676.20</u>	<u>122.8%</u>
Net Income	<u><u>320,227.01</u></u>	<u><u>-61,648.00</u></u>	<u><u>381,875.01</u></u>	<u><u>-519.4%</u></u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Water Treatment
January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5010- Service Charges	3,523,596.91	3,200,000.00	323,596.91	110.1%
5011- Service Charge Ravenna	109,386.73			
5100-Availability Charges	81,518.44	120,000.00	-38,481.56	67.9%
5211- Dominion WTP Operations	673,725.60	500,000.00	173,725.60	134.7%
5310-Permit Fees	7,100.00	1,200.00	5,900.00	591.7%
5400-Rental Income	0.00	7,200.00	-7,200.00	0.0%
5410-Hydrant Water	53,671.50	40,000.00	13,671.50	134.2%
5510-Potable Irrigation Water	43,520.60	40,000.00	3,520.60	108.8%
5511-Irrigation Water	293,920.82	250,000.00	43,920.82	117.6%
5601-Late Fees, Penalties,	46,485.34			
5610- Miscellaneous Income	2,297,739.23	70,000.00	2,227,739.23	3,282.5%
5611-Inclusion fees-NWDC	75,686.15	50,000.00	25,686.15	151.4%
5620- Dominion Dist. Operations	201,133.11	200,000.00	1,133.11	100.6%
5640- Dominion Treated Water Us	169,202.30	100,000.00	69,202.30	169.2%
5650 Dominion Exp Reimbursement	1,772,712.96			
5660- Ravenna Reimbursement	40,873.61			
5700- Sys. Development Charge	283,902.00	275,000.00	8,902.00	103.2%
5705 Ravenna SDC	291,463.37	250,000.00	41,463.37	116.6%
5710- Capital Surcharge	142,942.38	80,000.00	62,942.38	178.7%
5715- Capital Surcharge WTP Sup	1,124,767.23	1,036,808.00	87,959.23	108.5%
5820- Investment Income	473,803.09	50,000.00	423,803.09	947.6%
5850 - Reimbursed Exp Other	194,454.38	20,000.00	174,454.38	972.3%
Ravenna Bond Proceeds	0.00	3,196,997.00	-3,196,997.00	0.0%
WCC Water Line Project	0.00	1,205,000.00	-1,205,000.00	0.0%
Total Income	11,901,605.75	10,692,205.00	1,209,400.75	111.3%
Gross Profit	11,901,605.75	10,692,205.00	1,209,400.75	111.3%
Expense				
6020-Payroll Expenses	657,071.96	725,000.00	-67,928.04	90.6%
6040- Accounting	28,500.00	32,500.00	-4,000.00	87.7%
6050- Contract Labor	1,118.75	15,000.00	-13,881.25	7.5%
6065- Dominion expenses	0.00	20,000.00	-20,000.00	0.0%
6080- Education	9,898.79	25,000.00	-15,101.21	39.6%
6100- Engineering	24,613.10	175,000.00	-150,386.90	14.1%
6110-Conservation Rebates	0.00	0.00	0.00	0.0%
6115- GPS/GIS	0.00	25,000.00	-25,000.00	0.0%
6130- Insurance	28,861.75	25,000.00	3,861.75	115.4%
6140- Lab & Test Fees	6,390.00	15,000.00	-8,610.00	42.6%
6150- Legal	14,704.68	37,500.00	-22,795.32	39.2%
6170 - Meter Expenses	411.77	0.00	411.77	100.0%
6180- Misc. Expenses	7,379.97	10,000.00	-2,620.03	73.8%
6200- Office Expense	7,191.17	20,000.00	-12,808.83	36.0%
6210-Operating Supplies	77,118.00	175,000.00	-97,882.00	44.1%
6220- Permits	5,221.93	3,000.00	2,221.93	174.1%
6230- Repairs and Maint	200,024.19	250,000.00	-49,975.81	80.0%
6240- Safety Equipment	3,052.27	5,000.00	-1,947.73	61.0%
6260- Utilities	219,985.33	230,000.00	-10,014.67	95.6%
6270- Vehicle	7,237.51	5,000.00	2,237.51	144.8%
6280- Water Costs	0.00	50,000.00	-50,000.00	0.0%
7300- Capital Projects	336,931.28	1,140,000.00	-803,068.72	29.6%
7311- Dominion System Improve.	90.56			
Total Expense	1,635,803.01	2,983,000.00	-1,347,196.99	54.8%
Net Ordinary Income	10,265,802.74	7,709,205.00	2,556,597.74	133.2%
Other Income/Expense				
Other Income				
6900- Transfers In	500,000.00	500,000.00	0.00	100.0%
Total Other Income	500,000.00	500,000.00	0.00	100.0%
Other Expense				
8000- Transfers to Other Funds	2,031,518.44	120,000.00	1,911,518.44	1,692.9%

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Water Treatment
January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
8002- Transfers Water Supply SV	1,124,767.23	1,036,808.00	87,959.23	108.5%
8100- Transfer to Other Funds	0.00	0.00	0.00	0.0%
8150- Transfer to Capital Fund	0.00	3,565,000.00	-3,565,000.00	0.0%
9000 -Depreciation Expense	1,980,000.00			
Total Other Expense	5,136,285.67	4,721,808.00	414,477.67	108.8%
Net Other Income	-4,636,285.67	-4,221,808.00	-414,477.67	109.8%
Net Income	5,629,517.07	3,487,397.00	2,142,120.07	161.4%

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Water Distribution
January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
6020-Payroll Expenses	373,121.68	360,000.00	13,121.68	103.6%
6040- Accounting	28,500.00	32,500.00	-4,000.00	87.7%
6050- Contract Labor	35,025.46	40,000.00	-4,974.54	87.6%
6065- Dominion expenses	0.00	60,000.00	-60,000.00	0.0%
6080- Education	20,297.00	25,000.00	-4,703.00	81.2%
6100- Engineering	151,993.44	200,000.00	-48,006.56	76.0%
6110-Conservation Rebates	21,670.22	25,000.00	-3,329.78	86.7%
6115- GPS/GIS	17,472.50	25,000.00	-7,527.50	69.9%
6130- Insurance	29,568.92	25,000.00	4,568.92	118.3%
6140- Lab & Test Fees	5,953.00	10,000.00	-4,047.00	59.5%
6150- Legal	23,056.18	37,500.00	-14,443.82	61.5%
6170 - Meter Expenses	37,933.21	125,000.00	-87,066.79	30.3%
6180- Misc. Expenses	3,024.62	10,000.00	-6,975.38	30.2%
6200- Office Expense	21,788.45	20,000.00	1,788.45	108.9%
6220- Permits	8,713.00	5,000.00	3,713.00	174.3%
6230- Repairs and Maint	290,366.35	225,000.00	65,366.35	129.1%
6240- Safety Equipment	1,064.27	2,000.00	-935.73	53.2%
6260- Utilities	104,853.78	75,000.00	29,853.78	139.8%
6270- Vehicle	13,200.12	5,000.00	8,200.12	264.0%
6280- Water Costs	1,705,579.57	2,000,000.00	-294,420.43	85.3%
7290- Water Rights	84,133.35	2,500.00	81,633.35	3,365.3%
7300- Capital Projects	1,337,293.54	3,555,000.00	-2,217,706.46	37.6%
7308- O-Line Capacity Improve.	6,036.25			
Total Expense	4,320,644.91	6,864,500.00	-2,543,855.09	62.9%
Net Ordinary Income	-4,320,644.91	-6,864,500.00	2,543,855.09	62.9%
Net Income	-4,320,644.91	-6,864,500.00	2,543,855.09	62.9%

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Sewer Fund
January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5010- Service Charges	1,966,236.38	1,800,000.00	166,236.38	109.2%
5011- Service Charge Ravenna	0.00	300,000.00	-300,000.00	0.0%
5100-Availablility Charges	26,570.25	40,000.00	-13,429.75	66.4%
5101- Service Charges LMA	394,214.84	300,000.00	94,214.84	131.4%
5310-Permit Fees	6,600.00	33,000.00	-26,400.00	20.0%
5601-Late Fees, Penalties,	18,880.36			
5610- Miscellaneous Income	3,261.86	20,000.00	-16,738.14	16.3%
5625- Dominion Sewer Conveyance	518,060.00	360,000.00	158,060.00	143.9%
5650 Dominion Exp Reimbursement	0.00	50,000.00	-50,000.00	0.0%
5670-Dominion Cap Lease O-Line	0.00	200,000.00	-200,000.00	0.0%
5700- Sys. Development Charge	117,656.00	200,000.00	-82,344.00	58.8%
5710- Capital Surcharge	160,732.26	160,000.00	732.26	100.5%
5820- Investment Income	634,786.07	55,000.00	579,786.07	1,154.2%
Total Income	3,846,998.02	3,518,000.00	328,998.02	109.4%
Gross Profit	3,846,998.02	3,518,000.00	328,998.02	109.4%
Expense				
6020-Payroll Expenses	448,147.48	485,000.00	-36,852.52	92.4%
6040- Accounting	28,500.00	31,500.00	-3,000.00	90.5%
6050- Contract Labor	32,997.96	30,000.00	2,997.96	110.0%
6065- Dominion expenses	737.98			
6080- Education	11,019.48	25,000.00	-13,980.52	44.1%
6100- Engineering	113,787.64	125,000.00	-11,212.36	91.0%
6115- GPS/GIS	12,272.50	25,000.00	-12,727.50	49.1%
6130- Insurance	29,718.92	30,000.00	-281.08	99.1%
6140- Lab & Test Fees	1,120.00	1,000.00	120.00	112.0%
6150- Legal	16,664.43	15,000.00	1,664.43	111.1%
6180- Misc. Expenses	5,471.25	1,000.00	4,471.25	547.1%
6185- Littleton Service Fees	1,142,655.30	1,100,000.00	42,655.30	103.9%
6200- Office Expense	22,743.68	15,000.00	7,743.68	151.6%
6210-Operating Supplies	76,656.33	100,000.00	-23,343.67	76.7%
6220- Permits	6,347.90	1,000.00	5,347.90	634.8%
6230- Repairs and Maint	197,690.75	150,000.00	47,690.75	131.8%
6240- Safety Equipment	550.65	2,000.00	-1,449.35	27.5%
6260- Utilities	114,692.17	100,000.00	14,692.17	114.7%
6270- Vehicle	11,828.75	2,000.00	9,828.75	591.4%
6300- Bank Service Charges	0.00	3,000.00	-3,000.00	0.0%
7300- Capital Projects	1,236,240.72	2,280,000.00	-1,043,759.28	54.2%
Total Expense	3,509,843.89	4,521,500.00	-1,011,656.11	77.6%
Net Ordinary Income	337,154.13	-1,003,500.00	1,340,654.13	-33.6%
Other Income/Expense				
Other Income				
6900- Transfers In	200,000.00	200,000.00	0.00	100.0%
Total Other Income	200,000.00	200,000.00	0.00	100.0%
Other Expense				
8000- Transfers to Other Funds	26,570.25	40,000.00	-13,429.75	66.4%
9000 -Depreciation Expense	828,000.00			
Total Other Expense	854,570.25	40,000.00	814,570.25	2,136.4%
Net Other Income	-654,570.25	160,000.00	-814,570.25	-409.1%
Net Income	-317,416.12	-843,500.00	526,083.88	37.6%

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-Capital Fund
January through December 2023

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
5850 - Reimbursed Exp Other	659,951.00			
Total Income	<u>659,951.00</u>			
Gross Profit	<u>659,951.00</u>			
Expense				
6020-Payroll Expenses	13,321.00			
6805-Ravenna Phase 3/4 Expense	0.00	2,360,000.00	-2,360,000.00	0.0%
7300- Capital Projects	-65,497.50			
7301-Capital DWSD	0.00			
7308- O-Line Capacity Improve.	147,377.32			
7310 - WTP- Dominion Pump	888,367.22			
7311- Dominion System Improve.	135,158.57	250,000.00	-114,841.43	54.1%
7312- Ravenna Pump Station	104,903.30			
7313 - Valley View Project	115,159.75	1,205,000.00	-1,089,840.25	9.6%
7330- RLS Generator	311,235.00			
Total Expense	<u>1,650,024.66</u>	<u>3,815,000.00</u>	<u>-2,164,975.34</u>	<u>43.3%</u>
Net Ordinary Income	<u>-990,073.66</u>	<u>-3,815,000.00</u>	<u>2,824,926.34</u>	<u>26.0%</u>
Other Income/Expense				
Other Income				
6900- Transfers In	1,950,000.00	3,565,000.00	-1,615,000.00	54.7%
Total Other Income	<u>1,950,000.00</u>	<u>3,565,000.00</u>	<u>-1,615,000.00</u>	<u>54.7%</u>
Net Other Income	<u>1,950,000.00</u>	<u>3,565,000.00</u>	<u>-1,615,000.00</u>	<u>54.7%</u>
Net Income	<u><u>959,926.34</u></u>	<u><u>-250,000.00</u></u>	<u><u>1,209,926.34</u></u>	<u><u>-384.0%</u></u>

Roxborough Water and Sanitation District
Profit & Loss Budget vs. Actual-PVH
January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5200- Property Taxes	450,377.65	450,300.00	77.65	100.0%
5210- Specific Ownership Taxes	41,921.53	50,000.00	-8,078.47	83.8%
5820- Investment Income	19,017.45	1,000.00	18,017.45	1,901.7%
Total Income	511,316.63	501,300.00	10,016.63	102.0%
Gross Profit	511,316.63	501,300.00	10,016.63	102.0%
Expense				
6040- Accounting	12,000.00	12,000.00	0.00	100.0%
6080- Education	0.00	1,000.00	-1,000.00	0.0%
6100- Engineering	0.00	2,500.00	-2,500.00	0.0%
6150- Legal	2,163.20	2,500.00	-336.80	86.5%
6250- Treasurers Fees	6,734.91	9,000.00	-2,265.09	74.8%
6500- CWRPDA -PVH D15a356	304,820.88	303,013.00	1,807.88	100.6%
6550-CWCB Principal c150346	115,447.15	115,447.00	0.15	100.0%
Total Expense	441,166.14	445,460.00	-4,293.86	99.0%
Net Ordinary Income	70,150.49	55,840.00	14,310.49	125.6%
Net Income	70,150.49	55,840.00	14,310.49	125.6%

SUPPLEMENTAL INFORMATION

Roxborough Water & Sanitation District
December 31, 2023

Long Term Obligations

CWCB- 2014 Loan	\$ 14,698,681
CT2015-176 CWCB-PVH Water Supply	\$ 1,944,671
2015 CWRPDA- PVH Infrastructure	\$ 3,363,034
2019-2250 CWCB- Ravenna	\$ 1,351,660
2005 CWRPDA Loan Payable	<u>\$ 1,515,000</u>

TOTAL LONG TERM LIABILITIES	\$ 22,873,046
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Cash and Reserves Balances

The board of directors has directed the authority to designate a portion of the cash on hand as operating and capital reserves for both the Water and Sewer Funds. The operating reserves will be in an amount equal to 25% of the budgeted annual expenditures for each fund. These funds will be used to fund any operational expenses in excess of operating cash on hand. The capital reserves will be funded in an amount equal to 20% of the budgeted annual expenditures for the water fund and 10 % of the budgeted annual expenditures for the sewer fund. These funds will be used to fund capital improvements on existing capital assets and acquisitions of new capital assets. The balance in these funds as of December 31, 2023 is as follows:

	General Fund	Debt Service Water Fund	Debt Service Sewer Fund	Capital Projects Fund	Water Fund	Sewer Fund	PVH	Total
Operating Reserve	\$ -	\$ -	\$ -	\$ 999,672	\$ 3,000,000	\$ 1,000,000		\$ 4,999,672
Capital Reserve	-	-	-		1,053,622	1,198,681		\$ 2,252,303
Operating Cash	<u>3,304,883</u>	<u>172,995</u>	<u>7,103,321</u>	<u>-</u>	<u>10,334,044</u>	<u>12,146,818</u>	499,697	<u>\$ 33,561,758</u>
Total Cash on Hand	<u>\$ 3,304,883</u>	<u>\$ 172,995</u>	<u>\$ 7,103,321</u>	<u>\$ 465,279</u>	<u>\$ 14,387,666</u>	<u>\$ 14,345,499</u>	<u>\$ 499,697</u>	<u>\$ 40,813,733</u>

No Assurance is provided on these Financial Statements

Roxborough Water and Sanitation
Distribution of Cash in Bank- Water Fund
2023

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Cash Funds Available												
Cash in Bank - Water Fund	11,489,971	11,535,746	11,481,807	11,600,693	11,594,392	11,335,806	11,417,679	13,476,688	12,288,416	12,486,164	13,590,950	14,387,666
Total Funds Available	11,489,971	11,535,746	11,481,807	11,600,693	11,594,392	11,335,806	11,417,679	13,476,688	12,288,416	12,486,164	13,590,950	14,387,666
Distribution of Available Funds												
Operating Reserve 25% of Budgeted Expenditures	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
Capital Reserve	122,435	156,607	283,679	459,271	605,657	775,370	963,164	621,334	550,622	671,697	907,776	1,053,622
Operating Cash	8,367,536	8,379,139	8,198,128	8,141,422	7,988,735	7,560,436	7,454,515	9,855,354	8,737,794	8,814,467	9,683,174	10,334,044
Total Cash	11,489,971	11,535,746	11,481,807	11,600,693	11,594,392	11,335,806	11,417,679	13,476,688	12,288,416	12,486,164	13,590,950	14,387,666
Capital Reserve												
Beginning Reserve Balance	-67,588	122,435	156,607	283,679	459,271	605,657	775,370	963,164	621,334	550,622	671,697	907,776
Additions to Reserve	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Use of Reserves	59,977	215,828	122,928	74,408	103,614	80,287	62,206	591,830	320,712	128,925	13,921	104,154
Ending Reserve Balance	122,435	156,607	283,679	459,271	605,657	775,370	963,164	621,334	550,622	671,697	907,776	1,053,622

No Assurance is provided on these Financial Statements

**Roxborough Water and Sanitation
Distribution of Cash in Bank- Sewer Fund**

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Cash Funds Available												
Cash in Bank - Sewer Fund	12,729,205	12,695,207	12,886,268	12,666,999	12,890,649	14,157,251	13,818,891	14,045,173	14,016,815	14,201,802	14,344,014	14,345,499
Total Funds Available	12,729,205	12,695,207	12,886,268	12,666,999	12,890,649	14,157,251	13,818,891	14,045,173	14,016,815	14,201,802	14,344,014	14,345,499
Distribution of Available Funds												
Operating Reserve 25% of Budgeted Expenditures	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Capital Reserve	553,513	727,740	375,519	536,413	714,123	897,212	1,056,119	1,202,613	1,003,762	1,173,619	1,222,437	1,198,681
Operating Cash	11,175,692	10,967,467	11,510,749	11,130,586	11,176,526	12,260,039	11,762,772	11,842,560	12,013,053	12,028,183	12,121,577	12,146,818
Total Available Funds	12,729,205	12,695,207	12,886,268	12,666,999	12,890,649	14,157,251	13,818,891	14,045,173	14,016,815	14,201,802	14,344,014	14,345,499
Capital Reserve												
Beginning Reserve Balance	377,828	553,513	727,740	375,519	536,413	714,123	897,212	1,056,119	1,056,119	1,056,119	1,056,119	1,056,119
Additions to Reserve	185,000	185,000	185,000	185,000	185,000	185,000	185,000	185,000	185,000	185,000	185,000	185,000
Use of Reserves	-9,315	-10,773	-537,221	-24,106	-7,290	-1,911	-26,093	-38,506	-237,357	-67,500	-18,682	-42,438
Ending Reserve Balance	553,513	727,740	375,519	536,413	714,123	897,212	1,056,119	1,202,613	1,003,762	1,173,619	1,222,437	1,198,681

No Assurance is provided on these Financial Statements

**Roxborough Water and Sanitation
Distribution of Cash in Bank - Debt Service
2023**

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Cash Funds Available - Water Treatment Plant												
Beginning Cash Balance	505,534	505,534	130,470	224,446	345,709	439,307	533,108	653,677	747,363	841,115	961,449	1,055,519
Surcharge Collected	93,585	93,556	93,745	93,707	93,598	93,801	93,808	93,686	93,752	93,813	93,830	93,885
Availability of Service Trans.	26,780	0	231	27,556	0	0	26,761	0	0	26,521	240	240
Payment of Debt	82,426	468,620	0	0	0	0	0	0	0	0	0	976,649
Ending Cash Balance	543,473	130,470	224,446	345,709	439,307	533,108	653,677	747,363	841,115	961,449	1,055,519	1,172,995
	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Cash Funds Available - Sewer Debt Service												
Operating Cash	6,457,734	6,515,054	6,653,005	6,427,955	6,923,962	6,981,649	7,101,229	6,977,079	7,007,685	7,040,129	7,070,458	7,103,321
Total	7,001,207	6,645,524	6,877,451	6,773,664	7,363,269	7,514,757	7,754,906	7,724,442	7,848,800	8,001,578	8,125,977	7,276,316

No Assurance is provided on these Financial Statements

Roxborough Water & Sanitation District
Property Tax Schedule
2023

SUMMARY – DOUGLAS & JEFFERSON COUNTIES

	2023										2023		
	Delinquent Tax,		Specific	HB 1006			Total	Percentage of Levied		Total	Percentage of Levied		
	Property Taxes	Rebates and Abatements	Ownership Taxes	Interest	Treasurer's Fees	HB 1006 Tax	Treasurer's Fee	Amount Received	Taxes Received		Amount Received	Taxes Received	
									Monthly	Y-T-D		Monthly	Y-T-D
January	\$ 129		\$ 14,908		\$ 2			\$ 15,039	0.00%	0.00%	\$ 15,039	0.53%	0.53%
February	\$ 95,940		\$ 20,017		\$ (1,686)			\$ 114,271	4.60%	4.61%	\$ 114,271	6.19%	6.73%
March	\$ 553,505		\$ 12,115		\$ (8,303)			\$ 557,317	26.57%	31.18%	\$ 557,317	30.21%	36.93%
April	\$ 127,231		\$ 20,967		\$ (1,909)			\$ 146,289	6.11%	37.28%	\$ 146,289	7.93%	44.86%
May	\$ 1,137,405		\$ 17,564		\$ (17,026)			\$ 1,137,943	54.59%	91.88%	\$ 1,137,943	61.68%	106.54%
June	\$ 162,146		\$ 18,007		\$ (2,433)			\$ 177,720	7.78%	99.66%	\$ 177,720	9.63%	116.17%
July	\$ 433,766		\$ 16,114		\$ (6,506)			\$ 443,374	20.82%	120.48%	\$ 443,374	24.03%	140.20%
August	\$ 15,809		\$ 16,897		\$ (237)			\$ 32,469	0.76%	121.24%	\$ 32,469	1.76%	141.96%
September	\$ 20,174		\$ 22,618		\$ (303)			\$ 42,489	0.97%	122.21%	\$ 42,489	2.30%	144.26%
October	\$ 6,105		\$ 39,586		\$ (91)			\$ 45,600	0.29%	122.50%	\$ 45,600	2.47%	146.73%
November	\$ 2,182		\$ 20,879		\$ (33)			\$ 23,028	0.10%	122.61%	\$ 23,028	1.25%	147.98%
December	\$ 1,675		\$ 3,677		\$ (25)			\$ 5,327	0.08%	122.69%	\$ 5,327	0.29%	148.27%
TOTAL	\$ 2,556,067	\$ -	\$ 223,349	\$ -	\$ (38,550)	\$ -	\$ -	\$ 2,740,866	122.69%	122.69%	\$ 2,740,866	148.27%	148.27%

No Assurance is provided on these Financial Statements
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MEMORANDUM

TO: Roxborough Water and Sanitation District

CC: TST Infrastructure, LLC File

FROM: TST Infrastructure, LLC

SUBJECT: Rampart Pump Station Relocation
Request for Proposal Short List Recommendation

DATE: February 14, 2024

Statement of Qualifications (SOQs) for the Rampart Pump Station Relocation were received by TST Infrastructure, LLC on February 8, 2024. Five SOQs were received from the following contractors during the first step in the Construction Manager/General Contractor selection process:

- Aslan Construction, Inc.
- Glacier Construction Co., Inc.
- J.R. Filanc Construction Company, Inc.
- Moltz Construction, Inc.
- Redline Pipeline LLC

All SOQs were evaluated for experience, past performance, qualifications of key personnel, project approach, and quality of statement of the qualification. The submitted SOQs were scored to narrow down to a short list of prospective contractors that were deemed most qualified to receive Request for Proposals (RFPs). Please reference the attached Statement of Qualification tabulation for more information on the scoring. Based on a review of the SOQs, the following contractors are recommended to move forward with the RFP process:

- J.R. Filanc Construction Company, Inc.
- Moltz Construction, Inc.
- Redline Pipeline LLC

Should the Roxborough Water and Sanitation District Board of Directors approve this short list of prospective contractors, these contractors will be issued the RFP to move forward with the second step of the Construction Manager/General Contractor selection process. The above selected contractors will be requested to attend a site visit, provide a cost proposal and the Roxborough Water and Sanitation District and TST will conduct an interview of contractors that submit proposals. The final contractor selection will be recommended at the March 20th, Board meeting.

Attachments: Statement of Qualification Tabulation dated February 7th, 2024

Roxborough Water & Sanitation District
Rampart Pump Station Relocation
SOQ Tabulation
SOQs Received: February 7, 1:00 PM

<u>Description</u>	Aslan Construction, Inc.	Glacier Construction Co., Inc.	J.R. Filanc Construction Company, Inc	Moltz Construction, Inc.	Redline Pipeline LLC	<u>Max Possible</u>
<u>BASE CM/GC Selection</u>						
<u>Statement of Qualifications Evaluation</u>	<u>Average Score</u>	<u>Average Score</u>	<u>Average Score</u>	<u>Average Score</u>	<u>Average Score</u>	<u>Points</u>
Experience/Past performance of Proposer	12.50	17.00	15.00	17.50	14.50	20
Qualifications of proposed key personnel	15.00	14.50	16.00	14.50	15.50	20
Project Approach	7.50	12.50	16.00	15.50	15.50	20
Quality of Statement of Qualifications	3.00	4.50	4.50	5.00	4.00	5
CM/GC SOQ Evaluation Score	38.00	48.50	51.50	52.50	49.50	65
<u>Proposal Evaluation</u>	<u>Average Score</u>	<u>Average Score</u>	<u>Average Score</u>	<u>Average Score</u>	<u>Average Score</u>	
Self-Performance Work Areas, Subcontractor Plan						10
Quality of Proposal						5
Interview						10
Preconstruction and Cost of Work Fee						10
CM/GC Proposal Evaluation Score	0.00	0.00	0.00	0.00	0.00	35
CM/GC Evaluation Score	38.00	48.50	51.50	52.50	49.50	100

MEMORANDUM

TO: Roxborough Water and Sanitation District Board of Directors

CC: TST Infrastructure, LLC File

FROM: TST Infrastructure, LLC

SUBJECT: O-Line Replacement
CMGC Contract Award Recommendation

DATE: February 14, 2024

Proposals for the O-Line Replacement were received by TST Infrastructure, LLC on February 07, 2024. A total of two proposals were received from the Short List of Proposers during the second step in the Construction Manager/General Contractor (CM/GC) selection process. Please reference the attached Proposal Tabulation for more information regarding the proposal summary and scoring information.

All Proposals were evaluated for quality of proposals, contractor self-performance, preconstruction costs, cost of work fees, GMPs and interview performance. Based on a review of the Proposals and Statement of Qualifications, Redline Pipeline, LLC was deemed the most qualified Proposer. TST Infrastructure, LLC has reviewed the contact references listed by Redline Pipeline, LLC in the Statement of Qualifications and found the reference checks were positive. Refer to the attached Summary of Reference Check Comments Memorandum for additional details on the information supplied by the references for Redline Pipeline, LLC.

Based on the above, Redline Pipeline, LLC is recommended for award of the O-Line Replacement Project. Should the Roxborough Water and Sanitation District Board of Directors approve the award of this contract to Redline Pipeline, LLC, the Notice of Award will be sent via DocuSign for signature by the District.

Attachments: Proposal Tabulation, dated February 07, 2024
Summary of Reference Check Comments dated February 14, 2024

Roxborough Water & Sanitation District
O-Line Replacement Project
Proposal Tabulation
Proposal Opening: February 07, 2024 @ 1:00 PM

<u>Description</u>	Redline Pipeline, LLC	T.Lowell Construction Inc.	<u>Max Possible</u>
<u>BASE CM/GC Selection</u>			<u>Points</u>
<u>Statement of Qualifications Evaluation</u>	<u>Average Score</u>	<u>Average Score</u>	
Experience/Past performance of Proposer	16	18.5	20
Qualifications of proposed key personnel	15.5	17	20
Project Approach	16.5	18.5	20
Quality of Statement of Qualifications	4.5	4.5	5
CM/GC SOQ Evaluation Score	52.50	58.50	65
<u>Proposal Evaluation</u>	<u>Average Score</u>	<u>Average Score</u>	
Self-Performance Work Areas, Subcontractor Plan and Procurement Plan	9.5	2	10
Quality of Proposal	4.5	1	5
Interview	8.575	7.325	10
Preconstruction and Cost of Work Fee	6.5	7	10
CM/GC Proposal Evaluation Score	29.08	17.33	35
CM/GC Evaluation Score	81.58	75.83	100

<u>Costs included in Proposals</u>	<u>Proposal Cost</u>		<u>Proposal Cost</u>	
Compensation for Preconstruction Services	\$ 32,759		\$ 29,065	
Engineer Estimate	\$ 450,000			
General Conditions Total	\$76,427		\$51,070	
Estimated Construction Cost of Work	\$ 526,427		\$ 501,070	
Fee (Overhead & Profit %)	14.00%		15.00%	
Fee Total (Cost of Work)	\$ 73,700		\$ 75,161	
Estimated Direct Total Costs	\$ 600,127		\$ 576,231	
Construction Contingency on Direct Work	5.00%	\$ 22,500	10.00%	\$ 45,000
Commercial General Liability Insurance	2.00%	\$ 10,529	2.41%	\$ 12,076
Contractor Payment & Performance Bonds	0.85%	\$ 4,475	1.00%	\$ 5,011
Builder's Risk Insurance	0.20%	\$ 1,053	0.00%	\$ -
CM/GC Preconstruction Services	\$ 32,759		\$ 29,065	
ALL Permits/Plan Review Fee/Use Tax	\$ 1,600.00		\$ 1,600.00	
Owner Contingency	15%	\$ 78,964	15%	\$ 75,161
Estimated Indirect Total Costs	\$ 151,879		\$ 167,912	
Estimated Guaranteed Maximum Price	\$ 752,006		\$ 744,142	

MEMORANDUM

TO: Roxborough Water and Sanitation District Board of Directors

CC: TST Infrastructure, LLC File

FROM: TST Infrastructure, LLC

SUBJECT: O-Line Replacement Project
Summary of Reference Check Comments

DATE: February 14, 2024

The following is a summary of comments from the references contacted by TST Infrastructure who had knowledge of the work performed by Redline Pipeline, LLC (Redline) for the projects listed in the Statement of Qualifications submitted on January 17, 2024, for the O-Line Replacement project.

1. Woodmoor Water and Sanitation District
Scrub Oak Waterline Replacement
Date of Completion March 2020

- a. Woodmoor Water and Sanitation (Owner) – Jessie Schafer, PE – (303) 825-1802

Jessie detailed that he has worked with Redline on multiple projects for Woodmoor Water and Sanitation District. He worked with Redline on the Scrub Oak Waterline replacement for the replacement of a 12" waterline. He has worked with Redline in the past replacing and installing pipes ranging from 6" to 24". He indicated that Mike Gall with Redline was thorough with his ability to approach the project and coordinate with subcontractors. Redline was able to stay on schedule during this project as well as other projects for Woodmoor Water and Sanitation District. Jessie indicated that in the past Redline has completed trenchless work for Woodmoor Water and Sanitation District with the subcontractor Underground Global. Jessie stated that he enjoyed working with this contractor and would continue to work with Redline in the future.

2. City of Boulder
Kohler Reservoir Yard Pipe
Date of Completion May 2021

- a. City of Boulder (Owner/Engineer) – Stephen Grooters – (303) 441-3242

Stephen detailed that he has worked with Redline on multiple projects for City of Boulder. He worked with Redline on the Kohler Reservoir Yard Pipe project where Redline completed emergency repairs for City of Boulder's water storage tank. Stephen indicated this was a difficult project Redline had to work with incorrect As-Builts and odd pipe sizes. Stephen indicated that Redline was actively coming up with solutions and staying on an accelerated schedule. Stephen stated that City of Boulder is currently working with Redline and will continue to use Redline.

Memorandum
February 14, 2024
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3. CDOT
CO21 I25 Interchange Water Quality Project
Date of Completion August 2022

- a. CDOT (Owner/Engineer) – Wayne Pittman – (719) 659-7705

Wayne detailed that the Water Quality Project for CO21 I25 was the “child project” to the main roadway project also referred to as the “parent project”. Redline’s project was installation of storm sewer piping, structures, and drainage ponds. Wayne indicated that Redline was excellent at staying on schedule and communicating during this project. Redline was responsible for communicating with CDOT, the parent project, and subcontractors. During the project Redline had issues with their erosion control subcontractor. Wayne indicated Redline selected the erosion control subcontractor because the same subcontractor was used for the parent project. Wayne stated that he highly recommended Redline and would use them in the future.

MEMORANDUM

TO: Roxborough Water and Sanitation District Board of Directors

CC: TST Infrastructure, LLC File

FROM: TST Infrastructure, LLC

SUBJECT: Pump Station Improvements
CM/GC Contract Award Recommendation

DATE: February 14, 2024

Proposals for the Pump Station Improvements were received by TST Infrastructure, LLC on February 07, 2024. A total of three proposals were received from the Short List of Proposers, during the second step in the Construction Manager/General Contractor (CM/GC) selection process. Please reference the attached Proposal Tabulation for more information regarding the proposal summary and scoring information.

All Proposals were evaluated for quality of proposals, contractor self-performance, preconstruction costs, cost of work fees, GMPs and interview performance. Based on a review of the Proposals and Statement of Qualifications, J.R. Filanc Construction Company, Inc was deemed the most qualified Proposer. TST Infrastructure, LLC has reviewed the contact references listed by J.R. Filanc Construction Company, Inc in the Statement of Qualifications and found the reference checks were positive. Refer to the attached Summary of Reference Check Comments Memorandum for additional details on the information supplied by the references for J.R. Filanc Construction Company, Inc.

Based on the above, J.R. Filanc Construction Company, Inc is recommended for award of the Pump Station Improvements Project. Should the Roxborough Water and Sanitation District Board of Directors approve the award of this contract to J.R. Filanc Construction Company, Inc, the Notice of Award will be sent via DocuSign for signature by the District.

Attachments: Proposal Tabulation, dated February 07, 2024
Summary of Reference Check Comments dated February 14, 2024

Roxborough Water & Sanitation District
Pump Station Improvements Project
Proposal Tabulation
Proposal Opening: February 07, 2024 @ 1:00 PM

<u>Description</u>	Glacier Construction Company, Inc	GSE Construction Company, Inc	J.R. Filance Construction Company, Inc	<u>Max Possible</u>
<u>BASE CM/GC Selection</u>				<u>Points</u>
<u>Statement of Qualifications Evaluation</u>	<u>Average Score</u>	<u>Average Score</u>	<u>Average Score</u>	
Experience/Past performance of Proposer	18.25	17.375	17.875	20
Qualifications of proposed key personnel	15.5	14.5	15.5	20
Project Approach	13	14.25	14.25	20
Quality of Statement of Qualifications	5	4.5	5	5
CM/GC SOQ Evaluation Score	51.75	50.625	52.625	65
<u>Proposal Evaluation</u>	<u>Average Score</u>	<u>Average Score</u>	<u>Average Score</u>	
Self-Performance Work Areas, Subcontractor Plan and Procurement Plan	3	4.5	9	10
Quality of Proposal	1.5	1.5	4	5
Interview	7.5	6	8	10
Preconstruction and Cost of Work Fee	5.5	8.5	7.5	10
CM/GC Proposal Evaluation Score	17.50	20.50	28.50	35
CM/GC Evaluation Score	69.25	71.125	81.125	100

<u>Costs included in Proposals</u>	<u>Proposal Cost</u>		<u>Proposal Cost</u>		<u>Proposal Cost</u>	
Compensation for Preconstruction Services	\$ 98,481		\$ 83,808		\$ 26,497	
Engineer Estimate	\$ 2,200,000					
General Conditions Total	\$ 495,593		\$ 370,612		\$ 398,537	
Estimated Construction Cost of Work	\$ 2,695,593		\$ 2,570,612		\$ 2,598,537	
Fee (Overhead & Profit %)	11.00%		10.00%		9.00%	
Fee Total (Cost of Work)	\$ 296,515		\$ 257,061		\$ 233,868	
Estimated Direct Total Costs	\$ 2,992,108		\$ 2,827,673		\$ 2,832,405	
Construction Contingency on Direct Work	5.00%	\$ 110,000	3.00%	\$ 66,000	5.00%	\$ 110,000
Commercial General Liability Insurance	0.067%	\$ 1,806	0.80%	\$ 20,565	0.75%	\$ 19,489
Contractor Payment & Performance Bonds	1.10%	\$ 29,652	0.70%	\$ 17,994	1.35%	\$ 35,080
Builder's Risk Insurance	0.12%	\$ 3,235	0.40%	\$ 10,282	0.25%	\$ 6,496
CM/GC Preconstruction Services	\$ 98,481		\$ 83,808		\$ 26,497	
ALL Permits/Plan Review Fee/Use Tax	\$ 1,600.00		\$ 1,600.00		\$ 1,600.00	
Owner Contingency	25%	\$ 673,898	25%	\$ 642,653	25%	\$ 649,634
Estimated Indirect Total Costs	\$ 918,672		\$ 842,903		\$ 848,797	
Estimated Guaranteed Maximum Price	\$ 3,910,780		\$ 3,670,576		\$ 3,681,202	

MEMORANDUM

TO: Roxborough Water and Sanitation District Board of Directors

CC: TST Infrastructure, LLC File

FROM: TST Infrastructure, LLC

SUBJECT: Pump Station Improvements
Summary of Reference Check Comments

DATE: February 14, 2024

The following is a summary of comments from the references contacted by TST Infrastructure who had knowledge of the work performed by J.R. Filanc Construction Company, Inc (Filanc) for the projects listed in the Statement of Qualifications submitted on January 17, 2024, for the Pump Station Improvements project.

1. South Adams County Water and Sanitation District
Counter Drive Lift Station (CMAR)
Estimated Date of Completion October 2024

- a. South Adams County Water and Sanitation District (Owner) – Mark Johns – (720)-813-8479

Mark stated that Filanc had recently been awarded the contract for the project and that they are currently at their 60% review stage of the project. At this point in the project Mark emphasized that Filanc is being extremely collaborative and communitive. Filanc has met the required time frames to complete schedules and cost estimates involved in the Preconstruction services. Mark emphasized that he is very happy with awarding Filanc the project and doesn't have any bad comments to describe Filanc's work at this point.

2. Town of Bennett
Well Site 6, Phase II: Water Tank Improvements (CMAR)
Date of Completion April 2023

- a. AQUA Engineering (Engineer) – Nick Graue, PE – (807)-683-3733

At the beginning of the reference check Nick detailed that the project was a difficult one that started during Covid 19. This affected work on the project and the lead times of equipment due to impacts to the supply change. Nick mentioned that the project was challenging, partially due to multiple changes in the contractor's project team, however Nick stated that the team that ended the project was excellent and couldn't speak more highly. Denny Kline was the Superintendent at the end of the project and was one of the best Superintendents Nick has worked with. According to Nick, Denny was a great coordinator having excellent communication skills with his subcontractors. Nick also mentioned that Denny did a great job communicating with the public. Change orders by the contractor were minimal accounting for only 1 of the 7 completed during construction and communication by Filanc wasn't an issue due

to the establishment of weekly progress meetings. Nick was very impressed by the team Filanc assembled for completion on the project and would work again with Filanc.

3. Upper Eagle Regional Water Authority
Radio and Telemetry Upgrades: Phase 3 (CMAR)
Date of Completion November 2022

a. Upper Eagle Regional Water Authority (Owner) – Carter Keller – (970)-471-3597

Carter began describing that this specific project had lots of phases and that the project started before he joined the project. Carter stated that when he started the project, that Filanc was very professional and a good partner in the project. Filanc never took the project for granted which he has experienced from other contractors that are involved in long contracts with the Water Authority. Filanc continued to provide options for the project to save money and completed the project on schedule. Carter mentioned that this project had multiple stages where work was required to be finished during the offseason so the Water Authority could continue operations effectively during peak season and Filanc never impacted these operations. Carter spoke very highly of Dennis Van Auken, stating that as the project manager, Dennis was very organized and did a great job to ensure the project was completed in a timely manner while meeting all the requirements included in the project. Carter mentioned that communication during the project “wasn’t excellent but wasn’t bad and that Filanc’s communication met the expectations of the project”. Carter stated that the Upper Eagle Regional Water Authority is developing a CMAR format Pump Station Project and that he is hoping that Filanc submits a proposal for this project based on the past work Filanc has done for the Water Authority in the past.

4. Town of Monument
Wells 3/9 Water Treatment Plant Improvements
Date of Completion February 2022

a. Forsgren Associates (Engineer) – Mike Waresak, PE – 720-214-5884

Mike started by mentioning he has only worked on this one project with Filanc but that the contractor had strong communication and organizational skills. This project was not completed on schedule, but Mike stated this was due to supply chain issues and not the fault of Filanc. There were change orders included in the project, but these change orders were a result of scope changes for the project and unforeseen items included in the project. Mike mentioned that the superintendent was Eric Klopfenstein and that he did a very good job. Mike described Eric as a great communicator and did a good job with coordination. This project included a lot of subs and Filanc did a great job handling and directing subs. Mike enjoyed working with Filanc and stated that he would work with Filanc again.

5. South Platte Renew
SPR Civil-Electrical Improvements (CM/GC)
Date of Completion July 2021

- a. Carollo (Engineer) – Becky Luna, PE – (303) 635-1220

Becky stated that Filanc started work during the end of design on this Project. The project included multiple new components and Filanc did a good job problem solving and developing solutions in a timely manner solving. Becky mentioned that she could not remember who the Superintendent was on site during construction but mentioned that there were always personnel available full time on site who were knowledgeable and helpful. She indicated that the Contractor had good communication and did a good job working/coordinating with the multiple vendors and subs involved in the project. According to Becky, the project was delayed 1-2 months, and change orders were issued for the project but neither the time delays nor change orders were a result of work conducted by Filanc. Becky stated that she thought the contractor did a good job and would work with Filanc again.

6. Colorado Springs Utility
Wolf Ranch Pump Station (CM/GC)
Date of Completion August 2020

- a. Dewberry Engineers (Engineer) – Chad Weaver, PE – (303) 825-1802

Chad detailed that he has had good experiences working with Filanc. He worked with Filanc on the Wolf Ranch pump Station Project and is currently finishing another Pump Station project with Filanc for Colorado Springs Utility. Chad worked with Eric Klopfenstein during the Wolf Ranch Pump Station and was pleased with his work performance. He indicated that Eric had great communication skills and was very respectful. Chad did mention that at the beginning of the project there were some issues with coordinating subs effectively and that the pipe crew needed more staffing. Filanc addressed these issues and Chad stated that he enjoyed working with this contractor and would continue to work with Filanc in the future.