

**General Manager's Report  
Roxborough Water and Sanitation District  
October 20, 2021**

**Information Only**

**General Matters**

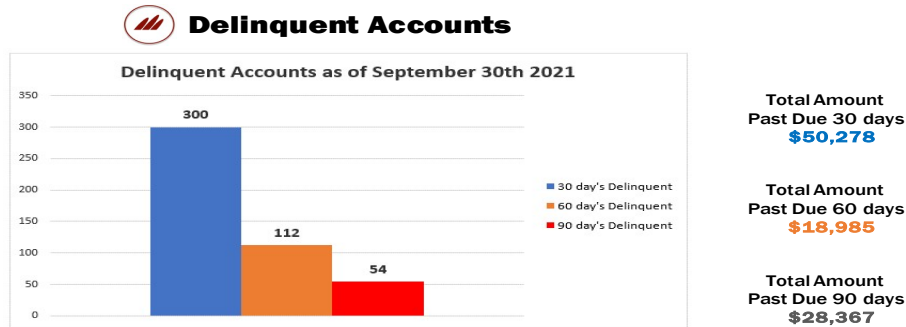
- Draft 2022 budget for the District and Subdistrict were included in your packets for this meeting on October 15, 2021, along with my Budget Summary. The Public Hearing on the 2022 budget will be held at the November 17 meeting.
- I will be on vacation from October 21 till November 1 with very limited cell service. Mike Marcum will be Acting General Manager while I'm away.
- If the Board agrees, we will make a reservation for a holiday lunch for the Board, senior staff, and partners at Arrowhead Golf Club on Wednesday December 15.

**Cyber Security:**

- New redundant servers at the water treatment plant and the wastewater lift station will be installed before year end.
- We will be moving all Admin files to a secure cloud-based file service beginning January 1, 2022.
- New, redundant servers at the office will house the District's domain server and ADG billing system.
- All servers will continue to be backed up to the cloud and with physical, air-gapped hard drives.

**Past Due Accounts:**

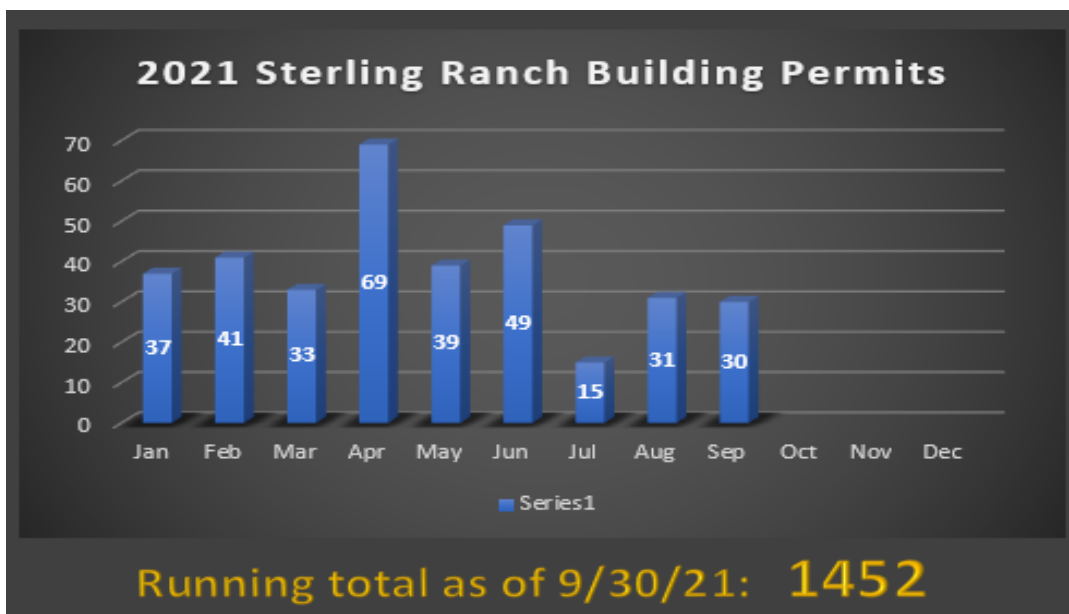
- As of September 30, we had 54 accounts with a past due balance of \$28,367, compared to 26 accounts with a total past due balance of \$19,515 as of August 31.
- We had one shut off in September, but service was turned back on the same day when payment was received.
- All payment agreements for past-due water and sewer bills are current except one. I believe the one resident that is not paying starts a new job this month, so I'm working with him to at least pay his current bills. An anonymous donor paid \$1,000 of his past due balance, so the District wrote off another \$1,000.



**September 2021**

**Dominion Water and Sanitation District/Sterling Ranch:**

- Day-to-day operations going well.
- Service to Sterling Ranch Filing 4 parks and landscaping through the PVH water line has commenced. Dominion will be billed for the water treatment and Sterling Ranch will be billed for the cost of conveying the water through RWSD’s system to the temporary connection at \$1.25/1,000 gallons.
- Work on the high-zone pump should commence in November.
- As of September 30, 2021, a total of 1,296 Certificates of Occupancy (CO) had been issued in Sterling Ranch. Dominion’s next Capital Lease Payment of \$200,000 is due when 1,500 COs have been issued, which is likely to occur in early 2022.
- Year to date development summary:



**Projects:**

- Rock Wren water and sewer line replacement project is complete except for some minor asphalt repair by a subcontractor. We went door-to-door to make sure residents were satisfied with their driveway and landscape repairs.
- Phase 1 of conversion of the old backwash pond to emergency containment basin is nearly complete. Phase 2 has been included in the 2022 Capital Projects budget.
- Nothing new on relocation of the Rampart pump station to Denver Water property.
- Design work continues for the Rampart transmission line replacement. Scheduling a meeting with Douglas County to review plans prior to formal submittal.

**Public Outreach:**

- Social media campaign using Colorado WaterWise “Live Like You Love It” materials on efficient water use.
- I’ve been asked to testify on cyber attacks before Congress on November 4.
- Watering violations ended for the year October 1:

